



MINUTES

For the **REGULAR MEETING** of Council, held on Monday, July 27, 2026, 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor Pond
Councillor G. Randhawa
Councillor T. Forster
Councillor R. Skelton-Morven (Remote)
Councillor B. Cunningham
Councillor N. Adey
Councillor W. Niesh

STAFF: R. Pucci, Chief Administrative Officer
R. Miller, Deputy Chief Administrative Officer
C. Bomben, Chief Financial Officer
R. Paras, Planner

1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:17 pm.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

MOVED by Councillor Adey and seconded by Councillor Forster THAT the Agenda for the Regular Council Meeting of July 27, 2026, be adopted as presented.

CARRIED

4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

Steve Kietzmann from Doane Grant Thornton LLP Re: 2025 Auditor's Report

5. CONSENT AGENDA

a) Council minutes for approval

- i. Minutes of the Special Meeting to Close of June 29, 2026;
- ii. Minutes of the Regular Meeting of June 29, 2026;
- iii. Minutes of the COTW Meeting of June 29, 2026;
- iv. Minutes of the Special Meeting to Close of July 6, 2026;
- v. Minutes of the Special Regular Meeting of July 6, 2026;

b) Reports for receipt

- i. Report from Planning Re: Development Activity Report – June 2026;
- ii. Report from Planning Re: Community Planning Activity Report – 2023-2026;

- iii. Report from the Chief Financial Officer Re: 2025 Auditor's Report;
- iv. Report from the Chief Financial Officer Re: May 2026 Financial Variance Report;
- v. Report from the Fire Chief Re: Monthly Fire / Rescue Report – June 2026;
- vi. Report from RCMP Re: Monthly Mayor's/Chief's/Council Policing Report – June 2026;

c) Correspondence for receipt

- i. North Coast Regional District Re: June 2026 Board Highlights;
- ii. Regional District of Central Okanagan Re: BC Local Government Climate Action Program (LGCAP) – Funding Continuation;

MOVED by Councillor Forster and seconded by Councillor Cunningham THAT Council direct Staff to proceed with the letter of support.

CARRIED

- iii. Town of Lake Cowichan Re: Elect Respect Campaign; and,
- iv. Corporation of the District of Oak Bay Re: Local Government Climate Action Program (LGCAP) Funding.

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT all items on the Consent Agenda be approved or received as requested.

CARRIED

6. REPORTS

a) Report from the Deputy Chief Administrative Officer Re: Liquor License Amendment

MOVED by Councillor Forster and seconded by Councillor Niesh THAT Council direct Staff to provide a Letter of Support to the BC Liquor and Cannabis Licensing Branch with respect to the application by the Crest Convention Centre for a new Liquor Primary License at 240 1st Avenue West with hours of operation from 7:00 am to 2:00 am Sunday through Saturday.

CARRIED

b) Report from the Chief Administrative Officer Re: Liquid Waste Management Program Review

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT Council direct Staff to undertake a comprehensive review of the City's Liquid Waste Management Program and return to Council by the end of 2026 with recommendations for the Program in 2027.

CARRIED

c) Report from the Director of Planning and Development Services Re: Oliver Lake Wetland Protection Covenant and Operations Agreements

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council receive the report titled Oliver Lake Wetland Protection Covenant and Operations Agreements; and

MOVED by Councillor Adey and seconded by Councillor Cunningham THAT Council Authorize and direct staff to work with Trigon Pacific Terminals LP and legal counsel to prepare and register a covenant over City-owned lands legally titled BLOCK E OF DISTRICT LOT 251 RANGE 5 COAST DISTRICT adjacent to Oliver Lake for the purpose of wetland protection, environmental stewardship, trail development, and compatible recreational and interpretive use, with a covenant term of 49 years.

CARRIED

AND THAT Council Authorize and direct staff to negotiate and execute a maintenance, stewardship, operating, or similar agreement with Trigon Pacific Terminals LP establishing responsibilities for construction, operation, monitoring, maintenance, and long-term stewardship of trails, signage, and associated public amenities.

CARRIED

d) Report from the Planning Re: DVP-26-06 – 525 2nd Ave West

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT Council approves Development Variance Permit #26-06.

CARRIED

e) Report from the Deputy Chief Administrative Officer Re: Council Procedure Bylaw No. 3563, 2026

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council consider this report in regard to Council Procedure Bylaw No. 3563, 2026.

CARRIED

7. BYLAWS

a) Cemetery Bylaw No. 3562, 2026

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council give Third Reading to Cemetery Bylaw No. 3562, 2026.

CARRIED

b) Council Procedure Bylaw No. 3563, 2026

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council give first, second and third readings to Council Procedure Bylaw No.

3563, 2026 and repeal Council Procedure Bylaw No. 3508, 2022 and all amendments thereto.

CARRIED

8. COUNCIL ROUND TABLE

9. ADJOURNMENT

MOVED by Councillor Adey and seconded by Councillor Forster THAT the meeting be adjourned to the closed meeting at 7:59 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER