



## REGULAR AGENDA

For the **REGULAR MEETING** of Council to be held on Monday, May 11, 2026, taking place at 7:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**1. CALL TO ORDER**

**2. INTRODUCTION OF LATE ITEMS**

**3. APPROVAL OF AGENDA**

**Recommendation:**

THAT the Agenda for the Regular Council Meeting of May 11, 2026, be adopted as presented.

**4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS**

**5. CONSENT AGENDA**

**a) Council minutes for approval**

- i. Minutes of the Special Meeting to Close of April 27, 2026;
- ii. Minutes of the Regular Meeting of April 27, 2026;

**b) Reports for receipt**

- i. Report from from Planning Re: Development Activity Report – March 2026;
- ii. Report from the Fire Chief Re: Monthly Fire / Rescue Report – April 2026;
- iii. Report from the Director of Operations Re: Operations Major Project Update;

**c) Correspondence for action**

- i. Letter from the City of Prince George Re:Co-sponsorship request of the Northern-Rural Homeowners Grant resolution to UBCM;

**d) Correspondence for receipt**

- ii. North Coast Regional District Re: April 2026 Board Highlights.

**Recommendation:**

THAT all items on the Consent Agenda be approved or received as requested.

## **6. REPORTS**

### **a) Report from the Economic Development Officer Re: Application to NDIT Recreation Infrastructure Program**

**Recommendation:**

THAT Council endorse Staff's application to Northern Development Initiative Trust's Recreation Infrastructure Program in support of infrastructure upgrades for the Prince Rupert arena.

### **b) Report from the Chief Financial Officer Re: 2025 Audited Financial Statements**

**Recommendation:**

THAT Council accepts the 2025 Audited Financial Statements as presented.

\*To be provided\*

## **7. BYLAWS**

### **a) Highway Road Closure Bylaw No. 3657, 2025**

**Recommendation:**

THAT Council gives Third Reading to the Highway Road Closure Bylaw No. 3657, 2025.

## **8. COUNCIL ROUND TABLE**

## **9. ADJOURNMENT**



## SPECIAL MINUTES

For the **SPECIAL MEETING** of Council, held on April 27, 2026, at 4:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor N. Adey  
Councillor W. Niesh  
Councillor B. Cunningham  
Councillor T. Forster (Remote)  
Councillor R. Skelton-Morven

**STAFF:** R. Pucci, Chief Administrative Officer  
R. Miller, Deputy Chief Administrative Officer

**ABSENT:** Councillor G. Randhawa

### 1. CALL TO ORDER

The Mayor called to Special Meeting of Council to order at 4:00 pm.

### 2. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Forster and seconded by Councillor Adey THAT the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one or more of the following:

90.1 (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

### 3. ADJOURNMENT

MOVED by Councillor Forster and seconded by Councillor Adey THAT the Meeting be adjourned at 4:00 pm.

CARRIED

Confirmed:

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MAYOR

Certified Correct:

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CORPORATE OFFICER



## MINUTES

For the **REGULAR MEETING** of Council, held on Monday, April 27, 2026, 7:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor G. Randhawa  
Councillor T. Forster (Remote)  
Councillor N. Adey  
Councillor R. Skelton-Morven  
Councillor W. Niesh  
Councillor B. Cunningham

**STAFF:** R. Pucci, Chief Administrative Officer  
R. Miller, Deputy Chief Administrative Officer  
C. Bomben, Chief Financial Officer (Remote)  
M. Pope, Director of Planning and Development Services

### 1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm.

### 2. INTRODUCTION OF LATE ITEMS

### 3. APPROVAL OF AGENDA

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the Agenda for the Regular Council Meeting of April 27, 2026, be adopted as presented.

CARRIED

### 4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

### 5. CONSENT AGENDA

#### a) Council minutes for approval

- i. Minutes of the Special Meeting to Close of April 13, 2026;
- ii. Minutes of the Special Meeting to Close of April 20, 2026;
- iii. Minutes of the Regular Meeting of April 13, 2026;
- iv. Minutes of the Special Regular Meeting of April 20, 2026;

#### b) Reports for receipt

- i. Report from the Director of Planning and Development Services Re: City Core Spring Spruce-Up Campaign;

#### c) Correspondence for receipt

- i. Excerpt (relevant to Prince Rupert) of the Ministry of Public Safety and Solicitor General Re: 2025 Situation Table Annual Report;

- ii. Letter from the City of Langford Re: Permanent Daylight-Saving Time and the Impacts on Safe Routes to School; and,
- iii. Northern Central Local Government Association Re: Connections Newsletter.

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT all items on s on the Consent Agenda be approved or received as requested.

CARRIED

## 6. REPORTS

### a) Report from the Director of Development Services Re: Highway Road Closure Bylaw No. 3657, 2026

MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh THAT Council consider this report in regard to Highway Road Closure Bylaw No. 3657, 2026.

CARRIED

### b) Report from the Chief Administrative Officer Re: Road Closure Bylaw No. 3672, 2026

MOVED by Councillor Cunningham and seconded by Councillor Randhawa THAT Council consider this report in regard to Road Closure Bylaw No. 3672, 2026.

CARRIED

### c) Report from the Chief Administrative Officer Re: Road Closure Bylaw No. 3673, 2026

MOVED by Councillor Forster and seconded by Councillor Adey THAT Council consider this report in regard to Road Closure Bylaw No. 3673, 2026.

CARRIED

## 7. BYLAWS

### a) Highway Road Closure Bylaw No. 3657, 2026

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council introduces and gives First and Second Readings to the Highway Road Closure Bylaw No. 3657, 2026.

CARRIED

### b) 2026 Five Year Financial Plan Bylaw No. 3671, 2025

MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh THAT Council gives Fourth and Final Reading to the 2026 Five Year Financial Plan Bylaw No. 3671, 2025.

CARRIED

**c) The City of Prince Road Closure Bylaw No. 3672, 2026**

MOVED by Councillor Skelton-Morven and seconded by Councillor Adey THAT Council introduces and gives First & Second Readings to the Road Closure Bylaw No. 3672, 2026.

CARRIED

**d) The City of Prince Road Closure Bylaw No. 3673, 2026**

MOVED by Councillor Niesh and seconded by Councillor Forster THAT Council introduces and gives First & Second Readings to the Road Closure Bylaw No. 3673, 2026.

CARRIED

**e) 2026 Property Tax Bylaw No. 3674, 2026**

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven THAT Council gives Fourth and Final Reading to the 2026 Property Tax Bylaw No. 3674, 2026.

CARRIED

**8. COUNCIL ROUND TABLE**

**9. ADJOURNMENT**

MOVED by Councillor Randhawa and seconded by Councillor Niesh THAT the meeting be adjourned at 7:13 pm.

CARRIED

Confirmed:

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MAYOR

Certified Correct:

\_\_\_\_\_  
CORPORATE OFFICER



## REPORT TO COUNCIL

### Regular Meeting of Council

**DATE:** May 11th, 2025  
**TO:** Richard Pucci, Chief Administrative Officer  
**FROM:** Rodolfo Paras, Urban Planner

**SUBJECT: DEVELOPMENT ACTIVITY REPORT MARCH 2026.**

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#### RECOMMENDATION

**THAT Council Receive and File the attached Development Activity Report in Attachment 1.**

#### REASON FOR REPORT:

This report summarizes development application activity in the City of Prince Rupert for March 2026. This report is intended to inform the Council on applications that have been received and their status to date.

**Report Prepared By:**

**Report Reviewed By:**

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Rodolfo Paras,  
Urban Planner

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Richard Pucci,  
Chief Administrative Officer

Original signature available upon request

Attachments:

1. Development Activity Report for March 2026

## Development Activity Report – March 2026

### Planning and Zoning

File No.	Location	Proposal Description	Date Received	Status	Date of Decision
ZBLA-24-04	100 1 <sup>st</sup> Avenue E	Zoning amendment of property with existing building	Oct. 28, 2024	Waiting on Conditions to be met before 4 <sup>th</sup> Reading.	N/A
ZBLA-25-02	1800 8 <sup>th</sup> Ave E	Zoning amendment to allow for Higher density (R1 to RM2)	Oct. 20, 2025	Approved	Jan, 12, 2025
DP-25-08	George Hills Way	Proposed development of a grocery store in City Core DPA	Apr. 22, 2025	Provisional Approval, Waiting on Provincial Approval	N/A
DP-26-08	516 3 <sup>rd</sup> Ave W	Fence Replacement in City Core	Feb. 20, 2026	Under Review	Mar. 06, 2026
DP-26-09	36-500 West 2nd Avenue (Rupert Square Mall)	Signage for existing building in City Core	Mar. 03, 2026	Approved	Mar. 09, 2026
DP-26-10	170 3 <sup>rd</sup> Ave E	Signage for existing building in City Core	Mar. 26, 2026	Approved	Apr. 15, 2026
DVP-26-03	198 Prince Rupert Blvd.	R1 variance request – front setback	Jan. 13, 2026	Denied	Mar. 09, 2026

### Building Department Permits - Summary March 2026

Number of Building Permits approved during March:	34
Number of Housing Units Approved during the March:	0
City Core Revitalization Fee Waiver recipients during the March:	4
Building Department Permits – Annual Summary 2026	
Housing Units approved in 2026	0
City Core Revitalization Fee Waiver recipients in 2026	9



# REPORT

May 1, 2026

**TO:** City Administrative Officer, Richard Pucci  
**FROM:** Fire Chief, Jeff Beckwith  
**SUBJECT:** Monthly Fire / Rescue Report – May 1, 2026

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During the month of April 2026, the Prince Rupert Fire Rescue Department responded to 114 emergency incidents. 3 properties sustained damage due to fire this month. The Fire Department attended 31 fire-related incidents, 4 MVI's, 5 Rescues, 66 medical responses, 2 spills response and other public service requests.

Location	Property Value	Property Loss
201 8 <sup>th</sup> Ave W – Trailer	\$5,000	\$5,000
201 8 <sup>th</sup> Ave W – Property	\$148,800	\$750
126 9 <sup>th</sup> Ave W	\$401,300	\$10,000
<b>Totals:</b>	<b>\$555,100</b>	<b>\$15,750</b>

## INCIDENT COMPARISON

April	2026	114 Incidents
April	2025	86 Incidents
April	2024	48 Incidents
April	2023	70 Incidents
April	2022	109 Incidents

## FIRE SERVICE ACT INSPECTIONS

During the month of April, Fire Rescue personnel conducted Fire Service Act inspections within 29 public buildings in Prince Rupert.

## INSPECTION COMPARISON

April	2026	29 Public Building Inspections
April	2025	15 Public Building Inspections
April	2024	4 Public Building Inspections
April	2023	4 Public Building Inspections
April	2022	0 Public Building Inspections

## **DEPARTMENT ACTIVITIES AND PROGRAMS**

### **Fire Prevention and Public Education:**

Prince Rupert Fire Rescue made a presentation at Roosevelt School to share their experiences as fire fighters.

### **Training & Upgrading:**

During the month of April, 30 training sessions were completed. These included fire investigator courses, forcible entry, CPR & Lucas training, naloxone protocol and hose deployment.

### **Daily Apparatus & Equipment Maintenance:**

Daily inspections and maintenance were conducted on all equipment and apparatus and they remain in working condition.

## **911 DISPATCH SUMMARY**

The following is a summary of emergency calls received and handled by the 911 Operators/Dispatchers.

PR ADMIN	302
PR FIRE	31
PR AMB	212
PR EHS	85
PR RCMP	171
PR ALARM	16

PED ADMIN	12
PED FIRE	0
PED AMB	10
PED EHS	10
PED RCMP	7
PED ALARM	0

OTH FIRE	0
OTH AMB	2
OTH EHS	0
OTH RCMP	9

CITY	77
H/U	68
WRONG #	21
R.C.C.	0
CITYWEST	19
311	0

**Total: 1052**

Respectfully Submitted



Jeff Beckwith, Fire Chief



**REPORT TO COUNCIL**  
Regular Meeting of Council

**DATE:** May 11, 2026  
**TO:** Richard Pucci, Chief Administrative Officer  
**FROM:** Jordan Schmidt, Director of Operations  
**SUBJECT: OPERATIONS MAJOR PROJECT UPDATE**

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**RECOMMENDATION:**

**THAT Council receives this Report for information purposes.**

**REASON FOR REPORT:**

Since the previous major project update, several of the City's 2025 capital projects have reached substantial completion or have been fully concluded. In total, the City advanced approximately \$39.5 million in capital work in 2025. Looking ahead, the proposed 2026 capital program reflects a significant increase in investment, with approximately \$150 million in planned projects. This represents a substantial expansion in the scale of infrastructure and service-related improvements across the City.

The City is also preparing for a very active 2026 construction season. A number of projects are carrying over into the next phase of work. With seasonal conditions improving, construction activity is ramping up across all service areas.

This update is provided to keep Council informed on completed projects, work currently underway, and the overall status of the capital program as it transitions into the 2026 construction season.

**ANALYSIS:**

Please see the attached summary for the status of major capital projects.

**COST:**

There is no impact on the Annual Budget or Strategic Priorities for the City. The Operations department is advancing a significant 2026 capital program across water, sewer, road and facilities infrastructure. This represents one of the City's busiest capital years to date and includes several large multi-year projects now moving into active construction and their next phases of delivery. The BIG program is expected to accelerate over 2026 and 2027, with more than \$100 million in expenditures during that period.

**CONCLUSION:**

**THAT Council receives this Report for information purposes.**

**Report Prepared By:**

**Report Reviewed By:**

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Jordan Schmidt,  
Director of Operations

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Richard Pucci  
Chief Administrative Officer

Original signature available upon request

<b>OPERATIONS DEPARTMENT: MAJOR PROJECTS UPDATE</b>	<b>% COMPLETED</b>	
	<b>Dec. 2025</b>	<b>April. 2026</b>
<b>2025 Public Works Occupational Health &amp; Safety Program Upgrades</b> Budget 100,000, Spent 75,000	<b>95%</b>	<b>100%</b>
<ul style="list-style-type: none"> <li>• Updates to the Safety Management System and Safe Work Policies have been completed, and the Occupational Health and Safety Committee is now actively reviewing and implementation policy. In 2026, OHS efforts will focus on Standard Operating Procedures.</li> </ul>		
<b>2025 Sidewalk Program</b> Budget 200,000, Spent 55,000	<b>80%</b>	<b>100%</b>
<ul style="list-style-type: none"> <li>• The 2025 Sidewalk Program has been completed, and the City is now moving forward with the planned 2026 Sidewalk Program.</li> </ul>		
<b>2025 SCADA System Upgrades (Water &amp; Sewer) - Phase I</b> Budget 996,000, Spent 201,000	<b>95%</b>	<b>100%</b>
<ul style="list-style-type: none"> <li>• General SCADA troubleshooting is complete. The report and recommendations have been received, WESTCAN has provided a scope of work and estimate, and next steps will align with the 2026 SCADA budget</li> </ul>		
<b>2025 Sewer Replacement Program</b> Budget 1,650,000, Spent 1,396,000	<b>80%</b>	<b>100%</b>
<ul style="list-style-type: none"> <li>• The 2025 Sewer Replacement Program is complete, with work completed on the 300 block of Crestview Drive, the 400 block of 9th Avenue West, Lisa Walter Drive and the 100 block of 1st Street.</li> </ul>		
<b>2025 Outfall Repairs J to I – Construction</b> Budget 3,172,000, Spent 2,099,000	<b>95%</b>	<b>100%</b>
<ul style="list-style-type: none"> <li>• Construction is complete, and submittals to the compliance agency have been completed.</li> </ul>		
<b>Public Works Chamberlin Rd Leasehold Improvement</b> Budget 6,000,000, Spent 4,746,000	<b>20%</b>	<b>80%</b>
<ul style="list-style-type: none"> <li>• Existing building renovations complete. Engineering Department relocated into the building, along with the Utility Operator Supervisor and staff, including the transition of the City's SCADA hub.</li> <li>• Initial framing has been completed. Exterior cladding is nearing completion and interior drywall is approximately 90% complete. Estimated completion remains September 2026.</li> </ul>		
<b>Eidsvik Park Renewal</b> Budget 500,000, Spent 0	<b>5%</b>	<b>5%</b>
<ul style="list-style-type: none"> <li>• Funding was not achieved in 2025. Looking for additional grant funding to complete the project and community currently engaged in fundraising effort.</li> </ul>		
<b>Mariners Park Memorial Plaza</b> Budget 150,000, Spent 33,000	<b>30%</b>	<b>30%</b>
<ul style="list-style-type: none"> <li>• Collaborating with the architect to revise the design so it aligns with the budget, with Mariners working alongside the Japanese Memorial Project.</li> </ul>		
<b>Mariners Park Japanese Memorial</b> Budget 420,000, Spent 78,000	<b>30%</b>	<b>30%</b>
<ul style="list-style-type: none"> <li>• Collaborating with the architect to revise the design so it aligns with the budget.</li> </ul>		
<b>Bridge Repairs 2nd Avenue – Pedestrian Access Closure</b> Budget 3,200,000, Spent 277,000	<b>0%</b>	<b>30%</b>

