

EMPLOYMENT POSTING



Posting Title: OPERATIONS MANAGER(S)

Department: Operations – Public Works

Hours: Full-time

Union/Exempt: Exempt

Application Deadline: Until filled

The City of Prince Rupert is looking to attract *three* coaching leaders to join their management team as Operations Managers within three divisions. Each position will oversee a crew under either *Utilities-water/wastewater*, *Utilities-roads*, or *Sanitation-waste collection/landfill/parks*.

These roles will give excellent satisfaction to detail-oriented individuals who thrives in a multi-faceted environment, understand the complexities of Local Government and public works, and enjoys coaching, developing, and leading staff to reach their full potential. The positions will appeal to the self-motivated, results-oriented type of person. In addition, these positions require an excellent communicator with a demonstrated track record of leading people and projects related to municipal infrastructure construction, operation, and maintenance.

As these are visible positions and require considerable contact with the public, the successful candidate must always be someone with demonstrated sound judgment and a high degree of tactfulness and diplomacy in dealing with customer complaints and difficult situations.

RESPONSIBILITIES

The Operations Managers are responsible for maintaining and repairing the City of Prince Rupert's utilities infrastructure by managing technically trained staff and City assets. In addition, the individuals in these positions need to keep up-to-date on safe work practices and legislation and monitor, correct and implement techniques on the job site to promote safe, efficient, and cost-effective operations.

QUALIFICATIONS

- Post-secondary diploma in Civil Engineering Technology (CET), or Environmental Engineering Technology (EET) plus 2 years prior job-related experience or a combination of training and experience in civil construction works.
- Valid Water and Wastewater EOCP certification.
- Water Treatment Level IV and Wastewater Treatment Level IV is an asset.
- Civil construction experience or a relevant Trade that demonstrates mechanical aptitude.
- Must have a valid Class 5 BC Driver's License and the ability to obtain a RCMP Criminal Record Search including a Vulnerable Sector Check. This position is required to participate in rotational on-call.

SKILLS & EXPERIENCE

- Experience related to Utilities, Sanitation, Landfill, Trades, Fleet, Roads or Parks.
- Intermediate computer skills.
- Ability to effectively represent the interest of the municipality.
- An ability to implement innovative techniques on the jobsite while ensuring operations are safe, efficient and cost effective.
- Proven leadership and supervisory experience in a unionized environment.
- Demonstrated knowledge in project management, construction, inspection of infrastructure and capital works projects along with sound fiscal responsibility.
- A strong management skill set to provide ongoing supervision and guidance to foster a team environment through coaching, evaluating and disciplining as required.
- Considerable knowledge of the applicable occupational hazards, safety regulations and safe work practices.
- Continuing up-to-date knowledge, personal education, and development in aspects of municipal governance.
- Strong interpersonal skills and the ability to build and maintain respectful working relationships with internal and external contacts under circumstances that are considerably complex and time-sensitive.

SALARY AND BENEFITS

These full-time exempt positions offers a competitive salary, commensurate with qualifications and experience, supplemented by a comprehensive benefits package. These are challenging yet rewarding positions and we offer ongoing personal and professional development opportunities.

Please submit your cover letter and resume to:

Patrick Robins
Woodland-Robins Local Government Strategies
Email: patrick.robins@woodlandrobins.com
Tel: 250-812-3529

As the City is *seeking three (3) individuals*, please indicate your preferred area (or areas) of interest. The City will consider individuals applying to divisions requiring EOCP certification if they are in the process of or have the ability to obtain advanced EOCP certification in water and wastewater.

NEW HIRE COVID-19 POLICY: As noted in our Covid-19 Hiring Policy, HR-F32, and posted on our website, all successful external candidates will be required to be fully vaccinated according to the definition of BC's Ministry of Health and show proof of vaccination, effective the date of this policy. For more details, candidates can refer to the full policy [here](#).

We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.