

City of Prince Rupert

2010 Statement of Financial Information

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2010**

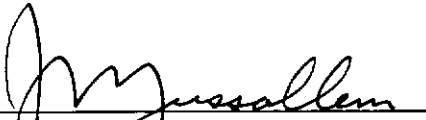
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**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2010**

Statement of Financial Information Approval

The undersigned, as authorized by the *Financial Information Regulation*, Schedule 1, Subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced as required by the *Financial Information Act*.



Jack Mussallem
Mayor on behalf of Council



Dan Rodin
Chief Financial Officer

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2010

Management Report

The Financial Statements contained in the Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council of the City of Prince Rupert is responsible for ensuring that management fulfils its responsibilities for financial reporting and maintaining internal controls and exercises this responsibility under the auspices of the *Local Government Act*.

The external auditors, Carlyle, Shepherd & Co., Chartered Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to additional schedules required by the Act. Their examination includes a review and evaluation of the municipality's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Mayor and Council.

On behalf of the City of Prince Rupert

W

Dan Rodin
Chief Financial Officer

Dec 28/11

Date

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2010

Schedule of Elected Officials' Remuneration and Expenses

		Remuneration & Taxable Benefits	Expenses	Total
Mayor	Mussallem, J	\$38,755	\$12,527	\$51,282
Councilor	Ashley, A	12,026	3,434	15,460
	Bedard, K	12,026	2,403	14,429
	Garon, G	12,026	4,546	16,572
	Gordon-Payne, S	12,026	1,946	13,972
	Kinney, N	12,026	2,546	14,572
	Thorkelson, J	12,026	2,394	14,420
		\$110,911	\$29,796	\$140,707

City of Prince Rupert
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Schedule of Employees' Remuneration and Expenses

Employee	Remuneration & Taxable Benefits	Expenses
Bailey, Howard I.	\$76,145	1,044
Beckwith, Jeffrey	87,971	6,221
Bonneschranz, Jon	75,126	230
Brown, Mark R.	102,973	9,970
Cameron, Keith D.	91,930	85
Casavant, Gerry D.	78,547	0
Duffy, Gerard	75,653	0
Gardiner, Garin J.	90,889	702
Gowe, Rodney Doug	80,099	0
Grodecki, Robert	87,309	4,854
Holkestad, Brian	86,669	0
Horne, William A.	118,518	765
Howie, Gordon M.	144,368	17,188
James, David John	94,014	589
Kessler, Marko	76,290	4,379
Kristoff, Marvin	77,137	860
Krekic, Zeno	102,595	3,619
McKenzie, David E.	116,542	3,630
Moore, Harvey E.	87,518	0
Morse, James Andrew	107,404	922
Nicholls, Craig	102,131	3,757
Ostrom, Tanya N.	86,135	684
Parks, Tom G.	94,388	942
Pierce, Terry E.	127,989	4,494
Rodin, Dan	131,765	10,354
Roemer, Richard J.	80,781	320
Stewart, Lance	77,539	0
Yew, Christine	85,864	2,846
Thompson, Calvin	90,373	80
Wick, Martin	87,186	635
Wolfe, Francis L.	<u>90,931</u>	<u>205</u>
Total for Employees Earning more than \$75,000	\$2,912,779	<u>\$79,375</u>
Total Remuneration of Council Members	110,911	
Total Remuneration to all other Employees	<u>9,075,785</u>	
Total Employee Remuneration	<u>\$12,099,475</u>	

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2010

Schedule of Grants or Contributions

Prince Rupert Arts Council	\$9,000
Prince Rupert Growing Space Society	1,500
Halloween Festival	3,300
Lester Centre for the Arts	110,000
Museum of Northern BC – Kwinitsa Station Grant	14,500
Museum of Northern BC – Operating Grant	117,000
Museum of Northern BC – Visitor Info Centre Grant	57,750
Museum of Northern BC – Mortgage Grant	192,850
National Aboriginal Day	2,488
Navy League of Canada, Prince Rupert Branch	2,250
Chamber of Commerce – Operating Grant	4,514
Chamber of Commerce – Office Rent	10,000
Prince Rupert Economic Development Commission	90,000
Prince Rupert Civic Pride	1,500
Prince Rupert Library – Operating Grant	500,000
Prince Rupert Library – Vested Benefit Accrual	9,000
Prince Rupert Racquet Association	8,500
SPCA	21,505
Prince Rupert Special Events – Operating Grant	15,000
Prince Rupert Special Events – Civic Centre	6,086
Wildlife Rehabilitation Centre	6,000
Tourism Prince Rupert – Operating Grant	65,000
Tourism Prince Rupert – Office Rental	12,000
Tourism Prince Rupert – Hotel Tax Transfer	147,327
Prince Rupert Golf Course – Operating Grant	75,790
Heritage Advisory	62
2010 Northern BC Winter Games	26,148
2010 Hobiye Celebration	2,000
Grants – Miscellaneous	<u>615</u>
Total	<u>\$1,511,685</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7(2) b)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2010

Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

A.J. Forsythe & Co. Ltd.	\$27,064
Aarin Trucking Ltd.	27,676
Acklands-Grainger Inc.	117,398
Adventure Paving	550,420
Associated Engineering (B.C.) Ltd.	700,037
B.C. Hydro & Power Authority	640,572
B.C. Transit	662,831
Brenntag Canada Inc.	48,587
Broadwater Industries Ltd.	190,356
Bytown Diesel Sales Limited	175,558
Canadian Freightways	55,531
Carlyle Shepherd & Co.	35,054
City West Cable & Telephone Corporation	272,740
Commissioner of Municipal Superannuation - (City Portion)	838,009
DB Perks & Associates Ltd.	30,355
Edvan Construction Ltd.	81,851
Electrician, The	278,511
Emco Corporation	44,481
Enercon Water Treatment	31,011
First Canada ULC	307,627
Foresight Innovations Ltd.	42,071
Fred Surridge Ltd.	47,523
Goodacre Contracting Ltd.	33,600
Great West Equipment	113,759
Harbour Machining Welding & Fabricating	34,286
ICBC	36,887
International Tentology Corp.	25,346
J & J Construction	31,746
Janitors Warehouse	75,714
Johnny's Machine Shop	62,746
KGC Fire Rescue Inc.	45,842
Kal Tire (Seaport Tire Ltd.)	45,800
Lane Property Advisors Inc.	45,720
Lax Kw'alaams Indian Band	68,332
Lester Centre of the Arts	111,600
Manufacturers Life Insurance Co.	1,163,778
Marinex Sheet Metal Ltd.	33,448
Mont-Leon Masonry Construction Ltd.	26,688
Municipal Insurance Association of B.C.	99,961
Museum of Northern British Columbia	382,100
Nanaimo Shipyard Ltd.	283,479
NAPA Prince Rupert	28,343
Navion Medical Imaging	37,220
Nechako Northcoast Construction Terrace	29,474
Northlands Water & Sewer Supplies Ltd.	25,482
Northern Industrial Sales	<u>59,382</u>
Subtotal	8,105,996

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2010

Schedule of Suppliers of Goods and Services
Supplier Payments Over \$25,000

North Coast Equipment Ltd.	37,250
Northwest Fuels Ltd.	408,899
Pausch Equipment Ltd.	179,200
Pacific Northern Gas	205,815
PCO Services Corporation	28,486
Prince Rupert & Port Edward Economic Development Corporation	90,000
Prince Rupert Golf Club	95,150
Prince Rupert Library	509,000
Prince Rupert Port Authority	139,658
Receiver General – City’s portion EI & CPP Premium	597,705
Receiver General – RCMP Contract	2,644,100
Rupert Cleaners & Laundry Ltd.	37,875
Revenue Services of BC	218,292
Rupert Disposal Ltd.	37,608
Rupert Wood n Steel Construction Ltd.	144,984
Saanich Plumbing & Heating Ltd.	35,447
Sea-Sport Outboard Marina Ltd.	29,948
Shell Energy North America (Canada) Inc.	137,516
Skeena Gravel Products Ltd.	95,769
Skeena Queen Charlotte Regional District – Debenture Issues	879,565
Stuck On Designs	27,260
Storey’s Excavating	33,471
Tourism Prince Rupert	230,200
Tyee Building Supplies Ltd.	41,138
US Bank National Association – Corp. Visa	111,126
Vadim Computer Management Group Ltd.	56,005
Valkyrie Law Group LLP	406,575
WFR Wholesale Fire & Rescue Ltd.	604,889
West Fraser Concrete Ltd.	43,585
Willis Canada Vancouver	188,837
Worker’s Compensation Board	<u>204,803</u>
	8,500,156
	Suppliers (1 st Page) 8,105,996
	Suppliers (2 nd Page) <u>8,500,156</u>
Total to Suppliers paid equal and over \$25,000	16,606,152
Other Suppliers paid under \$25,000	2,400,889
Paid to Suppliers in 2010	19,007,041
Council and Employee Remuneration	<u>12,099,475</u>
	31,106,516
Less Investment in Tangible Capital Assets and Debt Payments	(3,748,353)
Net Change in Accrued Expenses	<u>(1,054,144)</u>
Expenses as per Audited Financial Statement “C”	26,304,019

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2010**

Schedule of Severance Agreements

Nil

{Prepared as required by *Financial Information Regulation*, Schedule 1, Subsection 6(7)}

City of Prince Rupert
Statement of Financial Information
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Schedule of Guarantee and Indemnity Agreements

1. Prince Rupert Golf Course
 - a. Line of Credit at Northern Savings Credit Union \$40,000
2. Prince Rupert City & Regional Archives \$70,000

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 5)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2010**

Schedule of Long Term Debt

Information on all long-term debt is included in the Financial Statements in Schedule 6 – Schedule of Leases and Schedule 7 – Schedule of Debenture Debt.

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 4)

**City of Prince Rupert
Statement of Financial Information
For the Year Ended December 31, 2010**

Audited

2010 Financial Statements

2010 City of Prince Rupert Audited Financial Statements

AUDIT REPORT

To the Mayor and Council
City of Prince Rupert

Report on the financial statements

We have audited the statement of financial position of the City of Prince Rupert as at December 31, 2010 and the statements of operations, changes in net financial assets and cash flows for the year then ended.

Responsibility for the financial statements

These financial statements are the responsibility of the City's management and Council.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted the audit in accordance with Canadian generally accepted auditing standards. These standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures depend on the auditor's judgment, including the assessment of the risks of material misstatement, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls to design audit procedures that are appropriate, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence obtained is sufficient and appropriate to provide a basis for our audit opinion.

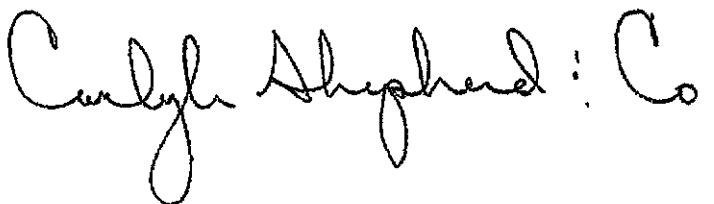
Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2010 and the results of its operations and cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Supplementary information

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of the City taken as a whole. The current year's supplementary information included in Statements C, F to I and schedules 1 to 7 are presented for purposes of additional analysis. Such supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole

Prince Rupert, BC
April 26, 2011



City of Prince Rupert

Consolidated Statement of Financial Position December 31

	<u>2010</u>	<u>2009</u>
Financial Assets		
Cash and Cash Equivalents	\$ 14,439,738	\$ 14,459,236
Taxes Receivable (Note 2)	9,050,085	8,931,838
General Receivables (Note 2)	2,857,277	2,505,886
Deposit-Municipal Finance Authority (Note 4)	140,980	152,861
Loan to Museum (Note 3)	315,501	505,689
	<u>26,803,581</u>	<u>26,555,510</u>
Liabilities		
Accounts Payable and Accrued Liabilities (Note 5a)	8,665,830	8,040,168
Deferred Revenue (Note 5b)	3,785,161	3,727,334
Landfill Closure Cost (Note 8b)	1,705,000	1,276,518
Reserves - Municipal Finance Authority (Note 4)	140,980	152,861
Leases Payable (Schedule 6 and Note 6)	526,526	297,687
Debenture Debt (Schedule 7 and Note 6)	7,227,607	7,748,857
	<u>22,051,104</u>	<u>21,243,425</u>
Net Financial Assets (Statement D)	<u>4,752,477</u>	<u>5,312,085</u>
Non-financial Assets		
Tangible Capital Assets (Statement G and Note 1c)	47,336,041	46,089,423
Investment in City West Cable & Tel. Corp. (Statement H and Note 7)	36,487,801	33,900,816
Inventory (Note 1d)	696,152	796,786
	<u>84,519,994</u>	<u>80,787,025</u>
Surplus and Equity	<u>\$ 89,272,471</u>	<u>\$ 86,099,110</u>
City Position		
Accumulated Operating Surplus (Statement C)		
Unappropriated	\$ 3,017,202	\$ 2,998,457
Appropriated	2,418,000	2,427,000
	<u>5,435,202</u>	<u>5,425,457</u>
Bylaw and Statutory Reserve Funds (Statement F)	6,087,060	6,859,269
Investment in City West Cable & Tel. Corp. (Statement H and Note 7)	36,487,801	33,897,359
Investment in Tangible Capital Assets (Statement I)	41,262,408	39,917,025
	<u>84,519,994</u>	<u>80,787,025</u>
Net Position	<u>\$ 89,272,471</u>	<u>\$ 86,099,110</u>


Gordon Howie
City Manager


Dan Rodin, CGA
Chief Financial Officer

City of Prince Rupert

Consolidated Statement of Operations For the Year Ended December 31

	<u>Unaudited</u> <u>2010 Budget</u>	<u>2010</u> <u>Actual</u>	<u>2009</u> <u>Actual</u>
Revenues			
Taxes (Net) (Schedule 1)	\$ 15,938,000	\$ 15,902,000	\$ 17,030,317
Sale of Services (Schedule 2)	8,503,000	8,393,117	8,149,822
Services Provided to Other Government	95,000	59,491	92,608
Government Transfers (Schedule 3)	4,578,500	2,235,339	1,963,324
Fees, Permits, Licenses and Fines (Schedule 4)	554,000	551,117	589,738
Investment Income (Schedule 4)	30,000	78,205	94,005
City West Cable & Telephone Corp. Income	-	2,590,442	3,914,133
Miscellaneous Revenues (Schedule 4)	<u>912,500</u>	<u>1,560,151</u>	<u>1,888,834</u>
Total Revenue	\$ 30,611,000	\$ 31,369,862	\$ 33,722,781
Expenses			
Protection to Persons and Property	\$ 7,367,123	\$ 7,100,786	\$ 7,017,605
Water, Sewage and Solid Waste	4,161,295	4,477,330	4,881,665
Roadways and Transportation	5,855,510	5,432,210	4,888,630
Recreation and Culture	4,674,000	4,504,135	4,694,568
General Government	4,580,877	4,405,252	3,931,716
Other	<u>422,490</u>	<u>384,306</u>	<u>118,101</u>
Total Expenses (Schedule 5)	\$ 27,061,295	\$ 26,304,019	\$ 25,532,285
Revenue Over Expenditure Before Amortization	\$ 3,549,705	\$ 5,065,843	\$ 8,190,496
Amortization of Tangible Capital Assets	\$ -	\$ (1,892,482)	\$ (1,253,758)
Gain/(Loss) on Disposal of Tangible Capital Assets	\$ -	\$ -	\$ (3,674)
Revenue Over Expenditure	\$ 3,549,705	\$ 3,173,361	\$ 6,933,064
Opening City Position	NA	\$ 86,099,110	\$ 79,166,046
Closing City Position	NA	\$ 89,272,471	\$ 86,099,110

