



City of Prince Rupert

AGENDA **Amended**

For the **REGULAR MEETING** of Council to be held on July 26, 2021 at 7:00 pm in the Council Chambers of City Hall, 424 - 3rd Avenue West, Prince Rupert, B.C.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation:

THAT the Agenda for the Regular Council Meeting of July 26, 2021 be adopted as presented.

3. MINUTES

a) Recommendation:

THAT the Minutes of the Special Council Meeting of June 28, 2021 be adopted.
(attached)

b) Recommendation:

THAT the Minutes of the Regular Council Meeting of June 28, 2021 be adopted.
(attached)

c) Recommendation:

THAT the Minutes of the Committee of the Whole Meeting of June 28, 2021 be adopted. (attached)

4. REPORTS & RESOLUTIONS

a) Report from iPlan – Re: Telus Cellular Tower Proposal

(attached)

b) Report from Chief Financial Officer – Re: May 2021 Financial Variance Report

(attached)

c) Report from the Corporate Administrator – Re: Resolution from Closed Meeting.

d) Report from the Corporate Administrator – Re: ECO-TRUST Letters of Support Request

(attached)

5. BYLAWS

- a) Report from iPlan – Re: Official Community Plan Amendment Application (Bylaw No. 3472, 2021) and Rezoning Application ZBLA-21-02 (Bylaw No. 3473, 2021) for the property legally described as Lot 2, District Lot 1992, Range 5, Coast District, Plan 7225.**

(attached)

Recommendation:

THAT Council give Third Reading to City of Prince Rupert Official Community Plan Amendment Bylaw No. 3472, 2021 and City of Prince Rupert Zoning Bylaw No. 3462, 2021 Amendment Bylaw No. 3473, 2021.

- b) Report from iPlan – Re: Rezoning Application ZBLA-20-02 (Bylaw No. 3473, 2021).**

(attached)

Recommendation:

THAT Council:

- 1) GIVE First and Second Readings to City of Prince Rupert Zoning Bylaw No. 3475, 2021 to allow a 22.5 metre high building providing 70 apartments on the subject property; and,
- 2) REQUIRE a Section 219 Covenant (prior to adoption) to restrict the use of 12 of the residential units to seniors housing only and to require the proposed traffic measures; and,
- 3) PROCEED to the Public Hearing.

- c) Report from the Corporate Administrator – Re: Recreation Fees and Charges Amendment Bylaw No. 3474, 2021.**

(attached)

Recommendation:

THAT Council give Fourth and Final Reading to the Recreation Fees and Charges Bylaw Amendment Bylaw No. 3474, 2021.

6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

7. ADJOURNMENT



City of Prince Rupert

MINUTES

For the **SPECIAL MEETING** of Council held on June 28, 2021 at 5:00 p.m. in the Council Chambers of City Hall, 424 - 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor L. Brain
Councillor B. Cunningham
Councillor W. Niesh
Councillor N. Adey
Councillor G. Randhawa
Councillor B. Mirau
Councillor R. Skelton-Morven

STAFF: R. Long, City Manager
R. Miller, Corporate Administrator

1. CALL TO ORDER

The Mayor called the Special Meeting of Council to order at 5:07 p.m.

2. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh that the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one or more of the following:

- 90.1 (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interest of the municipality; and,
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR



City of Prince Rupert

MINUTES

For the **REGULAR MEETING** of Council held on June 28, 2021 at 7:00 pm in the Council Chambers of City Hall, 424 - 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor L. Brain
Councillor W. Niesh
Councillor G. Randhawa
Councillor B. Cunningham
Councillor N. Adey
Councillor B. Mirau
Councillor R. Skelton-Morven

STAFF: R. Miller, Corporate Administrator

1. CALL TO ORDER

The Mayor called the Regular Meeting of Council to order at 7:03 pm.

2. ADOPTION OF AGENDA

MOVED by Councillor Adey and seconded by Councillor Randhawa that the Agenda for the Regular Council Meeting of June 28, 2021 be adopted as presented with the addition of item 5r – Request for Letter of Support.

CARRIED

3. MINUTES

a) MOVED by Councillor Cunningham and seconded by Councillor Niesh that the minutes of the Special Council Meeting of June 14, 2021 be adopted.

CARRIED

b) MOVED by Councillor Randhawa and seconded by Councillor Niesh that the minutes of the Regular Council meeting of June 14, 2021, be adopted.

CARRIED

4. DELEGATIONS

Mr. Daniel MacGregor Re: Lot 2, Park Avenue (by Zoom)

5. REPORTS & RESOLUTIONS

a) Report from the Corporate Administrator – Re: Annual Report

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council approve the 2020 Annual Report.

CARRIED

b) Report from iPlan – Re: DP-21-12 (Development Permit with a Variance) for 1080 – 3rd Avenue West

MOVED by Councillor Randhawa and seconded by Councillor Mirau THAT Council approve DP-21-12.

CARRIED

c) Report from iPlan – Re: DP-21-09 (Development Permit with a Variance) for Drake Crescent.

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council approve DP-21-09.

CARRIED

d) Report from iPlan – Re: Housing Actions Workshop

MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh THAT Council endorse the housing actions listed in Appendix 1; and,

THAT Council refer the actions to staff to assess resources and capacity and request a follow-up report outlining the resources required for implementing the housing actions as a part of the Strategic Priorities resource reporting; and,

THAT Council invite comment from local stakeholders and the public on the housing actions.

CARRIED

e) Resolution from June 14, 2021

MOVED by Councillor Mirau and seconded by Councillor Skelton-Morven THAT Councillors strive to be ethical, transparent and accountable, act honestly and in good faith, and conduct themselves with integrity; and,

THAT a Code of Conduct can set shared expectations for the way in which elected officials should conduct themselves while carrying out their responsibilities as a collective decision-making body; and,

THAT the CAO review Council Code of Conduct options and policies adopted in other municipalities and report back to Council for consideration.

CARRIED

f) Resolution from June 14, 2021

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council provide a letter of support for the North Coast Immigration and Multicultural Society.

CARRIED

6. BYLAWS

- a) **Report from iPlan – Re: Official Community Plan Amendment Application (Bylaw NO. 3472, 2021) and Rezoning Application ZBLA-21-02 (Bylaw No. 3473, 2021) for the property legally described as Lot 2, District Lot 1992, Range 5, Coast District, Plan 7225.**

Councillor Randhawa left @ 8:00pm (citing conflict of interest)

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council give First and Second Reading to City of Prince Rupert Official Community Plan Amendment Bylaw No. 3472, 2021 and City of Prince Rupert Zoning Bylaw No. 3462, 2021 Amendment Bylaw No. 3473, 2021; and,

THAT Council require a Section 219 Covenant (prior to adoption) to restrict the use of the C3 lands to Travellers Accommodation use only and to limit rental units to a maximum of 60 suites; and,

THAT Council Proceed to Public Hearing for Amendment Bylaw No. 3472, 2021 and Amendment Bylaw No. 3473, 2021.

CARRIED

Councillor Randhawa returned to the meeting @ 8:09pm.

- b) **Report from the Corporate Administrator – Re: Recreation Fees and Charges Amendment Bylaw No. 3474, 2021.**

MOVED by Councillor Niesh and seconded by Councillor Adey THAT Council give First, Second and Third Reading to the Recreation Fees and Charges Bylaw No. 3474, 2021.

CARRIED

7. ADJOURNMENT

MOVED by Councillor Randhawa and seconded by Councillor Adey that the meeting be adjourned at 8:41pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR



City of Prince Rupert

MINUTES

For the **COMMITTEE OF THE WHOLE MEETING** of Council held on June 28, 2021 at 7:00p.m. in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C. (by Zoom).

PRESENT: Mayor L. Brain
Councillor W. Niesh
Councillor B. Cunningham
Councillor G. Randhawa
Councillor N. Adey
Councillor B. Mirau
Councillor R. Skelton-Morven

STAFF: R. Miller, Corporate Administrator

1. CALL TO ORDER

The Mayor called the Committee of the Whole Meeting to order at 7:03 pm.

2. ADOPTION OF AGENDA

MOVED by Councillor Niesh and seconded by Councillor Cunningham that the Agenda for the Committee of the Whole Meeting of May 31, 2021 be adopted as provided.

CARRIED

3. DELEGATION

- a) Presentation by Caitlin Birdsall, North Coast Ecology Centre Society
- b) Corporate Administrator Re: 2020 Annual Report

4. QUESTION PERIOD FROM THE PUBLIC

5. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL.

6. ADJOURNMENT TO RECONVENE REGULAR COUNCIL MEETING.

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven
that the meeting be adjourned at 7:21 p.m.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR

CITY OF PRINCE RUPERT
REPORT TO COUNCIL
Regular Meeting of Council

DATE: July 26, 2021
TO: Robert Long, City Manager
FROM: Robert Buchan, iPlan
SUBJECT: TELUS CELLULAR TOWER PROPOSAL

RECOMMENDATION:

THAT Council advise if it wishes Telus to proceed with consulting the community on the proposed cell tower adjacent Highway 16 as shown on the attached plans.

REASON FOR REPORT:

Telus and their consultant, Sitepath Consulting Ltd, have been in discussions with the City regarding a new cell tower. Council direction on whether to proceed with public consultation or to object to the currently proposed location is requested.

BACKGROUND:

The City has expressed concerns about the visual impact of having a cell tower at the location Telus is proposing since that location is at the entrance to the city. Telus initially proposed a 50 meter tower but after hearing concerns from the City about having a tower at their proposed location they have modified the proposal to reduce the tower to 30 meters.

Site Path and Telus have been given suggestions for alternative locations, some of which already have towers. They advise that those locations do not meet their coverage requirements.

Council's policy for siting cell towers (policy 300-03) provides guidance for when consultation occurs on such proposals. It contemplates a Council decision after consultation has completed. However, that policy does not preclude Council from expressing its views prior to consultation if there is significant concern.

