



# CITY OF PRINCE RUPERT

## EMPLOYMENT POSTING

**Posting Title:** Ice Maker II

**Department:** Recreation

**Closing:** November 20<sup>th</sup>, 2020

**Hours:** 40 hours/week Sunday – Saturday

**Union/Exempt:** CUPE Local 105

Experience the wonder of living in the gorgeous setting of BC's northwest coast. A majestic city of over 14,000 (with an annual influx of 250,000 visitors) abounds with natural beauty and includes a bustling waterfront and charming heritage buildings. Affordable housing, ocean views and all the amenities for quality living are at hand.

Reporting to the Maintenance Coordinator, the Ice Maker II is a reliable, energetic, self-motivated individual, who is able to work with limited supervision among diverse facility users. The successful candidate must effectively communicate with co-workers and the general public, providing information, direction and supervision to various user groups.

Throughout the ice season: In addition to preparing and maintaining facilities throughout the Arena, the Ice Maker II will undertake regular custodial and event tasks, ensuring the security and safety of the guests and premises

During the off season: During Summer Season (April-August) reporting to Public Works Management, this individual must be reliable, energetic, self-motivated and able to work in a team and independently as required. The successful candidate will perform manual labor in all areas of Public Works. They must meet the physical demands of the position and comply with safe work practices.

### QUALIFICATIONS:

- Critical and creative thinking – the successful applicant can think systematically and explore possible solutions to problems in an innovative way
- Time management – the successful candidate can establish priorities to meet deadlines in order to carry out multiple tasks or projects at the same time
- Aptitude in customer service – the successful candidate will focus on improving guest experience and manage feedback in a respectful and professional manner
- Responsibility – the incumbent will be empowered to be a caretaker and decision –maker of facilities with minimal supervision

### DUTIES & RESPONSIBILITIES:

- Maintain and operate refrigeration plant, arena ice and related equipment
- Maintain and repair facility and related equipment
- Perform set-up/take down duties for events
- Supervise facility users
- Semi-skilled maintenance projects (painting, refinishing floors etc.)
- Perform skate shop duties, including rental sharpening
- Provide first aid as necessary
- Report hazards and make recommendations to enhance building and equipment functionality
- Other related duties as assigned

**REQUIRED KNOWLEDGE & EDUCATION:**

- Grade 12 or equivalent
- BC Refrigeration Operator Certificate (Minimum Class 5)
- WHMIS Certification
- Satisfactory RCMP background check (including vulnerable sector)
- Standard First Aid, CPR-C, AED
- Valid BC Driver's license (Class 5)

**REQUIRED SKILLS & ABILITIES:**

- Experience in ice making an asset
- Experience in operating ice resurfacing and skate sharpening equipment an asset
- Knowledge of equipment, materials, methods and procedures used in maintenance, construction and repair activities related to municipal infrastructure.
- Skill in the operation of tools and equipment, such as mowers, tractors, hand tools and gas, diesel or air powered tools.
- Ability to work with minimal supervision
- Ability to follow safe work practices and procedures

**FITNESS REQUIREMENT:**

- Must be able to perform heavy manual labour in all weather conditions
- Manual dexterity
- Able to perform heavy manual labour (up to 100lbs.), in all weather conditions
- Full range of body movement required for job responsibilities

**Please submit your cover letter and resume to:**

Johanna Currie– Recreation Complex Manager  
1000 McBride Street  
Prince Rupert, BC  
V8J 3H2

**Email:** [hrrec@princerupert.ca](mailto:hrrec@princerupert.ca)

**Application Deadline:** November 20, 2020

*We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.*