



REGULAR AGENDA

For the **REGULAR MEETING** of Council to be held on Monday, September 8, 2025, taking place at 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

1. CALL TO ORDER

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Recommendation:

THAT the Agenda for the Regular Council Meeting of September 8, 2025, be adopted as presented.

4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

5. PRESENTATION

- a) Presentation from Flora D'Angelo & Beverly Gaudette

6. CONSENT AGENDA

b) Council minutes for approval

- i. Minutes of the Special Meeting to Close of August 18, 2025;
- ii. Minutes of the Regular Meeting of August 18, 2025;

c) Reports for receipt

- iii. Report from the Fire Chief Re: Monthly Fire / Rescue Report – August 2025;
- iv. Report from the Chief Financial Officer Re: June 2025 Financial Variance Report;
- v. Report from the Planning Re: Development Activity Report – July & August 2025;

d) Reports for approval

- vi. Report from the Planning Re: Donation of Sculptures; and,

e) Correspondence for receipt

- vii. Letter from the City of Prince George to UBCM Member Municipalities regarding the 2025 UBCM Resolutions on: Conservation Officer Advocacy; Regional Secure Psychiatric Care Facility; Provincial Funding for Public Libraries; the Epidemic of Human Trafficking, Gender-Based, and Intimate Partner Violence; and the BC Ambulance

Service.

Recommendation:

THAT all items on the Consent Agenda be approved or received as requested.

7. REPORTS

a) Report from the Chief Financial Officer Re: Permissive Property Tax Exemption Bylaw No. 3665, 2025

Recommendation:

THAT Council consider, repeal of the Permissive Property Tax Exemption Bylaw No. 3551, 2023 and replace with the Permissive Property Tax Exemption Bylaw No. 3665, 2025.

b) Report from the Chief Administrative Officer Re: Three Replica Poles at Recreation Centre - Proposal

Recommendation:

THAT Council supports the relocation of the three replica Totem Poles at the Recreation Centre around the All-Native Basketball Tournament 2026 dates.

8. BYLAWS

a) City of Prince Rupert Permissive Property Tax Exemption Bylaw No. 3665, 2025

Recommendation:

THAT Council repeal the City of Prince Rupert Permissive Property Tax Exemption Bylaw No. 3521, 2023;

AND THAT Council introduce and give First, Second and Third Readings to the City of Prince Rupert Permissive Property Tax Exemption Bylaw No. 3665, 2025.

9. COUNCIL ROUND TABLE

10. ADJOURNMENT



SPECIAL MINUTES

For the **SPECIAL MEETING** of Council to be held on August 18, 2025, at 5:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor G. Randhawa
Councillor B. Cunningham
Councillor N. Adey
Councillor W. Niesh
Councillor R. Skelton-Morven (Remote)
Councillor T. Forster

STAFF: R. Pucci, Chief Administrative Officer
C. Bomben, Chief Financial Officer
R. Miller, Deputy Chief Administrative Officer (Remote)

1. CALL TO ORDER

The Mayor called the Special Meeting of Council to order at 5:00 pm.

2. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one or more of the following:

- 90.1 (c) labour relations or other employee relations; and,
- (e) the acquisition, disposition, or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

CARRIED

3. ADJOURNMENT

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT the meeting be adjourned to Closed at 5:00 pm.

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER



MINUTES

For the **REGULAR MEETING** of Council, held on Monday, August 18, 2025, 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor B. Cunningham
Councillor G. Randhawa
Councillor T. Forster
Councillor N. Adey
Councillor R. Skelton-Morven (Remote at 7:01 pm)
Councillor W. Niesh

STAFF: R. Pucci, Chief Administrative Officer
R. Miller, Deputy Chief Administrative Officer (Remote)
C. Bomben, Chief Financial Officer
M. Pope, Director of Development Services & Planning
J. Schmidt, Director of Operations

1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

MOVED by Councillor Randhawa and Seconded by Councillor Forster THAT the Agenda for the Regular Council Meeting of August 18, 2025, be adopted as presented.

CARRIED

4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

5. PRESENTATIONS

- a) Major Projects Update from the Director of Operations

6. CONSENT AGENDA

a) Council minutes for approval

- i. Minutes of the Regular Meeting of July 21, 2025;
- ii. Minutes of the Committee of the Whole Meeting of July 21, 2025;
- iii. Minutes of the Special Meeting to Close of July 21, 2025;

b) Reports for receipt

- iv. Report from the Fire Chief Re: Monthly Fire / Rescue Report – July 2025;
- v. Report from the Chief Financial Officer Re: May 2025 Financial Variance Report;
- vi. Report from the Director of Operations Re: Operations Major Project Update;

c) Reports for approval

- vii. Report from the Manager of Communications, Engagement and Social Development Re: Application to NDIT Community Places Fund for Mariners Park;
- viii. Report from the Manager of Communications, Engagement and Social Development Re: Application to NDIT Marketing Initiatives Grant; and,
- ix. Report from the Director of Operation Re: Strategic Priorities Fund – Wastewater Treatment Grant Application

d) Correspondence for receipt

- x. Letter from the Village of Lions Bay to UBCM Member Municipalities Re: Request for Support and Endorsement – UBCM Resolution on Emergency Water Treatment Plants.

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT all items on the Consent Agenda be approved or received as requested.

CARRIED

7. REPORTS

a) Report from the Director of Operations Re: RFQ 25-0020 – 9th Avenue West Watermain Replacement

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council Award RFQ 25-0020 for the 9th Avenue West Watermain to Broadwater Industries.

CARRIED

b) Report from the Director of Operations Re: RFQ 25-0014 – 11th Avenue East Watermain Replacement

MOVED by Councillor Cunningham and seconded by Councillor Adey THAT Council Award RFQ 25-0014 for the 11th Avenue East Watermain replacement to Progressive Ventures.

CARRIED

c) Report from the Planning Re: DVP #25-02 – Westview Elementary School, DVP #25-03 – Conrad Elementary School, and DVP #25-04 – Pineridge Elementary School

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT Council proceeds with approval of the following Development Variance Permits (DVP) #25-02, DVP #25-03, DVP #25-04.

CARRIED

d) Report from the Planning Re: Temporary Use Permit – 25-01 (TUP-25-01) – 271 Kaien Road

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council approve Temporary Use Permit (TUP) #25-01.

CARRIED

8. COUNCIL ROUND TABLE

9. ADJOURNMENT

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT the meeting be adjourned at 7:38 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER



REPORT

Sept. 01, 2025

TO: City Manager Richard Pucci

FROM: Fire Chief Jeff Beckwith

SUBJECT: Monthly Fire / Rescue Report - August 2025

During the month of August 2025, the Prince Rupert Fire Rescue Department responded to 115 emergency incidents. Of these incidents, five motor vehicles sustained damage due to fire. The Fire Department attended 6 additional fire related incidents, 1 rescue, 80 medical responses, 8 motor vehicle incidents, 1 fuel spill, and other public service requests.

Location	Property Value	Property Loss
Totals:	No loss reported	No loss reported

INCIDENT COMPARISON

August	2025	115 Incidents
August	2024	124 Incidents
August	2023	75 Incidents
August	2022	84 Incidents
August	2021	127 Incidents
August	2020	62 Incidents

FIRE SERVICE ACT INSPECTIONS

During the month of August, Fire Rescue Department personnel conducted Fire Service Act inspections within 8 public buildings in Prince Rupert.

INSPECTION COMPARISON

August	2025	8 Public Building Inspections
August	2024	0 Public Building Inspections
August	2023	14 Public Building Inspections
August	2022	1 Public Building Inspections

August	2021	3 Public Building Inspections
August	2020	2 Public Building Inspections

DEPARTMENT ACTIVITIES AND PROGRAMS

Fire Prevention and Public Education:

Firefighters hosted a tour of the Fire Hall for Westview Childcare and had 20 children participating from kindergarten to Grade 4 with 6 adults accompanying. 3 impromptu tours of the barn and hall were also conducted this month as special requests.

Training & Upgrading:

During the month of August, along with new recruit training, 19 in-house training sessions were conducted involving Driving Skills, E8 familiarization, Street Familiarization, First Responder Scope upgrade, MVI response, as well as Elevator Rescue.

Daily Apparatus & Equipment Maintenance:

Daily inspections and maintenance were conducted on all equipment and apparatus, and they remain in working condition.

911 DISPATCH SUMMARY

The following is a summary of emergency calls received and handled by the 911 Operators/Dispatchers.

PR ADMIN	315	PED ADMIN	0	OTH FIRE	1	CITY	98
PR FIRE	10	PED FIRE	0	OTH AMB	2	H/U	119
PR AMB	201	PED AMB	2	OTH EHS	0	WRONG #	43
PR EHS	100	PED EHS	1	OTH RCMP	7	R.C.C.	2
PR RCMP	277	PED RCMP	0			CITYWEST	6
PR ALARM	20	PED ALARM	0			311	0

Total: 1204

Respectfully submitted,



Jeff Beckwith, Fire Chief



REPORT TO COUNCIL

Regular Meeting of Council

DATE: September 8, 2025

TO: Richard Pucci, Chief Administrative Officer

FROM: Corinne Bomben, Chief Financial Officer

SUBJECT: JUNE 2025 FINANCIAL BUDGET VARIANCE REPORT

RECOMMENDATION:

THAT Council receive this report for information purposes.

REASON FOR REPORT:

This report appraises City Council of City's financial experience versus the approved budget for financial period ending June 30, 2025.

OPERATING BUDGET

This report marks our half-way point in the fiscal year. Operating revenues and expenses are on track with the budget and trends are in line with expectations with no significant variances of note to report.

UTILITIES BUDGET

Utilities revenues and expenses are in line with the budget for this time of year with the exception of additional revenues received relating to commercial building tipping fees in the solid waste fund. These revenues were not budgeted in full given the uncertainty of commercial demolition waste being received.

CAPITAL & SPECIAL PROJECTS

The capital and special projects programs for the year are in progress with more costs expected to be received deeper into the construction season. Commitments currently do not exceed budgeted projects.

LINK TO STRATEGIC PLAN

Supports the City's overall strategic goals.

Report Prepared By:

Corinne Bomben,
Chief Financial Officer

Report Reviewed By:

Richard Pucci,
Chief Administrative Officer

Originally signed available upon request

Attachments:

- Department Variance Report,
- Utilities Variance Report,
- Capital Purchases and Capital Works Report

REPORT TO COUNCIL – JUNE 2025 FINANCIAL VARIANCE REPORT

September 8, 2025

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CITY OF PRINCE RUPERT- GENERAL OPERATING FUND	YTD 2024	YTD 2025	2025	Budgeted	
Budget Variance for Period Ending June 2025	Actual (\$)	Actual (\$)	Budget (\$)	Amount Left (\$)	% Left
REVENUES					
Airport Ferry	524,104	590,186	1,185,000	(594,814)	(50.20)
Bylaw Enforcement	65,319	64,468	133,000	(68,532)	(51.53)
Cemetery	75,107	51,949	144,000	(92,051)	(63.92)
Civic Properties	125,499	145,550	252,000	(106,450)	(42.24)
Corporate Administration	8,500	15,500	39,000	(23,500)	(60.26)
Cow Bay Marina	269,329	250,745	455,000	(204,255)	(44.89)
Development Services	271,744	375,284	313,000	62,284	19.90
Economic Development	-	187	70,000	(69,813)	(99.73)
Fire 911 Services	37,074	35,160	73,000	(37,840)	(51.84)
Fire Protective Services	915	11,327	5,000	6,327	126.54
FD Emergency Measures	3,030	4,378	14,000	(9,622)	(68.73)
Finance	8,283	6,172	15,000	(8,828)	(58.85)
Fiscal Revenues	5,775,646	27,693,152	30,546,000	(2,852,848)	(9.34)
Information Technology	-	-	1,000	(1,000)	(100.00)
PW Engineering	2,755	3,810	5,000	(1,190)	(23.80)
PW Common Costs	37,541	17,442	70,000	(52,558)	(75.08)
RCMP	57,299	63,031	147,000	(83,969)	(57.12)
Rec - Arena	123,940	149,412	276,000	(126,588)	(45.87)
Rec - Civic Centre	234,216	222,614	423,000	(200,386)	(47.37)
Rec - Community Services	-	-	3,000	(3,000)	(100.00)
Rec - Pool	271,621	270,317	536,000	(265,683)	(49.57)
Transit	113,487	133,143	211,000	(77,857)	(36.90)
Victim Services	43,990	42,773	96,000	(53,227)	(55.44)
Watson Island	-	207,464	400,000	(192,536)	(48.13)
Subtotal	8,049,399	30,354,064	35,412,000	(5,057,936)	(14.28)
Property Taxes	28,450,805	29,984,683	29,960,000	24,683	0.08
Total Operating Revenues	36,500,204	60,338,747	65,372,000	(5,033,253)	(7.70)
Capital Works- Funding from PR Legacy	28,534	-	-	-	-
Capital Works- Funding from Grants	-	67,926	584,000	(516,074)	(88.37)
Capital Works- Funding from Appr. Surplus	11,813	-	310,000	(310,000)	(100.00)
Capital Works- Funding from Reserves	65,506	-	350,000	(350,000)	(100.00)
Capital Purchases- Funding from PR Legacy	125,010	22,545	335,000	(312,455)	(93.27)
Capital Purchases- Funding from Grants	484,424	249,901	10,420,000	(10,170,099)	(97.60)
Capital Purchases- Funding from Appr. Surplus	100,258	35,809	113,000	(77,191)	(68.31)
Capital Purchases- Funding from Reserves	1,238,229	2,147,605	8,162,000	(6,014,395)	(73.69)
Capital Purchases- Funding from (CWF) Gas Tax	143,830	19,312	53,000	(33,688)	(63.56)
Capital Purchases- Funding from Borrowing	8,619,088	48,616	1,410,000	(1,361,384)	(96.55)
Special Projects- Funding from PR Legacy	5,000	75,967	140,000	(64,033)	(45.74)
Special Projects- Funding from Grants	190,592	127,678	370,000	(242,322)	(65.49)
Special Projects- Funding from Appr. Surplus	3,780	39,968	85,000	(45,032)	(52.98)
Special Projects- Funding from Reserves	-	23,242	250,000	(226,758)	(90.70)
Total Capital Revenues	11,016,064	2,858,569	22,582,000	(19,496,673)	(86.34)
Total General Operating Fund Revenues	47,516,268	63,197,316	87,954,000	(24,529,926)	(27.89)

REPORT TO COUNCIL – JUNE 2025 FINANCIAL VARIANCE REPORT

September 8, 2025

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CITY OF PRINCE RUPERT- GENERAL OPERATING FUND Budget Variance for Period Ending June 2025	YTD 2024 Actual (\$)	YTD 2025 Actual (\$)	2025 Budget (\$)	Budgeted Amount Left (\$)	% Left
EXPENDITURES					
Airport Ferry	1,114,565	1,303,407	2,543,000	1,239,593	48.75
Bylaw Enforcement	182,162	190,397	574,000	383,603	66.83
Cemetery	70,140	143,294	327,000	183,706	56.18
Civic Properties	362,733	420,776	773,000	352,224	45.57
Corporate Administration	558,734	794,239	1,210,000	415,761	34.36
Cow Bay Marina	213,074	208,645	455,000	246,355	54.14
Development Services	497,081	501,489	1,164,000	662,511	56.92
Economic Development	143,072	97,603	225,000	127,397	56.62
FD 911 Services	350,335	345,328	692,000	346,672	50.10
FD Fire Protective Services	2,837,228	3,090,286	6,006,000	2,915,714	48.55
FD Emergency Measures	19,843	39,886	46,000	6,114	13.29
Finance	733,992	744,652	1,433,000	688,348	48.04
Finance Cost Allocation	(471,000)	(519,000)	(519,000)	-	-
Fiscal Expenses	1,349,750	3,604,992	5,034,000	1,429,008	28.39
Governance	248,268	192,141	353,000	160,859	45.57
Grants in Aid to Community Partners	1,665,616	1,670,297	1,915,000	244,703	12.78
Human Resources	243,366	194,995	507,000	312,005	61.54
Information Technology	446,021	486,527	843,000	356,473	42.29
Parks	484,970	607,608	1,343,000	735,392	54.76
PW Engineering	397,841	380,525	749,000	368,475	49.20
PW Common Cost	2,989,328	2,748,637	5,476,000	2,727,363	49.81
Allocation of PW Common Cost	(2,542,590)	(2,436,381)	(5,434,000)	(2,997,619)	55.16
PW Vehicles	666,460	710,850	1,995,000	1,284,150	64.37
Allocation of PW Vehicles	(975,838)	(822,156)	(1,996,000)	(1,173,844)	58.81
RCMP	3,765,939	4,012,012	7,756,000	3,743,988	48.27
Rec. Centre- Arena	240,496	271,205	605,000	333,795	55.17
Rec. Centre- Civic Centre	1,048,310	1,238,693	2,227,000	988,307	44.38
Rec. Centre- Community Services	467	37	4,000	3,963	99.08
Rec. Centre- Pool	764,829	715,780	1,620,000	904,220	55.82
Roads	1,066,301	716,266	2,699,000	1,982,734	73.46
Transit	425,572	558,158	1,008,000	449,842	44.63
Victim Services	92,300	78,524	196,000	117,476	59.94
Watson Island	233,916	540,177	400,000	(140,177)	(35.04)
Transfer to Reserves	1,303,841	22,324,269	21,181,000	(1,143,269)	(5.40)
Total Operating Expenses	20,527,122	45,154,158	63,410,000	18,255,842	28.79
Provision for Special Projects	199,445	277,145	870,000	592,855	68.14
Provision for Capital Purchases	11,423,744	2,580,261	20,930,000	18,349,739	87.67
Provision for Capital Works	201,677	68,206	2,744,000	2,675,794	97.51
Total Capital Expenses	11,824,866	2,925,612	24,544,000	21,618,388	88.08
Total Operating Fund Expenditures	32,351,988	48,079,770	87,954,000	39,874,230	45.34

CITY OF PRINCE RUPERT- UTILITY OPERATING FUND Budget Variance for Period Ending June 2025	YTD 2024 Actual (\$)	YTD 2025 Actual (\$)	2025 Budget (\$)	Budgeted Amount Left (\$)	% Left
Sanitary and Storm Sewer					
Operating Revenue	2,465,282	3,353,374	3,861,000	(507,626)	(13.15)
Capital Works- Funding from Grants	-	219,250	13,880,000	(13,660,750)	(98.42)
Capital Works- Funding from Appr. Surplus	1,079,663	153,874	1,279,000	(1,125,126)	(87.97)
Capital Works- Funding from MFA Loan	-	-	11,944,000	(11,944,000)	(100.00)
Capital Works- Funding from Reserves	15,173	1,056	15,351,000	(15,349,944)	(99.99)
Capital Works	(1,360,145)	(1,243,930)	(44,304,000)	43,060,070	97.19
Revenue for operations	2,199,973	2,483,624	2,011,000	472,624	23.50
Operating Expenditure	785,760	474,483	2,011,000	1,536,517	76.41
Surplus /(Deficit)	1,414,213	2,009,141	-	2,009,141	-
Water					
Operating Revenue	4,685,140	4,480,343	3,675,000	805,343	21.91
Debt Payments- Funding from PR Legacy	231,789	93,279	1,159,000	(1,065,721)	(91.95)
Capital Works- Funding from Grants	1,257,699	8,200,484	73,710,000	(65,509,516)	(88.87)
Capital Works- Funding from Legacy	2,136	107,689	469,000	(361,311)	(77.04)
Capital Purchases/Works- Funding from Reserves	902,707	291,043	6,462,000	(6,170,957)	(95.50)
Capital Purchases/Works- Funding from Appr. Surplus	-	14,142	1,846,000	(1,831,858)	(99.23)
Capital Purchases	-	(186,290)	(190,000)	3,710	(1.95)
Capital Works	(3,056,811)	(8,716,518)	(83,297,000)	74,580,482	89.54
Revenue for operations	4,022,660	4,284,172	3,834,000	450,172	11.74
Operating Expenditure	2,482,897	1,802,160	3,834,000	2,031,840	53.00
Surplus /(Deficit)	1,539,763	2,482,012	-	2,482,012	-
Solid Waste					
Operating Revenue	3,551,435	5,057,384	5,343,000	(285,616)	(5.35)
Capital Works- Funding from Appr. Surplus	7,037	-	120,000	(120,000)	(100.00)
Capital Works- Funding from Accruals	421,082	523,240	600,000	(76,760)	(12.79)
Capital Works- Funding from Gas Tax (CWF)	-	109,551	1,700,000	(1,590,449)	(93.56)
Capital Purchases- Reserves	297,702	-	-	-	-
Capital Purchases	(297,702)	-	-	-	-
Capital Works	(428,842)	(632,791)	(2,420,000)	1,787,209	(73.85)
Revenue for operations	3,550,712	5,057,384	5,343,000	(285,616)	(5.35)
Appropriated Surplus for Rate Stabilization	1,029,000	544,000	544,000	-	-
Operating Expenditure	2,491,763	2,509,981	5,887,000	3,377,019	57.36
Surplus /(Deficit)	2,087,949	3,091,403	-	3,091,403	-

CITY OF PRINCE RUPERT- CAPITAL PURCHASES Budget Variance for Period Ending June 2025	Budget \$	Actual \$	Variance \$
Special Projects	870,000	277,145	592,855
Waterfront Landing	9,348,000	131,600	9,216,400
Recreation	547,000	92,902	454,098
RCMP Bulding	300,000	176,210	123,790
Civic Properties	6,248,000	1,608,313	4,639,687
Fire Department & 911	2,081,000	148,664	1,932,336
Land Acquisition	50,000	-	50,000
Clean Energy Hub-Hydrogen	840,000	63,879	776,121
Watson Island	335,000	22,545	312,455
Transit	51,000	481	50,519
Public Works	1,130,000	335,667	794,333
Water Utility	190,000	186,290	3,710
Total	21,990,000	3,043,696	18,946,304

CITY OF PRINCE RUPERT- CAPITAL WORKS Budget Variance for Period Ending June 2025	Budget \$	Actual \$	Variance \$
General Operating	2,744,000	68,206	2,675,794
Water Utility	83,297,000	8,716,518	74,580,482
Sewer Utility	44,304,000	1,243,930	43,060,070
Solid Waste Utility	2,420,000	632,791	1,787,209
Total	132,765,000	10,661,445	122,103,555



REPORT TO COUNCIL

Regular Meeting of Council

DATE: September 8th, 2025
TO: Richard Pucci, Chief Administrative Officer
FROM: Rodolfo Paras, Urban Planner

SUBJECT: DEVELOPMENT ACTIVITY REPORT JULY & AUGUST 2025

RECOMMENDATION

THAT Council Receive and File the attached Development Activity Report in Attachment 1.