Council's policy provides the following criteria for preferred locations as follows:

- 1) Areas that maximize the distance from residential areas;
- 2) Mounted on buildings or existing structures within the downtown areas;

- 3) Areas that respect public views and vistas of important natural or manmade features;
- 4) Transportation and utility corridors;
- 5) Institutional uses where appropriate, including, but not limited to, those institutions that require telecommunications technology; emergency services, hospitals, colleges and universities; and
- 6) Located in a manner that does not adversely impact view corridors.

It would appear that the proposed cell tower location does not meet two of these criteria but is consistent with criteria number 4.

Given the high profile location of the proposed site, staff request Council's direction as to whether the City has strong objections to the modified proposal (30 meters) or if Council is willing to wait for a consultation process to occur before making a decision.

It should be noted that the actual authority for cell tower siting rests with Industry Canada. Council's involvement is advisory. It can advise Telus that it supports (concurs) or opposes (does not concur) the proposed location.

CONCLUSION:

It is recommended that Council advise whether the applicant should proceed to public consultation or if Council objects to the proposed tower location.

Report Prepared By:

Robert Buchan
City Planner

Report Reviewed By:

Robert Long,
City Manager

Attachments:

- Location plan



Proposed Telus Tower Site

CITY OF PRINCE RUPERT

REPORT TO COUNCIL

DATE: July 26, 2021

TO: Bob Long, City Manager

FROM: Corinne Bomben, Chief Financial Officer

SUBJECT: MAY 2021 FINANCIAL VARIANCE REPORT

CURRENT STATUS:

Please find attached the May 2021 Budget Variance Report.

Overall, operating revenues and expenses are on track and in accordance with the overall budget for the Operations fund and the Utilities funds. Property tax notices were generated in May and are captured as revenue in this report.

Flight services at the airport were interrupted longer than anticipated and actual airport ferry revenue compared to budget may suffer versus projections. However, if normal flight patterns resume by September, the shortfall should be limited to approximately \$100,000. Any shortfall can be funded by the COVID Smart Restart Reserve therefore any potential impact to the yearend financial position can be neutralized.

Capital projects are now proceeding and costs will continue to roll in during the construction season.

Prepared by:

Reviewed by:

Corinne Bomben,
Chief Financial Officer

Robert Long
City Manager

Attachments:

- Department Variance Report;
- Utilities Variance Report;
- Capital Purchases and Capital Works Report

CITY OF PRINCE RUPERT					
May 2021 Departmental Report					
	YTD 2020	YTD 2021	2021	Budgeted	
REVENUES	Actual (\$)	Actual (\$)	Budget (\$)	Amount Left (\$)	% Left
Airport Ferry	317,708	47,520	550,000	(502,480)	(91.36)
Cemetery	47,032	48,577	100,000	(51,423)	(51.42)
Cow Bay Marina	41,784	50,534	200,000	(149,466)	(74.73)
Development Services	357,655	378,824	644,000	(265,176)	(41.18)
Economic Development	30,000	17,000	70,000	(53,000)	(75.71)
FD 911	41,634	39,464	90,000	(50,536)	(56.15)
FD Fire Protective Services	10,930	1,588	5,000	(3,412)	(68.24)
Finance	6,201	9,438	15,000	(5,562)	(37.08)
Fiscal Revenues	18,041,522	2,557,825	8,440,000	(5,882,175)	(69.69)
Information Technology	1,200	-	1,000	(1,000)	(100.00)
PW Engineering	944	1,248	5,000	(3,752)	(75.04)
PW Common cost	18,257	46,939	35,000	11,939	34.11
RCMP	4,064	32,626	91,000	(58,374)	(64.15)
Rec. Centre Arena	81,935	43,362	117,000	(73,638)	(62.94)
Rec. Centre Civic Centre	78,220	22,879	111,000	(88,121)	(79.39)
Rec. Centre Community Services	2,628	-	3,000	(3,000)	(100.00)
Rec. Centre Pool	92,449	55,536	129,000	(73,464)	(56.95)
Transit	85,871	70,676	212,000	(141,324)	(66.66)
Victim Services	51,316	34,073	77,000	(42,927)	(55.75)
Watson Island	10,194	-	400,000	(400,000)	(100.00)
	19,321,544	3,458,109	11,295,000	(7,836,891)	(69.38)
Property Taxes	21,593,324	22,845,816	22,845,000	816	0.00
Appropriated Surplus- COVID 19 Safe Restart Grant	-	-	850,000	(850,000)	(100.00)
Capital Works- Funding from PR Legacy	-	-	145,000	(145,000)	(100.00)
Capital Works- Funding from Grants	10,000	-	60,000	(60,000)	(100.00)
Capital Works- Funding from Appr. Surplus	-	-	86,000	(86,000)	(100.00)
Capital Works- Fundinf from Reserves	-	-	200,000	(200,000)	(100.00)
Capital Purchases- Funding from PRLegacy	-	-	350,000	(350,000)	(100.00)
Capital Purchases- Funding from Grants	30,000	5,200,000	5,421,000	(221,000)	(4.08)
Capital Purchases- Funding from Appr. Surplus	-	-	759,000	(759,000)	(100.00)
Capital Purchases- Fundinf from Reserves	-	-	4,864,000	(4,864,000)	(100.00)
	40,954,868	31,503,925	46,875,000	(15,371,075)	(32.79)

CITY OF PRINCE RUPERT					
May 2021 Departmental Report					
	YTD 2020	YTD 2021	2021	Budgeted	
EXPENDITURES	Actual (\$)	Actual (\$)	Budget (\$)	Amount Left (\$)	% Left
Airport Ferry	853,825	760,847	2,197,000	1,436,153	65.37
Cemetery	96,872	96,611	300,000	203,389	67.80
Civic Properties	105,951	100,943	325,000	224,057	68.94
Corporate Administration	379,586	296,620	904,000	607,380	67.19
Cow Bay Marina	93,738	96,377	191,000	94,623	49.54
Development Services	485,849	503,505	1,331,000	827,495	62.17
Economic Development	75,910	60,757	185,000	124,243	67.16
FD 911	219,623	237,360	598,000	360,640	60.31
FD Fire Protective Services	1,392,837	1,556,851	3,741,000	2,184,149	58.38
FD Emergency Measures	33,050	12,732	42,000	29,268	69.69
Finance	398,865	325,741	907,000	581,259	64.09
Finance Cost Allocation	(465,000)	(465,000)	(465,000)	-	-
Fiscal Expenditures	910,334	922,882	3,136,000	2,213,118	70.57
Governance	143,705	129,263	376,000	246,737	65.62
Grants	1,473,171	1,306,429	1,592,000	285,571	17.94
Information Technology	277,813	263,382	556,000	292,618	52.63
Parks	233,561	278,398	1,085,000	806,602	74.34
PW Engineering	188,110	200,363	605,000	404,637	66.88
PW Common Cost	1,810,470	1,950,075	4,278,000	2,327,925	54.42
Allocation of Common Cost	(1,546,481)	(1,691,288)	(4,169,000)	(2,477,712)	59.43
PW Vehicles	535,796	494,991	1,366,000	871,009	63.76
PW Vehicle Cost Allocation	(506,293)	(552,367)	(1,366,000)	(813,633)	59.56
RCMP	2,453,300	2,451,605	6,128,000	3,676,395	59.99
Rec. Centre Arena	162,774	188,565	342,000	153,435	44.86
Rec. Centre Civic Centre	763,281	591,175	1,624,000	1,032,825	63.60
Rec. Centre Community Services	641	-	3,000	3,000	100.00
Rec. Centre Pool	487,452	500,666	1,236,000	735,334	59.49
Roads	1,014,848	943,970	2,119,000	1,175,030	55.45
Transit	282,407	188,701	706,000	517,299	73.27
Victim Services	62,645	62,892	159,000	96,108	60.45
Watson Island	1,073,995	545,248	400,000	(145,248)	(36.31)
Transfer to Reserves	15,064,597	-	2,696,000	2,696,000	100.00
Capital Purchases	1,100,358	632,255	11,884,000	11,251,745	94.68
Capital Works	75,783	42,624	1,841,000	1,798,376	97.68
	29,733,373	13,033,173	46,853,000	33,819,827	72.18

CITY OF PRINCE RUPERT					
May 2021 Utilities Report					
	YTD 2020	YTD 2021	2021	Budgeted	
Utilities	Actual (\$)	Actual (\$)	Budget (\$)	Amount Left (\$)	% Left
Water					
Revenues	2,290,624	2,452,422	2,998,000	(545,578)	(18.20)
Capital Works- Funding from PR Legacy/Grant	2,112,531	2,209,729	5,300,000	(3,090,271)	(58.31)
Capital Works- Funding from LT Loan- MFA	-	-	10,000,000	(10,000,000)	(100.00)
Capital Works- Funding from Reserves	-	-	3,250,000	(3,250,000)	(100.00)
Less: Capital Works	(2,199,212)	(2,264,362)	(19,300,000)	17,035,638	88.27
Net Revenue	2,203,943	2,397,789	2,248,000	149,789	6.66
Expenditures	889,053	828,864	2,248,000	1,419,136	63.13
Surplus /(Deficit)	1,314,890	1,568,925	-	1,568,925	-
Sewer					
Revenues	2,179,303	2,249,151	2,563,000	(313,849)	(12.25)
Capital Works- Funding from Grants	-	-	87,000	(87,000)	100.00
Capital Works- Funding from Appropriated Surplus	-	300,675	939,000	(638,325)	100.00
Less: Capital Works	(488,081)	(874,433)	(2,026,000)	1,151,567	56.84
Net Revenue	1,691,222	1,675,393	1,563,000	112,393	7.19
Expenditures	330,250	596,999	1,563,000	966,001	61.80
Surplus/(Deficit)	1,360,972	1,078,394	-	1,078,394	-
Solid Waste					
Revenues	2,443,641	2,427,417	3,713,000	(1,285,583)	(34.62)
Capital Works- Funding from Appropriated Surplus	-	550,000	1,133,000	(583,000)	100.00
Capital Works- Funding from Accruals	-	-	2,884,000	(2,884,000)	100.00
Capital Works- Funding from LT Loan- MFA	-	1,263,012	7,708,000	(6,444,988)	100.00
Capital Works- Funding from Reserves	-	-	733,000	(733,000)	100.00
Capital Works- Funding from Grants	-	-	596,000	(596,000)	100.00
Less: Capital Works	(183,493)	(2,044,212)	(13,254,000)	11,209,788	(84.58)
Net Revenue	2,260,148	2,196,217	3,513,000	(1,316,783)	(37.48)
Expenditures	910,771	1,089,822	3,513,000	2,423,178	68.98
Surplus /(Deficit)	1,349,377	1,106,395	-	1,106,395	-

