



REGULAR MEETING

For the **REGULAR MEETING** of Council to be held on March 6, 2023 at 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

1. CALL TO ORDER

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Recommendation:

THAT the Agenda for the Regular Council Meeting of March 6, 2023 be adopted as presented.

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

5. CONSENT AGENDA

a) Council minutes

- i. Minutes of the Public Hearing of February 21, 2023; and,
- ii. Minutes of the Regular Meeting of February 21, 2023.

b) Staff Reports for information purposes

- i. Prince Rupert Blvd. Land Sale Information Request;
- ii. City application to the UBCM Poverty Reduction Planning Grant for \$25,000 and staff support to oversee the project;
- iii. Letter of Support for Gitmaxmak'ay Nisga'a Society Re: Marketing Initiatives Program grant in the amount of \$20,000; and,
- iv. Proclamation requests from Anne Falvo of the Prince Rupert Hospice Society proclaiming April 16 "National Advanced Care Planning Day".

c) Correspondence

- v. Letter to Mayor Pond from The Honourable Dominic LeBlanc, P.C., K.C., M.P., Minister of Intergovernmental Affairs, Infrastructure and Communities;
- vi. News Release from Natural Resources Canada and FCM:
- vii. Letter to Mayor Pond from Jay Chalke, Ombudsperson for the Province of British Columbia; and,
- viii. Northern Health News Release: Northern Health Board recognizes and celebrates the efforts of foundations and auxiliaries.

**Originally executed copies
available upon request.**

d) Release of Closed Meeting items

ix. Resolution from the February 21, 2023 Closed meeting of Council:

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council appoint Ms. Toni Carlson and Nick Adey to the Performing Arts Centre Society Board of Directors

Recommendation:

THAT all items on the Consent Agenda be accepted as noted and filed.

6. BYLAWS

a) City of Prince Rupert Adjudication Bylaw No. 3497, 2023.

Recommendation:

THAT Council give first, second and third reading to City of Prince Rupert Adjudication Bylaw No. 3497, 2023.

b) City of Prince Rupert Fire Control and Protection Amendment Bylaw No. 3515, 2022.

Recommendation:

THAT Council give third reading to City of Prince Rupert Fire Control and Protection Amendment Bylaw No. 3515, 2022.

c) City of Prince Road Dedication Bylaw No. 3512, 2023.

Recommendation:

THAT Council give fourth & Final reading to the City of Prince Rupert Road Dedication Bylaw No. 3512, 2023.

d) City of Prince Rupert Road Closure Bylaw No. 3513, 2023.

Recommendation:

THAT Council give fourth & final reading to the City of Prince Rupert Road Road Closure Bylaw No. 3513, 2023.

7. BUSINESS ARISING

8. COUNCIL ROUND TABLE

9. ADJOURNMENT



MINUTES

For the **PUBLIC HEARING MEETING** of Council held on February 21, 2023 at 6:00 p.m. in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond (Virtual)
Councillor B. Cunningham
Councillor W. Niesh
Councillor N. Adey
Councillor G. Randhawa
Councillor T. Forster (Virtual)
Councillor R. Skelton-Morven (Chair)

STAFF: R. Buchan, City Manager
C. Bomben, Chief Financial Officer
R. Miller, Corporate Administrator
R. Pucci, Director of Operations & Intergovernmental Relations
M. Pope, Planning Manager

1. CALL TO ORDER

The Chair called the Public Hearing to order at 6:00 p.m. and read the Statement of the Chair on the Procedures for the Public Hearing.

2. ZONING AMENDMENT BYLAW NO. 3479, 2022

- a. Report from Planning
- b. Public asked to provide comments
 - i. Robert Strand, 5th West, Prince Rupert, BC. OPPOSED
 - ii. Jack Mussallem, 4th East, Prince Rupert, BC. OPPOSED
 - iii. Letter from Sandra Jones OPPOSED

2. ADJOURNMENT

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT the meeting be adjourned at 6:14 p.m.

CARRIED

Confirmed:

MAYOR

Certified Correct:

**Originally executed copies
available upon request.**

CORPORATE ADMINISTRATOR



MINUTES

For the **REGULAR MEETING** of Council held on February 21, 2023 at 7:00 p.m. in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond (virtual)
Councillor W. Niesh
Councillor G. Randhawa
Councillor B. Cunningham
Councillor N. Adey
Councillor T. Forster (virtual)
Councillor R. Skelton-Morven (Chair)

STAFF: R. Buchan, City Manager (virtual)
R. Miller, Corporate Administrator
C. Bomben, Chief Financial Officer
R. Pucci, Director of Operations & Intergovernmental Relations
M. Pope, Planning Manager
V. Stewart, Manager of Communication, Engagement & Social Development

1. CALL TO ORDER

The Chair called the Regular Meeting of Council to order at 7:00 p.m.

CARRIED

2. INTRODUCTION OF LATE ITEMS

a) Request removal of the Water Treatment Procurement Memo be removed from the Consent Agenda and added as separate item 6.d).

Moved by Councillor Niesh and seconded by Councillor Adey THAT Council unanimously approve the addition of the late item as requested.

CARRIED

3. APPROVAL OF AGENDA

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the Agenda for the Regular Council Meeting of February 21, 2023 be adopted as amended.

CARRIED

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

a) Gary Gunther (Prince Rupert) & Theresa Lee (Prince Rupert) – Re: Road Closure Bylaw 3513, 2023.

5. CONSENT AGENDA

a) Council minutes

- (i) Minutes of the Special Regular Meeting of February 6, 2023 be adopted;
- (ii) Minutes of the Public Hearing of February 6, 2023 be adopted;
- (iii) Minutes of the Committee of the Whole Meeting of February 9, 2023 be adopted; and,
- (iv) Minutes of the Regular Meeting of February 6, 2023 be adopted.

b) Staff reports for Information Purposes

- (i) Monthly Fire/Rescue Report January 2023; and,
- (ii) Development Activity Report for January 2023.

c) Correspondence

- (i) North Coast Regional District News February 14, 2023 news release re: NCRD Sandpit EV Charger Installation Completed;
- (ii) Letter from Tracey Hoffman, ICBC Road Safety & Community Coordinator;
- (iii) Letter from Mayor Pond to Taylor Bachrach Re: Appointment as Deputy Critic for Fisheries and the Canadian Coast Guard;
- (iv) Northern Health Information Bulletin Re: Statement from Northern Health's Board Chair – NH President & CEO to retire this year; and,
- (v) Northern Health News Release Re: Text alerts for toxic drugs now available in the North.

MOVED by Councillor Adey and seconded by Councillor Cunningham THAT all items on the Consent Agenda be accepted and filed.

CARRIED

6. STAFF REPORTS

a) Report from the Planning Manager Re: Request for Support for Rapid Housing Initiative

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council give support to the City of Prince Rupert's application for CMHC's Rapid Housing Initiative 3.0 Fund.

CARRIED

b) Report from the Manager of Communications, Engagement and Social Development Re: Update on Reconciliation Framework Committee Development and Policy Workplan

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council support the development of a Reconciliation/UNDRIP committee Terms of Reference through a process of tabletop discussions with Indigenous leaders and support by staff; and,

THAT Council delegate Councillors Skelton-Morven and Forster to participate in the tabletop discussions.

CARRIED

c) Report from the Corporate Administrator Re: City of Prince Rupert Council Meeting Schedule.

