



Liquor and Cannabis Licensing

Provide Comment on Lounge Area Endorsement Application

A lounge area endorsement permits the sale and service of liquor for on-site consumption.

The lounge can be an indoor area, with or without a patio attached to the interior lounge, or it may be a stand-alone patio located at the manufacturing site. A lounge may overlap in whole, or in part, a sampling area and/or on-site store.

☒ If you leave this page, the information you input will be saved. You can continue later from the dashboard.

BEFORE STARTING THE APPLICATION

The application fee of \$330 must be submitted with your application.

Please note: If your endorsement(s) application is approved, a first year licensing fee of \$330 (pro-rated to March 31) will be required for each endorsement before the LCRB will issue your endorsement.

If an LG/IN is the applicant, the Branch will gather community input and consider the regulatory criteria; the LG/IN is not permitted to conduct public input or provide comments on their own application. This is to prevent conflicts of interest. The applicant must pay any costs incurred to obtain the views of residents.

☒ If you have any questions about this application, contact the Liquor and Cannabis Regulation Branch (LCRB) at LCRBLiquor@gov.bc.ca (<mailto:LCRBLiquor@gov.bc.ca>).

ESTABLISHMENT DETAILS

Establishment Name

Wheelhouse Brewing Company (305713)

LOCATION ADDRESS

The licensed establishment is currently located at the following address:

Address

380 Bill Murray Drive

City

PRINCE RUPERT

Province

British Columbia

Postal Code

V8J4P5

Country

Canada

Parcel Identifier (PID)

028061713

LETTER OF INTENT

Provide a letter describing your proposed lounge and/or special event area. Your letter must include:

- Describe the type of food service your endorsement area(s) will offer. Manufacturers must provide, at a minimum, a variety of hot or cold snacks and non-alcoholic beverages during all hours of operation.
- Identify all types of entertainment that may be offered in your endorsement areas (e.g. films, darts, DJ booth, dance floor, gambling, karaoke, live music, pool)
- Describe the composition of the neighbourhood (e.g. commercial, residential, industrial).
- Describe the potential for noise and other types of disturbance.
- Describe the measures you will implement to ensure nearby residents are not disturbed by your establishment or patrons of your establishment.
- Include any other information that may be relevant to your application.

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LOCAL GOVERNMENT/INDIGENOUS NATION AND POLICE JURISDICTION

Enter the local government or Indigenous Nation (<https://www2.gov.bc.ca/gov/content?id=B5744089A70F428FA189E5FF5CAE4E4A>) and police jurisdiction where the establishment will be located. Suggestions will be provided after you type the first three characters of the name.

Local Government/Indigenous Nation

Prince Rupert

Selected Local Government/Indigenous Nation

Name: Prince Rupert

Website: http://princerupert.ca/business_development/cannabis_regulations
(http://princerupert.ca/business_development/cannabis_regulations)

Please review the information at

http://princerupert.ca/business_development/cannabis_regulations
(http://princerupert.ca/business_development/cannabis_regulations) to ensure you meet the requirements of this application with your local government. You may need to contact them prior to submitting to ensure your successful submission.

Police Jurisdiction

Prince Rupert RCMP

Selected Police Jurisdiction

Name: Prince Rupert RCMP

Zoning

Please provide proof from your local government that the proposed location has been:

- appropriately zoned to operate a licence, or
- is in the process of being appropriately zoned

You are responsible for obtaining the appropriate zoning from your local government to operate a licence at your proposed location. Prior to issuing a licence at the new location, LCRB will require confirmation from your local government that the location is zoned appropriately to operate a licence.

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[Delete](#)

Is your establishment located on the Agricultural Land Reserve (ALR)?

☐ Yes ☐ No

ESTABLISHMENT CONTACT DETAILS

The phone and email address used to contact your establishment:

Establishment Email

craig@wheelhousebrewing.c

Establishment Phone

(redacted)

APPLICATION DETAILS

You confirm that the patio service area(s) bounding is sufficient:

- ☐ * For you to monitor and control patron entry and exit, and
- ☐ * To visually and physically define the service area.

In opening this patio area you confirm that:

- ☐ * You will take appropriate measures to maintain care and control over the service area and conduct.

Describe the location of the patio in relationship to the interior service area. *

There is one entry door to the patio and it is on the ground floor. Door is located midway down the building and right in front of the large bar, in clear view of staff. There are also windows looking out to the patio visible by staff.

What is the status of the patio area construction? *

☒ Ready to Operate ☐ In Progress ☐ Not Started

If construction has not yet started or is in progress, when do you expect it to be complete?

4/30/2023

- ☐ The patio is currently the subject of a Temporary Expanded Service Area (TESA) Authorization

Indicate the months you expect to operate the patio (note: if approved, your patio will be licensed for the full year, within the limits of LG/IN bylaws and permits):

- ☐ January
- ☐ February
- ☐ March
- ☐ April
- ☐ May
- ☐ June
- ☐ July
- ☐ August

- ☐ September
- ☐ October
- ☐ November
- ☐ December

Describe how patrons will access the patio (ie. from interior). *

Patrons access the patio through the interior of the building. A double wide door located midway down the building and right in front of the large bar.

Will servers have to carry liquor through any unlicensed areas to get to the patio?

- ☐ Liquor will be carried through any unlicensed area to get to the patio.

If yes, please explain. Only servers are permitted to carry liquor through unlicensed areas.

Liquor will primarily be served from: *

☐ Fixed service bar(s) on patio ☐ Portable service bar(s) on patio ☐ The interior service bar(s)

Floor Plan

Attach a high-quality copy of the proposed lounge endorsement floor plan(s). The floor plan(s) must be stamped with an occupant load for each proposed service area (including patios). The occupant load stamp must be signed and dated by the issuing authority within 1 year prior to the date of submission of this application.

Occupant load is the maximum number of persons (patrons plus staff) permitted in the service area and is generally determined by the Local Government (LG) / Indigenous nation (IN) fire and/or building authorities. If the LG/IN authority will not provide the occupant load, you must request they provide a letter confirming they do not issue occupant load and submit it with this application. The Branch will then accept your floor plan(s) with the occupant load calculation determined, and stamped/dated/signed, by a registered professional architect or engineer.

To avoid unnecessary delays in processing, do not submit this application without a current (within the last 12 months) occupant load stamp.

Plans must show all service areas and the following details:

- labels for each room
- patio(s)
- liquor service bars
- stage
- sound or DJ booth
- stairs, entrances and exits
- kitchen
- washrooms

Plans must also show the physical separation (e.g. pony wall or full height wall) separating the proposed endorsement service area(s) from other liquor licences or unlicensed areas. If there is another liquor licence, or another business (such as a retail store) at the same site, provide floor plans showing the other business in relation to the proposed lounge endorsement area.

[Floor Plan 1.pdf \(api/file/9764f361-79ae-ed11-b83d-005056836bf0/download-file/application/Floor Plan 1.pdf?serverRelativeUrl=%2Fadoxio_application%2F073200_9764F36179AEED11B83D005056836BF0%2FFloor%20Plan_1.pdf&documentType=FloorkbPlan\)](#) 2612

SERVICE AREAS

Area No.	Area/Floor Level	Indoor	Patio	Proposed Capacity
1	Ground Floor Taproom	<input type="checkbox"/>	<input type="checkbox"/>	59
2	Second Floor Sunroom	<input type="checkbox"/>	<input type="checkbox"/>	42
3	Meeting Room	<input type="checkbox"/>	<input type="checkbox"/>	40
4	Patio	<input type="checkbox"/>	<input type="checkbox"/>	24

Total Requested Capacity: 165

Do you currently hold another manufacturer licence at the same site that is already endorsed for the same area? Yes No



Alert

If this applicant has answered YES to this question please contact LCRB (via email: LCRB.SLA@gov.bc.ca (mailto:LCRB.SLA@gov.bc.ca)) prior to starting your related processes (i.e. for conducting public input and providing comment) to confirm whether these steps are required for this application. When an applicant proposes to have overlapping service areas it is often not necessary to conduct further public input or provide comment

Site Plan

Provide a scaled site plan of your property.