CITY OF PRINCE RUPERT May 2021 Capital Purchases Budget Variance Report	Budget	Actual	Variance
Ferry Dock Repair	125,000	-	125,000
Rupert Landing	4,500,000	31,233	4,468,767
Information Technology	25,000	-	25,000
RCMP Bulding Design	500,000	-	500,000
Civic Properties	5,201,000	174,042	5,026,958
Fire Department	417,000	-	417,000
Land Acquisition	57,000	16,011	40,989
Watson Island	250,000	-	250,000
Public Works	809,000	410,969	398,031
Total	\$ 11,884,000	\$ 632,255	\$ 11,251,745

CITY OF PRINCE RUPERT May 2021 Capital Works Budget Variance Report	Budget	Actual	Variance
General Operating	\$ 1,841,000	\$ 42,624	\$ 1,798,376
Water Utility	\$ 19,300,000	\$ 2,264,362	\$ 17,035,638
Sewer Utility	\$ 2,026,000	\$ 874,433	\$ 1,151,567
Solid Waste Utility	\$ 13,254,000	\$ 2,044,212	\$ 11,209,788
Total	\$ 36,421,000	\$ 5,225,631	\$ 31,195,369

COMMUNITY ENERGY

Summary of Projects

Ecotrust Canada's Community Energy Initiative is seeking support from the City of Prince Rupert for three projects that support a strategy around addressing high residential energy costs, improving housing quality and comfort, building local capacity, and improving climate resiliency in the North Coast. The following summaries describe the goals of each proposal as they relate to the City of Prince Rupert.

These projects are well aligned with existing City of Prince Rupert policy, including the following objectives identified in Sustainable City 2030 to support:

- 'Shifting energy consumption in our homes to electricity'
- 'Conversion of fossil fuel appliances to electrical or biofuel replacements'
- 'Local property owners in improving the efficiency of their homes and businesses'

1) Project: City of Prince Rupert – Community Efficiency Financing Study

Funder: Federation of Canadian Municipalities

Targeted Funding & Project Timeline: \$75,000; six months commencing early 2022.

Ecotrust Canada Contribution: Project leadership & execution, funding application development & submission, 10% Matching Contribution (\$7,500).

Request from City of Prince Rupert: Letter of Support, Staff Liaison, 10% Matching Contribution (\$7,500).

Details: This study would include a targeted analysis into the housing stock of Prince Rupert, examining the current state of residences, the opportunities, benefits, and outcomes of improvements to energy efficiency, as well as the barriers and challenges to supporting home energy improvements at-scale throughout the City. Potential solutions would be identified to address barriers and deploy significant new capital through the program. The program summary is available [at this link](#).

Targeted Outcomes: Access to significant capital through FCM – a new locally or regionally-targeted loan fund up to a maximum of \$10 million or credit enhancement up to a maximum of \$2 million; Access to resources for project administration including a grant of up to \$5 million for startup and operating costs.



2) Project: Indigenous Energy Advisor Mentorship Program

Funder: Natural Resources Canada

Targeted Funding & Project Timeline: About \$150,000/year; January 2022- March 2024

Ecotrust Canada Contribution: Project leadership & execution, funding application development & submission.

Request from City of Prince Rupert: Letter of Support; Promotion Support.

Details: The federal government's newly announced [Greener Homes program](#) offers up to \$5,000 in rebates per home for energy efficiency upgrades, but requires an Energy Audit to take place in the home before and after eligible upgrades are complete. With no Certified Energy Advisors along the North Coast, there is currently extremely limited access to this program for Prince Rupert residents. This application will facilitate the training, mentorship, and certification of Energy Advisors throughout the Central and North Coast.

Targeted Outcomes: One or more Certified Energy Advisors operating in the North Coast Region; Prince Rupert residents now able to access energy audits and connected Federal funding programs including \$5,000 per household through the Greener Homes program.

3) Project: Scaling Up Clean Home Energy Retrofits with rural and Indigenous Communities in BC

Funder: Peter Gilgan Foundation

Targeted Funding & Project Timeline: \$60,000; one year commencing early 2022

Ecotrust Canada Contribution: Project leadership & execution, funding application development & submission, Matching Contributions (est. \$150,000) through other funders.

Request from City of Prince Rupert: Letter of Support.

Details: The purpose of [this grant](#) is to enable transformative home energy retrofits in rural and Indigenous communities in BC, switching from fossil fuels to high-efficiency electric heat pumps powered by clean energy. Heat pumps have much lower operating costs than traditional fossil fuel systems, and provide year-round heating *and* cooling abilities. This funding will enable our activities raising awareness of solutions through targeted local promotions, building and partnering with local installers to complete installations, and supporting the coordination of installations as appropriate.

Targeted Outcomes: Foundational funding for the Community Energy Initiative will allow for greater resources to partner and work with rural and Indigenous Communities across coastal BC, including Prince Rupert.

Vancouver office

312 Main Street, Vancouver, BC
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Prince Rupert office

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CITY OF PRINCE RUPERT

OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW NO. 3472, 2021

A BYLAW TO AMEND THE CITY OF PRINCE RUPERT OFFICIAL COMMUNITY PLAN BYLAW NO. 3460, 2020

The Council of the City of Prince Rupert in an open meeting assembled, enacts as follows:

That the City of Prince Rupert Official Community Plan Bylaw No. 3460, 2020 be amended as follows:

1. That Lot 2, District Lot 1992, LD14, Plan PRP7225 be designed as follows:

From: Residential
To: Commercial
2. That the City Wide Land Use Framework, Map 1A, to the City of Prince Rupert Official Community Plan Bylaw No. 3460, 2020 shall be amended according to Schedule A attached hereto and forming a part of this Official Community Plan Amendment Bylaw No. 3472, 2021.
3. This Bylaw may be cited as “Official Community Plan Amendment Bylaw No. 3472, 2021”.

Read a First time this 26 day of July, 2021

Read a Second time this 26 day of July, 2021

Public Hearing this ____ day of _____, 20__.

Read a Third time this ____ day of _____, 20__.

Final Consideration and Adopted this ____ day of _____, 20__.

MAYOR

CORPORATE ADMINISTRATOR

CITY OF PRINCE RUPERT

ZONING AMENDMENT BYLAW NO. 3473, 2021

A BYLAW TO AMEND THE CITY OF PRINCE RUPERT ZONING BYLAW NO. 3462, 2020

The Council of the City of Prince Rupert in an open meeting assembled, enacts as follows:

That the City of Prince Rupert Zoning Bylaw No. 3462, 2020 be amended as follows:

1. Lot 2, District Lot 1992, Range 5, Coast District, Plan 7225, shall be amended as follows:

From: RM2 – Multiple Family Residential; and,
To: C3 – Service Commercial Zone.
2. That the Zoning Map, Schedule “A” to the City of Prince Rupert Zoning Bylaw No.3462, 2021 shall be amended according to Schedule “A” attached and forming part of this Zoning Amendment Bylaw No. 3473, 2021.
3. This Bylaw may be cited as “Zoning Amendment Bylaw No. 3473, 2021”.

Read a First time this 26 day of July, 2021

Read a Second time this 26 day of July, 2021.

Public Hearing this ____ day of _____, 2021.

Read a Third time this ____ day of _____, 2021.

Approved by the Ministry of Transportation and Infrastructure this ____ day of _____, 2021.

Final Consideration and Adopted this ____ day of _____, 2021.

MAYOR

CORPORATE ADMINISTRATOR

CITY OF PRINCE RUPERT
REPORT TO COUNCIL
Regular Meeting of Council

DATE: July 26, 2021
TO: Robert Long, City Manager
FROM: Robert Buchan, iPlan
SUBJECT: REZONING APPLICATION ZBLA-20-02

RECOMMENDATION:

THAT Council:

- 1) GIVE First and Second Readings to City of Prince Rupert Zoning Bylaw No. 3475, 2021 to allow a 22.5 metre high building providing 70 apartments on the subject property;
- 2) REQUIRE a Section 219 Covenant (prior to adoption) to restrict the use of 12 of the residential units to seniors housing only and to require the proposed traffic measures; and,
- 3) PROCEED to the Public Hearing.

REASON FOR REPORT:

To consider proceeding with Zoning Amendment Bylaw # 3475 to allow a 6 storey, 70 unit residential development (including 12 seniors housing units) on the lands described as Lots 9 – 11 & 26-33 and a part of lot 34, Block 31; Lots 1 – 4 & a part of lot 34 and 35 - 42, Block 32 and Closed Rd. Section 8, District Lot 251, Range 5, Coast District, Plan 923.

BACKGROUND:

The Lax Kw'alaams WAAP Housing Society has applied to rezone the above noted properties from the current R2 zone to RM2 Multifamily. The applicant proposes to develop 70 affordable homes to serve the Lax Kw'alaams community. The development would include a diverse mix of accessible studio units and 1-3 bedroom adaptable units.

As required by Council policy, the applicant has undertaken community consultations. A link to their consultation report has been sent to Council.

POLICY/REGULATORY ANALYSIS:

This application complies with all the RM2 zoning requirements except for building height as shown in the attached table.

