



## MINUTES

For the **REGULAR MEETING** of Council held on May 8, 2023, at 7:00 p.m. in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor G. Randhawa  
Councillor B. Cunningham (7:17 pm)  
Councillor T. Forster  
Councillor R. Skelton-Morven

**ABSENT:** Councillor W. Niesh  
Councillor N. Adey

**STAFF:** R. Buchan, City Manager  
R. Miller, Corporate Administrator  
R. Pucci, Director of Operations & Intergovernmental Relations  
C. Bomben, Chief Financial Officer  
V. Stewart, Manager of Communications, Engagement & Social Development  
M. Pope, Planning Manager  
J. Beckwith, Fire Chief

### 1. CALL TO ORDER

The Chair called the Regular Meeting of Council to order at 7:00 pm.

CARRIED

### 2. INTRODUCTION OF LATE ITEMS

### 3. APPROVAL OF AGENDA

a) MOVED by Councillor Skelton-Morven and seconded by Councillor Randhawa THAT the Agenda for the Regular Council Meeting of May 8, 2023, be adopted as presented **with the removal of item 6(h) Report from the Corporate Administrator Re: Liquor License Amendment.**

CARRIED

### 4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

Kent Orton (Prince Rupert) – Re: Port City Spirits (in favour)  
Barbara Kuhl (Prince Rupert) – Re: Port City Spirits (against)  
Paul Lagace (Prince Rupert) – Re: Port City Spirits (in favour)  
Terry Sawka (Prince Rupert) – Re: Port City Spirits (against)  
Ray Pedersen (Prince Rupert) – Re: Port City Spirits (in favour)  
Paul Johnston (Prince Rupert) – Re: DVP – 23 – 04 (in favour)

Pamela Rouse (Prince Rupert) – Re: Property Tax Bylaw (against)

Terry Sawka (Prince Rupert) – Re: Five Year Financial Plan/ Property Tax Bylaw (against)

CARRIED

## 5. CONSENT AGENDA

### a) Council minutes

- i. Minutes of the Special Meeting of April 24, 2023;
- ii. Minutes of the Regular Meeting of April 24, 2023;
- iii. Minutes of Committee of the Whole of April 24, 2023;

### b) Correspondence

- i. 2023 NCLGA Annual Report & Resolutions;
- ii. Be Amazing information & brochure;

### c) Reports

- iii. Report from the Planning Manager Re: Rupert Plays: Parks and Outdoor Recreation Plan Round 2 Engagement;
- iv. Report from the Planning Manager Re: Development Activity Report for April 2023; and;
- iv. Report from Fire Chief Beckwith Re: Monthly Fire/Rescue Report – May 1, 2023.

MOVED by Councillor Randhawa and seconded by Councillor Forster THAT all items on the Consent Agenda be accepted as noted and filed.

CARRIED

## 6. REPORTS

### a) Report from the Manager of Communications, Engagement & Social Development Re: Council Support for NDIT Northern Healthy Communities Fund Application.

MOVED by Councillor Skelton-Morven and seconded by Councillor Randhawa THAT Council supports an application from the City to the NDIT Northern Healthy Communities Capacity Funding Program for \$228,000 over 3 years (\$76,000/year) to support a contract person for a Social Development & Indigenous Relations Coordinator position.

CARRIED

### b) Report from the Manager of Communications, Engagement & Social Development Re: Council Support for NDIT Marketing Initiatives Application for Website Renewal.

MOVED by Councillor Skelton-Morven and seconded by Councillor Forster THAT Council supports an application from the City to the NDIT Marketing

Initiatives Program for \$4,300 in funding to support the renewal of the City's website and promotional material.

CARRIED

**c) Report from the Chief Financial Office Re: 2022 Audited Financial Statements.**

MOVED by Councillor Forster and seconded by Councillor Skelton-Morven  
THAT Council accepts the 2022 Audited Financial Statements as presented.

CARRIED

**d) Report from the Planning Manager Re: Development Variance Permit #23-03 for 1215 Omineca Avenue.**

MOVED by Councillor Randhawa and seconded by Councillor Forster  
THAT Council proceed with the statutory notification process for Development Variance Permit (DVP) application #23-03.

CARRIED

**e) Report from the Planning Manager Re: Development Variance Permit #23-04 for 630 Sherbrooke Avenue.**

MOVED by Councillor Cunningham and seconded by Councillor Forster  
THAT Council direct staff to work with the applicant and to report back to Council regard the Right of Way and Liability.

CARRIED

**f) Report from the Planning Manager Re: Development Variance Permit #23-05 for 1337 Piggot Avenue.**

MOVED by Councillor Randhawa and seconded by Councillor Forster  
THAT Council proceed with the statutory notification process for Development Variance (DVP) application #23-05.

CARRIED

**g) Report from the Planning Manager Re: Development Variance Permit #23-07 for 1300 Hays Cove Avenue.**

Moved by Councillor Skelton-Morven and seconded by Councillor Forster  
THAT Council proceed with the statutory notification process for Development Variance (DVP) application #23-07.

CARRIED

**i) Report from the Corporate Administrator Re: Liquor License Amendment.**

MOVED by Councillor Skelton-Morven and seconded by Councillor Forster  
THAT Council resolves to support the Liquor Primary New Outdoor Patio license

application to enable a lounge area endorsement for 2209 Seal Cove Rd., as requested.

CARRIED

**j) Report from the Corporate Administrator Re: Liquor License Amendment.**

MOVED by Councillor Randhawa and seconded by Councillor Cunningham THAT Council postpone its resolution of Support for the Liquor License Amendment for a lounge area endorsement for 801 Fraser Street to the Regular Council Meeting scheduled for May 23, 2023.

CARRIED

**7. BYLAWS**

**a) 2023 Five Year Financial Plan Bylaw No. 3517, 2023.**

MOVED by Councillor Randhawa and seconded by Councillor Skelton-Morven THAT Council gives fourth & final readings to the 2023 Five Year Financial Plan Bylaw No. 3517, 2023.

CARRIED

**b) 2023 Property Tax Bylaw No. 3518, 2023.**

MOVED by Councillor Skelton-Morven and seconded by Councillor Forster THAT Council gives fourth & final readings to the 2023 Property Tax Bylaw No. 3518, 2023.

CARRIED

Councillor Randhawa against

**c) Report from the Chief Financial Officer Re: Loan Authorization Bylaws No. 3519, 2023 and 3520, 2023.**

MOVED by Councillor Skelton-Morven and seconded by Councillor Randhawa THAT Council introduces and gives First, Second and Third Readings to the Infrastructure Replacement Design Loan Authorization Bylaw No. 3419, 2023;

AND THAT Council introduces and gives First, Second and Third Readings to the Linear Liquid Waste Infrastructure Replacement Loan Authorization Bylaw No. 3520, 2023;

CARRIED

MOVED by Councillor Forster and seconded by Councillor Randhawa

THAT Council direct staff to proceed with obtaining elector approval by way of the Alternate Approval Process for each of the loan authorization bylaw no. 3519, 2023 and no. 3520, 2023.

CARRIED

**8. BUSINESS ARISING**

**9. COUNCIL ROUND TABLE**

**10.ADJOURNMENT**

MOVED by Councillor Forster and seconded by Councillor Skelton-Morven THAT the meeting be adjourned at 8:41 pm.

CARRIED

Confirmed:

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MAYOR

Certified Correct:

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CORPORATE ADMINISTRATOR