The site plan must identify the location of the proposed patio and show the following:

- All buildings and their uses (i.e., storage, manufacturing buildings, personal residences, garage, etc.)
- Other businesses operating on the site, including other licensees approved by the LCRB and the entrances to those buildings
- All licensed areas (other endorsements or licences approved by the Liquor and Cannabis Regulation Branch)
- Any Vineyards, orchards, agricultural crops, and beehives
- Private and public roadways and parking areas

[Site Plan 1.pdf \(api/file/9764f361-79ae-ed11-b83d-005056836bf0/download-file/application/Site Plan 1.pdf?serverRelativeUrl=%2Fadoxio_application%2F073200_9764F36179AEED11B83D005056836BF0%2FSite%20Plan_1.pdf&documentType=SitekbPlan\)](#) 884

HOURS OF SALE

Indicate the proposed hours of sales below.

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Open	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	10 <input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
Close	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	02 <input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>

APPLICATION CONTACT DETAILS

Please provide contact information for the contact that the LCRB should communicate with regarding this application.

First Name *

Craig
Last Name *
Outhet
Title/Position
Co-Owner
Phone Number (main) *
2506000272
Email *
<i>By submitting the email address, you agree that the Liquor and Cannabis Regulation Branch can use it to communicate with you about this application.</i>
craig@wheelhousebrewing.com

DECLARATIONS

The application must only be submitted by an individual with the authority to bind the applicant. The branch relies on the applicant to ensure that the individual who submits this application is authorized to do so. Typically, an appropriate individual in a corporation will be a duly authorized signatory who will usually be an officer or, in some cases, a director

Note: A lawyer or consultant, may NOT submit this application on behalf of the applicant.

☐ * I understand and affirm that I am authorized to submit the application

Section 20 (1) of the Liquor Control and Licensing Act states: "The general manager may refuse to issue, renew, transfer or amend a licence if the applicant fails to disclose a material fact required by the application or makes a false or misleading statement in the application."

☐ * I understand and affirm that all of the information provided for this application is true and complete

LOCAL GOVERNMENT/INDIGENOUS NATION CONFIRMATION OF RECEIPT OF APPLICATION

LG/IN
Prince Rupert
Name of Official
Title/Position
Phone
(000) 000-0000
Email

This serves as notice that an application for a lounge and/or special event area endorsement is being made within your community. The Liquor and Cannabis Regulation Branch requests that you consider this application (application form, letter of intent, and floor plan) and provide the Branch with resolution within 90 days of the above received date. Alternatively, local governments/First Nations (LG/IN) can delegate staff with the authority to provide comment.

- If there are any major issues (e.g., zoning), LG/FN may hold off approving the application until the issues are resolved or they have a plan to deal with the issues.
- When LG/FN is comfortable with the application proceeding, LG/FN staff will approve the application. LG/IN will keep a copy of the approved application and all supporting documents.

- Branch staff will contact LG/FN to confirm receipt of the application and identify the Branch staff responsible for processing the application.
- Branch staff and LG/FN staff will advise each other if there are any concerns with the proposed application.

To provide a resolution or comment:

- Gather public input for the community within the immediate vicinity of the establishment.
- Consider these factors which must be taken into account when providing resolution/comment:
 - The location of the establishment.
 - The person capacity and hours of liquor service of the establishment.
- Provide a resolution/comment with comments on:
 - The impact of noise on nearby residents.
 - The impact on the community if the application is approved.
 - The views of residents and a description of the method used to gather views.
 - The LG/FN recommendations (including whether or not the application should be approved) and the reasons on which they are based.
- Provide any reports that are referenced in, or used to determine, the resolution/comment.
- If more than 90 days is required, provide a written request for extension to the Branch.
- If LG/FN opts out, or is the applicant, the Branch will gather public input and contact LG/FN staff for information to assist the Branch in considering the regulatory criteria.
- If you have any questions, or the establishment is located on Treaty First Nation land, please call the Branch toll-free at 1-866-209-2111 to speak to a Senior Licensing Analyst.

TO UPLOAD DOCUMENTS, DRAG FILES HERE OR [BROWSE](#).
FILES MUST BE IN PDF, JPEG, OR PNG FORMAT.
MAX FILE SIZE: 25MB.

Opt Out of Comment

Reject Application

Accept Application

