



- Executive Summary
- Services + Finance Structure
- Overview of Capital, Operating + Special Project Requests
- Infrastructure Replacement Strategy Overview + Funding
- Budget Deficit + Proposed Property Tax Increase
- Opportunity for Questions/Comments

#### **Executive Summary**



- Proposed tax increase 7.7%
- Cost Drivers Contractual increases (Staff, RCMP, Transit), inflation, 2.5 staff
- Legacy Contribution \$2.122 Million to Budget (Operations + Utilities)
- CityWest Contribution \$0.5 Million
- Total Capital Expenditures
  - 1% existing tax funded \$1.350 Million
- 2023 Inflation currently at ~4%

# Budget Structure

#### Council's Strategic Plan Goals

Fiscal Health Appropriate
Laws +
Services

Replacing +
Renewing
Infrastructure

Encourage New + Renewed Housing

Good Governance Community Renewal Foster Local, Economic, Social, Cultural + Environmental Well-being

#### Financial Plan Assumptions

- Meet statutory financial obligations and debt servicing requirements
- Provision for contractual requirements
- Assumptions for escalations
- Adhere to legislative requirements and Council's strategic plan
- No reductions in service levels in the current draft rate proposal
- Maintain sufficient cash on hand

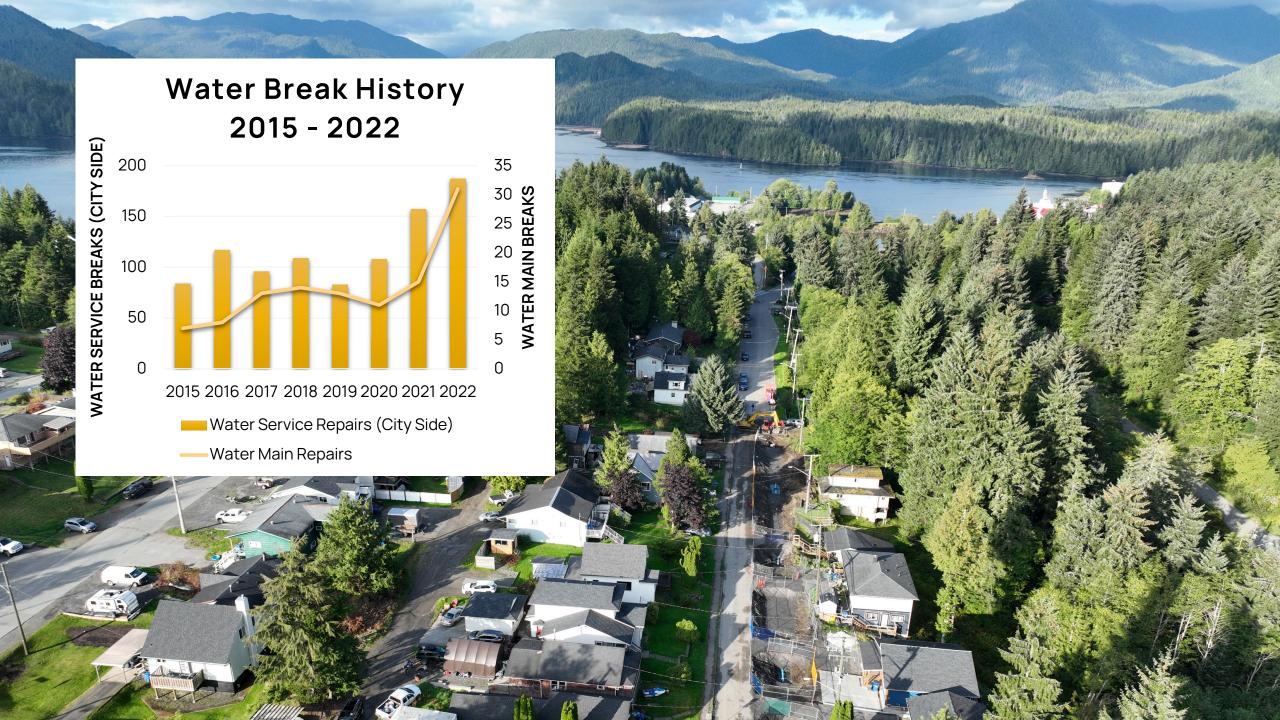


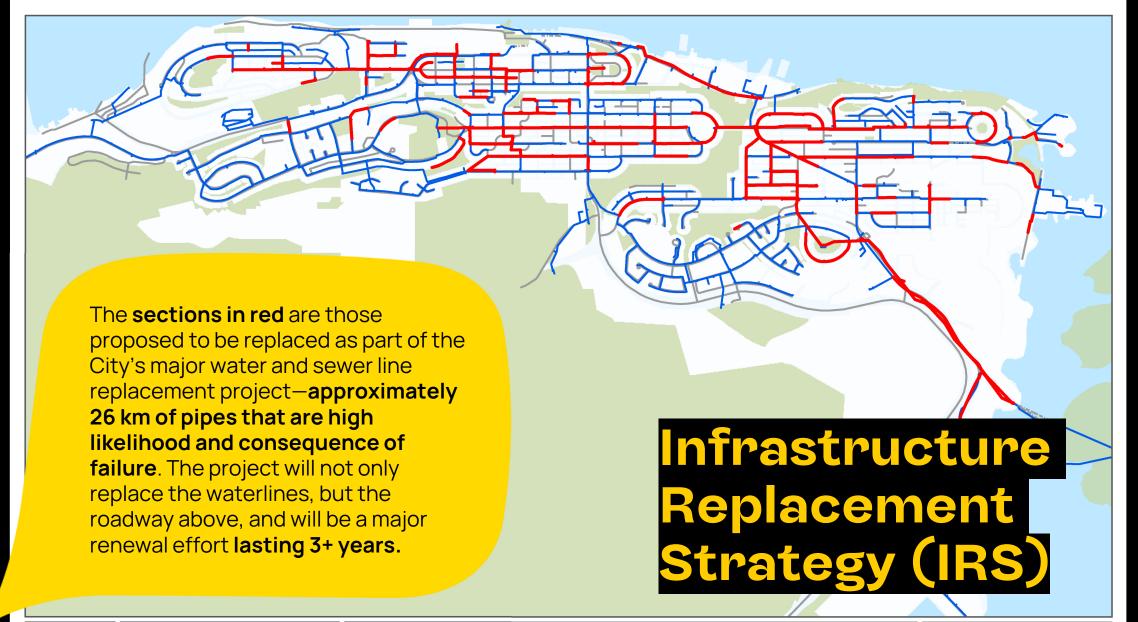
# Highlights/ Changes

#### **Budget Highlights/Changes**

#### Included in the 2024 budget are:

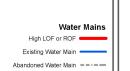
- Recognition of inflation changes over the year
- Continued construction works of the RCMP Detachment
- Continued early works on small-scale wastewater treatment project
- Continued work on emergency water breaks and replacement of critical piping infrastructure





Project #: IRS
Author: RB
Checked: RP
Status: Draft
Revision: B

HIGH LIKELIHOOD OF FAILURE OR HIGH RISK OF FAILURE WATER MAINS





#### Funding for Infrastructure Replacement

	2024	2025	2026	Total
Debt to be taken	14,750,000	14,250,000	16,000,000	45,000,000
Provincial Grant	23,754,000	29,100,000	12,146,000	65,000,000
Provincial Roundabout Funding** (Contribution				
towards underground utilities)	13,000,000	-	-	13,000,000
Federal Grant	34,336,000	28,900,000	18,764,000	82,000,000
Balance	85,840,000	72,250,000	46,910,000	205,000,000

Investments made today will enable our future utility operating funds to go towards planned capital replacements, instead of continuously exhausting budgets on emergency repairs



#### **Budget Deficit**

• The proposed increase to property taxes is 7.7%.

Based on 2023
Assessed values,
this works out to
approximately
\$99 for the
average
homeowner

#### **Budget Deficit**

	Tax Increase \$	Tax Increase %
Labour	930,000	3.97%
Staffing replacement and addition of 1.5 positions	180,000	0.77%
Energy/Supplies increases	202,000	0.86%
Library	27,000	0.12%
Policing - Contract increase	332,000	1.42%
Transit - Contract increase	130,000	0.56%
TOTAL DEFICIT	1,801,000	7.70%

#### **Discretionary Projects**

This budget has been prepared excluding the following:

Tax Increase \$ Additional % above 7.7% proposed

4th Avenue West stairs

250,000

1.07%

Increases to Community Enhancement Grants as requested in full

181,000

0.77%



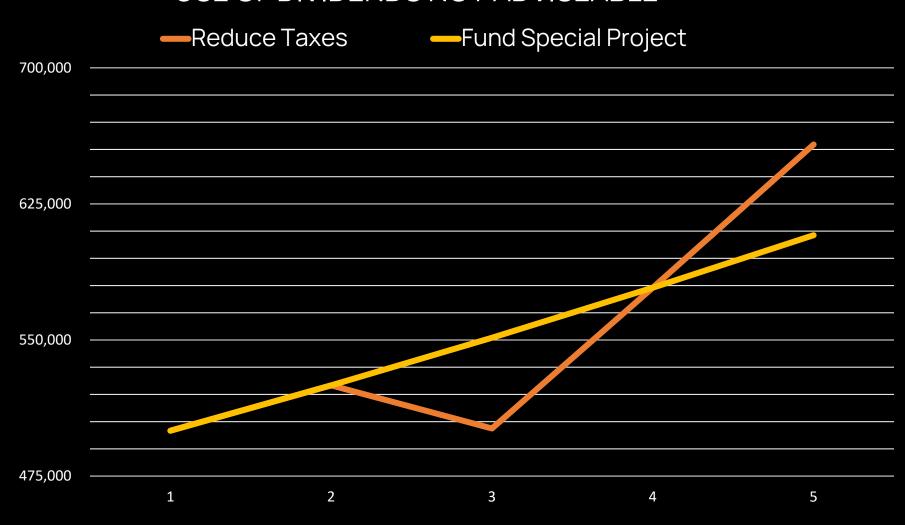
\$750,000 Debt Payments =

25% Savings

Prince Rupert Legacy funding for 2024

#### **Legacy Inc Funding**

#### USE OF DIVIDENDS NOT ADVISEABLE



# Budget Requests



**Category:** Transportation

**Title:** Transit Contract

Increases

	Reserve/ Surplus	Borrow	Grant	Dividend/ Accrual	Utility Fee	Taxation
130,000	0	0	0	0	0	(130,000)



**Category**: Community

Partner

**Title:** Library Funding

Increase

_ •	Reserve/ Surplus	Borrow		Dividend/ Accrual	Utility Fee	Taxation
27,000	0	0	0	0	0	(27,000)

**Category**: General Operations

Title: Staff contractual and benefits increases

_ '	Reserve/ Surplus	Borrow		Dividend/ Accrual	Utility Fee	Taxation
930,000	0	0	0	0	0	(930,000)



Category: General

Operations

Title: General Expense

Increases

Operational Cost	Reserve/ Surplus	Borrow		Dividend/ Accrual	Utility Fee	Taxation
202,000	0	0	0	0	0	(202,000)



Category: Policing

Title: RCMP Contract

Increase

_	Reserve/ Surplus	Borrow	Grant	Dividend/ Accrual	Utility Fee	Taxation
332,000	0	0	0	0	0	(332,000)

**Category**: Human Resources

**Title:** 2.5 Full Time Equivalent (FTE) Staff Additions - Operations GIS + Asset Management Support Technician, Director of Recreation, 0.5 FTE for Customer Service/Bylaw capacity

Operational Cost	Reserve/ Surplus	Borrow		Dividend/ Accrual	Utility Fee	Taxation
180,000	0	0	0	0	0	(180,000)



Category: Fire

Title: Radio System

Replacement

Asset Cost	Reserve/ Surplus	Borrow	Grant	Dividend/ Accrual	Utility Fee	Taxation
532,000	0	0	(532,000)	0	0	0



Category: Fire

Title: Reserve Pumper

Asset Cost	Reserve/ Surplus	Borrow		Dividend/ Accrual	Utility Fee	Taxation
1,300,000	0	(1,300,000)	0	0	0	0



Category: Fire

Title: Replacement of

Command 2 Vehicle

Asset Cost	Reserve	Borrow		Dividend/ Accrual	Utility Fee	Taxation
90,000	(90,000)	0	0	0	0	0



Category: Fire

Title: SCBA (Equipment)

Replacement

Asset Cost	Reserve	Borrow	Grant	Dividend/ Accrual	Utility Fee	Taxation
490,000	(490,000)	0	0	0	0	0



Category: Building

Title: Lester Centre Wall Repair

Asset Cost	Reserve	Borrow		Dividend/ Accrual	Utility Fee	Taxation
20,000	(20,000)	0	0	0	0	0



Category: Building Title: Lester Centre Roof

Replacement

Asset Cost	Reserve/ Surplus	Borrow	Grant	Dividend/ Accrual	Utility Fee	Taxation
200,000	(200,000)	0	0	0	0	0

Category: Building

**Title:** Library – Flooring Renovation

Asset Cost	Reserve	Borrow		Dividend/ Accrual	Utility Fee	Taxation
55,000	(55,000)	0	0	0	0	0



Category: Civic Buildings Title: Firehall – Upstairs Renovation, Lead Paint + Asbestos Abatement

Asset Cost	Surplus	Borrow		Dividend/ Accrual	Utility Fee	Taxation
100,000	(100,000)	0	0	0	0	0



**Pictured above:** The City has leased the former MacCarthy GM Building to meet the housing needs of public works staff

Category: Building
Title: Public Works Leasehold
Improvement Statement of
Requirements

Asset Cost	Reserve/ Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
75,000	0	0	0	(75,000)	0	0



Category: Policing

Title: New Detachment

**Pictured above**—architectural rendering of the final RCMP Building design, which will be built inclusive of sustainable and accessible design considerations, and which will feature a piece of local art by Nicholas John on the 3rd Avenue East facing wall.

Asset Cost	Reserve	Borrow		Dividend/ Accrual	Utility Fee	Taxation
17,100,000	(2,150,000)	(14,950,000)	0	0	0	0



Category: Recreation

Title: Arena - Various

Upgrades

Asset Cost	Reserve/ Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
100,000	0	0	0	0	0	(100,000)



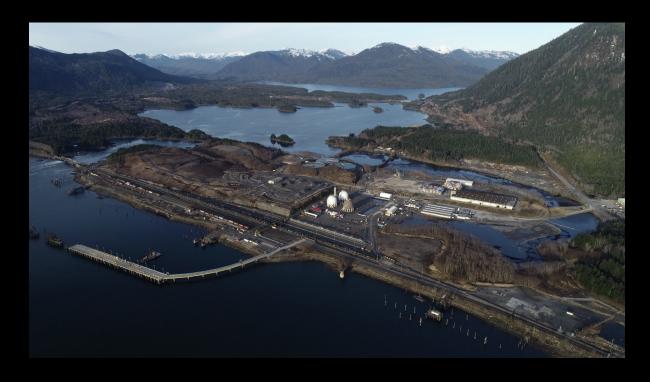
Category: Recreation
Title: Civic Centre –
Second Floor
Washroom
Accessibility Upgrade

Asset Cost	Reserve/ Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
155,000	0	0	(143,000)	(12,000)	0	0

Category: Real Estate

Title: Watson Island Dam Health & Safety Upgrades

Asset Cost	Reserve/ Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
250,000	0	0	0	(250,000)	0	



Category: Real Estate Title: Watson Island

Power

Asset Cost	Reserve/ Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
35,000	0	0	0	(35,000)	0	



Category: Real Estate

Title: Annual Land Purchase

Asset Cost	Reserve	Borrow	Grant	Dividend	Utility Fee	Taxation
50,000	(50,000)	0	0	0	0	



**Category**: Civic Improvements **Title:** 3rd/4th West Stairs/Pathway

Asset Cost	Reserve	Borrow	Grant	Dividend	Utility Fee	Taxation
250,000	0	0	0	0	0	(250,000)

Category: Civic Improvements

Title: Controlled Access and Cameras at Public Works Yard

Asset Cost	Reserve	Borrow	Grant	Dividend	Utility Fee	Taxation
38,000	0	0	0	(38,000)	0	0



**Category**: Civic Improvements **Title**: Streetlight Replacement Program

Asset Cost	Reserve	Borrow	Grant	Dividend	Utility Fee	Taxation
75,000	(50,000)	0	0	(25,000)	0	0



**Category**: Civic Improvements **Title:** Waterfront Development

Asset Cost	Reserve	Borrow	Grant	Dividend	Utility Fee	Taxation
10,000,000	0	0	(10,000,000)	0	0	0



Category: Civic Improvements Title: 3rd Ave and Fulton

Traffic Light

Asset Cost	Reserve	Borrow	Grant	Dividend	Utility Fee	Taxation
315,000	(165,000)	0	0	(150,000)	0	0



**Category**: Civic Improvements **Title:** McBride Sport Court
Resurfacing and Fence Repairs

	Reserve/ Surplus	Borrow		Dividend/ Accrual	Utility Fee	Taxation
100,000	(100,000)	0	0	0	0	0

Category: Vehicles and Mobile Equipment

**Title:** F550 Tow Vehicle for Water Equipment

Asset Cost	Reserve	Borrow		Dividend/ Accrual	Utility Fee	Taxation
190,000	(190,000)	0	0	0	0	0

Category: Vehicles and Mobile Equipment

**Title:** F600 Garbage Truck Commercial

Asset Cost	Reserve	Borrow		Dividend/ Accrual	Utility Fee	Taxation
310,000	(310,000)	0	0	0	0	0



**Category**: Transportation **Title**: Digby Island Ferry

2024 Refit

Asset Cost	Reserve	Borrow		Dividend/ Accrual	Utility Fee	Taxation
1,470,000	(650,000)	(670,000)	0	0	0	(150,000)



Category: Transportation

Title: Bus Shelter

Replacement Project

**Pictured Above:** A simple mock up design of what a decaled bus stop may look like, with art from Kristen Mckay displayed.

Asset Cost	Surplus	Borrow		Dividend/ Accrual	Utility Fee	Taxation
135,000	(27,000)	0	(108,000)	0	0	0

**Category**: Transportation

**Title:** Bridge Repairs 6th Ave East

Asset Cost	Reserve	Borrow	Grant	Dividend	Utility Fee	Taxation
2,180,000	(2,040,000)	0	0	(140,000)	0	0

**Category**: Transportation

**Title:** Sidewalk Program

Asset Cost	Reserve	Borrow	Grant	Dividend	Utility Fee	Taxation
100,000	0	0	0	0	0	(100,000)



**Category**: Transportation **Title**: Annual Paving Program

Asset Cost	Reserve	Borrow	Grant	Dividend	Utility Fee	Taxation
1,000,000	0	0	0	0	0	(1,000,000)

Category: Solid Waste

Title: Wantage Road Landfill Closure

Asset Cost	Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
120,000	(75,000)	0	0	0	(45,000)	0

Category: Solid Waste

Title: Landfill Cell Closure - Engineering

Asset Cost	Reserve	Borrow	Grant	Accrual	Utility Fee	Taxation
250,000	0	0	0	(250,000)	0	0



Category: Solid Waste

Title: Landfill Cell Closure

Asset Cost	Reserve	Borrow	Grant	Accrual	Utility Fee	Taxation	
2,500,000	0	0	0	(2,500,000)	0		0



Category: Solid Waste

Title: New Landfill Cell and

Lagoon Upgrades

Asset Cost	Reserve	Borrow	Grant	Accrual	Utility Fee	Taxation
1,500,000	(1,500,000)	0	0	0	0	0



Category: Water

Title: Woodworth Road Protection

Asset Cost	Reserve	Borrow	Grant	Dividend	Utility Fee	Taxation
500,000	0	0	0	(500,000)	0	0



Category: Water

Title: Submarine/Overland Line

Design

Asset Cost	Reserve	Borrow	Grant	Dividend	Utility Fee	Taxation
1,000,000	(1,000,000)	0	0	0	0	0



Category: Water

Title: Submarine/Overland Line

Construction

Asset Cost	Reserve	Borrow	Grant	Accrual/ Dividend	Utility Fee	Taxation
14,000,000	(10,000,000)	(4,000,000)	0	0	0	0

Category: Water

Title: SCADA Upgrade

Asset Cost	Reserve	Borrow	Grant	Accrual/ Dividend	Utility Fee	Taxation
1,400,000	(1,400,000)	0	0	0	0	0



Category: Water

Title: Infrastructure Replacement

Strategy Design Works

Asset Cost	Reserve	Borrow	Grant	Accrual/ Dividend	Utility Fee	Taxation
1,500,000	0	(1,500,000)	0	0	0	0

Category: Water

Title: Water System Master Plan

Asset Cost	Reserve/ Surplus	Borrow	Grant	Accrual/ Dividend	Utility Fee	Taxation
250,000	0	(250,000)	0	0	0	0



Category: Water
Title: Infrastructure Replacement
Strategy (IRS) - Blvd to Blvd Essential
Asset Replacement Project

Construction

Asset Cost	Reserve/ Surplus	Borrow	Grant	Accrual/ Dividend	Utility Fee	Taxation
50,000,000	0	0	(50,000,000)	0	0	0



Category: Water

**Title:** Annual Water Line Repairs

Asset Cost	Reserve/ Surplus	Borrow	Grant	Accrual/ Dividend	Utility Fee	Taxation
1,000,000	0	0	0	0	(1,000,000)	0

Category: Wastewater

Title: Liquid Waste Management Plan

Asset Cost	Reserve/ Surplus	Borrow	Grant	Accrual/ Dividend	Utility Fee	Taxation
200,000	0	0	(200,000)	0	0	0

Category: Wastewater

**Title:** Liquid Waste Wetland Treatment Pilot

Asset Cost	Surplus	Borrow		Accrual/ Dividend	Utility Fee	Taxation
6,000,000	(1,500,000)	0	(4,500,000)	0	0	0

Category: Wastewater

Title: Omineca Lift Station

Asset Cost	Surplus	Borrow	Grant	Accrual/ Dividend	Utility Fee	Taxation
650,000	(650,000)	0	0	0	0	0



**Category**: Wastewater **Title:** SCADA Upgrade

Asset Cost	Surplus	Borrow		Accrual/ Dividend	Utility Fee	Taxation
438,000	(438,000)	0	0	0	0	0



Category: Wastewater

Title: Hays Creek

Replacement Study

Asset Cost	Surplus	Borrow	Grant	Accrual/ Dividend	Utility Fee	Taxation
125,000	(125,000)	0	0	0	0	0

Category: Wastewater

Title: Industrial Park Treatment Plant Upgrade (engineering)

Asset Cost	Reserve	Borrow		Accrual/ Dividend	Utility Fee	Taxation
150,000	(150,000)	0	0	0	0	0

Category: Wastewater

**Title:** Outfall Camera Program

Asset Cost	Surplus	Borrow	Grant	Accrual/ Dividend	Utility Fee	Taxation
25,000	(25,000)	0	0	0	0	0

Category: Wastewater

Title: Outfall L Repairs

Asset Cost	Surplus	Borrow	Grant	Accrual/ Dividend	Utility Fee	Taxation
1,500,000	(950,000)	0	0	0	(550,000)	0

Category: Wastewater

Title: Outfall J-I Repairs

Asset Cost	Surplus	Borrow		Dividend/ Accrual	Utility Fee	Taxation
250,000	(250,000)	0	0	0	0	0



