



REGULAR MEETING

For the **REGULAR MEETING** of Council to be held on April 11, 2023 at 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

1. CALL TO ORDER

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Recommendation:

THAT the Agenda for the Regular Council Meeting of April 11, 2023 be adopted as presented.

4. PRESENTATION

Chief Financial Officer Re: 2023 Draft Budget

5. PUBLIC COMMENTS REGARDING AGENDA ITEMS

6. CONSENT AGENDA

a) Council minutes

- i. Minutes of the Regular Meeting of March 20, 2023;
- ii. Minutes of the Special Meeting of March 22, 2023.

b) Correspondence

- i. Email from LCRB Cannabis Regulation and Policy Re: Bulletin 23-02: Change to possession limit for cannabis beverages;
- ii. Letter from the Province of BC (Minister Kang) Re: Growing Communities Fund;
- iii. Email from Judy Warren Re: Cruise Ship Passengers;
- iv. Email from NCLGA Re: Member Notice: Reminder – Submission of Nomination Forms for 2023/2024 NCLGA;
- v. Email from NCLGA Re: Member Notice for Community Bid Proposals for 2024 NCLGA AGM and Convention;
- vi. Letter from the Province of BC (Minister Fleming) Re: Meeting and Resolutions;

- vii. Report from Fire Chief Beckwith Re: Monthly Fire/Rescue Report for March 2023;
- viii. Email from Yvonne Parkinson Re: Old Growth Strategic Review Implementation Workshops;
- ix. Report from the Planning Manager Re: Development Activity Report for February – March 2023;
- x. Report from the Planning Manager Re: Community Planning Activity Report April 2023;
- xi. Report from Manager of Communications, Engagement and Social Development Re: Update on Tourism Prince Rupert for Mariners Park;
- xii. Report from Director of Operations & Intergovernmental Relations Re: Water Infrastructure Project – Background/Update; and,
- xiii. Request for Letter of Support from Gitmaxmak'ay Nisga'a PR/PE Society & Dancers Re: Northern Development Initiative Trust's Fabulous Festivals & Events re: 9th Annual Salmon Festival;

Recommendation:

THAT all items on the Consent Agenda be accepted as noted and filed.

7. REPORTS

a) Report from the Manager of Communications, Engagement & Social Development Re: Request for Support for Emergency Operations Centre UBCM Capacity Funding

Recommendation:

THAT Council support the City's application to UBCM for Emergency Operations Centre Funding for the Radio System Reliability Upgrade project for \$30,000, including staff time to implement the project and to provide overall grant management.

b) Report from the Manager of Communications, Engagement & Social Development Re: Request for Support for Funding Request to UBCM to Support Reconciliation Committee Activities.

Recommendation:

THAT Council support the City's application to UBCM's Urban Communities Partnering for Reconciliation Funding Program for \$10,000 to support coordination and event costs resulting from the Reconciliation Committee.

8. BYLAWS

a) Cow Bay Marina Fees and Regulations Amendment Bylaw No. 3516, 2023.

Recommendation:

THAT Council give first, second and third readings to City of Prince Rupert Marina Fees and Regulations Amendment Bylaw No. 3516, 2023.

9. BUSINESS ARISING

10. COUNCIL ROUND TABLE

11. ADJOURNMENT



MINUTES

For the **REGULAR MEETING** of Council held on March 20, 2023 at 7:00 p.m. in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor W. Niesh
Councillor G. Randhawa
Councillor B. Cunningham
Councillor N. Adey
Councillor T. Forster
Councillor R. Skelton-Morven

STAFF: R. Miller, Corporate Administrator (Acting City Manager)

1. CALL TO ORDER

The Chair called the Regular Meeting of Council to order at 7:12 pm.

CARRIED

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT the Agenda for the Regular Council Meeting of March 20, 2023 be adopted as presented.

CARRIED

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

a) Toby Lake spoke to express interest in the Accessibility Committee

5. CONSENT AGENDA

a) Council minutes

(i) Minutes of the Regular Meeting of March 6, 2023

b) Correspondence

- (i) North Coast Regional District Board Highlights;
- (ii) Letter from Union of British Columbia Municipalities re: Provincial Response to 2022 Resolutions;
- (iii) Letter from the Province of British Columbia, Ministry of Forests re: Interfor Corporate's Tenure Dispositions in Coastal British Columbia;
- (iv) Email from LCRB Liquor Policy re: Bulletin 23-01 extension of TESA's to December 31, 2024;
- (v) NCLGA Member Notice re: NCLGA Bylaw Review Summary of Proposed Changes;
- (vi) NCLGA Member Notice re: Proposed Total Membership Fee Increase;
- (vii) PRPA Notice to All Customers re: May 2023 Tariff Revision;
- (viii) Email from Old Growth Engagement re: Multisectoral Regional workshop on implementing Old Growth Strategic Review; and,
- (ix) Email from Alisa Thompson, ED for the North West Regional Hospital District re: BVDH replacement.

- (x) Email from Sonia Ali re: Proclamation Request for International Purple Day for Epilepsy Awareness.

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT all items on the Consent Agenda be accepted as noted and filed.

CARRIED

6. REPORTS

a) Report from the Manager of Communications, Engagement & Social Development re: Support for Development of Accessibility Committee

MOVED by Councillor Randhawa and seconded by Councillor Cunningham THAT Council direct staff to establish an Accessibility Committee and to advertise for membership to establish a committee of seven people.

CARRIED

b) Report from the Corporate Administrator re: DVP-23-01.

MOVED By Councillor Skelton-Morven and seconded by Councillor Niesh THAT Council proceed to the statutory notification process for Development Variance Permit #23-01.

CARRIED

7. BYLAWS

a) City of Prince Rupert Adjudication Bylaw No. 3497, 2023.

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council give fourth & final reading to the City of Prince Rupert Adjudication Bylaw No. 3497.

CARRIED

8. ADJOURNMENT

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT the meeting be adjourned at 7:57pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR



MINUTES

For the **SPECIAL MEETING** of Council held on March 22, 2023 at 4:00p.m. in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor B. Cunningham
Councillor W. Niesh
Councillor N. Adey
Councillor T. Forster
Councillor G. Randhawa
Councillor R. Skelton-Morven

STAFF: R. Buchan, City Manager
R. Miller, Corporate Administrator
R. Pucci, Director of Operations & Intergovernmental Relations

1. CALL TO ORDER

The Chair called the Special Meeting of Council to order at 4:00 p.m.

2. ADOPTION OF AGENDA

MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh that the Agenda for the Special Council Meeting of March 22, 2023 be adopted.

CARRIED

3. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh that the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one or more of the following:

90.1 (c) labour relations or other employee relations.

4. ADJOURNMENT TO CLOSED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR

Brianne Bunko

From: LCRB Cannabis Regulation and Policy LCRB:EX <cannabisregs@gov.bc.ca>
Sent: Friday, March 17, 2023 2:49 PM
Subject: Bulletin 23-02: Change to possession limit for cannabis beverages

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

This email is to inform you of changes that affect all cannabis retail licensees:

- Cannabis Retail Store
- Producer Retail Store

Please review the change on our website in Bulletin 23-02: [Change to possession limit for cannabis beverages](#).

Also, following our previous email on January 12th, the new version of the [Cannabis Retail Store handbook](#) is now live on our website.

We understand that this new version of the handbook is quite different, so we encourage licensees to take time to review the new structure and format, and contact cannabisregs@gov.bc.ca with questions. They can also access a [helpful video](#) on our website.

If you have any questions, please contact cannabisregs@gov.bc.ca.

Sincerely,

Cannabis Policy and Communications
Liquor and Cannabis Regulation Branch
www.gov.bc.ca/LCRB



March 16, 2023

Ref: 271994

Their Worship Mayor Herb Pond
City of Prince Rupert
424 Third Ave W
Prince Rupert BC V8J 1L7

Dear Mayor Pond:

The population of B.C. has increased consistently over the past decade and is projected to keep growing in the next 10 years. The provincial government understands the need to facilitate greater housing supply for our growing population. The province will support local governments in addressing the multiple funding and financing constraints to aid in the construction of infrastructure and amenities for all B.C. communities. Local governments' investment in core community infrastructure and amenities increases the amount of land that is ready to be developed to a higher density.

The Government of B.C. has invested considerable resources in infrastructure and amenities in the past 10 years and has strategically leveraged federal funding to that effect. More than \$1.6 billion in federal and provincial funding have been invested in our communities since 2018 through the Investing in Canada Infrastructure Program. However, as there is still more to be done for infrastructure and amenities, the provincial government is pleased to provide the Growing Communities Fund (GCF) for local governments province-wide.

As a one-time grant, the GCF will provide up to \$1 billion through direct grants to local governments to support all B.C. communities, with a focus on those communities that need to increase the pace and scale of housing supply. The principal objective of the GCF is to increase the local housing supply with investments in community infrastructure and amenities. Municipalities are encouraged to work closely with adjacent local First Nations, in recognition of the *Declaration on the Rights of Indigenous Peoples Act*, as this collaboration strengthens our communities and regions.

The funding provided through the GCF should be limited to one-off costs needed to build required infrastructure and amenities rather than funding ongoing or operational activities. These funds are to be incremental to currently planned investments and should accelerate the delivery of capital projects.

Eligible costs are as follows:

- Public drinking water supply, treatment facilities and water distribution;
- Local portion of affordable/attainable housing developments;

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- Childcare facilities;
- Municipal or regional capital projects that service, directly or indirectly, neighbouring First Nation communities;
- Wastewater conveyance and treatment facilities;
- Storm water management;
- Solid waste management infrastructure;
- Public safety/emergency management equipment and facilities not funded by senior level government;
- Local road improvements and upgrades;
- Sidewalks, curbing and lighting;
- Active transportation amenities not funded by senior level government;
- Improvements that facilitate transit service;
- Natural hazard mitigation;
- Park additions/maintenance/upgrades including washrooms/meeting space and other amenities; and
- Recreation-related amenities.

Further to the above-noted capital costs, one-off costs can include:

- Costs of feasibility studies (including infrastructure capacity assessment); other early-stage development work; costs of designing, tendering and acquiring land (where it is wholly required for eligible infrastructure projects); constructing eligible infrastructure projects; and, in limited situations, non-capital administrative costs where these are necessary, for example adding staff capacity related to development or to establish complementary financing for local government owned infrastructure or amenities.

I am pleased to advise you that the City of Prince Rupert is the recipient of a \$4,068,000 grant under the Growing Communities Fund. This amount will be directly transferred to your local government by March 31, 2023.

Under part 7 of the Local Government Grants Regulations, the amount of the grant to each local government is set by the Minister of Municipal Affairs. The determination of this amount was based on a formula that applies to all municipalities.

This formula is based on three components: a flat funding amount, an “adjusted population” amount and a “population growth” amount. The flat amount is \$500,000. The “adjusted population” amount is \$365 per adjusted population. The population adjustment ensures smaller municipalities get a higher per capita share of funding despite larger municipalities receiving more funding in absolute dollars. The “population growth” amount is \$1,000 per capita population growth between 2016 and 2021.

As a condition of this funding, the grant must be placed in a segregated reserve fund established by bylaw under section 188 of the *Community Charter* for the Capital and Planning purposes of the GCF. This fund must be separate from other existing reserve funds. To ensure full transparency regarding the use of funds, your local government will be required to annually report on how it spends this grant. This will be part of the annual financial reporting required under section 167 of the *Community Charter*. Your local government will provide a schedule to the audited financial statements respecting the amount of funding received, the use of those funds and the year-end balance of unused funds. Your local government must continue to annually report on the use of grant money until the funds are fully drawn down.

Further to the financial reporting, an annual report that identifies work-related Housing Needs Reports and pre-zoning requirements, as applicable, is required. The province also encourages highlighting projects that align with provincial priorities such as CleanBC and childcare; as well as those that align with the province's Environmental, Social and Governance framework for capital projects.

Finally, requirements will include parameters for public recognition of the funding related to projects. The province must be consulted prior to any proactive media events or news releases related to the project. Funded projects must also acknowledge the province's contribution through temporary and permanent on-site signage. The provincial government anticipates that the funds will be expended within approximately five years of receipt.

If you have any questions or comments regarding this letter, please feel free to contact the Local Government Infrastructure and Finance Branch by email at: LGIF@gov.bc.ca. Further information on the program will be available on the following webpage:
<https://www2.gov.bc.ca/gov/content/governments/local-governments/grants-transfers/grants/bc-s-growing-communities-fund>.

The province welcomes this opportunity to support the growth of the supply of housing throughout British Columbia. We believe that this funding will contribute to the capacity of B.C. local governments to provide critical services as our province and economy grows.

Sincerely,

Anne Kang
Minister

pc: Rob Buchan, City Manager, City of Prince Rupert
Corinne Bomben, Chief Financial Officer, City of Prince Rupert

Attachment with Example Calculation for a Municipality with 15,000 People

Population Range	From	To	Adjustment Factor
1. Very Small	0	2,000	100%
2. Small	2,001	5,000	80%
3. Small-Med	5,001	10,000	60%
4. Medium	10,001	20,000	40%
5. Large-Med	20,001	40,000	20%
6. Large	40,001	150,000	10%
7. Very Large	150,001	900,000	5%

To illustrate, for a city of 15,000 people, the adjusted population is:

- For this first 2,000 residents, adjustment of 100% = $2,000 \times 100\% = 2,000$
- For the next 3,000 (up to 5,000), adjustment of 80% = $3,000 \times 80\% = 2,400$
- For the next 5,000 (up to 10,000), adjustment of 60% = $5,000 \times 60\% = 3,000$
- For the last 5,000 (up to 15,000), adjustment of 40% = $5,000 \times 40\% = 2,000$

Thus, the city of 15,000 people has an adjusted population of 9,400 ($=2,000 + 2,400 + 3,000 + 2,000$).

If the city grew by 4,500 people between 2016-2021, the total grant amount is calculated as follows:

Component	Calculation	Result
Flat Funding	\$500,000	\$500,000
Adjusted Population	$= 9,400 \times \$365$	\$3,431,000
Population Growth	$= 4,500 \times \$1,000$	\$4,500,000
Total Grant		\$8,431,000

March 20, 2023

Judy Warren
2121 Graham Ave
Prince Rupert
BC, V8J 1C9
(250) 624-5564

Port of Prince Rupert
City of Prince Rupert (Mayor, Council) Tourist Director

As a volunteer senior cruise ship ambassador the past 5 years and a 53 year resident, the most comment from returning passengers is how wonderful it is to be in a town not controlled by the cruise ship industry. They love the art gallery at Cow Bay and all the individual stores in Cow Bay and in downtown. A good portion of the passengers are seniors and they do not want mass produced merchandise, they can buy gifts at the art gallery for their new grandchildren to 60-year-old children. They get all the food they can possibly eat on the cruise ship so aren't interested in buying more, except for the dessert called "Sex in a Pan" they buy at Cowppuccino's that's a big hit.

There are comments in regard to our downtown area not being very clean, old papers in store windows, dirty sidewalks, etc. and what a shame it is that the Railway Museum isn't maintained when they are so significant to our history. Tourists are not interested generally in modern new buildings that they can see in any city in North America.

The other must is a bus that is free. One that stops at the museum, city hall, Kwinitsa, Pillsbury House, Sunken Gardens—so many seniors cannot make it up the hill.

Native Dancers and singers were at the cruise ship terminal one year and even the carving shed was open. It was a very positive experience for all of us, tourists, and locals.

Thank you,
Judy warren

✓

Brianne Bunko

From: NCLGA <admin@nclga.ca>
Sent: Thursday, March 23, 2023 7:55 AM
Subject: Member Notice: Reminder - Submission of Nomination Forms for 2023/2024 NCLGA Board

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear NCLGA Members,

A reminder that the **April 3, 2023** deadline is approaching, for your 2023/2024 NCLGA Board of Directors nomination to be included in the AGM Annual Report and sent out to members in advance of the AGM. All the information you need can be found here: <https://nclga.ca/documents/NCLGA-Nominations>



Please submit your nomination forms and related information to admin@nclga.ca.
Note,

Kind regards,
Sandra

Sandra Moore
Board and Committee Support
North Central Local Government Association



email admin@nclga.ca website www.nclga.ca
phone 604-512-4604

Brianne Bunko

From: NCLGA <admin@nclga.ca>
Sent: Monday, March 27, 2023 6:44 AM
Subject: NCLGA Member Notice: Now Accepting Community Bid Proposals for 2024 NCLGA AGM and Convention - due by April 30, 2023

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

WE ARE CURRENTLY ACCEPTING COMMUNITY BID PROPOSALS FOR THE 2024 NCLGA AGM AND CONVENTION

Hosting the AGM and Convention not only provides significant economic benefits, but it provides an opportunity to help set the agenda. From sessions and speakers to official tours, the host community has significant input into specific programming over the course of the event. Hosting the convention also offers an opportunity to showcase your community and show off what makes it a great place to live, work, and invest.

The NCLGA AGM and Convention is a fantastic event and we encourage your community to consider hosting north central BC's top decision makers!

PROPOSAL GUIDELINES

To prepare your communities' bid proposal, please address the information in the proposal guidelines (located on the Request for Proposals page [here](#)) as specifically as possible. The due date for bid submissions is **April 30, 2023** to admin@nclga.ca.

Kind regards,
Sandra

Sandra Moore
Board and Committee Support
North Central Local Government Association



email admin@nclga.ca website www.nclga.ca



March 21, 2023

Steve Forseth, President
Sheila Boehm, Vice President
Judy Greenaway, Vice President

Reference: 315004

North Central Local Government Association
1511 3rd Avenue
Prince George BC V2L 3G3

Dear Steve Forseth, Sheila Boehm and Judy Greenaway:

Re: Meeting and Resolutions

I am writing to follow up on our meeting of January 9, 2023, where Deputy Minister Kaye Krishna, Associate Deputy Minister Kevin Richter and I discussed with you the transportation investment priorities of the North Central Local Government Association (NCLGA). We appreciated the opportunity to meet with you, and I am pleased to provide more information about some of the ministry's investments in NCLGA communities.

The ministry is committed to ensuring our highway network is resilient and reliable, both now and in the future. As we invest in our highway network, we are using the highest design standards to ensure our infrastructure can withstand future climate-related weather events. Since 2015, all designs of provincial highway infrastructure—including new, rehabilitated and rebuilt infrastructure—must take into account future climate events. We are working collaboratively with several ministries, First Nations, regional districts, municipalities and other organizations as we explore ways to build a more resilient transportation network. Ministry staff are also working with climate specialists at the Pacific Climate Impacts Consortium to obtain future climate data that will inform our designs.

In 2022/23, the provincial government is forecasting to spend approximately \$575 million on bridge, highway, and sideroad improvements, with over \$150 million invested in the Northern region. This represents the largest investment ever in our highway preservation program. As part of the overall preservation program investments, the ministry has committed \$345 million over 10 years to mitigate the impacts of climate change. This program will target vulnerable infrastructure in priority areas to better withstand devastating floods, slides and wildfires.

The ministry has also continued to invest in the [Cariboo Road Recovery Projects](#), which will deliver long-term solutions to the slides and washouts that occurred on roads between Williams Lake and Quesnel in 2020 and 2021. The Province is seeking federal funds to help pay for these repairs, which are estimated to cost up to \$1 billion.

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The ministry's capital expansion program increased to almost \$1 billion in 2022/23. These investments have allowed the ministry to deliver projects in the North and Central regions of B.C., including:

- Major rehabilitation of the Simon Fraser Bridge in Prince George (\$20.5 million)
- Highway 16 Toboggan Passing Lane Project near Smithers (\$7.3 million provincial contribution with \$2.4 million federal contribution)
- Highway 97 and Racing Road improvements in Quesnel (\$11.3 million provincial contribution with \$7.7 million federal contribution)
- Highway 16 Commercial Vehicle Inspection Station near Terrace (\$19.2 million provincial contribution with \$15 million federal contribution)
- Significant initial planning and design work on a long-term solution for the future of the Taylor Bridge in the Peace.

The ministry also continues to improve our ability to respond to emergencies. In the 2021 Telegraph Creek Road freshet event, which saw over 50 sites of road and structure damage, we worked closely with the Tahltan Nation on the repairs. Through this collaboration, we were able to reopen the road to limited traffic within three weeks and fully reopen it within the year. Additional work to increase the resiliency of the road continues.

We know that our highways and sideroads are often the sole means of transport for rural and Indigenous communities, and we are committed to continuing to invest in our network to preserve its safety and reliability so these communities can prosper. We will continue to build partnerships and capacity in the communities we serve, so we can draw on these resources to respond to emergencies quickly.

I regret that we did not have the opportunity to meet again during your trip to Victoria in March. I appreciate your organization's advocacy, and I look forward to connecting with you again in the future. If you have any questions or require any assistance in the meantime, please do not hesitate to contact Darrell Gunn, Executive Director, Northern Region, at 250 645-9609 or Darrell.Gunn@gov.bc.ca. He will be pleased to help you.

I hope this information is helpful. Thank you again for taking the time to meet with me.

Sincerely,



Rob Fleming
Minister



Copy to: Darrell Gunn, Executive Director
Northern Region



REPORT

April 1, 2023

TO: City Manager

FROM: Fire Chief Jeff Beckwith

SUBJECT: Monthly Fire / Rescue Report – March 2023

During the month of March 2023, the Prince Rupert Fire Rescue Department responded to 89 emergency incidents. Of these incidents 2 properties sustained damage due to fire. There were a number of small, set fires in wooded areas resulting in no damage to buildings or infrastructure, which were all successfully extinguished.

Location	Property Value	Property Loss
1080 3 rd Ave West	\$2,500,000	\$5,000
1034 3 rd Ave West	\$390 500	\$1 000
Totals:	\$2 890 500	\$6 000

INCIDENT COMPARISON

March	2023	89 Incidents
March	2022	138 Incidents
March	2021	135 Incidents
March	2020	93 Incidents
March	2019	123 Incidents

FIRE SERVICE ACT INSPECTIONS

During the month of March, the Fire Rescue Department personnel did not conduct any Fire Service Act inspections within Prince Rupert.

INSPECTION COMPARISON

March	2023	2 Public Building Inspections
March	2022	0 Public Building Inspections
March	2021	1 Public Building Inspection
March	2020	4 Public Building Inspections
March	2019	39 Public Building Inspections

DEPARTMENT ACTIVITIES AND PROGRAMS

Fire Prevention and Public Education:

This March, after 3 years without (due to the pandemic), brought back the friendly annual Guns & Hoses hockey game which was a great opportunity for Prince Rupert Fire Rescue & RCMP members to visit schools, bring the community together and pack arena raising just over \$6,000 for Prince Rupert Kids Sport.

Training & Upgrading:

During the month of March, 49 in-house training sessions were conducted involving driver/street familiarization training with the new recruits, SMR training, portable tool training/maintenance, BC Hydro Safety Course, elevator rescues, forcible entry drills, improving radio communications, mask up drills, Pump Operation training, EMR refreshers, JIBC Strategies and Tactic training as well as Acting Captain training.

Daily Apparatus & Equipment Maintenance:

Daily inspections and maintenance was conducted on all equipment and apparatus and they remain in working condition.

911 DISPATCH SUMMARY

The following is a summary of emergency calls received and handled by the 911 Operators/Dispatchers.

PR ADMIN	356	PED ADMIN	0	OTH FIRE	0	CITY	150
PR FIRE	23	PED FIRE	3	OTH AMB	0	H/U	132
PR AMB	170	PED AMB	1	OTH EHS	0	WRONG #	64
PR EHS	67	PED EHS	1	OTH RCMP	1	R.C.C.	0
PR RCMP	161	PED RCMP	0			CITYWEST	22
PR ALARM	21	PED ALARM	0			311	0

Total: 1172

Respectfully Submitted
Fire Chief Jeff Beckwith

Brianne Bunko

From: Parkinson, Yvonne M FOR:EX <Yvonne.Parkinson@gov.bc.ca>
Sent: Tuesday, April 4, 2023 8:13 AM
To: Parkinson, Yvonne M FOR:EX
Subject: RE: Old Growth Strategic Review Implementation Workshops

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning

Just following up on yesterday's update on the Old Growth workshops. Yesterday's email included the new date of the Burns Lake workshop (**Thursday May 25**) and the new date for the Terrace workshop (**Wednesday May 10**).

The previous Save the Date email that was sent out in March had these dates as April 18 (Burns Lake) and April 21 (Terrace). To clarify, the April workshops are no longer scheduled on these dates and have been moved to the new dates in May in order to address some logistical issues. I apologize for any inconvenience caused by this change and appreciate your efforts to accommodate these new dates into your busy schedules.

Thanks again for your interest in the workshops. The registration information is included below. We look forward to meeting with you and hearing your input on this important initiative.

Yvonne Parkinson
Director, North Area
Ministry of Forests

From: OldGrowthEngagement <OldGrowthEngagement@castlemain.com>
Sent: Monday, April 3, 2023 4:09 PM
Subject: Old Growth Strategic Review Implementation Workshops

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hello,

The Ministry of Forests and the Ministry of Water, Lands and Resource Stewardship are collaborating with First Nations and engaging with stakeholders across British Columbia to develop an action plan to support the implementation of the Old Growth Strategic Review, which includes a BC Biodiversity and Ecosystem Health Framework (previously called the declaration).

In January and February, the province brought together more than 300 First Nations and multisector participants at two provincial forums to share ideas and better understand the current state, opportunities for improvements and the future management of our forests and ecosystems. Building on those conversations, the province is organizing a series of in-person and virtual regional workshops in the coming weeks for more opportunities to hear additional insights.

You are invited to attend any workshops of your choice to share your voice and hear directly from others. Your insights will help shape the content of the old growth strategic action plan and will contribute to future regional planning efforts to implement changes from the Old Growth Strategic Review.

WORKSHOP DATES:

In addition to a series of regional workshops specifically for collaboration with First Nations, the province is planning the following Northern regional workshops for select stakeholders together with First Nations.

- **Tuesday, April 25, 2023 – 9:30 a.m. – 4 p.m. (PST) in Prince George, BC**
Prince George Conference and Civic Centre, 808 Canada Games Way, Prince George
- **Tuesday, May 2, 2023 – 9:30 a.m. – 4 p.m. Virtual**
- **Wednesday, May 10, 2023 – 9:30 a.m. – 4 p.m. (PST) in Terrace, BC**
Best Western Terrace Inn, 4553 Greig Avenue, Terrace
- **Thursday, May 25, 2023 – 9:30 a.m. – 4 p.m. (PST) in Burns Lake, BC (TBC)**

At registration, you can select the workshops that would work best for you. If you are not able to attend, you may send one alternate in your place. These workshops will have a similar format to provide the same opportunity regardless whichever you attend. All regional sessions will be facilitated to allow for ideas to be shared and discussed between workshop participants and ministry staff in a respectful and collaborative way.

Registration

Please fill out this [form to register to any of the workshops](#) by April 21, 2023, by 4 p.m. Registration is free, and your business information will be required to ensure participation. Once your registration has been collected, background information will be shared in advance of the workshop to support meaningful and informed participation. For the virtual workshop, a link to attend the session will also be provided.

If you have any questions regarding these regional workshops, please email Yvonne.Parkinson@gov.bc.ca.

Thank you for your interest. We hope you or a designate from your organization will attend these workshops with us.

Sincerely,

Norah White
Executive Director, Provincial Old Growth Strategy
Office of the Chief Forester
Ministry of Forests



REPORT TO COUNCIL

Regular Meeting of Council

DATE: April 11, 2023

TO: Robert Buchan, City Manager

FROM: Myfannwy Pope, Planning Manager

SUBJECT: DEVELOPMENT ACTIVITY REPORT FOR FEBRUARY - MARCH 2023

RECOMMENDATION

THAT Council Receive and File the attached Development Activity Report in Attachment 1.

REASON FOR REPORT:

This report summarizes development application activity active in the City of Prince Rupert from February – March 2023. This report is intended to inform Council on applications that have been received and their status to date.

