



City of Prince Rupert

AGENDA – Amended

For the **REGULAR MEETING** of Council to be held on October 25, 2021 at 7:00 pm by Zoom.

1. CALL TO ORDER

Recommendation:

2. THAT the Regular Meeting of Council be suspended and that the Committee of the Whole be convened.

3. ADOPTION OF AGENDA

Recommendation:

THAT the Agenda for the Regular Council Meeting of October 25, 2021 be adopted as presented and amended with the addition of item 4.c) and d).

4. MINUTES

a) Recommendation:

THAT the Minutes of the Special Council Meeting of September 29, 2021 be adopted. (attached)

b) Recommendation:

THAT the Minutes of the Special Council Meeting of October 4, 2021 be adopted. (attached)

c) Recommendation:

THAT the Minutes of the Special Council Meeting of October 8, 2021 be adopted. (attached)

d) Recommendation:

THAT the Minutes of the Special Council Meeting of October 13, 2021 be adopted. (attached)

e) Recommendation:

THAT the Minutes of the Regular Council Meeting of October 4, 2021 be adopted. (attached)

5. REPORTS & RESOLUTIONS

- a) Report from Planning – Re: DVP-21-13 for 1002 – 1st Avenue West

Recommendation:

THAT Council proceeds with the statutory notification process for Development Variance Permit Application (DVP) #21-13.

b) Report from the Corporate Administrator – Re: Request from Metis Nation

(attached)

Recommendation:

THAT Council proclaim November 14-20, 2021 as Metis Awareness Week.

c) Report from Chief Financial Officer Re: August Variance

(attached)

d) Report from Planning Re: DVP-21-12 for 1353 Overlook

(attached)

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

7. ADJOURNMENT



City of Prince Rupert

MINUTES

For the **SPECIAL MEETING** of Council held on September 29, 2021 at 5:00 p.m. by Zoom.

PRESENT: Mayor L. Brain
Councillor B. Cunningham
Councillor W. Niesh
Councillor N. Adey
Councillor G. Randhawa
Councillor B. Mirau
Councillor R. Skelton-Morven

STAFF: R. Long, City Manager
R. Miller, Corporate Administrator

1. CALL TO ORDER

The Mayor called the Special Meeting of Council to order at 5:00 p.m.

2. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Adey and seconded by Councillor Niesh that the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one or more of the following:

- 90.1 (c) labour relations or other employee relations; and,
- (i) the receipt of advice that is subject to solicitor-client privilege, including communication necessary for that purpose.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR



City of Prince Rupert

MINUTES

For the **SPECIAL MEETING** of Council held on October 4, 2021 at 3:30 p.m. by Zoom.

PRESENT: Mayor L. Brain
Councillor B. Cunningham
Councillor W. Niesh
Councillor N. Adey
Councillor G. Randhawa
Councillor B. Mirau
Councillor R. Skelton-Morven

STAFF: R. Long, City Manager
R. Miller, Corporate Administrator

1. CALL TO ORDER

The Mayor called the Special Meeting of Council to order at 3:30 p.m.

2. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Niesh and seconded by Councillor Cunningham that the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one or more of the following:

- 90.1 (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communication necessary for that purpose; and,
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at the preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR



City of Prince Rupert

MINUTES

For the **SPECIAL MEETING** of Council held on October 8, 2021 at 5:00 p.m. by Zoom.

PRESENT: Mayor L. Brain
Councillor B. Cunningham
Councillor W. Niesh
Councillor N. Adey
Councillor G. Randhawa
Councillor B. Mirau
Councillor R. Skelton-Morven

STAFF: R. Miller, Corporate Administrator

1. CALL TO ORDER

The Mayor called the Special Meeting of Council to order at 5:01 p.m.

2. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Cunningham and seconded by Councillor Niesh that the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one or more of the following:

- 90.1 (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communication necessary for that purpose; and,
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at the preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR



City of Prince Rupert

MINUTES

For the **SPECIAL MEETING** of Council held on October 13, 2021 at 3:30 p.m. by Zoom.

PRESENT: Mayor L. Brain
Councillor B. Cunningham
Councillor W. Niesh
Councillor N. Adey
Councillor G. Randhawa

ABSENT: Councillor B. Mirau
Councillor R. Skelton-Morven

STAFF: R. Miller, Corporate Administrator

1. CALL TO ORDER

The Mayor called the Special Meeting of Council to order at 3:30 p.m.

2. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Niesh and seconded by Councillor Cunningham that the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one or more of the following:

- 90.1 (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communication necessary for that purpose; and,
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at the preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR



City of Prince Rupert

MINUTES

For the **REGULAR MEETING** of Council held on October 4, 2021 at 7:00 pm by Zoom.

PRESENT: Mayor L. Brain
Councillor W. Niesh
Councillor G. Randhawa
Councillor B. Cunningham
Councillor N. Adey
Councillor B. Mirau
Councillor R. Skelton-Morven

STAFF: R. Miller, Corporate Administrator
C. Bomben, Chief Financial Officer
R. Pucci, Director of Operations
R. Buchan, iPlan

1. CALL TO ORDER

The Mayor called the Regular Meeting of Council to order at 7:32 pm.

2. ADOPTION OF AGENDA

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham
THAT the Agenda for the Regular Council Meeting of October 4, 2021.

CARRIED

3. MINUTES

a) MOVED by Councillor Adey and seconded by Councillor Niesh THAT the minutes of the Special Council Meeting of September 20, 2021 be adopted.

CARRIED

b) MOVED by Councillor Cunningham and seconded by Councillor Niesh that the minutes of the Regular Council meeting of September 20, 2021, be adopted.

CARRIED

c) MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh that the minutes of the Committee of the Whole meeting of September 20, 2021, be adopted.

CARRIED

4. REPORTS & RESOLUTIONS

a) Report from Planning – Re: DVP-21-09 for 198 Prince Rupert Blvd.

MOVED by Councillor Niesh and Seconded by Councillor Skelton-Morven
THAT Council deny Development Application Permit DVP-21-09.

CARRIED

b) Report from the Corporate Administrator – Re: Request for Support, Prince Rupert Amateur Swim Club

MOVED by Councillor Niesh and seconded by Councillor Randhawa THAT
Council direct staff to provide a Letter of Support to the Prince Rupert Amateur
Swim Club's application to BC's Covid Recovery Grant.