REASON FOR REPORT:

This report summarizes development application activity in the City of Prince Rupert for July, and August 2025. This report is intended to inform the Council on applications that have been received and their status to date.

Report Prepared By:

Report Reviewed By:

Rodolfo Paras,
Urban Planner

Richard Pucci,
Chief Administrative Officer

Originally signed available upon request

Attachments:

1. Development Activity Report for July and August 2025

Development Activity Report – July 2025 & August 2025

Planning and Zoning

File No.	Location	Proposal Description	Date Received	Status	Date of Decision
ZBLA-24-04	100 1 st Avenue E	Zoning amendment of property with existing building	Oct. 28, 2024	Waiting on Conditions to be met before 4 th Reading.	N/A
DVP-25-02	Westview Elementary School - 2000 2 Ave W	Proposed height variance for greenhouse	Jul. 7, 2025	Approved	Aug. 18, 2025
DVP-25-03	Conrad Elementary School - 825 Conrad St	Proposed height variance for greenhouse	Jul. 7, 2025	Approved	Aug. 18, 2025
DVP-25-04	Pineridge Elementary School - 1700 Sloan Ave	Proposed height variance for greenhouse	Jul. 7, 2025	Approved	Aug. 18, 2025
DVP-25-05	969 7th Ave East	Minor Variance - Stairs and Porch	Aug. 1, 2025	Approved	Aug. 22, 2025
DVP-25-06	No Address – Lots on the corner of 2nd Ave W and 8th St,	Minor Variance - Parking	Aug. 19 2025	Under Review* *Referrals	N/A
TUP-25-01	271 Kaien Rd	Temporary land use for hydrogen production and dispensing system	Jun. 18, 2025	Approved	Aug. 18, 2025
DP-25-08	George Hills Way	Proposed development of a grocerie store in City Core DPA	Apr. 22, 2025	Provisional Approval, Waiting on Provincial Approval	N/A
DP-25-09	1001 Chamberlin Ave	Proposed new Public Works building	May 07, 2025	Provisional Approval, Waiting on Provincial Approval	N/A
DP-25-12	1665 Park Avenue	Façade improvements for existing building.	Jul. 02, 2025	Approved	Jul. 18, 2025
DP-25-13	No Address – Lots on the corner of 2nd Ave W and 8th St,	Proposed Multy Family Building	Aug. 19 2025	Under Review* *Awaiting DVP2506	N/A
DP-25-14	636 2 nd Ave W	Proposed façade improvements to existing Commercial Building	Aug. 21, 2025	Under review	N/A

Building Department Permits - Summary July 2025	
Number of Building Permits approved during the month:	31
Number of Housing Units Approved during the month	0
City Core Revitalization Incentive recipients during the month	3
Building Department Permits - Summary August 2025	
Number of Building Permits approved during the month:	18
Number of Housing Units Approved during the month	0
City Core Revitalization Incentive recipients during the month	1
Building Department Permits – Summary 2025	
Housing Units approved in 2025	49
City Core Revitalization Incentive recipients in 2025	30



REPORT TO COUNCIL

Regular Meeting of Council

DATE: September 8th, 2025
TO: Richard Pucci, Chief Administrative Officer
FROM: Rodolfo Paras Diaz, Urban Planner

SUBJECT: DONATION OF SCULPTURES

RECOMMENDATION:

THAT Council approves the donation of the sculptures.

REASON FOR REPORT:

Two community members have commissioned sculptures with the intention of donating them to the City of Prince Rupert and for these pieces to be featured in City parks.

The proposal involves:

1. The acceptance of the donation of two (2) sculptures.
2. Commitment from the City to be the owner and maintain the structures and be responsible for all life-cycle costs.

BACKGROUND:

Two community members have commissioned sculptures with the intention of donating them to the City of Prince Rupert. The benefactors propose the installation of these sculptures in a city park to provide access for both residents and visitors, contributing to the City's beautification and enhancing its overall vibrancy. The donors have previously participated in beautification efforts in the City by installing the red heart at Cow Bay Marina, and seek to continue those efforts.

The sculptures have the following characteristics:

Sculpture 1: "I love prince Rupert Sculpture"

- Dimensions: 6 ft. high by 10 ft. wide
- Material: Welded aluminum
- Finish: hand-painted with weather-resistant outdoor paint

Sculpture 2: "Circle Sculpture"

- Dimensions: 8 feet in diameter
- Material: welded aluminum
- Finish: weatherproof vinyl wrapping, printed with original artwork

LINK TO STRATEGIC PLAN:

Goal “D” of the strategic plan is: The City of Prince Rupert will encourage, support, and undertake community renewal to ensure it becomes a world class port city. By donating public art pieces to the City, this proposal may aid in the placemaking efforts being carried out by the City as part of the efforts towards community renewal.

ANALYSIS:

The proposed structures were designed by community members and have been fabricated locally using welded aluminum and were painted using weather-resistant outdoor paint. The materials and finishes are durable and low maintenance is foreseen; in case of failure the City may choose to remove the pieces in lieu of replacement.

If the Council were to accept the donation, a Building Permit application may be necessary depending on the size of the foundation. Building Permits are granted by the Building Department, and during their review process, staff will assess the installation of the pieces and ensure compliance with existing building codes and other applicable provincial regulations.

While there is general policy support to encourage placemaking and urban art within City plans and policy, no direct policy to accept donations and placemaking such as the proposed sculptures is in place currently.

COMMUNITY SOCIAL, ENVIRONMENTAL AND EQUITY CONSIDERATIONS:

Urban art is widely recognized as a form of placemaking and a strategy for equitable community development, as it prioritizes the needs of people and communities in shaping shared public spaces. Public art can also deliver meaningful benefits, including enhanced public safety and improved community well-being (The Urban Institute).

The acceptance of urban art and installations can come at a cost to the City for ongoing maintenance. The installation costs will be borne by the benefactors.

LINKS TO COUNCIL PLANS AND POLICY DIRECTION:

Official Community Plan

The OCP has some guidelines for public art, and lists the following objectives:

- To enhance the experience of the public realm with high quality public art.

- To ensure public art opportunities are consistent with the city building objectives of the City of Prince Rupert.
- To tell the story of the place and peoples of Prince Rupert

Some of the relevant guidelines are:

- A) Priority locations for public art are visually prominent locations such as gateways, corners, landmark sites, and important view corridors. Public art should be clearly visible and physically accessible to the public.
- B) Public art should enhance the public realm through artistic excellence and originality, and be appropriate to the site or location's physical and cultural context.
- E) Public art should exhibit high quality construction, installation and materials, as appropriate for its intent.
- F) Appropriate maintenance procedures should be secured. Public art should not obstruct maintenance of the public or private realm.
- G) Selection of public art should include the involvement of the City of Prince Rupert's cultural representatives (e.g. a cultural development officer, a public art advisory committee, or a public art jury) to ensure consistency with the goals of the OCP, these City Core Development Permit Guidelines for Commercial, Industrial and Multifamily Development, and any relevant City policies.

Parks and Recreation Plan

The Parks and Recreation Plan (2023), mentions the inclusion of public art as one of the best practices for waterfront revitalization in Prince Rupert, and in the guidelines for park design, which include - Incorporate the work of local artists in parks, particularly Indigenous and multicultural creatives, with more public art such as murals, mosaics, and sculptures.

COST:

The general maintenance of the structures is estimated to be between \$2,500.00 to \$5,000.00 a year, per Operations input on previous donations. In addition to the general maintenance, it is expected that the City would take on the responsibility of repairing the sculptures as needed and be responsible for life-cycle costs, leading to additional capital costs as required. It is difficult to estimate additional costing for repair and life cycle costs due to inflation and nature of repair. Council may consider accepting the donation at this time, with the understanding that future decisions regarding replacement or decommissioning of the structures, will be subject to priorities and budget capacity.

COUNCIL OPTIONS:

Council may:

1. Accept the proposed donations, and direct Staff to work with the donors to find suitable locations to install the sculptures.
2. Reject the proposed donations.

Report Prepared By:

Report Reviewed By:

Rodolfo Paras Diaz,
Urban Planner

Richard Pucci,
Chief Administrative Officer

Originally signed available upon request

Attachment(s):

- Attachment A: Images of the “I love Prince Rupert” sculpture
- Attachment B: Image of the Circle sculpture

Attachment A



Image of the “I Love Prince Rupert Sign”

Attachment B



Image of the “Circle sculpture”



OFFICE OF THE MAYOR

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

UBCM Member Communities

September 2, 2025

RE: 2025 UBCM Resolutions

To our fellow UBCM members,

We write to share five (5) resolution items the City of Prince George has submitted to the annual convention, three (3) through the North Central Local Government Association (NCLGA) and two (2) through direct submission to UBCM. This year, we have again resolved to look at items that are not only of interest to our region but that also impact those across the province.

We hope we can count on you to support these items when the time comes and have included full text of each resolution with the background below for consideration.

If you would like to be involved in future advocacy, separate from the UBCM process, please reach out and our staff will work to coordinate interest with any emerging opportunities.

The items we are hoping we can work together to advocate for are:

- Adequate funding, offices and staffing of the BC Conservation Service;
- Construction of a regional secure psychiatric facility in the Prince George area;
- Increased core provincial funding for Public Libraries;
- Declaration of human trafficking, gender-based violence & intimate partner violence as an epidemic in BC and for an updated BC's Action Plan to Combat Human Trafficking; and
- Finalization of agreements between municipalities and BC Ambulance Service including a funding component to compensate local governments providing emergency medical services for related costs.

These are items we feel are a benefit to us all. We look forward to discussing these resolutions, and meeting at the UBCM Convention in a few weeks!

Thank you for your time and consideration.

Respectfully,

Mayor Simon Yu
City of Prince George

Union of BC Municipalities - 2025 Resolution Submissions

Resolution #1: Conservation Officer Advocacy

UBCM reference: RR22 (refer to EB35)

Resolution Background:

A provincial government webpage, last updated in 2023, on Conservation Officer career information states, “there are over 69,000 law enforcement officers in Canada, and only 150 of them can be B.C. Conservation Officers”. Having only 150 officers on the front lines of environmental law enforcement in British Columbia does not meet the need our vast geography requires. We believe further investment is needed to ensure British Columbia’s treasured environment is well looked after.

Draft Resolution:

WHEREAS the provincial government is responsible for managing the conservation service, with few officers covering a geographically vast region, which has a negative impact on the ability of the BC Conservation Officer Service to meet the needs of the communities served;

AND WHEREAS the British Columbia Conservation Officer Service needs additional resources to adequately address public safety, focus on natural resource law enforcement, off road vehicle enforcement, illegal dumping, human wildlife conflicts prevention, and respond to wildlife human conflict:

THEREFORE BE IT RESOLVED that NCLGA advocates that the provincial government be required to provide adequate funding, offices and staffing to fully support the BC Conservation Officer Service to be more active and proactive in effectively managing conservation services.

Resolution #2: Regional Secure Psychiatric Care Facility

UBCM reference: Not included (this item was determined to be regional in scope and is not included in the UBCM resolution package).

Resolution Background:

The Province of British Columbia has committed to taking action to ensure people with long-term concurrent mental-health and addiction challenges get secure and dignified care by opening highly secure facilities for people under the Mental Health Act throughout the province. Prince George is well positioned to host such a facility for the region and seeks NCLGAs support in advocating for the expedient establishment of such resources.

Draft resolution:

WHEREAS the provincial government has stated an interest in establishing, throughout the province, beds under the Mental Health Act at highly secure regional facilities, where people will receive long term care and housing that is secure, safe and dignified, and as the City of Prince George recognizes its role as a regional service hub for these types of facilities.

AND WHEREAS the provincial government has stated they are working on legislation, supported by expert consultation, that would support involuntary admittance to these specialized, compassionate care facilities with a coordinated plan for both treatment and post care.

THEREFORE BE IT RESOLVED that NCLGA advocates to the Provincial Government for the construction of a standalone secure psychiatric care facility, to serve the region, in Prince George.

Resolution #3: Provincial Funding for Public Libraries

UBCM reference: RR25 (refer to SR3)

Resolution background:

The City of Prince George encourages NCLGA members to support the BC Public Library Partners and the Association of BC Public Library Directors in requesting the provincial government provide sustainable funding increases for public libraries. In support of this campaign the below resolution language, modeled after language shared by the BC Public Library Partners, is presented.

Draft resolution:

WHEREAS core funding for public libraries in British Columbia has remained unchanged since 2009, despite BC's population growing 29%, limiting their ability to expand and evolve their programming as demand for their services increases;

AND WHEREAS the operational requirements of public libraries increasingly require significant and diverse resources to provide front-line community services, including supporting patrons with mental health and addiction issues as well as barriers to housing, providing critical locations of refuge during extreme weather events, providing services to new Canadians, and supporting the process of reconciliation with Indigenous peoples:

THEREFORE BE IT RESOLVED that NCLGA call on the provincial government to increase core funding for public libraries on a yearly basis in line with inflation and immediately increases annual core funding for libraries to \$30 million as requested by the BC Public Library Partners and recommended by the province's Select Standing Committee on Finance and Government Services.

Resolution #4: Human Trafficking, Gender Based & Intimate Partner Violence Epidemic

UBCM reference: NR57

Resolution background:

Gender-based violence is defined as violence or abuse perpetrated against a woman, girl or gender-diverse individual because of their gender, gender expression, gender identity or perceived gender. Intimate partner violence is a prevalent form of gender-based violence, referring to multiple forms of harm caused by a current or former intimate partner or spouse in public, private and/or online.

