



MINUTES

For the **REGULAR MEETING** of Council, held on Tuesday, October 14, 2025, 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor B. Cunningham
Councillor G. Randhawa
Councillor T. Forster (Remote)
Councillor N. Adey
Councillor R. Skelton-Morven (Remote)
Councillor W. Niesh

STAFF: R. Pucci, Chief Administrative Officer
R. Miller, Deputy Chief Administrative Officer
C. Bomben, Chief Financial Officer
M. Pope, Director of Development Services & Planning
J. Schmidt, Director of Operations
R. Paras, Planner

1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the Agenda for the Regular Council Meeting of October 14, 2025, be adopted as presented.

CARRIED

4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

5. CONSENT AGENDA

a) Council minutes for approval

- i. Minutes of the Special Meeting to Close of September 8, 2025;
- ii. Minutes of the Regular Meeting of September 8, 2025;

b) Reports for receipt

- iii. Report from the Fire Chief Re: Monthly Fire / Rescue Report – September 2025;
- iv. Report from the Chief Financial Officer Re: July 2025 Financial Variance Report;

- v. Report from the Planning Re: Development Activity Report – September 2025;

c) Correspondence for receipt

- vi. North Coast Regional District Re: Board Highlights September 2025;
- vii. Letter on behalf of Hope Air, providing an update on their work in delivering equitable access to health care for people in our community;
- viii. Response to Council Inquiries;

d) Correspondence for approval

- ix. Request for Proclamation for Foster Family Month 2025; and
- x. Petition to the Prime Minister for Regionally Tailored Immigration Solutions to Address Critical Labour Shortages in Prince Rupert, Terrace, and Kitimat Caused by Recent Federal Policy Changes.

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT all items on the Consent Agenda be approved or received as requested.

CARRIED

6. REPORTS

a) Report from the Chief Financial Officer Re: Authorization to Borrow for Fire Truck Purchase

MOVED by Councillor Niesh and seconded by Councillor Randhawa WHEREAS under Section 175 of the Community Charter a council may incur a liability; and,

WHEREAS Council adopted the 2025 Five Year Financial Plan Bylaw 3554, 2025 on 28TH April, 2025,

THEREFORE BE IT RESOLVED THAT Council, gives authorization to borrow from the Municipal Finance Authority (MFA) \$1,417,521.41 (One million, four hundred seventeen thousand, five hundred twenty-one dollars and forty-one cents) for the purchase of a new fire truck (PIERCE ENFORCER).

CARRIED

b) Report from the Chief Financial Officer Re: Rupert Property Management Ltd. Revitalization Tax Exemption Application

MOVED by Councillor Adey and seconded by Councillor Cunningham THAT Council approves the receipt of the revitalization tax exemption application from Rupert Property Management Ltd.

CARRIED

c) Report from the Director of Operations Re: 3rd & 4th Avenue Walkway Award & Budget Amendment

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council Award RFP 25-0033 for the replacement of the 3rd & 4th Avenue Walkway to Broadwater Industries, AND THAT the 2025 Five Year Financial Plan be amended accordingly.

CARRIED

d) Report from the Director of Operations Re: RFP 25-0029 – Big Project – Phase 2 Design Consultant Services

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council Award RFP 25-0029 for the Big Infrastructure Gap (BIG) Project – Phase 2 Design Consultant Services to WSP Canada Inc.

CARRIED

e) Report from the Planning Re: Development Variance Permit 25-07 (DVP-25-07) 121 9th Avenue East

MOVED by Councillor Niesh and seconded by Councillor Adey THAT Council proceeded with the statutory notification process for Development Variance Permit (DVP) 25-07.

CARRIED

f) Report from the Planning Re: Temporary Use Permit 25-02 (TUP-25-02) – 731 1st Avenue West

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council proceeded with the statutory notification process for Temporary Use Permit (TUP) #25-02.

CARRIED

g) Report from the Planning Re: Temporary Use Permit 25-03 (TUP-25-03) – Unaddressed Parcels Bellis Rd

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council proceeds with the statutory notification process for Temporary Use Permit (TUP) #25-03.

CARRIED

7. BYLAWS

a) City of Prince Rupert Permissive Property Tax Exemption Bylaw No. 3665, 2025

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council give Fourth & Final Reading to the City of Prince Rupert Permissive

Property Tax Exemption Bylaw No. 3665, 2025.

CARRIED

8. COUNCIL ROUND TABLE

9. ADJOURNMENT

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT the meeting be adjourned to closed at 7:19 pm.

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER