



MINUTES

For the **REGULAR MEETING** of Council, held on Monday, June 15, 2026, 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor Pond
Councillor G. Randhawa
Councillor T. Forster
Councillor R. Skelton-Morven (Remote)
Councillor B. Cunningham
Councillor N. Adey
Councillor W. Niesh

STAFF: R. Miller, Deputy Chief Administrative Officer
C. Bomben, Chief Financial Officer
J. Schmidt, Director of Operations
V. Stewart, Manager of Communications, Engagement and Social Development
R. Paras, Planner

1. CALL TO ORDER

The Acting Mayor called the regular meeting to order at 7:00 pm.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

MOVED by Councillor Randhawa and seconded by Councillor Forster THAT the Agenda for the Regular Council Meeting of June 15, 2026, be adopted as presented.

CARRIED

4. PRESENTATIONS

- a) Presentation from Sergeant Marc Jones, Acting Officer in Charge Re: RCMP update
- b) Presentation from the Manager of Communications, Engagement and Social Development Re: 2025 Annual Report

5. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

6. CONSENT AGENDA

- a) **Council minutes for approval**
 - i. Minutes of the Special Meeting to Close of May 25, 2026;

- ii. Minutes of the Regular Meeting of May 25, 2026;

b) Reports for receipt

- i. Report from Planning Re: Development Activity Report – May 2026;
- ii. Report from the Chief Financial Officer Re: April 2026 Financial Variance Report;
- iii. Report from The Fire Chief Re: Monthly Fire / Rescue Report – May 2026;

c) Correspondence for action

- i. Request for Proclamation June 15, 2026 as World Elder Abuse Awareness Day;

d) Correspondence for receipt

- ii. Email from McDonald's Restaurant Re: Invitation to McHappy Day: Appreciation Letter;
- iii. North Coast Regional District Re: May 2026 Board Highlights;
- iv. Letter from the Corporation of the District of Central Saanich Re: Request for Dedicated Provincial Funding to Support Municipalities That Achieve Provincially Mandated Housing Targets;
- i. Memo from UBCM President Re: Heritage Conservation Act.

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT all items on the Consent Agenda be approved or received as requested.

CARRIED

7. REPORTS

a) Report from the Chief Financial Officer Re: 2025 Audited Financial Statements (The "Statements")

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT Council accepts the corrected 2025 Audited Financial Statements as presented.

CARRIED

b) Report from the Chief Financial Officer Re: 2025 Statement of Financial Information (SOFI)

MOVED by Councillor Adey and seconded by Councillor Forster THAT Council approves the 2025 Statement of Financial Information as presented.

CARRIED

c) Report from the Manager of Communications, Engagement and Social Development Re: Consideration of the 2025 Annual Report for Public Circulation

MOVED by Councillor Niesh and seconded by Councillor Forster THAT Council approve the circulation of the 2025 Annual Report;

AND THAT Council set the date of June 29, 2026, for the public meeting on the Annual Report.

CARRIED

d) Report from the Chief Administrative Officer Re: Regulations & Compliance Report

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council receives this Report for information purposes.

CARRIED

e) Report from Planning Re: Temporary Use Permit 26-01 (TUP-26-01) – 171 Mish-Aw Road

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council proceed with the final approval for Temporary Use Permit (TUP) #26-01 and include as a permit condition that the City retains a \$5000 cash bond until the temporary use is discontinued.

CARRIED

f) Report from the Chief Financial Officer Re: Election Procedures Bylaw No. 3561, 2026

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council proceed with consideration of repealing Elections Voting Procedure and Automated Vote Counting System Authorization Bylaw No. 3496, 2022;

AND THAT Council proceed with consideration of the Election Procedures Bylaw No. 3561, 2026

CARRIED

g) Report from the Deputy Chief Administrative Officer Re: Cemetery Bylaw 3562, 2026

MOVED by Councillor Adey and seconded by Councillor Niesh THAT Council consider the City of Prince Rupert Cemetery Bylaw No. 3562, 2026, which repeals and replaces Cemetery Bylaw No. 3237, 2007 and any amendments thereto.

CARRIED

h) Report from the Deputy Chief Administrative Officer Re: Good Neighbour Bylaw No. 3558, 2025 – Summary of Revisions Following Staff Review

MOVED by Councillor Adey and seconded by Councillor Niesh THAT Council receive this report for information outlining the substantive changes made to

the Good Neighbour Bylaw since the March 2025 draft, reflecting an extensive staff review and refinement process.

CARRIED

i) Report from the Director of Operations Re: RFT 70017 – 11th Ave East Watermain Replacement

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council award RFT 70017 for the 11th Avenue East Watermain Replacement to Infracon Construction Inc. in the amount of \$14,270,891.00, excluding GST.

CARRIED

8. BYLAWS

a) Election Procedures Bylaw No. 3561, 2026

MOVED by Councillor Cunningham and seconded by Councillor Randhawa THAT Council repeal Elections Voting Procedure and Automated Vote Counting System Authorization Bylaw No. 3496, 2022;

AND THAT Council introduce and give First, Second and Third Readings to Election Procedures Bylaw No. 3561, 2026.

CARRIED

b) Cemetery Bylaw No. 3562, 2026

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council repeal the City of Prince Rupert Cemetery Bylaw No. 3237, 2007;

AND THAT Council introduce and give First and Second Readings to City of Prince Rupert Cemetery Bylaw No. 3562, 2026.

CARRIED

MOVED by Councillor Cunningham and seconded by Councillor Forster THAT Council direct Staff to bring Section GG into compliance with the rest of the cemetery.

CARRIED

MOVED by Councillor Forster and seconded by Councillor Cunningham THAT Council direct Staff to prepare an amendment regarding the appeal for the headstone.

CARRIED

c) Good Neighbour Bylaw No. 3558, 2025

MOVED by Councillor Randhawa and seconded by Councillor Niesh THAT Council defer the matter pending a report back on the specific meaning of "Recreational Vehicle" and livestock reference.

CARRIED

d) Ticket Information Amendment Bylaw No. 3559, 2025

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council gives Third Reading to the City of Prince Rupert Ticket Information Amendment Bylaw No. 3559, 2025.

CARRIED

e) Ticket Information Amendment Bylaw No. 3560, 2025

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council gives Third Reading to the City of Prince Rupert Ticket Information Amendment Bylaw No. 3560, 2025.

CARRIED

9. COUNCIL ROUND TABLE

10. ADJOURNMENT

MOVED by Councillor Adey and seconded by Councillor Forster THAT the meeting be adjourned at 9:16 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER