



Development Services / Planning Department
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Application for a copy of the Title Certificate or Company Summary

(Title Certificate and Company Summary searches need to be within 30 days of application intake date)

APPLICATION INFORMATION (FOR OFFICE USE ONLY)

Related Applications: _____

SUBJECT PROPERTY

Address(es): _____

PID(s): _____

APPLICANT OR APPROVED AGENT

Name: _____

Address: _____

Email: _____

Phone: _____

PROPERTY OWNER(S)

Mark if same as above

Name: _____

Address: _____

Email: _____

Phone: _____

FEES (FOR OFFICE USE ONLY)

This page should only be filled out
AFTER RECEIVING PLANNING DEPARTMENT APPROVAL FOR APPLICATION INTAKE (SEE PAGE 2).

Application Intake Date: _____

Receipt Number: _____

Each regulation for which there is a variance is subject to a separate fee but processed in one application.

Copy of Title Certificate (Within 30 days of application intake date)	\$20.00	x	=
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Copy of BC Company Summary or equivalent (Within 30 days of application intake date)	\$20.00	x	=
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TOTAL =