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council look to schedule a Committee of the Whole for March 22, 2023 for budget presentations.

CARRIED

d) Report from the Director of Operations & Intergovernmental Relations Re: Water Treatment Procurement Method – Technical Memo

MOVED by Councillor Niesh and seconded by Councillor Randhawa THAT Council receives the included memorandum and direct staff to proceed to RFP.

CARRIED

7. BYLAWS

a) City of Prince Rupert Fire Control and Protection Amendment Bylaw No. 3515, 2023.

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council repeal and replace third reading from February 6, 2023, amending the bylaw as follows:

Section 1.b.i “smoke” to “smoking”; and,
Section 1.b.ii “non-combustible” to “combustible”.

CARRIED

b) City of Prince Rupert Road Dedication Bylaw 3512, 2023.

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council give third reading to the City of Prince Rupert Road Dedication Bylaw No. 3512, 2023.

CARRIED

c) City of Prince Rupert Road Closure Bylaw No. 3513, 2023.

MOVED by Councillor Niesh and seconded by Councillor Adey THAT Council give third reading to the City of Prince Rupert Road Closure Bylaw No. 3513, 2023.

CARRIED

d) City of Prince Rupert Official Community Plan Amendment Bylaw No. 3479, 2022.

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council amend the City of Prince Rupert Official Community Plan Amendment Bylaw no. 3479, 2022 by adding “subject to any zoning bylaw requirements” to section 4 (page 37) and adding the requirement for a Public Hearing.

4 IN-FAVOUR

Councillors Cunningham, Adey and Randhawa OPPOSED

CARRIED

MOVED by Councillor Niesh and seconded by Councillor Adey THAT Council give third reading to the City of Prince Rupert Official Community Plan Amendment Bylaw No. 3479, 2022.

3 IN-FAVOUR

Councillors Skelton-Morven, Niesh, Randhawa and Adey OPPOSED

DEFEATED

8. ADJOURNMENT

MOVED by Councillor Niesh and seconded by Councillor Randhawa THAT the meeting be adjourned to a Closed Meeting of Council at 8:09pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR



REPORT TO COUNCIL

Meeting of Council

DATE: March 6, 2023
TO: Robert Buchan, City Manager
FROM: Richard Pucci, Approving Officer

SUBJECT: PRINCE RUPERT BVLD. LAND SALE INFORMATION REQUEST

RECOMMENDATION:

THAT Council receives and files this Report as requested.

REASON FOR REPORT:

The Digby Towers is preparing for occupancy and the building requires appropriate parking. The Council has requested this short explanation Report on the proposed Bylaw and Disposition.

ANALYSIS:

The Digby Tower property owner has requested to purchase a linear parcel across from their building and the Council has agreed to sell it at market value. In order to protect access to the neighbouring property (Motel), a Road Dedication Bylaw is required and contemplated in Bylaw #3512. Please note that clearing, grubbing, and tree removal of the area will be required in order to facilitate the creation of parking.

Additionally, the City owns a parcel that bisects the Digby Tower's current parking lot and the Digby Tower owns the property that terminates an opportunity for the current lane to provide connected access for fire protection and the public. Therefore, to correct this and allow for a uniform parking lot the Council has Resolved to complete a property exchange as the properties are very similar in size.

Attached are reference drawings:

1. Current status of Land;

March 6, 2023

Page 2

2. Proposed status of Land after Road Dedication and Disposal (Legal);
 - a. Thoroughfare, with unobstructed lane access for the general public
 - b. Thoroughfare, with unobstructed lane access for emergency services
 - c. Protected access to neighboring Motel
 - d. Ability to achieve required parking for Digby Tower
3. Proposed status of Land after Road Dedication and Disposal (Aerial);

COSTS AND BUDGET IMPACT:

There is no impact on the Annual Budget or Strategic Priorities for the Staff.

CONCLUSION:

THAT Council receives and files this Report.

Report Prepared By:

Report Reviewed By:

