



## MINUTES

For the **REGULAR MEETING** of Council, held on Monday, August 18, 2025, 7:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor B. Cunningham  
Councillor G. Randhawa  
Councillor T. Forster  
Councillor N. Adey  
Councillor R. Skelton-Morven (Remote at 7:01 pm)  
Councillor W. Niesh

**STAFF:** R. Pucci, Chief Administrative Officer  
R. Miller, Deputy Chief Administrative Officer (Remote)  
C. Bomben, Chief Financial Officer  
M. Pope, Director of Development Services & Planning  
J. Schmidt, Director of Operations

### 1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm.

### 2. INTRODUCTION OF LATE ITEMS

### 3. APPROVAL OF AGENDA

MOVED by Councillor Randhawa and Seconded by Councillor Forster THAT the Agenda for the Regular Council Meeting of August 18, 2025, be adopted as presented.

CARRIED

### 4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

### 5. PRESENTATIONS

a) Major Projects Update from the Director of Operations

### 6. CONSENT AGENDA

#### a) Council minutes for approval

- i. Minutes of the Regular Meeting of July 21, 2025;
- ii. Minutes of the Committee of the Whole Meeting of July 21, 2025;
- iii. Minutes of the Special Meeting to Close of July 21, 2025;

**b) Reports for receipt**

- iv. Report from the Fire Chief Re: Monthly Fire / Rescue Report – July 2025;
- v. Report from the Chief Financial Officer Re: May 2025 Financial Variance Report;
- vi. Report from the Director of Operations Re: Operations Major Project Update;

**c) Reports for approval**

- vii. Report from the Manager of Communications, Engagement and Social Development Re: Application to NDIT Community Places Fund for Mariners Park;
- viii. Report from the Manager of Communications, Engagement and Social Development Re: Application to NDIT Marketing Initiatives Grant; and,
- ix. Report from the Director of Operation Re: Strategic Priorities Fund – Wastewater Treatment Grant Application

**d) Correspondence for receipt**

- x. Letter from the Village of Lions Bay to UBCM Member Municipalities Re: Request for Support and Endorsement – UBCM Resolution on Emergency Water Treatment Plants.

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT all items on the Consent Agenda be approved or received as requested.

CARRIED

**7. REPORTS**

**a) Report from the Director of Operations Re: RFQ 25-0020 – 9<sup>th</sup> Avenue West Watermain Replacement**

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council Award RFQ 25-0020 for the 9<sup>th</sup> Avenue West Watermain to Broadwater Industries.

CARRIED

**b) Report from the Director of Operations Re: RFQ 25-0014 – 11<sup>th</sup> Avenue East Watermain Replacement**

MOVED by Councillor Cunningham and seconded by Councillor Adey THAT Council Award RFQ 25-0014 for the 11<sup>th</sup> Avenue East Watermain replacement to Progressive Ventures.

CARRIED

**c) Report from the Planning Re: DVP #25-02 – Westview Elementary School, DVP #25-03 – Conrad Elementary School, and DVP #25-04 – Pineridge Elementary School**

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT Council proceeds with approval of the following Development Variance Permits (DVP) #25-02, DVP #25-03, DVP #25-04.

CARRIED

**d) Report from the Planning Re: Temporary Use Permit – 25-01 (TUP-25-01) – 271 Kaien Road**

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council approve Temporary Use Permit (TUP) #25-01.

CARRIED

**8. COUNCIL ROUND TABLE**

**9. ADJOURNMENT**

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT the meeting be adjourned at 7:38 pm.

CARRIED

Confirmed:

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MAYOR

Certified Correct:

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CORPORATE OFFICER