CARRIED

5. BYLAWS

a) Report from iPlan – Re: ZBLA-20-02, City of Prince Rupert Zoning Bylaw No. 3462, 2021 Amendment Bylaw No. 3475, 2021.

MOVED by Councillor Niesh and seconded by Councillor Adey THAT THAT
Council give Third Reading to City of Prince Rupert Zoning Bylaw No. 3475,
2021 to allow a 22.5 metre high building providing 70 apartments on the
subject property.

CARRIED

6. ADJOURNMENT

MOVED by Councillor Cunningham and seconded by Councillor Randhawa
that the meeting be adjourned at 8:59pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR

CITY OF PRINCE RUPERT
REPORT TO COUNCIL

DATE: October 4, 2021
TO: Corinne Bomben, Acting City Manager
FROM: Robert Buchan, City Planner
SUBJECT: Development Variance Permit #21-13

RECOMMENDATION:

THAT Council proceeds with the statutory notification process for Development Variance Permit Application (DVP) #21-13.

REASON FOR REPORT:

On September 22, 2021 an application was received for a Development Variance Permit for 1002 1st Ave, West for side and rear yard setback variances. The application is a variance to the City of Prince Rupert Zoning Bylaw, Section 5.4.0 for a proposed rear property line setback variance from 3 meters to 0.914 meters (3 feet) and a side yard setback variance from 1.2 meters to 0.76 meters (2.5 feet).

BACKGROUND and ANALYSIS:

This application is requested this variance to enable the reconstruction of the top floor from a sloped roof to a flat roof system in order to maximize the floor space in the building. The owner is not allowed to add and additional floor space within the setback areas unless a variance is given. For clarity, this variance is not moving the building foot print any closer to the side and rear yards. It would add space on top of existing encroachments.

The property zoning is currently RM2. The existing single family dwelling is non-conforming and it currently contravenes the zoning bylaw setback requirements, as it appears other dwellings in this neighbourhood also do. The site plan and before and after building plans are attached to this Draft Development Variance Permit.

The neighbourhood will be able to provide feedback during the notification process.

COST and BUDGET IMPACT:

There are no costs or budget impact to the City.

CONCLUSION:

The applicant is asking for rear yard setback variance to enable the reconstruction of the top floor to add more habitable space. It is recommended that Council proceed with the statutory public notification to allow the opportunity for feedback.

Report Prepared By:

Robert Buchan
City Planner



CITY OF PRINCE RUPERT
Development Services
424 3rd Avenue West
Prince Rupert, BC, V8J1L7
Phone: (250)-627-0996 Fax: (250)-627-0979
Email: planning@princerupert.ca

APPLICATION FOR A DEVELOPMENT VARIANCE PERMIT

(PLEASE PRINT CLEARLY)

Office Use Only:

Date Received: SEPT 22, 2021 Application/File No: DVP-21-13

APPLICANT:

Name: Dakota Piche- Corcoat Contracting LTD
Address: 233 Cormorant Road, V&T 4EB
Phone #: 2506005525 Email: corcoatcontracting@hotmail.com

REGISTERED OWNER(S):

Name: Mark Anderson (JAMES ANDERSON)
Address: 1605 Omineca
Phone #: 2506006275 Email: Virg_silab@hotmail.com

SUBJECT PROPERTY INFORMATION:

Civic Address: 1002 1st Ave West
Legal Description: PARCEL B (BT236033) BLOCK 1 SECTION 1 DISTRICT LOT 1992 RANGE 5 COAST DISTRICT PLAN 923
Current OCP Designation/Zoning: _____
Current Use: Residential Home

PROPOSAL DESCRIPTION:

Proposed Variance: Variance on north and rear property lines

Describe Proposed Variance:

The homes 3rd floor is currently livable area with vaulted ceilings to accommodate the roof system. The owners wish to switch to a flat roof system to maximize the living space. The foot print of the property will not change nor become any closer to the property lines. The wall on the north side of the property will also be brought up to fire safety standards.

VARY SIDEYARD FROM 4' TO 2.5', REAR YARD 10' TO 3' FOR SECOND FLOOR ADDITION

ATTACH ADDITIONAL INFORMATION INCLUDING THE LETTER OF INTENT & DRAWINGS

AUTHORIZATION:

As the applicant or approved agent, I hereby make this application in accordance with the City of Prince Rupert's Bylaws and declare that statements in this application are true and correct. I understand that this application is a public document including personal information and it is open for inspection by the public and may be reproduced and distributed to the public as part of report(s) to Council or for the purpose of a public hearing.

Name/Signature: Dakota Piche Date: Sept 21, 2021
This application is made with my full knowledge and consent.

Registered Owner Name/Signature: [Signature] Date: Sept 21/2021

REQUIRED SUBMISSIONS: Enter all application fees into Miscellaneous (MS) /Planning

- ☐ Owner's Authorization
- ☐ Development Variance Permit Application Fee \$ 330
- ☐ Certificate of Title (if provided by applicant, must be dated within 30 days of application submission)
 - LTSA Title search 1 x \$15 per PID = \$ 15 025-484-141
- ☐ Site Profile – in accordance with Environmental Management Act and Contaminated Sites Regulation N/A

No ground disturbance
Receipt No.: 352619

Signature of Official: _____ Date: _____

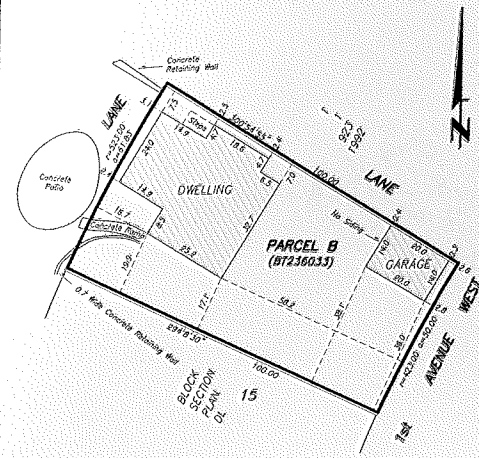
PREPARED FOR:
MARK ANDERSON
1002 1st AVENUE WEST
PRINCE RUPERT, BC, V8J 1A9



McElhanney Associates Land Surveying Ltd.
1 - 5008 POINLE AVENUE, TERRACE, BC V8G 4S8 TEL: 250-635-7163