Report Prepared By:

Report Reviewed By:

Myfannwy Pope,
Planning Manager

Robert Buchan,
City Manager

Attachments:

1. Development Activity Report

File No.	Location	Proposal Description	Date Received	Status	Date of Decision
OCPA-22-01	N/A	Official Community Plan Amendment to specify that Council may allow a building height higher than contemplated by the Official Community Plan's building height framework for the City Core if considered low impact.	December 5, 2022	In Progress* *With Council.	Denied on 3rd reading on February 20, 2023
ZBLA-21-01	712-714 McKay Street	Application to rezone from R2 to RM2.	April 7, 2021	On Hold* *The application is on hold until the applicant provides additional documentation.	N/A
ZBLA-22-07	N/A	Zoning Bylaw Amendment to remove parking requirements in a specified area.	October 25, 2022	In Progress* *With Council.	Third reading tabled on February 6, 2023
ZBLA-22-08	N/A	Zoning Bylaw Amendment to permit one shipping container for temporary storage per property (placement on private property) in all zones with conditions.	December 5, 2022	In Progress	Passed 3 rd Reading on February 6, 2023
DP-23-01	744 Fraser Street	DP for a Sign Permit in City Core.	February 27, 2023	Awarded	March 20, 2023
DVP-23-01	227 4 th Ave East	Greenhouse into side setbacks.	February 15, 2023	In Progress – Public Notification	N/A
DVP-23-02	1052 6 th Avenue East	Adding a Deck onto the back of the house which goes into the side setbacks.	March 20, 2023	In Progress – Internal Referrals	N/A
DP – 23 - 02	610 Evergreen Drive	Painting Multifamily buildings	March 20, 2023	In Progress – Internal Referrals	N/A
DP-23-03	334 2 nd Avenue West	Sign Permit in City Core	March 28, 2023	In Progress – internal Referrals	N/A



REPORT TO COUNCIL
Regular Meeting of Council

DATE: April 11, 2023
TO: Robert Buchan, City Manager
FROM: Myfannwy Pope, Planning Manager

SUBJECT: COMMUNITY PLANNING ACTIVITY REPORT APRIL 2023

RECOMMENDATION:

THAT Council receive and file the Community Plans Activity Report

REASON FOR REPORT:

The reason for this report is to provide an update on the community plans being developed in the City of Prince Rupert to Council and share the Transportation Plan Round II Engagement Summary (Attachment 1).

UPDATES:

Connect Rupert—Prince Rupert Transportation Plan: The Draft Plan is currently being compiled based on public, staff, and best practices input. The Round II engagement report is attached and has been posted to Rupert Talks.

Rupert Plays – Parks and Outdoor Recreation Plan: The draft plan and implementation is being developed for review, and the project will be entering into Round II of Public Engagement in May. Updates to this project will continue to be posted to Rupert Talks.

Home Energy Feasibility Project: The City of Prince Rupert is working with EcoTrust Canada to look at ways to make the process of completing home energy upgrades easier for Prince Rupert residents. This project commenced in January 2023 and will be going through information collection and community engagement through to July 2023 before proceeding onto next steps. This project has been posted to Rupert Talks for the public to follow.

COST:

This report has no effect on the budget.

CONCLUSION:

THAT Council receives and files the Community Plans Activity Report.

Report Prepared By:

Report Reviewed By:

Myfannwy Pope,
Planning Manager

Robert Buchan,
City Manager

Attachment(s):

- Prince Rupert Transportation Plan Round II Engagement Summary



PRINCE RUPERT TRANSPORTATION PLAN

Engagement Round 2 Summary Report



Prepared for:

City of Prince Rupert
424 3rd Avenue West
Prince Rupert, BC V8L 1L7

Prepared by:

Urban Systems
344 2nd Avenue West
Prince Rupert, BC V8J 1G6

March 2023

All images provided by the
City of Prince Rupert or
Urban Systems unless noted
otherwise.



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1.0 INTRODUCTION



1.1 PROJECT OVERVIEW

In June 2022, the City of Prince Rupert launched the planning and public engagement process for Connect Rupert, the City's new Transportation Plan. The Plan will guide the City as it works towards improving various modes of transportation (e.g., walking, cycling, rolling, driving, or using a mobility aid, transit, school bus, or taxis) and improving connections to air-, water-, and rail-based modes of transportation.

The final plan will provide a long-term strategic vision that will guide transportation and infrastructure priorities and projects over the next 5 to 10 years. The Plan will help guide the City towards its vision of being a world-class port city that is vibrant, resilient, and sustainable.

The strategies and actions in Connect Rupert align with the City's existing initiatives, including the recently adopted 2021 Official Community Plan and the "Prince Rupert 2030" Plan.

A key goal of Connect Rupert is to improve connections between all modes of transportation in Prince Rupert, and to strategically plan for growth over the long-term. Developing the Plan is a crucial step towards creating a transportation network that serves community members of all ages and abilities and will support the City's bold visions.

The Transportation Plan is being developed over a 12 month process through five-phases. The second round of engagement took place in February and March 2023 as part of the "Strategies & Actions" phase. The purpose of the second round of engagement was to gauge community support for the draft strategies and actions.

1.2 ACTIVITY OVERVIEW

The second round of public engagement for the Transportation Plan was held from February to March 2023.

This round of engagement focused on presenting the draft strategies and actions to community members and gather feedback on priorities. The feedback collected during this round will allow the project team to gauge community support for the Plan and determine if any adjustments need to be made to the implementation plan.

Round 2 engagement activities included:

- One community pop-up
- An online survey hosted on RupertTalks.

The following is a summary of the engagement activities and what was heard.



2.0 WHAT'S BEEN DONE SO FAR

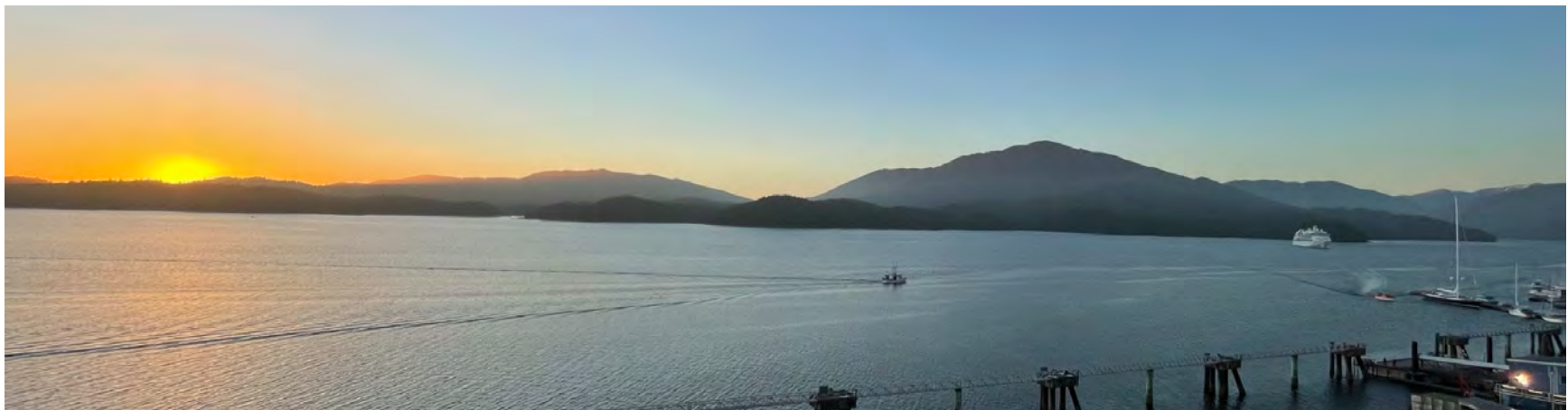
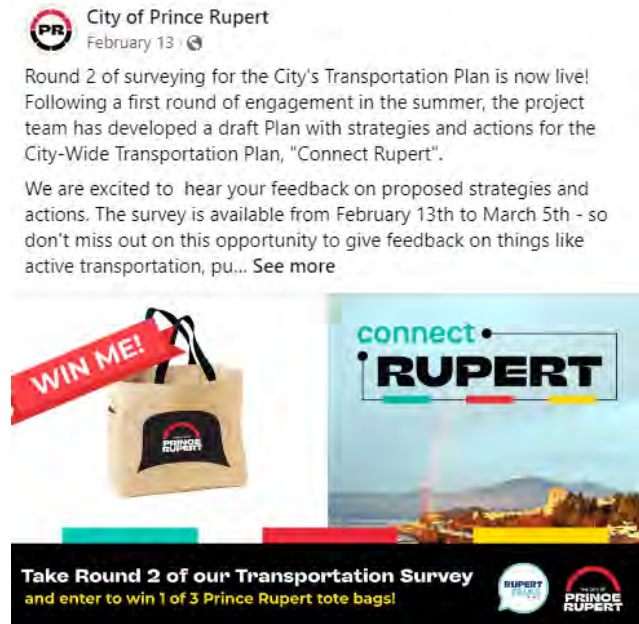


2.1 CONNECT RUPERT WEB PAGE

Project updates were shared on the City's RupertTalks site. The project page shares information about the project and the planning process, and links to several relevant project documents including completed discussion papers. The community survey was hosted on RupertTalks, and emails were sent through the platform to all subscribers. The site received more than 1,500 visits during our second round of engagement.

2.2 SOCIAL MEDIA

The City promoted the community survey on their Facebook page. There were four posts shared, receiving 10 shares.



3.0 WHAT WE HEARD



3.1 COMMUNITY POP-UP

The project team hosted a pop-up event to provide a project update, understand community priority projects, and promote the online survey.

Pop-up events are intended to be spontaneous engagement events that meet residents where they are and raise awareness of the planning process. Pop-up events are great opportunities to introduce the planning process to people who don't normally participate in municipal process. Our pop-up was held on Thursday, February 23 at the Prince Rupert Safeway from 3:00 to 7:00pm and attracted an estimated 23 participants.

Interactive posters provided an update about the project, priority projects, and funding opportunities, and invited participants to add stickers and comments to the projects they were most interested in seeing the City prioritize.



A summary of what we heard at the pop ups is outlined below.

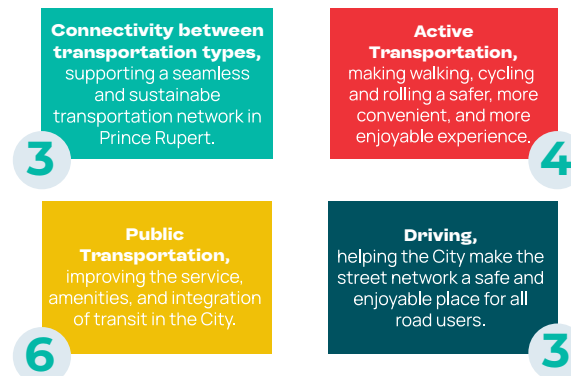
Quick Wins

Quick Wins are projects that can typically be implemented in less than 5 years and with fewer resources. We asked participants which Quick Win projects they would like to see prioritized, and the top selected project type was bus shelter improvements (9 selections), followed by improved amenities for people walking and cycling, and pedestrian crossing improvements (both with 8 selections).



Themes

The Transportation Plan includes four themes that will provide guidance and direction for improving transportation in Prince Rupert. Public transportation was the most selected theme, with 6 selections.



3.3 COMMUNITY SURVEY

The online survey was available on the Rupert Talks page for community members to complete between February 13 and March 10 2023. The survey was designed to gather feedback on the draft Transportation Plan and gauge level of support for the recommended strategies and actions. The survey received 89 responses.

A summary of survey responses, broken down by question, is outlined in the following pages.

What Matters Most

Based on what we heard from community members and stakeholders in the first round of engagement, four key themes emerged. These themes are **Modal Interconnectivity** (Connectivity Between Transportation Types), **Active Transportation**, **Public Transportation**, and **Driving**. Each theme includes strategies and actions that support transportation improvements in Prince Rupert.

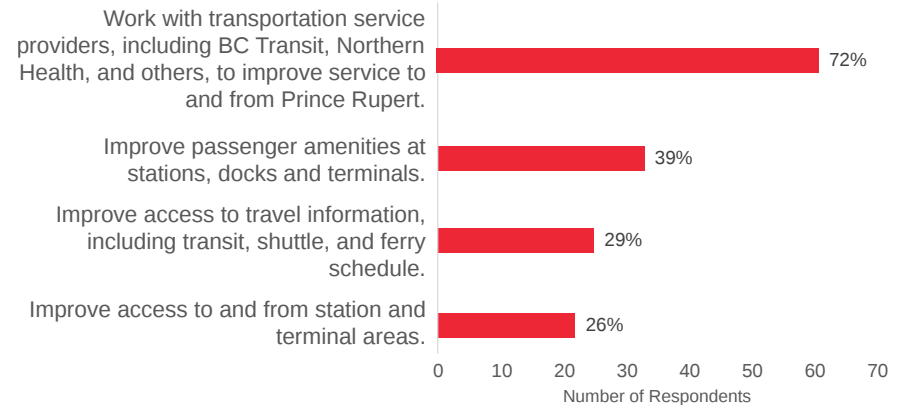
Survey respondents were asked to share their level of support for the high priority strategies and actions under each theme.

Modal Interconnectivity

This theme focuses on supporting a seamless and sustainable transportation network in Prince Rupert.

Respondents were asked to select up to two strategies they think will best improve connectivity between transportation types in Prince Rupert. **Working with transportation service providers to improve service to and from Prince Rupert** was selected by 72% of respondents.

WHICH STRATEGIES DO YOU THINK WILL BEST IMPROVE CONNECTIVITY BETWEEN TRANSPORTATION TYPES IN PRINCE RUPERT? (N=85)



From these strategies, the City identified three actions that are short-term priorities. Respondents rated these actions, as shown below.

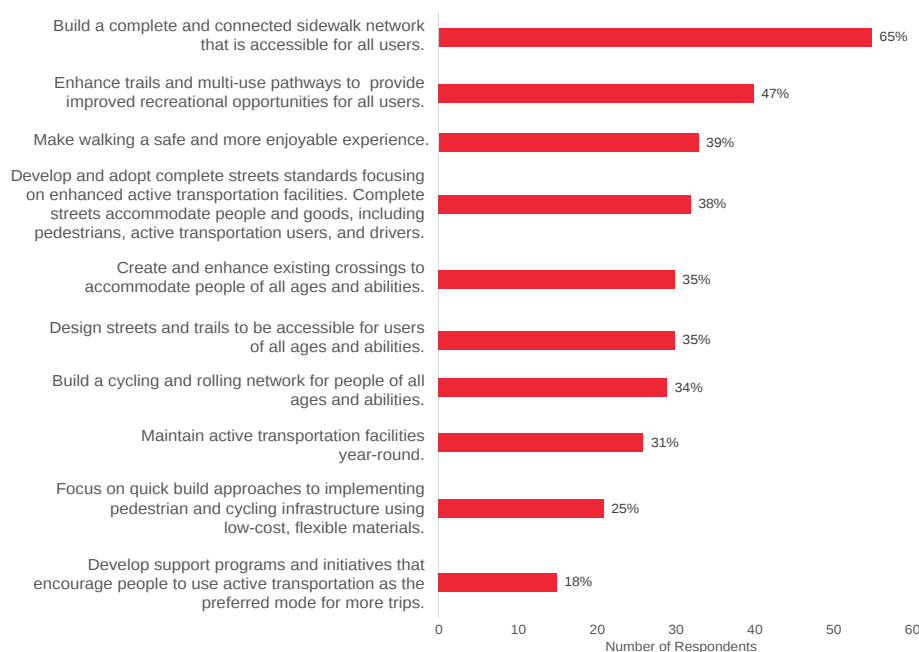
Action	Average Rating
Work with transportation providers, including BC Transit, to identify opportunities to improve transportation services and connections in the City.	4.1  N=85
Work with BC Transit to improve public transit connections to stations, terminals, and docks.	3.7  N=83
Work with partners, including BC Ferries, Lax Kw'alaams, Metlakatla, and others, to improve active transportation connections to stations, terminals, and docks.	3.6  N=85

Active Transportation

Active Transportation includes strategies and actions that will make travelling by walking, cycling, rolling, or using a mobility aid, a safer, more convenient, and more enjoyable experience. The City's goal is to make active transportation modes the preferred option for more trips.

Respondents were asked to select up to four strategies they believe will best improve active transportation in Prince Rupert. **Building a complete and connected sidewalk network that is accessible for all users** was the most selected strategy (65%), followed by **enhancing trails and multi-use pathways to provide improved recreational opportunities for all users** (47%).

WHICH STRATEGIES DO YOU THINK WILL BEST IMPROVE ACTIVE TRANSPORTATION IN PRINCE RUPERT? (N=85)



From these strategies, the City identified 12 actions that are the highest priority. Respondent ratings for these actions are shown below.

Action	Average Rating
Fill in gaps in the sidewalk network by strategically investing in new sidewalks. Sidewalk coverage and filling in gaps in the network is particularly important within high activity areas, along bus routes, and near parks, schools, hospitals, and other community destinations.	4.2  N=84
Improve pedestrian crossings with additional, marked crosswalks, curb extensions, audible pedestrian signals or pedestrians countdown timers, to enhance pedestrian safety and accessibility.	4.1  N=83
Develop sidewalk requirements for all new and upgraded streets. The City should develop sidewalk requirements and incorporate them in standard street cross-sections for all road classifications in its Subdivision and Development Servicing Standards Bylaw	4.0  N=84
Provide additional pedestrian crossing enhancements to improve pedestrian safety and accessibility.	3.8  N=82

Action	Average Rating
Review and update current maintenance and operating policies and procedures for active transportation infrastructure, including sidewalks, bicycle lanes, and multi-use pathways.	3.7  <i>N=85</i>
Develop updated street design standards based on complete streets principles focusing on enhanced active transportation facilities. Complete streets ensure that all road users are accommodated.	3.6  <i>N=79</i>
Develop design standards to provide All Ages and Abilities (AAA) cycling and rolling facilities based on the BC Active Transportation Design Guide.	3.5  <i>N=84</i>
Work with Tourism Prince Rupert to support the implementation of a pedestrian wayfinding and signage strategy for residents and visitors.	3.3  <i>N=83</i>
Update the Zoning Bylaw to support the installation of more high quality short- and long-term bicycle parking, e-bike charging infrastructure, and end-of-trip facilities through the community.	3.2  <i>N=83</i>

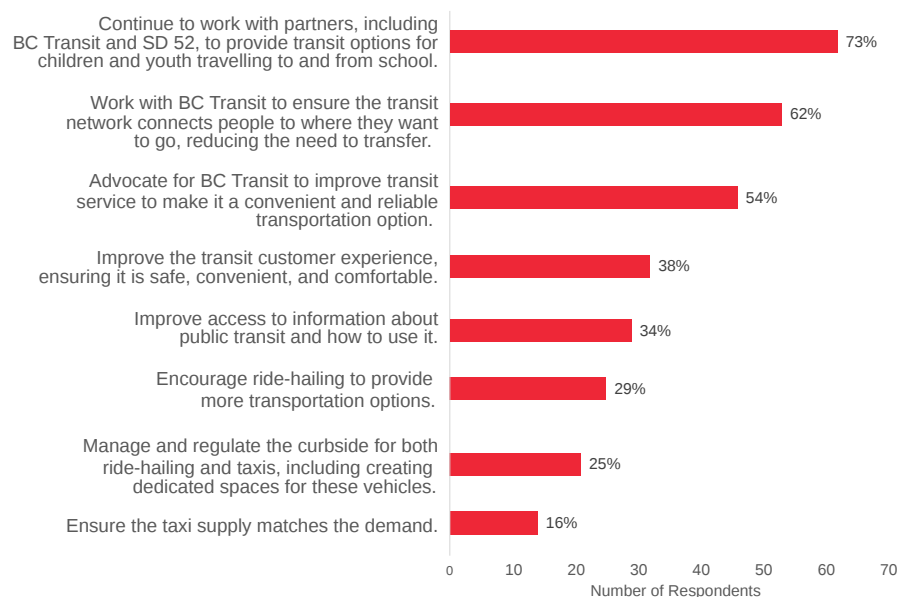
Action	Average Rating
Incorporate end-of-trip amenities at City properties that promote active transportation.	3.2  <i>N=84</i>
Implement pedestrian safety and placemaking improvements following a tactical urbanism approach. Tactical urbanism projects can include temporary parklets, street closures, and a number of other fun and creative project types.	3.2  <i>N=83</i>
Implement bicycle facilities using low-cost, adjustable materials. Rapid implementation projects are typically implemented within the curb-to-curb width, often by reallocating road space from other uses such as on-street parking and/or motor vehicle lanes to accommodate bikeways.	3.1  <i>N=83</i>

Public Transportation

Strategies and actions related to public transportation focus on improving the service, amenities, and integration of transit in the city.

For Public Transportation, there are eight strategies. Respondents were asked to select up to four strategies they think will best improve public transportation in Prince Rupert. **Continuing to work with partners to provide transit options for children and youth travelling to and from school** was selected by 73% of respondents, followed by **working with BC Transit to ensure the transit network connects people to where they want to go, reducing the need to transfer** (62%).

WHICH STRATEGIES DO YOU THINK WILL BEST IMPROVE PUBLIC TRANSPORTATION IN PRINCE RUPERT? (N=85)



From these strategies, the City has identified nine actions that are the highest priority. Respondents rated these actions, as shown below.

Action	Average Rating
Work to ensure that handyDART continues to meet the needs of seniors in the community.	4.3  N=82
Ensure new developments have access to transit.	4.1  N=80
Increase the safety and comfort at bus stops and ensure they are accessible for all transit users.	4.0  N=82
Continue to work with BC Transit to provide student transit services.	4.0  N=80
Continue to work with BC Transit to extend weekday service times in the mornings and evenings on weekdays in the short-term.	3.9  N=81

Action	Average Rating
Continue to work with BC Transit to introduce Sunday service in the short-term.	3.8  <i>N=80</i>
Advocate for extended Saturday service times in the mornings and evenings in the short-term.	3.7  <i>N=81</i>
Ensure that wayfinding uses clear signage and routing information to assist users in navigating the transit system.	3.7  <i>N=81</i>
Invest in customer amenities at bus stops.	3.4  <i>N=80</i>

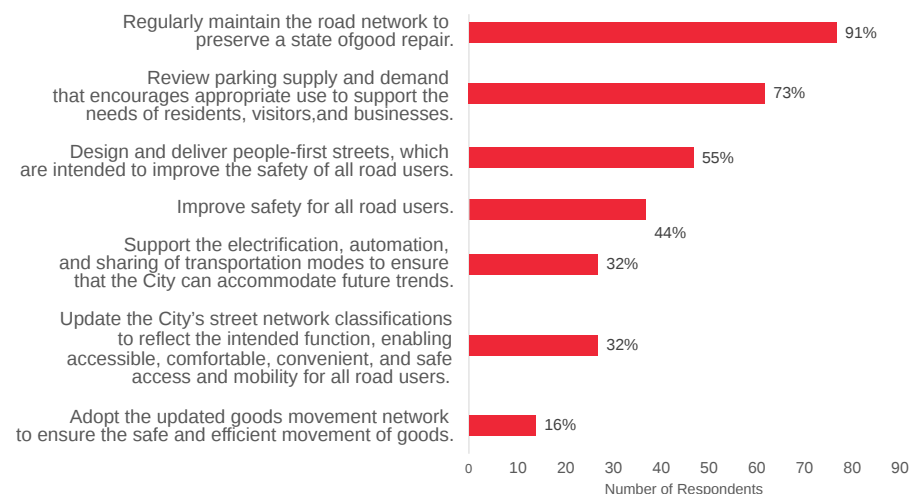
Driving

Driving includes strategies and actions that will help the City make the street network a safe and enjoyable place for all road users.

Respondents were asked to select up to four strategies that they think will best improve driving in Prince Rupert.

Regularly maintain the road network to preserve a state of good repair was the most selected strategy (91%), followed by **reviewing parking supply and demand that encourages appropriate use to support the needs of residents, visitors and businesses** (73%).

WHICH STRATEGIES DO YOU THINK WILL BEST IMPROVE DRIVING IN PRINCE RUPERT? (N=85)



From these strategies, the City identified 6 actions that are the highest priority. Respondent ratings for these actions are shown below.

Action	Average Rating
In conjunction with the City's Asset Management Plan, develop a strategy to address transportation infrastructure that has a high risk of failure.	4.1  N=80
Identify locations for accessible parking designed to accommodate people with mobility challenges.	4.1  N=82
Remove minimum parking requirements to remove barriers to development.	3.2  N=79
Develop an approach to reducing speed limits throughout the City.	3.0  N=82
Enhance the availability of charging infrastructure for electric vehicles of all sizes and shapes.	3.0  N=82
Ensure new electric charging infrastructure is a required minimum for new developments.	2.9  N=80

Priority Projects

Several projects have been identified as part of the Transportation Plan. These projects can be described as quick wins, which can typically be implemented within 5 years, and major projects, which typically take more time to implement. Like with most places, our transportation needs exceed our ability to pay for them all right away, and in some cases projects are contingent on available funding and partnership opportunities.

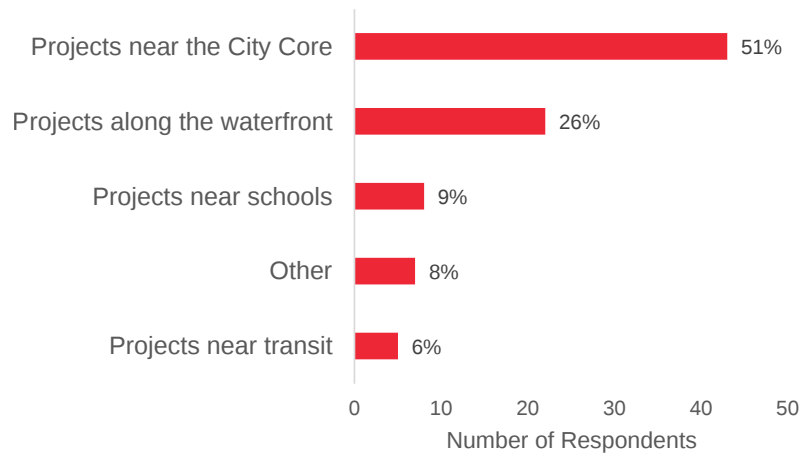
Understanding that the City has limited resources for implementing projects, 57% of respondents are interested in prioritizing quick win projects.

KNOWING THAT THE CITY HAS LIMITED RESOURCES, ARE QUICK WINS OR BIG PROJECTS MORE IMPORTANT TO YOU? (N=84)



The Transportation Plan identifies proposed projects for all areas of Prince Rupert. Respondents were asked what areas they would like to see prioritized for implementing transportation improvements. More than half of respondents (51%) identified they would like to see **projects near the City Core** prioritized. This was followed by **projects along the waterfront** (26%).

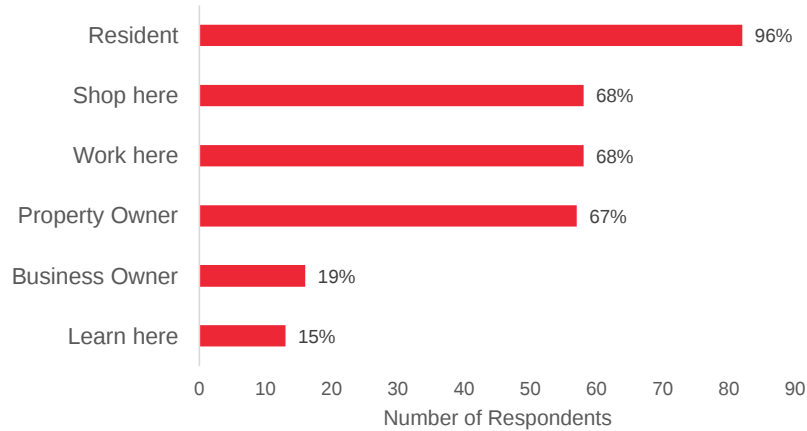
WHAT AREAS OF THE CITY ARE MORE IMPORTANT TO PRIORITIZE? (N=85)



Demographics

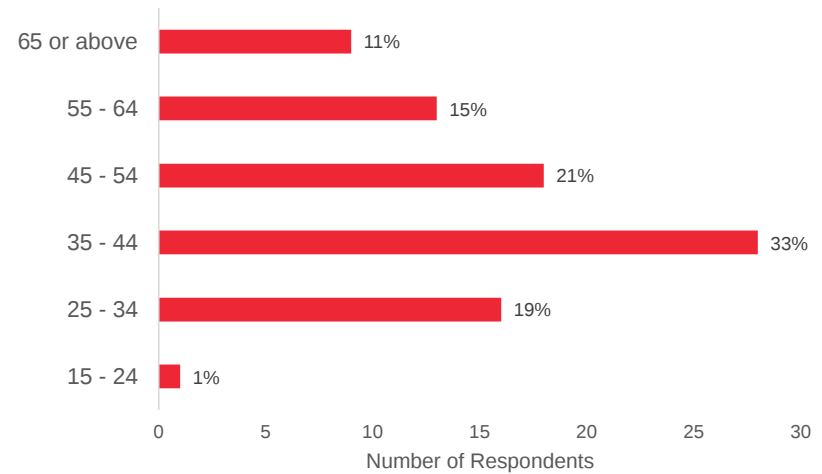
96% of respondents identified as residents of Prince Rupert, and 68% identified that they shop and work in Prince Rupert. Respondents could select all options that apply.

WHAT IS YOUR CONNECTION TO PRINCE RUPERT (CHOOSE ALL THAT APPLY)? (N=85)



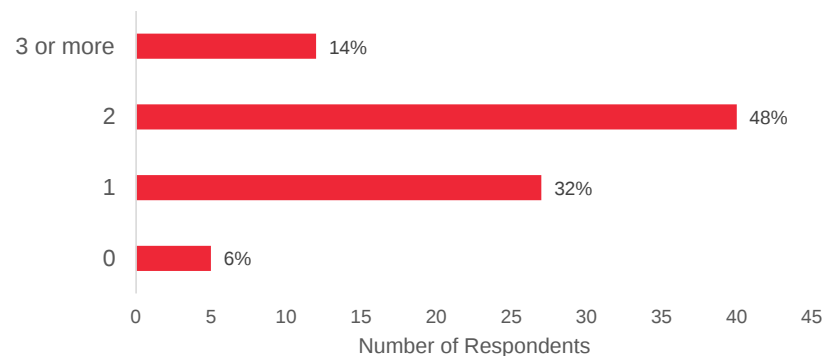
The majority of respondents (73%) were between the ages of 25 and 54, 26% were above the age of 55. Compared to 2021 Census data, those between the ages of 35 and 44 are overrepresented in these survey results.

WHAT IS YOUR AGE BRACKET? (N=85)



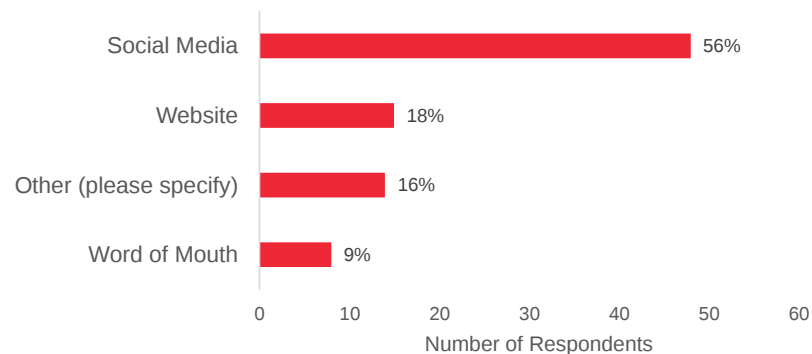
Nearly half (48%) of respondents have two vehicles registered to their household, and 14% identified they have three or more vehicles.

HOW MANY VEHICLES ARE REGISTERED TO YOUR HOUSEHOLD? (N=84)



The majority of respondents (56%) heard about this survey through social media (Facebook). Respondents who selected “Other” specified they heard about the survey through Rupert Talks email (12 responses).

HOW DID YOU HEAR ABOUT THIS SURVEY? (N=85)







REPORT TO COUNCIL

Regular Meeting of Council

DATE: April 11th, 2023

TO: Robert Buchan, City Manager

FROM: Veronika Stewart, Manager of Communications, Engagement and Social Development

**SUBJECT: UPDATE ON TOURISM PRINCE RUPERT'S DESTINATION
DEVELOPMENT PROJECT FOR MARINERS PARK**

RECOMMENDATION:

THAT Council receive this report for information purposes.

REASON FOR REPORT:

Tourism Prince Rupert (TPR) is currently in the process of developing a design for Mariner's park as a part of their efforts to develop 'destination' sites in the community, benefitting both tourists and locals alike. As Council is aware from past reports, TPR has been pursuing grant funds in order to support the eventual implementation of the designs, and has been working with City staff on logistical considerations. They are also now initiating a process for public consultation on proposed site designs. This report is to update Council with additional details on the status of the project to date, and next steps.

BACKGROUND:

TPR is a distinct society from the City, with the City appointing one member of Council and 4 community members to sit on their Board of Directors. In 2022, TPR adopted a new mandate that included the development of destination-focused amenities in Prince Rupert that benefit not only tourists but our local population as well. Given their availability of funds that year towards designs for a potential

destination development project, TPR approached the City in 2022 to collaborate on a design and redevelopment plan for Mariners Park. This site was selected due to proximity to the cruise terminal, as well as the high level of general traffic from within the community. A design process funded directly by TPR has now been initiated with their selected design firm, Atmospheric Perspective Architects, and landscape designers Hapa Collaborative.

From the outset of the project, TPR and the City have convened a working group between select City staff in Administration, Planning, and Operations, in order to ensure that the City's considerations for planning, logistics and long-term maintenance are taken into account. An initial design process and information collection began in the Spring/Summer of 2022. Within the working group, the City has articulated to the designers the importance of retaining certain existing community assets within the design, such as the memorial wall, that are of key significance to residents. Additionally, the designers have been guided by the 2030 Redesign Rupert Vision, City brand guidelines, and staff have also emphasized consideration for connections to Ts'msyen culture, local character, sustainability and programmable outdoor space for residents. These values also align with feedback provided in the Parks and Outdoor Recreation Planning process, which also identified a local demand for an outdoor community performance and gathering space.

Moreover, from a landscaping perspective, the City has requested a focus on low-maintenance hardscape features and local plantings to reduce potential future costs and take into account local climate. In addition to City suggestions, the designers have attended the park site and provided a list of recommendations for aesthetic and design improvements. A summary of initial design considerations/project overview is attached.

City staff input was based on internal considerations as well as feedback collected in past public survey processes. These guiding principles for the space will now be publicly reviewed as part of public consultations, which are scheduled for the second week of April. Public consultations will be held April 13th from 6-9 pm and April 14th from 9 am – 12 pm at the Lax Kw'alaams Community Hall, 824 3rd Avenue West, Prince Rupert. A community survey will also be distributed. Following the public input process, designs for the project will be completed and provided to the City for review.

ANALYSIS:

Since initiating the design process, TPR has completed multiple grant applications in support of implementing the future designs, some of which the City would not be eligible for as an individual applicant. These grant applications, which have come before Council for support, are for substantial funds, and will offset potential capital costs to Prince Rupert's taxpayers. This project being driven by an external partner, and embodies the collaborative spirit that was embedded in the City and Redesign Rupert partner's 2030 Vision, which focused on the need for multi-stakeholder partnership to support revitalization. Although limited funds often restricts the City's ability to invest in 'nice to have' projects such as park redevelopments, openness to partnerships such as this will enable the City to continue to improve community amenities. By working with TPR to support grant-writing and logistics for the project, the City and community will see the benefit of a revitalized and inviting space for residents and tourists alike to gather.

LINK TO STRATEGIC PLAN:

This project aligns with a number of the goals and objectives identified in the 2023-2027 Council-adopted Strategic Plan, as well as the overall Vision of the community as a vibrant place that people want to be. Redevelopment of Mariners Park supports the goal of community renewal, and will help to foster local economic, social, cultural and environmental well-being. Collaboration with Tourism Prince Rupert on wayfinding and designation development efforts was also explicitly identified as a priority action as part of the Plan.

COST:

Overall, this project is moving ahead with little anticipated cost impact to the City, aside from staff time, with a significant potential improvement to the user experience of this key City park. As previously noted, TPR has been very diligent in their pursuit of funding opportunities, with over \$2 million applied for thus far, and City staff are actively engaged to ensure that municipal considerations related to the long-term maintenance of the site are factored into project designs. As maintenance of the park is a City responsibility, this collaboration will help to reduce potential additional costs associated with improvements.

CONCLUSION:

It is recommended that Council receive this report for information purposes, and encourage public attendance at feedback sessions as well as participation in other opportunities for input.

Report Prepared By:

Report Reviewed By:

Veronika Stewart,
Manager of Communications, Engagement,
And Social Development

Robert Buchan,
City Manager

Atch: Tourism Prince Rupert – Mariners Park Project Summary



MARINERS PARK REVITALIZATION

Project Overview



PRINCE RUPERT
DISCOVER OUR NATURE



Atmospheric Perspective
Architecture Inc.

with

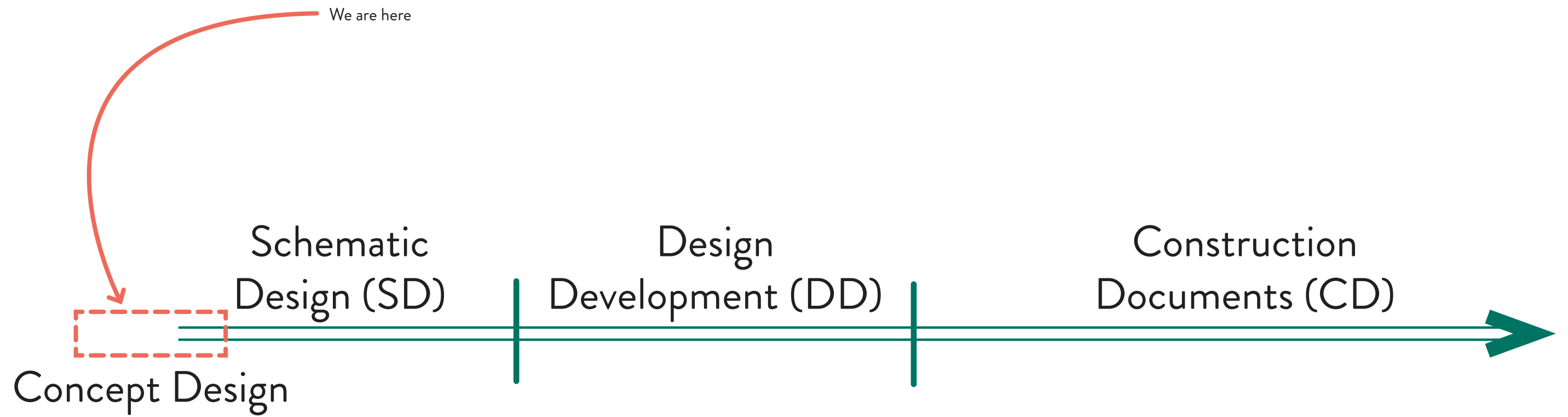
HAPA
COLLABORATIVE

PROJECT BOUNDARY

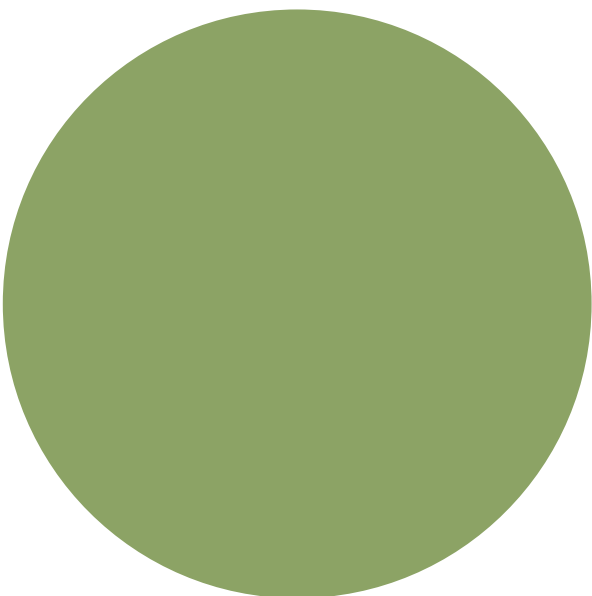


Atmospheric Perspective
Architecture Inc.





GUIDING PRINCIPLES



Heart of Civic Life

- Flexible event space with weather protection
- Accessible, diverse space everyone can enjoy
- Support evolution of ground oriented retail and commercial spaces per 2030 plan
- Support evolution of Museum per 2030 plan

Sustainability

- Indigenous planting
- Low impact landscape and rainwater management techniques

Local Character

- Utilize local materials
- Feature local artwork
- Communicate qualities of Rupert through the design
- Showcase the spectacular view

Connection to Coastal Life

- Rainbow symbolism
- Rainwater as a material
- Adaptive and evolving approach to Mariners memorials
- Link between Cowboy and Historic Downtown

Connection to Tsimshian Culture

- Showcase Tsimshian artwork
- Include Tsimshian Language
- Consider Tsimshian name in addition to settler name
- Consider including interpretive elements highlighting Tsimshian culture and history

1910's



1948



TODAY



GATEWAY & PLACEMAKING



UPPER TOWN



COWBAY



EVENTS



EXISTING ASSETS



Pedestrian bridge to waterfront and North Co Corp Ferry

Generous north views

Mature Tree

Old band shell Foundation

New paths and storm water drainage

Japanese Maple Grove

Recently upgraded Playground

Mature Tree

View up McBride & Mount Hays

N



Atmospheric Perspective
Architecture Inc.

EXISTING MEMORIALS



Atmospheric Perspective
Architecture Inc.



OPPORTUNITIES FOR IMPROVEMENT



pooling rainwater / soggy
grass at bottom of hill

Band shell with poor
acoustics

Scattered and inaccessible
picnic tables

Lack of quality seating at
playground

Deteriorating rubber play
surface

Lonely umbrella table

Public pit toilets

Parking area
& dumpster

Uneven pavers & out of
date lighting

Chain link fence

Deteriorating
memorial wall

Deteriorating
access stairs

Stairs reducing
accessibility

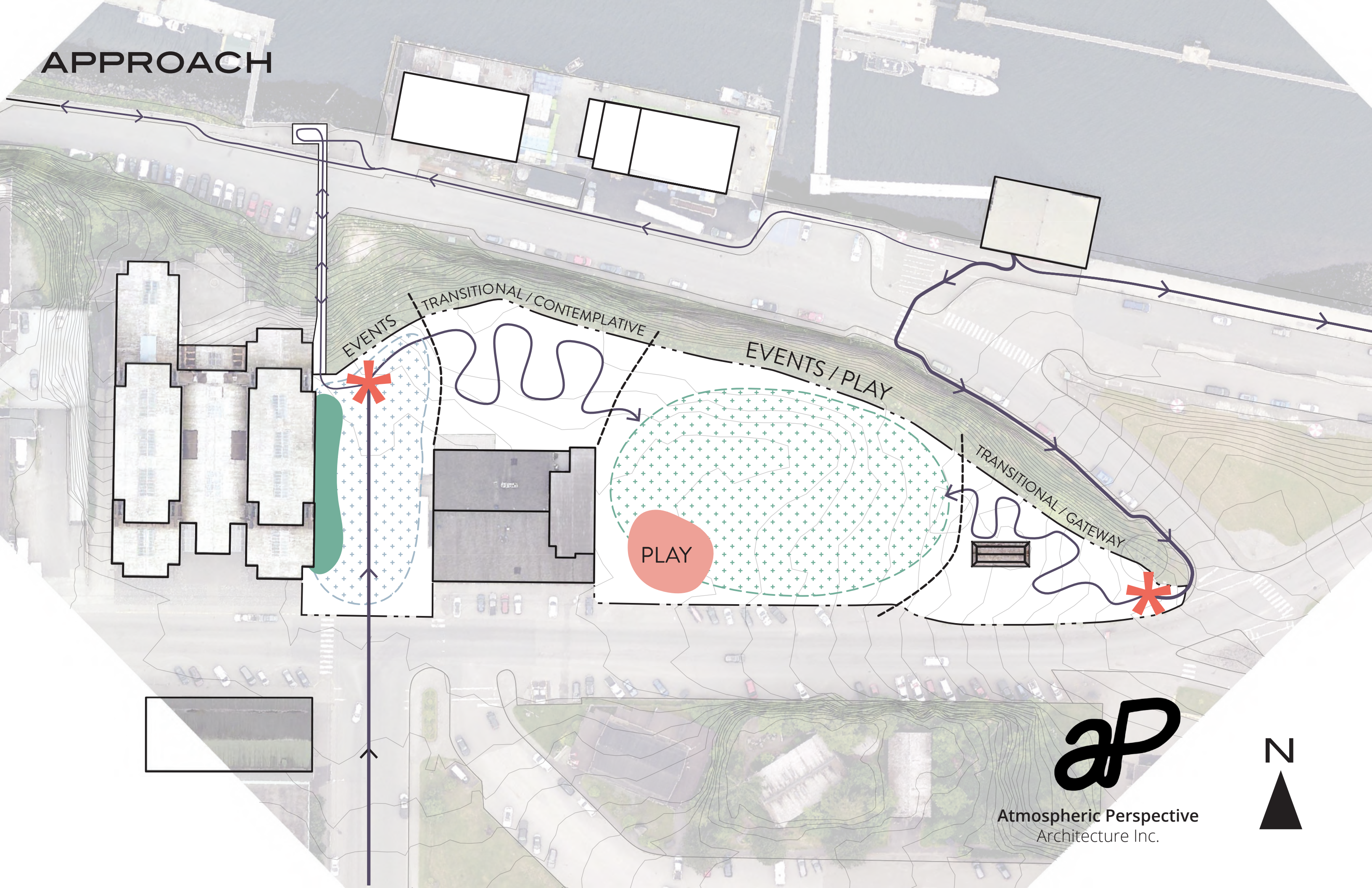
open access to under
utilized courtyard



Atmospheric Perspective
Architecture Inc.



APPROACH

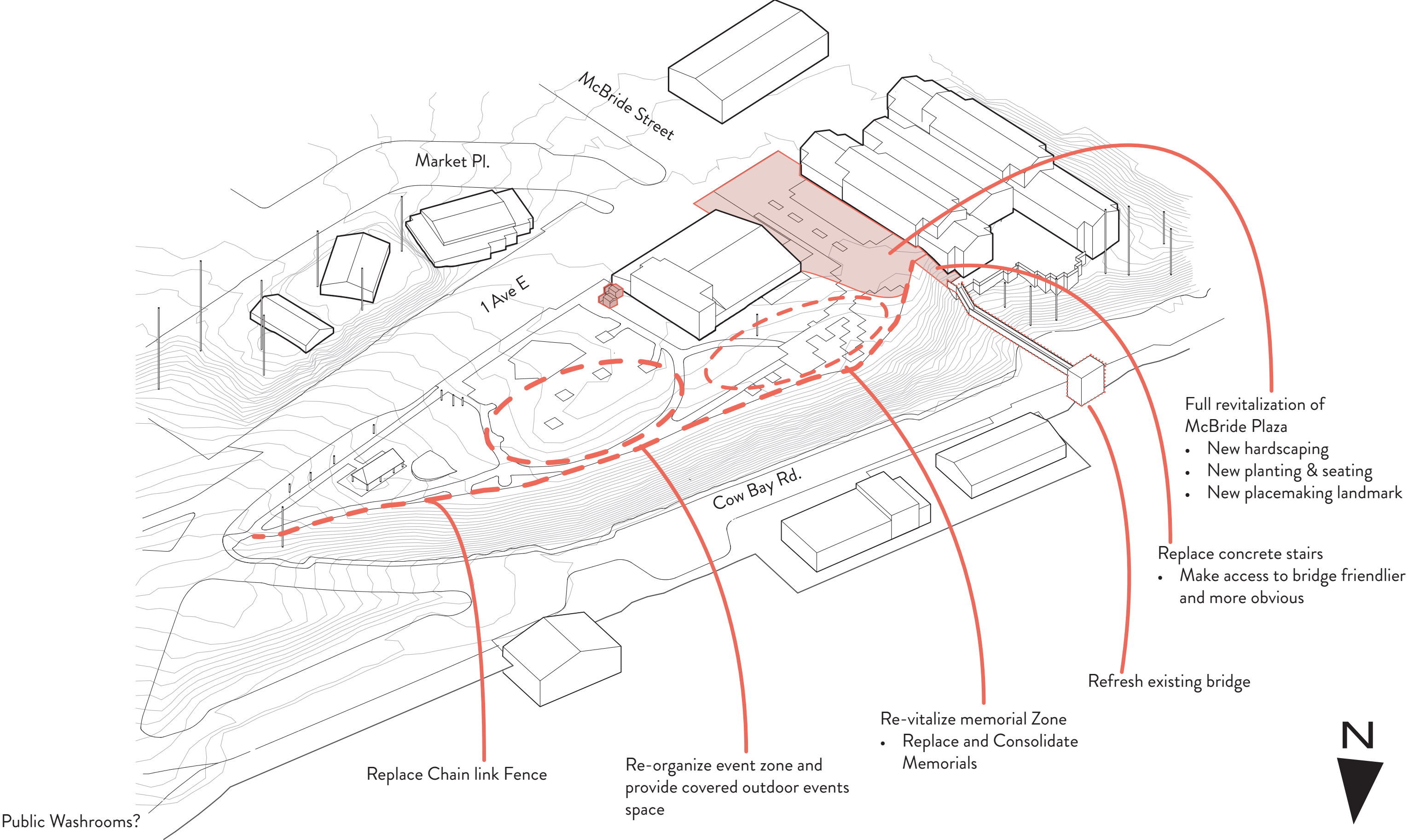


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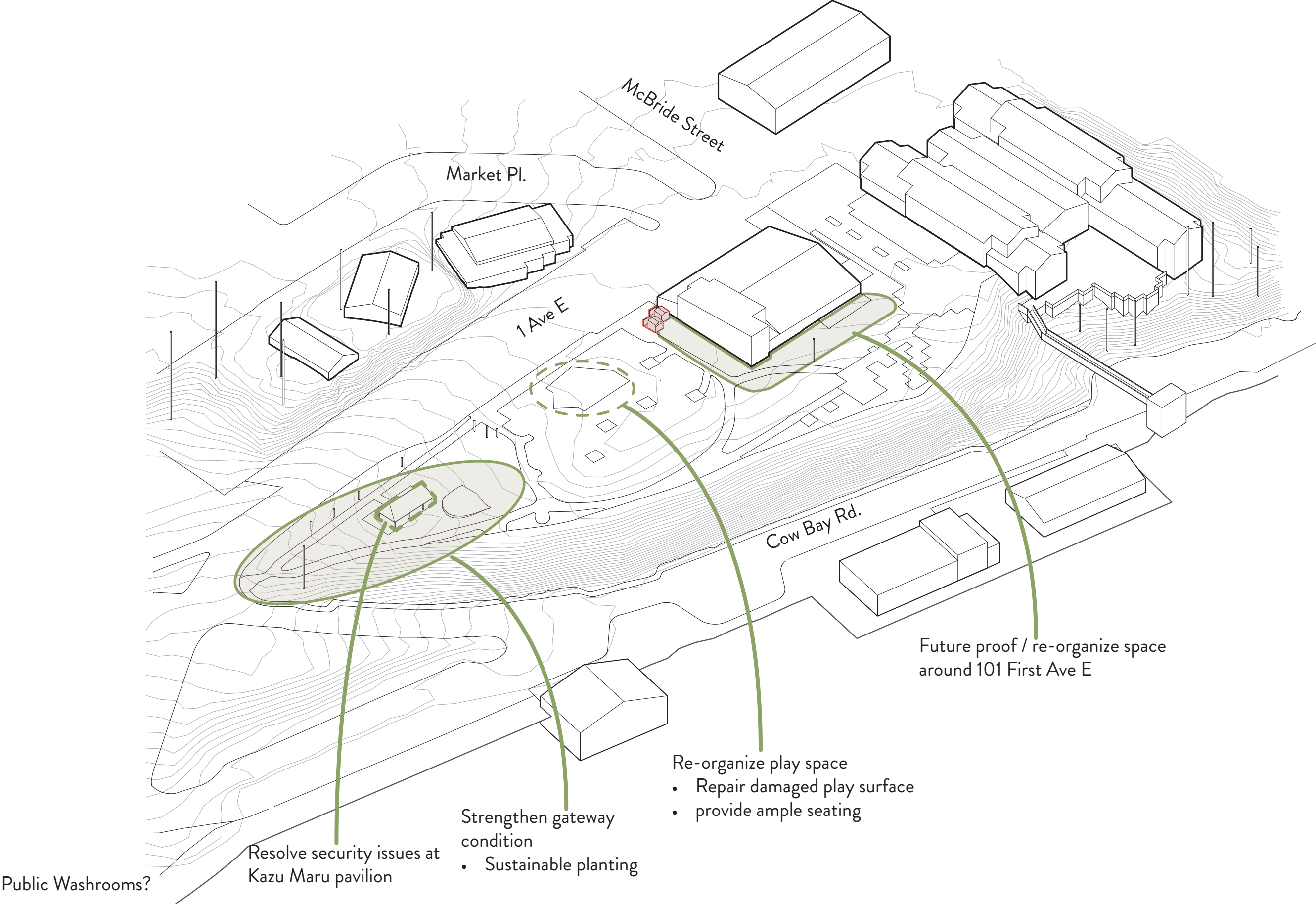
Atmospheric Perspective
Architecture Inc.



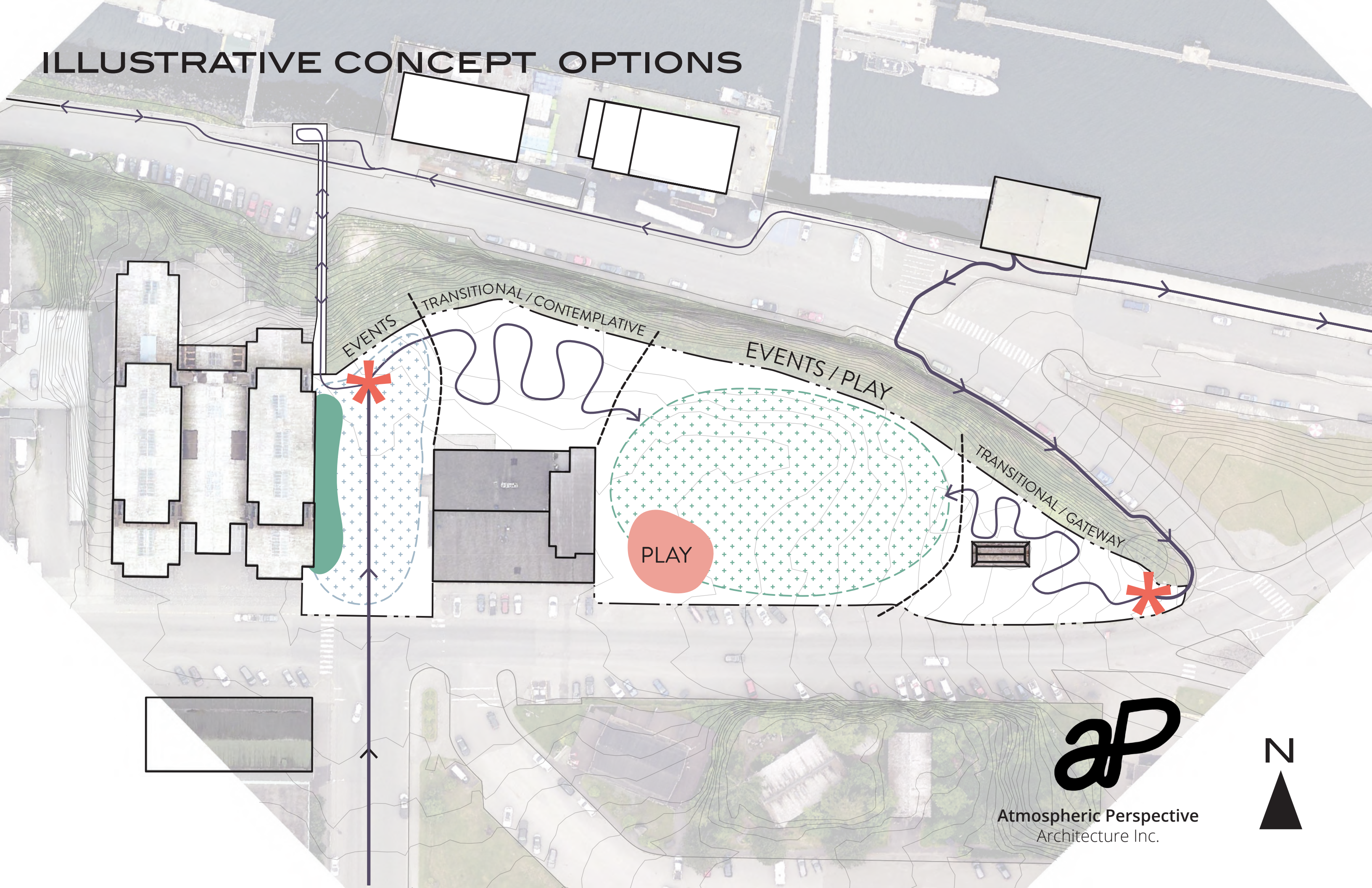
HIGH PRIORITY INTERVENTIONS



LOWER PRIORITY INTERVENTIONS



ILLUSTRATIVE CONCEPT OPTIONS



EVENTS

TRANSITIONAL / CONTEMPLATIVE

EVENTS / PLAY

TRANSITIONAL / GATEWAY

PLAY

ap

Atmospheric Perspective
Architecture Inc.