Richard Pucci,
Approving Officer

Robert Buchan,
City Manager

Attachment(s): 3 Drawings

**Originally executed copies
available upon request.**

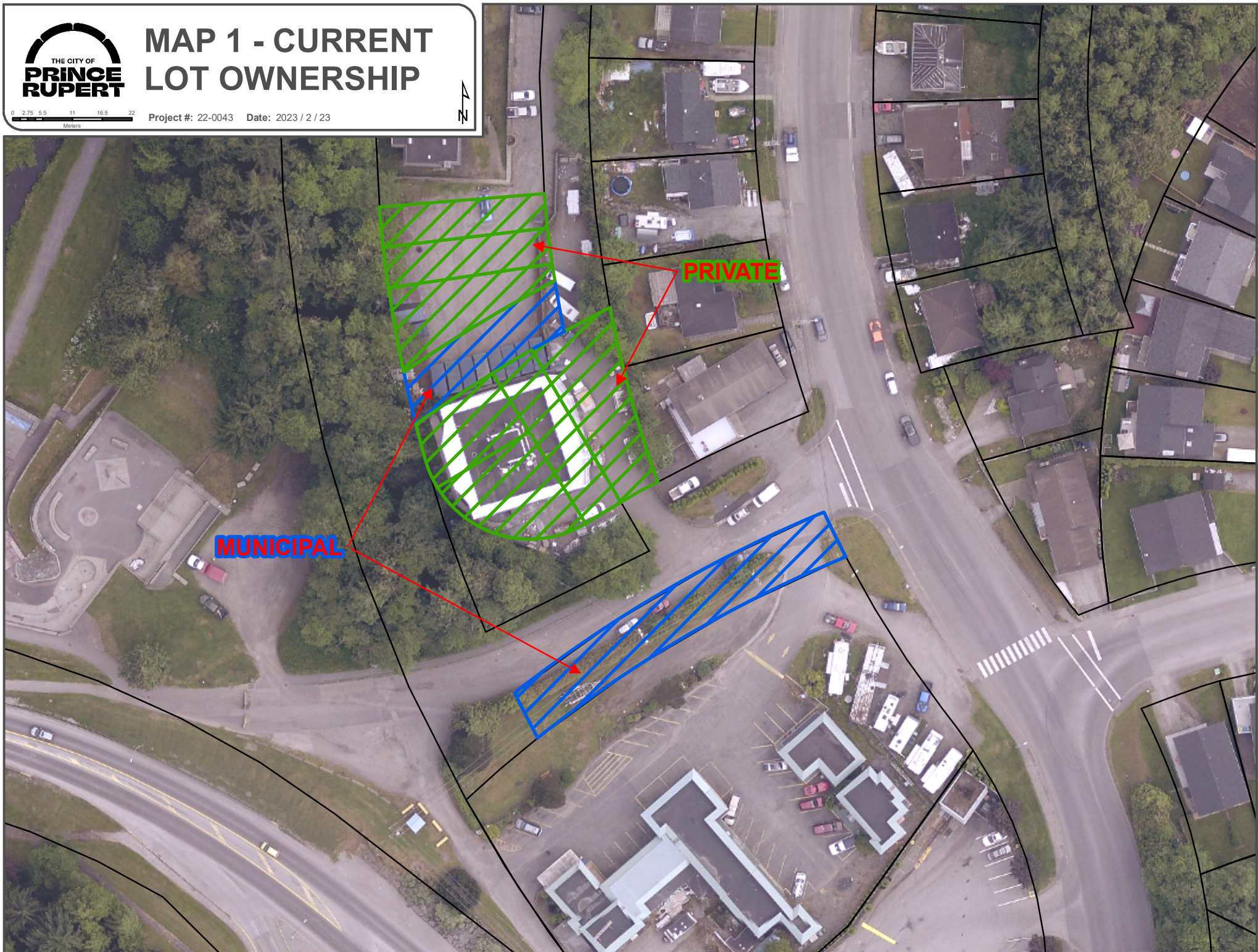


MAP 1 - CURRENT LOT OWNERSHIP

0 2.75 5.5 11 16.5 22
Meters

Project #: 22-0043 Date: 2023 / 2 / 23

4-2





MAP 2 - PROPOSED SUBDIVISION PLAN

0 2.75 5.5 11 16.5 22
Meters

Project #: 22-0043 Date: 2023 / 2 / 23

PROPOSED SUBDIVISION PLAN OF LOTS 1 AND 34, BLOCK 1, SECTION 9, PLAN 4069, PARCEL 2, PLAN 923A, AND ASSIGNED PARCEL 42 (5637), PLAN 923A EXCEPT PLANS 11696; ALL WITHIN DISTRICT LOT RANGE 5, COAST DISTRICT.

TO SECTION 67 OF THE LAND TITLE ACT

10 20 30 40
PLOT SIZE OF THIS PLAN IS 432mm IN WIDTH BY 200mm IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:400.

ALL DIMENSIONS ARE IN METRES AND DECIMALS THEREOF.

WITHIN THE JURISDICTION OF THE
ENGINEER FOR THE CITY OF PRINCE RUPERT

WITHIN THE NORTH COAST REGIONAL DISTRICT.

PRIVATE

SHERBROOKE
AVENUE

LANE

ELEVENTH
251

OPTION 1

BLOCK 2
PLAN 4069

PROPOSED
ROAD

PRINCE RUPERT BLVD

AVENUE

EAST

McElhanney
McELHANEY ASSOCIATES
LAND SURVEYING LTD.
Suite 102
556 North Nechako Road
Prince George BC
Canada V2K 1K1
Tel 250 561 2229
File No. 2521-00/10-PS-1

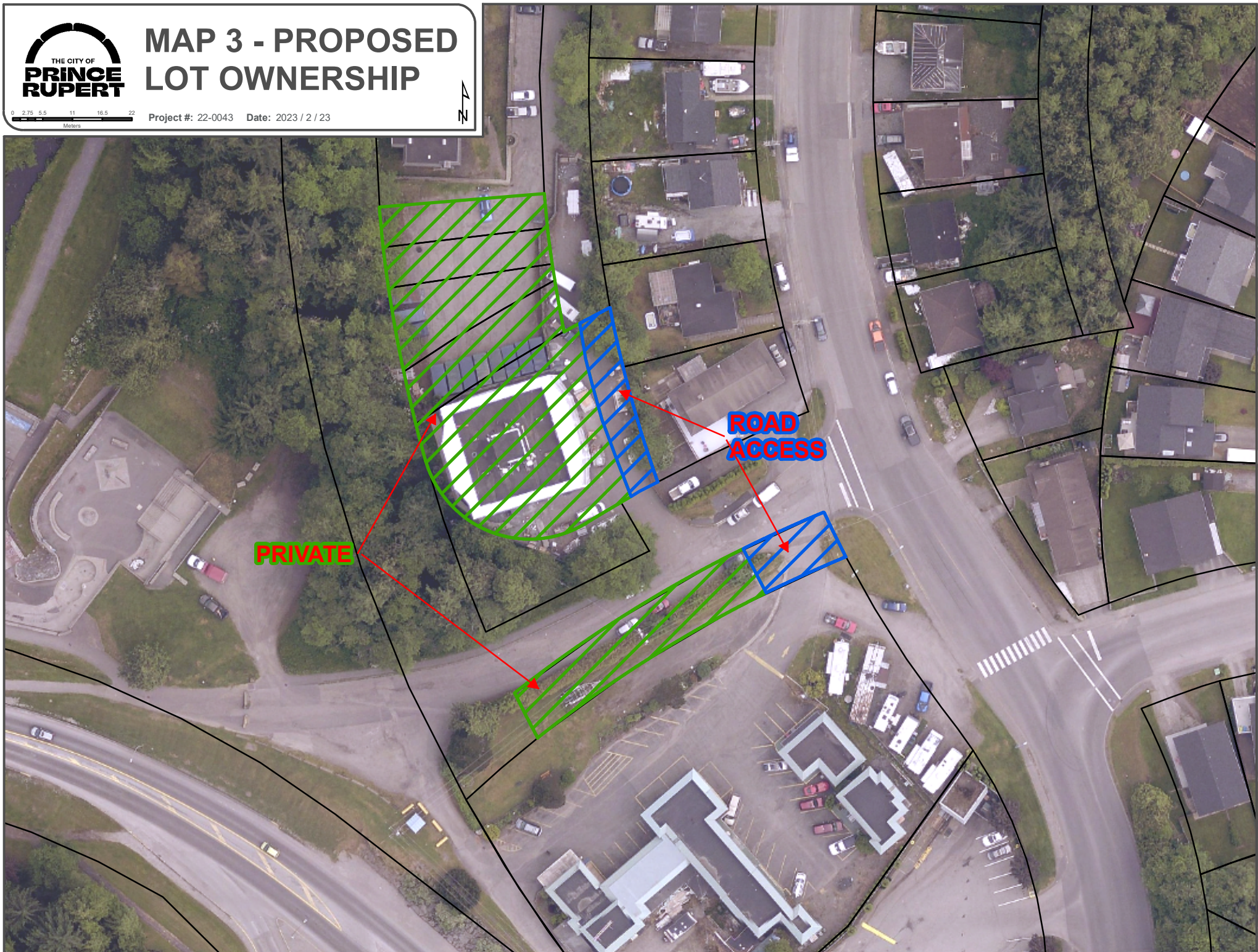


MAP 3 - PROPOSED LOT OWNERSHIP

0 2.75 5.5 11 16.5 22
Meters

Project #: 22-0043 Date: 2023 / 2 / 23

4-2





REPORT TO COUNCIL

Regular Meeting of Council

DATE: March 6th, 2023
TO: Robert Buchan, City Manager
FROM: Veronika Stewart, Manager of Communications, Engagement, and Social Development;

SUBJECT: APPLICATION TO UBCM POVERTY REDUCTION FUND PLANNING STREAM

RECOMMENDATION:

THAT Council support a City application to the UBCM Poverty Reduction Planning Grant for \$25,000.

REASON FOR REPORT:

The City has identified available funding through the UBCM for Poverty Reduction Planning stream, which would support Council's identification of Social Development Planning as a priority both in the recent Strategic Plan, as well as the Official Community Plan.

BACKGROUND:

In March 2019, the Province of BC released their poverty reduction strategy: TogetherBC: British Columbia's Poverty Reduction Strategy. Mandated through the Poverty Reduction Strategy Act, the strategy is based on four principles: affordability, opportunity, reconciliation, and social inclusion. As a component of the implementation of their strategy, the Province is offering funding to municipalities to support poverty reduction efforts in both planning and programming streams. City Council has identified a number of concerns with respect to conditions surrounding poverty, affordability, and mental health and addictions supports, in the community, and while outside the traditional realm of municipal responsibility, this funding opportunity presents an opportunity for the City to play a supporting role in addressing these issues. A Poverty Reduction/Social Development Assessment and Plan will support local social development and poverty reduction by focusing on opportunities for the municipality to integrate proposed considerations, and by providing local data that supports funding requests of our external partners for programming supports.

