



# CITY OF PRINCE RUPERT

## EMPLOYMENT POSTING

**Posting Title:** Casual Lifeguard I

**Department:** Recreation and Community Services

**Closing:** October 24<sup>th</sup> 2019

**Hours:** Casual

**Union/Exempt:** CUPE Local 105

Experience the wonder of living in the gorgeous setting of BC's northwest coast. A majestic city of over 14,000 (with an annual influx of 250,000 visitors) abounds with natural beauty and includes a bustling waterfront and charming heritage buildings. Affordable housing, ocean views and all the amenities for quality living are at hand.

The Lifeguard I, under the direction of the Aquatic Leaders, works independently, assumes responsibility and takes initiative to complete duties related to pool filtration, chemistry, lifeguarding, administration and special events. The incumbent maintains a positive, professional, Guest-centric approach.

### **QUALIFICATIONS:**

- Aptitude in customer service – Successful candidate will focus on improving client experience and manage complaints in a respectful and professional manner;
- Time management – Successful candidate can establish priorities to meet deadlines in order to carry out multiple tasks or projects at the same time
- Decision Making - Ability to prioritize decisions and make on spot decisions with minimal direction

### **DUTIES & RESPONSIBILITIES:**

- Supervise the activities of all participants and guests, providing direction regarding appropriate conduct
- Perform lifeguarding, first aid and maintenance duties in accordance with associated governing bodies
- Organize, instruct and review aquatic lessons, programs and special events
- Maintain and troubleshoot the chemistry and filtration of all aquatic facilities
- Prepare and submit reports, evaluations and statistical information
- Complete administrative duties
- Perform other duties as required
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### **REQUIRED KNOWLEDGE & EDUCATION:**

- National Lifeguard Service Award
- BCRPA Pool Operator Level 1
- Occupational First Aid and CPR-C with AED
- RCMP criminal Record Check including vulnerable sector check

**REQUIRED SKILLS & ABILITIES:**

- Ability to establish and maintain effective working relationships with the public, internal and external agencies, and address varied audiences on topics related to aquatic facilities and programs
- Demonstrated ability to work collaboratively and adapt within a dynamic environment
- Excellent verbal and written communication skills
- Proficiency in computer software programs, Microsoft Office, etc.

**FITNESS REQUIREMENT:**

- The successful applicant will be required to meet all physical standards of the Lifesaving Society's National Lifeguard Service Award every two months.

Please submit a cover letter and resume indicating your qualifications and certifications by email to:

[hrrec@princerupert.ca](mailto:hrrec@princerupert.ca)

ATTN: David Geronazzo Director of Recreation and Community Services  
1000 McBride Street  
Prince Rupert, BC, V8J 3H2

**Email:** [hrrec@princerupert.ca](mailto:hrrec@princerupert.ca)  
**Fax:** 250-627-8036

Application Deadline: October 24<sup>th</sup> 2019

*We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.*