OUR FILE: 221-44995-17
FIELD SURVEY DATE: OCTOBER 11, 2019

**BRITISH COLUMBIA LAND SURVEYOR'S CERTIFICATE OF LOCATION
SHOWING IMPROVEMENTS OVER PARCEL B (B7236033), BLOCK 1
SECTION 1, DISTRICT LOT 1992, RANGE 5, COAST DISTRICT, PLAN 923.**



NOTE:
ALL MEASUREMENTS SHOWN ARE IN FEET AND DECIMALS THEREOF.
OFFSET DIMENSIONS ARE TO EXTERIOR CLADDING OF BUILDINGS
AND ARE PERPENDICULAR TO PROPERTY LINES UNLESS
OTHERWISE SHOWN.

0 10 20 30 40 50
THE INTENDED PLOT SIZE OF THIS PLAN IS 8.5x14 INCHES
(LEGAL SIZE) WHEN PLOTTED AT A SCALE OF 1"=20'.

DIMENSIONS DERIVED FROM PLAN 523	CIVIC ADDRESS: 1002 1st AVENUE W PRINCE RUPERT, BC	PID: 025-484-141
THIS BUILDING LOCATION CERTIFICATE HAS BEEN PREPARED FOR CITY ZONING PURPOSES AND IN ACCORDANCE WITH THE PROFESSIONAL REFERENCE MANUAL AND IS CERTIFIED CORRECT ACCORDING TO LAND TITLE AND SURVEY AUTHORITY RECORDS AND FIELD SURVEYS. UNREGISTERED INTERESTS HAVE NOT BEEN INCLUDED OR CONSIDERED.		
THIS BUILDING LOCATION CERTIFICATE WAS PREPARED FOR THE EXCLUSIVE USE OF OUR CLIENT. THIS DOCUMENT SHOWS THE RELATIVE LOCATION OF THE SURVEYED STRUCTURES AND FEATURES WITH RESPECT TO THE BOUNDARIES OF THE PARCEL DESCRIBED ABOVE. THIS DOCUMENT SHALL NOT BE USED TO DEFINE PROPERTY LINES OR PROPERTY CORNERS. THE SIGNATORY ACCEPTS NO RESPONSIBILITY OR LIABILITY FOR ANY DAMAGES THAT MAY BE SUFFERED BY A THIRD PARTY AS A RESULT OF ANY DECISIONS MADE OR ACTIONS TAKEN BASED ON THIS DOCUMENT.		
ALL RIGHTS RESERVED. NO PERSON MAY COPY, REPRODUCE, TRANSMIT OR ALTER THIS DOCUMENT IN WHOLE OR IN PART WITHOUT THE CONSENT OF THE SIGNATORY.		



Project:
Vira and Mark- 1st Ave West

Sheet: Drawing by Dustin Woodman
Tillicum Valley Renovation and Design

Scale: Scaled for 9"x11"





Project:
Vira and Mark- 1st Ave West

Sheet:

Scale:







Project:

Virgie and Mark- Current Floor Plan

Sheet:

Drawings by Dustin Woodman
Tillicum Valley Renovation and Design
2020-08-03

Scale: Scaled for 9"x11"

Page: 1 of 5



Tillicum Valley

***Drawings for illustrative purposes only. All measurements should be confirmed by builder/owner.



Project:

Virgie and Mark- Current Floor Plan

Sheet:

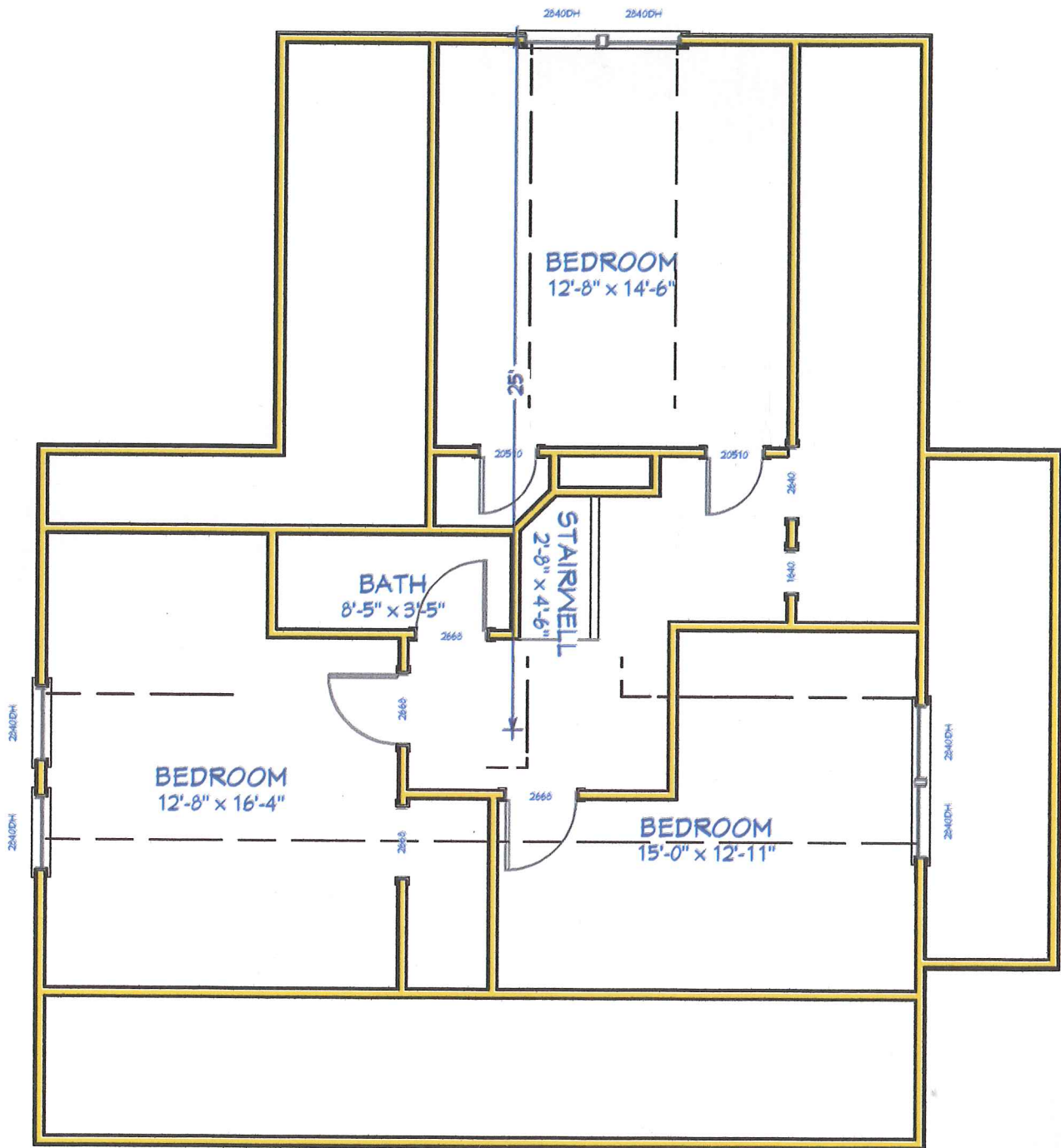
Scale: 3/16=1'

