



MINUTES

For the **SPECIAL REGULAR MEETING** of Council, held on Thursday, August 13, 2026, 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor G. Randhawa
Councillor N. Adey
Councillor W. Niesh
Councillor B. Cunningham
Councillor T. Forster

STAFF: R. Pucci, Chief Administrative Officer
R. Miller, Deputy Chief Administrative Officer

ABSENT: Councillor R. Skelton-Morven

1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

MOVED by Councillor Forster and seconded by Councillor Adey THAT the Agenda for the Special Regular Council Meeting of August 13, 2026, be adopted as presented.

CARRIED

4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

5. REPORTS

a) Report from the Chief Administrative Officer Re: Community Beautification and Water Treatment Works

MOVED by Councillor Adey and seconded by Councillor Forster THAT Council direct staff to utilize up to a maximum of \$1,500,000 from the City's capital reserves to fund additional community beautification, infrastructure renewal, and water treatment works in 2026.

CARRIED

b) Report from the Deputy Chief Administrative Officer Re: Delegation Bylaw No. 3564, 2026

MOVED by Councillor Randhawa and seconded by Councillor Niesh THAT Council consider this report in regard to Delegation Bylaw No. 3564, 2026.

CARRIED

c) Report from the Deputy Chief Administrative Officer Re: Development Approval Information Amendment Bylaw No. 3565, 2026

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council consider this report in regard to Development Approval Information Amendment Bylaw No. 3565, 2026.

CARRIED

d) Report from the Deputy Chief Administrative Officer Re: Development Procedures Bylaw No. 3566, 2026

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council consider this report in regard to Development Procedures Bylaw No. 3566, 2026.

CARRIED

e) Report from the Deputy Chief Administrative Officer Re: Officers Bylaw No. 3567, 2026

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT Council consider this report in regard to Officers Bylaw No. 3567, 2026.

CARRIED

f) Report from the Deputy Chief Administrative Officer Re: Corporate Signing Authority & Delegation Bylaw No. 3568, 2026

MOVED by Councillor Adey and seconded by Councillor Forster THAT Council consider this report in regard to Corporate Signing Authority & Delegation Bylaw No. 3568, 2026.

CARRIED

g) Report from the Deputy Chief Administrative Officer Re: Freedom of Information and Protection of Privacy Administration Bylaw No. 3569, 2026

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council consider this report in regard to Freedom of Information and Protection of Privacy Administration Bylaw No. 3569, 2026.

CARRIED

6. BYLAWS

a) Ticket Information Bylaw Amendment No. 3559, 2025

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council consider fourth and final reading to Ticket Information Bylaw No. 3559, 2025.

CARRIED

b) Ticket Information Bylaw Amendment No. 3560, 2025

MOVED by Councillor Randhawa and seconded by Councillor Forster THAT Council consider fourth and final reading to Ticket Information Bylaw No. 3560, 2025.

CARRIED

c) Cemetery Bylaw No. 3562, 2026

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council consider fourth and final reading to Cemetery Bylaw No. 3562, 2026.

CARRIED

d) Delegation Bylaw No. 3564, 2026

MOVED by Councillor Niesh and seconded by Councillor Randhawa THAT Council consider first, second and third readings to Delegation of Authority Bylaw No. 3564, 2026;

AND THAT Delegation Bylaw No. 3162, 2003 and Delegation Amendment Bylaw No. 3487, 2022 be repealed upon adoption of Delegation of Authority Bylaw No. 3564, 2026.

CARRIED

MOVED by Councillor Adey and seconded by Councillor Forster THAT Council direct staff to amend Section 3, "Delegation to the Chief Administrative Officer" of the Bylaw, Line (c), by removing the reference to a specific section of the Local Government Act and replacing it with general reference to the Local Government Act.

CARRIED

e) Development Approval Information Amendment Bylaw No. 3565, 2026

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council consider first, second, and third readings to Development Approval Information Bylaw Amendment Bylaw No. 3565, 2026.

CARRIED

f) Development Procedure Bylaw No. 3566, 2026

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council consider first, second and third readings to Development Procedures Bylaw No. 3566, 2026, which repeals and replaces Development Procedures Bylaw No. 3533, 2024;

AND THAT staff be directed to prepare an amendment to the City's Fees and Charges Bylaw to transfer development application fees currently contained within Development Procedures Bylaw No. 3533, 2024 into the Fees and Charges Bylaw.

CARRIED

g) Officers Bylaw No. 3567, 2026

MOVED by Councillor Forster and seconded by Councillor Adey THAT Council consider first, second and third readings the Officers Bylaw No. 3567, 2026.

CARRIED

h) Corporate Signing Authority & Delegation Bylaw No. 3568, 2026

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council consider the repeal of the Authorized Signatories Bylaw No. 3545, 2024 and adoption of the Corporate Signing Authority and Delegation Bylaw No. 3568, 2026.

CARRIED

i) Freedom of Information and Protection of Privacy Administration Bylaw No. 3569, 2026

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council consider first, second and third readings to City of Prince Rupert Freedom of Information and Protection of Privacy Administration Bylaw No. 3569, 2026;

AND THAT Freedom of Information Bylaw No. 2913, 1994 and Freedom of Information Amendment Bylaw No. 3039, 1997 be repealed upon adoption of Bylaw No. 3569, 2026.

CARRIED

7. COUNCIL ROUND TABLE

MOVED by Councillor Forster and seconded by Councillor Adey THAT Council direct staff to prepare the report regarding proposed designated parking at the health unit during the hours of vaccine clinics for new children by the end of September 2026.

CARRIED

8. ADJOURNMENT

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT the meeting be adjourned at 8:03 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER