

# City of Prince Rupert

## Property Tax Exemption Annual Confirmation Form

**Owner Name on Tax Roll:**

**Assessment Roll No:**

**Civic Address:**

**Legal Description:**

Please check any of the following that have changed significantly since your last Comprehensive Application Form was submitted and attach any changes:

- List of executive/board members including **full** contact information
- Leases or rent agreements for any portion of the identified property
- Number of **active** volunteers/congregants/worshippers
- Number of employees
- Details of grant funding received in the past year from other levels of government (Federal, Provincial, Tribal) or expected in the next year (capital and operating)

I, \_\_\_\_\_, an authorized signatory for the abovementioned Organization, hereby confirm that there has been no change to the use of our property that would amend the status of our prior years' exemption.

Certified Correct \_\_\_\_\_

Authorized Signatory

*This form must be duly completed, signed and received by City Hall by July 15, 20\_\_, for the organization to be eligible for the 20\_\_ Property Tax Exemption.*