



MINUTES

For the **REGULAR MEETING** of Council held on August 22, 2022 at 7:00 p.m. in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor L. Brain
Councillor R. Skelton-Morven
Councillor W. Niesh
Councillor G. Randhawa
Councillor B. Cunningham
Councillor N. Adey
Councillor B. Mirau (by Zoom)

STAFF: R. Buchan, City Manager / City Planner
C. Bomben, Chief Financial Officer / Deputy City Manager
R. Miller, Corporate Administrator
R. Pucci, Director of Operations and Intergovernmental Relations
D. Rajasooriar, Planner
J. Beckwith, Fire Chief
V. Stewart, Communications Manager

1. CALL TO ORDER

The Chair called the Regular Meeting of Council to order at 7:01 p.m.

2. ADOPTION OF AGENDA

MOVED by Councillor Skelton-Morven and seconded by Councillor Adey THAT the Agenda for the Regular Council Meeting of August 22, 2022 be adopted as presented and amended with the addition of item 4. (o).

CARRIED

3. MINUTES

a) MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the Minutes of the Special Council Meeting of July 25, 2022 be adopted.

CARRIED

b) MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven THAT the Minutes of the Regular Meeting of July 25, 2022 be adopted.

CARRIED

c) MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the Minutes of the Committee of the Whole Meeting of June 27, 2022 be adopted.

CARRIED

d) MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT the Minutes of the Committee of the Whole Meeting of July 25, 2022 be adopted.

CARRIED

4. REPORTS & RESOLUTIONS

a) Award presentation from the City Manager to Council.

b) Report from the Fire Chief – Rd: July 2022 Monthly Fire/Rescue Report.

MOVED by Councillor Niesh and seconded by Councillor Adey THAT Council received and file the report as provided.

CARRIED

c) Report from the Director of Operations & Intergovernmental Relations - Re: Major Projects - Monthly Update.

d) Report from the Director of Operations & Intergovernmental Relations – Re: Ministry of Environment & Climate Change Strategy.

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council receive the Staff Report on the Administrative directive and Resolve to abide by the required Orders.

CARRIED

e) Report from Planning Re: July 2022 Development Activity Report.

f) DVP-21-10 for 1551 Kay Smith Boulevard.

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council proceed with approval for Development Variance Permit (DVP) application #21-10

CARRIED

g) DVP-22-18 for 1444 2nd Avenue West.

MOVED by Councillor Cunningham and seconded by Councillor Niesh to table to September Council meeting THAT Council proceed with approval for Development Variance Permit (DVP) application #22-18.

CARRIED

h) Report from Planning Re: Temporary Use Permit Application #22-03 (TUP-22-03) for 191 Metlakatla Road.

MOVED by Councillor Niesh and seconded by Councillor Randhawa THAT Council proceed with the statutory notification process for Temporary Use Permit (TUP) #22-03 and include as a permit condition that there is no importation of hazardous materials and the City receives and retains a \$5000 cash bond until the temporary use is discontinued.

CARRIED

i) Report from the Chief Financial Officer – Re: June 2022 Financial Variance Report.

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council received and file the report as provided

CARRIED

j) Report from the Chief Financial Officer – Re: Amended Supplementary Letters Patent Tax Share Information.

MOVED by Councillor Mirau and seconded by Councillor Niesh THAT Council receives this report for information purposes and directs staff to provide it to the District of Port Edward and the Inspector of Municipalities for their review.

CARRIED

k) Report from the Fire Chief – re: Bylaw Update – Fire Safety Inspections.

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven THAT Council direct staff to draft an amendment to City of Prince Rupert Fire Control and Protection Bylaw No. 2944, 1995 to adopt the recommended regular system of fire inspection as presented.

CARRIED

l) Report from the Corporate Administrator – Re: Bylaw Notification System Resolution.

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council authorize Administration to request the Court Services Branch, Ministry of Attorney General to add the City of Prince Rupert to the Bylaw Notice Enforcement Regulation;

AND THAT Council directs Administration to bring forward a Bylaw Notice Enforcement Bylaw pursuant to the Local Government Act for consideration.

CARRIED

m) Report from the Corporate Administrator – Re: Ecotrust Canada Request for Support.

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council support the application to Northern Development Initiative Trust's Community Spaces Fund from Ecotrust Canada for a grant of \$30,000 to conduct pop-up community market events.

CARRIED

n) Report from the Corporate Administrator – Re: Amendment to Ecotrust Canada Support from 2021.

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT Council amend their confirmation of support for Ecotrust Canada's Community Efficiency Financing Feasibility Study to include staff time (up to \$7,500).

CARRIED

o) Report from the City Manager – Re: Appointment of 2nd Deputy for 2022 General Election.

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Antonio Vera, Manager of Human Resources be appointed as a Deputy Elections Officer and that Tanya Ostrom, Manager of Operations be appointed as a Deputy Elections Officer for the period of August 29, 2022 – September 9, 2022.

5. BYLAWS

a) Zoning Bylaw Amendment Bylaw No. 3492, 2022.

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven THAT Council give Fourth and Final reading to the Zoning Bylaw Amendment Bylaw No. 3492, 2022.

CARRIED

b) Public Notice Bylaw No. 3500, 2022.

MOVED by Councillor Adey and seconded by Councillor Cunningham THAT Council give Fourth and Final reading to Public Notice Bylaw No. 3500, 2022.

CARRIED

c) Prince Rupert Boulevard Road Dedication Bylaw No. 3499, 2022.

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT Council give Third reading to the Prince Rupert Boulevard Road Dedication Bylaw No. 3499, 2022.

d) Report from the Chief Financial Officer – Re: Police Detachment Temporary Borrowing Bylaw No. 3502, 2022.

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council introduce and give First, Second and Third Readings to the Police Detachment Temporary Borrowing Bylaw No. 3502, 2022.

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

7. ADJORNMENT

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the meeting be adjourned at 7:54pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR