



## MINUTES

For the **REGULAR MEETING** of Council, held on Monday, January 12, 2026, 7:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor G. Randhawa  
Councillor T. Forster (Remote)  
Councillor N. Adey  
Councillor R. Skelton-Morven (Remote)  
Councillor W. Niesh

**ABSENT:** Councillor B. Cunningham

**STAFF:** R. Pucci, Chief Administrative Officer  
R. Miller, Deputy Chief Administrative Officer  
C. Bomben, Chief Financial Officer  
M. Pope, Director of Development Services  
J. Schmidt, Director of Operations

### 1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm.

### 2. INTRODUCTION OF LATE ITEMS

### 3. APPROVAL OF AGENDA

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the Agenda for the Regular Council Meeting of January 12, 2026, be adopted as presented and amended.

### 4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

### 5. CONSENT AGENDA

#### a) Council minutes for approval

- i. Minutes of the Special Meeting to Close of December 8, 2025;
- ii. Minutes of the Regular Meeting of December 8, 2025;

#### b) Reports for receipt

- iii. Report from the Fire Chief Re: Monthly Fire / Rescue Report – December 2025;
- iv. Report from the Planning Re: Development Activity Report – December 2025;

**c) Correspondence for receipt**

- v. Letter of Support from the City of Quesnel for Prince George – North Vancouver Railway Engagement and Assessment; and,

**d) Correspondence for Approval**

- vi. Request from Clearly Coastal Charters for submission of formal comments re: DFO's Salmon Allocation Policy and Impacts on Prince Rupert's Economy.

MOVED by Councillor Niesh and seconded by Councillor Forster THAT all items on the Consent Agenda be approved or received as requested.

CARRIED

**6. REPORTS**

**a) Report from the Chief Administrative Officer Re: Highway Road Closure Bylaw No. 3664, 2026**

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council considers the Highway Road Closure Bylaw No. 3664, 2026, and directs Staff to put the Bylaw out for Public Notification.

CARRIED

**b) Report from the Director of Operations Re: Environmental Compliance Monitoring Services and Wastewater Characterization – RFP 25-0040**

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council award RFP 25-0040, Environmental Compliance Monitoring Services and Wastewater Characterization, to McElhanney Environmental in the amount of \$1,457,760.00 plus applicable taxes for a three-year term, with the option to extend for an additional three years.

CARRIED

**c) Report from the Director of Operations Re: Liquid Waste Management Plan – Restart of Stages 1 and 2 with Intent to Move to Stage 3**

MOVED by Councillor Niesh and seconded by Councillor Forster THAT Council support the restart of Stage 1 (Vision, Goals, Problem Definition, and Community Engagement) and Stage 2 (Liquid Waste Management Options) of the City's Liquid Waste Management Plan;

AND THAT Council direct staff to proceed with the redevelopment of Stages 1 and 2, with the intent of advancing the Liquid Waste Management Plan to Stage 3 for formal submission and adoption.

CARRIED

**d) Report from the Deputy Chief Administrative Officer Re: 1516 6<sup>th</sup> Avenue East: Remedial Action Order (Lot 1, Block H, District Lot 251, Range 5, Coast District Plan 1920) (PID:012-520-934) (the “Property”)**

MOVED by Councillor Forster and seconded by Councillor Niesh THAT

Council adopt the following resolution:

THAT pursuant to the *Community Charter*, ss. 72-74, the Council of the City of Prince Rupert hereby:

- (a) Receives the Report of the Deputy CAO regarding the vacant and burnt-out building (the “Building”) located on land civically and legally described as 1516 6<sup>th</sup> Avenue East, Prince Rupert, BC, PID: 012-520-934, Lot 1 Block H District Lot 251 Range 5 Coast District Plan 1920 (the “Property”) and such other information presented to Council;
- (b) Finds the Building, and debris surrounding the Building, to be in and create an unsafe condition;
- (c) Finds the Building to be a nuisance and so dilapidated and unclean as to be offensive to the community;
- (d) Orders the registered owner of the Property, Peter Herbert Foerster, and the administrator of that person’s estate (collectively the “Owner”), to do all of the following:
  - (i) apply for and obtain a permit from the City to demolish the Building;
  - (ii) demolish and remove the Building;
  - (iii) remove all other waste and debris on the Property;
  - (iv) dispose of all waste and debris at an appropriate waste disposal facility; and
  - (v) fill in any resulting hole in the ground following the Building’s demolition(the “Remedial Action Requirement”);
- (e) Requires the Owner to complete the Remedial Action Requirement within 45 days of notice of the Remedial Action Requirement being sent to the Owner;
- (f) Directs staff to give notice of the Remedial Action Requirement in accordance with section 77 of the *Community Charter*; and

(g) If the Remedial Action Requirement is not fulfilled in the time required by Council, authorizes the City, by its staff and contractors, to:

- (i) enter the Property and fulfill the Remedial Action Requirement pursuant to section 17 of the *Community Charter*; and
- (ii) take such action at the expense of the Owner and recover the cost in accordance with sections 258 and 259 of the *Community Charter*.

CARRIED

**e) Report from the Deputy Chief Administrative Officer Re: 1040 2<sup>nd</sup> Avenue West: Remedial Action Order (Lot 25, Block 8, Section 1, District Lot 1992, Range 5, Coast District Plan 923) (PID:014-786-338) (the “Property”)**

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council adopt the following resolution:

THAT pursuant to the *Community Charter*, ss. 72-74, the Council of the City of Prince Rupert hereby:

- (a) Receives the Report of the Deputy CAO regarding the vacant and dilapidated single-family dwelling (the “Building”) located on land civically and legally described as 1040 2nd Avenue West, Prince Rupert, BC, PID: 014-786-338, Lot 25 Block 8 Section 1 District Lot 1992 Range 5 Coast District Plan 923 (the “Property”) and such other information presented to Council;
- (b) Finds the Building to be in and create an unsafe condition;
- (c) Finds the Building to be a nuisance and so dilapidated and unclean as to be offensive to the community;
- (d) Orders the registered owner of the Property, Christian Peter Enockson (the “Owner”), to do the following:
  - (i) apply for and obtain a permit from the City to either demolish the Building or repair the Building;
  - (ii) either demolish the Building or repair the Building by replacing, removing, or repairing all dilapidated elements and make the structure safe for human habitation;
  - (iii) remove all debris and construction waste from the Property;
  - (iv) dispose of all waste and debris at an appropriate waste disposal facility; and

- (v) fill in any resulting hole in the ground following the Building's demolition

(the "Remedial Action Requirement")

(e) Requires the Owner to:

- (i) apply for and obtain from the City a permit under (d)(i) above within 45 days of notice of this Remedial Action Requirement being sent to the Owner; and
- (ii) complete the remainder of the Remedial Action Requirement within 3 months after the issue of a demolition permit or within 12 months after the issue of a building permit to repair the Building;

(f) Directs staff to give notice of the Remedial Action Requirement in accordance with section 77 of the *Community Charter*; and

(g) If any required action under the Remedial Action Requirement is not fulfilled in the time required by Council for that action, authorizes the City, by its staff and contractors, to:

- (i) enter the Property and demolish the Building and otherwise fulfill the Remedial Action Requirement pursuant to section 17 of the *Community Charter*; and
- (ii) take such action at the expense of the Owner and recover the cost in accordance with sections 258 and 259 of the *Community Charter*.

CARRIED

**f) Report from the Deputy Chief Administrative Officer Re: 600 7<sup>th</sup> Avenue East: Remedial Action Order (Lot 1 and 2, Block 22, Section 6, District Lot 251, Range 5, Coast District Plan 923) (PID:014-546-701 and 014-546-728) (the "Property")**

MOVED by Councillor Niesh and seconded by Councillor Randhawa THAT Council adopt the following resolution:

THAT pursuant to the *Community Charter*, ss. 72-74, the Council of the City of Prince Rupert hereby:

- (a) Receives the Report of the Deputy CAO regarding the vacant and fire-damaged single-family dwelling (the "Building") located on land civically and legally described as 600 7<sup>th</sup> Avenue East, Prince Rupert, BC, PID: 014-546-728, Lot 2 Block 22 District Lot 251 Range 5 Coast District Plan 923 (the "Property") and such other information presented to Council;

- (b) Finds the Building to be in and create an unsafe condition;
- (c) Finds the Building to be a nuisance and so dilapidated and unclean as to be offensive to the community;
- (d) Orders the registered owners of the Property, May Hing Chang and Lapky Chang (collectively the "Owner"), to do the following:
  - (i) apply for and obtain a permit from the City to either demolish the Building or repair the Building;
  - (ii) either demolish the Building or repair the Building to remove and replace all fire-damaged elements and make the structure safe for human habitation;
  - (iii) remove all debris and construction waste from the Property;
  - (iv) dispose of all waste and debris at an appropriate waste disposal facility; and
  - (v) fill in any resulting hole in the ground following the Building's demolition

(the "Remedial Action Requirement");

- (e) Requires the Owner to:
  - (i) apply for and obtain from the City a permit under (d)(i) above within 45 days of notice of this Remedial Action Requirement being sent to the Owner; and
  - (ii) complete the remainder of the Remedial Action Requirement within 3 months after the issue of a demolition permit or within 12 months after the issue of a building permit to repair the Building;
- (f) Directs staff to give notice of the Remedial Action Requirement in accordance with section 77 of the *Community Charter*; and
- (g) If any required action under the Remedial Action Requirement is not fulfilled in the time required by Council for that action, authorizes the City, by its staff and contractors, to:
  - (i) enter the Property and demolish the Building and otherwise fulfill the Remedial Action Requirement pursuant to section 17 of the *Community Charter*; and

- (ii) take such action at the expense of the Owner and recover the cost in accordance with sections 258 and 259 of the *Community Charter*.

CARRIED

## 7. BYLAWS

### a) City of Prince Rupert Fire Control Bylaw No. 3663, 2025

MOVED by Councillor Forster and seconded by Councillor Adey THAT Council give Fourth and Final Reading to the City of Prince Rupert Fire Control Bylaw No. 3663, 2025.

CARRIED

### b) City of Prince Rupert Highway Road Closure Bylaw No. 3664, 2026

MOVED by Councillor Randhawa and seconded by Councillor Forster THAT Council give First and Second Readings to the City of Prince Rupert Highway Road Closure Bylaw No. 3664, 2026.

CARRIED

### c) City of Prince Rupert Official Community Plan Update Bylaw No. 3666, 2025

MOVED by Councillor Niesh and seconded by Councillor Adey THAT Council give Fourth and Final Reading to the City of Prince Rupert Official Community Plan Update Bylaw No. 3666, 2025.

CARRIED

### d) City of Prince Rupert Zoning Bylaw Amendment No. 3669, 2025

MOVED by Councillor Niesh and seconded by Councillor Adey THAT Council give Fourth and Final Reading to the City of Prince Rupert Zoning Bylaw Amendment No. 3669, 2025.

CARRIED

## 8. COUNCIL ROUND TABLE

**9. ADJOURNMENT**

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven THAT the meeting be adjourned at 7:27 pm.

CARRIED

Confirmed:

\_\_\_\_\_  
MAYOR

Certified Correct:

\_\_\_\_\_  
CORPORATE OFFICER