ANALYSIS:

In consideration of funds available through this program, the objectives of the Social Development + Poverty Reduction Plan and associated workplan are listed below.

- To provide a review and assessment of the demand and supply of social services in Prince Rupert – specifically relating to housing, mental health and addictions supports, and income supports, with information regarding programming use from underserved populations being a key component of data collection – including and especially Indigenous residents and residents with disabilities.
- To obtain policy recommendations with respect to gaps identified within the assessment that fall within the tools and services available to the municipality;
- Once completed, this plan will enable local organizational eligibility for funding under the Poverty Reduction Action stream of the Provincial TogetherBC Poverty Reduction program, as well as support other local initiatives seeking funding;

Overall, this funding will support the City in identifying first steps that the municipality can take to support poverty reduction in Prince Rupert. This will be in complement to existing policy changes that occurred as a result of the Child Care Assessment and Action Plan, as well as the City's collaboration with different local providers to provide land for affordable and supportive housing developments. Data and information collected can also support complementary activities and policy recommendations from the City's Accessibility and Reconciliation Committees.

LINK TO STRATEGIC PLAN:

The development of a "Social Development Plan" was identified by Council as a main priority in the 2023-2024 in Council's Strategic Plan. This funding stream presents a unique opportunity to achieve Council's objective with no impact to proposed budget for 2023-2024.

COST:

Funding from UBCM covers 100% of costs up to \$25,000, and the City will apply for the maximum available amount. Additional costs will be staff time for overseeing the project and supporting engagement efforts. Potential future costs, should they arise, may arise for implementation of proposed plan objectives; however, completion of this plan also opens Prince Rupert up to additional eligibility for the Poverty Reduction Program funding stream, which could then be applied to by the City and/or our partner organizations to implement recommendations.

Report Prepared By:

Veronika Stewart,
Manager of Communications,
Engagement and Social Development

Report Reviewed By:

Robert Buchan,
City Manager

**Originally executed copies
available upon request.**

Rosamaria Miller

From: Rosamaria Miller
Sent: March 2, 2023 1:35 PM
To: Rosamaria Miller
Subject: FW: City Council Letter of Support - NDIT Application

From: Cole Marogna <cole@gitmaxmakay.ca>
Sent: March 2, 2023 10:40 AM
To: Rosamaria Miller <Rosamaria.Miller@princerupert.ca>
Subject: Re: City Council Letter of Support - NDIT Application

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Rosa,
Absolutely, the application is for the costs to be featured on an episode 'Your Nation's Table' (<https://yournationstable.com/>) The focus will be Indigenous Food Security with us featuring Yaga and the hydroponics greenhouse and Bob's on the Rocks. They also did an episode last year in Prince Rupert with the focus being on dungeness crab, the video is linked on their website.
Thanks,
Cole

From: Cole Marogna <cole@gitmaxmakay.ca>
Sent: February 17, 2023 9:43 AM
To: Rosamaria Miller <Rosamaria.Miller@princerupert.ca>
Subject: City Council Letter of Support - NDIT Application

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hey Rosa,

I;m hoping we are not too late to get this on the council meeting agenda for Monday. We are looking for a letter of support for the Gitmaxmak'ay Nisga'a Societies application to NDIT for their Marketing Initiatives Program with the amount being \$20,000. I'm not sure exactly what we need to do, if we need a letter from the Society to the City Council I can draft that up for you today.

Thanks,

Prince Rupert and District Hospice Society's Proclamation for ACP Day 2023

Whereas the circumstances of life can change so rapidly that individuals may not have the opportunity to express and document their wishes concerning their care if they become incapacitated,

Whereas the majority of family members and friends would honour the wishes of those individuals were they known and documented,

Whereas legal and financial institutions welcome and encourage individuals to include such documents with last wills and testaments,

Whereas medical professionals recognize and value written documentation about patient's wishes while they are capable of making decisions,

Whereas the BC Ambulance services through the Green Sleeves initiative encourage individuals to assist themselves and their families by documenting current conditions and medications for the benefit of families and first responders,

Whereas the Prince Rupert and District Hospice Society has trained volunteers to assist individuals to have conversations with family, friends and medical practitioners about Advanced Care Planning and can assist with the documentation,

Whereas the joint efforts of the local Hospice society and the local ambulance service are willing to support the community in this regard,

Therefore, be it resolved that the mayor and council, proclaim April 16, 2023 as Advance Care Planning Day in the City of Prince Rupert.

Minister of Intergovernmental Affairs,
Infrastructure and Communities



Ministre des Affaires intergouvernementales,
de l'Infrastructure et des Collectivités

Ottawa, Canada K1P 0B6

March 1, 2023

Mayor Herb Pond
City of Prince Rupert
424, 3rd Avenue West
Prince Rupert, British Columbia V8J 2S2

Dear Mayor Pond:

I am writing in response to your letter of November 22, 2022, addressed to the Honourable Omar Alghabra, Minister of Transport, and subsequently forwarded to my office, regarding the City of Prince Rupert's water infrastructure challenges. As outlined in my January 31, 2023 response on this matter to Member of Parliament Taylor Bachrach to which you were copied, I am aware of the issue, and I sympathize with the City's residents.

The Government of Canada is making unprecedented investments in areas such as public transit, resilient and low-carbon infrastructure, water and wastewater, and green and inclusive community buildings, all of which contribute to economic growth, social inclusion, and a healthy environment.

Depending on the emergency level, there are programs in place under the purview of my colleague the Minister of Emergency Preparedness that could assist the City of Prince Rupert. Public Safety Canada coordinates emergency management requests that are beyond the capabilities of the province through a formal request for federal assistance process. Their Government Operations Centre is available to assist with questions about that well-established process.

The Government of Canada works closely with provincial, territorial, municipal and Indigenous partners to fund infrastructure projects, but it is these orders of government that are responsible for the planning, prioritization, design, financing and operation of their infrastructure assets. Once projects are submitted to Infrastructure Canada, they are reviewed against the terms and conditions of our funding program before coming to me, as Minister of Intergovernmental Affairs, Infrastructure and Communities, for decision.

...2

Canada

As you know, the City of Prince Rupert's water infrastructure challenges were discussed on several occasions in the last months between my officials, Transport Canada officials, provincial officials from Municipal Affairs and Prince Rupert officials. However, as of late last year, British Columbia identified planned investments that would allocate the majority of the remaining funding under the Investing in Canada Infrastructure Program (ICIP).

Although it might not be possible for British Columbia to prioritize the water distribution replacement project for ICIP funding, I nevertheless encourage the City of Prince Rupert to continue exploring alternative solutions with the province. I was pleased to see Minister Kang launching the Growing Communities Fund, which could be an option for your municipality.

Once again, thank you for taking the time to write on this important matter. Together, we will work to ensure that infrastructure plays a vital role in promoting economic growth, job creation and improving our quality of life in the coming months and years.

Sincerely,



The Honourable Dominic LeBlanc, P.C., K.C., M.P.
Minister of Intergovernmental Affairs, Infrastructure and Communities

c.c. The Honourable Chrystia Freeland, P.C., M.P.
Deputy Prime Minister and Minister of Finance

The Honourable Bill Blair, P.C., M.P.
President of the King's Privy Council for Canada and Minister of Emergency
Preparedness

The Honourable Omar Alghabra, P.C., M.P.
Minister of Transport

Prince Rupert City Council



Natural Resources
Canada

Ressources naturelles
Canada



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

News release
For immediate release

Government of Canada and FCM support Innovative Wastewater Projects in the City of Prince Rupert

March 2, 2023

Prince Rupert, B.C.

Natural Resources Canada

Across the country, Canadians are feeling the impacts of climate change. By investing in community initiatives that cut pollution and support efficient local infrastructure, we can build strong and healthy communities for everyone to call home. This is why the Government of Canada and the Federation of Canadian Municipalities (FCM) are investing in smart, sustainable solutions from coast to coast to coast.

The Honourable Jonathan Wilkinson, Minister of Natural Resources, and FCM President Taneen Rudyk today announced an investment of \$487,000 to the City of Prince Rupert for an innovative wastewater management system.

The funding (\$400,000) will support a pilot project to install a new wastewater treatment technology and explore how it can be integrated with local soils, plants and other features of the natural landscape. If successful, the new system could be replicated across the city, creating significant cost savings while improving water quality in the port of Prince Rupert, allowing for a healthier marine environment and greater recreational opportunities.

This pilot project builds on the results of a feasibility study completed by the City of Prince Rupert in 2020. That study, also funded by the Green Municipal Fund (GMF) (\$87,000), outlined the benefits of using this type of wastewater treatment technology and identified an optimal site for pilot testing.

The funding announced today comes from the Green Municipal Fund (GMF), administered by the Federation of Canadian Municipalities and funded through an endowment by the Government of Canada. GMF helps local governments switch to sustainable practices faster by giving municipalities the tools they need to reduce greenhouse gas emissions and build climate change. By taking action to adapt to climate change we can build communities and economies that are able to thrive for generations to come.

Quotes

Canada 

“By investing in sustainable infrastructure, we are ensuring cleaner, healthier communities for our kids and grandkids. Today’s announcement will help support an innovative wastewater management system, one that will cut costs for the municipality and improve water quality for residents.”

***The Honourable Jonathan Wilkinson
Minister of Natural Resources***

“It is critical for us to work together to address the ongoing challenges of the climate change crisis. Municipalities across Canada are doing their part with innovative solutions that are creating jobs and building climate-resilient communities. We must go farther. Green infrastructure investments in Canadian communities will make our air cleaner, our economy stronger, and set us on the path to a net-zero future. I applaud the leadership of the city of Prince Rupert on finding innovative solutions for wastewater management.”

***The Honourable Steven Guilbeault
Minister of Environment and Climate Change***

“Local governments run on limited resources, yet hold an immense responsibility in ensuring that communities treat wastewater properly. That’s why today’s announcement by our Green Municipal Fund is so important. GMF empowers municipalities to deliver results with our federal partners. Together we’re supporting local governments across British Columbia build greener and healthier communities.”

***Taneen Rudyk
FCM President***

“The City of Prince Rupert is excited to test a new system for wastewater treatment for our community. If successful, this model will save us major capital costs, and could be an innovative approach to serve as a model form of treatment for other coastal communities. Wastewater treatment is a significant infrastructure need for Prince Rupert, and we are grateful to the FCM for this funding to support this important work.”

***Mayor Herb Pond
City of Prince Rupert***

Associated links

[Green Municipal Fund](#)

Contacts

Natural Resources Canada

Media Relations

343-292-6100

media@nrcan-rncan.gc.ca

Follow us on Twitter: @NRCan (<http://twitter.com/nrcan>)

FCM Media Relations

613-907-6395

media@fcm.ca



OMBUDSPERSON
BRITISH COLUMBIA

February 14, 2023

Delivered via email

Mayor Herb Pond
City of Prince Rupert
424 West Third Avenue
Prince Rupert BC V8J 1L7

Dear Mayor Pond:

With many new municipal mayors and council members elected and now sworn in across the province, I wanted to reach out and let you know how the Office of the Ombudsperson can work with, and help, local governments in British Columbia.

If you are continuing in your elected position, thank you for your service to British Columbians. And if you are newly elected, welcome to your very important role.

My office takes complaints from the public about all of the local governments in BC. We are an oversight body, one of the independent offices of the Legislature, and our mandate is to be BC's independent voice for fairness and accountability of the public sector. When we receive people's concerns about public services, we conduct impartial investigations and address the fairness problems that we find. For local governments, that means you may hear from us when we have received a complaint about your municipality and are investigating to determine whether the standard of fair and reasonable service set out in the *Ombudsperson Act* has been met. Where fairness issues are identified, we can consult with you to find a way to address the issues in order to ensure fairness moving forward.

We are also available to help. Our [Public Authority Consultation and Training team](#) can assist you with any questions about fairness you may have. A number of [useful resources](#) are also available on our website, including:

- A [Complaint Handling Guide](#), which contains a [Model Complaints Policy](#);
- Our Quick Tip resource [On Complaint Handling for Local Governments](#);
- [Bylaw Enforcement: Best Practices Guide for Local Governments](#);
- [Open Meetings: Best Practices Guide for Local Governments](#);
- Our 1-hour online [Fairness 101 course](#); and
- Educational [webinars](#).

Our office is also offering a [webinar](#) for public bodies on our recently released [Fairness by Design guide](#). In the webinar, we'll outline the fairness standards found in the guide and how they can be used to ensure your programs are delivered fairly. We will also answer your questions. Webinar details are below:

- **Thursday, March 16, 2023 from 10:00 a.m. – 11:00 am**
- [Register here](#)

Please share this invitation with anyone in your organization who may be interested.

Once again, thank you for the important local government role you took on. We look forward to working with you.

[Redacted]

[Redacted]

[Redacted] Chalke
Ombudsperson
Province of British Columbia

NEWS RELEASE

For Immediate Release
February 17, 2023

Northern Health Board recognizes and celebrates the efforts of foundations and auxiliaries

At the February 2023 Northern Health Board meeting, the board received a presentation highlighting the significant and exceptional work that northern healthcare foundations, fundraising societies and auxiliaries have undertaken to enhance services provided by Northern Health.

Foundations and auxiliaries, their volunteers and generous donors across the Northern Health region have provided funding for equipment, responded to emergent and urgent needs for funding, as well as maintaining a positive volunteer presence in northern communities.

“I am always amazed at the amount of work the foundations and auxiliaries do on behalf of the people of northern BC,” said Northern Health Board chair Colleen Nyce. “The Northern Health board is humbled by their generosity and contributions towards improving health care for the people who live in the North.”

Northern foundations and auxiliaries collectively committed more than \$2.2 million to Northern Health in the 2021/22 fiscal year.

“I am impressed by the commitment and dedication of the northern foundations and auxiliaries,” said President & CEO Cathy Ulrich. “We are very grateful for the financial and volunteer contributions made each year towards enhancing health care across the North.”

The Northern Health Board of Directors recognizes that, over and above monetary support, these groups commit countless volunteer hours, in an environment that is uncertain and challenging.

The Board extends its sincere thanks to healthcare foundations, fundraising societies and auxiliary volunteers and donors for their ongoing support.

