



## MINUTES

For the **REGULAR MEETING** of Council, held on Monday, November 24, 2025, 7:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor B. Cunningham  
Councillor G. Randhawa  
Councillor T. Forster  
Councillor N. Adey  
Councillor R. Skelton-Morven (Remote)  
Councillor W. Niesh

**STAFF:** R. Pucci, Chief Administrative Officer  
R. Miller, Deputy Chief Administrative Officer  
C. Bomben, Chief Financial Officer  
J. Schmidt, Director of Operations  
M. Pope, Director of Development Services  
R. Paras, Planner

### 1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:29 pm.

### 2. INTRODUCTION OF LATE ITEMS

6. e) Report from the Director of Operations Re: ECCC – Landfill Leachate Treatment Improvements.

### 3. APPROVAL OF AGENDA

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT the Agenda for the Regular Council Meeting of November 24, 2025, be adopted as presented and amended.

CARRIED

### 4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS (& 2026 PROPOSED BUDGET)

Terry Sawka, Prince Rupert – Re: 2026 Proposed Budget.

### 5. CONSENT AGENDA

#### a) Council minutes for approval

i. Minutes of the Special Meeting to Close of November 10, 2025;

- ii. Minutes of the Public Hearing Meeting of November 10, 2025;
- iii. Minutes of the Regular Meeting of November 10, 2025;

**b) Reports for receipt**

- iv. 2026 Council Calendar

**c) Reports for approval**

- v. Report from the Director of Planning and Development Services Re: Physician Fee Waiver 2026;
- vi. Report from the Director of Transportation & Economic Development Re: Application to REDIP for PRA Marketing Campaign; and,

**d) Correspondence for receipt**

- vii. Response to Council Inquiries.

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT all items on the Consent Agenda be approved or received as requested.

CARRIED

**6. REPORTS**

**a) Report from the Director of Transportation & Economic Development Re: Cow Bay Marina Fees and Regulations Bylaw No. 3662, 2025**

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council consider the Cow Bay Marina Fees and Regulations Bylaw No. 3662, 2025.

CARRIED

**b) Report from the Chief Administrative Officer Re: Fire Control Bylaw No. 3663, 2025**

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council consider the Fire Control Bylaw No. 3663, 2025.

CARRIED

**c) Report from the Planning Re: Official Community Plan Update Bylaw No. 3666, 2025**

MOVED by Councillor Forster and seconded by Councillor Adey THAT Council consider the Official Community Plan Update Bylaw No. 3666, 2025.

CARRIED

**d) Report from the Chief Financial Officer Re: City of Prince Rupert 2025 Five Year Financial Plan Amendment Bylaw No. 3670, 2025**

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council proceed with consideration of the City of Prince Rupert 2025 Five Year Financial Plan Amendment Bylaw No. 3670, 2025.

CARRIED

**e) Report from the Director of Operations Re: ECCC – Landfill Leachate Treatment Improvements**

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council Award RFQ25-LF001 for Landfill Leachate Treatment Improvement Early Works to Broadwater Industries in the amount of \$698,648.00 and authorize Staff to proceed.

CARRIED

**7. BYLAWS**

**a) City of Prince Rupert 2025 Five Year Financial Plan Amendment Bylaw No. 3670, 2025**

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council give First, Second, and Third Readings to the City of Prince Rupert 2025 Five Year Financial Plan Amendment Bylaw No. 3670, 2025.

CARRIED

**b) City of Prince Rupert Cow Bay Marina Fees and Regulations Bylaw No. 3662, 2025**

MOVED by Councillor Niesh and seconded by Councillor Adey THAT Council give Third Reading to the new Cow Bay Marina Fees & Regulations Bylaw No. 3662, 2025.

CARRIED

**c) City of Prince Rupert Fire Control Bylaw No. 3663, 2025**

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT Council repeal First and Second Readings of the City of Prince Rupert Fire Control Bylaw No. 3663, 2025 of May, 2025;

AND THAT Council give First and Second Readings to the City of Prince Rupert Fire Control Bylaw No. 3663, 2025.

CARRIED

**d) City of Prince Rupert Official Community Plan Update Bylaw No. 3666, 2025**

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council give First & Second Readings to the City of Prince Rupert Official Community Plan Amendment Bylaw No. 3666, 2025;

AND THAT Council consider this Official Community Plan amendment in conjunction with the City’s financial plan and any waste management plan under Part 3 of the Environmental Management Act that is applicable in the municipality;

AND THAT Council proceed to Public Hearing.

CARRIED

**8. COUNCIL ROUND TABLE**

Acknowledgement by the Mayor on the passing of John Helin.

**9. ADJOURNMENT**

MOVED by Councillor Forster and seconded by Councillor Adey THAT the meeting be adjourned at 8:30 pm.

CARRIED

Confirmed:

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MAYOR

Certified Correct:

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CORPORATE OFFICER