Page: 2 of 5



Tillicum Valley

***Drawings for illustrative purposes only. All measurements should be confirmed by builder/owner.



Project:

Virgie and Mark- Current Floor Plan

Sheet:

2nd Floor

Scale: 3/16"=1'

Page: 5 of 5



Tillicum Valley

***Drawings for illustrative purposes only. All measurements should be confirmed by builder/owner.



Prince Rupert & District Métis Society

3-716 Fraser Street
Prince Rupert, B.C., V8J 1P9
Office: 250-627-1885
princerupertcc@mnbc.ca
princerupertmetis.com

August 27, 2021

Mayor & Council
City of Prince Rupert

Your Worship,

I write to you and your Council to request that the City of Prince Rupert join the Métis Nation in Canada in honouring the Métis Indigenous People in the province of BC and in Prince Rupert.

Métis People are recognized in Section 35 of the Constitution Act of 1982 as one of Canada's Aboriginal peoples with a homeland across Canada.

The Métis Nation British Columbia (MNBC) is the recognized Governing Member of the Métis National Council. MNBC is the sole provincially and federally funded and recognized Métis self-governing body representing the majority of the 90,000 self-identified Métis people in BC and within that, 21,000 who are provincially registered MNBC Métis citizens. There are 39 MNBC Métis Chartered Communities within the province of BC, which includes our local Prince Rupert & District Métis Society. The Métis Nation British Columbia develops and enhances opportunities for our Métis Chartered Communities to implement culturally relevant social and economic programs and services.

Louis David Riel, a Messianic figure of Canadian history, was born in St. Boniface Red River Settlement (Winnipeg) on October 22, 1844. Riel was instrumental in drafting the list of rights that formed the basis of the Manitoba Act, which was passed by the Canadian Parliament of Canada in 1870, and thus brought Manitoba into Confederation.

Riel was a great leader of justice for Métis people and he is recognized as a pioneer in the campaign for Métis rights in Canada. Riel was executed for his defense of leading the Red River Resistance of 1869-1870, with his life ultimately sacrificed on November 16, 1885.

"Louis Riel Day" is a celebration of the life and achievements of Louis Riel, a great Canadian and politician, and serves to remind all Canadians that Louis Riel was a fearless advocate for the rights of Métis People. It is in recognition on November 16th that Louis Riel Day is the day that Métis peoples in many parts of Canada celebrate our

unique Métis culture & traditions and gather with our youth and children to share our ancestors' stories.

Over the past several years, MNBC Chartered Community leaders have met with their respective MLA's and City Councillors to establish this recognition for the Métis in this very significant way by proclaiming November 16th as Louis Riel Day and in many instances, Louis Riel Week. In a number of occasions, the Métis community marches to City Hall to pay respect to Louis Riel and our ancestors by raising our blue & white Infinity Flag, which is symbolic of the Métis across Canada and the U.S. .

The BC Legislature has raised the Métis flag and stood with Métis citizens and government officials to honour and recognize the day, November 16th, when Métis can stand proud of their culture and identity. The City of Vancouver has proclaimed Louis Riel Week, and many other cities and municipalities across our province join us in honouring this day and week.

Our culture and traditions are distinct from other Indigenous peoples of Canada and it is for the sake of our children and their children that we do all we can to preserve it. In the support of the Métis Community within Prince Rupert & District, I encourage you to proclaim the week of November 14-20, 2021 as Métis Awareness Week and to show your support by raising the Métis Infinity Flag at Prince Rupert's City Hall.

Sincerely,



Joy Sundin, President

Robert Basso, Vice-President

Board of Directors: Raven Grauman

Prince Rupert & District Metis Society

Office Phone: 250-627-1885

princerupertcc@mnbc.ca

princerupertmetis.ca



Prince Rupert & District Métis Society
#3-716 Fraser Street
Prince Rupert, BC V8J 1P1

Proud to be Métis

250.627.1885
princerupertcc@mbc.ca
www.mbc.ca



PROUD *to be Métis*



**PRINCE RUPERT
& DISTRICT MÉTIS SOCIETY**

☎ 250-627-1885
princerupertcc@mbc.ca

📧 @PrinceRupertMétis
🌐 www.princerupermetis.com

🌐 www.mbc.ca

CITY OF PRINCE RUPERT

REPORT TO COUNCIL

DATE: October 25, 2021

TO: Mayor and Council

FROM: Corinne Bomben, Chief Financial Officer

SUBJECT: **AUGUST 2021 FINANCIAL VARIANCE REPORT**

CURRENT STATUS:

OPERATING BUDGET

Overall, operating revenues and expenses are in line with the same caveats as mentioned in previous Financial Variance Reports. Specifically the impacts of the reduced commercial air travel schedule mean the airport ferry department's performance is below budget. Given the results to date are a direct result of the pandemic, the City is able to access the Safe restart grant provided by the Province to offset the impact experienced. This grant will be allocated after total impact is ascertained at the end of the year.

UTILITIES BUDGET

Utilities revenues and expenses continue to perform as expected with no significant variances to report.

