



MINUTES

For the **REGULAR MEETING** of Council, held on Monday, December 8, 2025, 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor B. Cunningham
Councillor G. Randhawa
Councillor T. Forster
Councillor N. Adey
Councillor R. Skelton-Morven (Remote)
Councillor W. Niesh

STAFF: R. Pucci, Chief Administrative Officer
R. Miller, Deputy Chief Administrative Officer
C. Bomben, Chief Financial Officer
M. Pope, Director of Development Services

1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm. About the cooperation between the City and Prince Rupert Port Authority

2. INTRODUCTION OF LATE ITEMS

4. a) **Presentation from Shaun Stevenson, President & CEO for the Prince Rupert Port Authority**

3. APPROVAL OF AGENDA

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT the Agenda for the Regular Council Meeting of December 8, 2025, be adopted as presented and amended.

CARRIED

4. PRESENTATION

a) **Presentation from Shaun Stevenson, President & CEO for the Prince Rupert Port Authority; and Presentation from the Mayor of the City of Prince Rupert to Shaun Stevenson.**

5. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

6. CONSENT AGENDA

a) Council minutes for approval

- i. Minutes of the Special Meeting to Close of December 1, 2025;
 - ii. Minutes of the Public Hearing Meeting of December 1, 2025;
 - iii. Minutes of the Committee of the Whole Meeting of December 1, 2025;
 - iv. Minutes of the Regular Meeting of December 1, 2025;
- b) Reports for receipt
- v. Report from the Fire Chief Re: Monthly Fire / Rescue Report – November 2025;
 - vi. Report from the Planning Re: Development Activity Report – October & November 2025;
 - vii. Report from the Planning Re: Planning and Development Services Department Annual Report 2025;
 - viii. MEMO from the Director of Recreation and Community Services Re: Summer Saturday Nights – Drop in Pilot Summary;
 - ix. Report from the Chief Financial Officer Re: September 2025 Financial Variance Report;
 - x. 2026 Council Calendar Update;
- c) Reports for approval
- xi. Report from the Economic Development Officer Re: Application to Rural and Remote Employment Initiatives Fund: Labour Market Research Plans; and
- d) Correspondence for receipt
- xii. North Coast Regional District Re: November 2025 Board Highlights.

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT all items on the Consent Agenda be approved or received as requested.

CARRIED

7. REPORTS

a) Report from the Chief Administrative Officer Re: Fire Control Bylaw No. 3663, 2025

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council consider the Fire Control Bylaw No. 3663, 2025.

CARRIED

b) Report from the Director of Operations Re: Operations Major Project Update

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT Council receives this Report for information purposes.

CARRIED

c) Report from the Chief Financial Officer Re: 2026 Five Year Financial Plan Bylaw No. 3671, 2025

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council proceed with consideration of the City of Prince Rupert 2026 Five Year Financial Plan Bylaw No. 3671, 2025,

AND THAT Council direct staff to proceed with 2026 spending as proposed.

CARRIED

8. BYLAWS

a) City of Prince Rupert Fire Control Bylaw No. 3663, 2025

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council give Third Reading of the new City of Prince Rupert Fire Control Bylaw No. 3663, 2025.

CARRIED

b) City of Prince Rupert 2025 Five Year Financial Plan Amendment Bylaw No. 3670, 2025

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council give Fourth & Final Reading to the City of Prince Rupert 2025 Five Year Financial Plan Amendment Bylaw No. 3670, 2025 No. 3670, 2025.

CARRIED

c) City of Prince Rupert 2026 Five Year Financial Plan Bylaw No. 3671, 2025

MOVED by Councillor Forster and seconded by Councillor Adey THAT Council give First & Second and Third Readings to the City of Prince Rupert 2026 Five Year Financial Plan Bylaw No. 3671, 2025.

CARRIED

OPPOSED: Councillor Randhawa

d) City of Prince Rupert Official Community Amendment Bylaw No. 3667, 2025

MOVED by Councillor Adey and seconded by Councillor Forster THAT Council give Fourth and Final Reading to the City of Prince Rupert Official Community Plan Amendment Bylaw No. 3667, 2025.

CARRIED

e) City of Prince Rupert Zoning Bylaw Amendment No. 3668, 2025

MOVED by Councillor Niesh and seconded by Councillor Forster THAT Council give Fourth and Final Reading to the City of Prince Rupert Zoning Bylaw

Amendment No. 3668, 2025.

CARRIED

9. COUNCIL ROUND TABLE

10. ADJOURNMENT

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the meeting be adjourned at 8:19 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER