

Disposal of Materials

The City's Solid Waste Bylaw requires that all materials from the demolition of a building need to be separated by material type, and are preferred to be ground prior to disposal (Section 8.12).

In addition, for the safety of the community and of City staff, building owners not permitted to haul debris to the Prince Rupert Landfill site unless a hazardous assessment has been completed and submitted to the Building Inspector for circulation to the City's Landfill and Public Works Departments. This ensures that the material can be safely disposed of, and that staff are aware and equipped to manage the incoming material.

Demolishment of buildings results in waste materials far above and beyond the normal intake at the City's landfill site. As such, building owners must also **give 3 days' notice to the landfill** prior to bringing in demolition debris.

**Note—depending on the nature of the building and complexity of demolition process, additional information or permitting may be required. Please consult with City engineering staff as part of the application process.*

Application Process

Applicant must first obtain hazardous materials assessment before application

Applicant request for a Permit to Demolish building

As per Solid Waste Bylaw, applicant must separate materials, preference for grinding

Applicant applies for any other relevant permit (dumpster/street closure - ask staff)

Once above conditions are met, permit issued

Applicant must abandon or cap utility services (must be done by City)

Application **MUST GIVE 3 DAYS NOTICE** to landfill prior to bringing debris

What is needed in an application

- Hazardous materials assessment (all cases)
- Building Permit Application (Demolish/Removal)
- Payment of any/all relevant application fees
- Development Permit (some cases)
- Materials separation/grinding
- Staff to provide direction on whether a dumpster or street closure permit is required.
- Additional permitting from external authorities (Ministry of Highways, eg)
- After your application is approved, you must still provide **three days notice** to the Prince Rupert landfill at (250) 624 5482 or landfill@princerupert.ca prior to hauling debris to the landfill site; Materials must be separated, preference for grinding.

- Abandonment or capping of utility services—completed by City

Discontinuing Services to the Building

Property owners are responsible to ensure that utility services to the building are either capped or abandoned. A discontinuation of service must be requested from the City and completed by City staff. Failure to do so may incur continued utility fees.

Removal of Unightly/Unsafe Buildings

The City's Bylaw Department actively engages with unsightly property owners to improve the overall aesthetic of Prince Rupert. Failure to properly address a derelict or unsightly property may result in enforcement action.

Did you know? The City currently has a Downtown Revitalization Tax Incentive program that allows business owners in the downtown core to apply for an exemption on taxable improvements to their properties.

For more information, go to:

[princerupert.ca/
business_development/
revitalization_tax_exemption](http://princerupert.ca/business_development/revitalization_tax_exemption)

***Please Note:** This brochure is meant for guidance and convenience only. It is not to be interpreted as being representative of all aspects of City bylaws.*

For precise requirements, procedures, and policies please contact the Development Services Department.

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Email: customer.service@princerupert.ca

princerupert.ca

INFORMATION ON Wreck and Removal Of Buildings

