



REGULAR AGENDA

For the **REGULAR MEETING** of Council to be held on Monday, March 23, 2026, taking place at 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

1. CALL TO ORDER

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Recommendation:

THAT the Agenda for the Regular Council Meeting of March 23, 2026, be adopted as presented.

4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

5. CONSENT AGENDA

a) Council minutes for approval

- i. Minutes of the Special Meeting to Close of March 9, 2026;
- ii. Minutes of the Regular Meeting of March 9, 2026;

b) Correspondence for receipt

- i. Letter from the District of 100 Mile House Re: Request for Support for NCLGA Resolution regarding Strengthening Rural Health Care;
- ii. North Coast Regional District Re: February 2026 Board Highlights;
- iii. Letter from the Village of Pouce Coupe Re: 2026 Proposed NCLGA Resolutions;
- iv. Letter from the City of Abbotsford Re: 2026 Proposed UBCM Resolutions;
- v. Letter from the City of Dawson Creek Re: Request for Support for NCLGA Resolution regarding Improved Access to Publicly Funded Mental Health Services; and,

c) Correspondence for approval

- vi. Letter from the BC Housing Re: Harbourview Gardens Redevelopment and proposed response from the City.

Recommendation:

THAT all items on the Consent Agenda be approved or received as requested.

6. REPORTS

a) Report from the Director of Operations Re: Big Project – Shawatlans Infrastructure Engineering Award

Recommendation:

THAT Council approves the award of engineering services to Associated Engineering in the amount of \$1,113,655 plus applicable taxes for engineering and design services related to the completion of the Shawatlans Infrastructure works.

b) Report from the Chief Financial Officer Re: Northwest Regional Funding Reporting

Recommendation:

THAT Council approve the amended long-term development plan for 2024 through 2028 and the annual development plan for 2026 prepared for the Province of British Columbia as required under the Northwest Regional Funding Agreement.

c) Report from the Director of Operations Re: RFP 2026-0014 – Big Project Curb, Gutter & Sidewalks

Recommendation:

THAT Council award RFP 2026-0014 – Concrete Curb, Gutter and Sidewalk Construction to Zulu Aggregates Inc. in the amount of \$1,292,931.21 plus applicable taxes.

7. BYLAWS

a) City of Prince Rupert Highway Road Closure Bylaw No. 3664, 2026

Recommendation:

THAT Council give Fourth and Final Reading to the City of Prince Rupert Highway Road Closure Bylaw No. 3664, 2026.

8. COUNCIL ROUND TABLE

9. ADJOURNMENT



SPECIAL MINUTES

For the **SPECIAL MEETING** of Council, held on March 9, 2026, at 5:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor G. Randhawa
Councillor N. Adey
Councillor W. Niesh
Councillor B. Cunningham (Remote)
Councillor T. Forster
Councillor R. Skelton-Morven (Remote)

STAFF: R. Pucci, Chief Administrative Officer
C. Bomben, Chief Financial Officer

1. CALL TO ORDER

The Mayor called to Special Meeting of Council to order at 5:00 pm.

2. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one or more of the following:

- 90.2 (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government, or both, or between a provincial government or the federal government, or both, and a third party.

CARRIED

3. ADJOURNMENT

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT the Meeting be adjourned at 5:00 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER



MINUTES

For the **REGULAR MEETING** of Council, held on Monday, March 9, 2026, 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor G. Randhawa
Councillor T. Forster
Councillor N. Adey
Councillor R. Skelton-Morven (Remote)
Councillor W. Niesh
Councillor B. Cunningham (Remote)

STAFF: R. Pucci, Chief Administrative Officer
C. Bomben, Chief Financial Officer
M. Pope, Director of Development Services

1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

MOVED by Councillor Randhawa and seconded by Councillor Forster THAT the Agenda for the Regular Council Meeting of March 9, 2026, be adopted as presented.

4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

5. CONSENT AGENDA

a) Council minutes for approval

- i. Minutes of the Special Meeting to Close of February 23, 2026;
- ii. Minutes of the Regular Meeting of February 23, 2026;

b) Reports for receipt

- i. Report from Planning Re: Development Activity Report – February 2026;
- ii. Report from the Fire Chief Re: Monthly Fire / Rescue Report – February 2026;

c) Correspondence for receipt

- i. Letter from the City of Prince George Re: Petition to the Minister of Justice and the Attorney General of Canada;
- ii. Letter from the Corporation of the township of Spallumcheen Re: The

- UBMC resolution for consideration;
- iii. Letter from Trans Canada Yellowhead Highway Association Re: Call for 2026 Resolutions Notice;

d) Correspondence for approval

- i. Report from the Director of Planning and Development Services Re: Local Government Development Approvals Program Application for Resolution;
- ii. Letter from Prince Rupert Youth Soccer Association Re: Request for a Letter of Support for an Indoor Futsal Facility Project; and,
- iii. Letter from the Prince Rupert Amateur Swim Club Re: Letter of Support for the Prince Rupert Amateur Swim Club's application to the Community Initiatives Fund for Purchase and Installation of a new scoreboard.

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT all items on s on the Consent Agenda be approved or received as requested.

CARRIED

6. REPORTS

a) Report from Planning Re: Development Variance Permit 26-03 (DVP-26-03) 198 Prince Rupert Boulevard

MOVED by Councillor Randhawa and seconded by Councillor Forster THAT Council proceeded with the statutory notification process for Development Variance Permit (DVP) 26-03.

DEFEATED

b) Report from the Chief Financial Officer Re: Reinstatement of Northern and Rural Area Homeowner Benefit

MOVED by Councillor Forster and seconded by Councillor Adey THAT Council endorse the attached resolution and submit it for consideration at the 2026 NCLGA Annual General Meeting.

CARRIED

7. COUNCIL ROUND TABLE

a) Councillor Forster received a request from Our Blood Counts for a letter of support for the creation of a blood donation and mobile donation clinic in Prince George.

MOVED by Councillor Forster and seconded by Councillor Adey THAT Council direct Staff to write a letter of support for Our Blood Counts for the establishment of a treatment centre and a mobile blood donation unit in Prince George.

CARRIED

8. ADJOURNMENT

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT the meeting be adjourned at 7:28 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER

March 3rd, 2026

RE: Request for Support – Resolutions to Strengthen Rural Health Care

Dear NCLGA Member Municipalities,

The District of 100 Mile House is bringing forward resolutions to the upcoming NCLGA convention focused on improving access to health care across rural and remote communities in our region.

