



*1 Side of 2 areas
for proposed art*

Call for Artists

Municipal Police Detachment Public Art Project



Renderings provided by S2 Architecture.

Renderings are artistic representations and are subject to change.

JUNE 2023

City of Prince Rupert

Application Deadline: Monday, July 31st, 2023

PROJECT DESCRIPTION

The City of Prince Rupert is seeking a local Artist to create a unique design (“Artwork Submission”) to be incorporated into the façade of the new, centrally located municipal detachment (RCMP Station) at the corner of 3rd Avenue East and McBride in Prince Rupert. This project will be an important anchor and welcoming piece, situated at the gateway to Prince Rupert’s downtown. Following the selection of a top 3 pieces by a select committee, Council will select the preferred artwork. The top 3 artists will receive a cash award.

In addition, the City and RCMP intend to organize a community event with the Artist and local communities once the building is complete to celebrate the unveiling of the project.

APPLICATION REQUIREMENTS

ARTIST QUALIFICATIONS

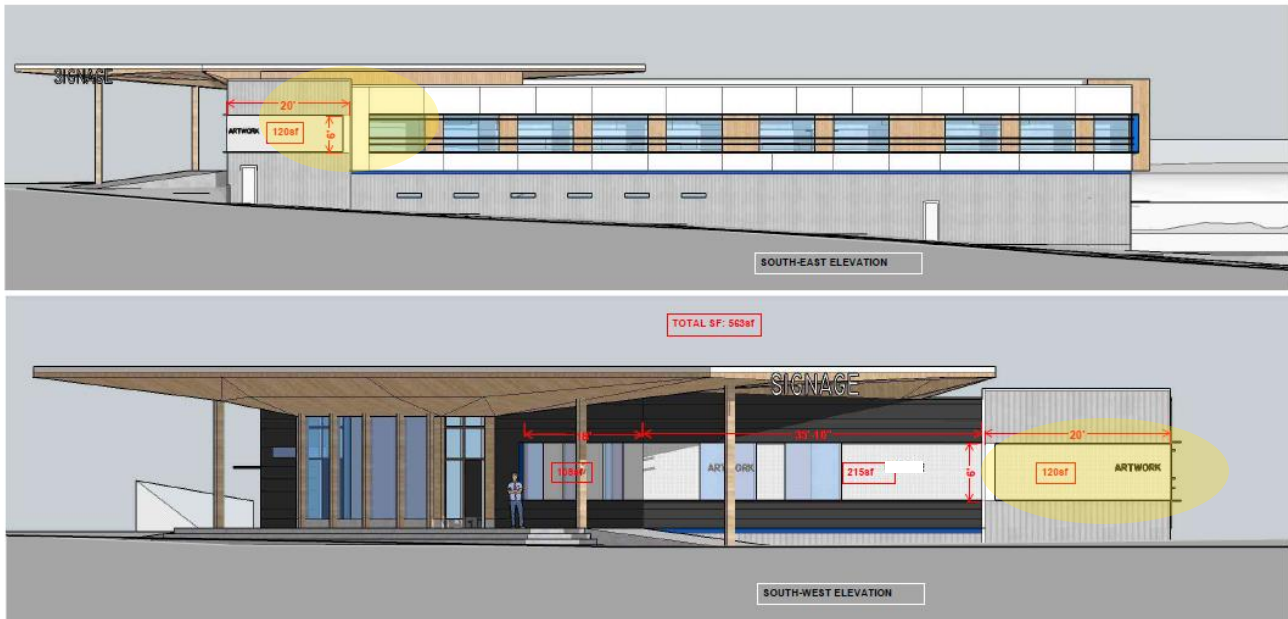
To qualify for selection and inclusion in the online community contest, the Artist must:

- Be local to Prince Rupert and/or the surrounding communities of Metlakatla, Lax Kw’alaams, Gitxaala and/or Port Edward. Proof of residency may be requested.
- Submit their art piece prior to or by the deadline of Monday, July 31st, 2023 at 4:00 pm;
- Submit at least one Artwork Submission, and not more than two for consideration;
- Be 18+ years old (in order to legally enter into contract with the City); and,
- Have read and agreed to the general parameters as well as the specific Terms and Conditions outlined in this Call for Artists document;

ARTWORK CRITERIA

We request that Artists consider one or more of the following themes in their design:

- Community safety and Restorative Justice
- Celebration of our Natural Environment, Area Wildlife, and/or Heritage
- City of Rainbows/diversity and inclusion
- Healing and Reconciliation (Artists interpretation)



See above for artwork location – which will wrap around the front of the building (fronts onto McBride Street, bottom image) and onto the side of the building (which fronts onto 3^d Ave E).

The intent for this project is to have the artwork/design laser cut onto a material called [Ombræ](#) that is then attached to the façade of the building (*see image, right for location*), which will be highlighted with lighting. The City is considering to have this occur on metal tiling to ensure that it is simple to clean and maintain given our weather conditions. The following are additional parameters for the artwork:

- Dimensions of the final installed artwork will be **6 feet by 20 feet each panel** on two separate sections affixed to a corner so sized down, the graphic file must be **scalable to that dimension**;
- All artwork must be original and designed by the Artist;
- Artwork must be created in the last 12 months and with content appropriate for community use;
- The design must also be **relatively simple** - due to the intent to laser cut the design into a material that will be affixed to the façade, artwork must be of limited complexity so that it can transfer to the medium; (See below for links to use of the medium in other settings);
 - If an Artwork Submission is found to be overly complex in design, but otherwise meets all other criteria, if the Artwork Submission is made prior to the closing date the City *may* provide opportunity to the Artist to amend their design to ensure it could potentially be transferred to the final medium;

- And, all artwork **must be black and white**, as colour is not the intention of the medium (see examples), rather, the medium works with light and projects shadow for the defining pieces. Lighting can provide opportunities to colour the work as desired after the fact and may be utilized at the City's discretion.

Additional information on the type of surfacing to be used for this project is available below:

[Coast Mountain College - Ombræ Studios](#)

[Video of Uplighting of Ombræ at Brentwood Mall Project](#)

[Samples of other Ombræ Projects](#)

HOW YOUR ARTWORK AND INFORMATION MAY BE USED

By submitting artwork as part of this Call for Artists, the Artist agrees and acknowledges that by submitting content subject to copyright protection (individually an "Artwork Submission") will grant the City of Prince Rupert use of the Artist's submitted material – including all Artworks and Artist statements – in the selection process, including promotional materials and contest information sharing efforts.

The City is interested in opportunities beyond this municipal detachment façade project to see the increased presence of local art in Prince Rupert. As such, the City may seek to use the Artwork Submissions of the 2nd and 3rd prize winners of this Call for Artists in future community art projects, as yet to be determined. Although no additional financial benefit will be provided above and beyond the original prize award amount, it should be noted that any Artist whose work may be used in a future project will be contacted regarding the City's proposed use. Such potential future uses include, but are not limited to, use on signage, decaling on civic assets, or use graphically in public documents.

This potential use by the City will not prevent the 1st, 2nd and 3rd prize winning Artists from benefitting commercially in the future from their Artwork Submissions. Participating Artists may continue to reproduce their Artwork Submissions and gain financially from their work in the form of prints, t-shirts or other promotional items – so long as the original expression of the Artwork Submission is retained and not altered in any manner. The City will also not resell or provide copyright of the Artist's works to any 3rd party.

SELECTION PROCESS + EVALUATION CRITERIA

- The City will submit all qualifying Application and Artwork Submissions to a select committee, with the City providing administrative and clerical support;
- The committee will select the top three Application and Artwork Submissions based on the following criteria:
 - Representativeness of Prince Rupert and adherence to the provided themes
 - Artist skill and ability
 - Transferability to the medium
- All Artists will be notified of the status of their application by September 1st, 2023; and,
- The top three art designs selected by the committee will be submitted to Council for final decision regarding which submission will be selected for the new municipal detachment;
- The top three Application and Artwork Submissions selected by the committee will receive the prizes outlined below. Of the three selections made by committee, the 1st, 2nd and 3rd prizes will be determined by Council September 11, 2023;
 - 1st Prize of \$10,000 and use of art on new municipal detachment;
 - 2nd Prize of \$6,500 and potential City use of artwork elsewhere in community
 - 3rd Prize of \$3,500 and potential City use of artwork elsewhere in community
- The City reserves the right to disqualify any Application and Artwork Submissions that do not meet community values.
 - For instance, any artworks containing lewd, graphic or derogatory materials will be disqualified.

CLOSING DATE AND LOCATION

Application and Artwork Submissions must be received by 4:00 PM on July 31st, 2023 ("Closing") at the following address:

City of Prince Rupert
Attention: Veronika Stewart, Manager of Communications, Engagement and Social Development
424 - 3rd Avenue
Prince Rupert, BC
V8J 1L7

Or via email at veronika.stewart@princerupert.ca.

The time for Closing will be conclusively deemed to be the time shown on the clock used by the City for this purpose.

** Please ensure that you use a file-sharing software or that all digital Application and Artwork Submissions are under 5 MB before sending. A confirmation email will be sent to you that your Application and Artwork Submission was received. **If you do not receive a confirmation email, please call (250) 627 0976 to confirm that it went through.** We do not want to have anyone disqualified by accident if an email did not come through our servers.

INQUIRIES

All inquiries with respect to this Call for Artists, including any requests for information and clarification, are to be directed in writing to the contact person ("Contact Person") indicated below.

Contact Person: Veronika Stewart, Manager of Communications, Engagement and Social Development

Address: 434 3rd Avenue West, City of Prince Rupert, BC V8J 1L7

Email: veronika.stewart@princerupert.ca

Inquiries and responses will be recorded and may be distributed to any parties who have previously contacted the City to indicate they will be making an Application and Artwork Submission. Clarifications, comments, revisions or any other information regarding this Call for Artists from any source other than from the Contact Person is not authorized and should not be relied upon.

TERMS AND CONDITIONS

General

The Terms and Conditions in this section will apply to all those providing an Application and Artwork Submission to the City for this project. By submitting an Application and Artwork Submission, you indicate acceptance of all the terms and conditions contained herein and included in any amendments issued by the City. Application and Artwork submissions that contain provisos which contradict or alter any of the terms and conditions of this Call for Artists may be disregarded.

Acceptance and Rejection of Application and Artwork Submissions

This Call for Artists shall not be construed as an agreement to purchase goods or services. The City is not obligated to enter into an Agreement (defined herein) with any Artist.

Late Application and Artwork Submissions

Application and Artwork Submissions will be marked with their receipt time on the date and time of the Application's closing. Only complete Application and Artwork Submissions, received and marked by the closing time will be considered to have been received on time. Late submissions will not be considered or evaluated.

Amendment or Withdrawal of Application and Artwork Submission(s)

Proponents may amend or withdraw their Application and Artwork Submission(s) in writing any time prior to closing. Upon closing, all Application and Artwork Submissions become irrevocable. The City will be under no obligation to receive further information after Closing, whether written or verbal, from any Artist.

City's Rights and Reservations

The City reserves the right to:

- (i) reject any or all Application and Artwork Submission(s);
- (ii) reject any Application and Artwork Submissions that are incomplete, that contain erasures or corrections that is not signed by an authorized signatory of the Artist or that fails to comply with the mandatory requirements of this Call for Artists;
- (iii) modify the terms of this Call for Artists at any time in the City's sole discretion;
- (iv) to require clarification of the information set out by one or more of the Artists in respect of the Application and Artwork Submissions; and
- (v) communicate with, or meet with any one or more of the Artists respecting their Application and Artwork Submissions or any aspect of the proposed work.

Cancellation of Call for Artists

The City may cancel this Call for Artists at any time prior to or after Closing. In the event the City cancels this Call, the City shall have the right to seek to obtain art submissions through a future competition at any time through any means the City deems appropriate. No Artist shall acquire any rights, interests or advantage in any subsequent competitive process undertaken by the City.

Waiver of Non-Compliance

The City may waive any non-compliance with the Call for Artists and may elect to retain for consideration Application and Artwork Submissions which are non-conforming, which do not contain the content or form requested by this Call for Artists or which have not strictly complied with the process for Application and Artwork Submission set out herein.

Artist's Costs

Each Artist is solely responsible for their own costs and expenses associated with their participation in this Call for Artists, including but not limited to the costs to prepare submissions and any subsequent costs arising from this application.

Limitation of Liability

By submitting an art piece, each Artist irrevocably agrees that the City shall not be liable to any Artist or any person whatsoever, for any claims of any nature (in contract, in tort, or otherwise), for any costs, expenses, compensation, damages, or anything whatsoever, including without limitation, costs and expenses associated with the Artist's preparation of the Application and Artwork Submission, their participation in this Call for Artists, for loss of revenue, opportunity or anticipated profit, arising in connection with their Application and Artwork Submission, any subsequent processes or opportunity, any contract, or any matter whatsoever.

Errors and Omissions

While the City has used considerable efforts to ensure information in this Call for Artists is accurate, the information is supplied solely as a guideline for Artists. The information is not guaranteed or warranted to be accurate by the City, nor is it necessarily comprehensive or exhaustive.

Conflict of Interest

Artists or their representatives shall disclose any potential conflict of interest and existing relationship (professional or otherwise) they may have with the City, its elected or appointed officials or employees.

No Lobbying

Artists and their representatives are not permitted to contact any member of the City Council or staff with respect to this Call for Artists, except as expressly provided for herein. Artists will not offer entertainment, gifts, gratuities, discounts, or special services, regardless of value, to any employee or elected official of the City. The City reserves the right to disqualify any Artist from participation in this Call for Artists that acts in contravention of this requirement.

Submission is Voluntary

This Call for Artists should not be construed as an agreement to purchase goods or services. By providing an Application and Artwork Submission, the Artist agrees that should they be identified as a preferred Artist, you agree to accept the award amounts, fair use of art stipulations, and requirements defined in this Call for Artists.

Form of Contract for Use

For the top three selected Artwork Submissions, the City will provide a Contract to outline the use of the Artwork Submission following the selection process. The Contract will comprise a form of written agreement based on the parameters of the above Call for Artists, as may be amended or appended as mutually agreed upon by the City and the Artist.



ADMINISTRATION DEPARTMENT
 424 3rd Avenue West, Prince Rupert, BC, V8J 1L7
 Phone: (250) 627 0976
 Email: veronika.stewart@princerupert.ca

MUNICIPAL POLICE BUILDING CALL FOR ARTISTS
APPLICATION FORM

Application deadline: July 31st, 2023 at 4:00 PM

This form must accompany your artwork Application and Artwork Application and Artwork Submission.

First Name: _____ Last Name: _____

Address: _____

Community: _____ Postal Code: _____

Phone: _____ Email: _____

Website: _____ Social Media Handles: _____

Artist biography (maximum 100 words). *Can write separately and append to application.*

An Artwork Statement outlining Artists approach to Submission, meaning of Artwork (maximum 100 words). *Can write separately and append to application. Please provide an Artwork Statement for each Artwork submitted. Maximum of 2 Artwork Submissions permitted.*

APPLICATION CHECKLIST:

The below items must be submitted by the application deadline:

- Artist biography (*maximum 100 words*)
- An Artwork Statement outlining Artistic approach (*maximum 100 words*)
- Completed application form
- Artwork Submission(s) (*A maximum of two submissions may be made per artist – if more than one artwork is to be submitted, please provide Artwork Statement for both pieces. Pieces will be evaluated separately.*)
 - Where making digital submissions, high resolution digital images of your work are required (JPGs or TIFFs at 300dpi) submitted via email, USB stick or file sharing program;
 - Please note the submission should be black and white and scalable to 6 feet by 20 feet – which is the final size of each of the two panels to be installed;

Application packages can be submitted by email (preferred), mail or in person to the City of Prince Rupert.

Attn: Veronika Stewart, Manager of Communications, Engagement and Social Development
424 3rd Avenue West, Prince Rupert, BC, V8J 1L7
veronika.stewart@princerupert.ca

AUTHORIZATION

By signing below, I indicate that I am the Artist responsible for the artworks submitted as part of this application, and that I have read and understand the Application Requirements and Terms and Conditions outlined in the Call for Artists. Furthermore, I agree that the Artist statement, Artist bio, social media handles, website address and/or any images submitted with the application package may be used for promotional purposes created by or for the City of Prince Rupert. In addition, I understand that by submitting this artwork, that if I am selected as one of the top three Application and Artwork Submissions by the selection committee, that the City may use my artwork in future projects, as described in the Call to Artists.

Artist's Signature

Date