



REGULAR AGENDA

For the **REGULAR MEETING** of Council to be held on Monday, April 27, 2026, taking place at 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

1. CALL TO ORDER

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Recommendation:

THAT the Agenda for the Regular Council Meeting of April 27, 2026, be adopted as presented.

4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

5. CONSENT AGENDA

a) Council minutes for approval

- i. Minutes of the Special Meeting to Close of April 13, 2026;
- ii. Minutes of the Special Meeting to Close of April 20, 2026;
- iii. Minutes of the Regular Meeting of April 13, 2026;
- iv. Minutes of the Special Regular Meeting of April 20, 2026;

b) Reports for receipt

- i. Report from the Director of Planning and Development Services Re: City Core Spring Spruce-Up Campaign;

c) Correspondence for receipt

- i. Excerpts (relevant to Prince Rupert) of the Ministry of Public Safety and Solicitor General Re: 2025 Situation Table Annual Report;
- ii. Letter from the City of Langford Re: Permanent Daylight-Saving Time and the Impacts on Safe Routes to School; and,
- iii. Northern Central Local Government Association Re: Connections Newsletter.

Recommendation:

THAT all items on the Consent Agenda be approved or received as requested.

6. REPORTS

- a) **Report from the Director of Development Services Re: Highway Road Closure Bylaw No. 3657, 2026**

Recommendation:

THAT Council consider this report in regard to Highway Road Closure Bylaw No. 3657, 2026.

- b) **Report from the Chief Administrative Officer Re: Road Closure Bylaw No. 3672, 2026**

Recommendation:

THAT Council consider this report in regard to Road Closure Bylaw No. 3672, 2026.

- c) **Report from the Chief Administrative Officer Re: Road Closure Bylaw No. 3673, 2026**

Recommendation:

THAT Council consider this report in regard to Road Closure Bylaw No. 3673, 2026.

7. BYLAWS

- a) **Highway Road Closure Bylaw No. 3657, 2026**

Recommendation:

THAT Council introduces and gives First and Second Readings to the Highway Road Closure Bylaw No. 3657, 2026.

- b) **2026 Five Year Financial Plan Bylaw No. 3671, 2025**

Recommendation:

THAT Council gives Fourth and Final Reading to the 2026 Five Year Financial Plan Bylaw No. 3671, 2025.

- c) **The City of Prince Road Closure Bylaw No. 3672, 2026**

Recommendation:

THAT Council introduces and gives First & Second Readings to the Road Closure Bylaw No. 3672, 2026.

- d) **The City of Prince Road Closure Bylaw No. 3673, 2026**

Recommendation:

THAT Council introduces and gives First & Second Readings to the Road Closure Bylaw No. 3673, 2026.

e) 2026 Property Tax Bylaw No. 3674, 2026

Recommendation:

THAT Council gives Fourth and Final Reading to the 2026 Property Tax Bylaw No. 3674, 2026.

8. COUNCIL ROUND TABLE

9. ADJOURNMENT



SPECIAL MINUTES

For the **SPECIAL MEETING** of Council, held on April 13, 2026, at 5:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor G. Randhawa
Councillor N. Adey
Councillor W. Niesh
Councillor B. Cunningham
Councillor T. Forster
Councillor R. Skelton-Morven (Remote)

STAFF: R. Pucci, Chief Administrative Officer (Remote)
C. Bomben, Chief Financial Officer
R. Miller, Deputy Chief Administrative Officer

1. CALL TO ORDER

The Mayor called to Special Meeting of Council to order at 5:00 pm.

2. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT the meeting be closed to the public under Section 90 of the *Community Charter* to consider items relating to one or more of the following:

90.1 (c) labour relations or other employee relations; and,
litigation or potential litigation affecting the municipality.

CARRIED

3. ADJOURNMENT

MOVED by Councillor Adey and seconded by Councillor Forster THAT the Meeting be adjourned at 5:00 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER



SPECIAL MINUTES

For the **SPECIAL MEETING** of Council, held on April 20, 2026, at 4:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor G. Randhawa
Councillor N. Adey
Councillor W. Niesh
Councillor R. Skelton-Morven (Remote)

STAFF: R. Pucci, Chief Administrative Officer
C. Bomben, Chief Financial Officer
R. Miller, Deputy Chief Administrative Officer

ABSENT: Councillor B. Cunningham
Councillor T. Forster

1. CALL TO ORDER

The Mayor called to Special Meeting of Council to order at 4:00 pm.

2. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the meeting be closed to the public under Section 90 of the *Community Charter* to consider items relating to one or more of the following:

90.1 (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

3. ADJOURNMENT

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT the Meeting be adjourned at 4:00 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER



MINUTES

For the **REGULAR MEETING** of Council, held on Monday, April 13, 2026, 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor G. Randhawa
Councillor T. Forster
Councillor N. Adey
Councillor R. Skelton-Morven (Remote)
Councillor W. Niesh
Councillor B. Cunningham

STAFF: R. Miller, Deputy Chief Administrative Officer
C. Bomben, Chief Financial Officer
V. Stewart, Manager of Communications, Engagement and Social Development

1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT the Agenda for the Regular Council Meeting of April 13, 2026, be adopted as presented.

CARRIED

4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

5. CONSENT AGENDA

a) Council minutes for approval

- i. Minutes of the Special Meeting to Close of March 23, 2026;
- ii. Minutes of the Special Meeting to Close of March 27, 2026;
- iii. Minutes of the Regular Meeting of March 23, 2026;

b) Reports for receipt

- i. Report from the Fire Chief Re: Monthly Fire / Rescue Report – March 2026;

c) Correspondence for receipt

- i. Letter from the North Coast Regional District Re: Prince Rupert Public Washroom Facility Necessity;
- ii. Letter from the North Coast Regional District Re: Public Transportation

- Prince Rupert-Terrace;
- iii. Letter from the Town of View Royal Re: Juricial Review Coalition Update
 - Provincial Housing Legislation (Bills 44, 47, 13, 15, and M216); and,

d) Correspondence for approval

Request for proclamation of June 1, 2026, as Wild Salmon Day.

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT all items on s on the Consent Agenda be approved or received as requested.

CARRIED

6. REPORTS

a) Report from the Director of Operations Re: RFP 2026-0005 – Purchase of Electric Pickup Trucks

MOVED by Councillor Cunningham and seconded by Councillor Adey THAT Council award RFP 2026-0005 for the supply and delivery of four (4) 2026 Chevrolet Silverado EV WT (4WT) vehicles in the amount of \$270,910.20 plus applicable taxes.

b) Report from the Chief Financial Officer Re: Amendment to Bank Signing Authority Resolution

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT Council approve the following changes to staff having countersigning authority and access and control of City of Prince Rupert bank accounts: Replace Christine Yew with Connie Weidner, Assistance Finance Manager.

CARRIED

c) Report from the Manager of Communications, Engagement and Social Development Re: Reconciliation Action Plan for Council Consideration

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT Council receive the Reconciliation Action Plan, as presented, and direct Staff to review for financial impacts, gather public comment, circulate to surrounding Nations and then report back to Council at the end of June Council meeting.

CARRIED

7. COUNCIL ROUND TABLE

8. ADJOURNMENT

MOVED by Councillor Adey and seconded by Councillor Forster THAT the meeting be adjourned at 7:26 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER



MINUTES

For the **SPECIAL REGULAR MEETING** of Council, held on Monday, April 20, 2026, 5:30 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor G. Randhawa
Councillor N. Adey
Councillor R. Skelton-Morven (Remote)
Councillor W. Niesh
Councillor B. Cunningham

STAFF: R. Pucci, Chief Administrative Officer
R. Miller, Deputy Chief Administrative Officer
C. Bomben, Chief Financial Officer

ABSENT: Councillor T. Forster

1. CALL TO ORDER

The Mayor called the regular meeting to order at 5:30 pm.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

MOVED by Councillor Niesh and seconded by Councillor Adey THAT the Agenda for the Special Regular Council Meeting of April 20, 2026, be adopted as presented.

CARRIED

4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

5. REPORTS

a) Report from the Chief Financial Officer Re: 2026 Five Year Financial Plan Bylaw No. 3671, 2025

MOVED by Councillor Skelton-Morven and seconded by Councillor Adey THAT Council consider replacing Third Reading of the 2026 Five Year Financial Plan Bylaw No. 3671, 2025 inclusive of proposed changes outlined in the report and attachments.

CARRIED

b) Report from the Chief Financial Officer Re: 2026 Property Tax Bylaw No. 3674, 2026

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council proceed with consideration of the City of Prince Rupert 2026 Property Tax Bylaw No. 3674, 2026.

CARRIED

6. BYLAWS

a) 2026 Five Year Financial Plan Bylaw No. 3671, 2025

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council Repeal and Replace Third Reading of the 2026 Five Year Financial Plan Bylaw No. 3671, 2025.

CARRIED

b) 2026 Property Tax Bylaw No. 3674, 2026

MOVED by Councillor Adey and seconded by Councillor Niesh THAT Council introduce and give First, Second and Third Readings to the 2026 Property Tax Bylaw No. 3674, 2026.

CARRIED

7. COUNCIL ROUND TABLE

Moved by Councillor Adey and seconded by Councillor Niesh THAT the Council give Notice of Motion requesting that Staff present a collection of regulatory changes that record the previous expenses for the Council in responding to the senior government, with a view to using that information to prepare an appropriate response.

CARRIED

8. ADJOURNMENT

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven THAT the meeting be adjourned at 5:49 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER



MEMORANDUM

DATE: April 27, 2026
TO: Richard Pucci, CAO
FROM: Myfannwy Pope, Director of Planning and Development Services

SUBJECT: City Core Spring Spruce-Up Campaign

Council has asked staff to develop a City Core campaign with an accompanying policy that will help to assess community interest in possible long-term changes to the City's form and character regulations in the City Core. The intent is to allow repainting, refinishing, rebranding, and other minor façade improvements with fewer design restrictions while keeping all life-safety, building code, and land-use rules in place. This would let Council see whether there is community uptake before considering any permanent changes.

City Core Spring Spruce-Up Campaign:

This City Core clean up initiative, or City Core Spring Spruce-Up, is intended to help address growing concerns from local businesses that want to refresh or modernize their buildings but feel limited by the current condition of the surrounding streetscape and City Core Development Guidelines. By improving shared public space, whether through power washing, repainting key features, repairing and refreshing garden boxes, and enhancing overall aesthetic, the community can create an environment that better supports individual investment and encourages more businesses to proceed with their upgrades. This initiative complements the incentives already available in the City Core, such as fee waivers and the Downtown Façade Improvement Grants, ensuring that businesses not only have the financial tools to update their properties but also the inviting, well-maintained public realm and flexible regulatory environment needed to make those investments successful.

The policy would direct staff to interpret existing development permit guidelines with increased flexibility, particularly those related to colour, material choices, finishes, and branding treatments that may otherwise restrict creative expression and refreshing.

This campaign will be advertised using the following channels:

- Flyers for business and building owners downtown.
- Information posts on social media and the City's website.
- A press release.

The uptake of this initiative will provide one input into potential future, more permanent changes to the City Core character and form guidelines, while providing further incentive to business and building owners downtown to support a community-wide effort to refresh the look of the City Core.

Current Development Permit Guidelines are fairly broad, however certain character areas, for example the Heritage Character Area or Cow Bay Character Area, do provide more prescriptive guidelines to encourage specific area cohesiveness and identity.

DP guidelines are important regulatory tools to create a sense of place; however, given community feedback it may be that the current guidelines in place are oversized or overly complicated for the community.