City of Prince Rupert

Operating Funds and Surplus Allocation For The Year Ended December 31

Fund	General	Water	Sewer	Solid Waste	2010 Total	2009 Total
Operating Results						
Revenue	\$ 24,611,283	\$ 2,251,083	\$ 2,356,883	\$ 2,150,613	\$ 31,369,862	\$ 33,722,781
Expenditure (Exclude Tangible Capital Assets)	<u>21,799,126</u>	<u>1,308,762</u>	<u>1,093,741</u>	<u>2,102,390</u>	<u>26,304,019</u>	<u>25,532,285</u>
	2,812,157	942,321	1,263,142	48,223	5,065,843	8,190,496
Add /(Less)						
Investment in Tangible Capital Assets	(1,782,990)	(259,049)	(1,014,807)	(82,254)	(3,139,100)	(1,659,904)
Loss on Disposal of Tangible Capital Assets	-	-	-	-	-	(3,673)
New Vehicle Lease	472,307	-	-	-	472,307	-
Debt and Actuarial Addition	(333,164)	(169,689)	(13,745)	(54,474)	(571,072)	(527,477)
Bylaw and Statutory Reserve Fund Income	(56,031)	-	-	-	(56,031)	(74,543)
City West Cable & Telephone Corp. Income	(2,590,442)	-	-	-	(2,590,442)	(3,914,133)
City West Cable & Telephone Corp. Dividend	-	-	-	-	-	1,000,000
Transfers from Reserves	<u>828,240</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>828,240</u>	<u>316,650</u>
	(3,462,080)	(428,738)	(1,028,552)	(136,728)	(5,056,098)	(4,863,080)
Total Operating Surplus/(Deficit)	(649,923)	513,583	234,590	(88,505)	9,745	3,327,416
Balance forward Surplus/(Deficit)	3,294,799	594,507	1,839,775	(303,624)	5,425,457	2,098,041
Accumulated Surplus/(Deficit)	<u>\$ 2,644,876</u>	<u>\$ 1,108,090</u>	<u>\$ 2,074,365</u>	<u>\$ (392,129)</u>	<u>\$ 5,435,202</u>	<u>\$ 5,425,457</u>
Surplus Allocation						
Unappropriated Surplus	\$ 2,026,876	\$ 1,108,090	\$ 274,365	\$ (392,129)	\$ 3,017,202	\$ 2,998,457
2011 Appropriated Surplus	<u>618,000</u>	<u>-</u>	<u>1,800,000</u>	<u>-</u>	<u>2,418,000</u>	<u>2,427,000</u>
	<u>\$ 2,644,876</u>	<u>\$ 1,108,090</u>	<u>\$ 2,074,365</u>	<u>\$ (392,129)</u>	<u>\$ 5,435,202</u>	<u>\$ 5,425,457</u>

City of Prince Rupert

Consolidated Statement of Change in Net Financial Assets For The Year Ended December 31

	Unaudited <u>2010 Budget</u>	2010 <u>Actual</u>	2009 <u>Actual</u>
Revenue Over Expenditure (Statement B)	\$ 3,549,705	\$ 3,173,361	\$ 6,933,064
Acquisition of Tangible Capital Assets	(9,390,505)	(3,139,100)	(1,659,903)
Amortization of Tangible Capital Assets	-	1,892,482	1,253,759
City West Cable and Telephone Corp. Net Income	-	(2,590,442)	(3,914,133)
Lease Debt paid by City West Cable and Telephone Corp.	-	3,457	415,716
City West Cable and Telephone Corp. Cash Dividend	1,000,000	-	1,000,000
Change in Inventory	-	100,634	38,578
Change in Net Financial Assets	<u>\$ (4,840,800)</u>	<u>\$ (559,608)</u>	<u>\$ 4,067,081</u>
Net Financial Assets/(Debt) at Beginning of Year	<u>NA</u>	<u>\$ 5,312,085</u>	<u>\$ 1,245,004</u>
Net Financial Assets/(Debt) at End of Year	<u>NA</u>	<u>\$ 4,752,477</u>	<u>\$ 5,312,085</u>

City of Prince Rupert

Consolidated Statement of Cash Flows For The Year Ended December 31

	<u>2010</u>	<u>2009</u>
Operating Activities		
Revenue Over Expenditure	\$ 3,173,361	\$ 6,933,064
Non-cash Items		
Amortization	1,892,482	1,253,758
Taxes Receivable	(118,247)	(1,682,780)
General Receivables	(351,391)	654,155
Loan to Museum	190,188	1,540,923
Inventory	100,634	38,580
Accounts Payable and Accrued Liabilities	625,662	(690,750)
Deferred Revenue	57,827	1,175,722
Landfill Closure Costs	428,482	720,000
Cash Provided by Operating Activities	<u>\$ 5,998,998</u>	<u>\$ 9,942,672</u>
Financing Activities		
New Lease Borrowing	\$ 472,307	\$ -
Principal Repayments	<u>(764,717)</u>	<u>(1,119,121)</u>
Cash provided by/(applied to) Financing Activities	<u>\$ (292,410)</u>	<u>\$ (1,119,121)</u>
Investing Activities		
Tangible Capital Assets Additions	\$ (3,139,100)	\$ (1,659,905)
Investment in City West Cable & Telephone Corp.	<u>(2,586,985)</u>	<u>(2,498,417)</u>
Cash Provided by/(applied to) Investing Activities	<u>\$ (5,726,085)</u>	<u>\$ (4,158,322)</u>
Increase/(Decrease) in Cash and Cash Equivalents	\$ (19,497)	\$ 4,665,229
Cash and Cash Equivalents at Beginning of Year	<u>14,459,235</u>	<u>9,794,006</u>
Cash and Cash Equivalents at End of Year	<u>\$ 14,439,738</u>	<u>\$ 14,459,235</u>

City of Prince Rupert

Statement of Bylaw and Statutory Reserve Fund Balances December 31, 2010

Reserve	<u>Bylaw Reserves</u>				<u>Statutory Reserves</u>				Total
	<u>General Reserve</u>	<u>Fire Services Equipment</u>	<u>Public Works General Equipment</u>	<u>Ferry Maintenance</u>	<u>Capital Assets & Land Acquisition</u>	<u>Parkland Reserves</u>	<u>Parking Space Requirements</u>	<u>Cemetery Care Trust</u>	
Balance Beginning of Year	\$ 3,889,386	\$ 230,895	\$ 694,220	\$ 100,537	\$ 1,658,855	\$ 5,918	\$ 116,712	\$ 162,746	\$ 6,859,269
Income	23,565	-	4,204	-	24,131	35	707	3,389	56,031
Transfers (to)/from Other Funds	(496,808)	(230,895)	-	(100,537)	-	-	-	-	(828,240)
Balance End of Year	<u>\$ 3,416,143</u>	<u>\$ -</u>	<u>\$ 698,424</u>	<u>\$ -</u>	<u>\$ 1,682,986</u>	<u>\$ 5,953</u>	<u>\$ 117,419</u>	<u>\$ 166,135</u>	<u>\$ 6,087,060</u>
Reserve Allocation									
2011 Budget Appropriations	\$ 2,080,000	\$ -	\$ 568,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 2,673,000
Unappropriated Reserve	<u>1,336,143</u>	<u>-</u>	<u>130,424</u>	<u>-</u>	<u>1,657,986</u>	<u>5,953</u>	<u>117,419</u>	<u>166,135</u>	<u>3,414,060</u>
Balance End of Year	<u>\$ 3,416,143</u>	<u>\$ -</u>	<u>\$ 698,424</u>	<u>\$ -</u>	<u>\$ 1,682,986</u>	<u>\$ 5,953</u>	<u>\$ 117,419</u>	<u>\$ 166,135</u>	<u>\$ 6,087,060</u>

City of Prince Rupert

**Consolidated Statement of Tangible Capital Assets
December 31**

	<u>CAPITAL ASSETS</u>				<u>ACCUMULATED AMORTIZATION</u>				<u>NET BOOK VALUE</u>	
	<u>Opening Balance</u>	<u>Additions</u>	<u>Disposals/ Write-Downs</u>	<u>Closing Balance</u>	<u>Opening Balance</u>	<u>Amortization</u>	<u>Disposals/ Write-Downs</u>	<u>Closing Balance</u>	<u>2010</u>	<u>2009</u>
Land	\$ 4,713,916	\$ 4	\$ -	\$ 4,713,920	\$ -	\$ -	\$ -	\$ -	\$ 4,713,920	\$ 4,713,916
Buildings	9,944,435	32,574	-	9,977,009	5,531,356	206,525	-	5,737,881	4,239,128	4,413,079
Equipment	5,628,900	1,258,542	(155,046)	6,732,396	4,199,325	437,539	(155,046)	4,481,818	2,250,578	1,429,575
Infrastructure	71,118,834	1,847,980	(190,868)	72,775,946	35,585,981	1,248,418	(190,868)	36,643,531	36,132,415	35,532,853
	<u>\$ 91,406,085</u>	<u>\$ 3,139,100</u>	<u>\$ (345,914)</u>	<u>\$ 94,199,271</u>	<u>\$ 45,316,662</u>	<u>\$ 1,892,482</u>	<u>\$ (345,914)</u>	<u>\$ 48,863,230</u>	<u>\$ 47,336,041</u>	<u>\$ 46,089,423</u>

City of Prince Rupert

City West Cable & Telephone Corporation Statement of Financial Position December 31

	<u>2010</u>	<u>2009</u>
ASSETS		
City West Cable & Telephone Corp.		
Investment	\$ 1	\$ 1
Loan	22,732,763	22,736,220
Equity	13,755,037	11,164,595
	<u>\$ 36,487,801</u>	<u>\$ 33,900,816</u>
LIABILITIES AND EQUITY		
Capital Leases	\$ -	\$ 3,457
Equity, Beginning of Year	33,897,359	30,983,226
Prior Period Adjustment from Corporation	-	(4,626)
Net Income of Corporation	2,590,442	3,918,759
Cash Dividend	-	(1,000,000)
Equity, End of Year	<u>36,487,801</u>	<u>33,897,359</u>
	<u>\$ 36,487,801</u>	<u>\$ 33,900,816</u>

City of Prince Rupert

**Statement of Changes in Investment in Tangible Capital Assets
December 31**

	<u>2010</u>	<u>2009</u>
Opening Balance	\$ 39,917,025	\$ 38,983,402
Tangible Capital Assets Purchased By Operations	3,139,100	1,659,905
Museum loan Principal Repayment	(190,188)	(175,930)
Less: New Lease Borrowing	(472,307)	-
Debenture Debt Repayment	369,243	369,242
Actuarial Additions	152,007	154,531
Lease Repayment	240,010	179,633
Amortization	<u>(1,892,482)</u>	<u>(1,253,758)</u>
Closing Balance	<u>\$ 41,262,408</u>	<u>\$ 39,917,025</u>

City of Prince Rupert

Notes to the Consolidated Financial Statements December 31, 2010

1) Significant Accounting Policies

a) Basis of Presentation

It is the Municipality's policy to follow accounting principles generally accepted for British Columbia Municipalities and to apply such principles consistently. These consolidated statements include the operations of the General, Water, Sewer, Solid Waste, Telephone, Capital and Reserve Funds. They have been prepared using guidelines issued in the CICA Public Sector Accounting and Auditing Handbook.

b) Revenue Recognition

The accrual method for reporting revenues and expenditures has been used.

Revenues are normally recognized in the year in which they are earned and measurable

Government transfers are recognized in the financial statements as revenue in the period in which the eligibility criteria have been met and reasonable estimates of the amounts can be made. Transfers received for which the expenditures have not yet been incurred are reported as deferred revenue.

Deferred revenue includes grants, contributions and other amounts received from third parties which are specifically designated and the expenditures have not yet been incurred.

c) Tangible Capital Assets

Tangible capital assets are reported at cost. Donated assets are reported at fair market value at the time of donation. Tangible capital assets are amortized using the straight-line method as follows:

Buildings	50 years
Equipment	5 to 20 years
Infrastructure	50 to 100 years

d) Inventory

Inventory is reported at average cost.

e) Estimates

The preparation of financial statements in accordance with Canadian Generally Accepted Accounting Principles requires management to make estimates and assumptions that affect the amounts reported. Actual results could differ from those estimates

f) Financial Instruments

The City's financial instruments consist of cash, taxes and accounts receivable, payables, accruals and deferred revenue, capital leases and debenture debt. It is management's opinion that the City is not exposed to significant interest, currency or credit risk arising from these financial instruments. The fair value of these financial instruments approximate their carrying value.

City of Prince Rupert

Notes to the Consolidated Financial Statements December 31, 2010

2) Receivables

	<u>2010</u>	<u>2009</u>
Taxes Receivable	\$ 9,050,085	\$ 8,944,764
Allowance for Doubtful Tax Accounts	-	(12,926)
Net Taxes Receivable	\$ 9,050,085	\$ 8,931,838

A portion of the Taxes Receivable is secured by parcels of land that the City is selling.