Media Contact: NH media line – 877-961-7724

BACKGROUND

Foundation, Auxiliary and Society contributions to Northern Health – 2021/22

Charity Name	Total
Bulkley Valley Health Care & Hospital Foundation	472,273.00
Burns Lake & District Health Care Auxiliary	23,550.00
Chetwynd and District Hospital Foundation	97,008.00
Dawson Creek and District Hospital Foundation	64,316.00
The DR R E M Lee Hospital Foundation	237,986.00
Fort St. John Hospital Auxiliary	51,569.00
Fort St. John Hospital Foundation	282,754.00
GR Baker Hospital Auxiliary	96,787.00
The Kitimat General Hospital Foundation	114,609.00
McBride & District Hospital Auxiliary	375.00
Quesnel & District Hospice Palliative Care Association	2,307.00
Spirit of the North Health Care Foundation	609,776.00
St. John Hospital Auxiliary Society	102,910.00
Stuart Lake Hospital Auxiliary Society	13,457.00
Tumbler Ridge Health Centre Foundation	5,160.00
Wrinch Memorial Hospital Auxiliary	26,312.00
Wrinch Memorial Hospital Foundation	1,939.00
	2,203,088.00



REPORT TO COUNCIL

Regular Meeting of Council

DATE: March 6, 2023
TO: Robert Buchan, City Manager
FROM: Rosamaria Miller, Corporate Administrator
SUBJECT: **ADJUDICATION BYLAW NO. 3497, 2023**

RECOMMENDATION:

THAT Council give First, Second and Third Reading to the City of Prince Rupert Adjudication Bylaw No. 3497, 2023.

REASON FOR REPORT:

The City of Prince Rupert was accepted into an adjudication for municipal tickets that will help to streamline the process. In order to qualify for adjudication a bylaw must be passed identifying which bylaws may be considered for adjudication.

Initiating formal court proceedings can be costly and can discourage enforcement if voluntary compliance is not forthcoming. Bylaw adjudication also permits the delivery of bylaw infraction notices by mail, regular mail. In addition, through adjudication, disputes will be resolved locally with a minimum of processing, those challenging tickets do not have to wait to go to court and there will be no requirement to leave work to attend a hearing.

COST:

There is no financial cost to the City for the implementation of this bylaw.

Report Prepared by:

Rosamaria Miller,
Corporate Administrator

Report Reviewed by:

Robert Buchan,
City Manager

**Originally executed copies
available upon request.**

CITY OF PRINCE RUPERT

ADJUDICATION BYLAW NO. 3497, 2023

A BYLAW TO PROVIDE FOR ENFORCEMENT BY BYLAW NOTICES

WHEREAS the *Local Government Bylaw Notice Enforcement Act, S.B.C, 2003, c. 60* empowers the Council of the City of Prince Rupert, by Bylaw, to designate those bylaws for which bylaw notice enforcement may be used;

NOW THEREFORE the Council of City of Prince Rupert in open meeting assembled, enacts as follows:

PART 1 – INTRODUCTION

Title

1. This Bylaw may be cited as “**City of Prince Bylaw Notice Enforcement Bylaw No. 3497, 2022**”.

PART 2 – DEFINITIONS

2. In this Bylaw:

“Act” means *Local Government Bylaw Notice Enforcement Act*;

“Bylaw Enforcement Officer” means a person or person appointed by Council, or their designate, from time to time to enforce the regulatory bylaws of the municipality;

“City” means the City of Prince Rupert;

“Designated Bylaw” means a bylaw listed in Column 1 of Schedule “A” to this bylaw;

“Designated Schedule” means the schedule specified in Column 3 of Schedule “A” to this bylaw that corresponds with and is attached to the Designated Bylaw being enforced; and,

“Registry” means the Bylaw Notice Adjudication Registry established pursuant to this bylaw.

PART 3 – STATUTORY TERMS

3. Subject to subsection 2, the terms of this bylaw have the same meaning as the terms defined in the Act.

PART 4 – BYLAW CONTRAVENTIONS

4. The bylaws listed in Column 1 of Schedule "A" to this Bylaw may be dealt with by bylaw notice.

PART 5 – PENALTY OR DISPUTE

- 5.1 A person who receives a bylaw notice must, within 14 days of the date on which the person received or is presumed to have received the bylaw notice:
 - a. Pay to the City the penalty in the amount specified in Column A5 (Early Payment) of the Designated Schedule for the contravention; or,
 - b. Request dispute adjudication by filling in the appropriate portion of the bylaw notice indicating either an intention to dispute and delivering it, either in person during regular office hours, or by mail, to the City.

PAYING FOR A DISPUTE NOTICE

- 5.2 If a person receives a bylaw notice but falls to pay the penalty or dispute the bylaw notice in the time required under section 5.1 of this bylaw, that person must:
 - a. Pay to the City the penalty in the amount specified in Column A4 of the Designated Schedule for the contravention if the payment is received by the City within 30 days of the date on which the person received the bylaw notice or is presumed to have received the bylaw notice; or
 - b. Pay to the City the penalty in the amount specified in Column A6 of the Designated Schedule for the contravention.
- 5.3 Where a person was not personally served with a bylaw notice and advises the City, in accordance with the requirements of Section 25 of the Act, that they did not receive a copy of the original notice, the time limits for responding to a bylaw notice under subsection 5.1 and making a payment under subsection 5.2 of this bylaw do not begin to run until a copy of the bylaw notice is redelivered to them in accordance with the Act.

PART 6 – BYLAW NOTICE DISPUTE ADJUDICATION REGISTRY

- 6.1 The Registry is established to provide a bylaw notice dispute adjudication system for the purpose of hearing disputes in accordance with the Act.

- 6.2 The civic address of the Registry is the City of Prince Rupert, 424 Third Avenue West, Prince Rupert, BC, V8J 1L7
- 6.3 Every person who is unsuccessful in a dispute adjudication hearing in relation to a bylaw notice or a compliance agreement under the dispute adjudication system established under this section must pay the City an additional fee of \$25.00 for the purpose of the City recovering the costs of the adjudication system

PART 7 – SCREENING OFFICERS

- 7.1 The following may be appointed as screening officers:
- a. Corporate Administrator,
 - b. City Manager;
 - c. Bylaw Officer; or,
 - d. Any other officer, employee or contractor of the City upon the recommendation of the Corporate Administrator or City Manager.

PART 8 – POWERS, DUTIES AND FUNCTIONS OF SCREENING OFFICERS

- 8.1 The powers, duties, and functions of screening officers are as set out in the Act, and include the following powers:
- a. where requested by the person against whom a contravention is alleged, to communicate information respecting the nature of the contravention, the provision of the bylaw contravened, the facts on which the contravention allegation is based, the penalty for a contravention, the opportunity to enter into a compliance agreement, the opportunity to proceed to the bylaw notice dispute adjudication system and the fee or fees payable in relation to the bylaw notice enforcement process;
 - b. to communicate with any or all of the following for the purposes of performing their functions under this bylaw or the Act:
 - (i) the person against whom a contravention is alleged or their representative;
 - (ii) the officer issuing the notice;
 - (iii) the complainant or their representative; and
 - (iv) the City's staff and records regarding the disputant's history of bylaw compliance;
 - c. To prepare and enter into compliance agreements under the Act with persons who dispute bylaw notices, including to establish terms and conditions for compliance that the Screening Officer considers necessary or

advisable, including time periods for payment of penalties and compliance with the bylaw;

- d. To enable the payment of a reduced penalty if a compliance agreement is entered into, as provided in each bylaw; and
- e. To cancel bylaw notices in accordance with the Act and City policies and guidelines.