DP guideline interpretation is currently delegated to staff; however, staff are required to evaluate overall compliance with DP guidelines and approve or deny DPs based on that assessment. When minor façade improvements are proposed, the only applicable guidelines do generally fall to colour and materials, and so if there is direct conflict with these guidelines, staff will work with the applicant to bring the proposals more into alignment prior to accepting applications. If a proponent wishes to proceed with the application despite non-alignment with current guidelines, they can do so. Between 2022 - 2026, no DP's that have been formally submitted have been denied. However, it is unclear how many applicants may have chosen not to apply given perceived or real constraints. Therefore, the policy would provide further guidance in interpretation of the DP guidelines and may result in more applicants coming forward with their proposals and moving onto actual submission. The temporary nature of the policy means the City can collect information without making substantial or permanent changes to the guidelines that have been previously adopted by the community.

This approach does not remove the requirement for a DP altogether, nor does it change the zoning bylaw, which regulates signage. With this initiative, staff would promote existing guidance on the DP process and requirements to accompany this initiative, given potential applicants may be deterred by a sense of burden of process, rather than the nature of their proposal itself. Maintaining the need for a DP allows development to continue to be tracked and monitored, as well as support applicants through other permitting steps that they may need to proceed with their proposals.

The proposed "Spring Spruce-Up" Initiative will require DSD to use some of its advertising budget, already allocated, and require staff time from Development Services and Administration (Communications) to undertake the advertised campaign and develop materials. This campaign dovetails with priorities for improvement of development communication with the community and is unlikely to take time away from ongoing priorities.

April 27, 2026

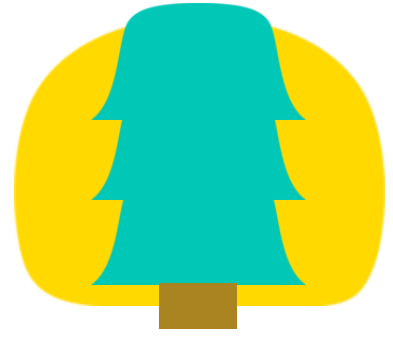
This temporary policy would offer a non-intensive approach to information gathering and, with the accompanying Spring Spruce-Up initiative, invites downtown business and building owners to participate in a refresh of the downtown.

Myfannwy Pope,
Director of Development Services

Attachments: Example Business Flyer

City Core Spruce Up

A Quick Guide for Local Businesses



The City is launching a City Core Spruce Up campaign to help local businesses refresh storefronts, brighten up the streetscape, and contribute to a more vibrant and welcoming city centre.

From now until August 24, 2026, the City is taking a more flexible and streamlined approach to reviewing minor exterior improvements in the City Core. This gives businesses more freedom to repaint, rebrand, and tidy up their façades without getting stuck in aesthetic rules that previously made small changes harder.

This is NOT a new bylaw and it does NOT change any safety rules – it simply lets staff say “yes” more easily to small improvements that make the City Core look cleaner and more inviting.

Why the City is doing this?

Business owners have told us they want:

- Simpler processes for small improvements
- More flexibility on colours, materials, and design
- Faster approvals for minor upgrades
- A cleaner, more welcoming city centre

Council wants to see whether this more flexible approach encourages more businesses to spruce up their storefronts and contribute to the overall revitalization of the City Core.

How it Works

You are invited to participate by making small, impactful improvements such as:

- Repainting exterior walls or trim
- Freshening up older finishes
- Updating façade materials
- Installing modern or more visible signage
- Rebranding storefronts
- Adding murals or artistic touches
- Cleaning up and refreshing window displays
- Tidying up outdoor areas and removing old clutter

If your updates don't change the structure of your building, they likely qualify.

Where does this apply?

This program applies to the City Core Development Permit Area, covering:

- The Heritage Core
- Cow Bay
- Marina District
- Waterfront commercial areas
- Other designated City Core zones in the OCP

If you're unsure whether your business is in the area, staff can confirm quickly or find the map [HERE](#)

What does flexible interpretation mean?

For qualifying minor improvements, staff will apply the City's Development Permit Guidelines with greater interpretive flexibility. This means:

- Less focus on matching existing character guidelines
- More room for creativity and modern design
- Faster turnaround for small updates
- A smoother process for signage and façade refreshes
- Clearer, simpler conversations with staff

All safety, Building Code, and land-use requirements still apply.

THE CITY OF
PRINCE RUPERT

Do I still need a Development Permit?

If your improvement normally requires a Development Permit (DP), you still need to apply. But during this pilot, staff have direction to approve qualifying minor improvements more easily and more quickly.

If your improvement doesn't normally require a DP, nothing changes – you're good to go. Also, don't forget the Development Permit Fees are waived in downtown right now!

The City is Here to Help!

- Review your idea informally
- Tell you whether a DP is required
- Help you understand what qualifies as a “minor improvement”
- Guide you through the quickest path to approval
- Offer suggestions that fit within the temporary flexibility

What's needed for a DP?

1. A dimensioned mock-up of what you plan to do with the materials and colours indicated. This could mean:

- A picture of your sign with its measurements and planned location.
- A picture of your building, the areas you plan on painting, and the sample of paint you plan on using.
- The material information you plan on using to update that façade and where on the façade is getting updated.

2. An Application form signed by the owner.

3. Title Search and/or a corporate search showing that the owner is the one able to sign the permit. We want to make sure the owner knows what's happening with their building.

That's it! Remember, if you're only replacing like-for-like improvements with no substantial change, building the same, no DP is needed.

When do I have to do this by?

This campaign and temporary flexible approach to guideline interpretation runs until August 24, 2026, so your permit would need to be complete and accepted by the City by that deadline.

Council will review the results to decide whether to continue or expand the program.

Join the City Core Spruce Up campaign!

A fresher, cleaner, more vibrant City Core starts with small steps – and small improvements from local businesses can make a big difference.

Participating helps:

- Attract foot traffic
- Improve curb appeal
- Strengthen the local economy
- Create a more welcoming community experience

We invite you to be part of the effort.

Contact us to
learn more!

THE CITY OF
PRINCE RUPERT

development.services@princerupert.ca
(250) 624 2822



Executive Summary

"[Situation Tables are] a perfect example of the sum being greater than the parts – together we are more effective than we are when we try to operate on our own."
~ Campbell River Situation Table Member

Situation Tables provide community agencies and service providers across British Columbia with a structured, collaborative model to respond to individuals and/or families experiencing Acutely Elevated Risk (AER).

In 2025, Situation Tables across British Columbia facilitated a total of 992 discussions. Of these, 71.5 percent led to a decrease in risk.* Additionally, 83.9 percent of 112 total referrals by police were transferred to more appropriate community agencies. These outcomes indicate that Situation Tables are functioning as intended by connecting individuals and/or families with the supports required to reduce risk, while also allowing frontline policing resources to remain focused on core policing responsibilities.

2025 also marks Situation Tables' 10-year anniversary in BC. Since 2015, 5001 discussions have been held involving more than 450 different agencies, with 70.2 percent leading to a decrease in risk. In this way, over 3900 individuals across BC have been successfully connected with services and supports through a Table.

Of the 5001 total, 40 percent (approximately 2000 discussions) were held in the past 2 years. This follows after a period of significant program growth from 17 active tables in 2022 to 40 active Tables (and an additional 10 under implementation) in 2025.

*Lowered risk in this case refers to the number of individuals successfully connected with supports following their referral to a Table.



The data captured within this report demonstrates Situation Tables' ability to enhance service delivery outcomes through structured, multi-sector collaboration. By aligning intervention strategies across different systems, they improve risk-detection and enable a more rapid and holistic response. They also offer a direct pathway to transfer cases to agencies that are better equipped to provide the appropriate supports, resulting in more targeted support plans.

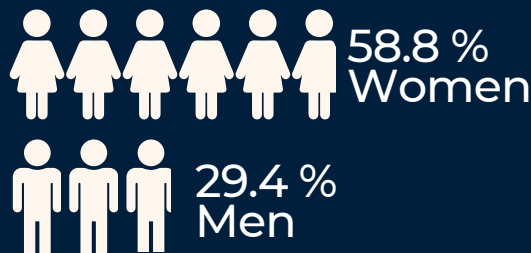
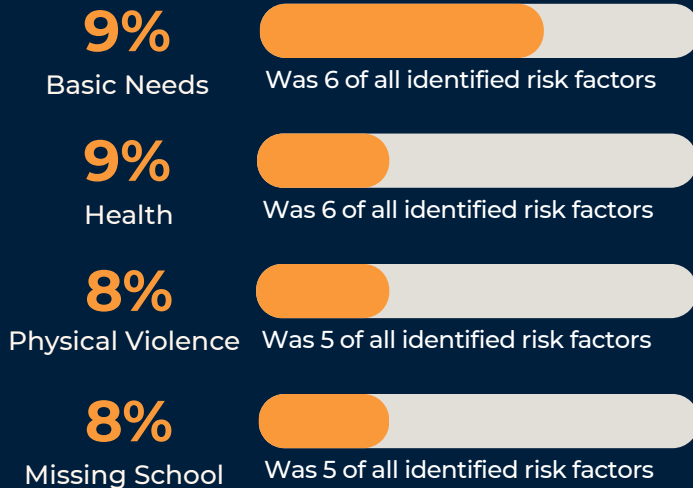
This report acts as a tool to highlight what frontline service providers are seeing across BC. It also presents a valuable opportunity to leverage data to better understand the risk factors most commonly seen within BC. These insights can support evidence-informed policy development, program planning, and cross-sector initiatives at the community, regional, and provincial levels. Stories from frontline practitioners have also been included in this report to demonstrate linkages between the data being collected and the on-the-ground reality of service provision.

Overall, this report highlights the importance of sustaining and strengthening cross-sector collaboration to continue improving outcomes for individuals and communities facing complex risk.

Prince Rupert

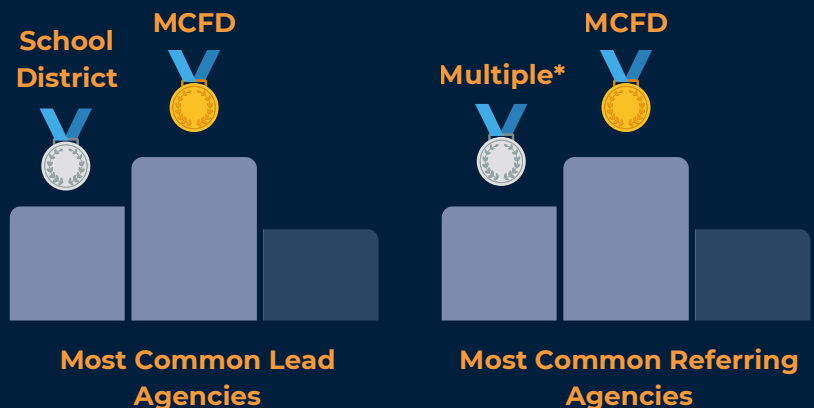
Prince Rupert is an urban city with a population of 12,609 within the northern region of British Columbia.

