



Development Services
 424 3rd Avenue West
 Prince Rupert, BC, V8J 1L7
 Phone: (250) 627-0916 Fax: (250) 627-0979
 Email: Engineering.Requests@princerupert.ca

APPLICATION FOR A STREET / SIDEWALK CLOSURE PERMIT
 (TRAFFIC REGULATION BYLAW NO. 2470, 1983)

OFFICE USE ONLY

DATE RECEIVED: _____	FILE NO. _____
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THIS IS A FILLABLE FORM. PLEASE COMPLETE THE FOLLOWING:

APPLICANT NAME: _____	APPLICANT ADDRESS: _____
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APPLICANT PHONE: _____	APPLICANT EMAIL: _____
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PLEASE COMPLETE COMPANY INFORMATION, IF APPLICABLE

COMPANY NAME: _____	COMPANY ADDRESS: _____
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COMPANY PHONE: _____	COMPANY EMAIL: _____
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I / we hereby make an application in accordance with the City of Prince Rupert Traffic Regulation Bylaw No. 2470 and amendments thereto for a permit for Temporary Street / Sidewalk Closure as defined in the said Bylaw.

LOCATION OF STREET / SIDEWALK CLOSURE: _____

THE DIRECTION OF STREET CLOSURE IS:	WEST BOUND	EAST BOUND
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PURPOSE OF STREET / SIDEWALK CLOSURE: _____
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START DATE OF CLOSURE: _____	START TIME OF CLOSURE: _____	AM	PM
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END DATE OF CLOSURE: _____	END TIME OF CLOSURE: _____	AM	PM
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THE CLOSURE WILL BE UNDER THE DIRECTION & CONTROL OF (NAME & PHONE NO. IF OTHER THAN APPLICANT):

NAME: _____	PHONE: _____	ALTERNAT9 *****PHONE: _____
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ADDRESS OF INDIVIDUAL IN CONTROL OF CLOSURE (IF DIFFERENT FROM ABOVE): _____
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DOES THIS CLOSURE AFFECT EMERGENCY VEHICLES TO PASS THROUGH?	YES	NO
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DOES THIS CLOSURE AFFECT A BUS ROUTE?	YES	NO
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The applicant agrees to conform to all Bylaws of the City of Prince Rupert presently in force and to such special conditions, restrictions, and to the special conditions on page 2 imposed by the Director of Operations.

The applicant further agrees to save harmless the City of Prince Rupert against all manner of actions, claims, debts, judgments, costs and expenses of any kind whatsoever which may be made against the City in consequence of and incidental to the granting of a Street/Sidewalk Closure Permit.

APPLICANT SIGNATURE: _____	DATE: _____
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This application is approved subject to the street/sidewalk closure being carried out in conformity with all statues and Bylaws in force in the City of Prince Rupert, British Columbia and the special conditions as listed on page 2.

APPROVAL: _____	DATE: _____
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Director of Operations or Designate



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SPECIAL CONDITIONS FOR A STREET SIDEWALK CLOSURE PERMIT

1. Obtain approval from Ministry of Transportation and Infrastructure if the street/sidewalk closure is on McBride Street, 2nd Avenue West and/or Park Avenue.
2. Provide three (3) days of notice in advance to the Engineering Department.
3. Provide \$2,000,000.00 Liability Insurance naming the City of Prince Rupert as co-insured.
4. **CERTIFIED TRAFFIC CONTROL PERSONNEL IN PLACE TO DIRECT TRAFFIC:**

NAME OF TRAFFIC CONTROL COMPANY: _____

TRAFFIC CONTROLLER ON SITE: _____ **PHONE:** _____

NAME OF FLAGGER 1: _____

NAME OF FLAGGER 2: _____

NAME OF FLAGGER 3: _____

***PLEASE ATTACH COPIES OF TCP CERTIFICATION CARD FOR ALL FLAGGERS**

IF NO FLAGGERS, PLEASE STATE WHY (ie SIGNS OR BARRIERS, ETC): _____

5. Provide a certified drawing / map of the area **IN COLOUR** to be closed showing:
 - JOB SITE
 - PLACEMENT OF SIGNAGE
 - BARRICADES
 - TRAFFIC CONTROL PERSONNEL.
6. Erect sufficient barricades and signs to control and safely direct pedestrians and/or traffic around the closure.
7. Sweep, wash or otherwise clean the street/sidewalk once the work is complete and prior to re-opening the street/sidewalk.

Cost: \$10.00

Receipt #: _____

Clerk Initials: _____