8.2 Screening Officer may only enter into a compliance agreement for a contravention that is indicated as being available for a compliance agreement under Column A7 of the Designated Schedule.

8.3 The maximum duration of a compliance agreement is one year.

PART 9 – ADMINISTRATIVE

9.1 Schedule “A” is attached to this bylaw and forms a part of this bylaw.

9.2 If any provision of this bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then the provision shall not apply and the remainder of this bylaw shall be in full force and effect and be construed as if it had been enacted without the illegal, invalid or ultra vires provision.

Read a First time this ____ day of _____, 20__.

Read a Second time this ____ day of _____, 20__.

Read a Third time this ____ day of _____, 20__.

Read a Fourth & Final time this ____ day of _____, 20__.

MAYOR

CORPORATE ADMINISTRATOR

SCHEDULE “A”

- Business Regulation and Licensing (Rental Units) Bylaw 3476, 2021
- Dog Control Bylaw – Consolidated Bylaw 3250
- Fireworks Regulation Bylaw (1996) Bylaw 2978
- Noise Control Bylaw – Consolidated Bylaw 2430
- Nuisance Prohibition Bylaw – Consolidated Bylaw 2709
- Property Maintenance Bylaw (2010) Bylaw 3297
- Solid Waste Management Bylaw (2021) Bylaw 3480
- Trade or Business License Bylaw – Consolidate (2018) Bylaw 2426
- Traffic Bylaw – Consolidated Bylaw 2470

and including any amendments thereto.

CITY OF PRINCE RUPERT

FIRE CONTROL AND PROTECTION AMENDMENT BYLAW NO. 3515, 2022

A BYLAW TO AMEND THE CITY OF PRINCE RUPERT FIRE CONTROL AND PROTECTION BYLAW NO. 2944, 1995, AS AMENDED

WHEREAS Council of City of Prince Rupert has enacted a Fire Control and Protection Bylaw;

NOW THEREFORE the Council of City of Prince Rupert in open meeting assembled, enacts as follows:

1. The “City of Prince Rupert Fire Control and Protection Bylaw No. 2944, 1995 as amended” be further amended by:

- a. Add to section 2.0 Definitions:

“Container” means a large, strong container, usually of metal used to store goods, usually for shipment. May also be described as a “Sea-Can”, “Storage Container”, “Shipping Container” or “Cargo Container”.

- b. Add section for “Containers”:

- i. Code Compliance:

The Container must meet, or exceed as indicated, all relevant requirements of BC Safety Codes such as, but not limited to:

- Division B – Part 3 & Division B – Part 4 of the BC Fire Code will apply in all cases
- There will be no electrical to the container unless it meets or exceeds all requirements of the BC Building, Fire and Electrical Codes for explosive/moist/wet environments. It must be fully explosion proof and tested regularly to ensure compliance.
- Dangerous Goods storage shall be restricted to materials that are declared at the permit stage. Any changes to the type of dangerous goods must be approved by the City of Prince Rupert.
- No smoke shall be allowed in Containers.
- Where flammable liquids and combustible liquids are stored in the Container, combustible construction shall be removed, provisions for spill containment installed and the container shall be grounded. The dispensing of flammable liquids and the storage of open containers shall be prohibited in the Container.

- Compressed gases shall not be stored in the Containers. Limited amounts of aerosols shall be stored in the Containers only when stored in metal cabinets.

ii. Location:

The Container must be positioned such that:

- There is a minimum separation of 1.5m between any non-combustible structure and the Container to allow for fire fighting access to the exposed structures.
- The Container must be located at least 6m from exits, windows or unprotected openings of an exposed building.
- Greater separation distances will be required based upon exposure to any combustible materials or structure.
- The Container doors are positioned such that they face away from any other structure.
- The Container doors must be positioned such that they face away from any means of road access to the Container for fire personnel.
- No combustible materials may be stored near the Container.
- Containers shall not be installed under power lines.

iii. Identification:

The Container must be identified such that:

- UN Placards for all stored Dangerous Goods must be visible on the two Container sides visible to emergency responders.
- The name of the company/person responsible for the Container and an emergency telephone contact number must be marked on the Container in lettering visible from 10m.
- The Container and contents must be identified in the Fire Safety Plan.

iv. Safety Features to be added:

The Container must have the following safety features in place prior to any use:

- One ventilation opening must be added within 150mm of the floor in the container door primarily used for opening.
- One ventilation opening must be added within 150mm from the top of the container on the opposite end from the doors from cross ventilation.
- The high ventilation opening cannot be directly venting toward a structure
- Neither ventilation opening can be obstructed by stored materials at any time and must be kept clean of internal and external debris.
- The additional ventilation openings must be constructed based upon the following minimums:
 - Two – 0.3m x 0.3m openings for a Container 6m or less.
 - Two – 0.5m x 0.5m openings for a Container over 6m.

- Both openings will be covered by open grate wire mesh with greater than 50% free area.
- Higher opening will also have a wind vent device, designated to generate a venturi effect during low wind speeds.
- Where heavier than air flammable and combustible liquids are stored in the Container a ventilation opening a low level should also be installed at the opposite end from the doors.
- Where 1A flammable liquids in quantities greater than 4 litres are stored in the Container then provisions shall be made to comply with the requirements for withstanding an internal explosion as per the BC Fire Code, BC Building Code and NFPA 68.
- Alternate engineering solutions for ventilation and explosion protection will be considered

NOTE: Standard existing environmental vents normally built into Containers **are not acceptable** as ventilation openings for land-based storage applications. These vents were designed for air movement based upon atmospheric weather changes only and do not provide for adequate air flow.

3. This Bylaw may be cited as **“City of Prince Rupert Fire Control and Protection Amendment Bylaw No. 3515, 2023”**.

Read a First time this ____ day of _____, 20__.

Read a Second time this ____ day of _____, 20__.

Read a Third time this ____ day of _____, 20__.

Read a Fourth & Final time this ____ day of _____, 20__.

MAYOR

CORPORATE ADMINISTRATOR



PRINCE RUPERT BOULEVARD ROAD DEDICATION BYLAW NO. 3512, 2023

BEING A BYLAW TO OPEN A PORTION OF HIGHWAY ROAD ALLOWANCE

Pursuant to Section 40 of the *Community Charter*, Prince Rupert City Council may, by bylaw, open a portion of a highway to traffic through the dedication of the highway.

The Council of the City of Prince Rupert deems that it is in the public interest to open to traffic a dedication of highway comprising of approximately 203.7 square meters dedicated on Plan EPP120581, which is shown outlined in bold black on the reference plan prepared by McElhanney, on the 14 day of December, 2022, a reduced copy of which is attached hereto (*the "Road Dedication Plan"*);

The City intends to open that portion of highway to allow through traffic in front of 200 Prince Rupert Boulevard.