Communities throughout the South Cariboo and the broader NCLGA area continue to face significant healthcare professional shortages. Current restrictions on Nurse Practitioner service hours are limiting access to primary care and increasing pressure on local emergency departments. Greater flexibility and sustained support for expanded Nurse Practitioner services would provide a practical, community-driven solution to help address these gaps.

In addition, long-term stability in rural health care depends on investing in education and training. Expanding healthcare training seats, reducing barriers to rural practice, and creating incentives for professionals to live and work in rural communities will help build resilient, self-sustaining regions. Working collaboratively through Union of British Columbia Municipalities, we can advocate to the Province for meaningful and sustained support.

We respectfully ask for your support and advocacy for these resolutions to strengthen rural health care now and into the future.

Thank you for your consideration.



Mayor Maureen Pinkney
District of 100 Mile House

North Central Local Government Association – 2026 Resolution Submission

Resolution #1 : Expansion of Nurse Practitioner Services to Address Rural Health Care Gaps

WHEREAS there is a significant and ongoing shortage of health care professionals in the South Cariboo and across communities within the Northern Central Local Government Association (NCLGA) region;

AND WHEREAS access to reliable and timely health care services is essential to the effective treatment, recovery, and overall well-being of residents in small rural, and remote communities throughout British Columbia;

THEREFORE BE IT RESOLVED that the NCLGA, in collaboration with the Union of British Columbia Municipalities (UBCM), advocate to the Provincial Government for increased and sustained support for the expansion of the Nurse Practitioner Services as a means to address health care service gaps and better meet the needs of rural British Columbians.

Resolution #2 : Expansion of Support for Medical Professional Services

WHEREAS there is significant and on-going shortages of healthcare professionals in the South Cariboo and across communities in Northern Central Local Government Association (NCLGA)

AND WHEREAS Efforts have been made in some healthcare professions, many other healthcare professions need attention for the overall wellbeing of residents in small, rural, and remote location;

THEREFORE BE IT RESOLVED THAT the NCLGA, in collaboration with the Union of British Columbia (UBCM), advocate to the Provincial Government for increased educational training seats in any appropriate college/university;

AND FURTHER BE IT RESOLVED THAT the NCLGA, in collaboration with the Union of British Columbia (UBCM), advocate to the Provincial Government look to reduce any barriers in accessing those training seats and create incentives to encourage healthcare professionals to practice in rural areas.



Board Highlights

February 2026

Delegations:

Heather Dudoward, Manager, and Mona Isumi, President of the Port Edward Historical Society provided a presentation showcasing the restorative works completed at the North Pacific Cannery (NPC) on historical cabins, emergency roads, and newly restored structures. In addition to restorative works, the NPC planned activities including dinner events inspired by the cultural makeup of the historical cannery, and plans on continuing to host these events in 2026 with promotional materials coming soon.

Cait Van Vliet, Blackwall Consulting Ltd., presented a summary of the completed Community Wildfire Resiliency Plan for Electoral Areas A and C. The summary included the methods used to gather and interpret data on wildfire risk and provided key recommendations to bolster wildfire resiliency in the area.

Board Business:

1. The Board resolved to support a letter from the Regional District of Okanagan Similkameen regarding Orphan Dike management in the Province.
2. The Board resolved to send a letter to the Ministry of Transportation and Transit regarding road maintenance and contractor auditing processes on Haida Gwaii.
3. The Board adopted Public Notice Bylaw No. 712, 2026, updating its methods of public notice to improve the reliability, suitability, and accessibility of NCRD public notices.
4. The Board resolved to send a letter to BC Transit and stakeholders to inquire into any shared interest in provincial transit service restructuring to improve public transportation under a more cohesive operational framework.
5. The Board resolved to send a letter to Prince Rupert Global Port Holdings and the Port of Prince Rupert regarding owning and operating a public washroom to manage the influx of public while cruise ships are visiting the area.
6. The Board conducted a Special (Round 2 Budget) Meeting February 28, 2026 for an in-depth review of the NCRD's 2026-2030 proposed financial plan.

For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at www.ncrdbc.com.



CORPORATION OF THE VILLAGE OF POUCE COUPE

PO Box 190, Pouce Coupe, B.C. V0C 2C0
Telephone: (250) 786-5794 Fax: (250) 786-5257
www.poucecoupe.ca

Village of Pouce Coupe NCLGA Resolution Submission March 12th, 2026

Resolution Title: Protection of Fee Simple Property Rights

Resolution:

WHEREAS fee simple title has long been the primary form of land ownership in British Columbia and provides landowners with certainty, stability, and the ability to securely own, use, and transfer property;

AND WHEREAS recent public policy considerations have raised questions and concerns about the future of fee simple title and the security of private property rights in the province;

THEREFORE BE IT RESOLVED that the North Central Local Government Association and Union of British Columbia Municipalities demand that the Government of British Columbia affirm and uphold the security of fee simple title and the private property rights of landowners in British Columbia.

Background:

Recent public discussions and policy considerations related to land governance, Indigenous title, and land management have raised questions among some property owners regarding long-term impacts on fee simple ownership. While these discussions occur at the provincial and federal level, uncertainty around property rights can affect residents, businesses, and local governments.

This resolution seeks a clear affirmation from the Province of British Columbia that fee simple title and private property rights will continue to be recognized and protected. If changes to legislation are required to ensure that the rights of fee simple title holders are fully preserved and respected, we call on the government of British Columbia to make those legislative changes.



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Village of Pouce Coupe NCLGA Resolution Submission March 12th, 2026

Title: Transparency in Indigenous Negotiations

Resolution:

WHEREAS the Province of British Columbia and the Government of Canada are engaged in important ongoing discussions and negotiations with First Nations regarding Indigenous title and land governance arrangements that may affect lands within the jurisdiction of municipalities and regional districts;

AND WHEREAS recent developments, including the recognition of Indigenous title in the Cowichan region have occurred with limited prior notice or consultation with affected local governments;

THEREFORE BE IT RESOLVED that the North Central Local Government Association and the Union of British Columbia Municipalities call upon the Province of British Columbia to establish a transparency framework for Indigenous title and related negotiations that includes timely information sharing and consultation with affected local governments.

Background:

Local governments are responsible for land use planning, infrastructure, and service delivery within their jurisdictions. Decisions related to governance or land can affect municipal and regional district planning, infrastructure, and long-term development.

Recent developments have shown that local governments are not always informed when negotiations or decisions may affect lands within their boundaries.

Improved transparency and information sharing between the Province, the Government of Canada, and local governments would help ensure that municipalities and regional districts are aware of potential implications and can plan accordingly.



Mayor
Ross Siemens

Councillors
Les Barkman
Kelly Chahal
Patricia Driessen
Simon Gibson
Dave Loewen
Patricia Ross
Dave Sidhu
Mark Warkentin

March 3, 2026

File: 0530-003/0400-60

Via Email

UBCM Member Municipalities and Regional Districts

Dear UBCM Members:

Re: Request for Support – 2026 Proposed UBCM Resolutions

I am writing on behalf of Abbotsford City Council to respectfully request your favourable consideration and support for two proposed UBCM resolutions that will be brought forward for consideration at the 2026 Lower Mainland Local Government Association (LMLGA) Convention, in advance of the UBCM Convention.

At a recent Council meeting, Abbotsford City Council approved the submission of the following proposed resolutions:

1. Engagement on Pipeline Valuation Changes
2. Exempting Local Governments from Expanded Provincial Sales Tax Requirements

Both resolutions speak to issues of province-wide significance and reflect growing concerns shared by local governments and regional districts across British Columbia regarding financial sustainability, predictability, and intergovernmental fairness.

The first resolution calls on the Province to ensure that any future changes to the valuation methodology for gathering and transmission pipelines, or other major regulated utility properties, are preceded by a robust and transparent engagement process with local governments and regional districts, through UBCM. Stable and predictable assessment practices are essential for long-term financial planning, and changes of this magnitude have the potential to significantly affect taxation equity and local government budgets across the province.

The second resolution addresses the expanded application of the Provincial Sales Tax (PST) to professional and related services relied upon by local governments to deliver essential infrastructure and community services. As public-sector entities with limited revenue tools, local governments are already facing significant cost pressures. The application of expanded PST requirements represents a cost shift within the public sector that further constrains local government fiscal capacity without increasing service value.

Abbotsford believes these resolutions align with shared interests across local governments in advocating for meaningful consultation, fiscal fairness, and sustainable service delivery. We respectfully request your support for these resolutions as they move forward through the UBCM resolution process.

Thank you for your continued collaboration and leadership. We appreciate your consideration and look forward to working together on these important matters.

Sincerely,

A handwritten signature in cursive script that reads "Ross Siemens".

Ross Siemens
Mayor

cc: Council members
Peter Sparanese, City Manager

Attachments:

- 2026 Proposed Resolution – Engagement on Pipeline Valuation Changes
- 2026 Proposed Resolution – Exempting Local Governments from Expanded Provincial Sales Tax Requirements



**ENGAGEMENT ON PIPELINE
VALUATION CHANGES**

City of Abbotsford

WHEREAS in December 2025, the Province directed BC Assessment to postpone implementation of significant changes to the valuation methodology for Gathering and Transmission Pipelines, which would have resulted in substantial shifts in the tax burden from pipeline operators to residential and business property classes, creating financial impacts for local governments, and;

AND WHEREAS local governments rely on stable, predictable assessment practices for long-term financial planning, and any future changes to regulated rate property valuation methodologies (particularly within the Utilities Tax Class), will have province-wide implications for local government taxation, budgeting, and equity among property classes;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urge the Province of British Columbia to direct BC Assessment to undertake a robust and fulsome engagement process with local governments and regional districts, through UBCM, prior to advancing any future changes to the valuation methodology for Gathering and Transmission Pipelines or other major regulated utility properties, including sufficient notice, clear disclosure of financial impacts, and opportunities for local government input before decisions are finalized.



**EXEMPTING LOCAL GOVERNMENTS FROM
EXPANDED PROVINCIAL SALES TAX**

City of Abbotsford

WHEREAS the Government of British Columbia's 2026 Budget expands the application of the Provincial Sales Tax (PST) to a broader range of services, including professional services such as engineering, architectural, and related advisory services that are routinely required by local governments to deliver core infrastructure and services;

AND WHEREAS local governments have limited revenue tools and are already facing significant financial pressures related to infrastructure renewal, climate adaptation, housing delivery, and regulatory compliance, and unmitigated application of the expanded PST further constrains local government fiscal capacity;

AND WHEREAS local governments are public-sector entities that deliver provincially mandated and community-essential services, and the application of PST to local government purchases represents a cost shift within the public sector that does not increase service value but places additional pressure on local government operating and capital budgets;

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urge the Government of British Columbia to exempt or eliminate the impact to local governments from the application of the expanded Provincial Sales Tax requirements introduced in the 2026 Budget, including PST applied to professional and related services, to avoid intergovernmental cost downloading and to protect local government financial sustainability and local affordability.



March 10, 2026

North Central Local Government Association
155 George Street
Prince George, BC V2L 1P8

Email: admin@nclga.ca

To Whom It May Concern:

Re: Council Resolution and Supplementary Memo for NCLGA Annual General Meeting in 2026

At the Regular Meeting of Council held Monday, March 9, 2026, the Council of the City of Dawson Creek passed the following resolution regarding Improved Access to Publicly Funded Mental Health Services for consideration at the 2026 North Central Local Government Association (NCLGA) Annual General Meeting:

Improved Access to Publicly Funded Mental Health Services

***WHEREAS** local governments experience increasing pressures on emergency services, policing, bylaw enforcement, homelessness response, and community safety systems associated with gaps in timely and accessible mental health services;*

***AND WHEREAS** access to counselling and other mental health supports is often dependent on private insurance coverage, employer benefits, session limits, or out-of-pocket costs, creating barriers to equitable access, particularly in rural and northern communities;*

***THEREFORE BE IT RESOLVED** that the North Central Local Government Association and the Union of British Columbia Municipalities request that the Province of British Columbia take steps to improve access to universal, publicly funded mental health services, including counselling and related supports, with a focus on early intervention and prevention.*

Sincerely,

Tabatha Young,
Corporate Officer

CERTIFIED A TRUE AND CORRECT COPY OF THE RESOLUTION OF
COUNCIL FROM THE REGULAR MEETING HELD MARCH 9, 2026.

Tabatha Young
Corporate Officer



Improved Access to Publicly Funded Mental Health Services – Supplementary Memo

This request is being brought forward in the wake of the tragedy in Tumbler Ridge on February 10, 2026, where nine lives were lost and several others were injured in one of the deadliest school shootings in Canadian history.

This devastating event has prompted renewed reflection on mental health supports, early intervention pathways, and system coordination across British Columbia. As communities grieve, there is also a shared responsibility to strengthen preventive mental health systems and improve access to supports that may help reduce the likelihood of future tragedies.

Local governments across British Columbia are facing increasing pressures related to gaps in timely and accessible mental health services. In rural and northern communities, these challenges are often intensified by limited local services, workforce shortages, long travel distances, and reduced access to specialized care. When early intervention and community-based supports are unavailable, impacts frequently shift to municipal systems such as emergency services, RCMP detachments, bylaw enforcement, and homelessness response.

Access to counselling and related mental health supports in British Columbia is currently delivered through a mix of public and private funding. In many cases, services depend on private insurance coverage, employer benefits, session limits, or out-of-pocket costs, creating barriers to equitable care, particularly in smaller communities where alternatives may be limited.

Improving access to universal, publicly funded mental health services, including counselling and related supports, would help ensure individuals can access care regardless of income or private insurance coverage. Strengthening these services within the broader health system, with a focus on early intervention and prevention, may help reduce reliance on crisis-based responses and improve community stability. As the order of government most directly managing many of the local impacts, municipalities have a strong interest in advocating for improved access to these services, particularly in rural and northern communities, where service gaps are often most acute.



Home Office
1701 – 4555 Kingsway
Burnaby, BC V5H 4V8

Tel 604-439-4109
Fax 604-433-5915

March 2nd, 2026

Dear Harbourview Gardens Redevelopment Project Partner,

I am writing to share an important update regarding the Harbourview Gardens Redevelopment site.

Given current fiscal constraints, the Province and BC Housing must adjust the pace of housing investments to align with available funding. As a result, we will be deferring further work on this project at this time. This includes pausing any advancement of planning activities, such as master planning or technical studies, until additional resources become available.

We recognize that this update may be disappointing given our shared interest in supporting housing delivery within your community and across the region. The decision to defer is based solely on the current financial environment and does not reflect a change in our commitment to the long-term potential of the site.

As the landowner, the Province will continue to monitor funding availability and reassess opportunities to reinstate work when conditions improve.

If it would be helpful to discuss this update and its implications in more detail, I would be pleased to connect with you or your staff.

Thank you for your understanding, and for your continued leadership and partnership in addressing housing needs in your community. We value the strong relationship between our organizations, and we look forward to reengaging on this work as additional resources become available.

Sincerely,

A handwritten signature in black ink, appearing to read "Lauren Antifeau".

Lauren Antifeau
Provincial Director, Redevelopment
BC Housing Management Commission



REPORT TO COUNCIL

Regular Meeting of Council

DATE: March 23, 2026
TO: Richard Pucci, Chief Administrative Officer
FROM: Jordan Schmidt, Director of Operations
SUBJECT: BIG PROJECT – SHAWATLANS INFRASTRUCTURE ENGINEERING AWARD

RECOMMENDATION:

THAT Council approves the award of engineering services to Associated Engineering in the amount of \$1,113,655 plus applicable taxes for engineering and design services related to the completion of the Shawatlans Infrastructure works.

REASON FOR REPORT:

This report builds upon prior information presented to Council regarding the next phase of engineering and design services required to complete the Shawatlans infrastructure works.

ANALYSIS:

Associated Engineering has served as the Owner's Representative for the Shawatlans works and has been directly involved in reviewing construction activities completed to date. Through this role, the firm has inspected the works, observed construction challenges firsthand, and developed a detailed understanding of the infrastructure that has been installed, as well as the remaining work required to complete the system.

This direct involvement provides valuable continuity and technical insight into existing site conditions, infrastructure performance, and the complexities encountered during earlier phases of the project. Retaining the same engineering team supports efficient project delivery and mitigates the time, cost, and risk associated with onboarding a new consultant unfamiliar with the project history.

Associated Engineering has also supported the City on a range of critical water infrastructure initiatives and has developed a strong understanding of the City's water system, operational requirements, and long-term infrastructure planning objectives.

The proposed scope of work includes approximately one year of engineering design and project development, including evaluation of design options, detailed design, and preparation of construction documents. This work will support a future competitive procurement process for construction of the remaining works.

COST:

The proposed engineering services contract with Associated Engineering is \$1,113,655 plus applicable taxes.

Funding for this work will be provided through the BIG Project grant program, which supports major water infrastructure upgrades within the City.

Report Prepared By:

Report Reviewed By:

Jordan Schmidt
Director of Operations

Richard Pucci
Chief Administrative Officer

Originally signed available upon request



REPORT TO COUNCIL

Regular Meeting of Council

DATE: March 23, 2026
TO: Richard Pucci, Chief Administrative Officer
FROM: Corinne Bomben, Chief Financial Officer

SUBJECT: NORTHWEST REGIONAL FUNDING REPORTING

RECOMMENDATION:

THAT Council approve the amended long-term development plan for 2024 through 2028 and the annual development plan for 2026 prepared for the Province of British Columbia as required under the Northwest Regional Funding Agreement.

REASON FOR REPORT:

The City signed the Northwest Regional Funding Agreement (NWRFA) with the Province in July 2024 for funding to be provided for a period of five years. A requirement of receiving continued funding annually is for the completion and approval by Council of a long-term development plan and an annual development plan which is due by April 1, 2026. Although a long-term development plan was approved in 2025, the Province has indicated that amendments should be made and approved by Council if long-term development plans change.

BACKGROUND:

Key objectives for funding disbursed under the agreement include addressing community infrastructure, supporting asset management, and partnering with neighbouring First Nations to advance reconciliation and relationships. The long-term development plan (LTDP) and annual development plan for 2026 attached outlines the intended operational activities, reconciliation efforts, and capital investments for a five-year period for which the annual contribution under the agreement will be utilized.

LINK TO STRATEGIC PLAN:

The approval of this amended LTDP and annual development plan furthers Council's goals of replacing and renewing the City's infrastructure in a cost effective and strategic way as well as fostering the local economic, social, cultural and environmental well-being of the community. In addition, demonstrating responsible stewardship of RBA funds supports Council's strategic objective to have the Province make this critical source of funding permanent for member communities.

ANALYSIS:**Amended Long-Term Development Plan 2024 - 2028**

The information in the attached amended LTDP is in conformity with the template provided by the Province and also aligns to Council's amended 2025 five-year financial plan and the current outlook for use of funds for 2026 through 2028. Council approved the original LTDP in March 2025 prior to the Province and the Resource Benefits Alliance agreeing to the provision of two years' worth of future funding to recipient communities in the second year of the Agreement. This advance payment for the years 2026 and 2027 was received to enable projects to start sooner than the agreement and the original LTDP laid out. Therefore, City Council is requested to approve the amended LTDP which aligns with Council's amended 2025 five-year financial plan and captures changes that occurred after the original LTDP was approved. Projects included in 2026 have been provided to Council during the budget process in the fall and the projects included in the 2027 through 2028 section of the amended LTDP will be included in the 2026 Five-Year Financial Plan bylaw when it is brought forward in April.

The amended LTDP is included in *attachment 1*, however for clarity, *Table 1* has been provided on the following page with a description and amount for each project that aggregates to the totals reported in the amended LTDP.

2026 Annual Development Plan

This plan (*attachment 2*) captures the approved projects under the amended LTDP for the year 2026 and adds the incomplete projects from 2025. This annual plan is another requirement of the agreement which acts to provide information on specific projects expected to be started/completed in the fiscal year.

Table 1

Projects on Amended LTDP by year	2024	2025	2026	2027	2028
General Government and Development					
Capital					
Public Works new building	1,000,000	5,000,000			
Capital Maintenance					
City Hall Exterior Painting		85,000			
City Hall Interior Office addition		20,000			
Total Capital Maintenance		105,000			
Total General Government and Development	1,000,000	5,105,000			
First Nation Outreach Projects & Initiatives					
Planning					
First Nations Pole Program		50,000			
Total Planning		50,000			
Operations					
Healing Space			20,000		
Indigenous Relations Committee		15,000	15,000	15,000	15,171
Total Operations		15,000	35,000	15,000	15,171
Total First Nation Outreach Projects & Initiatives		65,000	35,000	15,000	15,171
Water					
Capital					
Submarine Line/Overland Line/SCADA	1,188,000				
Submarine Line		3,429,000			
Water Treatment Plant Detailed Design				1,540,684	
Water Treatment Plant					2,845,000
Total Water	1,188,000	3,429,000	-	1,540,684	2,845,000
Sewer & Wastewater					
Capital					
Liquid Waste Management Pilot Plant		1,440,000			
Outfall J to I		3,000,000			
Outfall K		1,000,000			
Outfall C to B		4,750,000			
Lisa Walters Wastewater line move/replacement		300,000			
BIG Project Contribution					4,000,000
Total Sewer & Wastewater		10,490,000	-	-	4,000,000
Solid Waste & Recycling					
Capital					
Landfill Lagoon Leachate Treatment			1,350,000		
Total Solid Waste & Recycling			1,350,000		
Public Safety & Emergency Management					
Capital					
Replacement of Command 2	90,000				
Replacement of Command 1		75,000			
Total Public Safety & Emergency Management	90,000	75,000			
Roads & Transportation					
Capital					
Streetlight Replacement Program	50,000				
Priority Bus Shelters	30,000				
Rehabilitate 2nd Avenue Bridge			1,700,000		
Total Roads & Transportation	80,000		1,700,000		
Parks, Recreation & Culture					
Capital					
Lester Centre - Roof design/Replacement	347,000				
Library - Flooring Renovation	55,000				
McBride St. Sport Court Refinishing	65,000				
Pool Filtration Replacement		206,000			
Contribution to Eidsvick Park		50,000			
Pool UV System replacement			95,000		
Total Capital	467,000	256,000	95,000		
Capital Maintenance					
Lester Centre - Wall Repair	20,000				
Pool Exterior Wall Repairs		100,000	70,000		
Arena Ice rink resurfacing			150,000		
Mariners Park Rubber resurfacing			120,000		
Total Capital Maintenance	20,000	100,000	340,000		
Total Parks, Recreation & Culture	487,000	356,000	435,000		
TOTAL					
Planning		50,000	-		-
Capital	2,825,000	19,250,000	3,145,000	1,540,684	6,845,000
Capital Maintenance	20,000	205,000	340,000		-
Operations		15,000	35,000	15,000	15,171
Total	2,845,000	19,520,000	3,520,000	1,555,684	6,860,171

COMMUNITY SOCIAL, ENVIRONMENTAL AND EQUITY CONSIDERATIONS:

The community has been impacted through multiple boil water advisories and notices in part due to water infrastructure replacement activities. In addition, changes in Health Canada water quality standards will require the City to plan for the design and build of a modernized water treatment facility to meet new standards. Federal wastewater standards and recent directives are resulting in required upgrades for City wastewater treatment/discharge. Upgrading wastewater treatment to meet Federal standards will specifically support improvements to the local environment through employment of a sustainable solution (wetland treatment system), and the redirection of wastewater into treatment sites rather than the current method of direct discharge into the harbour.

The infrastructure replacement strategy, Federal wastewater directives, and Provincial requirements to implement secondary water treatment measures have informed most of the spending anticipated in the LTDP. These are pressing infrastructure needs that impact all residents but can impact those with limited or fixed income more because of the regressive nature of property taxation and utility payment structures. Allocation of NWRFA funds towards capital expenses saves the City from wholly transferring this burden of infrastructure renewal onto those tax and rate payers that are less able to pay.

Information regarding the much-needed replacement of civic infrastructure has been communicated to the public through Council reports, budget documents, City website content, townhalls and social media. These projects make up the largest component of the LTDP.

LINKS TO COUNCIL PLANS AND POLICY DIRECTION:

The information presented in the LTDP agrees to the Five-Year financial plans of Council for 2025 and the current Five-Year Financial Plan in progress to be adopted by May 15, 2026. It meets the goals under the Infrastructure Replacement Plan, the Reconciliation Framework policy, and adheres to a requirement of receiving continued funding under the NWRFA. In addition, specific objectives relating to water and sewer line replacement will assist the City in fulfilling objectives outlined in Asset Management planning and our Infrastructure Replacement Plan.

COST:

There is no cost to the City for the preparation and submission of the amended LTDP and Annual Development Plan beyond staff time.

CONCLUSION:

Council is requested to approve the amended long-term development plan and annual development plan attached to this report in fulfillment of the requirements under the Northwest Regional Funding Agreement.

Report Prepared By:

Report Reviewed By:

Corinne Bomben,
Chief Financial Officer

Richard Pucci,
Chief Administrative Officer

Attachments:

- Amended Long-term Development Plan – City of Prince Rupert
- Annual Development Plan – City of Prince Rupert

Originally signed available upon request

ATTACHMENT #1

Amended Long-term Development Plan for the Local Government of:

City of Prince Rupert

Date Adopted by the Local Gov:

For Calendar Years

2024 to 2028

2024	2025	2026	2027	2028	TOTAL
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General Government and Development

Asset Management						0
Planning						0
Capital	1,000,000	5,000,000				6,000,000
Capital Maintenance		105,000				105,000
Operations						0
Total	1,000,000	5,105,000	0	0	0	6,105,000

First Nation Outreach Projects & Initiatives

Planning		50,000				50,000
Capital						0
Capital Maintenance						0
Operations		15,000	35,000	15,000	15,171	80,171
Total	0	65,000	35,000	15,000	15,171	130,171

Water

Planning						0
Capital	1,188,000	3,429,000		1,540,684	2,845,000	9,002,684
Capital Maintenance						0
Operations						0
Total	1,188,000	3,429,000	0	1,540,684	2,845,000	9,002,684

Housing

Planning						0
Capital						0
Capital Maintenance						0
Operations						0
Total	0	0	0	0	0	0

Childcare Facilities

Planning						0
Capital						0
Capital Maintenance						0
Operations						0
Total	0	0	0	0	0	0

Sewer & Wastewater

Planning						0
Capital		10,490,000			4,000,000	14,490,000
Capital Maintenance						0
Operations						0
Total	0	10,490,000	0	0	4,000,000	14,490,000

Solid Waste & Recycling

Planning						0
Capital			1,350,000			1,350,000
Capital Maintenance						0
Operations						0
Total	0	0	1,350,000	0	0	1,350,000

Public Safety & Emergency Management

Planning						0
Capital	90,000	75,000				165,000
Capital Maintenance						0
Operations						0
Total	90,000	75,000	0	0	0	165,000

Roads & Transportation

Planning						0
Capital	80,000		1,700,000			1,780,000
Capital Maintenance						0
Operations						0
Total	80,000	0	1,700,000	0	0	1,780,000

Parks, Recreation & Culture

Planning						0
Capital	467,000	256,000	95,000			818,000
Capital Maintenance	20,000	100,000	340,000			460,000
Operations						0
Total	487,000	356,000	435,000	0	0	1,278,000

Other

Description of "Other"						
Planning						0
Capital						0
Capital Maintenance						0
Operations						0
Total	0	0	0	0	0	0

TOTAL

Asset Management	-	-	-	-	-	-
Planning	-	50,000	-	-	-	50,000
Capital	2,825,000	19,250,000	3,145,000	1,540,684	6,845,000	33,605,684
Capital Maintenance	20,000	205,000	340,000	-	-	565,000
Operations	-	15,000	35,000	15,000	15,171	80,171
Total	2,845,000	19,520,000	3,520,000	1,555,684	6,860,171	34,300,855

I hereby certify that this Long-term Development Plan (Plan) is a materially reasonable estimate of expected planning, operating, and capital expenditures over the five-year term specified in this Plan, and is presented in accordance with the requirements of the Northwest BC Regional Funding Agreement.

Date

Financial Officer of the Local Government as defined under Section 149 of the Community Charter or 237 of the Local Government Act

ATTACHMENT #2

Annual Development Plan for the Local Government of:

City of Prince Rupert

Date Adopted by the Local Gov:

Note: The ADM for Local Government reserves the right to request additional information regarding cost projections in this document. This could include project budget. And cost items in in financial plans, master plans, or other local govt documents.

Summary Information

Item	Annual Cost
General Government & Development --- Asset Management	-
General Government & Development --- Planning	-
General Government & Development --- Capital	2,447,212
General Government & Development --- Capital Maintenance	-
General Government & Development --- Operations	-
General Government & Development --- TOTAL	2,447,212

Item	Annual Cost
First Nations Outreach Projects & Initiatives --- Planning	50,000
First Nations Outreach Projects & Initiatives --- Capital	-
First Nations Outreach Projects & Initiatives --- Capital Maintenance	-
First Nations Outreach Projects & Initiatives --- Operations	35,000
First Nations Outreach Projects & Initiatives --- Total	85,000

Item	Annual Cost
Water --- Planning	-
Water --- Capital	3,429,000
Water --- Capital Maintenance	-
Water --- Operations	-
Water --- Total	3,429,000

Item	Annual Cost
Housing --- Planning	-
Housing --- Capital	-
Housing --- Capital Maintenance	-
Housing --- Operations	-
Housing ---Total	-

Item	Annual Cost
Childcare Facilities --- Planning	-
Childcare Facilities --- Capital	-
Childcare Facilities --- Capital Maintenance	-
Childcare Facilities --- Operations	-
Childcare Facilities --- Total	-

Item	Annual Cost
Sewer & Wastewater --- Planning	-
Sewer & Wastewater --- Capital	8,343,070
Sewer & Wastewater --- Capital Maintenance	-
Sewer & Wastewater --- Operations	-
Sewer & Wastewater --- Total	8,343,070

Item	Annual Cost
Solid Waste & Recycling --- Planning	-
Solid Waste & Recycling --- Capital	1,350,000
Solid Waste & Recycling --- Capital Maintenance	-
Solid Waste & Recycling --- Operations	-
Solid Waste & Recycling --- Total	1,350,000

Item	Annual Cost
Public Safety & Emergency Management --- Planning	-
Public Safety & Emergency Management --- Capital	-
Public Safety & Emergency Management --- Capital Maintenance	-
Public Safety & Emergency Management --- Operations	-
Public Safety & Emergency Management --- Total	-

Item	Annual Cost
Roads & Transportation --- Planning	-
Roads & Transportation --- Capital	1,700,000
Roads & Transportation --- Capital Maintenance	-
Roads & Transportation --- Operations	-
Roads & Transportation --- Total	1,700,000

Item	Annual Cost
Parks, Recreation & Culture --- Planning	-
Parks, Recreation & Culture --- Capital	145,000
Parks, Recreation & Culture --- Capital Maintenance	440,000
Parks, Recreation & Culture --- Operations	-
Parks, Recreation & Culture --- Total	585,000

