



City of Prince Rupert

AGENDA

For the **COMMITTEE OF THE WHOLE MEETING** of Council to be held on November 22, 2021 at 7:00 p.m. in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation:

THAT the Agenda for the Committee of the Whole Meeting of November 22, 2021 be adopted as circulated.

3. REPORTS

1. Report from the Director of Operations – Re: Solid Waste Management Bylaw No. 3480, 2021

4. QUESTION PERIOD FROM THE PUBLIC

5. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

6. ADJOURNMENT TO RECONVENE REGULAR COUNCIL MEETING

CITY OF PRINCE RUPERT

REPORT TO COUNCIL

DATE: November 22nd, 2021

TO: Robert Buchan, City Manager

FROM: Richard Pucci, Director of Operations & Intergovernmental Relations

SUBJECT: **SOLID WASTE MANAGEMENT BYLAW NO. 3480, 2021**

RECOMMENDATION:

THAT Council proceeds with 1st, 2nd, and 3rd readings of Solid Waste Management Bylaw No. 3480, 2021.

REASON FOR REPORT:

This report presents the background and financial requirements to fund the new solid waste service.

BACKGROUND AND ANALYSIS:

In discussions with Council, staff understood the importance of providing the community with a continuation of weekly solid waste pick up with added recycling. This service is designed to be scalable and adaptable as we move to increase the volume of recyclables and decrease the amount of waste from each household. We envision this program to evolve over time to include a curbside organic stream.

The City is in the process of launching our soft start program. This involves practice routes, tipping bins on the new equipment, launching a new reminder app, and completing the new Solid Waste Management Bylaw to reflect the added weekly recycling service to our current solid waste program. There will be mailouts and social media blasts with more information in the next few weeks.

In developing this new service, staff determined that the solid waste utility requires approximately \$535,000 of new money annually. This equates to an increase in the utility of approximately \$70.00 annually or \$5.85 monthly per household. However, our utilities promote a 10% discount for early payment; therefore, this can be discounted further to approximately \$61.75 annually or \$5.15 monthly.

As this is a self-funding utility, staff have developed a Solid Waste Management Bylaw that will fund the utility to the necessary level, with continued weekly collection indefinitely and an opportunity for a larger bin under the user-pay method noted in the Bylaw.

Also included in the Bylaw fee schedule are updated rates that align more with communities in the region.

COSTS AND BUDGET IMPACT:

The Solid Waste Utility is a self-funded program and must not be in deficit at the end of the year. Staff have developed a Solid Waste Management Bylaw to bring the utility to be net-zero.

CONCLUSION:

THAT Council proceeds with 1st, 2nd, and 3rd readings of Solid Waste Management Bylaw No. 3480, 2021.

Report Prepared By:



Richard Pucci,
Director of Operations &
Intergovernmental Relations

Report Reviewed By:



Robert Buchan,
City Manager

Attachments

- Solid Waste Management Bylaw No. 3480, 2021