Category: Wastewater Title: Annual Wastewater

Asset Cost	Reserve/ Surplus	Borrow	Grant	Dividend/ Accrual	Utility Fee	Taxation
750,000	0	0	0	0	(750,000)	0

Category: Wastewater

**Title:** Infrastructure Replacement Strategy Design Works

Asset Cost	Reserve/ Surplus	Borrow		Dividend/ Accrual	Utility Fee	Taxation
1,000,000	0	(1,000,000)	0	0	0	0

Category: Wastewater

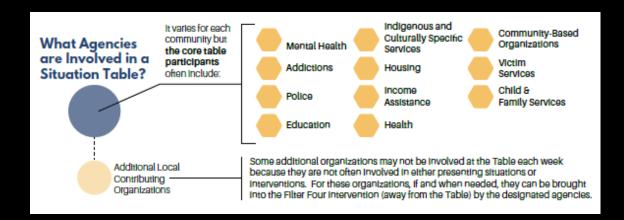
**Title:** Infrastructure Replacement Strategy (IRS) - Blvd to Blvd Essential Asset Replacement Project

	Reserve/ Surplus	Borrow	Grant	Dividend/ Accrual	Utility Fee	Taxation
20,000,000	0	(12,000,000)	(8,000,000)	0	0	0



**Category**: Policing **Title:** PRIME Training

Project Cost	Reserve/ Surplus	Borrow	Grant	Dividend/ Accrual	Utility Fee	Taxation
7,000	0	0	0)	(7,000)	0	0



The Situation Table is a local group of service agencies that meet weekly to discuss opportunities to support at-risk clients in the community.

For more information, contact current Table Chair Veronika Stewart at veronika.stewart@princerupert.ca

Category: Policing

Title: Situation Tables

Project Cost	Reserve/ Surplus	Borrow		Dividend/ Accrual	Utility Fee	Taxation
15,000	0	0	(15,000)	0	0	0



Category: Fire

**Title:** Trench Rescue Training

(Technician)

Project Cost	Reserve/ Surplus	Borrow	Grant	Dividend/ Accrual	Utility Fee	Taxation
40,000	0	0	(40,000)	0	0	0

**Category**: Human Resources + Public Works **Title:** Safe Work Procedures, Field Hazard Assessment & Training

Project Cost	Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
100,000	(50,000)	0	0	(50,000)	0	0

Category: Civic Improvements

**Title:** Records Management (Infrastructure Replacement Strategy/BEAR Project + Annual Asset Management Spending)

Project Cost	Reserve/ Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
	our proc					
100,000	0	0	(50,000)	(50,000)	0	0



Category: Recreation Title: Pool - grouting

Project Cost	Reserve/ Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
25,000	0	0	0	0	0	(25,000)

Category: Vehicle and Mobile Equipment

**Title:** Fleet Management Report

Project Cost	Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
25,000	(25,000)	0	0	0	0	0



Category: Administration

Title: Accessibility Committee

Projects

Project Cost	Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
25,000	0	0	(25,000)	0	0	0

**Category**: Administration

**Title:** Social Development + Poverty Reduction Plan

Project Cost	Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
20,000	0	0	(20,000)	0	0	0



**Category**: Administration

Title: Reconciliation Committee

Establishment/Projects

Project Cost	Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
10,000	0	0	(10,000)	0	0	0



**Category**: Development Services **Title**: Food Systems Assessment & Strategy

Project Cost	Reserve/ Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
50,000	0	0	(10,000)	(40,000)	0	0



Pictured above is an example of a transportation safety initiative for traffic calming similar to that suggested by the Transportation Plan

Category: Development Services
Title: Placemaking/Transportation

Safety

Project Cost	Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
25,000	0	0	(25,000)	0	0	0



Category: Development Services

Title: Complete Communities

Assessment

Project Cost	Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
1/0.000		0	(1/0.000)	0	0	0
148,000	U	U	(148,000)	U	U	U