Most Common Risk Factors



Average Number of Agencies Involved in the Filter 4 Process:

5



*The School District and Kxeen Community Services Society referred an equal number of cases



2026/04/13

Sent via Email: Premier@gov.bc.ca
ECC.Minister@gov.bc.ca
TT.Minister@gov.bc.ca

David Eby, Premier of British Columbia
Honourable Lisa Beare, Minister of Education and Childcare
Honourable Mike Farnworth, Minister of Transportation and Transit

Dear Premier Eby, Minister Beare, and Minister Farnworth:

RE: City of Langford - Permanent Daylight-Saving Time and the Impacts on Safe Routes to School

At its Special Meeting held March 30, 2026, City of Langford Council passed the attached resolution that forms part of this letter. For your reference, an excerpt has been included below:

THAT Council direct staff to prepare a letter to the Minister of Education and Childcare, the Minister of Transportation and Transit, and the Premier's Office, with a copy to all local governments in British Columbia, outlining Council's concerns regarding the impacts of adopting year-round Pacific Daylight Time on children who would be required to walk to school in the dark. AND THAT the letter from the City of Langford Mayor and Council advocate for:

- *the immediate reopening of BC's Active Transportation Infrastructure Grant Program for safe routes to school projects;*
- *the establishment of a program ensuring all students have access to visibility enhancing resources such as lights and reflective gear; and*
- *the expansion of The Society for Children and Youth of BC (SCY)'s Walking School Bus program.*

On behalf of the City of Langford Council, I am writing to express the collective concerns regarding the Province of British Columbia's adoption of permanent year-round Daylight-Saving Time (DST). While Council recognizes that the decision reflects changing regional and economic considerations and does not seek to reverse that decision, it is critical to address unintended safety impacts on children and their caregivers who commute to school by walking or rolling during the darkest months of the year.

Permanent DST will result in significantly later winter sunrises across southern British Columbia. In Langford and other communities served by Sooke School District 62 (SD62), it can be reasonably estimated that many elementary students begin their commute as early as 8:00 a.m. This new prolonged period of low-light conditions coincides with the wettest and foggiest season of the year, where heavy rainfall, poor visibility, and slick surfacing further increases risk for pedestrians and cyclists of all ages and abilities. Permanent DST results in a material increase in challenging travel conditions for school-aged children.

While the City recognizes that dark commutes are more common throughout other regions of the Province, the challenges noted above are compounded by the established characteristics of existing neighbourhoods in Langford and similar communities throughout the Province. Urban streets are busy with vehicular traffic, often containing parking and other barriers that can conceal pedestrians from drivers. Older residential areas and semi-rural roads are often wide with a very slim shoulders and often, there are no sidewalks paths, or adequate street lighting available.

Mitigating these risks requires targeted infrastructure improvements such as traffic calming, pedestrian lighting, sidewalk completion, protected crossings, and other safe-route-to-school measures. Langford has successfully partnered with the Province in the past through the BC Active Transportation Infrastructure Grant Program to advance such projects. However, we are concerned that the pausing of the 2025/2026 intake of this program, pending review of the CleanBC framework, significantly limits the ability of local governments to plan, design, and implement safety improvements in time for the 2026/2027 school year.

As growth continues throughout the region, new school sites are being selected that are outside current transportation networks requiring significant investment from local governments that are not financially viable without Provincial support. The City of Langford strongly requests that the BC Active Transportation Infrastructure Grant Program be reopened and that new applications featuring projects that support safe routes to school be given preference, or, at minimum, clear communication from the Province to all local governments regarding the status and anticipated timeline of this grant program.

To further support and encourage active transportation to commute to school, the Province is encouraged to develop a program in partnership with School Districts to ensure students have

access to visibility enhancing resources such as reflective gear and lights. As mentioned above, schools opening further from established transportation networks introduce further hazards for students navigating to school. Travelling in darkness may increase interactions with other road users, and without targeted support, permanent DST may exacerbate existing inequities and disproportionately affect children from lower-income households.

Council also wishes to acknowledge and commend the Province's recent support for the Walking School Bus Program, delivered in partnership with the Society for Children and Youth of BC (SCY). In addition to improving safety during school commutes, expanding Provincial support for this program may play a critical role in assisting students during their commute to school under low-light conditions.

City of Langford Council wishes to express that the intent of this letter is to encourage early dialogue regarding proactive, collaborative steps that can be taken to ensure this transition does not compromise the safety of young commuters. Active Transportation grants that support the creation and enhancement of safe routes to school help local governments respond thoughtfully, maximize the impact of limited resources, and provide safe, healthy, and sustainable school travel across British Columbia. Early consultation and discussions can identify needs and mitigate impacts, particularly on more vulnerable groups.

Thank you for your consideration of these concerns. We would welcome the opportunity to engage further in discussions on how provincial and local governments can work together to mitigate impacts and improve outcomes for students and families.

Sincerely,

A handwritten signature in black ink that reads "Scott Goodman". The signature is written in a cursive, flowing style.

Mayor Scott Goodmanson
City of Langford

Attached: Certified Resolution from the Special Meeting of Council held March 30, 2026.
CC: BC Municipalities

CITY OF LANGFORD

RESOLUTION

ITEM TITLE: Notice of Motion from March 16, 2026 - Permanent Daylight-Saving Time and the Impacts on Safe Routes to School

MOVED BY: GUIRY
SECONDED: HARDER

WHEREAS the adoption of permanent, year-round daylight-saving time means that many school age children, including those in the Victoria area who begin their commute around 8:00 a.m., will be travelling to school in darkness from early November until the end of February;

AND WHEREAS many communities have older neighbourhoods with wide roadways which may cause unintended speeding, limited or non-existent sidewalks or pathways, and limited street lighting. Mitigation of these neighbourhood conditions would require significant upgrades to ensure safe travel for children during dark winter mornings;

AND WHEREAS the BC Active Transportation Infrastructure Grant 2025/2026 intake was paused pending a review in the fall of 2026, thus limiting the ability of local governments to make meaningful change and prepare for the 2026/2027 school year.

THEREFORE BE IT RESOLVED THAT Council direct staff to prepare a letter to the Minister of Education and Childcare, the Minister of Transportation and Transit, and the Premier's Office, with a copy to all local governments in British Columbia, outlining Council's concerns regarding the impacts of adopting year-round Pacific Daylight Time on children who would be required to walk to school in the dark. AND THAT the letter from the City of Langford Mayor and Council advocate for:

- *the immediate reopening of BC's Active Transportation Infrastructure Grant Program for safe routes to school projects;*
- *the establishment of a program ensuring all students have access to visibility enhancing resources such as lights and reflective gear; and*
- *the expansion of The Society for Children and Youth of BC (SCY)'s Walking School Bus program.*

Motion CARRIED.

This is a certified resolution passed by the City of Langford at their Special Meeting of Council held on March 30, 2026.



Marie Watmough
Corporate Officer

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NCLGA

Representing over 240 elected officials in over 42 local and First Nation governments.

Established in 1955, the NCLGA is a non-profit, non-partisan association comprised of local government elected officials in North Central BC.



A Message from the President

Gladys Atrill, NCLGA President

Happy Spring!

As we look forward to warmer and longer days, we at the NCLGA Board are also looking forward to our Annual General Meeting (AGM) and Conference, this year in the City of Prince George. The organizing committee has been busy planning a great conference for you. If you haven't already registered, please register here: [AGM registration](#), and review the agenda, including the extracurricular events [here](#). I am very much looking forward to seeing you there. This conference is a time where we work together on our common issues and strengthen the bonds between our communities. I can assure you it's not all work and no play with a great party organized just for you by our hosts, the City of Prince George, the Lheidli T'enneh, and Regional District of Fraser-Fort George.

At the Board, some of the work we've been focussed on includes a new membership fee model that will be presented to you at the AGM for discussion. We have been looking for a more equitable fee structure and are looking forward to receiving your feedback.

NCLGA staff have been reviewing and assisting with resolutions, looking for duplicates and encouraging communities to work together. This is intended to strengthen the resolutions both at our AGM and when they hit the UBCM floor.

The Executive have been reaching out to members through the Regional District tables to provide updates and to hear questions from you. If you haven't seen us yet, you will.

Our next webinar, *"Advancing Community-led Energy Initiatives in Northern BC"*, connects us back to the Regional Energy Dialogues and what we can do to shape the energy future in our communities. The webinar is April 15, 2026, from 12:00 - 1:00 p.m.

As always, I must thank the members of the Board for their work. We have had some very spirited discussions over the past few months, though grounded in respect and I am very grateful for those who have given their time to serve. And to our staff – Terry, Sandra, Bettina – thank you for all you do!

Gladys Atrill, NCLGA President

Gladys Atrill has served on the NCLGA Board for the past three years. Gladys has been the Mayor of the Town of Smithers since 2020 and was first elected to Council in 2014. Read more about Gladys here: [Board of Director Bios](#)



2026 NCLGA AGM and Conference

Please join us at the NCLGA Annual General Meeting and Conference, co-hosted with the [City of Prince George](#), the [Lheidli T'enneh First Nation](#), and the [Regional District of Fraser-Fort George](#) in Prince George, BC.

Event Dates: May 20 - 22, 2026

Event Location: Prince George Conference and Civic Centre

Theme: *Walking Together: Honouring Relationships, Leading Change*

Registration: Please [Register here](#).

Hotel booking, draft agenda, and other AGM information can be found on the NCLGA website: [2026 AGM & Conference](#).

For questions regarding the AGM, please contact Sandra Moore at admin@nclga.ca.

For sponsorship and tradeshow opportunities, please contact Heidi Martel at hmartel@nclga.ca.

Award Nominations for 2026 AGM

Please submit nominations for:

- *Lifetime Achievement Award*
- *Community Leadership Awards*

Deadline: April 26, 2026

More info at [2026 AGM & Conference](#)



The AGM and Planning Committee has identified three tours starting at 12:30 p.m. on May 20, 2026, in the afternoon. These tours are on a first come/first served basis. Registration for the tours and more information is included in the registration for the NCLGA's AGM and Conference, located [here](#).

Tour of the Public Safety Operations Building and Prince George Emergency Support Services Reception Centre

A tour of the Public Safety Operations Building (PSOB) currently housing the Emergency Operations Center, the Fraser-Fort George Regional Fire Dispatch Service and Communications Infrastructure Room, and future location of the Fraser-Fort George 9-1-1 Call-Answer Service. Public Safety staff will discuss the nuances of operations and services provided in each area.

Participants can then expect to experience a staged evacuation registration process at the Prince George ESS Reception Centre. The tour will showcase the Reception Centre and the Incident Command Centre where staff will explain what municipalities are responsible for during an emergency under the Provincial Emergency and Disaster Management Act. Prince George staff will also highlight how they support surrounding communities in times of emergency.

Ancient Forest Interpretive Centre Experience

Delegates will visit the newly completed Ancient Forest Interpretive Centre and experience a guided walk along the iconic Ancient Forest boardwalk. The tour includes a walkthrough of the approximately 4,500 sq. ft. Interpretive Centre, highlighting its programming spaces, design intent, and cultural and educational features. Participants will then explore the universally accessible boardwalk trail, walking through an old-growth cedar forest. The experience offers a unique opportunity to learn about Indigenous-led tourism, conservation, and infrastructure development in a nationally significant ecosystem.

Prince George Energy Leadership Tour

This tour will highlight public and private facilities in Prince George that are unique Canadian energy leadership initiatives. From government infrastructure incorporating advanced energy-efficiency systems to private industrial operations showcasing renewable energy technologies, the tour illustrates how Prince George is positioning itself as a national leader in practical, community-driven climate action. These facilities showcase Prince George's efforts in reducing emissions, improving resilience, and building a model for energy stewardship that other communities can learn from.



Photo: Chuck Nisbett

Northern Health Forum

Formerly the Healthy Communities Forum, the Northern Health Forum will continue to highlight regional priorities and partnership opportunities with local governments. This year's Forum includes a presentation on understanding health system pressures in the North (trends in emergency care, primary care, and rural service delivery), an opportunity to inform Northern Health's new strategic plan, and two concurrent sessions.

Seniors' Services in Community

This session will provide an overview of Northern Health programs, initiatives, and partnerships that support seniors to live well in their communities. Presenters will highlight current service models, emerging needs, and opportunities for collaboration with local governments and community organizations.

Mental Health and Substance Use

This session will focus on mental health and substance use priorities across the region, including service pathways, community based supports, and strategies for strengthening local responses. Presenters will outline key challenges, innovations, and approaches for working alongside local governments to support community wellbeing.