MCBRIDE PLAZA

- focused views
- respectful
- layered
- memorial opportunities
- natural

View

- view corridor
- gateway
- highly visible
- well lit
- exciting
- flexible
- celebratory
- hardscape

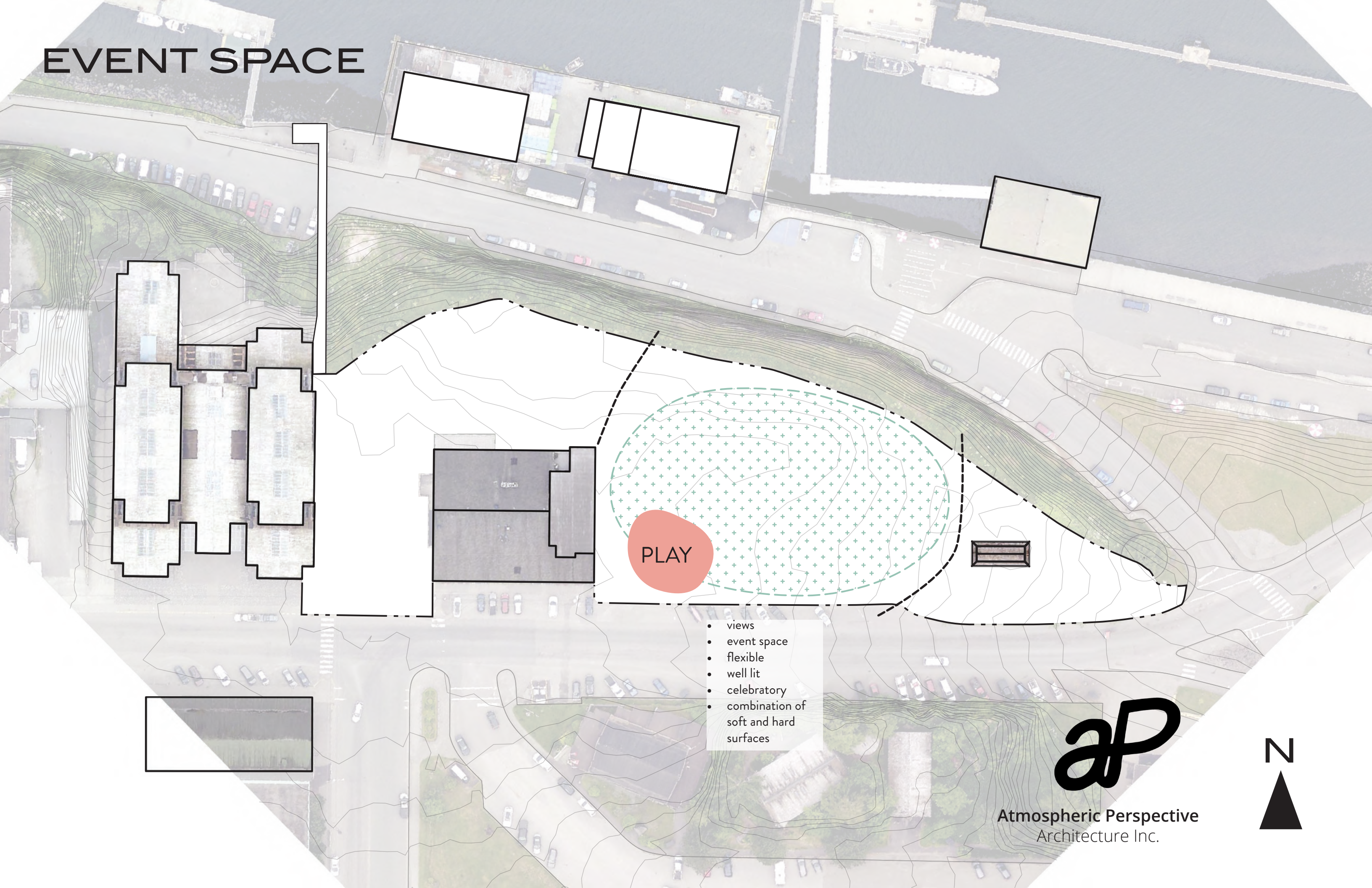
View
towards

ap

Atmospheric Perspective
Architecture Inc.



EVENT SPACE



PLAY

- views
- event space
- flexible
- well lit
- celebratory
- combination of soft and hard surfaces

ap

Atmospheric Perspective
Architecture Inc.





REPORT TO COUNCIL

Meeting of Council

DATE: April 11th, 2023
TO: Robert Buchan, City Manager
FROM: Richard Pucci, Director of Operations & Intergovernmental Relations

SUBJECT: WATER INFRASTRUCTURE PROJECT - BACKGROUND/UPDATE

RECOMMENDATION: The Mayor and Council receive this Report for information purposes.

BACKGROUND:

The City of Prince Rupert (City) is a community of contradictions – home to the soon-to-be second-biggest Port in Canada that sees over \$60 billion in trade annually but this is overshadowed by a water system that is on the verge of catastrophic failure.

The City is in this position due to multiple factors including decades of severe economic downturn which resulted in a mass exodus of population and limits to available revenues due to both PILT and Provincially legislated tax caps. In addition, in the past, there was a limited appetite from previous Councils to further raise taxes to renew infrastructure, due to the community's hard economic times. To survive that time, the Council made severe cuts (by up to 75% in some cases) to staff and operational spending and those cuts are still being felt today. The City now responds to at least four emergency water breaks per week, a record level, and breaks on the primary supply line which have rendered the City hours away from losing water to the entire community.

The City has sounded the alarm on infrastructure priorities with higher levels of Government and is advocating for direct financial support to meet these challenges head-on; the Province has answered with a contribution of \$65 million.

Prior to the latest contribution announcement, the City submitted to the Province and Federal Government a Plan that outlined immediate actions and costs to address critical water infrastructure failure, in a clear priority sequence, and with confirmation of available human capital capacity to complete and oversee the works. In this document, the City proposed a 3-year critical replacement strategy that would require a \$130 million capital investment through a Federal and/or Provincial Contribution Agreement to replace the identified priorities within the City's water supply and distribution infrastructure. This was based on the full Infrastructure Replacement Strategy completed in December of 2022 by Urban Systems.

Since calling the Local State of Emergency, the City experienced at least 9 additional water main breaks, and 15 city-owned service breaks – bringing our annual total for water main breaks to over 30, up from 12 in 2021 – our highest ever recorded. Thanks to the hard work of the Public Works crews and Contractors, we have managed to bring our reservoir capacity back up to 85% from its lowest of 56% and kept potable water in most homes over the holiday season. However, this additional resourcing has cost the City well over a million dollars in borrowed no-value repair money to manage these breaks, and there still is a significant risk to our entire system.

Priority Repairs

The priority projects were determined through the Urban Systems Infrastructure Replacement Strategy. The priority projects consist of approximately 26 kilometers of water mains that are a combination of ***high risk of failure*** and ***high likelihood of failure*** infrastructure. The City took the priority projects and provided them to professional construction estimators to achieve real project costs associated with the works. The cost provided was \$130 million with the provision that construction costs are currently in flux and are still trending upward due to various factors.

It should be noted that under this Plan the City will take the first step by borrowing \$5 million and dedicating it to furnishing a detailed Plan with detailed designs for the 3-year program. Apart from the initial large-priority projects, most replacements will be executed via design-build. The City will seek to complete design works for all large projects in their priority sequence, and in advance of projected start dates. This will ensure that construction can proceed as quickly and efficiently as possible.

Conclusion & Government Partnership

Though the official Local State of Emergency has technically ended in the eyes of the Federal and Provincial Governments, it has not with the City of Prince Rupert. The City Staff operate in this state daily, triaging several water leaks, mitigating loss of potable water to homes, and constantly fettling with the water supply to ensure the reservoir is at a safe and reasonable operating capacity every day.

The Council and City staff clearly recognize the need for infrastructure renewal and asset management and are committed to implementing this Plan, should the financial resourcing be approved. Therefore, the City is in the process of requesting the remaining \$65 million and more through the Federal Disaster Mitigation Fund.

The Staff recognizes that \$65 Million seems like a significant amount of money and should fix a considerable amount of the City's infrastructure; however, the City's infrastructure deficit is sitting at \$600+ million dollars after a \$130 million investment in water infrastructure alone.

Further, the Staff realizes that this major work program will hit all households and be messy, loud, distracting, disruptive, and disturbing. However, we will do our best to communicate all attributes of the program with the public and know that as a community we will make it through and be better for it.

Report Prepared By:

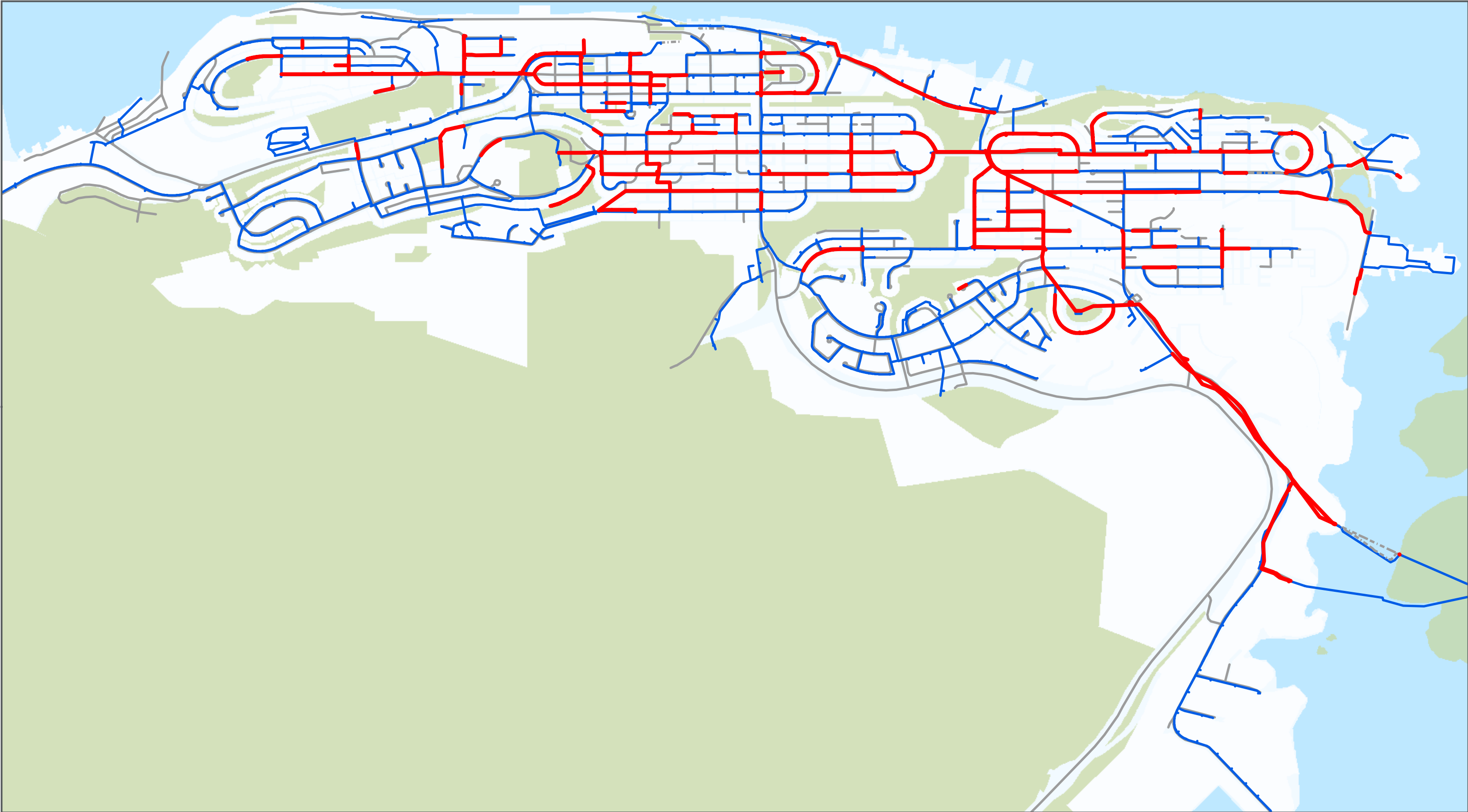
Report Reviewed By:

Richard Pucci,
Director of Operations &
Intergovernmental Relations

Robert Buchan,
City Manager

Attachment(s):

- Map of Potential Water Replacement



Project #: IRS
Author: RB
Checked: RP
Status: **Draft**
Revision: B
Date: 2023 / 1 / 4
Scale: 1:17,000

270 135 0 270 540
Metres

Coordinate System:
NAD 1983 UTM Zone 9N

Data Sources:
Integrated Cadastral Information Society (ICIS)
City of Prince Rupert
2021 Orthophoto

HIGH LIKELIHOOD OF FAILURE OR HIGH RISK OF FAILURE WATER MAINS

Water Mains

High LOF or ROF —

Existing Water Main —

Abandoned Water Main - - - -



THE CITY OF
**PRINCE
RUPERT**

OPERATIONS DEPARTMENT



9th Annual Salmon Festival

May 26 & 27, 2023 - Jim Ciccone Civic Centre

Gitmaxmak'ay Nisga'a PR/PE Society & Dancers, Prince Rupert, BC

salmonfestival@live.com

March 31, 2023

Dear Sir/Madam:

Re: 9th Annual Salmon Festival 2023

The arrival of the salmon was greatly appreciated by our people. We often celebrated the first catches by sharing with family and friends. We, the Gitmaxmak'ay Nisga'a Dancers and Society, are proud to host this year's 9th Annual Salmon Festival! This two (2) day event will take place at the Jim Ciccone Civic Centre in Prince Rupert on May 26th & 27th, 2023. We are anticipating 10 Cultural Dance groups in attendance, which we expect will be approximately 800 dancers. There were approximately 1500 spectators that attended Salmon Festival in past years.

