

**City of Prince Rupert**

**2017 Statement of Financial Information**

**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2017**

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(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2017**

**Statement of Financial Information Approval**

The undersigned, as authorized by the *Financial Information Regulation*, Schedule 1, Subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced as required by the *Financial Information Act*.

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Lee Brain  
Mayor on behalf of Council

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Corinne Bomben  
Chief Financial Officer

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2017**

**Management Letter**

The Financial Statements contained in the Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian Public Sector accounting standards as recommended by the Public Sector Accounting Board of Chartered Professional Accountants Canada or stated accounting principles identified in the significant accounting policies in the notes to the financial statements. The integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council of the City of Prince Rupert is responsible for ensuring that management fulfils its responsibilities for financial reporting and maintaining internal controls and exercises this responsibility under the auspices of the *Local Government Act and the Community Charter*.

The external auditors, Carlyle, Shepherd & Co., Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to additional schedules required by the Act. Their examination includes a review and evaluation of the municipality's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Mayor and Council.

On behalf of the City of Prince Rupert

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Corinne Bomben  
Chief Financial Officer

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Date

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2017**

**Schedule of Elected Officials' Remuneration and Expenses**

		<b>Remuneration &amp; Taxable Benefits</b>	<b>Expenses</b>	<b>Total</b>
		<u>          </u>	<u>          </u>	<u>          </u>
<b>Mayor</b>	Brain, Lee Andrew	\$ 61,300	\$ 17,892	\$ 79,192
<b>Councilor</b>	Cunningham, Barry	13,431	3,203	16,634
	Thorkelson, Joy	13,431	524	13,955
	Mirau, Blair	13,431	3,210	16,641
	Niesh, Wade	13,431	5,192	18,623
	Randhawa, Gurvinder	13,431	4,186	17,617
	Kinney, Nelson	<u>13,431</u>	<u>1,467</u>	<u>14,898</u>
		<u>\$ 141,886</u>	<u>\$ 35,674</u>	<u>\$ 177,560</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

**City of Prince Rupert**  
**Statement of Financial Information**  
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**Schedule of Employees' Remuneration and Expenses**

<b>Employee</b>	<b>Remuneration and Taxable Benefits</b>	<b>Payment in lieu of Employer Pension Contributions</b>	<b>Training &amp; Related Travel Expenses</b>	<b>Business Travel &amp; Other Expenses</b>
Aceto, Vince	\$ 78,779	\$ -	\$ -	\$ -
Anderson, Jerry	83,165	-	-	-
Bailey, Howard I.	101,171	-	-	-
Beckwith, Jeffery B.	141,892	-	-	-
Berry, Shantelle L.	78,227	-	-	-
Bishop, Brody	101,206	-	-	172
Bomben, Corinne	149,010	-	7,806	6,875
Bonneschranz, Jon Martin	123,230	-	-	172
Bredesen, Oliver	100,763	-	-	2,575
Burrows, Jordan	110,113	-	-	2,575
Cam, Daniel	78,072	-	-	-
Corbeil, Robert L.	92,033	-	-	-
Daniele, James B.	107,164	-	-	172
Dawes, Scott	77,831	-	-	-
Desautels, Christine	85,897	-	-	-
Dollimount, James	83,858	-	-	-
Dopko, Timothy Richard	92,963	-	-	172
Drury, Donna	79,031	-	-	-
Ferguson, Craig	114,209	-	-	358
Fuzi, Ryan John	102,461	-	-	2,575
Gardiner, Garin J.	105,965	-	2,580	304
German, Ron	81,167	-	-	-
Gilker, Richard H.	98,463	-	-	-
Gurnsey, Matthew	100,754	-	-	2,575
Haldane, Tracy I	75,892	-	-	-
Hess, Russell W.	87,663	-	-	-
James, David John	112,159	-	-	554
Jones, Real L.	105,662	-	-	172
Kawaguchi, Gregory	76,181	-	-	-
Kessler, Marko	100,158	-	8,906	240
Kormendy, Derek	99,607	-	-	172
Krekic, Zeno	132,373	-	-	534
Kirstmanson, Michael	75,567	-	-	-
Kristoff, Marvin D.	122,672	-	-	2,575
Leighton, Troy	108,935	-	-	172
Long, Robert A.	242,239	18,414	10,116	21,135
Lussier, Haden	77,804	-	-	-
Mandryk, Rory	127,605	-	-	3,717
Mckenzie, David E.	169,639	-	1,754	1,428
Sub-total	\$ 4,081,582	\$ 18,414	\$ 31,162	\$ 49,226

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2017**

**Schedule of Employees' Remuneration and Expenses**

<b>Employee</b>	<b>Remuneration and Taxable Benefits</b>	<b>Payment in lieu of Employer Pension Contributions</b>	<b>Training &amp; Related Travel Expenses</b>	<b>Business Travel &amp; Other Expenses</b>
Meers, Gerard	\$ 77,380	\$ -	\$ -	\$ -
Morse, James Andrew	125,140	-	-	322
Movold, Kory	77,858	-	-	-
New, Stephanie	76,415	-	-	-
Nicholls, Craig	114,391	-	-	220
Ostrom, Tanya N.	106,526	-	-	-
Paolo, Rocky Joseph	128,791	-	1,490	172
Parks, Tom G.	96,069	-	-	-
Peloquin, Florian	83,897	-	-	-
Pomponio, Remo	125,114	-	-	172
Pucci, Richard Brendon	136,985	-	8,455	15,276
Seidel, Mark	98,547	-	-	-
Seidemann, Hans	78,377	-	-	2,709
Sidoni, Dylan Thomas	109,335	-	-	172
Sletten, Helge A.	107,410	-	-	300
Stewart, Veronika	79,160	-	-	-
Soares, Jose	88,439	-	-	-
Taddei, Johanna	86,627	-	618	-
Teo, Kim Gek (Christine Yew)	103,150	-	1,434	1,154
Thompson, Calvin H.	116,948	-	-	172
Todd, Tim A.J.	88,522	-	-	-
Tran, Nick	76,183	-	-	-
Trethewey, Drew	83,474	-	-	172
Uppal, Guneet	99,189	-	-	-
Vendittelli, Paul	101,324	-	-	16,524
Vera, Antonio	85,252	-	90	1,500
Von Schilling, Caroline	75,103	-	1,860	150
Weick, Ralph S.	103,994	-	-	172
Weir, Steven	90,003	-	-	-
Wick, Martin	103,038	-	-	322
Sub-total	\$ 2,922,641	\$ -	\$ 13,947	\$ 39,510
Employee (1st page)	4,081,582		31,162	49,226
Employee (2nd Page)	2,922,641		13,947	39,510
Payment in lieu of Employer Pension Contributions (1st Page)	18,414			
Total for employees earning more than \$75,000	\$ 7,022,637		\$ 45,109	\$ 88,736
Total remuneration of Council members	141,886			
Total remuneration to all other employees	7,046,348			
Total employee remuneration and taxable benefits	\$ 14,210,870			

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

**City of Prince Rupert**  
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**Schedule of Grants or Contributions**

Arts Council	\$	10,000
Halloween Fest (In kind)		3,803
Lester Centre of the Arts		125,000
Kwinitsa Station Museum		15,000
Museum of Northern BC		126,000
National Aboriginal Day (In kind)		3,745
Navy League of Canada		8,897
Prince Rupert Library		625,000
Prince Rupert Library Vested Benefit Accrual		9,000
Racquet Association		8,500
SPCA		25,000
Special Events Society		20,000
Special Events Society (In kind)		10,000
Wildlife Rehab Shelter		6,000
Tourism Prince Rupert- Visitors' Info Centre		15,750
Tourism Prince Rupert (Hotel Tax Only)		219,788
Prince Rupert Golf Society		90,000
PR Golf Club Society - Capital		55,206
Prince Rupert Skating Club		2,905
Kaien Island Trail Enhancement Society		7,000
AFFNO Sugar Shack		950
Miscellaneous		2,447
		<hr/>
Total	\$	<u>1,389,991</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7(2) b)



**City of Prince Rupert**  
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**Schedule of Suppliers of Goods and Services**  
**Supplier Payments Over \$25,000**

Acklands-Grainger Inc.	\$ 77,243
Adventure Paving	385,995
Andesite Holdings Ltd.	73,265
Archer CRM Partnership	28,291
Associated Engineering (B.C.) Ltd.	38,261
BC Coastal Refrigeration Ltd.	43,247
B.C. Hydro	796,974
B.C. Transit	778,936
Bandstra Transportation Systems Ltd.	47,066
Black Press Group Ltd.	26,639
Boni-Maddison Architects	65,108
Brenntag Canada Inc.	42,964
Broadwater Industries (2011) Ltd.	1,001,446
Jet Controls Corp.	129,356
Bytown Diesel Sales Limited	47,363
Caliber Sport Systems Inc.	81,086
Carlyle Shepherd & Co.	32,528
Commissionaires BC	26,775
Corix Control Solutions	27,117
Complete Mailing Solutions	27,096
Coast Industrial Construction	305,332
CDW Canada Inc.	28,284
Citywest Cable & Telephone Corp.	166,366
Cullen Diesel Power Ltd.	56,225
EBY & Sons Construction Ltd	193,999
Edvan Construction Ltd.	51,593
Emco Corporation	160,647
Empire Tree Services	34,183
ENNS Brothers	33,501
FirstCanada ULC	901,836
Farris Vaughan	265,024
Fred Surridge Ltd.	92,581
Sub-total	\$ 6,066,327

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert**  
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**Schedule of Suppliers of Goods and Services**  
**Supplier Payments Over \$25,000**

Golder Associates	\$ 29,757
Great West Equipment	30,327
Harbour Machining Welding & Fabricating	28,128
Hi-Pro Sporting Goods	66,464
ICBC	45,678
Janitors Warehouse	37,298
Johnny's Machine Shop	47,689
Kaien Office Essentials Ltd.	29,341
Khtada Environmental Services Ltd.	81,062
Kledo Construction Ltd.	5,977,300
Kon Kast Products (2005) Ltd.	32,606
L & M Engineering Ltd.	457,566
Lane Property Advisors Inc.	38,704
Lighten Up Electric Ltd.	100,113
M.J. Basso & Son	33,066
Manulife Financial	695,293
Marcan Construction Ltd.	440,549
McElhanney Consulting Services Ltd.	120,306
Metlakatla Governing Council	50,000
Minister of Finance	631,841
Municipal Pension Plan	1,288,053
Municipal Insurance Association Of B.C.	29,295
Nechako Northcoast Construction Terrace	78,870
Northlands Water & Sewer Supplies Ltd.	73,835
NIS Northern Industrial Sales Ltd.	71,841
North Central Plumbing & Heating	40,423
North Coast Equipment Ltd.	45,514
Northern laboratories (2010) Ltd.	30,244
National Recycling Inc.	1,143,647
Northwest Fuels Ltd.	415,173
Sub-total	\$ 12,189,983

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert**  
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**Schedule of Suppliers of Goods and Services**  
**Supplier Payments Over \$25,000**

Pacific Northwest Electric And Controls	\$ 247,471
Pacific Northern Gas	269,011
Peterbilt Pacific Inc.	145,173
Rainbow Chrysler Dodge Jeep Ltd.	57,930
Receiver General For Canada - Payroll (City Portion Only)	687,158
Receiver General For Canada - RCMP "E" Division	3,465,469
Receiver General For Canada- GST	36,934
Revenue Services Of BC	204,839
Richform Construction Supple Co. Ltd.	31,494
Rocky Mountain Phoenix	904,235
Rose & Brody Ltd.	42,000
R&R Rewind Ltd.	39,225
Rupert Cleaners & Laundry Ltd.	50,599
Rupert Disposal Ltd.	110,021
Rupert Wood 'N Steel Construction Ltd.	418,492
Securicore Inc.	90,056
Sea-Sport Outboard Marina Ltd.	61,831
Shell Energy North America (Canada) Inc.	109,819
Source Office Furnishings & Sytems Ltd.	32,973
Sperling Hansen Associates	104,361
Spring Creek Aggregates Ltd.	88,462
Stantec Consulting Ltd.	1,005,784
Stuck On Designs	54,327
Storey's Excavating	178,692
Terrace Totem Ford	25,951
The Planning Partnerships Ltd.	83,599
Tyee Building Supplies LP	62,050
Vadim Computer Management Group Ltd.	55,698
Vancouver Safety Surfacing	38,760
Valkyrie Law Group LLP	633,608
Vimar Equipment Ltd.	42,823
Sub-total	\$ 9,378,845

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

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**Schedule of Suppliers of Goods and Services**  
**Supplier Payments Over \$25,000**

West Fraser Concrete Ltd.	\$	61,210
Willis Canada Vancouver		198,093
Worker's Compensation Board		301,076
	Sub-total	\$ 560,379
Supplier (1st Page)	\$	6,066,327
Supplier (2nd Page)		12,189,983
Supplier (3rd Page)		9,378,845
Supplier (4th Page)		560,379
Suppliers paid equal and over \$25,000		28,195,534
Other suppliers paid under \$25,000		1,547,539
Total paid to Suppliers in 2016		29,743,073
Grants to community partners		1,389,991
Council & employee remuneration & expenses		14,210,870
		45,343,935
Less investment in tangible capital assets and debt payments		(13,897,907)
Net change in accrued expenses		(962,650)
Expenses as per audited financial statement "B"	\$	30,483,378

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2017**

**Schedule of Severance Agreements**

**Nil**

**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2017**

**Schedule of Guarantee and Indemnity Agreements**

**Nil**

**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2017**

**Schedule of Long Term Debt**

Information on all long-term debt is included in the Financial Statements in Schedule 6 – Schedule of Leases and Schedule 7 – Schedule of Debenture Debt.

**City of Prince Rupert  
Statement of Financial Information  
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**Audited**

**2017 Financial Statements**

**Attached**