Date: Wednesday, May 20, 2026, 9:00 a.m. - 12:00 p.m.

Location: Prince George Civic Centre, BC

Registration: Registration for the Forum is embedded as an option in the registration link for the Annual General Meeting.

NCLGA Advocacy and Activities

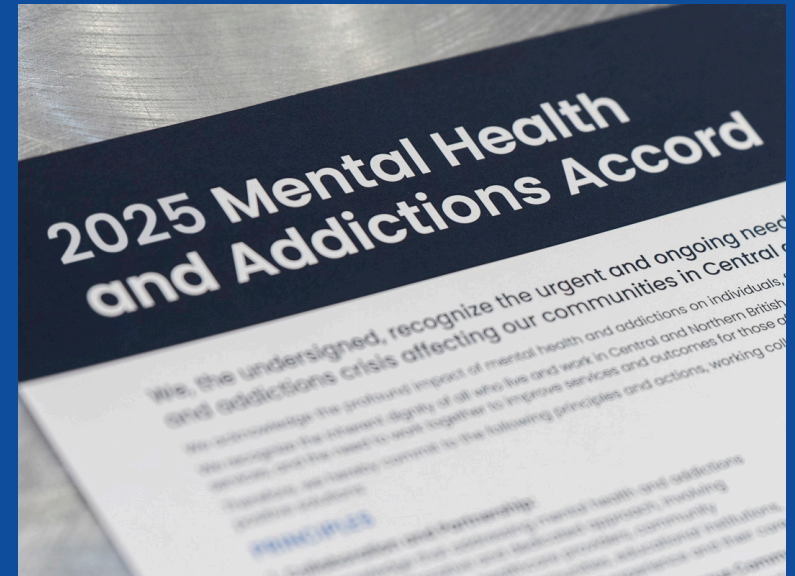
Presentations to the NCLGA Board

- On February 27, 2026, the **Northern Post Secondary Collaborative** presented to the NCLGA Board. The NPSC brings together Coast Mountain College, Northern Lights College, College of New Caledonia, and the University of Northern British Columbia in a shared commitment to serve the educational needs of northern BC. Led by the Presidents of the four institutions, NPSC ensures strategic alignment and long-term commitment at the highest level.
- A presentation was also provided by Chris Walls, Manager, BC Hydro Restoration Centre, and Bob Gammer, Manager, Northern Community Relations, BC Hydro, on the **BC Hydro ES911 Site**. Chris Walls shared an overview of the ES911 Emergency Services application, which facilitates reporting and call entry for Priority 1 Trouble work. This application reduces callbacks between external groups and BC Hydro, and allows for quicker emergency crew allocation.

For more information, NCLGA member communities are encouraged to reach out to Chris Walls at chris.walls@bchydro.com.

- On November 28, 2025, a presentation on BC Crime Stoppers was provided to the Board by Gillian Millam, Executive Director, BC Crime Stoppers. **Northern BC Crime Stoppers** is a program that empowers people to fight back against crime. Anyone can submit an anonymous tip by using the tips line, and if that tip leads to an arrest the individual will receive a reward for their efforts. Crime Stoppers operates in 15 countries around the world and since the very first program started in 1976, they have become the number one community based crime solving organization in the world.

To learn more, please visit northernbccrimestoppers.ca.



Mental Health and Addictions Accord

The most recent Accord Signatory meeting was held on January 15, 2026. Priorities that were discussed included strategies around networking, relationship-building and information sharing, inviting more people and groups, and advocating for increased mental health support.

All Accord signatory agencies are invited to the next virtual strategy meeting to discuss and strategize on advocacy activities and opportunities. The next Signatory meeting is scheduled for April 23, 2026, from 12:00 – 1:30 p.m.

Recognizing the weight carried by local government leaders in times of crisis, please join us as we come together to advance shared urgent mental health and addictions advocacy efforts for North Central BC.

To learn more on the Accord purpose and vision, visit nclga.ca/accord.



NCLGA Advocacy and Resolutions

The NCLGA continues to advocate on behalf of its members, to bring forward multiple resolutions for 2025/26, which were passed by NCLGA membership during our May 2025 AGM and Conference in Prince Rupert.

To review advocacy activity updates related to specific 2025 resolutions, please visit [2025 Resolutions](#). Advocacy letters are uploaded once sent out to Ministers, and advocacy response letters are uploaded once received.

▶ **NEW! Search Resolutions by Topic, Year, or Sponsor:**
[Resolutions Search](#)

2026/27 Resolutions

Late Resolutions: Late resolutions will be accepted until noon on **April 17, 2026**, but the topic must have arisen since the March 13, 2026 regular resolution deadline. We ask that members search the current [resolution database](#) to see if a similar resolution has been submitted already, to avoid duplication whenever possible.

NCLGA staff have uploaded regular member resolutions submitted by March 13, 2026, which will be considered at the 2026 AGM and Conference. Late resolutions will be uploaded to the resolution section following April 17, 2026.

For further submission guidelines on late, emergency, and off-the-floor resolutions, members are asked to please review the [2026 NCLGA Resolution Writing and Submission Guidelines](#).

Contact Sandra Moore at admin@nclga.ca if you have any questions.

Directors Corner

Director Kyle MacDonald,
Councillor for City of Dawson Creek

The City of Dawson Creek was recently recognized with the International Sport Event of the Year (under \$2 million budget) at the Sport Tourism Canada PRESTIGE Awards. The award recognizes the successful hosting of the Para Hockey Cup, the most recent installment in City of Dawson Creek's long-standing partnership with Hockey Canada, as the Northeast region continues to showcase its strength in hosting high-calibre national and international competitions.



This recognition is a testament to what can be achieved through regional collaboration and community pride. While the award was presented to Dawson Creek, the success of this event was achieved through regional collaboration with the Peace River Regional District, the communities of Tumbler Ridge, Chetwynd, and Pouce Coupe, and valued partners West Moberly First Nations and Saulneau First Nation. Their contributions through sponsorship, volunteerism, and cultural and artisan involvement helped elevate the event and ensure its success.

More information at dawsoncreek.ca.

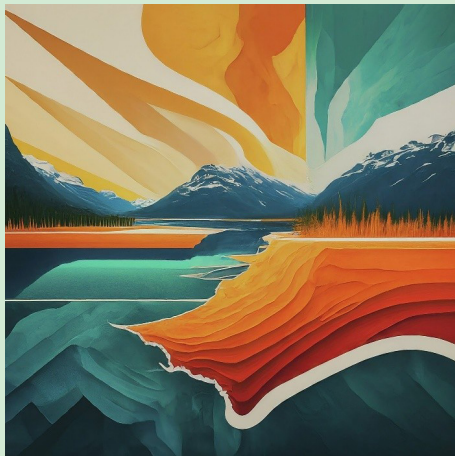
Member Webinars

Webinars

Our January 2026 webinar was presented by Dr. Barbara Kane, titled *“Addressing the Development of Substance Use and Mental Health Services in a Psychiatric Hospital for Northern BC”*.

The webinar included information on the critical need for both secure substance use services and long-term secure psychiatric care. Dr. Kane spoke to what led to the current situation, the wide-ranging effects on other parts of healthcare and societal systems, and opportunities that exist to address this critical gap in mental health and addictions care for communities in Central and Northern BC.

We accept recommendations for webinar speakers and topics from our members. To share any recommendations with us for a future webinar, please email bjohnson@nclga.ca.



Please join us at our Next Webinar:

“Advancing Community-led Energy Initiatives in Northern British Columbia”

April 15, 2026 at 12:00 - 1:00 p.m.

Speakers: Dr. Sinead Earley, Co-Primary Investigator, UNBC and Aleah Jordan, Community Coordinator, ACET initiative, UVIC

Who should attend: NCLGA members

This presentation will introduce the [Northern Regional Energy Dialogues](#) research project, share findings to date, and explore pathways forward.

Background: Climate action and energy transition policies in BC have typically focused on urban contexts, frequently leading to programs that are inaccessible or unresponsive to residents and communities in northern BC. Yet there is significant appetite for climate action in these regions, and well-designed energy planning has the potential to support community well-being. The Northern Regional Energy Dialogues research project is working with communities to design and advance research that will support community agency in shaping energy futures that will deliver on this potential benefit.

[Please Register here.](#)



Resources and Events

Local Government Leadership Academy

The Local Government Leadership Academy (LGLA) supports and promotes education and training for local government and First Nations elected officials and senior administrators throughout the Province of British Columbia. The **LGLA Certificate Program** is designed to support and encourage elected officials to enhance their leadership skills and knowledge to help enable effective local governance.

For more information on Certificate Programs for local elected government officials, please visit: [Local Government Leadership Academy](#).



First Nations - Local Government Land Use Planning Workshop

May 5-7, 2026

Location: House of Ancestors/Uda Dune Baiyoh, Prince George, BC

This 2.5-day workshop is co-hosted by the Local Government Management Association (LGMA) and First Nations Public Service Secretariat (FNPSS) and provides a significant opportunity for First Nations and local governments to enhance relationships and collaboration efforts amongst the sectors.

Land use planning has continued to be a recurring subject of interest for both sectors and there have been new legislative and governance considerations, including the *Declaration on the Rights of Indigenous Peoples Act* and the DRIPA Action Plan.

Please [Register here](#) by April 21, 2026.

Upcoming Meetings and Events

Minerals North Conference and Tradeshow

May 6-8, 2026

Smithers, BC

For information on registration, tradeshow and general conference details, please visit: [Minerals North](#).



First Nations - Local Government Land Use Planning Workshop

May 5-7, 2026

House of Ancestors, Prince George, BC

[Register here](#)

NCLGA Board Meetings

Summer and Fall Board Meeting Dates to be confirmed, following the NCLGA AGM and Conference.

NCLGA Board Strategy Sessions

Minerals North Forum Strategy Session

May 5, 2026 (TBC)

NCLGA AGM Strategy Session

May 19, 2026 (all Directors)

Member Webinar

April 15, 2026, 12:00 - 1:00 p.m.

“Advancing Community-led Energy Initiatives in Northern British Columbia”

Presenters: Sinead Earley and Aleah Jordan, UNBC

[Register here](#).

NCLGA Annual General Meeting and Conference 2026

May 20-22, 2026

Prince George, BC

[Register here](#).

Visit the [2026 AGM webpage](#) for more information.

Northern Health Forum

May 20, 2026, 9:00 a.m. – 12:00 p.m.

Prince George Civic Centre, Prince George, BC

Registration: *Registration for the Forum is embedded as an option in the registration link for the Annual General Meeting.*

UBCM Annual Convention

September 14-18, 2026

Vancouver, BC

More information at: [UBCM 2026 Convention](#).

CONTACT US

NCLGA - North Central Local Government Association

Suite 507 - 1488 4th Avenue,
Prince George, BC, V2L 4Y2

admin@nclga.ca

www.nclga.ca

NCLGA Newsletter Contributions

We encourage our members to contribute content for the newsletter to bjohnson@nclga.ca. We welcome your submission ideas, including:

- Member Spotlight and Success Stories: highlighting achievements and activities of our member communities
- Upcoming Events, Resources.



REPORT TO COUNCIL
Regular Meeting of Council

DATE: April 27, 2026
TO: Richard Pucci, Chief Administrative Officer
FROM: Myfannwy Pope, Director of Development Services

SUBJECT: HIGHWAY ROAD CLOSURE BYLAW NO. 3657

RECOMMENDATION:

THAT Council consider this report in regard to Highway Road Closure Bylaw No. 3657.

REASON FOR REPORT:

The proposed road closure is intended to support the approved sale of the small section of lane to School District 52 as part of their ongoing development of a new middle school. The proposed area is 69.6 sqm.

BACKGROUND:

Bylaw No. 3657 proposes to close a section of undeveloped laneway behind lots fronting 9th Avenue West that are owned by the School District. This closure is to enable the sale of this section of laneway to SD52. Maintenance and servicing agreements will ensure that any City infrastructure within this laneway is easily maintained and updated.

LINK TO STRATEGIC PLAN:

This action supports the strategic goals of providing good governance by working with other governments, residents, neighbouring communities to ensure collaboration and open government.

COST:

Closing of these laneways have no budgetary implications to the City.

Report Prepared By:

Report Reviewed By:

Myfannwy Pope,
Director Development Services

Richard Pucci,
Chief Administrative Officer



REPORT TO COUNCIL

Meeting of Council

DATE: April 27th, 2026
FROM: Richard Pucci, Approving Officer & CAO
SUBJECT: ROAD CLOSURE BYLAW NO. 3672, 2026

RECOMMENDATION:

That Council introduces and gives First & Second Readings to Road Closure Bylaw No. 3672, 2026.

ANALYSIS:

As shown in the attached drawing, there is a small strip of laneway owned by the City that, on paper, provides access to the lots behind Rona.

The City is in the process of selling the collection of commercial lots. The purchaser has requested that the lane be closed and sold to them. Closing the lane and selling it to the purchaser is recommended, as during the proposed sale, the City requires the lots to be consolidated; without this lane closed, the lots would be split and not achieve the purchaser's proposed development. Further, the lane serves no municipal purpose and contains no utility infrastructure.

COSTS AND BUDGET IMPACT:

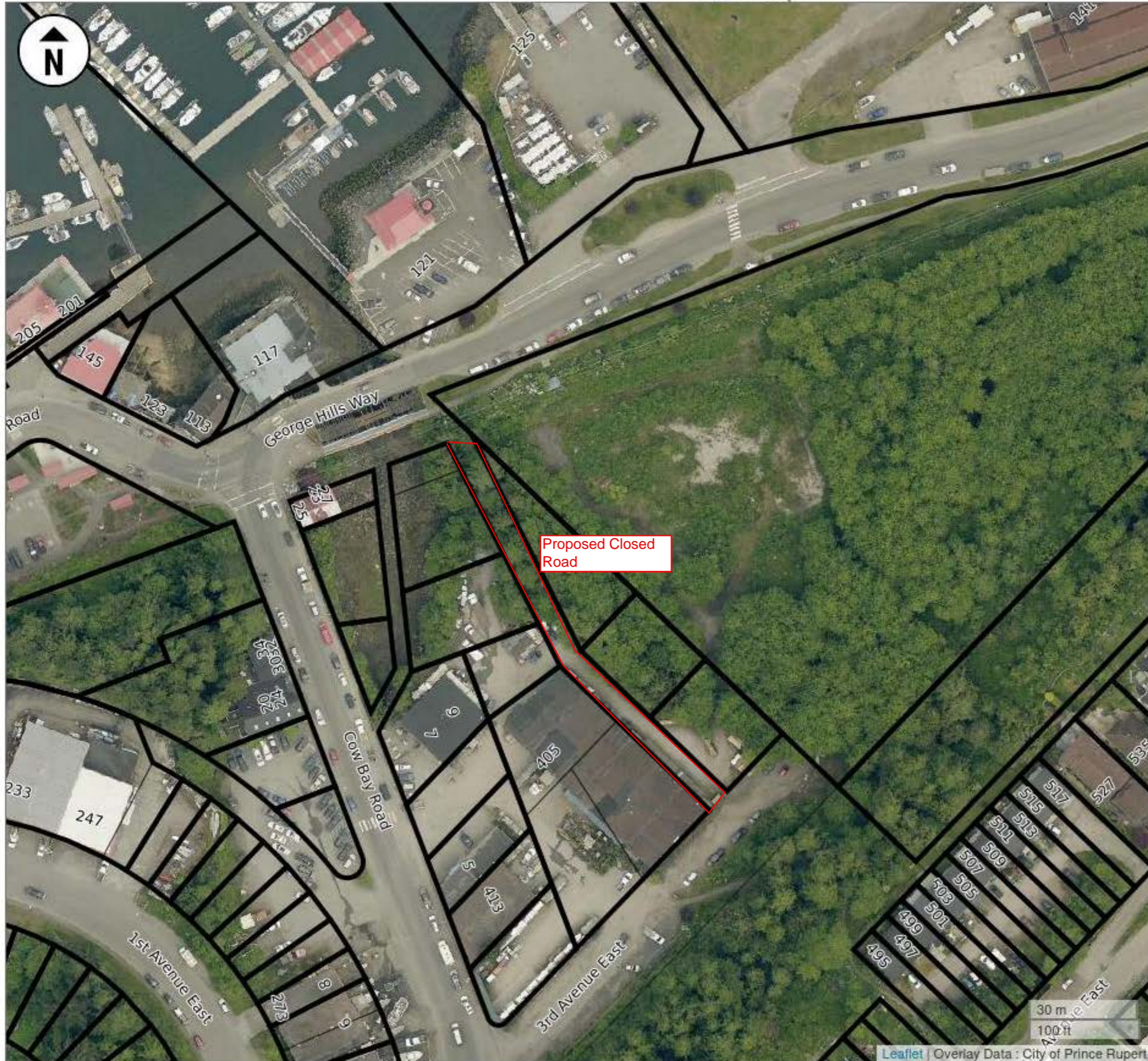
There is a positive impact on the City's Land Reserves and Strategic Priorities for land development.

Report Prepared By:

Richard Pucci,
Approving Officer &
Chief Administrative Officer

Attachment(s):

- Context Drawing



- Civic Addresses
- Assessment Fabric
- Lot Information
- Roads

Proposed Closed Road



REPORT TO COUNCIL

Meeting of Council

DATE: April 27th, 2026
FROM: Richard Pucci, Approving Officer & CAO
SUBJECT: ROAD CLOSURE BYLAW NO. 3673, 2026

RECOMMENDATION:

THAT Council introduces and gives First & Second Readings to Road Closure Bylaw No. 3673, 2026.

ANALYSIS:

As shown on the drawing, there is a small strip of laneway owned by the City that provides access to the Crest Hotel.

One commercial entity has purchased the property on both sides of this lane and is requesting that the lane be closed and sold to them. Closing the lane and selling it to the adjacent landowner is recommended, as it no longer serves a municipal purpose and contains no utility infrastructure. Retaining the lane offers limited public benefit, while continuing to impose possible maintenance obligations and potential liability exposure for the City. Disposition of the land would streamline the City's asset inventory, eliminate unnecessary upkeep costs, and reduce risk.

Further, consolidating the parcel with the adjacent property would create more efficient and flexible development opportunities, supporting improved land-use outcomes and potential economic benefits for the community.

COSTS AND BUDGET IMPACT:

There is a positive impact on the City's Land Reserves and Strategic Priorities for land development.

Report Prepared By:

Richard Pucci,
Approving Officer &
Chief Administrative Officer

Attachment(s): Context Drawing



HIGHWAY ROAD CLOSURE BYLAW NO. 3657, 2025

BEING A BYLAW TO CLOSE A PORTION OF HIGHWAY ALLOWANCE

Pursuant to Section 40 of the *Community Charter*, Prince Rupert City Council may, by bylaw, close a portion of a highway to traffic and remove the dedication of the highway, if prior to adopting the bylaw, Council publishes notices of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

The Council of the City of Prince Rupert deems that it is in the public interest to close to traffic, remove the dedication of highway comprising of approximately 69.6 sqm of dedicated Highway on Plan 923, which is shown outlined in bold black on the reference plans EPP152176 prepared by McElhanney, a reduced copy of which is attached hereto (*the "Road Closure Plan"*);

The City intends to close that portion of highway to sell for consolidation with a neighbouring lot.

Notices of Council's intention to close that portion of highway to traffic, to remove its dedication as highway, and published in a newspaper and posted in the public notice posting place, and the Council has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council; and

The Council of the City of Prince Rupert does not consider that the closure of the Closed Road will affect the transmission or distribution facilities or works of utility operators;

The Council of the City of Prince Rupert, in an Open meeting assembled, enacts as follows:

1. Attached to this Bylaw as Schedule "A" and forming part of this Bylaw is a reduced copy of the explanatory plan of highway closure (*the "Road Closure Plan"*).
2. The City hereby authorizes the closure to traffic and removal of highway dedication of the 69.6 sqm portion of highway which was dedicated as

highway at the New Westminster Land Title Office by Plan 923, outlined in Bold on the Road Closure Plan (the “Closed Road”).

3. On deposit of the Road Closure Plan and all other documentation for the closure of the road allowance in the New Westminster Land Title Office, the Closed Road is closed to public traffic, it shall cease to be public highway, and its dedication as a highway is cancelled.
4. The Mayor and Corporate Administrator are authorized to execute all deeds of land, plans and other documentation necessary to effect this road closure and disposition.
5. This Bylaw may be cited as **“HIGHWAY CLOSURE BYLAW NO. 3657, 2025”**

READ A FIRST TIME this ____ day of _____, 2026.

READ A SECOND TIME this ____ day of _____, 2026.

PUBLIC NOTIFICATION this ____ day of _____, 2026.

MINISTRY OF TRANSPORTATION APPROVAL this ____ day of _____, 2026 (APPROVAL NO. _____).

READ A THIRD TIME this ____ day of _____, 2026.

FOURTH & FINAL READING this ____ day of _____, 2026.

Mayor

Corporate Officer

CITY OF PRINCE RUPERT

2026 FIVE YEAR FINANCIAL PLAN BYLAW NO. 3671, 2025

A BYLAW FOR THE CITY OF PRINCE RUPERT RESPECTING THE FIVE YEAR FINANCIAL PLAN FOR THE PERIOD 2026 - 2030

The Council of the City of Prince Rupert in an open meeting assembled, enacts as follows:

1. **Schedule “A”** attached hereto and made part of this Bylaw is hereby declared to be the Five Year Financial Plan of the City of Prince Rupert for the period ending December 31st, 2030.
2. This Bylaw may be cited as **“2026 Five Year Financial Plan Bylaw No. 3671, 2025”**.

Read a First time this 8th day of December, 2025.

Read a Second time this 8th day of December, 2025

Read a Third time this 20th day of April, 2026.

Final Consideration and Adopted this ___ day of _____, _____.

Mayor

Corporate Administrator

Schedule “A”

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

The *Community Charter* requires certain information be presented as part of the Five Year Financial Plan. The following Section citations reference the *Community Charter*:

1. Portion of Funding from Revenue Sources (Section 165 (3.1)a)

Table One (1) shows the proportion and value of the total revenue proposed to be raised from each funding source in 2026. Grants and other miscellaneous revenues form the largest portion of planned revenue as the City is undertaking many large Capital projects (for example, Water Line renewal, Sewer Line renewal, Waterfront Development) for which large grants have either been received or are proposed.

Property value taxes are the largest revenue source to support City *operations*. The property taxation system is relatively easy to administer and understand. It provides a stable and consistent source of revenue for many services that are difficult or undesirable to fund on a user-pay basis. These include services such as fire protection, police protection, bylaw enforcement, libraries, and street maintenance. For these reasons, property value taxation will continue to be the major source of municipal revenue.

Transfers from reserves are the second largest funding source in 2026 as the City is drawing funds held in reserves (mainly grants from the Provincial government) to fund capital projects.

Table 1

Funding Source	Percentage (%) of Revenue	Amount (\$)
Municipal Property Taxes	16%	34,018,000
Payment in Lieu of Taxes & Prov. Grants	2%	4,851,000
User Fees & Charges	8%	16,374,000
Reserves	14%	28,852,000
Accumulated General Operating Surplus	1%	2,908,000
Accumulated Utilities Operating Surplus	4%	7,849,000
Grants and Other Miscellaneous Revenue	47%	96,929,000
Dividend- Prince Rupert Legacy	2%	4,505,000
Debt Financing	6%	12,244,000
Total	100%	208,530,000

Schedule “A”

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

Objective

- Council will attempt to increase the proportion of City revenue that is derived from sources other than property taxes.

Policy

- Council reviews the fees charged for various services to ensure that the users of the service are paying a fair portion of the operating and capital cost of the service;
- Council will supplement infrastructure expenditures by aggressively pursuing federal and provincial grants; and,
- Council will encourage staff to develop new revenue sources.

2. Distribution of Property Value Taxes (Section 165 (3.1)(b))

The City of Prince Rupert determines the current tax rate for each property class by first adjusting the prior year’s tax rate by the BC Assessment generated statistic for *Change in Property Assessment Market Value* for that property classification. The adjusted tax rate is then increased or decreased by the percentage tax increase that Council has set for the current Financial Year.

By providing this consistency, taxpayers in the various classes have stability and confidence in knowing how their future tax bills will be calculated. The City also is required to follow the Provincial Regulation which sets the maximum rates for Port Property Taxes at \$27.50/\$1,000, and \$22.50/\$1,000 for property and improvements that are listed in the Regulation.

Table (2) shows the current property tax revenues of each classification except those classes with zero tax revenue, based on the 2026 Completed Assessment Roll (which is subject to change):

Table 2

Property Class	% of Tax Revenue	Amount (\$)
Residential	29%	9,936,000
Utility	1%	399,000
Major Industry	32%	10,964,000
Major Industry Port Property Tax Act	14%	4,713,000
Light Industry	3%	881,000
Business	21%	7,102,000
Recreation	0%	23,000
Total	100%	34,018,000

Schedule "A"

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

Objective

- Council will encourage economic development by minimizing tax increases.

Policy

- Council will review user fees to ensure that they are appropriate;
- Council will rely primarily on new development and grant opportunities to fund infrastructure and new amenities;
- Council will encourage economic development by providing the stability of using a consistent methodology for calculating property tax levies;
- Council will continue to review its existing permissive property tax exemption practices;

3. Use of Permissive and Revitalization Tax Exemptions (Section 165 (3.1)(c) and Section 226)

Each year the City of Prince Rupert approves partial or full permissive tax exemptions for properties within the community.

Objectives

- Council will continue to provide permissive tax exemptions;
- Council will permit exemptions according to the Permissive Tax Exemption Policy;
- Council will permit exemptions to revitalize the downtown core and a targeted light industrial area

Policy

- Permissive tax exemptions will be considered in conjunction with:
 - a. The value of other assistance being provided by the Community;
 - b. The amount of revenue that the City will lose or forgo if the exemption is granted;
 - c. City of Prince Rupert Permissive Tax Exemption Bylaw No. 3665, 2025
 - d. The Permissive Property Tax Exemption Policy 180-02
 - e. Revitalization Tax Exemption Program Bylaw No. 3553, 2024

Table 3 shows the properties which are approved to receive permissive tax exemptions for 2026. The approximate amount of Municipal Tax permissively exempted is \$487,000. The approximate amount of Municipal Tax exempted for Revitalization is \$8,500. Permissive and Revitalization municipal tax exemptions total approximately \$495,500.

Schedule "A"

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

Table 3

Bishop of New Caledonia (Anglican Cathedral)	\$	454.52
Prince Rupert Congregation of Jehovah's Witnesses		530.98
Church of Jesus Christ of Latter Day Saints Church		685.18
Cornerstone Mennonite Brethren Church		381.88
Fellowship Baptist Church		465.57
The Salvation Army		1,541.97
Harvest Time United Pentecostal Church		207.30
Indo-Canadian Sikh Association Temple		166.52
Prince Rupert Church of Christ Church		772.69
Prince Rupert Native Pentecostal Revival Church		424.79
Prince Rupert Sikh Missionary Society Temple		1,049.22
First United Church		43.33
First United Church (parking lot)		948.54
First United Church (parking lot)		948.54
St. Paul's Lutheran Church of Prince Rupert		212.39
Sub-total Places of Worship	\$	8,833.41

Schedule "A"

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

Table 3 (continued)

Other Properties		
School District No. 52 (Prince Rupert) (Pacific Coast School)	8,752.43	0000525.000
School District No. 52 (Prince Rupert) (Pacific Coast School)	145.23	0000300.000
Prince Rupert Senior Citizen's Housing Society	3,036.47	9000089.000
Kaien Senior Citizen's Housing	97.34	0003150.000
Prince Rupert Loyal Order of Moose/Moose Lodge	899.27	0000261.000
Prince Rupert Salmon Enhancement Society	3,501.43	9000323.001
BC Society for the Prevention of Cruelty to Animals	3,971.16	0093225.000
BC Society for the Prevention of Cruelty to Animals	18,970.79	0093227.000
BC Society for the Prevention of Cruelty to Animals	2,382.69	0093230.000
Prince Rupert Curling Club	27,661.95	9000299.000
Prince Rupert Racquet Association	5,618.31	9000322.002
Prince Rupert Performing Arts Centre Society	145,707.45	9000363.000
Prince Rupert Rod & Gun Club	3,063.43	9000416.000
Cultural Dance Centre & Carving House	14,727.32	0000382.000
Museum of Northern BC	37,850.81	9000165.002
Prince Rupert Golf Club	27,799.55	9000322.000
Prince Rupert Golf Club	6,429.28	9000322.001
Prince Rupert Golf Club	1,688.31	9000322.003
Prince Rupert Golf Club	506.04	9000322.004
Jim Pattison Ind. Ltd (Canfisco Municipal Boat Launch Facility and building, 37.5% of the lands and improvements)	41,263.73	9000246.000
Prince Rupert Gymnastics Association	8,455.16	9000246.000
North Coast Community Services Society	7,987.70	0000906.000
Friendship House Association of Prince Rupert	17,531.01	0000914.000
Prince Rupert Senior Centre Association	1,163.91	0001044.000
Kaien Island Daycare Services Family Resource Centre	1,576.43	0005167.002
Prince Rupert Aboriginal Community Services Society	3,122.17	0009504.000
The Royal Canadian Legion Branch 27 (Only area used by Legion)	1,166.46	0000641.000
Navy League Prince Rupert Branch	1,176.66	9000299.001
Cedar Village Housing Society (Only area assessed as "Residential/Not-for-profit")	21,625.60	0003411.000
Prince Rupert Rowing & Yachting Club (Only area assessed as "Recreation/Non-Profit")	3,555.46	9000214.100
Prince Rupert Indigenous Housing Society (Only area assessed as "Residential/Not-for-profit")	15,468.02	0040511.050
1279608 BC LTD (Municipal Public Works Facility)	41,186.58	0091418.000
Sub-total other Properties	\$ 478,088.15	
Estimated Annual Total Permissive Property Tax Exemptions	\$ 486,921.56	

Schedule "A"

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

4. Proposed Expenditures (Section 165(4)(a))

Table 4 shows the proposed expenditures for the current year by Fund:

Table 4

Proposed Expenditures	Amount (\$)
General Fund	65,398,000
Sewer Utility Fund	53,105,000
Solid Waste Fund	12,415,000
Water Utility Fund	77,612,000
Total	208,530,000

5. Proposed Funding Sources (Section 165(4)(b) & Section 165(7)(a-e))

Table 5 shows the proposed funding sources for the current year:

Table 5

Funding Source	Percentage (%) of Revenue	Amount (\$)
Municipal Property Taxes	16%	34,018,000
Payment in Lieu of Taxes & Provincial Grants	2%	4,851,000
User Fees & Charges	8%	16,374,000
Reserves	14%	28,852,000
Accumulated General Operating Surplus	1%	2,908,000
Accumulated Utilities Operating Surplus	4%	7,849,000
Grants and Other Miscellaneous Revenue	47%	96,929,000
Dividend- Prince Rupert Legacy	2%	4,505,000
Debt Financing	6%	12,244,000
Total	100%	208,530,000

Schedule "A"

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

6. Proposed Transfers Between Funds (Section 165(4)(c))

See items 11 and 12 (including Tables 8 and 9) of this Schedule.

7. Amount Required to Pay Interest & Principal on Municipal Debt (Section 165(6)(a))

The amount required to pay interest and principal on municipal debt is approximately \$3,812,000

8. Amount Required for Capital Purposes (Section 165(6)(b))

Capital Purchases

Table 6 shows the 2025 Capital Purchases:

Table 6

Department	Amount (\$)
Fire Protection	1,024,000
Building	3,588,000
Recreation	435,000
Real Estate	385,000
Civic Improvements	5,726,000
Transportation	100,000
Vehicles & Mobile Equipment (General)	1,500,000
Total	12,758,000

Schedule "A"

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

Capital Works

Table 7 shows the 2025 Capital Works:

Table 7

Fund	Amount (\$)
Water Utility	73,689,000
Sewer Utility	51,491,000
Solid Waste Utility	6,527,000
Parks	120,000
Transportation	4,835,000
Total	136,662,000

9. The Amount Required for a Deficiency (Section 165(6)(c) & Section (165(9))

Nil

10. The Amount Required for Other Municipal Purposes (Section 165(6)(d))

Expenditures for other municipal purposes are \$55,298,000 which is the total from Table 4 of \$208,530,000 less the amounts under Items 7 and 9 (\$3,812,000 and Nil) and the totals from Tables 6 and 7 (\$12,758,000 and \$136,662,000).

11. Proposed Interfund Borrowing and Transfers of Reserves (Sections 165(8)(a) and 180)

There is no proposed interfund borrowing in 2026

Table 8 proposes the following transfers:

Schedule "A"

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

Table 8

	Transfer of Reserves	Amount (\$)
From:	General Capital Reserve	(2,296,000)
	Recreation Asset Management Reserve	(20,000)
	Public Works Equipment Reserve	(1,100,000)
	Land Reserve	(50,000)
	Water Treatment Grant Reserve	(2,705,000)
	Sewer Capital Program Reserve	(350,000)
	Growing Communities Fund Reserve	(4,456,000)
	Northern Capital and Planning Grant Reserve	(650,000)
	Duncan Road Improvements Reserve	(389,000)
	NWBC Regional Funding Reserve (RBA)	(16,836,000)
	General Operating Fund	(4,597,000)
	Water Operating Fund	(88,000)
	Sewer Operating Fund	(91,000)
	Solid Waste Operating Fund	(110,000)
	Total	(33,738,000)
To:	Miscellaneous Reserves (interest)	200,000
	Rushbrook Parking Program Reserve	61,000
	Recreation Asset Management Reserve	66,000
	Ferry Maint. & Capital Replacement Reserve	200,000
	Water Capital Program Reserve	88,000
	Sewer Capital Program Reserve	91,000
	Solid Waste Capital Program Reserve	110,000
	General Capital Reserve	3,650,000
	Public Works Equipment Reserve	420,000
	General Fund Indigenous Relations Committee	15,000
	General Operating Fund Capital Works	2,820,000
	General Operating Fund Special Projects	166,000
	General Operating Fund Capital Purchases	3,321,000
Water Fund Capital Works	6,099,000	

Schedule "A"

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

	Solid Waste Fund Capital Works	2,050,000
	Sewer Fund Capital Works	14,381,000
	Total	33,738,000

12. Proposed Transfers of Accumulated Surplus (Section 165(8)(b))

Table 9 shows the Accumulated Operating and Utility Fund Surpluses being used this year to fund operating activities, Special Projects and Capital expenditures.