The Salmon Festival celebration will provide an opportunity for the Cultural Dancers to identify on a personal basis as they participate in dance and bear witness to culture through singing, dancing, and drumming. CFNR live broadcasts this event reaching over 50 communities and 100,000 people in the Northwest and Central BC. It is broadcasted through the internet on their live stream site at www.classicrockcfnr.ca.

The Salmon Festival Committee is run by the Society Programs Staff, Volunteers & community members. We are honored for the opportunity to host such a multi-cultural event for the northwest and in our community.

We are in need of a Resolution of Support for Salmon Festival.

That, the City of Prince Rupert, supports the application to Northern Development Initiative Trusts's Fabulous Festivals and Events program from the Gitmaxmak'ay Nisga'a PR/PE Society for the 9th Annual Salmon Festival scheduled for May 26 & 27, 2023 at the Jim Ciccone Civic Centre.

For more information, please contact Sabrina Clifton at 250-627-1595 ext 222 or email salmonfestival@live.com

Sincerely,

Sabrina Clifton

On behalf of the Salmon Fest Planning Committee 2023

Facebook: Salmon Fest Prince Rupert



REPORT TO COUNCIL

Regular Meeting of Council

DATE: April 11th, 2023

TO: Robert Buchan, City Manager

FROM: Veronika Stewart, Manager of Communications, Engagement and Social Development; Jeff Beckwith, Fire Chief;

**SUBJECT: REQUEST FOR SUPPORT FOR EMERGENCY OPERATIONS CENTRE
UBCM CAPACITY FUNDING**

RECOMMENDATION:

THAT Council support the City's application to UBCM for Emergency Operations Centre Capacity Funding for the Radio System Reliability Upgrade project for \$30,000, including staff time to implement the project and to provide overall grant management.

REASON FOR REPORT:

The City intends to apply for funds to purchase a transportable repeater for the City of Prince Rupert's Emergency Operations Centre. This repeater could be easily deployed between different EOC locations (City Hall and Fire Hall), or deployed in the field, and would enable users at the EOC to communicate to field workers using portable handheld radios. The repeater will provide a backup communications device in the instance that other communications methods are damaged during an emergency event. It can also be deployed in the field during emergencies to boost radio communications for areas of Prince Rupert that do not have great coverage. Similar applications are currently used in Wildland Fire environments, and are known to be reliable in remote locations such as Prince Rupert.

BACKGROUND:

In the event that phone systems go down in an emergency situation (which we have seen several times lately in Prince Rupert), radio communications can still be used to maintain communications between the incident site, emergency responders, and the City's Emergency Operations Centre. This is a critical component in ensuring continuity and effective mobilization of emergency response in the event of an emergency. Upgrading our system to have increased reliability will help to ensure that this back-up system can be relied upon in emergency events.

Prince Rupert's topography is very hilly, and this creates pockets that even the best repeater system will not provide 100% coverage. We are also susceptible to poor communications when first responders are near the base of Mount Hays, which borders the entire community, as there is a shadow effect that disrupts view/line of sight of the repeaters. Having a transportable repeater will allow us to bring better radio communications to areas not covered by the fixed system, ensuring reliability of service. Additionally, the back side of Kaien Island and Ridley Island, where many local industrial port partners are located do not have good coverage. Given this is the area with significant industrial action and the rail corridor, this represents a risk to effective communications in the event of a large scale industrial events. Moving out further along Highway 16, a transportable repeater may also help with communications for rail-based events (depending on location). This transportable repeater can also be set up at either of the two EOC locations, in case one site is unavailable.

Furthermore, the City is mandated through WorkSafeBC Regulations to be able to maintain effective communications with fire crews working at an emergency incident. This system will help the City in meeting that requirement and ensuring the safety of our staff at all times.

ANALYSIS:

This application will support overall reliability of emergency service in Prince Rupert, including and especially in the event of a major community-wide emergency. Although the transportable repeater will not solve all radio communication issues within the City, it will go a long way in filling current gaps in service. It is recommended that the City take advantage of available grant funding to complete this upgrade.

LINK TO STRATEGIC PLAN:

This project will support the Council's Strategic Plan broad goal of providing appropriate services, and our prioritization of fiscal health by offsetting this potential project cost from taxpayers.

COST:

The total cost of the project is \$30,997, with \$30,000 of those costs proposed to be covered by grant. This will provide a significant benefit by increasing reliability of communications, with minimal cost to the City.

CONCLUSION:

It is recommended that Council support the City's application to UBCM for Emergency Operations Centre Capacity Funding for the Radio System Reliability Upgrade project for \$30,000, including staff time to implement the project and to provide overall grant management.

Report Prepared By:

Veronika Stewart,
Manager of Communications, Engagement,
And Social Development

Report Reviewed By:

Robert Buchan,
City Manager



REPORT TO COUNCIL

Regular Meeting of Council

DATE: April 11th, 2023

TO: Robert Buchan, City Manager

FROM: Veronika Stewart, Manager of Communications, Engagement and Social Development;

**SUBJECT: REQUEST FOR SUPPORT FOR FUNDING REQUEST TO UBCM TO
SUPPORT RECONCILIATION COMMITTEE ACTIVITIES**

RECOMMENDATION:

THAT Council support the City's application to UBCM's Urban Communities Partnering for Reconciliation Funding program for \$10,000 to support coordination and event costs resulting from the Reconciliation Committee.

REASON FOR REPORT:

Staff has identified a newly re-launched funding program through UBCM called the Urban Communities Partnering for Reconciliation, which offers up to \$10,000 to communities undertaking reconciliation initiatives in partnership with local indigenous organizations. Given the City's recent adoption of a Framework Policy on Reconciliation, with directive to initiate a committee and associated activities, this funding was identified as an excellent opportunity to offset the potential costs of doing that work.

BACKGROUND:

The UCPR pilot program is intended to support events and activities that provide a time and place for dialogue to build on opportunities, support reconciliation efforts, resolve issues of common responsibility, interest or concern, and/or to advance tangible outcomes. Funding is available to support eligible Indigenous organizations

and local governments to work together to create opportunities for in-person dialogue and relationship building which can help advance collaborative reconciliation plans, protocols, agreements or future projects. Under the UCPR pilot program, eligible activities must include direct participation by elected officials and/or senior staff from the local government and representatives and/or members of eligible Indigenous societies.

Staff is currently in the process of outreach and coordination of a series of roundtable events as a pre-cursor to development of a formal Reconciliation Committee. This work is intended to collect feedback from indigenous leaders and organizers in the community about the form, shape and substance of the committee, before the City moves towards selection of membership. This process will also help to provide guidance to City staff about specific use of potential available funds in this grant application, however generally speaking the grant will be dedicated towards community-based events and activities that are a priority for funding, as well as honorarias.

Council appointed Councillor Skelton-Morven and Councillor Forster to sit on the committee, and updates will be provided to Council as progress is made and any associated activities/events are coordinated.

ANALYSIS:

This application will support the City's work to implement a Reconciliation Committee and financially support the necessary community dialogue that will be a likely outcome of the work of the Committee. Given the City is in a challenging year financially, this will enable this work to proceed in partnership with indigenous community partners in a way that financially recognizes the importance of the work, with no impact to taxpayers.

LINK TO STRATEGIC PLAN:

This project will support the Council's Strategic Plan goal to implement and act on the directives of the adopted Reconciliation Framework Committee.

COST:

The cost of the project is \$10,000 to be born in full by available grant funding, as well as staff time to coordinate any related events, programs and activities, and potential associated future grant applications.

CONCLUSION:

It is recommended that Council support the City's application to UBCM's Urban Communities Partnering for Reconciliation Funding program for \$10,000 to support committee coordination and event costs resulting from the Reconciliation Committee.

Report Prepared By:

Report Reviewed By:

Veronika Stewart,
Manager of Communications, Engagement,
And Social Development

Robert Buchan,
City Manager

CITY OF PRINCE RUPERT

REPORT TO COUNCIL

DATE: April 11, 2023
TO: Robert Buchan, City Manager
FROM: Paul Vendittelli, Manager of Transportation & Economic Development
SUBJECT: **COW BAY MARINA FEES AND REGULATIONS AMENDMENT
BYLAW NO. 3516, 2023.**

RECOMMENDATION:

THAT Mayor and Council give First, Second, and Third reading to the Cow Bay Marina Fees & Regulations Amendment Bylaw No. 3516, 2023.

REASON FOR REPORT:

Looking back at Cow Bay Marina over the past seven years, we have reached that point when the marina has more demand for its services than is available in the local community. The provincial average has risen well above our current the marina rates and demand for marina services outreaches the marina's capacity to meet that demand. It is now time for the rates to be updated.

For coastal itinerate travelers, Prince Rupert has become a necessary 'port of call'. Northbound travelers will have been 3 to 6 days since they were at a dock for resupply and community services; prior to the establishing of the marina these vessels reportedly skipped Prince Rupert, and continued on to Ketchikan, Alaska. Northbound itinerate travelers have come to make Cow Bay Marina a stop of choice adding days to their travel plans to visit our beautiful community. These boaters regularly report that Prince Rupert is a very welcoming and enjoyable stay. Further for southbound travelers, Prince Rupert is a mandatory stop for customs entry into Canada and vessel food stores.

Initially when the Cow Bay Marina bylaw was established we were the average price for marinas on the BC coast, staff have identified that we are no longer the average and it is time to reset marina rates in line with updated coastal marina rates.

BACKGROUND:

Council approved the Cow Bay Marina Fees and Regulation Bylaw No. 3386, 2016 on March 21, 2016, and the Cow Bay Marina Fees & Regulations Amendment Bylaw No. 3422, 2018 on January 29, 2018. The Bylaw fees and charges Schedule B were established based on rate research conducted for marinas along the west coast from Seattle, Washington through Vancouver and Victoria to Ketchikan, Alaska. The initial rates were proven reasonable for itinerant boaters given the level of facility and client services, and the continual growth of local vessel traffic and the extension of local stays. Reviewing 30 marina rates along the BC coast, staff has identified that Cow Bay Marina rates have fallen well below the average.

ANALYSIS:

Breaking down the marina usage over the past seven years, we have seen a steady increase in occupancy all year round and especially high through the summer boating season. During the off-season, fall, winter and spring, the marina has predictably filled all thirty-two slips with a combination of annual and month to month agreements. During the peak summer season, the entire marina is booked full and regularly turning requests away. Demands for long-term and short-term agreements have far out-stretched capacity for the marina and Prince Rupert's local facilities.

Staff discussions with summer season boaters, has confirmed that travel along the coast is no longer considered as dangerous, given the increases to communication capacity and well-documented anchorages and safe ports of call. This has resulted in a continuing increase in vessel traffic between Washington state, southern BC and Alaska. Further with the local economy and increases in local industry there is an ever-growing domestic demand for moorage agreements.

Staff researched 30 marinas and harbors along the BC coast to compare current rates and establish an updated provincial average. The investigation has shown that Cow Bay Marina rates have fallen off the average, Cow Bay Marina rates are in the lower third of marina rates. It should be noted that nine of the marinas contacted are in a review of their current rates and are expecting to implement increase to the 2023 season. The proposed increases are bringing Cow Bay Marina to the current average for daily usage and annual agreements, and below the average for our monthly agreement rates.

BUDGET IMPACT:

Based on the 2022 summer season, the changes to Schedule B would result in an estimated 45% marina revenue increase.

CONCLUSION:

The proposed amendment keeps the marina rates in line with the average along the coast, adding a tiered rate similar to all other facilities able to handle the large super yacht

boating community. The amendment is designed to meet the growing marine user demands, while maintaining the high client service levels and meeting our community interests of improving spin off benefits for the local economy.

Prepared by:

**Paul Vendittelli,
Director, Economic Development &
Transportation**

Reviewed by:

**Dr. Robert Buchan
City Manager**

Attachment(s):

- Cow Bay Marina Fees and Regulations Amendment Bylaw No. 3516, 2023

CITY OF PRINCE RUPERT

COW BAY MARINA FEES AND REGULATIONS AMENDMENT BYLAW NO. 3516, 2023

BEING A BYLAW TO AMEND THE COW BAY MARINA FEES AND REGULATIONS
BYLAW NO. 3386, 2016

The Council of the City of Prince Rupert in an open meeting assembled, enacts as follows:

THAT the Cow Bay Marina Fees and Regulations Bylaw No. 3386, 2016 be amended as follows:

1. THAT the rates set out in Schedule “B” in regard to the Annual Mooring section 1.a) be revised to the following:

The Annual Mooring rates shall be as outlined below:

12 Month Prepaid	\$16.00 per Foot / Month
*All rates are subject to applicable taxes	

2. THAT the rates set out in Schedule “B” in regard to the Short-Term Mooring section 2. a) be revised to the following:

The Short Term Mooring rates shall be as outlined below:

Spring Months, April 1 – May 31	\$14.00 per Foot / Month
Peak Summer Months, June 1 – August 31	\$28.00 per Foot / Month
Fall Months, September 1 – 30	\$14.00 per Foot / Month
Winter Months, October 1 – March 31	\$11.00 per Foot / Month
*All rates are subject to applicable taxes	

3. THAT the rates set out in Schedule “B” in regard to the Temporary Mooring section 3.a) be revised to the following:

The Temporary Mooring rate shall be as outlined below:

0 – 80 Foot Temporary Moorage	\$1.90 per Foot / Day
81 – 110 Foot Temporary Moorage	\$2.85 per Foot / Day
111 + Foot Temporary Moorage	\$3.80 per Foot / Day
*All rates are subject to applicable taxes	

AND THAT, this Bylaw shall be cited for all purposes as the “**Cow Bay Marina Fees and Regulations Amendment Bylaw No. 3516, 2023.**”

Read a First time this ____ day of ____, ____.

Read a Second time this ____ day of ____, ____.

Read a Third time this ____ day of ____, ____.

Final Consideration and Adopted this ____ day of ____, ____.

Mayor

Corporate Administrator