Item	Annual Cost
Other --- Planning	-
Other --- Capital	-
Other --- Capital Maintenance	-
Other --- Operations	-
Other --- Total	-

Item	Annual Cost
TOTAL --- Asset Management	-
TOTAL --- Planning	50,000
TOTAL --- Capital	17,414,282
TOTAL --- Capital Maintenance	440,000
TOTAL --- Operations	35,000
TOTAL	17,939,282

=====

General Government & Development --- Asset Management

General Description of Asset Management Expenses	Annual Cost
TOTAL	-

General Government & Development --- Planning

General Description of Planning Projects	Annual Cost
TOTAL	-

General Government & Development --- Capital

General Description of Capital Projects	Annual Cost
Balance of prior year funding to replace Public Works building	2,447,212
TOTAL	2,447,212

General Government & Development --- Capital Maintenance

General Description of Capital Maintenance Projects	Annual Cost
TOTAL	-

General Government & Development --- Operations

General Description of Operational Expenses	Annual Cost
TOTAL	-

=====

First Nations Outreach Projects & Initiatives --- Planning

General Description of Planning Item	Annual Cost
First Nations Totem Pole Replacement Program - project delayed from 2025	50,000
TOTAL	50,000

First Nations Outreach Projects & Initiatives --- Capital

General Description of Capital Projects	Annual Cost
TOTAL	-

First Nations Outreach Projects & Initiatives --- Capital Maintenance

General Description of Capital Maintenance Projects	Annual Cost
TOTAL	-

First Nations Outreach Projects & Initiatives --- Operations

General Description of Operations Expenses	Annual Cost
Indigenous Relations Committee	15,000
Public Healing Space	20,000
TOTAL	35,000

=====

Water --- Planning

General Description of Planning Item	Annual Cost
TOTAL	-

Water --- Capital

General Description of Capital Projects	Annual Cost
Submarine line replacement - project delayed from 2025 and additional funding allocated	3,429,000
TOTAL	3,429,000

Water --- Capital Maintenance

General Description of Capital Maintenance Projects	Annual Cost
TOTAL	-

Water --- Operations

General Description of Operational Expenses	Annual Cost
TOTAL	-

Housing --- Planning

General Description of Planning Item	Annual Cost
TOTAL	-

Housing --- Capital

General Description of Capital Projects	Annual Cost
TOTAL	-

Housing --- Capital Maintenance

General Description of Capital Maintenance Projects	Annual Cost
TOTAL	-

Housing --- Operations

General Description of Operational Expenses	Annual Cost
TOTAL	-

=====

Childcare Facilities --- Planning

General Description of Planning Item	Annual Cost
TOTAL	-

Childcare Facilities --- Capital

General Description of Capital Projects	Annual Cost
TOTAL	-

Childcare Facilities --- Capital Maintenance

General Description of Capital Maintenance Projects	Annual Cost
TOTAL	-

Childcare Facilities --- Operations

General Description of Operational Expenses	Annual Cost
TOTAL	-

=====

Sewer & Wastewater --- Planning

General Description of Planning Item	Annual Cost
TOTAL	-

Sewer & Wastewater --- Capital

General Description of Capital Projects	Annual Cost
Consolidate Outfall J to Outfall I as part of Administrative Directive - balance of project funding from 2025	1,006,977
Consolidate Outfall C to Outfall B as part of Administrative Directive - balance of project started in 2025	4,596,093
Upgrades to Outfall K as part of Administrative Directive	1,000,000
Liquid Waste Management Pilot Plant - initiative to test alternative treatment through a wetland system rather than traditional above ground concrete structures.	1,440,000
Lisa Walters Wastewater line move/replacement to support housing development and new school	300,000
TOTAL	8,343,070

Sewer & Wastewater --- Capital Maintenance

General Description of Capital Maintenance Projects	Annual Cost
TOTAL	-

Sewer & Wastewater --- Operations

General Description of Operational Expenses	Annual Cost
TOTAL	-

=====

Solid Waste & Recycling --- Planning

General Description of Planning Item	Annual Cost
TOTAL	-

Solid Waste & Recycling --- Capital

General Description of Capital Projects	Annual Cost
Landfill Lagoon Leachate Treatment upgrade as part of permit requirement to bring discharge into compliance	1,350,000
TOTAL	1,350,000

Solid Waste & Recycling --- Capital Maintenance

General Description of Capital Maintenance Projects	Annual Cost
TOTAL	-

Solid Waste & Recycling --- Operations

General Description of Operational Expenses	Annual Cost
TOTAL	-

=====

Public Safety & Emergency Management --- Planning

General Description of Planning Item	Annual Cost
TOTAL	-

Public Safety & Emergency Management --- Capital

General Description of Capital Projects	Annual Cost
TOTAL	-

Public Safety & Emergency Management --- Capital Maintenance

General Description of Capital Maintenance Projects	Annual Cost
TOTAL	-

Public Safety & Emergency Management --- Operations

General Description of Operational Expenses	Annual Cost
TOTAL	-

=====

Roads & Transportation --- Planning

General Description of Planning Item	Annual Cost
TOTAL	-

Roads & Transportation --- Capital

General Description of Capital Projects	Annual Cost
Rehabilitate 2nd Avenue Bridge which has been closed to single alternating traffic due to sidewalk closure. Rehabilitation includes upgrades to ensure this vital link can maintain service levels.	1,700,000
TOTAL	1,700,000

Roads & Transportation --- Capital Maintenance

General Description of Capital Maintenance Projects	Annual Cost
TOTAL	-

Roads & Transportation --- Operations

General Description of Operational Expenses	Annual Cost
TOTAL	-

=====
Parks, Recreation & Culture --- Planning

General Description of Planning Item	Annual Cost
TOTAL	-

Parks, Recreation & Culture --- Capital

General Description of Capital Projects	Annual Cost
Earl Mah Aquatic Centre UV System replacement	95,000
Contribution towards Eidsvick Park reinstalation	50,000
TOTAL	145,000

Parks, Recreation & Culture --- Capital Maintenance

General Description of Capital Maintenance Projects	Annual Cost
Earl Mah Aquatic Centre Exterior Wall Repair	170,000
Arena Ice Rink Resurfacing	150,000
Mariners Park Rubber Resurfacing	120,000
TOTAL	440,000

Parks, Recreation & Culture --- Operations

General Description of Operational Expenses	Annual Cost
TOTAL	-

=====

Other --- Planning

General Description of Planning Item	Annual Cost
TOTAL	-

Other --- Capital

General Description of Capital Projects	Annual Cost
TOTAL	-

Other --- Capital Maintenance

General Description of Capital Maintenance Projects	Annual Cost
TOTAL	-

Other --- Operations

General Description of Operational Expenses	Annual Cost
TOTAL	-

=====

I hereby certify that this Annual Development Plan (Plan) is a materially reasonable estimate of the expected policy, operating, and capital expenditures over the one-year term specified in this Plan, and is presented in accordance the requirements of the Northwest B.C. Regional Funding Agreement and the terms of the Long-Term Development Plan.

