



# JOB POSTING - EXTERNAL

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Position:	Facility Custodian I	Date of Posting:	January 9, 2024
Department:	<b>Recreation &amp; Community Svc</b>	Closing Date:	January 22, 2024
Job Type:	Casual	Employment Type:	Union – CUPE105
Pay Rate	\$ 33.81 per hour	Expected Start:	ASAP

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*The City values the diversity of the people it serves and in those it hires, and encourages applicants from all walks of life. We are committed to fostering a workplace where individual differences are recognized, appreciated, respected, and responded to in ways that fully develop and utilize each person's talents and strengths.*

Reporting to the Ammonia Plan Operator, the Facility Custodian I is a reliable, energetic, self-motivated individual, who strives to deliver exceptional custodial services. The successful candidate must effectively communicate with the general public, colleagues, and is a champion for public safety and satisfaction.

***This position directly contributes to recreation and happiness in our Community!***

## What you'll do

- Custodial cleaning duties
- Set up/take down of facility rentals and special events
- Semi-skilled maintenance projects (painting, refinishing floors etc.)
- Assist with delivery of programs, events and other activities
- Liaise with, organize and supervise various user groups
- Provide first aid as necessary
- Report hazards and make recommendations to enhance building and equipment functionality
- Other duties as assigned

## What you'll bring

- Grade 12 or GED,
- WHMIS Certification,
- Standard First Aid, CPR-C, AED,
- Valid BC Driver's license (Class 5) or equivalent out of Province license
- ***Aptitude for customer service*** – the successful candidate will focus on improving guest experience and manage feedback in a respectful and professional manner,
- ***Critical and creative thinking*** – the successful applicant can think systematically and explore possible solutions to problems in an innovative way,
- ***Time management*** – the successful candidate can establish priorities to meet deadlines in order to carry out multiple tasks, and meet varying demands,

- Capable to perform heavy manual labour
- Ability to work with minimal supervision, and
- Must be able to obtain and maintain a clear Criminal Record Check.

### **What to send our way**

- Your Resume highlighting your experience, and skills.
- A cover letter that explains your interest in working within our Recreation Department.

### **Other information that you should know**

- If you are not a local applicant, you must be prepared to relocate to Prince Rupert, BC before starting work.
- You must be legally entitled to work in Canada.
- This is a unionized position within the CUPE Local 105 Bargaining Unit.

**Please submit your cover letter and resume (in PDF format) to:**

Ashley Daigle, Recreation & Community Services Manager

**Email to:** [hrrec@princerupert.ca](mailto:hrrec@princerupert.ca)

**Subject Line:** Facility Custodian I - Casual

Mail or drop documents off at:

**Jim Ciccone Civic Centre**

**Att: Ashley Daigle**

1000 McBride Street

Prince Rupert, BC, V8J 3H2

***We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.***