ZONE: RM2	ZONING STANDARD	PROPOSED
Permitted Uses	-Multiple Family Dwelling Buildings.	-Multiple Family Dwelling Buildings
Maximum Density	-74 units per hectare	-70 units per hectare
Building Height	-13 metres	-22.5 meters
Building Setbacks	-3.6 meters from the front property line -1.2 from the property line -3 meters from the rear property line	-Front property line: 42 meters -Side Lot Line: 22 meters. -rear property line: 13.17 meters
Maximum Lot Coverage of all Buildings and Structures	-Not more that 50% of the site area	-12% of the site area

Because the proposed building exceeds the normal height allowance of 13 m in the RM2 zone, it is proposed to increase the allowable height to 23 meters on the subject properties. The need for a higher building on this property is a function of the desired density and the site constraints created by the steep topography and the need to protect a fish bearing stream with a minimum 10 meter set-back. This design approach represents a clustering of allowable density onto a smaller foot print (12% site coverage versus the allowable 50%).

The development would satisfy the City's parking requirements as shown in the following table.

Parking Use category	Parking required in Bylaw	Parking provided
Multifamily (one space per unit required)	58	59
Seniors housing (one space per unit)	3	3

Seniors Housing is not defined in the Zoning Bylaw but it is a category in the Parking Standards. Housing for seniors can be in the form of supportive/assisted living or for seniors that are more independent. Because it is not defined, this would be interpreted as one form of multifamily housing. For clarity, it is proposed to include a definition of Seniors Housing in this amending bylaw.

The applicant has advised that “seniors’ housing” will be reserved for community elders, aged 55 or older without any supports. However, there are connecting doors from the proposed senior’s studio suites to adjacent units, so that families can rent the neighbouring suite and provide care as needed. The applicant also advises that all the studio suites would be fully accessible, as defined by the BC Building Code, to allow for the widest range of differently abled people to age in place.

Official Community Plan:

The Official Community Plan (Bylaw #3460) identifies a need for more housing within the City boundaries. The OCP states “the residential areas outside of the Downtown shall be principally characterized by detached residential uses along with some well-designed, integrated, and scaled multi-family forms of housing that blend into neighbourhoods” (Page 31).

The OCP identifies that 900 market units of multifamily housing in the form of townhouses, and apartments are needed to meet the anticipated community growth. This development will provide 70 apartment units. This proposal meets the intent of the City’s Official Community Plan.

TRAFFIC IMPACT STUDY

The applicant provided a Traffic Impact Study prepared by McElhanny LTD and it concluded that the 11th Avenue/ Edward Street intersection and site access is expected to operate at an acceptable Level of Service. It also recommended a number of actions to address anticipated impact from the development as follows:

A) 11th Avenue / Edward Street Intersection / Site Access:

1. Install a stop sign at the site access on 11th Avenue East.
2. Install a “No Parking” zone in the vicinity of the intersection (e.g. 20 metre setback) to improve sight lines from Edward Street and the site access.
3. Install a signed/painted crosswalk at the intersection, when warranted by crossing volumes and/or safety concerns, to connect the site to the opposing bus stop.
4. Consider the installation of a shelter at the bus stop on Edward Street, either at the existing location, or potentially on the southwest corner of the Edward Street intersection (provided this location does not obstruct sight lines).
5. Use effective traffic management during construction for safety.

B) Other Improvements:

- 1) Construct a sidewalk on the east side of 11th Avenue, along the property frontage.
- 2) Formalize and upgrade (as applicable) the existing trail network through and around the site for the benefit of residents and neighbours.
- 3) If possible, add another 10-15 parking stalls to the site. Otherwise, on-street parking should be anticipated along 11th Avenue. [We understand that additional on-site parking is not possible so any additional parking would need to be on-street. Three on-street spaces are proposed. It is also noted that the proposed parking meets the City's standards if 12 of the units are restricted to seniors housing].
- 4) The apartment buildings should include secure, sheltered bicycle racks for residents and visitors near the front door.

In response to these recommendations, the applicant proposes to:

- 1) install a stop sign at the point of access
- 2) Install non parking signs as recommended
- 3) Rely on the City to address the cross walk when warranted.
- 4) Rely on the City to provide a bus shelter when necessary.
- 5) Develop and implement a traffic management procedure for the construction phase.
- 6) Install a sidewalk east of 11th avenue along the property frontage.
- 7) Rely on community groups to improve trails as desired (there are no trails proposed within the property boundaries).
- 8) Restrict 12 units to seniors housing to reduce parking demand, and to provide 3 on-street parking stalls.
- 9) Provide secure, sheltered bike parking near the front access.

Council may consider requiring the applicant to provide the improvements they propose and include these as conditions in the 219 covenant.

In addition to these recommendations, the study also noted a number of other traffic issues not resulting from the development. Actions to address these other issues will be considered by staff as part of their capital improvements planning.

COST and BUDGET IMPACT:

There are no cost or budget impacts to the City from approving this rezoning.

COUNCIL OPTIONS:

Council may:

- 1) Give first and second reading and schedule a public hearing for the Amendment Bylaw # 3475 along with a Section 219 covenant to restrict 12 of the residential units to senior's housing as proposed by the applicant; and
- 2) Require the traffic improvements to be provided by the applicant as recommended by the McElhanny Ltd report in regards to impacts generated by the development; or,
- 3) Deny the application.

CONCLUSION:

It is recommended that Council give first and second reading to the Amendment Bylaw's #3475 and proceed to public hearing subject to:

- 1) the improvements recommended by the traffic impact study regarding development generated impacts being provided by the applicant and,
- 2) Registration of a 219 covenant restricting 12 of the residential units to seniors housing only, and requiring the recommended traffic improvements.

Report Prepared By:

Report Reviewed By:

Robert Buchan
City Planner

Robert Long,
City Manager

Attachments:

- Bylaw 3475, 2021

CITY OF PRINCE RUPERT

ZONING AMENDMENT BYLAW NO. 3475, 2021

A BYLAW TO AMEND THE CITY OF PRINCE RUPERT ZONING BYLAW NO. 3462, 2020

The Council of the City of Prince Rupert in an open meeting assembled, enacts as follows:

That the City of Prince Rupert Zoning Bylaw No. 3462, 2020 be amended as follows:

1. That the zoning designation on the Zoning Map Schedule B for Lots 9 – 11 & 26-33 and a part of lot 34, Block 31; Lots 1 – 4 & a part of lot 34 and 35 - 42, Block 32 and Closed Rd. Section 8, District Lot 251, Range 5, Coast District, Plan 923, shall be changed from R2 – Two Family Residential Zone to RM2 – Multiple Family Residential as shown on Schedule A attached hereto and forming a part of this Zoning Amendment Bylaw No. 3475, 2021; and,
2. The following be added to Section 5.4.0 (RM-2 Zone) Maximum Building Height:

“c) for the lands legally described as Lots 9 – 11 & 26-33 and a part of lot 34, Block 31; Lots 1 – 4 & a part of lot 34 and 35-42, Block 32 and Closed Rd. Section 8, District Lot 251, Range 5, Coast District, Plan 923, the maximum building height for principal buildings shall be 23 metres”; and,
3. That the following definition be added to Section 1: Definitions as follows:

“SENIORS HOUSING means housing only for people aged 55 or older. This housing can be in the form of supportive/assisted living housing or can be a form of multi-family residential dwellings without living support or assistance.”
4. This Bylaw may be cited as “Zoning Amendment Bylaw No. 3475, 2021”.

Read a First time this ____ day of _____, 20__.

Read a Second time this ____ day of _____, 2021.

Public Hearing this ____ day of _____, 2021.

Read a Third time this ____ day of _____, 2021.

Approved by the Ministry of Transportation and Infrastructure this ____ day of _____, 2021.

Final Consideration and Adopted this ____ day of _____, 2021.

MAYOR

CORPORATE ADMINISTRATOR

Zoning Amendment

From:
R2 (Two Family Residential)
To:
RM2 (Multiple Family

11th Avenue East

Edward Avenue

Alfred Street

9th Avenue East

10th Avenue East

Bacon Street

11th Avenue East

Alexandra Place

Montgomery Road

Prince Rupert Boulevard

Conrad Street



CITY of PRINCE RUPERT
PLANNING DEPARTMENT
424 3rd AVENUE WEST, PRINCE RUPERT, B.C. V8J 1L7

LOT 26 - PART OF LOT 34 BLOCK 31, LOT 1 - 4 & 34 - 42
BLOCK 32, SECTION 8 DL 251 RANGE 5 COAST DISTRICT PLAN 923
Schedule A - Zoning Amendment Bylaw No. 3475, 2021

0 5 10 20 30 40
Meters

Coordinate System: NAD 1983 UTM Zone 9N
Data Sources: City of Prince Rupert GIS, ICF



Project #: ZBLA-20-02
Author: RB
Checked:
Status:
Revision: 4
Date: 2021 / 7 / 23

CITY OF PRINCE RUPERT

RECREATION FEES AND CHARGES AMENDMENT BYLAW NO. 3474, 2021

BEING A BYLAW TO AMEND THE RECREATION FEES AND CHARGES BYLAW
NO. 3395, 2016

The Council of the City of Prince Rupert in an open meeting assembled, enacts as follows:

THAT the Recreation Fees and Charges Bylaw No. 3395, 2016 be amended as follows:

1. THAT section 2.2.7 of Schedule “A” – Definitions be amended as follows:

2.2.7 Family admission rates apply to groups of more than one and no more than 6 individuals, at least one of whom is an adult who attend the recreation facilities together.
2. THAT the fees and charges set out in Schedule “B” in regard to the Space Rental sections 7.0, 8.0, 9.0 be capped at a maximum of 5% increase of the 2015 rates.
3. This Bylaw shall be cited for all purposes as the “**Recreation Fees and Charges Amendment Bylaw No. 3474, 2021.**”

Read a First time this ____ day of _____, 2021.

Read a Second time this ____ day of _____, 2021.

Read a Third time this this ____ day of _____, 2021.

Final Consideration and Adopted this ____ day of _____, 2021.

Mayor

Corporate Administrator

SCHEDULE “A”—DEFINITIONS

1.0 Policy Interpretations

- 1.1 Where there is an established rental fee, no group or individual will be entitled to use the facility without charge.
- 1.2 Normal operating hours are the hours and days that recreation facilities are scheduled to be open for public access.
- 1.3 All Recreation Rates are subject to the Goods and Services Tax (GST) and Provincial Sales Tax (PST) where applicable.

2.0 The City of Prince Rupert’s Recreation Department Drop-In Access

Drop-In Use is a use characterized by a person or group of persons deciding on a use by use basis to attend a public session at a recreation facility where the public or a subset of the public is welcome to attend.

All Drop-In users will abide by all applicable facility rules and regulations.

2.1 Drop-In Admissions Modes of Facility Use

- 2.1.1 **Shower Drop-In Admission** rate users are entitled to access only the appropriate change room and all change room amenities at the Earl Mah Aquatic Centre for the purpose of showering for a maximum duration of 30 consecutive minutes from time of purchase.
- 2.1.2 **Single Drop-In Admission** rate users are entitled to access facilities throughout the Recreation Complex during normal operating hours, excluding rental rooms and facilities that are in use/reserved by rental users or program users, for a maximum duration of three consecutive hours from time of purchase.
- 2.1.3 **Daily Drop-In Admission** rate users are entitled to access facilities throughout the Recreation Complex during normal operating hours, excluding rental rooms and facilities that are in use/reserved by rental users or program users, on the calendar day of purchase.
- 2.1.4 **Casual Gymnasium Drop-In Admission** rate users are entitled to access to the designated gymnasium/auditorium space at the Jim Ciccone Civic Centre for the duration of the designated Casual Gym Drop-In timeframe.
- 2.1.5 **Economy Ticket Drop-In Admission** rate users are entitled to 1 single drop-in admission per ticket.
- 2.1.6 **Pass Holder Drop-In Admission** rate users are entitled to unlimited access to facilities throughout the Recreation Complex during normal

operating hours, excluding rental rooms and facilities that are in use/reserved by rental users or program users, for the period of their pass-term (1,3,6, or 12 months) commencing at time of purchase.

2.2 Drop-In Categories of User Groups

2.2.1 Tot admission rates apply to individuals one year of age or under (Free).

2.2.2 Child admission rates apply to individuals 2 - 12 years of age inclusive.

2.2.3 Youth admission rates apply to individuals 13 - 18 years of age inclusive.

2.2.4 Post-Secondary Student admission rates apply to individuals who are 19 years of age or over, and are registered as full-time students at an accredited institution. Valid student identification is required.

2.2.5 Adult admission rates apply to individuals 19 - 59 years of age inclusive.

2.2.6 Senior admission rates apply to individuals 60 years of age or over. Proof of age may be required.

2.2.7 Family admission rates apply to groups of more than one and no more than 6 individuals, at least one of whom is, and no more than two of whom are adults, who attend recreation facilities together.

2.2.8 Additional Family Member admission rates apply to individuals who attend recreation facilities with a Family, but are beyond the inclusive 6 within the family admission rate.

2.2.9 Therapy user rates apply to individuals that have a medical note from a licensed health practitioner prescribing activity, for medical or health purposes, which requires the use of recreation facilities.

2.2.10 Caregiver user rates (free of charge) apply to any individual whose accompaniment is necessary for another individual or group to access or fully utilize recreation facilities, excluding guardian supervision requirements.

2.2.11 Employee user rates apply to any individual that is a permanent employee of the City of Prince Rupert, Prince Rupert Library, or CityWest. Proof of employment is required.

3.0 The City of Prince Rupert's Recreation Department Rental Access

Rental Use is a use characterized by an individual or group renting recreational facility space and/or equipment through a rental contract process and then controlling the uses and the users of that space during the period of rental.

- 3.1** All renters must sign an Agreement to License City Facilities Contract and will adhere to the conditions of the contract. Bookings can be made on a tentative basis, but cannot be confirmed until such contract is signed.
- 3.2** A minimum of 14 days is required for notice of cancellation for all facility rentals in order to be eligible for a refund.
- 3.3** The City of Prince Rupert reserves the right to require a damage deposit.
- 3.4** The renter will not exceed the maximum capacity of the facility.
- 3.5** The renter is responsible for ensuring the facility is vacated at the end of the scheduled booking.
- 3.6** Rental fees and charges include the supply of permanent equipment in the particular premises to be used, during normal operating hours. A charge may be levied to offset the cost of set up, take down, or the provision of additional furnishings and equipment required for special set ups.
- 3.7** Additional charges may be applied to facility rentals in the event of food or music service to offset costs associated with food licensing or SOCAN fees.
- 3.8** If liquor is to be served at a City facility, the renter must acquire a Special Occasions License, and will adhere to the conditions of such license. Liquor service must be requested and approved prior to signing an Agreement to License City Facilities Contract. Approval will be granted by the Director of Recreation and Community Services or a designated officer.
- 3.9** Entrance to or use of facilities outside of normal operating hours for activities such as event set up, take down, etc. must be requested and approved prior to signing an Agreement to License City Facilities Contract. Approval will be granted by the Director of Recreation and Community Services or a designated officer.
- 3.10** When a renter requires a facility to be closed to public use for any period preceding and/or following the actual date of event, there will be a charge to offset supervision costs.
- 3.11** A damage/security deposit will be taken for event rentals taking place within the following spaces:
 1. Earl Mah Aquatic Center Full facility or Viewing area
 2. Russel Gamble Gymnasium
 3. Civic Auditorium
 4. Arena

Deposits will not be taken for sport organizations regular rentals, but all other rentals will require deposit to confirm booking. Any refundable portion will be returned within 3 weeks of booking with an itemized list of any deductions.

4.0 Aquatic Centre Rentals

Aquatic Centre rentals relate to the use of the aquatic facilities in the Earl Mah Aquatic Centre

4.1 Aquatic Centre Rental Modes of Use

- 4.1.1 Single Lane** rental users are entitled to the exclusive use of one 25 metre swim lane in the Aquatic Centre, as determined by Aquatic Centre Management, for the duration of a one hour period during normal operating hours.
- 4.1.2 Shallow** rental users are entitled to the exclusive use of the shallow portion of the main pool in the Aquatic Centre for the duration of a one hour period during, normal operating hours. The shallow portion is defined by the edge of the deep tank that is closest to the change rooms (approximately 15m x 15m). This excludes the deep tank and the deep portion of the main pool.
- 4.1.3 Deep** rental users are entitled to the exclusive use of the deep portion of the main pool in the Aquatic Centre for the duration of a one hour period, during normal operating hours. The deep portion is defined by the edge of the deep tank that is closest to the change rooms (approximately 10m x 15m). This excludes the deep tank and the shallow portion of the main pool.
- 4.1.4 Deep Tank** rental users are entitled to the exclusive use of the deep tank in the main pool in the Aquatic Centre for the duration of a one hour period, during normal operating hours. The deep tank is defined as the main pool area with a depth greater than 1.5m (approximately 10m x 10m). This excludes the deep portion and the shallow portion of the main pool.
- 4.1.5 Shallow L** rental users are entitled to the exclusive use of the shallow portion, plus one 25m lane extending through the deep tank and deep portion of the main pool in the Aquatic Centre for the duration of a one hour period, during normal operating hours.
- 4.1.6 Deep L** rental users are entitled to the exclusive use of the deep tank, plus one 25m lane extending through the shallow portion and deep portion of the main pool in the Aquatic Centre for the duration of a one hour period, during normal operating hours.
- 4.1.7 Shallow End** rental users are entitled to the exclusive use of the shallow end of the main pool in the Aquatic Centre for the duration of a one hour period, during normal operating hours. The shallow end includes the

shallow portion and the deep portion of the main pool (approximately 25m x 15m), but excludes the deep tank.

4.1.8 Main Pool rental users are entitled to the exclusive use of the entire main pool in the Aquatic Centre for the duration of a one hour period, during normal operating hours. This does not include the Tot Pool, Hot Tub, or Saunas.

4.1.9 Facility rental users are entitled to the exclusive use of the entire Aquatic Centre facility, excluding the Fitness Centre, for the duration of a one hour period during normal operating hours.

4.2 Aquatic Centre Rental User Groups

4.2.1 Minor Organizations rental rates apply to renters that are non-profit organization, which is organized and operated for the primary purpose of providing individuals with sport, recreation, and social activities, and whose membership is comprised of individuals of which at least 75% are 18 years of age or under, or a school group from a recognized primary or secondary institution.

4.2.2 General Public rental rates apply to all renters that do not meet the criteria of Clubs, or Commercial renters.

4.2.3 Commercial rental rates apply to individuals, companies, or organizations engaged in the pursuit of business for profit through the use of Recreation facilities.

4.2.4 Tournament/Competition rental rates apply to organizations that meet the Clubs qualifications and are renting the facility for the purpose of hosting an event where the primary intention is sport and recreation competition, and the primary intention is not earning profit.

5.0 Arena Rentals

Arena rentals relate to the use of the Jim Ciccone Civic Centre Arena

5.1 Arena Rental Modes of Use

5.1.1 Prime time rental users are entitled to exclusive use of the Jim Ciccone Civic Centre Arena surface for the duration of a one hour period between the Prime hours as represented in the table below.

5.1.2 Non-Prime time rental users are entitled to exclusive use of the Jim Ciccone Civic Centre Arena surface for the duration of a one hour period during the Non-prime hours as represented in the table below.

	Monday - Friday	Saturday - Sunday
Prime	4pm – 11:59pm	8am – 11:59pm
Non-Prime	12am – 3:59pm	12am – 7:59am

5.1.3 Dry floor rental users are entitled to exclusive use of the Jim Ciccone Civic Centre Arena, while absent of ice, for the duration of a one hour period.

5.2 Arena Rental User Groups

5.2.1 Minor Organizations rental rates apply to renters that are non-profit organization, which is organized and operated for the primary purpose of providing individuals with sport, recreation, and social activities, and whose membership is comprised of individuals of which at least 75% are 18 years of age or under, or a school group from a recognized primary or secondary institution.

5.2.2 Youth rental rates apply to renters where at least 75% of the intended users are 18 years of age or under, and do not meet the Minor Organizations criteria.

5.2.3 Adult rental rates apply to all renters that do not meet the criteria of Minor Organizations, Youth, or Commercial renters.

5.2.4 Commercial rental rates apply to individuals, companies, or organizations engaged in the pursuit of business for profit through the use of recreation facilities.

5.2.5 Local Events rental rates apply to individuals, companies, or organizations with a permanent address within the municipal boundaries of the City of Prince Rupert, and who require use of the Jim Ciccone Civic Centre Arena surface for a full-day event. A full-day event includes access to the facility during regular operating hours, and excludes other potential users from accessing the facility, for a 24 hour period. Additional fees may be levied for facility access outside of regular operating hours.

5.2.6 External Events rental rates apply to individuals, companies, or organizations without a permanent address within the municipal boundaries of the City of Prince Rupert, and who require use of the Jim Ciccone Civic Centre Arena surface for a full-day event. A full-day event includes access to the facility during regular operating hours, and excludes other potential users from accessing the facility, for a 24 hour period. Additional fees may be levied for facility access outside of regular operating hours.

6.0 Field Rentals

Field rentals relate to the use of the Roosevelt Park, Patullo Field, Charles Hays Field, Ladies' Ball Diamond, Chris Maguire Field.

6.1 Field Rental Modes of Use

6.1.1 Practice/Game rental rates apply to renters that are using the facilities for the primary purpose of providing individuals with sport, recreation, and social activities, and are doing such for the duration of a singular practice or game.

6.1.2 Tournament rental rates apply to organizations that are renting the facility for the purpose of hosting an event where the primary intention is sport and recreation competition, and the primary intention is not earning profit.

6.2 Field Rental User Groups

6.2.1 Youth rental rates apply to renters when at least 75% of the intended users are 18 years of age or under.

6.2.2 Adult rental rates apply to renters when less than 75% of the intended users are 18 years of age or under.

7.0 Space Rentals

Space rentals relate to the use of rental space throughout the Recreation Complex.

7.1 Space Rental Modes of Use

7.1.1 Hourly rental users are entitled to exclusive use of the specified rental space for the duration of a one hour period. Hourly rental space is priced according to the space size (ft²).

7.1.2 Daily rental users are entitled to exclusive use of the specified rental space for the duration of a 24 hour period, which includes access to the facility during regular operating hours, and excludes other potential users from accessing the facility. Apart from parking lot rentals, additional fees may be levied for complex access outside of regular operating hours.

7.1.3 Seasonal rental users are entitled to exclusive use of locker space in the arena for the duration of a period determined to be a "season" by Recreation Management.

7.1.4 Annual rental users are entitled to exclusive use of the specified rental space for the duration of a 365 day period, which includes access to the facility during regular operating hours, and excludes other potential users from accessing the facility.

7.2 Space Rental User Groups

7.2.1 Non-Profit/Public rental rates apply to renters who are not engaged in the pursuit of business for profit through the use of Recreation facilities.

7.2.2 Commercial rental rates apply to individuals, companies, or organizations engaged in the pursuit of business for profit through the use of Recreation facilities.

8.0 Equipment Rentals

Equipment rentals relate to the use of equipment throughout the Recreation Complex. Additional equipment rentals are available in Schedule C of this bylaw.

8.1 Equipment Rental Modes of Use

8.1.1 Gymnasium Floor Covering (Half) rental users are entitled to the use of this equipment, which covers half of the gymnasium (extending to the half-gym curtain), for the duration of a 24 hour period, which can be accessed during normal operating hours.

8.1.2 Gymnasium Floor Covering (Full) rental users are entitled to the use of this equipment, which covers the entire gymnasium, for the duration of a 24 hour period, which can be accessed during normal operating hours.

8.1.3 Stage rental users are entitled to the use of this equipment, which is rented on a per panel (4ft x 6ft) basis, for the duration of a 24 hour period, which can be accessed during normal operating hours

8.2 Equipment Rental User Groups

8.2.1 Non-Profit/Public rental rates apply to renters who are not engaged in the pursuit of business for profit through the use of Recreation facilities.

8.2.2 Commercial rental rates apply to individuals, companies, or organizations engaged in the pursuit of business for profit through the use of Recreation facilities.

SCHEDULE "B"—RECREATION FEES AND CHARGES

1. ADMISSIONS						
1.1 Single Drop-in Admission - All Facilities (3 hrs)	2021	2022	2023	2024	2025	2026
Child (no GST)	\$2.95	\$3.10	\$3.25	\$3.42	\$3.59	\$3.76
Youth, Senior, Post-Secondary	\$3.49	\$3.66	\$3.84	\$4.04	\$4.24	\$4.45
Adult	\$5.40	\$5.67	\$5.95	\$6.25	\$6.56	\$6.89
Family (max. 6)	\$14.47	\$15.19	\$15.95	\$16.75	\$17.59	\$18.47
Additional family member	\$1.34	\$1.41	\$1.48	\$1.56	\$1.64	\$1.72
Therapy (Medical Note Required)	\$4.80	\$5.04	\$5.29	\$5.55	\$5.83	\$6.12
Shower	\$3.19	\$3.35	\$3.52	\$3.70	\$3.88	\$4.07
1.2 Casual Drop-in	2021	2022	2023	2024	2025	2026
Child (no GST)	\$2.04	2.14	\$2.25	\$2.36	\$2.48	\$2.60
Youth, Senior, Post-Secondary	\$3.27	\$3.43	\$3.60	\$3.78	\$3.97	\$4.17
Adult	\$5.03	\$5.28	\$5.55	\$5.82	\$6.11	\$6.42
1.3 Daily Drop-in Admission - All Facilities (all day)	2021	2022	2023	2024	2025	2026
Child (no GST)	\$8.84	\$9.28	9.75	\$10.23	\$10.75	\$11.28
Youth, Senior, Post-Secondary	\$10.45	\$10.97	\$11.52	\$12.10	\$12.70	\$13.33
Adult	\$21.71	\$22.80	\$23.94	\$25.14	\$26.39	\$27.71
Family (max 6)	\$43.42	\$45.59	\$47.87	\$50.26	\$52.78	\$55.42
Additional family member	\$4.02	\$4.22	\$4.43	\$4.66	\$4.89	\$5.13
Therapy (Medical Note Required)	\$14.40	\$15.16	\$15.87	\$16.66	\$17.50	\$18.37
1.4 10 Tickets	2021	2022	2023	2024	2025	2026
Child (no GST)	\$25.06	\$26.32	\$27.63	\$29.01	\$30.46	\$31.99
Youth, Senior, Post-Secondary	\$29.62	\$31.10	\$32.66	\$34.29	\$36.00	\$37.80

Adult	\$61.51	\$64.58	\$67.81	\$71.20	\$74.76	\$78.50
Family (max 6)	\$123.02	\$129.17	\$135.63	\$142.41	\$149.53	\$157.01
Additional Family Members	\$12.60	\$13.23	\$12.89	\$14.59	\$15.32	\$16.08
Therapy (Medical Note Required)	\$40.85	\$42.89	\$45.04	\$47.29	\$49.65	\$52.14

2. ADMISSIONS						
2.1 20 Tickets	2021	2022	2023	2024	2025	2026
Child (no GST)	\$47.18	\$49.54	\$52.01	\$54.61	\$57.34	\$60.21
Youth, Senior, Post-Secondary	\$55.74	\$58.53	\$61.46	\$64.53	\$67.76	\$71.15
Adult	\$115.78	\$121.57	\$127.65	\$134.03	\$140.74	\$147.77
Family (max 6)	\$231.57	\$243.15	\$255.30	\$268.07	\$281.47	\$295.54
Additional Family Members	\$23.58	\$24.76	\$26.00	\$27.30	\$28.67	\$30.10
Therapy	\$76.87	\$80.71	\$84.75	\$88.99	\$93.44	\$98.11
2.2 1 month membership	2021	2022	2023	2024	2025	2026
Child (no GST)	\$29.48	\$30.96	\$32.51	\$34.13	\$35.84	\$37.63
Youth, Senior, Post-Secondary	\$34.84	\$36.58	\$38.41	\$40.33	\$42.35	\$44.46
Adult	\$72.37	\$75.99	\$79.79	\$83.78	\$87.97	\$92.36
Family	\$144.73	\$151.97	\$159.57	\$167.55	\$175.92	\$184.72
Additional Family Members	\$14.74	\$15.48	\$16.25	\$17.07	\$17.92	\$18.81
Therapy	\$47.97	\$50.37	\$52.89	\$55.53	\$58.31	\$61.23
2.3 3 month membership	2021	2022	2023	2024	2025	2026
Child (no GST)	\$79.66	\$83.65	\$87.83	\$92.22	\$96.83	\$101.67
Youth, Senior, Post-Secondary	\$94.07	\$98.77	\$103.71	\$108.90	\$114.34	\$120.06
Adult	\$195.38	\$205.15	\$215.41	\$226.18	\$237.49	\$249.36
Family (max 6)	\$390.77	\$410.31	\$430.82	\$452.36	\$474.98	\$498.73
Additional Family Members	\$39.81	\$41.80	\$43.86	\$46.08	\$48.39	\$50.80
Therapy (Medical Note Required)	\$129.54	\$136.02	\$142.82	\$149.96	\$157.45	\$165.33

3. ADMISSIONS						
3.1 6 month membership	2021	2022	2023	2024	2025	2026
Child (no GST)	\$155.66	\$163.45	\$171.62	\$180.20	\$189.21	\$198.67
Youth, Senior, Post-Secondary	N/A	\$183.97	\$193.17	\$202.83	\$212.97	\$223.62
Adult	N/A	\$382.08	\$401.19	\$421.25	\$442.31	\$464.43
Family (max 6)	N/A	\$764.18	\$802.39	\$842.51	\$884.63	\$928.86
Additional Family Members	N/A	\$77.84	\$81.73	\$85.81	\$90.11	\$94.61
Therapy (Medical Note Required)	N/A	\$253.31	\$265.98	\$279.28	\$293.24	\$307.90
3.2 Annual membership	2021	2022	2023	2024	2025	2026
Child (no GST)	\$283.03	\$297.18	\$312.04	\$327.64	\$344.02	\$361.22
Youth, Senior, Post-Secondary	\$334.49	\$351.21	\$368.77	\$387.21	\$406.57	\$426.90
Adult	\$694.70	\$729.44	\$765.91	\$804.20	\$844.41	\$886.63
Family (max 6)	\$1389.41	\$1458.88	\$1531.83	\$1608.42	\$1688.84	\$1773.28
Additional Family Members	\$141.53	\$148.61	\$156.04	\$163.84	\$172.03	\$180.63
Therapy (Medical Note Required)	\$460.56	\$483.59	\$507.77	\$533.16	\$559.82	\$587.81
Employees	\$168.46	\$176.89	\$185.73	\$195.02	\$204.77	\$215.00

4. RENTALS - AQUATIC CENTRE						
4.1 Minor Sport and Schools	2021	2022	2023	2024	2025	2026
1 Lane	\$7.75	\$81.14	\$8.54	\$8.97	\$9.42	\$9.89
Shallow	\$46.47	\$48.80	\$51.24	\$53.80	\$56.49	\$59.31
Deep	\$30.99	\$32.54	\$34.16	\$35.87	\$37.66	\$39.55
Deep Tank	\$17.35	\$18.22	\$19.13	\$20.08	\$21.09	\$22.14
Shallow End	\$33.46	\$35.13	\$36.89	\$38.73	\$40.67	\$42.70
Main Pool Only	\$63.83	\$67.02	\$70.37	\$73.89	\$77.58	\$81.46
Facility	\$82.97	\$87.12	\$91.48	\$96.05	\$100.85	\$105.89

4.2 General Public and Post-Secondary	2021	2022	2023	2024	2025	2026
Per Lane	\$10.32	\$10.84	\$11.38	\$11.95	\$12.55	\$13.18
Shared Pool	\$61.91	\$65.00	\$68.25	\$71.66	\$75.24	\$79.00
Deep Tank	\$23.11	\$24.27	\$25.48	\$26.75	\$28.09	\$29.49
Shallow End	\$44.57	\$46.80	\$49.14	\$51.60	\$54.18	\$56.89
Main Pool Only	85.03	\$89.28	\$93.74	\$98.43	\$103.35	\$108.52
Facility	\$110.53	\$116.06	\$121.86	\$127.95	\$134.35	\$141.07
4.3 Commercial	2021	2022	2023	2024	2025	2026
1 Lane	\$15.48	\$16.25	\$17.06	\$17.91	\$18.81	\$19.75
Shallow L	\$92.87	\$97.51	\$102.39	\$107.51	\$112.89	\$118.53
Deep L	\$61.91	\$65.01	\$68.26	\$71.67	\$75.25	\$79.01
Deep Tank	\$34.67	\$36.40	\$38.22	\$40.13	\$42.14	\$44.25
Shallow End	\$66.86	\$70.20	\$73.71	\$77.40	\$81.27	\$85.33
Main Pool Only	\$127.54	\$133.92	\$140.62	\$147.65	\$155.03	\$162.78
Facility	\$165.81	\$174.10	\$182.80	\$191.94	\$201.54	\$211.62
4.4 Competitions	2021	2022	2023	2024	2025	2026
Facility Hourly Rate	\$58.97	\$61.92	\$65.02	\$68.27	\$71.68	\$75.26

5. RENTALS - ARENA

5.1 Ice	2021	2022	2023	2024	2025	2026
Youth Non-Prime	\$69.17	\$72.63	\$76.26	\$80.07	\$84.07	\$88.27
Youth Prime	\$103.76	\$108.95	\$114.40	\$120.12	\$126.13	\$132.44
Adult Non-Prime	\$180.42	\$189.44	\$198.91	\$208.86	\$219.30	\$230.27
Adult Prime	\$270.63	\$284.16	\$298.37	\$313.29	\$328.95	\$345.40
Commercial Non-Prime	\$216.50	\$227.33	\$238.70	\$250.64	\$263.17	\$276.34

Commercial Prime	\$324.75	\$340.99	\$358.04	\$375.94	\$394.74	\$414.48
5.2 Dry Floor (Arena)	2021	2022	2023	2024	2025	2026
Youth Non-Prime	\$38.04	\$39.94	\$41.94	\$44.04	\$46.24	\$48.55
Youth Prime	\$57.07	\$59.92	\$62.92	\$66.07	\$69.37	\$72.84
Adult Non-Prime	\$99.23	\$104.19	\$109.40	\$114.87	\$120.61	\$126.64
Adult Prime	\$148.85	\$156.29	\$164.10	\$172.31	\$180.93	\$189.98
Commercial Non-Prime	\$119.08	\$125.03	\$131.28	\$137.84	\$144.73	\$151.97
Commercial Prime	\$178.62	\$187.55	\$196.93	\$206.78	\$217.12	\$227.98
Local Events - Daily	\$2253.03	\$2365.68	\$2483.96	\$2608.16	\$2738.57	\$2875.50
External Events - Daily	\$3638.83	\$3820.77	\$4011.81	\$4212.40	\$4423.02	\$4423.02
5.3 Skate Rentals	2021	2022	2023	2024	2025	2026
Per pair	\$2.68	\$2.81	\$2.95	\$3.10	\$3.26	\$3.42
5.4 Skate Rentals - 10 Tickets	2021	2022	2023	2024	2025	2026
Per pair	\$23.78	\$24.97	\$26.22	\$27.53	\$28.91	\$30.36
5.5 Skate Sharpening	2021	2022	2023	2024	2025	2026
Per pair	\$8.02	\$8.42	\$8.84	\$9.28	\$9.74	\$10.23
5.6 Skate Sharpening - 10 Tickets	2021	2022	2023	2024	2025	2026
Per pair	\$75.85	\$79.64	\$83.62	\$87.80	\$92.19	\$96.80

6. RENTALS - FIELDS

6.1 Fields	2021	2022	2023	2024	2025	2026
Youth - Practice/Game (per hour)	\$3.19	\$3.83	\$4.02	\$4.22	\$4.43	\$4.66
Youth – Practice/Game ½ Field (per hour)	n/a	\$1.96	\$2.06	\$2.16	2.27	2.38
Youth- Practice/Game 1/3 Fields (per hour)	n/a	\$1.28	\$1.34	\$1.41	\$1.48	\$1.55

Youth - Tournaments/Camps (per hour)	\$2.55	\$3.06	\$3.21	\$3.37	\$3.54	\$3.72
Adult - Practice/Game (per hour)	\$6.38	\$7.66	\$8.04	\$8.44	\$8.86	\$9.31
Adult - Practice/Game ½ Field (per hour)	n/a	\$3.83	\$4.02	\$4.22	\$4.43	\$4.66
Adult - Practice/Game 1/3 Field (per hour)	n/a	\$2.55	\$2.68	\$2.82	\$2.96	\$3.10
Adult - Tournament/Camps (per hour)	\$5.10	\$6.12	\$6.43	\$6.75	\$7.08	\$7.44

7. RENTALS - SPACE								
7.1 Location	Size (ft²)	Rate Category	2021	2022	2023	2024	2025	2026
<i>Judo Room</i>	990	Non-Profit/Public	20.76	\$21.80	\$22.89	\$24.03	\$25.23	\$26.49
		Commercial	\$24.77	\$26.01	\$27.31	\$28.68	\$30.11	\$31.62
	Daily	Non-Profit/Public	\$207.59	\$217.97	\$228.87	\$240.31	\$252.33	\$264.95
		Commercial	\$249.10	\$261.56	\$274.64	\$288.37	\$302.79	\$317.93
<i>Youth Lounge</i>	850	Non-Profit/Public	\$25.32	\$26.59	\$27.92	\$29.32	\$30.79	\$32.33
		Commercial	\$30.38	\$31.90	\$33.50	\$35.18	\$36.94	\$38.79
	Daily	Non-Profit/Public	\$253.14	\$265.80	\$279.09	293.04	\$307.69	\$323.07
		Commercial	\$303.78	\$318.97	\$334.92	\$351.67	\$369.25	\$387.71
<i>Arts Room</i>	636	Non-Profit/Public	\$20.76	\$21.80	\$22.89	\$24.03	\$25.23	\$26.49
		Commercial	\$24.77	\$26.01	\$27.31	\$28.68	\$30.11	\$31.62
	Daily	Non-Profit/Public	\$207.59	\$217.97	\$228.87	\$240.31	\$252.33	\$264.95
		Commercial	\$249.10	\$261.56	\$274.64	\$288.37	\$302.79	\$317.93
<i>Training Room</i>	402	Non-Profit/Public	\$20.76	\$21.80	\$22.89	\$24.03	\$25.23	\$26.49
		Commercial	\$24.77	\$26.01	\$27.31	\$28.68	\$30.11	\$31.62
	Daily	Non-Profit/Public	\$207.59	\$217.97	\$228.87	\$240.31	\$252.33	\$264.95