**Category**: Development Services **Title:** Climate Adaptation and Action

Plan

Project Cost	Surplus	Borrow	Grant	Dividend	Utility Fee	Taxation
47,000	0	0	(47,000)	0	0	0

### Community Enhancement Grants

#### Request from Community Partners

Total additional request value: \$181,000 representing a 0.77% tax increase

#### This includes:

New applications - Harbour Theatre, North Coast Mountain Bike Assoc'n, PR Gymnastics

Increases requested from existing applicants + contributions under agreement – Museum, Lester Centre, Special Events, Tourism PR + in-kind contributions

Staff recommendation to retain 2023 funding levels, and not to fund additional requests given current financial conditions.

\*For additional information on the full slate of requests, please see pages 84-88 of the 2024 Budget Document

### Resident Impact + Feedback

#### Calculate the Impact

To calculate the specific impact of the draft increase on your tax bill, follow this formula:

2024 Assessed Value / 1000

X

Residential Mill Rate (Tax Rate) (4.65389)

\*Reminder-2024 Assessed Values available January 2024

#### Home Owner Grant & Tax Deferral

#### Province offers residents

- Home Owner Grant
- Tax Deferral Programs

#### Home Owner Grant application

- Gov.bc.ca/homeownergrant
- Call Toll free 1-888-355-2700
- Can apply now

#### Public Feedback

Email questions/comments to finance@princerupert.ca

Phone: 250-627-0914

Mail or drop off to 424 3<sup>rd</sup> Ave W.

#### In person at:

- November 9<sup>th</sup>, 7 pm at Coast Mtn College
- November 14<sup>th</sup>, 7 pm at City Hall during the Regular Council meeting

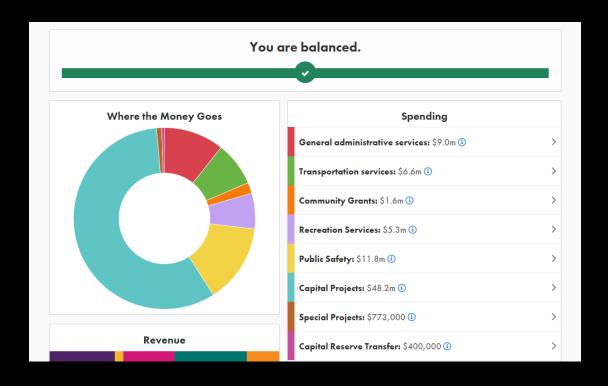
#### Public Feedback

Budget Document posted online after this session

Directly interact with our budget and provide feedback through Budget Simulator at:

engage.princerupert.ca/ Budget2024

Open until November 20<sup>th</sup>, 2023



Pictured above—the landing page of the online budget simulator allows you to directly interact with City spending and see the potential consequences of changes to service

#### Tax Receipt

#### Your 2024 Estimated Residential Municipal Tax Receipt

Public Safety	\$864.59
RCMP	\$465.72
Fire Service	\$391.90
Victim Services	\$6.98
Transportation	\$354.09
Road Maintenance	\$163.69
Road Paving and Sidewalk Renewal	\$71.04
Airport Ferry	\$77.19
Transit	\$42.16
Recreation Services	\$286.57
Civic Centre	\$114.63
Swimming Pool	\$66.32
Parks	\$85.45
Arena	\$20.18

#### Based on an assessed home of \$443,000, the 2023 Prince Rupert Average Assessed Value

Transfers to Capital Reserves	\$25.81
Transfer to fund Capital replacement and renewal	\$25.81
Community Grants	\$120.63
Library	\$62.87
Other Grants 🚯	\$57.76
General administrative services	\$409.98
Bylaw Enforcement	\$18.98
Human Resources	\$31.81
Cemetery	\$11.85
Civic Building Maintenance	\$33.61
Corporate Administration	\$71.64
Development and Planning Services	\$41.34
Economic Development	\$11.93
Engineering	\$53.56
Financial Services	\$55.59
Governance	\$27.91
Information Technology	\$51.76
	Total: \$2,061.67

