



**Administration Department**  
424 3<sup>rd</sup> Avenue West  
Prince Rupert, BC, V8J 1L7  
**Phone:** (250) 627 0939  
**Fax:** (250) 627 0999

**CIVIC RECOGNITION  
AWARD NOMINATION FORM**

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This form is used to recognize individuals that bring distinction to themselves and to the City of Prince Rupert from across broad areas within the community. Please use one form for each person you are nominating, and please specify which award you would like this person nominated for.

“TO BE COMPLETED BY THE PERSON NOMINATING” and submitted to:

Corporate Administrator, City of Prince Rupert

I/We, \_\_\_\_\_  
(Name)

wish to nominate \_\_\_\_\_  
(Name)

For the award noted below (select one):

- Civic Merit Award                       Civic Appreciation Award  
 Certificate of Appreciation            Achievement Award  
 Sgt. William Booth Award for Valour

*(For additional information on the City of Prince Rupert Awards and policy please visit the City's website [www.princerupert.ca](http://www.princerupert.ca) and type "Civic Recognition" in the search bar at the top of the landing page.)*

**CONTACT INFORMATION FOR PERSON NOMINATING:**

Name(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address (if available): \_\_\_\_\_

**CONTACT INFORMATION FOR NOMINEE:**

Name(s): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address (if known): \_\_\_\_\_

Email Address (if available): \_\_\_\_\_



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My/our reasons for making this nomination are: *(Please feel free to expand beyond this page, to a maximum of one page).*

The following is biographical and/or contextual information about my/our nominee: *(Please feel free to expand beyond this page, to a maximum of one page).*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**CIVIC MERIT  
AWARD NOMINATION FORM**

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“**Civic Merit Award**” represents an award bestowed on an individual who has brought distinction to the community through their outstanding achievement in one or more of the following areas: business and entrepreneurs, arts and entertainment, science and academics, health and education, sports and youth leadership and volunteer and community service.

- |   | YES                      | NO                       |
|---|--------------------------|--------------------------|
| 1. Does this person currently hold office as a Federal, Provincial or Municipal politician?   | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>**IF THIS PERSON HOLDS OFFICE THEY ARE NOT ELIGIBLE FOR THIS AWARD**</b>   |                          |                          |
| 2. Has this person brought distinction to themselves and the City of Prince Rupert by outstanding achievements in a variety of areas, including, but not limited to: <i>(select any/all that apply)</i> |                          |                          |
| <input type="checkbox"/> Business   |                          |                          |
| <input type="checkbox"/> Entrepreneurship   |                          |                          |
| <input type="checkbox"/> Arts   |                          |                          |
| <input type="checkbox"/> Entertainment  |                          |                          |
| <input type="checkbox"/> Science  |                          |                          |
| <input type="checkbox"/> Academics  |                          |                          |
| <input type="checkbox"/> Health   |                          |                          |
| <input type="checkbox"/> Education  |                          |                          |
| <input type="checkbox"/> Sports and Youth Leadership  |                          |                          |
| <input type="checkbox"/> Volunteer and Community Service  |                          |                          |

**Please describe these achievements.**

3. How has this person made a positive and significant difference to our community?  
**Please describe.**