		Commercial	\$249.10	\$261.56	\$274.64	\$288.37	\$302.79	\$317.93
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8. RENTALS - SPACE								
8.1 Location	Size (ft ²)	Rate Category	2021	2022	2023	2024	2025	2026
<i>Eagle Room</i>	945	Non-Profit/Public	\$25.32	\$26.59	\$27.92	\$29.32	\$30.79	\$32.33
		Commercial	\$30.38	\$31.90	\$33.50	\$35.18	\$36.94	\$38.79
	Daily	Non-Profit/Public	\$253.14	\$265.80	\$279.09	293.04	\$307.69	\$323.07
		Commercial	\$303.78	\$318.97	\$334.92	\$351.67	\$369.25	\$387.71
<i>Auditorium</i>	5,177	Non-Profit/Public	\$36.82	\$38.66	\$40.59	\$42.62	\$44.75	\$46.99
		Commercial	\$44.19	\$46.40	\$48.72	\$51.16	\$53.72	\$56.41
	Daily	Non-Profit/Public	\$368.26	\$386.67	\$406.00	\$426.30	\$447.62	\$470.00
		Commercial	\$441.91	\$464.01	\$487.21	\$511.57	\$537.15	\$564.01
<i>Gymnasium (half)</i>	6,260	Non-Profit/Public	\$36.82	\$38.66	\$40.59	\$42.62	\$44.75	\$46.99
		Commercial	\$53.04	\$55.69	\$58.47	\$61.39	\$64.46	\$67.68
	Daily	Non-Profit/Public	\$441.99	\$464.09	\$487.29	\$511.65	\$537.23	\$564.09
		Commercial	\$530.39	\$556.91	\$584.76	\$614.00	\$644.70	\$676.94
<i>Gymnasium (full)</i>	12,519	Non-Profit/Public	\$73.67	\$77.35	\$81.22	\$85.28	\$89.54	\$94.02
		Commercial	\$88.40	\$92.82	\$97.46	\$102.33	\$107.45	\$112.82
	Daily	Non-Profit/Public	\$736.65	\$773.48	\$812.15	\$852.76	\$895.40	\$940.17
		Commercial	\$883.98	\$928.18	\$974.59	\$1023.32	\$1074.49	\$1128.21
<i>Main Basketball Court</i>	4,785	Non-Profit/Public	\$52.53	\$55.16	\$57.92	\$60.82	\$63.86	\$67.05
		Commercial	\$63.04	\$66.19	\$69.50	\$72.98	\$76.63	\$80.46

		Daily	Non-Profit/Public	\$525.32	\$551.59	\$579.17	\$608.13	\$638.54	\$670.47
			Commercial	\$630.38	\$661.90	\$695.00	\$729.75	\$766.24	\$804.55

9. RENTALS - SPACE								
9.1 Location	Size (ft²)	Rate Category	2021	2022	2023	2024	2025	2026
Pool Viewing Area	1,455	Non-Profit/Public	\$15.49	\$16.26	\$17.08	\$17.93	\$18.83	\$19.77
		Commercial	\$24.91	\$26.16	\$27.47	\$28.84	\$30.28	\$31.79
	Daily	Non-Profit/Public	\$207.59	\$217.97	\$228.87	\$240.31	\$252.33	\$264.95
		Commercial	\$249.10	\$261.56	274.64	\$288.37	\$302.79	\$317.93
Lower Kitchen	252	Non-Profit/Public	\$19.80	\$20.79	\$21.83	\$22.92	\$24.07	\$25.27
		Commercial	\$23.77	\$24.96	\$26.21	\$27.52	\$28.90	\$30.35
	Daily	Non-Profit/Public	\$198.06	\$207.96	\$218.36	\$229.28	\$240.74	\$252.78
		Commercial	\$237.68	\$249.56	\$262.04	\$275.14	\$288.90	\$303.35
Parking Lot	Per stall	Per Hour	\$21.75	\$22.84	\$23.98	\$25.18	\$26.44	\$27.76
		Daily	\$217.50	\$228.40	\$239.80	\$251.80	\$264.40	\$277.60
	Entire Lot (Daily)	Non-Profit/Public	\$1963.99	\$2062.19	\$2165.30	\$2273.57	\$2387.25	\$2506.61
		Commercial	\$2356.80	\$2474.64	\$2598.37	\$2728.29	\$2864.70	\$3007.94
Office Space	ft²/yr	Non-Profit/Public	\$13.40	\$14.07	\$14.77	\$15.51	\$16.29	\$17.10
Lockers	Locker/season	Non-Profit/Public	\$134.40	\$141.12	148.18	\$155.59	\$163.37	\$171.54

10. RENTALS - EQUIPMENT								
10.1 Item	Unit of Measure	Rate Category	2021	2022	2023	2024	2025	2026
Gymnasium Floor Covering	Half	Non-Profit/Public	\$268.02	\$281.42	\$295.49	\$310.26	\$325.77	\$342.06
		Commercial	\$321.63	\$337.71	\$354.60	\$372.33	\$390.95	\$410.50
	Full	Non-Profit/Public	\$536.04	\$562.84	\$590.98	\$620.53	\$651.56	\$684.14
		Commercial	\$643.25	\$675.41	\$709.18	\$744.64	\$781.87	\$820.96
Stage (per panel)	Per panel	Non-Profit/Public	\$24.56	\$25.79	\$27.08	\$28.43	\$29.85	\$31.34
		Commercial	\$29.47	\$30.94	\$32.49	\$34.11	\$35.82	\$37.61
Bleachers	Per Day	Non-Profit/Public	Hourly wage + 10% (2 hours)					
		Commercial	Hourly wage + 25% (2 hours)					
11. RENTALS – EQUIPMENT								
11.1 Item	Unit of Measure	Rate Category	2021	2022	2023	2024	2025	2026

<i>Power (per day)</i>	100 amps	Non-Profit/Public	\$260.95	\$274.00	\$287.70	\$302.09	\$317.19	\$333.05
		Commercial	\$313.13	\$328.79	\$345.23	\$362.49	\$380.61	\$399.64
	200 amps	Non-Profit/Public	\$392.23	\$411.84	\$432.43	\$454.05	\$476.75	\$500.59
		Commercial	\$470.69	\$494.22	\$518.93	\$544.88	\$572.12	\$600.73
<i>Spider Board (no public off-site rentals)</i>	Per day	Non-Profit/Public	\$50	\$52.50	\$55.13	\$57.88	\$60.78	\$63.81
		Commercial	\$60	\$63	\$66.15	\$69.46	\$79.93	\$76.58
<i>Projector</i>	Per day	Non-Profit/Public	\$25.53	\$26.81	\$28.15	\$29.56	\$31.04	\$32.59
		Commercial	\$30.63	\$32.16	\$33.77	\$35.46	\$37.23	\$39.09
<i>Projector Screen</i>	Per day	Non-Profit/Public	\$7.65	\$8.03	\$8.43	\$8.85	\$9.29	\$9.75
		Commercial	\$9.19	\$9.65	\$10.13	\$10.64	\$11.17	\$11.73
<i>Projector & Screen</i>	Per day	Non-Profit/Public	\$31.91	\$33.51	\$35.19	\$36.95	\$38.80	\$40.74
		Commercial	\$38.29	\$40.20	\$42.21	\$44.32	\$46.54	\$48.87
<i>Microphone</i>	Per day	Non-Profit/Public	\$5.10	\$5.36	\$5.63	\$5.91	\$6.21	\$6.52
		Commercial	\$6.12	\$6.43	\$6.75	\$7.09	\$7.44	\$7.81
<i>General Audio Set Up (Amp, Mic, Auxiliary Cord)</i>	Per day	Non-Profit/Public	\$19.14	\$20.10	\$21.11	\$22.17	\$23.28	\$24.44
		Commercial	\$22.97	\$24.12	\$25.33	\$26.60	\$27.93	\$29.33
<i>Podium</i>	Per day	Non-Profit/Public	\$12.77	\$13.41	\$14.08	\$14.78	\$15.52	\$16.30
		Commercial	\$15.32	\$16.09	\$16.89	\$17.73	\$18.62	\$19.55
<i>Flip Chart with Paper & Markers</i>	Per day	Non-Profit/Public	\$6.38	\$6.70	\$7.04	\$7.39	\$7.76	\$8.15
		Commercial	\$7.65	\$8.03	\$8.43	\$8.85	\$9.29	\$9.75
<i>Portable Television with HDMI capabilities</i>	Per day	Non-Profit/Public	\$2.55	\$2.68	\$2.81	\$2.95	\$3.10	\$3.26
		Commercial	\$3.07	3.22	\$3.38	\$3.55	\$3.73	\$3.92
<i>Tables (set up for 20 people included)</i>	Per day	Non-Profit/Public	\$7.37	\$7.74	\$8.13	\$8.54	\$8.97	\$9.42
		Commercial	\$8.84	\$9.28	\$9.74	\$10.23	\$10.74	\$11.28
<i>Chairs (set up for 20 people included)</i>	Per day	Non-Profit/Public	\$1.47	\$1.54	\$1.62	\$1.70	\$1.79	\$1.88
		Commercial	\$1.76	\$1.85	\$1.94	\$2.04	\$2.14	\$2.25
11.2 Item	Unit of Measure	Rate Category	2021	2022	2023	2024	2025	2026
<i>Conference Phone</i>	Per day	Non-Profit/Public	\$10.21	\$10.72	\$11.26	\$11.82	\$12.41	\$13.03
		Commercial	12.25	\$12.86	\$13.50	\$14.18	\$14.89	\$15.63

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12. OTHER FEES	
<i>Event set-up/tear down</i>	50% of daily rate
<i>Rental Discount (3 full days)</i>	10%
<i>Rental Discount (4 full days)</i>	15%
<i>Additional Staff (Administration, clean-up, etc.)</i>	Hourly wage + 25% (2 hour min. call-out)
<i>Damage/Security Deposit – Non-liquor under 50 people</i>	\$50 Fully refunded if adherence to cancellation policy with no damage or addition staffing charges
<i>Damage/Security Deposit – Non-liquor event over 50 people</i>	\$200 Fully refunded if adherence to cancellation policy with no damage or addition staffing charges
<i>Damage/Security Deposit – Liquor Event</i>	\$400 Fully refunded if adherence to cancellation policy with no damage or addition staffing charges
<i>Off-site Chair/table Rental</i> <i>Refundable deposit up to 20 chairs and/or 5 tables</i>	\$50 -refunded upon return (undamaged)
<i>Off-site Chair/table Rental</i> <i>Refundable deposit Over 20 chairs and/or 5 tables</i>	\$100- refunded upon return (undamaged)