Financial Officer of the Local Government as defined under Section 149 of the Community Charter or 237 of the Local Government Act

Date



REPORT TO COUNCIL
Regular Meeting of Council

DATE: March 23, 2026
TO: Richard Pucci, Chief Administrative Officer
FROM: Jordan Schmidt, Director of Operations
SUBJECT: RFP 2026-0014 – BIG PROJECT CURB, GUTTER & SIDEWALKS

RECOMMENDATION:

THAT Council award RFP 2026-0014 – Concrete Curb, Gutter and Sidewalk Construction to Zulu Aggregates Inc. in the amount of \$1,292,931.21 plus applicable taxes.

REASON FOR REPORT:

The City is currently undertaking significant infrastructure renewal works through the BIG Project and other capital programs. As part of these works, several streets across the community have undergone underground infrastructure upgrades including water, sanitary, and storm system improvements.

Following completion of underground works, installation of concrete curb, gutter, and sidewalk infrastructure is required prior to final roadway restoration and paving. The current scope includes approximately 1900 linear metres of concrete curb and gutter and 1350 square metres of concrete sidewalk. Work areas include, but are not limited to, Alfred Street, 9th Avenue West, Frederick Street and Prince Rupert Boulevard.

Timely completion of these works is important to allow the City to proceed with paving and restoration activities associated with the 2026 construction season.

ANALYSIS:

A Request for Proposals was issued publicly through BC Bid for this work and two compliant submissions were received.

Proponent	Proposed Fee
Zulu Aggregates Inc.	\$1,292,931.21
Broadwater Industries Ltd.	\$1,615,200.00

Zulu Aggregates Inc. submitted the lowest compliant bid, representing a cost savings of approximately \$322,000 compared to the next proposal.

The installation of curbs and sidewalks is also necessary to support a number of concurrent infrastructure and development projects across the City. Several development-related projects require curb and sidewalk installation through development servicing agreements and work orders, including works associated with the new school development and other active projects within the community. Coordinating these works under a single contract allows the City to complete this infrastructure efficiently while minimizing disruption to the public and cost savings. If these works were carried under a general contractor as part of the broader BIG Project and associated utility works, typical subcontractor markups would apply to the concrete and asphalt scope. Procuring this work directly is estimated to avoid approximately 15% in contractor markup, resulting in meaningful cost savings for the City.

COST:

The total contract value for the proposed works is \$1,292,931.21 plus GST. Funding for these works will be allocated across several operational and capital programs including BIG Projects, Sanitary Operations, Water Operations and Roads Operations.

CONCLUSION:

The installation of concrete curb, gutter, and sidewalks represents a critical final stage of multiple infrastructure upgrades currently underway across the City. Awarding this contract will allow the City to proceed with paving and roadway restoration, coordinate work with ongoing development projects, and minimize disruption to the community.

Council approval is therefore requested to award RFP 26-0014 – Concrete Curb, Gutter and Sidewalk Construction Services to Zulu Aggregates Inc. in the amount of \$1,292,931.21 plus applicable taxes.

Report Prepared By:**Report Reviewed By:**

Jordan Schmidt
Director of Operations

Richard Pucci
Chief Administrative Officer

Originally signed available upon request



HIGHWAY ROAD CLOSURE BYLAW NO. 3664, 2026

BEING A BYLAW TO CLOSE A PORTION OF HIGHWAY ALLOWANCE

Pursuant to Section 40 of the *Community Charter*, Prince Rupert City Council may, by bylaw, close a portion of a highway to traffic and remove the dedication of the highway, if prior to adopting the bylaw, Council publishes notices of its intention in a newspaper and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council;

The Council of the City of Prince Rupert deems that it is in the public interest to close to traffic, remove the dedication of highway comprising of approximately 1783 sqm of dedicated Highway on Plan 923, which is shown outlined in bold black on the reference plan EPP145751 prepared by McElhanney, a reduced copy of which is attached hereto (*the "Road Closure Plan"*);

The City intends to close that portion of highway to accommodate future development.

Notices of Council's intention to close that portion of highway to traffic, to remove its dedication as highway, and published in a newspaper and posted in the public notice posting place, and the Council has provided an opportunity for persons who consider they are affected by the closure and disposition to make representations to Council; and

The Council of the City of Prince Rupert does not consider that the closure of the Closed Road will affect the transmission or distribution facilities or works of utility operators.

The Council of the City of Prince Rupert, in an Open meeting assembled, enacts as follows:

1. Attached to this Bylaw as Schedule "A" and forming part of this Bylaw is a reduced copy of the explanatory plan of highway closure (*the "Road Closure Plan"*).
2. The City hereby authorizes the closure to traffic and removal of highway dedication of the 1783 sqm portion of highway which was dedicated as

highway at the New Westminster Land Title Office by Plan 923, outlined in Bold on the Road Closure Plan (the "Closed Road").

3. On deposit of the Road Closure Plan and all other documentation for the closure of the road allowance in the New Westminster Land Title Office, the Closed Road is closed to public traffic, it shall cease to be public highway, and its dedication as a highway is cancelled.
4. The Mayor and Corporate Administrator are authorized to execute all deeds of land, plans and other documentation necessary to effect this road closure and disposition.
5. This Bylaw may be cited as **"HIGHWAY CLOSURE BYLAW NO. 3664, 2026"**

READ A FIRST TIME this 12th day of January, 2026.

READ A SECOND TIME this 12th day of January, 2026.

PUBLIC NOTIFICATION this 29th day of January, 2026.

MINISTRY OF TRANSPORTATION APPROVAL this 19th day of March, 2026 (APPROVAL NO. n/a).

READ A THIRD TIME this 9th day of February, 2026.

READ A FOURTH AND FINAL TIME this ___ day of _____, 2026.

Mayor

Corporate Administrator



