



CITY OF PRINCE RUPERT

EMPLOYMENT POSTING

Posting Title: Lifeguard Instructor I to II

Department: Recreation and Community Services

Closing: November 15, 2021

Hours: Permanent – Full-time 40hrs per week (Sun – Sat, varied shifts between 5:45am-10:30pm)

Union/Exempt: CUPE Local 105

Pay Rate: \$26.87 per hour / \$32.18 per hour

Experience the wonder of living in the gorgeous setting of BC's northwest coast. A majestic city of over 14,000 (with an annual influx of 250,000 visitors) abounds with natural beauty and includes a bustling waterfront and charming heritage buildings. Affordable housing, ocean views and all the amenities for quality living are at hand.

The Lifeguard Instructor I, under the direction of the Aquatic Leaders, works independently, assumes responsibility and takes initiative to complete duties related to pool filtration, chemistry, lifeguarding, instructing, administration and special events. The incumbent maintains a positive, professional, guest-centric approach.

Should the candidates not meet the criteria for lifeguard instructor II, they will start as a lifeguard instructor I and will be provided the opportunity to complete the Lifesaving Society Instructor Certification and Aqua Fitness Instructor Certification (CALA) within one year of their hire date.

QUALIFICATIONS:

- Aptitude in customer service – Successful candidate will focus on improving client experience and manage complaints in a respectful and professional manner
- Time management – Successful candidate can establish priorities to meet deadlines in order to carry out multiple tasks or projects at the same time
- Decision Making - Ability to prioritize decisions and make on spot decisions with minimal direction
- Confidence – Ability to take their work seriously and not themselves, teach classes to children and adults, show, describe and correct movements, and to be a role model

DUTIES & RESPONSIBILITIES:

- Supervise the activities of all participants and guests, providing direction regarding appropriate conduct
- Perform lifeguarding, first aid and maintenance duties in accordance with associated governing bodies
- Organize, instruct and review aquatic lessons, programs and special events
- Maintain and troubleshoot the chemistry and filtration of all aquatic facilities
- Prepare and submit reports, evaluations and statistical information
- Complete administrative duties
- Perform other duties as required

REQUIRED KNOWLEDGE & EDUCATION:

- Lifesaving Society National Lifeguard Service Award
- Red Cross Water Safety Instructor Certification
- Pool Operator Level 1 (BCRPA or equivalent)
- Occupational First Aid and CPR-C with AED
- RCMP criminal Record Check including vulnerable sector check
- 750 hours of Lifeguarding and 500 hours of instruction experience (Based on 1 year of

Lifeguard and instructing experience and experience assisting in special events).

REQUIRED SKILLS & ABILITIES:

- Experience in planning, supervising and evaluating programs and events
- Ability to establish and maintain effective working relationships with the public, internal and external agencies, and address varied audiences on topics related to aquatic facilities and programs
- Demonstrated ability to work collaboratively and adapt within a dynamic environment
- Excellent verbal and written communication skills
- Proficiency in computer software programs, Microsoft Office, etc.

FITNESS REQUIREMENT:

The successful applicant will be required to meet all physical standards of the Lifesaving Society's National Lifeguard Service Award every two months.

Please submit your cover letter and resume to:

Ashley Daigle, Recreation & Community Services Manager
1000 McBride Street
Prince Rupert, BC V8J 2H3
Email: hrrec@princerupert.ca
Fax: 250-627-8036

Application Deadline: November 15, 2021

We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.