<ul style="list-style-type: none"> <li>The contract has been awarded to Surespan and materials have been ordered. Procurement is currently estimated at approximately eight weeks, with major construction work anticipated to begin in the first week of June 2026</li> </ul>		
<b>Bridge Rerouting Study</b> Budget 318,000, Spent 123,000	<b>30%</b>	<b>60%</b>
<ul style="list-style-type: none"> <li>Concept development and preferred options analysis have been completed and presented to senior staff. The final report is now being prepared for review.</li> </ul>		
<b>3rd / 4th Ave West Stair Replacement – Construction</b> Budget 600,000, Spent 32,000	<b>15%</b>	<b>20%</b>
<ul style="list-style-type: none"> <li>Contract was awarded and the project is moving into construction in 2026. Seasonal weather has delayed progress, with work expected to proceed as weather conditions improve.</li> </ul>		
<b>Sidewalk Program</b> Budget 250,000, Spent 0	-	<b>10%</b>
<ul style="list-style-type: none"> <li>Design is underway for sidewalk rehabilitation works, including the 2nd Street and Stiles Place intersection, the 3rd Street intersection, and the Highliner sidewalk area. These components are progressing through review as part of the broader curb and sidewalk program.</li> </ul>		
<b>Paving Program</b> Budget 1,400,000, Spent 450	-	<b>10%</b>
<ul style="list-style-type: none"> <li>Analysis of the paving asset management plan is underway, and contract documents are being prepared in anticipation of posting the 2026 paving tender later this month. This work is intended to position the program for delivery during the upcoming construction season.</li> </ul>		
<b>Streetlight Replacement Program</b> Budget 150,000, Spent 0	-	<b>0%</b>
<ul style="list-style-type: none"> <li>Reviewing streetlight assets to develop and issue an RFP for a replacement program.</li> </ul>		
<b>Annual Equipment Purchase</b> Budget 1,100,000, Spent 0	-	<b>70%</b>
<ul style="list-style-type: none"> <li>The 2026 Vehicles &amp; Mobile Equipment program is underway, with major purchases either awarded, pending award, or completed, including four electric fleet vehicles, one tandem axle dump truck, and one hot box asphalt trailer.</li> </ul>		
<b>Mariners Park Resurfacing</b> Budget 120,000, Spent 0	-	<b>0%</b>
<ul style="list-style-type: none"> <li>Project is in early planning stages, with work to be scheduled.</li> </ul>		
<b>Implementation of Safe Work Procedures</b> Budget 100,000, Spent 0	-	<b>0%</b>
<ul style="list-style-type: none"> <li>Operations Safety Management System and Safe Work Policies were completed in 2025 and is now actively reviewing policy implementation. In 2026, OHS efforts will focus on Standard Operating Procedures.</li> </ul>		
<b>SCADA System Upgrade (Water) – Phase II</b> Budget 893,000, Spent 0	<b>5%</b>	<b>10%</b>
<ul style="list-style-type: none"> <li>Flushing Stations: Ongoing work to integrate into SCADA.</li> </ul>		
<b>Submarine/Overland – Design and Construction</b> Budget 14,417,000, Spent 37,000	-	<b>30%</b>
<ul style="list-style-type: none"> <li>Design is approximately 90% complete. DFO review for the submarine line is underway, the overland design review is in progress, and the IFT package for the submarine line is being advanced.</li> </ul>		

<b>Water Treatment Facility</b>	<b>5%</b>	<b>30%</b>
Budget 1,150,000, Spent 0		
<ul style="list-style-type: none"> <li>Pilot technology selection is underway, with implementation planned for August at Shawatlans. This work will help determine the preferred water treatment plant technology for the City's water footprint and represents an initial step toward detailed design of a future treatment plant.</li> </ul>		
<b>Valve Chamber Repair at Montreal Circle</b>	<b>-</b>	<b>0%</b>
Budget 1,000,000, Spent 22,000		
<ul style="list-style-type: none"> <li>Design for the Montreal Circle valve chamber repairs has been completed and the RFP was posted; however, no bids were received and staff are currently engaging with local contractors to submit pricing proposals.</li> </ul>		
<b>Annual Water Line Replacement</b>	<b>-</b>	<b>0%</b>
Budget 1,028,000, Spent 22,000		
<ul style="list-style-type: none"> <li>Annual water line replacement update: awaiting review of major project corridors to guide Public Works' planned replacements; most major leaks are treated as capital repairs.</li> </ul>		
<b>Chlorination Facility</b>	<b>-</b>	<b>45%</b>
Budget 600,000, Spent 51,000		
<ul style="list-style-type: none"> <li>Chlorination update: design is ongoing, with procurement planned in the coming months.</li> </ul>		
<b>Water Supply Master Plan</b>	<b>-</b>	<b>30%</b>
Budget 132,000, Spent 0		
<ul style="list-style-type: none"> <li>Ongoing study and review will guide the path toward determining the treatment plant location.</li> </ul>		
<b>Dam Access Road</b>	<b>-</b>	<b>5%</b>
Budget 469,000, Spent 0		
<ul style="list-style-type: none"> <li>Reviewing road requirements and will be issuing an RFP for slope stability and spot repairs.</li> </ul>		
<b>Industrial Park Sewage Treatment Plant Upgrades – Design</b>	<b>30%</b>	<b>35%</b>
Budget 389,000, Spent 45,000		
<ul style="list-style-type: none"> <li>The wastewater characterization study is ongoing in 2026 and will support the design of a new system to replace the aging treatment system.</li> </ul>		
<b>Moresby Wetland Treatment – Construction</b>	<b>5%</b>	<b>30%</b>
Budget 5,175,000, Spent 1,252,000		
<ul style="list-style-type: none"> <li>The project has advanced into 2026, with Spur now on site and construction underway. Delays have occurred due to weather events, and major site works are expected to commence in mid-April.</li> </ul>		
<b>Comox Lift Station Design</b>	<b>35%</b>	<b>45%</b>
Budget 663,000 Spent 36,000		
<ul style="list-style-type: none"> <li>Investigation of a gravity system to eliminate the existing lift station is ongoing. The legal survey is complete, and the geotechnical investigation is ready to proceed once snow conditions allow</li> </ul>		
<b>Outfall Repairs C to B – Design &amp; Construction</b>	<b>-</b>	<b>20%</b>
Budget 4,846,000, Spent 119,000		
<ul style="list-style-type: none"> <li>The survey and geotechnical report by WSP are anticipated in March 2026, with the construction RFP expected to be issued in April or May 2026.</li> </ul>		
<b>Outfall K Modifications – Design &amp; Construction</b>	<b>15%</b>	<b>20%</b>
Budget 1,000,000, Spent 0		
<ul style="list-style-type: none"> <li>The preferred path has been selected, concept design completed, and the detailed design tender has been posted on BC Bid.</li> </ul>		

<b>SCADA System Upgrade (Sewer) – Phase II</b>	<b>30%</b>	<b>35%</b>
Budget 447,000, Spent 46,000		
<ul style="list-style-type: none"> <li>Consultant recommendations are being used to help inform the scope and sequencing of future SCADA works, with implementation to align with the 2026 SCADA budget.</li> </ul>		
<b>Wantage Road Landfill Closure</b>	-	<b>5%</b>
Budget 120,000, Spent 0		
<ul style="list-style-type: none"> <li>Reviewing permit conditions and seeking an Engineer of Record to support long-term planning and closure</li> </ul>		
<b>Sewer Master Plan</b>	-	<b>5%</b>
Budget 500,000, Spent 0		
<ul style="list-style-type: none"> <li>The liquid waste management plan has been awarded to Associated Engineering to support compliance and develop a path to full sewer treatment.</li> </ul>		
<b>Permanent Outfall Flow Monitoring</b>	-	<b>5%</b>
Budget 1,500,000, Spent 0		
<ul style="list-style-type: none"> <li>Preparation of the RFP for design and installation of permanent outfall flow monitoring infrastructure is underway to satisfy compliance order requirements and support reduced permit fees through improved flow volume reporting.</li> </ul>		
<b>Hays Creek Sanitary Sewer Main Repair</b>	-	<b>50%</b>
Budget 650,000, Spent 315,000		
<ul style="list-style-type: none"> <li>Emergency repairs have been completed on the Hays Creek sanitary sewer main, with additional sections identified as nearing failure and proactive repairs now being planned to prevent future spills.</li> </ul>		
<b>Hays Creek Lift Station Design</b>	-	<b>10%</b>
Budget 132,000, Spent 14,000		
<ul style="list-style-type: none"> <li>Design work for the Hays Creek Lift Station upgrade is ongoing, with preparation of the RFP underway to advance the next phase of the project.</li> </ul>		
<b>Omineca Avenue Wastewater Treatment Project</b>	-	<b>5%</b>
Budget 10,000,000, Spent 0		
<ul style="list-style-type: none"> <li>The City was unsuccessful in our grant application so this project is not proceeding until funds can be secured</li> </ul>		
<b>Annual Wastewater line Replacement</b>	-	<b>10%</b>
Budget 600,000, Spent 7,000		
<ul style="list-style-type: none"> <li>Emergency repair on Outfall I along Hay Creek has been completed, with planning underway for spot repairs based on the Outfall I study completed in 2022.</li> </ul>		
<b>Landfill Lagoon &amp; Priority Upgrades</b>	<b>45%</b>	<b>55%</b>
Budget 6,407,000, Spent 474,000		
<ul style="list-style-type: none"> <li>Initial works have been awarded to Broadwater and major works are underway. The MTU treatment system contract is currently under final review.</li> </ul>		
<b>BIG Project High Level</b>		
Budget 205,000,000, Spent 5,606,000		
<ul style="list-style-type: none"> <li>The BIG program is progressing into a more active delivery phase. As of early March 2026, <b>\$31.9 million</b> has been spent. Although program progress in the first two years was slower than anticipated, the project team has advanced measures to accelerate delivery and recover schedule. This is expected to result in <b>more than \$50 million in program expenditures over 2026</b>. Further detail on planned BIG program works and delivery timing will be brought forward in a future report.</li> </ul>		



**CITY OF  
PRINCE  
GEORGE**

## Office of the Mayor

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Northern & Rural Governments in  
British Columbia

Transmitted via email

April 28, 2026

**RE: City of Prince George requesting co-sponsorship of the Northern-Rural Homeowners Grant resolution to UBCM**

Dear Colleagues,

On behalf of the Prince George City Council, I am writing to ask for your support in cosponsoring on the attached Northern-Rural Homeowners Grant resolution to UBCM. The homeowner grant offered by the Government of British Columbia helps reduce the amount of property taxes residents pay each year on their principal residence. The grant is available to homeowners who pay property taxes to a municipality, or directly to the Province if they live in a rural area.

Currently, the regular grant amount is **\$570** for properties located in the Capital Regional District, the Metro Vancouver Regional District, and the Fraser Valley Regional District. For all other areas of the province, the grant amount is **\$770**.

However, effective for the 2027 and subsequent taxation years, the \$200 Northern and Rural Homeowner Benefit will be repealed. This benefit was originally introduced as part of the homeowner grant program to offset the effects of the carbon tax, which has now ended. As a result, the regular homeowner grant will be reduced to \$570 across all areas of the province.

This change will have a disproportionate impact on northern and rural communities. Municipalities in these regions continue to face unique and persistent cost pressures not experienced to the same extent in southern urban centres. Higher transportation costs, longer supply chains, increased heating expenses, and limited access to services are ongoing realities for residents in our communities. These challenges will not disappear simply because provincial tax policy has changed.

We are calling on all northern and rural local governments impacted by this decision to stand together in support of this resolution and formally urge the Province to reverse the repeal of the Northern and Rural Homeowner Benefit or implement a meaningful alternative that reflects the true cost of living in our regions.

A strong and coordinated response from municipalities across British Columbia will send a clear message: provincial programs must recognize regional realities and must not unfairly disadvantage northern and rural residents. Together, we can advocate for fairness, protect affordability, and help ensure the long-term sustainability and viability of our communities. We encourage you to make your voice heard by co-sponsoring this resolution.

Respectfully,

Mayor Simon Yu  
City of Prince George

## **Resolution: Northern-Rural Homeowners Grant**

WHEREAS the Province has indicated they will end the northern and rural homeowner benefit beginning in 2027 reducing the amount northern and rural communities are eligible for;

AND WHEREAS there remains strong rationale for a higher grant value in northern and rural communities due to higher costs of heating and transportation regardless of the repeal of the consumer carbon tax.

THEREFORE BE IT RESOLVED that UBCM strongly urges the Province to explain and reverse the decision to reduce the Northern Rural Homeowners grant

## **Board Highlights**

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April 2026

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### **Delegations:**

Alissa MacMullin, Recreation Coordinator, Haida Gwaii Recreation provided an update on Haida Gwaii Regional Recreation programs celebrating 2025 successes and sharing the challenges faced by the Haida Gwaii Recreation Programs from operating without a dedicated vehicle specialized for supporting transport of recreation equipment and accessible recreation operations. The Board then directed Staff to explore options for funding a vehicle for Haida Gwaii Recreation.

Gladys Atrill, President, North Central Local Government Association presented NCLGA activities and initiatives as well as next steps regarding strategic direction of the area association to prioritize strengthening advocacy coming from the NCLGA empowering the voices of member governments. This is intended to be realized by forming stronger resolutions, and fiscal prioritization given to advocacy efforts and provincial engagement.

### **Board Business:**

1. The Board resolved to support a letter from the Village of Daajing Giids regarding health care equality for Haida Gwaii and Rural and Remote B.C.
2. The Board resolved to send three resolutions to the Trans Canada Yellowhead Highway Association on the following topics:
  - a. Highway 16 Mile 28 level rail crossing project revitalization
  - b. Enhancing Highway 16 maintenance and road condition monitoring
  - c. Highway 16 high pedestrian traffic area speed reduction reviews
3. The Board proceeded with First Reading and Second Reading of Bylaw No. 236, 1995 (Amendment Bylaw No. 715, 2026) and Sandspit-Moresby Island Interim Zoning Bylaw No. 186, 1989 (Amendment Bylaw No. 716, 2026) for Hekate's Retreat in Sandspit.
4. A Public Hearing for the above proposed bylaws will be held May 26, 2026, at 7:00 P.M. in the Sandspit Community Hall to receive representation from those who deem themselves and their interests affected.

***For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at [www.ncrdbc.com](http://www.ncrdbc.com).***



## REPORT TO COUNCIL

### Regular Meeting of Council

**DATE:** May 11th, 2026  
**TO:** Richard Pucci, Chief Administrative Officer  
**FROM:** Leandri Kleinhans, Economic Development Officer

**SUBJECT: APPLICATION TO NDIT RECREATION INFRASTRUCTURE PROGRAM**

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#### **RECOMMENDATION:**

**THAT Council resolve to endorse Staff's application to Northern Development Initiative Trust's Recreation Infrastructure Program in support of infrastructure upgrades for the Prince Rupert arena.**

#### **REASON FOR REPORT:**

To address infrastructure requirements at the arena, Staff are seeking \$58,596 in grant funding from NDIT. This investment will help fund oil separators for the refrigeration system, ensuring the facility's continued operational safety and efficiency.

#### **BACKGROUND:**

The arena would benefit from upgrades to its refrigeration and ammonia plant systems. The current equipment is aging and requires increasing levels of maintenance, with some components needing more frequent attention over time.

Upgrading the system will help improve reliability, enhance energy efficiency, and provide more consistent operating conditions moving forward.

#### **LINK TO STRATEGIC PLAN/OCP:**

The City is currently developing a Recreation Master Plan as directed by Council's Strategic Plan and the Official Community Plan (OCP). This project aligns with Section 6 of the OCP's Social and Cultural Policies, which encourages maintaining local cultural, facilities and integrating programming into public spaces like civic buildings. By investing in the arena, the City is fulfilling its commitment to preserve critical recreational assets and meet the long-term goals of these core planning documents.

**ANALYSIS:**

Without these upgrades, the City risks service disruptions that could impact programming, events, and revenue generation. Investing in this infrastructure will ensure the arena remains a safe, dependable, and sustainable community asset.

**COMMUNITY SOCIAL, ENVIRONMENTAL AND EQUITY CONSIDERATIONS:**

*Who will benefit from this policy or project and does it exclude any particular group?*

The proposed improvements will benefit a wide cross-section of residents, from youth athletes to school-aged children and local families. Preserving this infrastructure is essential for maintaining the facility's role as a cornerstone of community life.

The arena's continued operation also enables significant charitable initiatives, which benefit the community as a whole. An example is the Rupert Rampage fundraising campaign that has contributed around \$884,000 toward healthcare equipment at the Prince Rupert Regional Hospital over the past three years.

Furthermore, the facility drives year-round sports tourism, providing essential revenue for Prince Rupert's hotels, restaurants, and retail sectors.

*Have major decisions been made with the direct input of those who will be most affected?*

This project aligns with the Recreation Master Plan currently under development, which is guided by the Council Strategic Plan and the Official Community Plan (OCP). The OCP itself is built upon extensive community consultation.

These upgrades also directly address the growing demand and high registration rates of diverse user groups. Currently, the suboptimal state of the existing infrastructure prevents the City from considering requests for an expanded ice season. However, these improvements will provide the necessary foundation to explore increased service levels and better accommodate community needs.

**COST:**

The total cost of these infrastructure upgrades is anticipated to be \$117,192.00. As required by NDIT, the City will provide a 50% applicant contribution of \$58,596.

**Report Prepared By:**

**Report Reviewed By:**

\_\_\_\_\_  
Leandri Kleinhans,  
Economic Development Officer

\_\_\_\_\_  
Richard Pucci,  
Chief Administrative Officer

Original signature available upon request



## HIGHWAY ROAD CLOSURE BYLAW NO. 3657, 2025

BEING A BYLAW TO CLOSE A PORTION OF HIGHWAY ALLOWANCE

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Pursuant to Section 40 of the *Community Charter*, Prince Rupert City Council may, by bylaw, close a portion of a highway to traffic and remove the dedication of the highway, if prior to adopting the bylaw, Council publishes notices of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

The Council of the City of Prince Rupert deems that it is in the public interest to close to traffic, remove the dedication of highway comprising of approximately 69.6 sqm of dedicated Highway on Plan 923, which is shown outlined in bold black on the reference plans EPP152176 prepared by McElhanney, a reduced copy of which is attached hereto (*the "Road Closure Plan"*);

The City intends to close that portion of highway to sell for consolidation with a neighbouring lot.

Notices of Council's intention to close that portion of highway to traffic, to remove its dedication as highway, and published in a newspaper and posted in the public notice posting place, and the Council has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council; and

The Council of the City of Prince Rupert does not consider that the closure of the Closed Road will affect the transmission or distribution facilities or works of utility operators;

The Council of the City of Prince Rupert, in an Open meeting assembled, enacts as follows:

1. Attached to this Bylaw as Schedule "A" and forming part of this Bylaw is a reduced copy of the explanatory plan of highway closure (*the "Road Closure Plan"*).
2. The City hereby authorizes the closure to traffic and removal of highway dedication of the 69.6 sqm portion of highway which was dedicated as

highway at the New Westminster Land Title Office by Plan 923, outlined in Bold on the Road Closure Plan (the “Closed Road”).

3. On deposit of the Road Closure Plan and all other documentation for the closure of the road allowance in the New Westminster Land Title Office, the Closed Road is closed to public traffic, it shall cease to be public highway, and its dedication as a highway is cancelled.
4. The Mayor and Corporate Administrator are authorized to execute all deeds of land, plans and other documentation necessary to effect this road closure and disposition.
5. This Bylaw may be cited as **“HIGHWAY CLOSURE BYLAW NO. 3657, 2025”**

READ A FIRST TIME this 27<sup>th</sup> day of April, 2026.

READ A SECOND TIME this 27<sup>th</sup> day of April, 2026.

PUBLIC NOTIFICATION this 7<sup>th</sup> day of May, 2026.

MINISTRY OF TRANSPORTATION APPROVAL this \_\_\_\_ day of \_\_\_\_\_, 2026 (APPROVAL NO. \_\_\_\_\_).

READ A THIRD TIME this \_\_\_\_ day of \_\_\_\_\_, 2026.

FOURTH & FINAL READING this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