CAPITAL PURCHASES & CAPITAL WORKS

Capital projects continue to be within budget and are progressing with no significant variances to report.

Prepared by:

Corinne Bomben,
Chief Financial Officer

Attachments:

- Department Variance Report;
- Utilities Variance Report;
- Capital Purchases and Capital Works Variance Report

CITY OF PRINCE RUPERT					
August 2021 Department Variance Report					
	YTD 2020	YTD 2021	2021	Budgeted	
REVENUES	Actual (\$)	Actual (\$)	Budget (\$)	Amount Left (\$)	% Left
Airport Ferry	367,322	143,202	550,000	(406,798)	(73.96)
Cemetery	84,720	117,757	100,000	17,757	17.76
Cow Bay Marina	94,414	159,875	200,000	(40,125)	(20.06)
Development Services	482,554	580,692	644,000	(63,308)	(9.83)
Economic Development	43,775	17,000	70,000	(53,000)	(75.71)
FD 911	66,195	55,012	90,000	(34,988)	(38.88)
FD Fire Protective Services	11,080	1,588	5,000	(3,412)	(68.24)
FD Emergency Measures	22,236	-	-	-	N/A
Finance	11,189	15,934	15,000	934	6.23
Fiscal Revenues	21,278,617	7,065,118	8,440,000	(1,374,882)	(16.29)
Information Technology	1,200	-	1,000	(1,000)	(100.00)
PW Engineering	4,132	1,820	5,000	(3,180)	(63.60)
PW Common cost	38,317	57,387	35,000	22,387	63.96
RCMP	81,074	84,700	91,000	(6,300)	(6.92)
Rec. Centre Arena	90,520	53,247	117,000	(63,753)	(54.49)
Rec. Centre Civic Centre	94,627	86,172	111,000	(24,828)	(22.37)
Rec. Centre Community Services	2,825	-	3,000	(3,000)	(100.00)
Rec. Centre Pool	96,683	120,863	129,000	(8,137)	(6.31)
Transit	122,975	110,913	212,000	(101,087)	(47.68)
Victim Services	48,272	50,991	77,000	(26,009)	(33.78)
Watson Island	-	-	400,000	(400,000)	(100.00)
	23,042,727	8,722,271	11,295,000	(2,572,729)	(22.78)
Property Taxes	21,593,214	22,845,416	22,845,000	416	0.00
Appropriated Surplus- COVID 19 Safe Restart Grant	-	-	850,000	(850,000)	(100.00)
Capital Works- Funding from PR Legacy	-	-	145,000	(145,000)	(100.00)
Capital Works- Funding from Grants	10,000	-	60,000	(60,000)	(100.00)
Capital Works- Funding from Appr. Surplus	-	-	86,000	(86,000)	(100.00)
Capital Works- Funding from Reserves	-	-	200,000	(200,000)	(100.00)
Capital Purchases- Funding from PR Legacy	-	-	350,000	(350,000)	(100.00)
Capital Purchases- Funding from Grants	30,000	5,200,000	5,421,000	(221,000)	(4.08)
Capital Purchases- Funding from Appr. Surplus	-	-	759,000	(759,000)	(100.00)
Capital Purchases- Funding from Reserves	-	-	4,864,000	(4,864,000)	(100.00)
	44,675,941	36,767,687	46,875,000	(10,107,313)	(21.56)

CITY OF PRINCE RUPERT					
August 2021 Department Variance Report					
EXPENDITURES	YTD 2020 Actual (\$)	YTD 2021 Actual (\$)	2021 Budget (\$)	Budgeted Amount Left (\$)	% Left
Airport Ferry	1,349,284	1,270,484	2,197,000	926,516	42.17
Cemetery	211,297	189,866	300,000	110,134	36.71
Civic Properties	183,836	173,264	325,000	151,736	46.69
Corporate Administration	594,309	495,761	904,000	408,239	45.16
Cow Bay Marina	125,843	162,763	191,000	28,237	14.78
Development Services	739,802	842,002	1,331,000	488,998	36.74
Economic Development	122,350	109,249	185,000	75,751	40.95
FD 911	362,831	416,241	598,000	181,759	30.39
FD Fire Protective Services	2,132,283	2,557,594	3,741,000	1,183,406	31.63
FD Emergency Measures	28,171	21,369	42,000	20,631	49.12
Finance	629,726	579,227	907,000	327,773	36.14
Finance Cost Allocation	(465,000)	(465,000)	(465,000)	-	-
Fiscal Expenditures	2,098,325	2,094,376	3,136,000	1,041,624	33.22
Governance	214,876	227,944	376,000	148,056	39.38
Grants	1,505,715	1,363,053	1,592,000	228,947	14.38
Information Technology	347,560	374,640	556,000	181,360	32.62
Parks	548,376	681,489	1,085,000	403,511	37.19
PW Engineering	292,196	327,055	605,000	277,945	45.94
PW Common Cost	2,814,907	2,971,007	4,278,000	1,306,993	30.55
Allocation of Common Cost	(2,649,807)	(2,775,515)	(4,169,000)	(1,393,485)	33.42
PW Vehicles	838,042	739,291	1,366,000	626,709	45.88
PW Vehicle Cost Allocation	(910,590)	(999,268)	(1,366,000)	(366,732)	26.85
RCMP	3,894,451	3,943,772	6,128,000	2,184,228	35.64
Rec. Centre Arena	193,526	187,742	342,000	154,258	45.10
Rec. Centre Civic Centre	1,099,453	974,465	1,624,000	649,535	40.00
Rec. Centre Community Services	641	5	3,000	2,995	99.82
Rec. Centre Pool	746,858	889,030	1,236,000	346,970	28.07
Roads	1,371,796	1,439,336	2,119,000	679,664	32.07
Transit	446,931	344,916	706,000	361,084	51.15
Victim Services	90,586	83,721	159,000	75,279	47.35
Watson Island	1,750,705	303,612	400,000	96,388	24.10
Transfer to Reserves	15,564,597	-	2,696,000	2,696,000	100.00
Capital Purchases	1,761,554	852,655	11,884,000	11,031,345	92.83
Capital Works	1,093,500	1,040,601	1,841,000	800,399	43.48
	39,128,930	21,416,747	46,853,000	25,436,253	54.29

