

Position:	Skate Patrol	FILE:	Ex-RecskateP-2026
Department:	Recreation & Community Services	Date of Posting:	September 10, 2026
Job Type:	Seasonal- Ice Season	Closing Date:	Until filled
Salary Range:	\$ 26.05	Employment Type:	Union – CUPE 105

The City values the diversity of the people it serves and in those it hires and encourages applicants from all backgrounds. We are committed to fostering a workplace where individual differences are recognized, appreciated, respected, and responded to in ways that fully develop and utilize each person's talents and strengths. The City is committed to reconciliation and inclusion practices that support our programs and services.

As an equitable and inclusive employer, we value diversity of people to best represent the community we serve and provide excellent services to our citizens. We strive to attract and retain passionate and talented individuals of all backgrounds, demographics, and life experiences. If you require any adjustments to enable participation at any stage of the recruitment process, please contact Antonio Vera, Senior Human Resources Manager at (250)627-2898 or via email at HR @princerupert.ca.

The City of Prince Rupert provides services to over 12,000 residents and hundreds of businesses and industries. Nestled against the stunning backdrop of the Pacific Northwest, Prince Rupert, BC, offers a unique blend of natural beauty, rich cultural heritage, and a welcoming community spirit. As you embark on your professional journey in this coastal gem, you'll find a workplace environment that mirrors the city's picturesque landscapes – dynamic, invigorating, and full of potential.

Let your skills and talent grow alongside us as we reshape our city's future!

The City of Prince Rupert is looking for a dynamic and dedicated individual to join our operations team as a Skate Patroller.

The Recreation and Community Services department strategic priorities are:

- Develop – Capacity, leadership, partnership, programming and services.
- Influence & Inspire – Advance and promote health and physical literacy in our community.
- Govern – Develop plans, policies and procedures that supports physical literacy, sport, arts/culture and recreation.
- Build – Replace and renew indoor and outdoor recreation infrastructure.
- Champion – To be a catalyst for positive change through an equity lens.
- Respect – To exemplify a respectful and inclusive culture for all.

Join us today! Be a part of a recreation department that promotes healthy lifestyles and advances quality of life for our residents. We are looking for team members with a growth mindset, willing to take on new opportunities and brings ideas for future advancement.

This position is seasonal, for the period of September till March. Reporting directly to the Recreation Coordinator, the Skate Patroller are reliable, energetic, self-motivated individuals, who strive to deliver exceptional customer service while ensuring the safety of all participants involved in our skating programs. The successful candidate must effectively communicate with the public and possess good conflict and risk management skills

What you'll do

- Supervise ice arena and all patrons during Public Skating times to ensure a fun but safe recreational experience
- Enforce ice safety rules
- Enforce facility guidelines consistently.
- Engage with patrons in a positive manor, provide skating tips, and support skate skills/games
- Perform first aid, when required.
- Report incidents accurately and ensure first aid/incident forms are complete.
- Complete light maintenance duties as assigned.
- Set up and take down equipment for skating programs.
- Assist Ice Maker with skate rentals.
- Assist with cashier duties, when required.
- Mediate any conflicts that may arise between patrons.
- Attend staff training sessions and courses as required.
- Complete any additional related tasks assigned by the Recreation Coordinator.
- Other duties as assigned.

Knowledge, Skills and Abilities

- Proficient ice skater
- Standard First Aid, CPR-C, AED
- Ability to plan and coordinate age-appropriate activities for children, adapting activities to different skill levels as required.
- Effective communication skills.
- Ability to work with minimal supervision.
- Ability to follow safe work practices and procedures.

What you're willing to achieve or already have

- Minimum Education: Currently enrolled and/or returning secondary school student (16 years old minimum)
- Standard First Aid, CPR-C, AED (willing to take)
- Ability to work with minimal supervision in a team environment

Asset Qualification or Experience

- 16 years of age

Other information that you should know

- If you are not a local applicant, you must be prepared to relocate to Prince Rupert, BC before starting work.
- You must be legally entitled to work in Canada.

- You will be required to provide a current clear Police Information Check with vulnerable sector
- Even if you do not think you meet all of the criteria, we encourage all interested applicants to please apply

FITNESS REQUIREMENT:

- Perform tasks and manage energy levels effectively throughout the shift
- Lift/carry up to 25 pounds
- Ability to have cardiovascular and muscular endurance to ice skate for up to two hours
- Ability to respond quickly to emergencies and urgent situations

What to send our way

- Your resume highlighting your experience, and skills
- A cover letter that explains your interest in working within our Recreation and Community Services Department.
- Copies of any certifications

Please submit your cover letter, CV or resume to:

Heidi DeWildt, Recreation Coordinator
RECREATION AND COMMUNITY SERVICES

Email: hrrec@princerupert.ca

Subject: Skate Patrol – Seasonal

or mail all documents to:

Jim Ciccone Civic Centre
Attn: Brian Millis, Recreation and Community Services Manager
1000 McBride Street
Prince Rupert, BC, V8J 3H2

We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.