



Fairview Cemetery Adornment Procedure Policy

Policy effective: May 1, 2012

In order to maintain a neat appearance throughout the cemetery and operate in a safe and efficient manner, certain rules and regulations have been established for the care and removal of adornments in the Fairview Cemetery.

An adornment placement and removal policy is necessary to make a clear statement of the intent of allowable adornments while respecting the grieving process of all visitors and to establish a framework for the priorities within which they will be removed.

Immediately Following the Funeral:

- Floral arrangements, both fresh-cut and artificial, with the plastic wrapping removed, may be placed at the interment location for up to 30 days after the burial.
- Out of consideration to those with recent deaths, items such as wreaths, tributes, stands, baskets and pictures will be permitted on the grave site for one (1) week.

Acceptable Adornments:

Flower Placement:

- Only floral arrangements, both fresh-cut and artificial, may be placed at the interment location throughout the year.
- Fresh-cut floral arrangements are encouraged.
- Plastic wrapping must be removed prior to placing the bouquet.
- All floral arrangements must be placed in a non-breakable container and fastened securely to the plot to prevent the bouquet and containers from blowing around causing a hazard.
- For loved ones in the columbarium, fresh-cut or artificial flowers can only be placed in the flower vases which have been approved, and attached to the niche memorial nameplates.

Special Occasions:

For those who wish to commemorate their loved one for a special occasion, such as birthdays, holidays and anniversary of death, may place approved items on the grave site for one (1) week. Prior to placing the items the Cemetery Caretaker / staff must be notified and made aware of the special placements. This will prevent staff from removing the adornments during this period.

Adornment Removal:

- a) All floral arrangements will be removed from interment sites by Cemetery staff when they become wilted, discoloured, unsightly and unsafe.



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- b) Any items placed at the grave site, including but not limited to ceramics, trees, urns, potted flower containers, landscaping materials, candles, fences, rocks, glass, baskets or stands will be removed from the site as soon as they have been identified by Cemetery staff.
- c) Items attached to the columbarium niche facings, such as cards, photographs, wreaths or other unapproved tributes will be removed.
- d) Any items placed on the grave site or columbarium niche that contravenes the Cemetery Bylaw and has not been approved through the issuance of an Engineering Permit to Construct a Memorial Structure will be removed by Cemetery staff immediately without any notice.
- e) The General Manager or his designate will direct Cemetery staff to remove adornments and other personal property from any plot or columbarium if it is determined that it is detrimental to the operation of maintenance of the cemetery constitutes a hazard to visitors, employees or machinery, is unsightly or appears abandoned, is inconsistent with the cemetery standards or does not comply with this Bylaw or the cemetery rules.
- f) Structures or adornments placed on unkempt gravesites will be removed when the Cemetery Caretaker or his designate determines that they are unsafe or unsightly.
- g) Neither the Cemetery Advisory Committee nor the City of Prince Rupert or any of their employees, contractors or agents, will be responsible for any adornments that have been damaged or removed.

Please Note:

Section GG only allows flush tablet-style markers. No above ground markers or memorial structures.

These guidelines have been established to protect the safety of Cemetery staff and visitors. Your cooperation and compliance is appreciated.

For further information, to schedule placement of a conforming headstone or to obtain an application for a Memorial Structure Permit, please contact City Hall Customer Service at (250) 627-0950 or by email at cemetery@princerupert.ca