<u>General Receivables</u>	<u>2010</u>	<u>2009</u>
General Receivables	\$ 2,203,999	\$ 1,360,622
Due from City West Cable & Telephone Corp.	636,283	936,283
Other Governments	16,995	219,217
	2,857,277	2,516,122
Allowance for Doubtful Accounts	-	(10,236)
Net General Receivables	\$ 2,857,277	\$ 2,505,886

3) Museum Loan Receivable

Funds were loaned to the Northern British Columbia Museum Association for the purchase of the Museum building. The City in turn borrowed the funds from the Municipal Finance Authority. The interest rate is a variable rate set by the Municipal Finance Authority. The loan term is five years with the outstanding balance and interest due June 30, 2014. The balance of the loan will be repaid by annual grants of \$192,850 given by the City of Prince Rupert. The loan is secured by a first charge on land and improvements owned by the Museum.

4) Municipal Finance Authority Reserve Deposits

The City issues its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are withheld by the Municipal Finance Authority as a debt reserve fund. The City also executes demand notes in connection with each debenture whereby the Municipality may be required to loan certain amounts to the Municipal Finance Authority.

As of December 31, the total Debt Reserve Fund was comprised of

	<u>2010</u>	<u>2009</u>
General	\$ 102,302	\$ 99,084
Water	38,678	53,777
	\$ 140,980	\$ 152,861

City of Prince Rupert

Notes to the Consolidated Financial Statements December 31, 2010

5) Payables, Accruals, and Deferred Revenue

	<u>2010</u>	<u>2009</u>
a) Accounts Payable		
General	\$ 2,277,842	\$ 1,906,115
Accrued Interest Payable - MFA	83,518	89,266
Due to Other Governments	148,859	178,627
Taxes Due to Other Governments	2,130,515	2,103,979
Salaries, Wages, other Payroll	3,958,068	3,729,276
Holdbacks and Deposits	67,028	32,905
	<u>\$ 8,665,830</u>	<u>\$ 8,040,168</u>
b) Deferred Revenue		
Prepaid Taxes	\$ 962,076	\$ 1,024,343
Other Deferred Revenue	2,823,085	2,702,991
	<u>\$ 3,785,161</u>	<u>\$ 3,727,334</u>

6) Debentures / Leases for the City

Debenture debt and leases are with the Municipal Finance Authority and are being repaid in accordance with approved bylaws and agreements.

7) Investment in City West Cable & Telephone Corp.

The City is the sole shareholder of City West Cable and Telephone Corp. (the "Company"). The investment in the Company is reported using the modified equity method. During the year, the City received income of \$60,000 as management fees.

Financial information for the Company as at December 31 is as follows

	<u>2010</u>	<u>2009</u>
Assets	\$ 63,362,360	\$ 63,014,664
Liabilities to Arms-length parties	\$ 26,154,736	\$ 28,159,259
Net Income	\$ 2,590,442	\$ 3,918,759

8) Commitments and Contingencies:

a) *Pension Information*

The municipality and its employees contribute to the Municipal Pension Plan (the "plan"), a jointly-trusted pension plan. The board of trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The plan has about 163,000 active members and approximately 60,000 retired members. Active members include approximately 35,000 contributors from local governments.

City of Prince Rupert

Notes to the Consolidated Financial Statements December 31, 2010

Every three years an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. The most recent valuation as at December 31, 2009 indicated an unfunded liability of \$1,024 million for basic pension benefits. The next valuation will be as at December 31, 2012 with results available in 2013. The actuary does not attribute portions of the unfunded liability to individual employers. The City of Prince Rupert paid \$841,848 for employer contributions to the plan in fiscal 2010.

b) *Landfill Closure costs*

The City is responsible for closing the landfill in accordance with the Ministry of Environment regulations. The closure costs are estimated to be \$8.5 million at closure (predicted in year 2046). To date, the City has accrued \$1,705,000

c) *Third party claims*

The City has various lawsuits and claims pending by and against it. It is the opinion of management that the determination of these claims will not materially affect the financial position or the operating results of the City.

d) *Guarantees*

The City has provided loan guarantees for the Prince Rupert Golf Course Society (\$40,000) and Prince Rupert City and Regional Archives (\$70,000).

9) *Change in Comparative figures*

Certain figures have been restated for comparative purposes.

City of Prince Rupert

Schedule of Tax Revenues For the Year Ended December 31

	Unaudited 2010 Budget	2010 Actual	2009 Actual
Real Property Taxes			
Municipal Property Tax			
Residential	\$ 6,033,693	\$ 6,118,014	\$ 5,835,882
Utilities	148,000	147,805	144,869
Major Industry	2,710,307	2,660,122	4,171,025
Light Industry	411,000	411,016	401,493
Business	4,290,000	4,171,047	4,131,173
Recreational	17,000	17,016	16,436
	<u>\$ 13,610,000</u>	<u>\$ 13,525,020</u>	<u>\$ 14,700,878</u>
Less: Tax Sharing with District of Port Edward	\$ (605,000)	\$ (555,307)	\$ (586,560)
	<u>\$ 13,005,000</u>	<u>\$ 12,969,713</u>	<u>\$ 14,114,318</u>
Special Payments			
Port Competitiveness Tax Grant	\$ 1,537,000	\$ 1,521,546	\$ 1,521,548
Revenue Tax	456,000	495,853	455,456
Specified Area Tax	58,000	60,951	58,118
Payments in Lieu of Tax			
Federal Government Properties	195,000	202,473	195,125
Prince Rupert Port Authority	284,000	274,056	283,800
	<u>479,000</u>	<u>476,529</u>	<u>478,925</u>
Grants in Lieu of Tax			
Provincial Government Properties	213,000	186,938	212,953
BC Buildings Corp.	64,000	60,855	63,582
BC Housing Commission	72,000	84,536	71,712
BC Hydro and Power Authority	39,000	40,548	38,648
Insurance Corporation of BC	15,000	4,531	15,057
	<u>403,000</u>	<u>377,408</u>	<u>401,952</u>
	<u>\$ 2,933,000</u>	<u>\$ 2,932,287</u>	<u>\$ 2,915,999</u>
Net Tax Revenue	<u>\$ 15,938,000</u>	<u>\$ 15,902,000</u>	<u>\$ 17,030,317</u>

City of Prince Rupert

Schedule of Sale of Service Revenues For the Year Ended December 31

	Unaudited 2010 Budget	2010 Actual	2009 Actual
GENERAL FUND			
Protective Services (RCMP)	\$ 35,000	\$ 47,017	\$ 33,795
Transportation Services			
Public Transit	332,000	332,479	319,664
Airport Ferry	1,030,000	954,075	883,152
	<u>\$ 1,362,000</u>	<u>\$ 1,286,554</u>	<u>\$ 1,202,816</u>
Environmental Development Services			
Rezoning / Subdivision Services	7,000	9,230	8,380
Parking	80,000	89,447	122,824
	<u>\$ 87,000</u>	<u>\$ 98,677</u>	<u>\$ 131,204</u>
Public Health (Cemetery)	<u>\$ 37,000</u>	<u>\$ 41,065</u>	<u>\$ 34,166</u>
Recreation and Cultural Services			
Civic Centre Rentals & Programs	191,000	195,451	190,855
Swimming Pool	331,000	376,259	337,586
Arena	156,000	160,060	155,303
Field Rentals	4,000	3,540	4,068
	<u>\$ 682,000</u>	<u>\$ 735,310</u>	<u>\$ 687,812</u>
TOTAL GENERAL OPERATING FUND	<u>\$ 2,203,000</u>	<u>\$ 2,208,623</u>	<u>\$ 2,089,793</u>
SOLID WASTE FUND	<u>\$ 2,157,000</u>	<u>\$ 2,140,424</u>	<u>\$ 2,083,558</u>
WATER FUND	<u>\$ 2,238,000</u>	<u>\$ 2,190,206</u>	<u>\$ 2,161,384</u>
SEWER FUND	<u>\$ 1,905,000</u>	<u>\$ 1,853,864</u>	<u>\$ 1,815,087</u>
	<u>\$ 8,503,000</u>	<u>\$ 8,393,117</u>	<u>\$ 8,149,822</u>

City of Prince Rupert

Schedule of Government Transfers For the Year Ended December 31

	Unaudited 2010 Budget	2010 Actual	2009 Actual
Unconditional			
General Operating - Small Community	\$ 338,000	\$ 338,681	\$ 338,000
- Traffic Fines	233,000	233,822	233,000
Total Unconditional	\$ 571,000	\$ 572,503	\$ 571,000
Conditional			
General Operating Fund			
Victim Services	\$ 53,000	\$ 52,060	\$ 65,156
Two Percent (2%) Hotel Tax	165,000	147,327	152,446
Casino Revenue	425,000	425,000	425,000
Fire and Emergency Services Grant	30,500	29,835	16,487
Ministry of Transport and Villages	210,000	110,487	100,000
Northern Development Initiatives	30,000	19,467	-
Ministry of Transport - Bus Stop Shelters	20,000	20,000	-
Local Motion	-	-	100,000
Coast Sustainability Trust	181,000	135,952	229,165
Province of BC - Spirit Square	182,000	128,085	56,463
UBCM Integrated Sustainability Fund	-	5,000	-
Public Transportation Infrastructure	-	-	82,869
Community Work Fund	45,000	41,604	50,000
Olympic Torch Relay Grant	-	45,000	-
Towns for Tomorrow & "ParticipAction"	-	-	47,857
Measuring Up Initiative	-	-	2,337
Trees for Tomorrow	-	-	5,000
	\$ 1,341,500	\$ 1,159,817	\$ 1,332,780
Water Fund			
Shawatlans Hydro Repair Grant	\$ -	\$ -	\$ 10,000
Sewer Fund			
Hays Creek Study Grant	\$ -	\$ 10,000	\$ 10,000
LWMP- Fed of Canadian Municipalities	-	34,399	-
Build Canada Fund	2,666,000	458,620	39,544
	\$ 2,666,000	\$ 503,019	\$ 49,544
Total Conditional	\$ 4,007,500	\$ 1,662,836	\$ 1,392,324
Total Provincial Government	\$ 4,578,500	\$ 2,235,339	\$ 1,963,324

City of Prince Rupert

Schedule of Revenue from Own Sources For the Year Ended December 31

	Unaudited 2010 Budget	2010 Actual	2009 Actual
Licences and Permits	\$ 316,000	\$ 309,487	\$ 328,177
Fines	18,000	21,823	31,068
911 Service Fee	220,000	219,807	230,493
	<u>\$ 554,000</u>	<u>\$ 551,117</u>	<u>\$ 589,738</u>
Investment Income	<u>\$ 30,000</u>	<u>\$ 78,205</u>	<u>\$ 94,005</u>
Miscellaneous revenues			
Rentals	\$ 377,000	\$ 668,564	\$ 379,152
Penalties and Interest on Taxes	77,000	217,031	515,076
Donation of Cardio Equipment - Northern Health	30,000	30,000	-
Donation from Prince Rupert Port Authority	-	16,000	-
Miscellaneous - General Fund	323,500	206,228	393,181
Rentals - Water Fund	55,000	60,877	57,092
Sale of Gravel - Solid Waste Fund	-	10,189	-
Actuarial Reduction in Debt	-	152,007	154,531
Sale of Tangible Capital Assets	-	14,080	(28,416)
Cemetery Care Fund	-	3,389	2,704
MFA - Dividend Income	50,000	472	298,868
Gain on Maturing Debt	-	181,314	116,646
Total Miscellaneous Revenues	<u>\$ 912,500</u>	<u>\$ 1,560,151</u>	<u>\$ 1,888,834</u>
Total Revenue from Own Sources	<u>\$ 1,496,500</u>	<u>\$ 2,189,473</u>	<u>\$ 2,572,577</u>