CITY OF PRINCE RUPERT					
August 2021 Utilities Variance Report					
Utilities	YTD 2020 Actual (\$)	YTD 2021 Actual (\$)	2021 Budget (\$)	Budgeted Amount Left (\$)	% Left
Water					
Revenues	2,638,023	2,695,465	2,998,000	(302,535)	(10.09)
Capital Works- Funding from PR Legacy/Grant	5,158,536	5,300,000	5,300,000	-	-
Capital Works- Funding from LT Loan- MFA	-	-	10,000,000	(10,000,000)	(100.00)
Capital Works- Funding from Reserves	-	-	3,250,000	(3,250,000)	(100.00)
Less: Capital Works	(5,584,117)	(5,852,081)	(19,300,000)	13,447,919	69.68
Net Revenue	2,212,442	2,143,384	2,248,000	(104,616)	(4.65)
Expenditures	1,493,490	1,513,355	2,248,000	734,645	32.68
Surplus /(Deficit)	718,952	630,029	-	630,029	-
Sewer					
Revenues	2,439,884	2,448,040	2,563,000	(114,960)	(4.49)
Capital Works- Funding from Grants	-	87,000	87,000	-	100.00
Capital Works- Funding from Appropriated Surplus	-	288,368	939,000	(650,632)	100.00
Less: Capital Works	(1,101,007)	(1,320,379)	(2,026,000)	705,621	34.83
Net Revenue	1,338,877	1,503,029	1,563,000	(59,971)	(3.84)
Expenditures	613,825	1,028,436	1,563,000	534,564	34.20
Surplus/(Deficit)	725,052	474,593	-	474,593	-
Solid Waste					
Revenues	2,885,769	2,894,669	3,713,000	(818,331)	(22.04)
Capital Works- Funding from Appropriated Surplus	-	550,000	1,133,000	(583,000)	100.00
Capital Works- Funding from Accruals	486,000	184,346	2,884,000	(2,699,654)	100.00
Capital Works- Funding from LT Loan- MFA	-	3,323,786	7,708,000	(4,384,214)	100.00
Capital Works- Funding from Reserves	-	-	733,000	(733,000)	100.00
Capital Works- Funding from Grants	816,000	596,000	596,000	-	100.00
Less: Capital Works	(1,331,837)	(4,959,513)	(13,254,000)	8,294,487	(62.58)
Net Revenue	2,855,932	2,589,288	3,513,000	(923,712)	(26.29)
Expenditures	1,536,443	1,935,545	3,513,000	1,577,455	44.90
Surplus /(Deficit)	1,319,489	653,743	-	653,743	-

CITY OF PRINCE RUPERT August 2021 Capital Purchases Budget Variance Report	Budget	Actual	Variance
Ferry Dock Repair	125,000	-	125,000
Rupert Landing	4,500,000	45,537	4,454,463
Information Technology	25,000	-	25,000
RCMP Building Design	500,000	-	500,000
Civic Properties	5,201,000	308,783	4,892,217
Fire Department	417,000	69,480	347,520
Land Acquisition	57,000	17,886	39,114
Watson Island	250,000	-	250,000
Public Works	809,000	410,969	398,031
Total	\$ 11,884,000	\$ 852,655	\$ 11,031,345

CITY OF PRINCE RUPERT August 2021 Capital Works Budget Variance Report	Budget	Actual	Variance
General Operating	\$ 1,841,000	\$ 1,040,601	\$ 800,399
Water Utility	\$ 19,300,000	\$ 5,852,081	\$ 13,447,919
Sewer Utility	\$ 2,026,000	\$ 1,315,068	\$ 710,932
Solid Waste Utility	\$ 13,254,000	\$ 4,959,513	\$ 8,294,487
Total	\$ 36,421,000	\$ 13,167,263	\$ 23,253,737



CITY OF PRINCE RUPERT
Development Services
424 3rd Avenue West
Prince Rupert, BC, V8J1L7
Phone: (250)-627-0996 Fax: (250)-627-0979
Email: planning@princerupert.ca

APPLICATION FOR A DEVELOPMENT VARIANCE PERMIT

(PLEASE PRINT CLEARLY)

Office Use Only:
Date Received: August 27, 21 Application/File No: DVP-21-12

APPLICANT:
Name: Mercedes de la Nuez
Address: 1353 Overlook St. P.R.
Phone #: 250 624 5969 Email: Mercedes0071@yahoo.ca

REGISTERED OWNER(S):
Name: Mercedes de la Nuez
Address: 1353 Overlook St.
Phone #: 250 624 5969 Email: Mercedes0071@yahoo.ca

SUBJECT PROPERTY INFORMATION:
Civic Address: 1353 Overlook St.
Legal Description: Lot 35, B.L.K. G, Plan PRP1920
Current OCP Designation/Zoning: _____
Current Use: _____

PROPOSAL DESCRIPTION:
Proposed Variance: _____
Describe Proposed Variance: Vary rear yard setback from 10 ft to 1 foot for the purpose of building a sundeck with stairs.
ATTACH ADDITIONAL INFORMATION INCLUDING THE LETTER OF INTENT & DRAWINGS

AUTHORIZATION:
As the applicant or approved agent, I hereby make this application in accordance with the City of Prince Rupert's Bylaws and declare that statements in this application are true and correct. I understand that this application is a public document including personal information and it is open for inspection by the public and may be reproduced and distributed to the public as part of report(s) to Council or for the purpose of a public hearing.
Name/Signature: [Signature] Date: Aug 27/2021
This application is made with my full knowledge and consent.
Registered Owner Name/Signature: [Signature] Date: Aug 27/2021

REQUIRED SUBMISSIONS: Enter all application fees into Miscellaneous (MS) /Planning

- ☒ Owner's Authorization
- ☒ Development Variance Permit Application Fee \$ 330
- ☒ Certificate of Title (if provided by applicant, must be dated within 30 days of application submission)
 - LTSA Title search 1 x \$15 per PID = \$ 15 012-544-281
- ☐ Site Profile – in accordance with Environmental Management Act and Contaminated Sites Regulation

Receipt No.: _____

Signature of Official: _____ Date: _____

T



McElhanney Associates Land Surveying Ltd.