Table 9

Transfers of Accumulated Surplus	Amount (\$)
From:	
General Operating Fund Surplus	(2,908,000)
Water Utility Fund Surplus	(3,461,000)
Solid Waste Utility Fund Surplus	(1,307,000)
Sewer Utility Fund Surplus	(3,081,000)
Total	(10,757,000)
To:	
General Fund Operations	200,000
General Fund Special Projects	167,000
General Fund Capital Purchases	1,916,000
General Fund Capital Works	625,000
Water Utility Fund Capital Works	3,461,000
Solid Waste Utility Fund Operations	187,000
Solid Waste Utility Fund Capital Works	1,120,000
Sewer Utility Fund Capital Works	3,081,000
Total	10,757,000

Schedule "A"

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

General Operating Fund Departmental Budgets

Tables 10(a) & 10(b) show the General Operating Fund Budgets.

Table 10(a)

GENERAL OPERATING FUND	Budget 2026	Budget 2027	Budget 2028	Budget 2029	Budget 2030
Revenues by Department					
Airport Ferry	1,190,000	1,546,000	1,616,000	1,681,000	1,748,000
Bylaw Enforcement	134,000	137,000	140,000	143,000	143,000
Cemetery	149,000	170,000	177,000	184,000	191,000
Civic Properties	299,000	305,000	79,000	81,000	81,000
Corporate Administration	49,000	49,000	49,000	49,000	49,000
Cow Bay Marina	455,000	455,000	455,000	455,000	474,000
Development Services	339,000	346,000	343,000	350,000	350,000
Economic Development	70,000	70,000	70,000	70,000	70,000
FD 911 Services	69,000	68,000	67,000	66,000	65,000
FD Fire Protective Services	5,000	6,000	6,000	6,000	6,000
FD Emergency Measures	14,000	-	-	-	-
Finance	15,000	15,000	15,000	15,000	15,000
Fiscal Revenues	9,207,000	8,924,000	15,789,000	15,798,000	15,946,000
PW Engineering	5,000	5,000	5,000	5,000	5,000
PW Common Costs	70,000	71,000	72,000	73,000	74,000
RCMP	147,000	149,000	151,000	153,000	156,000
Rec. Centre Arena	299,000	313,000	327,000	342,000	358,000
Rec. Centre Civic Centre	460,000	479,000	483,000	504,000	525,000
Rec. Centre Community Services	3,000	15,000	15,000	15,000	15,000
Rec. Centre Pool	557,000	585,000	614,000	644,000	676,000
Transit	288,000	289,000	290,000	291,000	292,000
Victim Services	96,000	77,000	77,000	77,000	77,000
Watson Island	725,000	728,000	731,000	735,000	739,000
Subtotal	14,645,000	14,802,000	21,571,000	21,737,000	22,055,000
Property Taxes (existing)	29,943,000	34,018,000	34,731,000	35,995,000	37,888,000
Property Tax Increase (Decrease) - Non-market change	3,029,000	-	-	-	-
Property Tax Increase (Increase)	1,046,000	713,000	1,264,000	1,893,000	1,171,000
Appropriated Surplus for Snow/Ice control operations	200,000	-	-	-	-
Total Operating Revenues	48,863,000	49,533,000	57,566,000	59,625,000	61,114,000
PR Legacy Inc contributions- Capital Purchases	1,255,000	-	-	-	-
Conditional Project Grants - Capital Purchases	5,829,000	4,875,000	-	-	-
Appropriated Reserves - Capital Works	2,820,000	-	-	-	-
Appropriated Reserves - Capital Purchases	3,321,000	-	-	-	-
Appropriated Surplus - Capital Purchases	1,916,000	-	-	-	-
Appropriated Surplus - Capital Works	625,000	-	-	-	-
PR Legacy Inc contributions- Special Projects	100,000	-	-	-	-
Appropriated Surplus - Special Projects	167,000	-	-	-	-
Conditional Project Grants - Special Projects	336,000	-	-	-	-
Appropriated Reserves - Special Projects	166,000	-	-	-	-
Loans from MFA - Capital Purchases	-	-	30,000,000	-	-
Total Capital Revenues	16,535,000	4,875,000	30,000,000	-	-
Total General Operating Fund Revenues	65,398,000	54,408,000	87,566,000	59,625,000	61,114,000

Schedule "A"

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

Table 10(b)

GENERAL OPERATING FUND	Budget 2026	Budget 2027	Budget 2028	Budget 2029	Budget 2030
<u>Expenditures by Department</u>					
Airport Ferry	2,608,000	2,860,000	2,949,000	3,011,000	3,082,000
Bylaw Enforcement	583,000	591,000	600,000	608,000	617,000
Cemetery	329,000	334,000	340,000	346,000	350,000
Civic Properties	881,000	893,000	904,000	915,000	926,000
Corporate Administration	1,219,000	1,230,000	1,255,000	1,279,000	1,304,000
Cow Bay Marina	458,000	546,000	560,000	574,000	592,000
Development Services	1,132,000	1,154,000	1,174,000	1,196,000	1,230,000
Economic Development	235,000	243,000	247,000	252,000	257,000
FD 911 Services	709,000	727,000	742,000	756,000	771,000
FD Fire Protective Services	6,404,000	6,409,000	6,565,000	6,727,000	6,887,000
FD Emergency Measures	47,000	47,000	47,000	47,000	47,000
Finance	1,467,000	1,496,000	1,374,000	1,401,000	1,429,000
Finance Cost Allocation	(519,000)	(576,000)	(629,000)	(687,000)	(720,000)
Fiscal Expenditures	3,736,000	3,801,000	4,468,000	5,720,000	6,368,000
Governance	362,000	392,000	406,000	420,000	433,000
Grants in Aid to Community Partners	2,015,000	2,055,000	2,087,000	2,121,000	2,157,000
Human Resources	488,000	497,000	507,000	517,000	528,000
Information Technology	840,000	853,000	866,000	879,000	892,000
Parks	1,325,000	1,348,000	1,371,000	1,394,000	1,417,000
PW Engineering	778,000	834,000	849,000	865,000	881,000
PW Common Costs	5,435,000	5,586,000	5,745,000	5,910,000	6,082,000
Allocation of PW Common Cost	(5,497,000)	(5,551,000)	(5,706,000)	(5,870,000)	(6,040,000)
PW Vehicles	1,929,000	1,983,000	2,002,000	2,021,000	2,039,000
Allocation of PW Vehicles	(1,928,000)	(1,983,000)	(2,002,000)	(2,021,000)	(2,039,000)
RCMP	8,243,000	8,437,000	8,641,000	8,853,000	9,062,000
Rec. Centre Arena	619,000	585,000	613,000	626,000	637,000
Rec. Centre Civic Centre	2,397,000	2,514,000	2,559,000	2,611,000	2,653,000
Rec. Centre Community Services	4,000	4,000	4,000	4,000	4,000
Rec. Centre Pool	1,504,000	1,489,000	1,525,000	1,552,000	1,572,000
Roads	3,216,000	2,793,000	2,888,000	2,933,000	2,981,000
Transit	1,152,000	1,255,000	1,061,000	1,103,000	1,145,000
Victim Services	204,000	206,000	210,000	214,000	218,000
Watson Island	725,000	728,000	731,000	735,000	739,000
Transfer to Reserves (Interest, RCMP Loan)	200,000	200,000	200,000	200,000	200,000
Transfer to Reserves (NWBCRF Agreement)	-	-	6,860,000	6,860,000	6,860,000
Transfer to General Capital Reserves	3,591,000	3,591,000	3,591,000	3,591,000	3,591,000
Total Operating Expenses	46,891,000	47,571,000	55,604,000	57,663,000	59,152,000
Provision for Special Projects	794,000	25,000	25,000	25,000	25,000
Provision for Capital Purchases	12,758,000	5,312,000	30,437,000	437,000	437,000
Provision for Capital Works	4,955,000	1,500,000	1,500,000	1,500,000	1,500,000
Total Capital Expenses	18,507,000	6,837,000	31,962,000	1,962,000	1,962,000
Total Operating Fund Expenditures	65,398,000	54,408,000	87,566,000	59,625,000	61,114,000
Surplus(Deficit)	-	-	-	-	-

Schedule "A"

CITY OF PRINCE RUPERT

2026 Five Year Financial Plan

13. Utility Funds Revenue & Expenditure Budgets

Table 11 shows the Utility Operating Funds proposed budgets.

Table 11

UTILTY OPERATING FUNDS	Budget 2026	Budget 2027	Budget 2028	Budget 2029	Budget 2030
Sanitary and Storm Sewer					
Operating Revenues	3,864,000	4,476,000	5,190,000	5,294,000	5,400,000
Grants	20,135,000	32,565,000	21,585,000	40,000,000	-
PR Legacy Inc contributions	-	450,000	200,000	700,000	200,000
Appropriated Surplus - Cap Works	3,081,000	25,000	25,000	25,000	25,000
Loans from MFA	11,644,000	17,435,000	8,465,000	-	-
Funding from Reserves	14,381,000	2,000,000	-	-	-
Capital Works	(51,491,000)	(53,475,000)	(31,275,000)	(41,725,000)	(1,225,000)
Revenue for operations	1,614,000	3,476,000	4,190,000	4,294,000	4,400,000
Expenditures	1,614,000	3,476,000	4,190,000	4,294,000	4,400,000
Surplus (Deficit)	-	-	-	-	-
Water					
Operating Revenues	4,923,000	4,783,000	4,873,000	6,000,000	6,046,000
Grants	62,060,000	50,149,000	19,982,000	10,000,000	-
PR Legacy Inc contributions	469,000	-	-	-	-
Appropriated Surplus- Cap Works	3,461,000	-	-	-	-
Loans from MFA	600,000	2,500,000	10,000,000	10,000,000	-
Funding from Reserves	6,099,000	2,351,000	-	-	-
Capital Works	(73,689,000)	(56,000,000)	(30,982,000)	(21,000,000)	(1,000,000)
Revenue for operations	3,923,000	3,783,000	3,873,000	5,000,000	5,046,000
Expenditures	3,923,000	3,783,000	3,873,000	5,000,000	5,046,000
Surplus (Deficit)	-	-	-	-	-
Solid Waste					
Operating Revenues	5,701,000	6,035,000	6,389,000	6,763,000	6,898,000
Appropriated Surplus - Cap Works	1,120,000	-	-	-	-
Funding from Reserves	2,050,000	-	-	-	-
Funding from Grants - CW	1,000,000	-	-	-	-
Community Works Fund (Gas Tax)	2,357,000	-	-	-	-
Capital Works	(6,527,000)	(120,000)	(120,000)	(120,000)	(120,000)
Revenue for operations	5,701,000	5,915,000	6,269,000	6,643,000	6,778,000
Appropriated Surplus for Rate Stabilization	187,000	148,000	-	-	-
Expenditures	5,888,000	6,063,000	6,269,000	6,643,000	6,778,000
Surplus (Deficit)	-	-	-	-	-



HIGHWAY ROAD CLOSURE BYLAW NO. 3672, 2026

BEING A BYLAW TO CLOSE A PORTION OF HIGHWAY ALLOWANCE

Pursuant to Section 40 of the *Community Charter*, Prince Rupert City Council may, by bylaw, close a portion of a highway to traffic and remove the dedication of the highway, if prior to adopting the bylaw, Council publishes notices of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

The Council of the City of Prince Rupert deems that it is in the public interest to close to traffic, remove the dedication of highway comprising of approximately 942.1 sqm of dedicated Highway on Lots 1 & 3 WF Block F, Sec 1; Lot 2, Plan 1948; Lots 6, 9, WF Block F, Sec 1; Lots 4,5,7,8 Plan 1948, DL 251, R5, CD, which is shown outlined in bold black on the reference plan EPP150915 prepared by McElhanney, a reduced copy of which is attached hereto (*the "Road Closure Plan"*);

The City intends to close that portion of highway to reduce liability and accommodate future development.

Notices of Council's intention to close that portion of highway to traffic, to remove its dedication as highway, and published in a newspaper and posted in the public notice posting place, and the Council has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council; and

The Council of the City of Prince Rupert does not consider that the closure of the Closed Road will affect the transmission or distribution facilities or works of utility operators.

The Council of the City of Prince Rupert, in an Open meeting assembled, enacts as follows:

1. Attached to this Bylaw as Schedule "A" and forming part of this Bylaw is a reduced copy of the explanatory plan of highway closure (*the "Road Closure Plan"*).
2. The City hereby authorizes the closure to traffic and removal of highway dedication of the 942.1 sqm portion of highway, which was dedicated as highway at the New Westminster Land Title Office by Lots 1 & 3 WF Block

F, Sec 1; Lot 2, Plan 1948; Lots 6, 9, WF Block F, Sec 1; Lots 4,5,7,8 Plan 1948, DL 251, R5, CD, outlined in Bold on the Road Closure Plan (the "Closed Road").

3. On deposit of the Road Closure Plan and all other documentation for the closure of the road allowance in the New Westminster Land Title Office, the Closed Road is closed to public traffic, it shall cease to be public highway, and its dedication as a highway is cancelled.
4. The Mayor and Corporate Administrator are authorized to execute all deeds of land, plans and other documentation necessary to effect this road closure and disposition.
5. This Bylaw may be cited as **"HIGHWAY CLOSURE BYLAW NO. 3672, 2026"**

READ A FIRST TIME this ____ day of _____, 2026.

READ A SECOND TIME this ____ day of _____, 2026.

PUBLIC NOTIFICATION this ____ day of _____, 2026.

MINISTRY OF TRANSPORTATION APPROVAL this ____ day of _____, 2026 (APPROVAL NO. _____).

READ A THIRD TIME this ____ day of _____, 2026.

FINALLY CONSIDERED AND ADOPTED this ____ day of _____, 2026.

Mayor

Corporate Administrator



HIGHWAY ROAD CLOSURE BYLAW NO. 3673, 2026

BEING A BYLAW TO CLOSE A PORTION OF HIGHWAY ALLOWANCE

Pursuant to Section 40 of the *Community Charter*, Prince Rupert City Council may, by bylaw, close a portion of a highway to traffic and remove the dedication of the highway, if prior to adopting the bylaw, Council publishes notices of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

The Council of the City of Prince Rupert deems that it is in the public interest to close to traffic, remove the dedication of highway comprising of approximately 619 sqm of dedicated Highway on Plan 4016, DL 251, R5, CD which is shown outlined in bold black on the reference plan EPP151009 prepared by McElhanney, a reduced copy of which is attached hereto (*the "Road Closure Plan"*);

The City intends to close that portion of highway to reduce liability and accommodate future development.

Notices of Council's intention to close that portion of highway to traffic, to remove its dedication as highway, and published in a newspaper and posted in the public notice posting place, and the Council has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council; and

The Council of the City of Prince Rupert does not consider that the closure of the Closed Road will affect the transmission or distribution facilities or works of utility operators.

The Council of the City of Prince Rupert, in an Open meeting assembled, enacts as follows:

1. Attached to this Bylaw as Schedule "A" and forming part of this Bylaw is a reduced copy of the explanatory plan of highway closure (*the "Road Closure Plan"*).
2. The City hereby authorizes the closure to traffic and removal of highway dedication of the 619 sqm portion of highway, which was dedicated as

highway at the New Westminster Land Title Office by Plan 4016, DL 251, R5, CD, outlined in Bold on the Road Closure Plan (the “Closed Road”).

3. On deposit of the Road Closure Plan and all other documentation for the closure of the road allowance in the New Westminster Land Title Office, the Closed Road is closed to public traffic, it shall cease to be public highway, and its dedication as a highway is cancelled.
4. The Mayor and Corporate Administrator are authorized to execute all deeds of land, plans and other documentation necessary to effect this road closure and disposition.
5. This Bylaw may be cited as **“HIGHWAY CLOSURE BYLAW NO. 3673, 2026”**

READ A FIRST TIME this ____ day of _____, 2026.

READ A SECOND TIME this ____ day of _____, 2026.

PUBLIC NOTIFICATION this ____ day of _____, 2026.

MINISTRY OF TRANSPORTATION APPROVAL this ____ day of _____, 2026 (APPROVAL NO. _____).

READ A THIRD TIME this ____ day of _____, 2026.

FINALLY CONSIDERED AND ADOPTED this ____ day of _____, 2026.

Mayor

Corporate Administrator

SCHEDULE "A" – ROAD CLOSURE PLAN BYLAW NO. 3673, 2026

REFERENCE PLAN OF ROAD CLOSURE TO ACCOMPANY BY-LAW No. 3673 (PRINCE RUPERT, BC) TO CLOSE ROAD DEDICATED ON PLAN 4016, DISTRICT LOT 251, RANGE 5 COAST DISTRICT

PLAN EPP151009

**PURSUANT TO SECTION 120 OF THE LAND TITLE ACT AND
SECTION 40 OF THE COMMUNITY CHARTER**

BCGS 103J.039



ALL DISTANCES ARE IN METRES AND DECIMALS THEREOF

THE INTENDED PLOT SIZE OF THIS PLAN IS 280 mm IN WIDTH BY 432 mm IN HEIGHT (B-SIZE) WHEN PLOTTED AT A SCALE OF 1:500.

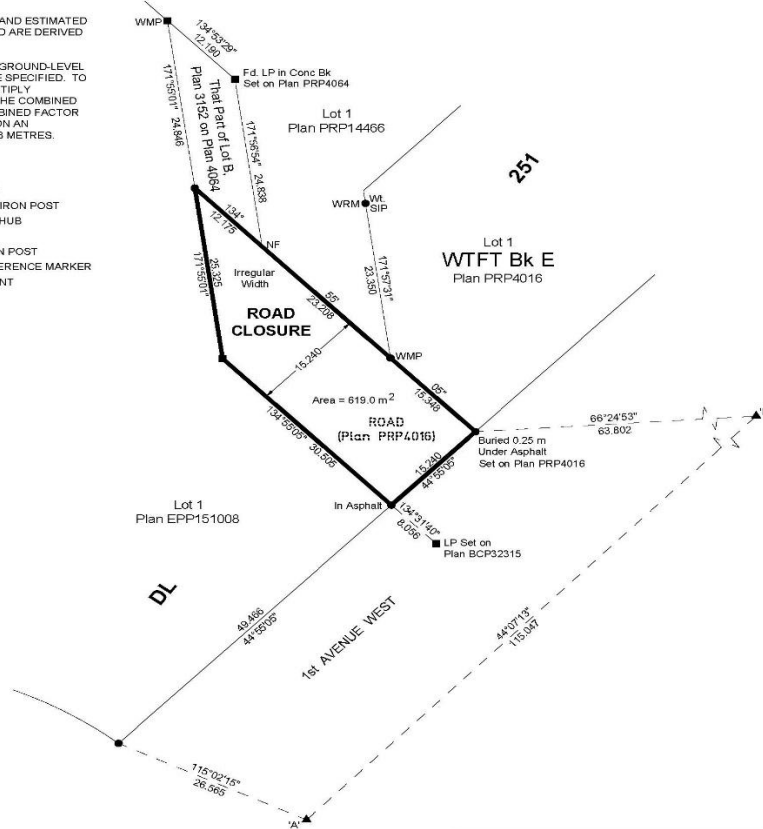
GRID BEARINGS ARE DERIVED FROM PLAN EPP151008.

THE UTM ZONE 9 COORDINATES AND ESTIMATED ABSOLUTE ACCURACY ACHIEVED ARE DERIVED FROM PLAN EPP151008.

THIS PLAN SHOWS HORIZONTAL GROUND-LEVEL DISTANCES, UNLESS OTHERWISE SPECIFIED, TO COMPUTE GRID DISTANCES, MULTIPLY GROUND-LEVEL DISTANCES BY THE COMBINED FACTOR OF 0.9999987. THE COMBINED FACTOR HAS BEEN DETERMINED BASED ON AN ELLIPSOIDAL ELEVATION OF 15.78 METRES.

LEGEND

- | | | | |
|------|-------|--------|-----------------------|
| ■ | FOUND | PLACED | LEAD PLUG |
| ● | | | STANDARD IRON POST |
| ▲ | | | TRAVERSE HUB |
| Bk | | | BLOCK |
| SIP | | | SHORT IRON POST |
| WRM | | | WOOD REFERENCE MARKER |
| WTFT | | | WATERFRONT |



THIS PLAN SHOWS ONE OR MORE WITNESS POSTS WHICH ARE NOT SET ON THE TRUE CORNER(S). SOME POSTS AND LINES ARE EXAGGERATED FOR CLARITY.

THE FIELD SURVEY REPRESENTED BY THIS PLAN WAS COMPLETED ON THE 27th DAY OF JANUARY, 2026
TRISTAN P. ARCHER, BCLS #1072

THIS PLAN LIES WITHIN THE NORTH COAST REGIONAL DISTRICT.

GNSS CONTROL STATIONS NAD83 (CSRS) 2002.0, UTM ZONE 9			
GNSS CONTROL STATION	UTM NORTHING	UTM EASTING	ESTIMATED ABSOLUTE ACCURACY
'A'	6019352.34	413781.45	0.03
'B'	6019434.90	413861.52	0.03

McElhanney Associates Land Surveying Ltd.
1 - 5008 Phile Avenue, Terrace BC V8G 4S8
Tel. 250-635-7163

PLAN ID.
23215018100-VL-REFE-002

CITY OF PRINCE RUPERT

2026 PROPERTY TAX BYLAW NO. 3674, 2026

A BYLAW FOR THE LEVYING OF PROPERTY TAX RATES FOR FISCAL YEAR 2026

The Council of the City of Prince Rupert in an open meeting assembled, enacts as follows:

1. The property tax rates of **Schedule "A"** attached hereto and forming this Bylaw is hereby imposed and levied for the year 2026.
2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
3. This Bylaw may be cited as **"2026 Property Tax Bylaw No. 3674, 2026"**.

Read a First time this 20th day of April, 2026.

Read a Second time this 20th day of April, 2026.

Read a Third time this 20th day of April, 2026.

Final Consideration and Adopted this ____ day of _____, 2026.

Mayor

Corporate Administrator

Schedule "A"

City of Prince Rupert

2026 Property Tax Rates

Dollar of Tax per \$1,000 of Taxable Value

Classification	Residential	Utility	Supportive Housing	Major Industry	Major Industry Port ("Old")	Major Industry Port ("New")	Light Industry	Business	Managed Forest Land	Recreation/ Non Profit	Farm
Class No.	1	2	3	4	4a	4b	5	6	7	8	9
Municipal - General	5.15449	55.27738	22.11095	65.38846	26.79545	21.92355	18.94476	22.11095	22.11095	4.13903	22.11095
Library	0.13553	1.45344	0.58138	1.71930	0.70455	0.57645	0.49813	0.58138	0.58138	0.10883	0.58138
Total Municipal Levy	5.29002	56.73082	22.69233	67.10776	27.50000	22.50000	19.44289	22.69233	22.69233	4.24786	22.69233
NC Regional District	0.12511	1.34118	0.53672	1.58765	1.58765	1.58765	0.46040	0.53672	0.53672	0.10009	0.53672
NW Regional Hospital	0.54479	1.90677	0.54479	1.85229	1.85229	1.85229	1.85229	1.33474	1.63437	0.54479	0.54479
Rate Total	5.95992	59.97877	23.77384	70.54770	30.93994	25.93994	21.75558	24.56379	24.86342	4.89274	23.77384