The Council of the City of Prince Rupert, in an open meeting assembled, enacts as follows:

1. Attached to this Bylaw as Schedule "A" and forming part of this Bylaw is a reduced copy of the explanatory plan of highway dedication (*the "Road Dedication Plan"*).
2. The City hereby authorizes the dedication to traffic and highway of the 203.7 square meters portion of highway which will be dedicated as highway at the New Westminster Land Title Office by Plan EPP120581, outlined in Bold on the Road Dedication Plan (*the "Dedicated as Road"*).
3. On deposit of the Road Dedication Plan and all other documentation for the dedication of the road allowance in the New Westminster Land Title Office,

the Opened Road is opened to public traffic, it shall be used as a public highway.

4. The Mayor and Corporate Administrator are authorized to execute all deeds of land, plans, and other documentation necessary to effect this road dedication.
5. This Bylaw may be cited as "HIGHWAY DEDICATION BYLAW NO. 3512, 2023"

READ A FIRST TIME this 9th day of January, 2023.

READ A SECOND TIME this 23rd day of January, 2023.

PUBLIC NOTIFICATION this 24th day of January, 2023.

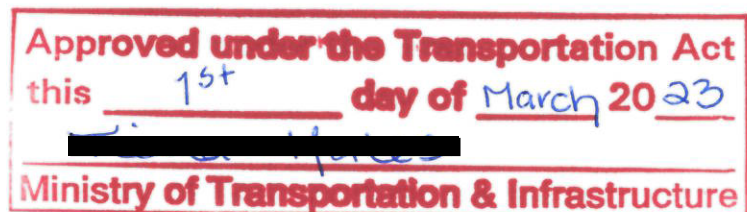
MINISTRY OF TRANSPORTATION APPROVAL this 1st day of March, 2023 (APPROVAL NO. N/A).

READ A THIRD TIME this 23rd day of February, 2023.

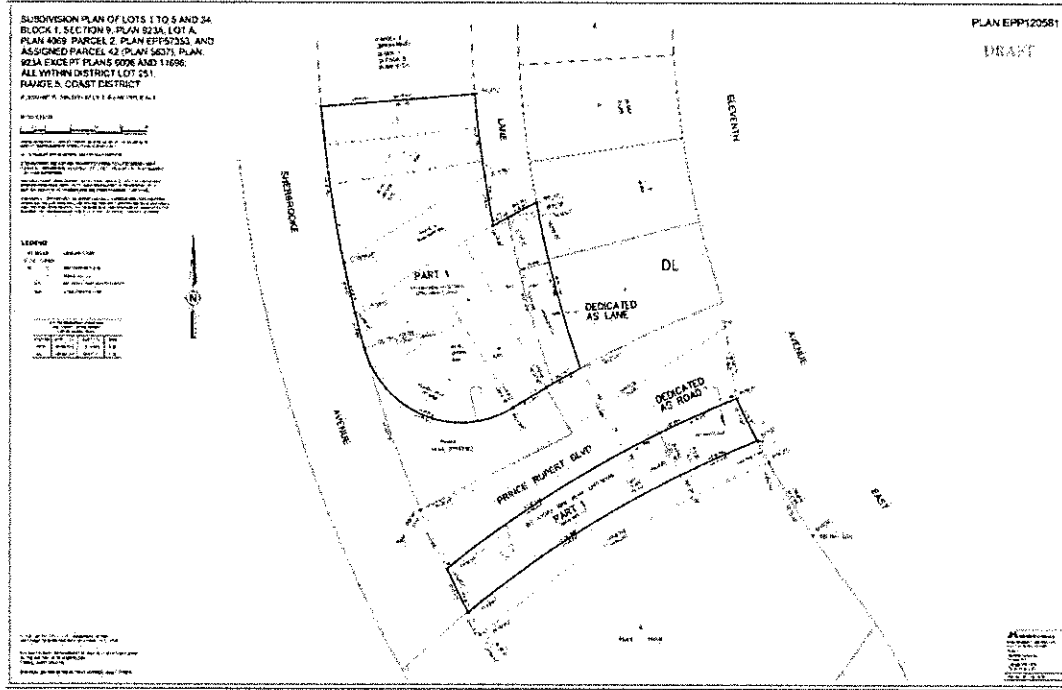
FINALLY CONSIDERED AND ADOPTED this ____ day of _____, 2023.

Mayor

Corporate Administrator



SCHEDULE "A" – ROAD DEDICATION PLAN (DRAFT)
BYLAW NO. 3512, 2023





HIGHWAY ROAD CLOSURE BYLAW NO. 3513, 2023

BEING A BYLAW TO CLOSE A PORTION OF HIGHWAY ALLOWANCE

Pursuant to Section 40 of the *Community Charter*, Prince Rupert City Council may, by bylaw, close a portion of a highway to traffic and remove the dedication of the highway, if prior to adopting the bylaw, Council publishes notices of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

The Council of the City of Prince Rupert deems that it is in the public interest to close to traffic, remove the dedication of highway comprising of approximately 252.4 sqm of dedicated Highway on Plan 923, which is shown outlined in bold black on the reference plan EPP124015 prepared by McElhanney, a reduced copy of which is attached hereto (*the "Road Closure Plan"*);

The City intends to close that portion of highway to sell and consolidate it to a neighbouring lot.

Notices of Council's intention to close that portion of highway to traffic, to remove its dedication as highway, and published in a newspaper and posted in the public notice posting place, and the Council has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council; and

The Council of the City of Prince Rupert does not consider that the closure of the Closed Road will affect the transmission or distribution facilities or works of utility operators;

The Council of the City of Prince Rupert, in an Open meeting assembled, enacts as follows:

1. Attached to this Bylaw as Schedule "A" and forming part of this Bylaw is a reduced copy of the explanatory plan of highway closure (*the "Road Closure Plan"*).
2. The City hereby authorizes the closure to traffic and removal of highway dedication of the 252.4 sqm portion of highway which was dedicated as

highway at the New Westminster Land Title Office by Plan 923, outlined in Bold on the Road Closure Plan (the "Closed Road").

3. On deposit of the Road Closure Plan and all other documentation for the closure of the road allowance in the New Westminster Land Title Office, the Closed Road is closed to public traffic, it shall cease to be public highway, and its dedication as a highway is cancelled.
4. The Mayor and Corporate Administrator are authorized to execute all deeds of land, plans and other documentation necessary to effect this road closure and disposition.
5. This Bylaw may be cited as **"HIGHWAY CLOSURE BYLAW NO. 3513, 2023"**

READ A FIRST TIME this 9th day of January, 2023.

READ A SECOND TIME this 23rd day of January, 2023.

PUBLIC NOTIFICATION this 24th day of January, 2023.

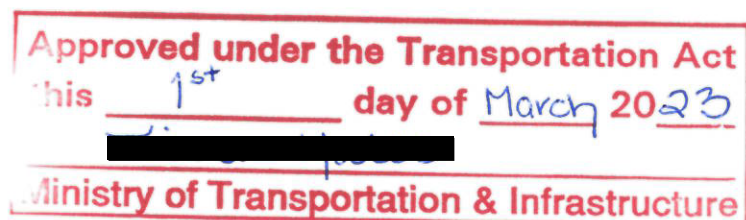
MINISTRY OF TRANSPORTATION APPROVAL this 1st day of March, 2023 (APPROVAL NO. N/A).

READ A THIRD TIME this 23rd day of February, 2023.

FINALLY CONSIDERED AND ADOPTED this ____ day of _____, 2023.

Mayor

Corporate Administrator



SCHEDULE "A" – ROAD CLOSURE PLAN (DRAFT) **BYLAW NO. 3513, 2023**