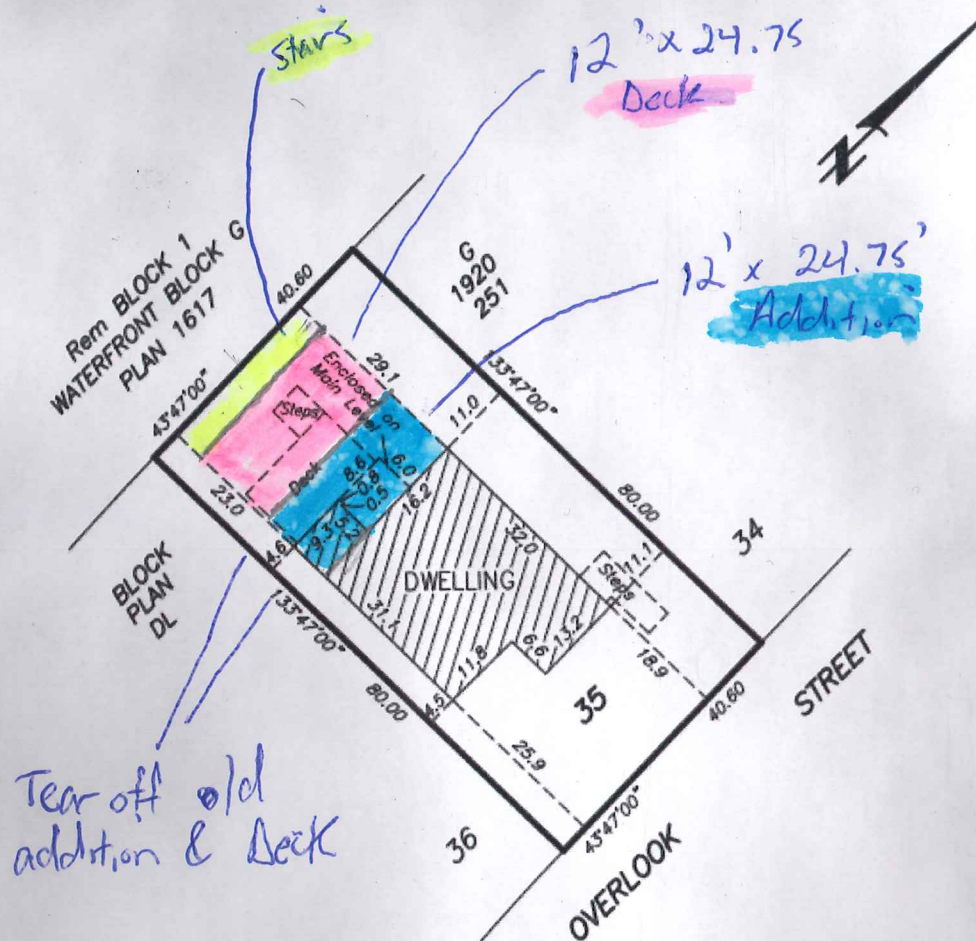
1 - 5009 POHLE AVENUE, TERRACE, BC V8G 4S8 TEL: 250-635-7163

PRINCE RUPERT, BC
V8J 2C7

OUR FILE: 2321-50101-03

FIELD SURVEY DATE: FEBRUARY 9, 2021

BRITISH COLUMBIA LAND SURVEYOR'S CERTIFICATE OF LOCATION SHOWING
IMPROVEMENTS OVER LOT 35, BLOCK G, DISTRICT LOT 251,
RANGE 5, COAST DISTRICT PLAN 1920.



NOTE:
THIS PROPERTY MAY BE AFFECTED BY THE FOLLOWING CHARGES:
SEE TITLE FOR CHARGES

ALL MEASUREMENTS SHOWN ARE IN FEET AND DECIMALS THEREOF. OFFSET DIMENSIONS ARE TO THE FOUNDATION AND ARE PERPENDICULAR TO PROPERTY LINES, UNLESS OTHERWISE SHOWN.



THE INTENDED PLOT SIZE OF THIS PLAN IS 8.5x14 INCHES
(LEGAL SIZE) WHEN PLOTTED AT A SCALE OF 1"=20'.

DIMENSIONS DERIVED FROM PLAN 1920

CIVIC ADDRESS: 1353 OVERLOOK ST.
PRINCE RUPERT, BC

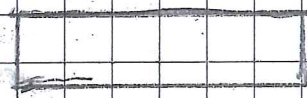
FID: 012-544-281

THIS BUILDING LOCATION CERTIFICATE HAS BEEN PREPARED FOR CITY ZONING PURPOSES AND IN ACCORDANCE WITH THE PROFESSIONAL REFERENCE MANUAL AND IS CERTIFIED CORRECT ACCORDING TO LAND TITLE AND SURVEY AUTHORITY RECORDS

THIS BUILDING LOCATION CERTIFICATE WAS PREPARED FOR THE EXCLUSIVE USE OF OUR CLIENT. THIS DOCUMENT SHOWS THE RELATIVE LOCATION OF THE SURVEYED STRUCTURES AND FEATURES WITH RESPECT TO THE BOUNDARIES OF THE PARCEL DESCRIBED ABOVE. THIS

Existing house

Existing foundation



16" x 16" column on top of wall
30" x 30" Footing

12x12 Footing on 2" steel pipe
to rock

Grade

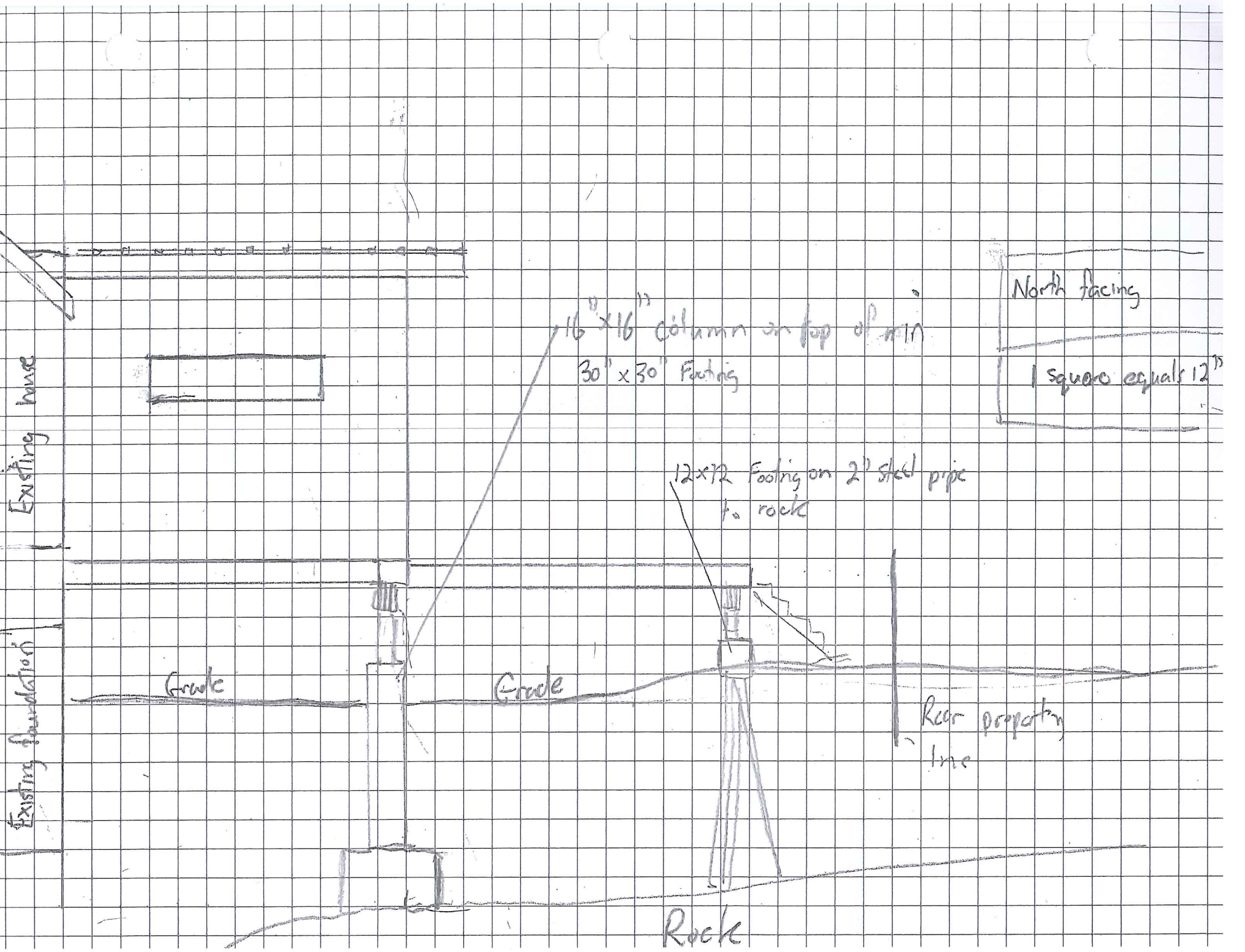
Grade

Rear property
line

Rock

North facing

1 square equals 12"



Floor of addition 2x10" 16" o/c with 5/8" T&G Plywood
Walls to be 2x6" with 2x10" Headers above windows
& doors

Deck to be 2x10 pressure treated with 5/4" pressure
treated decking

Beams supporting addition & Deck 2x10"

2x10 Roof Rafters 16" o/c

2x4 Strapping 16" o/c

3/4" T&G Plywood

Torch on Roofing tying into sloped
Shingled Roof of existing house
Built for future roof deck

Stairs to be determined
by grade

1 Square Equals 12"

9'8" ceiling height inside

18" x 6"
window

Approx Grade

Existing
Foundation,
only on 9.3 x 6'
of SW side
as seen in survey

Rear Property line

South Facing View

TITLE SEARCH PRINT

File Reference: DVP-21-12

Declared Value \$64200

2021-08-27, 15:22:06

Requestor: Rosamaria Miller

****CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN******Land Title District**

Land Title Office

PRINCE RUPERT

PRINCE RUPERT

Title Number

From Title Number

BV536340

TH5742

Application Received

2003-12-23

Application Entered

2004-01-27

Registered Owner in Fee Simple

Registered Owner/Mailing Address:

MERCEDES DE LA NUEZ, INSTRUCTOR
WALTER GEORGE DEUTSCHLANDER, HELICOPTER PILOT
1353 OVERLOOK STREET
PRINCE RUPERT, BC
V8J 2C7
AS JOINT TENANTS

Taxation Authority

Prince Rupert, City of

Description of Land

Parcel Identifier:

012-544-281

Legal Description:

LOT 35 BLOCK G DISTRICT LOT 251 RANGE 5 COAST DISTRICT PLAN 1920

Legal Notations

NONE

Charges, Liens and Interests

NONE

Duplicate Indefeasible Title

NONE OUTSTANDING

Transfers

NONE

Pending Applications

NONE

HAND DELIVERED

25th October 2021

City of Prince Rupert
424-3rd Ave West
Prince Rupert
BC V8J 1L7

Subject: Objection to Development Variance Permit Application No. DVP-21-12

Dear Ms Miller,

We are writing to raise our concerns and object to the proposed variance permit application for Lot 35, G Block, DL 251, R5, and Coast District Plan 1920, (Civic Address 1353 Overlook Drive).

We tried to call you on a couple of occasions in the last two weeks to discuss this matter further.

Our reasons for objecting are:

- A large covered deck of 12 feet will obstruct the best view from our house (see photo attached). Many of the trees/ greenery and space to our right will be obstructed due to the large mass of a planned 12 feet covered deck.
- Our privacy will be reduced as people on the large deck projecting beyond the new house extension will mean neighbours can look directly into our bedroom window with the attached view.
- Light to our beautiful flower garden may be restricted.

Our biggest concern is that permission is being sought for the 12 feet deck to be fully covered. If the deck remains uncovered (low-rise deck which are exempt from balusters and railing) or only four feet was covered on the side of the new extension, we may lose some privacy, but at least we should mostly maintain our view and sense of space which is something we value for enjoyment of life.

Thank you for taking this into consideration on the meeting of 25th October 2021 and keeping us informed of any further developments with the above variance permit application.

Yours sincerely,



Angelica Reeve



Massimo Morellato