City of Prince Rupert

Schedule of Expenditure by Objects of Expense For the Year Ended December 31

	Unaudited 2010 Budget	2010 Actual	2009 Actual
Wages	\$ 10,792,600	\$ 10,725,428	\$ 10,409,531
Benefits	2,659,000	2,588,199	2,409,682
Professional Fees	381,000	577,919	527,598
Supplies	1,956,300	2,025,520	1,944,537
Services	2,228,100	2,169,185	1,979,461
Energy	1,303,000	1,226,024	1,062,192
Fiscal Expenses	1,297,000	1,695,929	1,753,155
Grants in Aid to Community Partners	1,578,000	1,497,149	1,620,370
Contracts	3,774,000	3,597,877	3,617,854
	<u>25,969,000</u>	<u>26,103,230</u>	<u>25,324,380</u>
Capital Purchases & Capital Works	11,032,000	3,949,142	2,420,357
Less:			
Investments in Tangible Capital Assets	(9,390,505)	(3,139,100)	(1,659,904)
Loss on Disposal of Tangible Capital Assets	-	-	(3,673)
Long Term Debt Repayment	(549,200)	(609,253)	(548,875)
	<u>(9,939,705)</u>	<u>(3,748,353)</u>	<u>(2,212,452)</u>
Total Expenses (Statement C)	<u>\$ 27,061,295</u>	<u>\$ 26,304,019</u>	<u>\$ 25,532,285</u>

City of Prince Rupert

Schedule of Leases
December 31

Lease No.	Purpose	New/ Renewal	Amount of Issue	2009 Balance	Additions	Principal Payments	2010 Balance
General Fund							
11002/1951	Tractor	2001/2006	\$ 113,114	\$ 1,727	-	(1,727)	\$ -
11932/2052	Excavator	2001/2006	31,582	9,644	-	(7,184)	2,460
1584	Flusher Truck	2006	269,695	95,955	-	(61,808)	34,147
1455	2 Chevy Trucks	2006	51,707	11,740	-	(11,740)	-
1453/51005	Mower	2005	41,257	8,131	-	(8,131)	-
2393	Dump Truck with Plow	2007	108,865	27,305	-	(27,305)	-
8370	2009 Pierce Fire Truck	2010	472,757	-	472,307	(59,888)	412,419
				<u>\$ 154,502</u>	<u>\$ 472,307</u>	<u>\$ (177,783)</u>	<u>\$ 449,026</u>
Solid Waste Fund							
4256	Refuse/Shupak	2007	\$ 228,887	\$ 131,974	\$ -	\$ (54,474)	\$ 77,500
Water Fund							
1392/40605	Generator	2005	\$ 50,294	\$ 7,753	\$ -	\$ (7,753)	\$ -
				<u>\$ 294,229</u>	<u>\$ 472,307</u>	<u>\$ (240,010)</u>	<u>\$ 526,526</u>
Telephone Fund							
1247/20205	AS400 Computer	2004	\$ 77,291	\$ 3,457	\$ -	\$ (3,457)	\$ -
				<u>\$ 297,686</u>	<u>\$ 472,307</u>	<u>\$ (243,467)</u>	<u>\$ 526,526</u>

City of Prince Rupert

Schedule of Debenture Debt
December 31

Bylaw No.	No.	Maturity Date	Amount of Issue	2009 Balance	Principal Payment	2009 Accrued Actuarial	2010 Actuarial	2010 Accrued Actuarial	2010 Balance	
General Fund										
3129	George Hills Way/Specified Area	75	2021	\$ 700,000	\$ 497,016	\$ (21,170)	\$ 831	\$ (10,108)	\$ (959)	\$ 465,610
3201	Uplands Development	94	2025	1,054,348	902,697	(35,407)	1,296	(6,014)	(1,660)	860,912
3201	Cruise Ship Dock	94	2025	3,133,056	2,682,382	(105,214)	3,889	(17,871)	(4,934)	2,558,252
3201	Museum	94	2025	2,465,626	2,110,994	(82,800)	3,025	(14,064)	(3,883)	2,013,272
3199	Morse Creek Bridge	99	2017	535,000	394,787	(44,561)	1,113	(5,564)	(1,514)	344,261
				<u>\$ 6,587,876</u>	<u>\$ (289,152)</u>	<u>\$ 10,154</u>	<u>\$ (53,621)</u>	<u>\$ (12,950)</u>	<u>\$ 6,242,307</u>	
Water Fund										
2748	Improvements	50	2011	\$ 463,000	\$ 56,292	\$ (14,002)	\$ 12,789	\$ (55,079)	\$ -	\$ -
2961	New Water Main	63	2016	1,800,000	807,630	(54,437)	28,135	(48,212)	(31,130)	701,986
				<u>\$ 863,922</u>	<u>\$ (68,439)</u>	<u>\$ 40,924</u>	<u>\$ (103,291)</u>	<u>\$ (31,130)</u>	<u>\$ 701,986</u>	
Sewer Fund										
3201	Moresby Sewer Upgrade	94	2025	\$ 346,970	\$ 297,059	\$ (11,652)	\$ 432	\$ (1,979)	\$ (546)	\$ 283,314
				<u>\$ 7,748,857</u>	<u>\$ (369,243)</u>	<u>\$ 51,510</u>	<u>\$ (158,891)</u>	<u>\$ (44,626)</u>	<u>\$ 7,227,607</u>	