BC Prosecution Service began releasing statistics about intimate partner violence files in its 2022 annual report. The 2023/2024 BC Prosecution Service report indicates that while the 5-year trend for Reports to Crown Counsel (RCCs) received under the four main categories (crimes against the person, property crimes, administration of justice, and other offences) have seen substantive decreases, crimes against the person has remained largely stable. Of these crimes against the person RCCs, the proportion of intimate partner violence RCCs have increased from 18.6% to 21.6% between 2019/2020 and 2023/2024.

Additionally, intimate partner violence and human trafficking are often related to one another. Statistics Canada reports that approximately one third (1/3) of survivors/victims of human trafficking were trafficked by an intimate partner.

Draft resolution:

WHEREAS reported cases of gender-based violence, intimate partner violence, and human trafficking are increasing across British Columbia;

AND WHEREAS BC's Action Plan to Combat Human Trafficking has not been updated since its publication in 2013;

THEREFORE be it resolved that UBCM petition the province to declare gender-based violence, intimate partner violence, and human trafficking an epidemic in British Columbia and update BC's Action Plan to Combat Human Trafficking.

Resolution #5: BC Ambulance Service

UBCM reference: EB7

Resolution background:

In 2023, the City of Prince George endorsed a resolution asking the provincial government to develop a funding model to compensate local governments providing emergency medical services and pre-hospital care through their fire and rescue services. The provincial response emphasized the voluntary nature of the agreements between BCEHS and the municipality, advising that costs may be managed by scaling back participation in providing lifesaving emergency medical services and pre-hospital care by fire and rescue services. The City feels this is an inappropriate and impractical response to our genuine concern.

Draft Resolution:

WHEREAS agreements between BC municipalities and BCEHS regarding municipal fire services providing pre-hospital care lapsed in 2010; and

WHEREAS provincial investment and staffing have not kept pace with the growing demand for emergency medical services and pre-hospital care causing municipalities to increasingly become involved through their fire rescue services;

THEREFORE be it resolved that UBCM petition the province to finalize agreements with BC municipalities as soon as possible and include a funding component to compensate local governments providing emergency medical services and pre-hospital care through their fire and rescue services for related costs including, but not limited to, medical supplies and training.



REPORT TO COUNCIL

Regular Meeting of Council

DATE: September 8, 2025
TO: Richard Pucci, Chief Administration Officer
FROM: Corinne Bomben, Chief Financial Officer
SUBJECT: PERMISSIVE PROPERTY TAX EXEMPTION BYLAW NO. 3665, 2025

RECOMMENDATION:

THAT Council consider, repeal of the Permissive Property Tax Exemption Bylaw No. 3521, 2023 and replace with the Permissive Property Tax Exemption Bylaw No. 3665, 2025.

REASON FOR REPORT:

This bylaw revision is to reflect changes proposed to the permissive tax exemptions approved for years 2026 and 2027 (the remainder of Council's permissive tax exemption cycle). For changes to take effect in 2026, the bylaw must be adopted and submitted to BC Assessment Authority by October 31, 2025.

BACKGROUND:

Council has the authority under section 224 of the *Community Charter* to grant exemption from municipal property taxes. Council's permissive property tax exemption policy permits properties occupied by statutorily exempt occupiers (places of worship) for an exemption covering an eight-year cycle (started in 2020). All other types of qualifying properties are on a four-year cycle, the latest of which began in 2024.

LINK TO STRATEGIC PLAN:

Permissive property tax exemptions support the goal of fostering the local economic, social, cultural and environmental wellbeing of the community.

ANALYSIS:

The opportunity to apply for a permissive property tax exemption was advertised in the paper and through the City's website and social media. There were no new applications received.

This year, the only change to Bylaw 3521, 2023, is to propose the restoration of the tax exemption to 100% of the property owned and operated by the Prince Rupert Church of

Christ. The property did not qualify for a full exemption in 2024 and 2025 while it was being used 50% for other purposes than that of a place of worship. The non-conforming use is over meaning the Church now qualifies for a full permissive tax exemption which is now reflected in the proposed bylaw before Council.

In keeping with policy, all other properties receiving an exemption have submitted their confirmation that there were no changes and therefore remain eligible under the bylaw.

LINKS TO COUNCIL PLANS AND POLICY DIRECTION:

The bylaw proposed conforms with the approved Permissive Property Tax Exemption policy.

COST:

Using the last known assessed values (2025) and the city's approved tax rates, the estimated exemption amount is \$488,894 of which all but \$987 is opportunity cost. The exception being the lost taxes from the proposed full exemption for the Church property.

The detailed estimated value of all permissive exemptions is provided in the attachment "Schedule of Expected Values of Exemptions in 2026 (estimated)." This attachment has been placed on the City's website and has been advertised in the paper to meet the notice provisions in the *Community Charter*.

CONCLUSION:

Although there is a realizable tax loss of nearly \$1,000, the approval of the new bylaw would bring fairness to all the places of worship and adhere to Council's goals under the permissive property tax exemption policy. For the bylaw and exemptions to take effect for the following taxation year it must be adopted and submitted to BC Assessment Authority by October 31, 2025. Council is asked to repeal Permissive Property Tax Exemption Bylaw No. 3521, 2023 and replace with Permissive Property Tax Exemption Bylaw No. 3665, 2025.

Report Prepared By:

Report Reviewed By:

Corinne Bomben,
Chief Financial Officer


Richard Pucci,
Chief Administration Officer

Originally signed available upon request

Attachments:

- Schedule of Expected Values of Exemptions in 2026 (estimated)

Schedule of Expected Values of Exemption in 2026 (Estimated)

 CITY OF PRINCE RUPERT Permissive Tax Exemptions 2026 to 2027			
Pursuant to Section 227 of the <i>Community Charter</i> , and per the Permissive Property Tax Exemption Bylaw No. 3665, 2025 , the following properties would be exempt from property taxation for the years 2026-2027 in the following amounts:			
Registered Owner/ Occupier Identity/ Facility	Estimated 2026 Annual Permissive Tax Exemption based on 2025 Rates/Values	Roll Number	Legal Description
Places of Worship (Excluding Statutory Exempt Portion)			
Bishop of New Caledonia (Anglican Cathedral)	\$ 528.40	0001839.000	Lots 38-42, Blk 1, Range 5, Plan 923, DL1992, LD 14
Prince Rupert Congregation of Jehovah's Witnesses	503.43	0002772.050	Lot 1, Plan EPP104623, DL 251, LD 14
Church of Jesus Christ of Latter Day Saints Church	756.81	0091420.000	Lot 1, Range 5, Plan 10626, DL 251, LD 14
Cornerstone Mennonite Brethren Church	360.72	0002000.000	Lot 20-22, Blk 9, Sec 5, Range 5, Plan 923, DL 251, LD 14
Fellowship Baptist Church	460.58	0003323.000	Lot A, Range 5, Plan 7641, DL 251, LD 14
The Salvation Army	1,535.27	0001041.000	Parcel B, Blk 36, Sec 1, Range 5, Plan 923, DL 251, LD 14
Harvest Time United Pentecostal Church	206.78	0003175.000	Lot 16, W ½ 15, Blk 11, Sec 6, Range 5, Plan 923, DL 251, LD 14
Indo-Canadian Sikh Association Temple	192.64	0002980.000	Parcel A (PP23125), Blk 3, Sec 6, Range 5, Plan 923, DL 1992, LD 14
Prince Rupert Church of Christ Church	1,074.40	0009855.000	Parcel A (TG4443), Range 5, Plan 10602, DL 251, LD 14
Prince Rupert Native Pentecostal Revival Church	416.06	0001038.000	Lot 13-14, Blk 36, Sec 1, Range 5, Plan 923, DL 251, LD 14
Prince Rupert Sikh Missionary Society Temple	998.13	0006391.000	Parcel A, Blk 39, Sec 8, Range 5, Plan 923, DL 251, LD 14
First United Church	41.19	0002099.000	Lots 23 & 24, Blk 12, Sec 5, Range 5, Plan 923, DL 251, LD 14
First United Church (parking lot)	895.81	0002098.000	Lot 22, Blk 12, Sec 5, Range 5, Plan 923, DL 251, LD 14
First United Church (parking lot)	895.81	0002097.000	Lot 21, Blk 12, Sec 5, Range 5, Plan 923, DL 251, LD 14
St. Paul's Lutheran Church of Prince Rupert	208.03	0001958.000	Lot 25, Blk 7, Sec 5, Range 5, Plan 923, DL 251, LD 14
Sub-total Places of Worship	\$ 9,074.06		
Other Properties			
School District No. 52 (Prince Rupert) (Pacific Coast School)	8,373.45	0000525.000	Part of Lot A, Range 5, Plan 8288, DL251, LD 14
School District No. 52 (Prince Rupert) (Pacific Coast School)	142.26	0000300.000	Part of Lot 16 & 17, Blk 12, Sec 1, Range 5, Plan 923, DL251, LD 14
Prince Rupert Senior Citizen's Housing Society	3,025.93	9000089.000	Lot 1, Range 5, Plan 4083, DL 251, LD14
Kaien Senior Citizen's Housing	97.00	0003150.000	Lots 7-10, Blk 10, Sec 6, Range 5, Plan 923, DL 251, LD 14
Prince Rupert Loyal Order of Moose/Moose Lodge	793.43	0000261.000	Lot 1-2, Blk 11, Sec 1, Range 5, Plan 923, DL 1992, LD 14
Prince Rupert Salmon Enhancement Society	3,407.62	9000323.001	Block PT 4, Range 5, Plan 1594, DL 251, LD 14
BC Society for the Prevention of Cruelty to Animals	3,889.97	0093225.000	Lot 1, Sec 9, Range 5, Plan PRP43463, DL 251, LD 14
BC Society for the Prevention of Cruelty to Animals	18,093.93	0093227.000	Lot A, Sec 9, Range 5, Plan PRP43462, DL 251, LD 14
BC Society for the Prevention of Cruelty to Animals	2,333.98	0093230.000	Lot 1, Sec 9, Range 5, Plan PRP43461, DL 251, LD 14
Prince Rupert Curling Club	22,117.28	9000299.000	Lot C, Range 5, Plan 4693, Except Plan PRP44107, DL 251, LD 14
Prince Rupert Racquet Association	5,397.85	9000322.002	Lot A, Range 5, Plan 9409, DL 251, LD 14
Prince Rupert Performing Arts Centre Society	146,107.40	9000363.000	Parcel Assign 28, Range 5, Plan 5631, Except Plan 6006, DL 251, LD 14
Prince Rupert Rod & Gun Club	2,938.46	9000416.000	License# 705501 & B06202, Range 5, Plan 1456, DL 251, LD 14
Cultural Dance Centre & Carving House	14,626.30	0000382.000	Lot A, Blk 16, Sec 1, Range 5, Plan 923, DL 251, LD 14
Museum of Northern BC	46,479.63	9000165.002	Lot 1, Range 5, Plan EPS64, DL 251, LD 14
Prince Rupert Golf Club	27,162.26	9000322.000	
Prince Rupert Golf Club	6,075.54	9000322.001	Blk 4, Range 5, Plan 1594, DL 251, LD 14 Except Plan 3908 & Part of DL 1992 7&1994, Except Plans 5535, 6006, 8407, 9409
Prince Rupert Golf Club	1,658.24	9000322.003	
Prince Rupert Golf Club	489.03	9000322.004	
Jim Pattison Ind. Ltd (Canfisco Municipal Boat Launch Facility and building, 37.5% of the lands and improvements)	48,702.47	9000246.000	37.5% of Part of Lot 1, Waterfront Block G, DL 251, Range 5, LD14, Plan 7176, Except Plan PRP 42647, and any portion of Waterlot in front of Waterfront Block G included in the lease, less 5600 square feet
Prince Rupert Gymnastics Association	8,282.31	9000246.000	Portion of area leased from Canfisco above
North Coast Community Services Society	7,335.38	0000906.000	Lots 15-16, Blk 32, Sec 1, Range 5, Plan 923, DL 251, LD 14
Friendship House Association of Prince Rupert	17,459.61	0000914.000	Parcel A (PN24367), Blk 32, Sec 1, Range 5, Plan 923, DL 251, LD 14
Prince Rupert Senior Centre Association	1,110.88	0001044.000	Lot 19, Blk 36, Sec 1, Range 5, Plan 923, DL 251, LD 14
Kaien Island Daycare Services Family Resource Centre	1,476.06	0005167.002	Lot A, Range 5, Plan 8006, DL 251, LD 14
Prince Rupert Aboriginal Community Services Society	2,885.70	0009504.000	Lot 4, Range 5, Plan 9689, DL 251, LD 14
The Royal Canadian Legion Branch 27 (Only area used by Legion)	1,067.61	0000641.000	Lot 16, Blk 24, Sec 1, Range 5, Plan PRP923, DL 251, LD 14
Navy League Prince Rupert Branch	1,131.69	9000299.001	Lot C, Range 5, Plan 4693, DL 251, LD 14
Cedar Village Housing Society (Only area assessed as "Residential/Not-for-profit")	20,649.05	0003411.000	Blk G3, Range 5, Plan 923, DL 251, LD 14
Prince Rupert Rowing & Yachting Club (Only area assessed as "Recreation/Non-Profit")	3,482.43	9000214.100	Lot 1, Range 5, Plan 42708, DL 251, LD 14
Prince Rupert Indigenous Housing Society (Only area assessed as "Residential/Not-for-profit")	14,349.43	0040511.050	Lot A, Range 5, Plan BCP13581, DL 1992, LD 14
1279608 BC LTD (Municipal Public Works Facility)	38,677.45	0091418.000	Lot 1, Range 5, Plan PRP6855, DL 251, LD 14
Sub-total other Properties	\$ 479,819.62		
Estimated Annual Total Permissive Property Tax Exemptions	\$ 488,893.68		
The estimated annual exemption for future years is expected to be approximately the same as the 2025 exemption for all properties.			
If you have any questions, or for further information, please contact Corinne Bomben, Chief Financial Officer, 250-627-0935.			



REPORT TO COUNCIL

Regular Meeting of Council

DATE: September 8th, 2025
TO: Richard Pucci, Chief Administrative Officer
SUBJECT: **THREE REPLICA POLES AT RECREATION CENTRE – PROPOSAL**

RECOMMENDATION:

THAT Council supports the relocation of the three replica Totem Poles at the Recreation Centre around the All-Native Basketball Tournament 2026 dates.

REASON FOR THE REPORT:

The Totem Pole Relocation Project is grounded in respect, reconciliation, and cultural celebration. It aims to respectfully lay to rest the existing Haida-style replica poles and eventually replace them with one traditionally carved Ts'msyen pole that more accurately reflects the heritage and identity of the territory. This project will serve as a public expression of Ts'msyen culture through art, storytelling, and education.

As part of the first phase of this respectful transition, the existing replica poles will not be discarded. Instead, they will be carefully removed and laid to rest just in front of the plaza, in a manner respectful of cultural practices and community values. Interpretive signage will accompany the poles to tell the story of their creation, share the history and lineage of the carver, and provide important educational context about why they are being relocated. This will help preserve their history and bring to focus the local Ts'msyen Indigenous culture.

BACKGROUND:

Prince Rupert, located on the traditional territory of the Ts'msyen peoples, has long been a community where Indigenous cultures and traditions are deeply respected and celebrated. Among the most iconic symbols of Northwest Coast Indigenous heritage are totem poles—carved wooden monuments that tell family histories, honour ancestors, mark sacred sites, and represent Indigenous art and identity.

Eleven replica totem poles commissioned in the 1930s currently stand in Prince Rupert. While their presence in the community has provided an opportunity for the public to engage with Indigenous art, it is essential that we continually re-evaluate how these cultural artifacts are cared for, interpreted, honoured and shared with the community.

ANALYSIS:

The proposed repositioning of the totem poles is based on the following considerations:

- **Cultural Protocols and Respect:** Standing totem poles have ceremonial significance. If their original purpose was not to be displayed in this fashion, repositioning them may restore cultural alignment and respect.
- **Preservation and Safety:** Due to exposure to weather and age, some poles may be at risk of damage. Laying them down can prevent structural degradation and allow for easier maintenance.
- **Educational Opportunities:** Repositioning the poles allows for interpretive signage, protective coverings, and better access for educational purposes, fostering a deeper understanding of Indigenous history and values.

Proposed Plan for Action for Recreation Centre:

- **Consultation and Permission**
 - Initiate a committee with all affiliated participants.
 - Obtain permits and follow traditional protocols for moving the poles.
- **Logistics and Equipment**
 - Contract a crane service experienced in heritage object relocation.
 - Evaluate traditional repositioning methods.
 - Develop a custom support system to ensure poles are not damaged.
 - Lift each pole and lower it gently onto the prepared elevated wooden supports to prevent contact with soil and moisture.
- **Interpretive and Educational Enhancements**
 - Install interpretive signage
 - Consider adding QR codes linking to oral histories, videos, and Indigenous knowledge resources.
- **Ceremony**
 - The ceremony will follow First Nation protocols, honouring traditions, customs, and spiritual practices. All participants are expected to show respect for these cultural guidelines throughout the event.
- **Ongoing Stewardship**
 - Establish a maintenance and preservation plan through the City to ensure generational stewardship.
 - Foster educational programming for schools and visitors to learn about the poles' cultural meaning.

There are two proposed dates currently under consideration: one on October 4, 2025, and the other around the All-Native Basketball Tournament (TBD). The Staff have completed a high-level cursory review and believe that they will not be able to facilitate the logistics, nor will they have enough funds to support the October 4th date. Therefore, the Staff recommends that the Council support completing this project around the dates of the All-Native Basketball Tournament.

BUDGET/STRATEGIC PRIORITIES:

The 2025 Budget has allocated \$50,000 for this project; however, Staff now know it will be considerably more. Therefore, pushing out the Project date will allow the Staff to set up a committee that can assist in acquiring financial support from sponsors and the industry that was part of the initial 1930's program. Furthermore, this committee can assist with organizing the ceremony and provide guidance on protocols.

This initiative aligns with several of the Council's strategic priorities.

CONCLUSION:

THAT Council directs Staff as per the Recommendation.

Report Prepared By:

Richard Pucci, CAO

Originally signed available upon request

CITY OF PRINCE RUPERT

PERMISSIVE PROPERTY TAX EXEMPTION BYLAW NO. 3665, 2025

BEING A BYLAW TO REPEAL AND REPLACE PERMISSIVE PROPERTY
TAX EXEMPTION BYLAW NO. 3521, 2023

WHEREAS Section 220 of the *Community Charter* exempts certain lands and improvements from municipal taxation and the Council of the City of Prince Rupert deems that the lands and improvements described within this Bylaw to be eligible for exemption from municipal taxation as they meet the qualifications of Section 224 of the *Community Charter*:

AND WHEREAS changes have occurred since the passage of PERMISSIVE PROPERTY TAX EXEMPTION BYLAW NO. 3521, 2023.

NOW THEREFORE the Council of the City of Prince Rupert in an open meeting assembled enacts as follows:

THAT PERMISSIVE PROPERTY TAX EXEMPTION BYLAW NO. 3521, 2023 is hereby repealed,

AND

A. That the following lands (other than the land encompassing the building footprint and improvements identified as the society's building - which are statutorily exempt pursuant to Section 220 of the *Community Charter*) shown with the respective Places of Worship shall be exempt from municipal taxation for the Year 2026 through 2027, pursuant to Section 224 of the *Community Charter*.

1. Lands and improvements operated by the Cathedral Church of St Andrew (Bishop of New Caledonia): Lot 38-42, Block 1, Section 5, District Lot 1992, Range 5, Plan 923, Roll 0001839.000
2. Lands and improvements operated by the Jehovah's Witnesses: Lot 1, Plan EPP 104623, District Lot 251, LD 14, Roll 0002772.050
3. Lands and improvements operated by the Church of Jesus Christ of Latter-Day Saints: Lot 1, District Lot 251, Range 5, Plan 10626, Roll 0091420.000
4. Lands and improvements operated by the Cornerstone Mennonite Brethren Church: Lots 20, 21, & 22, Block 9, Section 5, District Lot 251, Range 5, Plan 923, Roll 0002000.000
5. Lands and improvements operated by the Fellowship Baptist Church: Lot A, District Lot 251, Range 5, Plan 7641, Roll 0003323.000
6. Lands and improvements operated by the Salvation Army: Block 36, Section 1, District Lot 251, Range 5, Plan 923, Roll 0001041.000
7. Lands and improvements operated by the Harvest Time United Pentecostal Church: Lot 16, and West 1/2 of Lot 15, Block 11, Section 6, District Lot 251, Range 5, Plan 923, Roll 0003175.000

8. Lands and improvements operated by the Indo-Canadian Sikh Association of Prince Rupert: Parcel A (PP23125), Block 3, Section 6, District Lot 1992, Range 5, Plan 923, Roll 0002980.000
 9. Lands and improvements operated by the Prince Rupert Church of Christ: Parcel A, District Lot 251, Range 5, Plan 10602 Roll 0009855.000
 10. Lands and improvements operated by the Prince Rupert Native Revival Centre: Lots 13 & 14, Block 36, Section 1, District Lot 251, Range 5, Plan 923, Roll 0001038.000
 11. Lands and improvements operated by the Prince Rupert Sikh Missionary Society: Parcel A, Block 39, Section 8, District Lot 251, Range 5, Plan 923 Roll 0006391.000
 12. Lands and improvements operated by the First United Church: Lots 23 & 24, Block 12, Section 5, District Lot 251, Range 5, Plan 923, Roll 0002099.000 (*Church*); Lots 21 & 22, Block 12, Section 5, District Lot 251, Range 5, Plan 923, Roll 0002097.000 & 0002098.000 (*Church vacant property*)
 13. Lands and improvements operated by St. Paul's Lutheran Church of Prince Rupert: Lot 25, Block 7, Section 5, District Lot 251, Range 5, Plan 923, Roll 0001958.000
- B. That the following lands and improvements shown with the respective Public School or Senior & Specified housing shall be exempt from municipal taxation for the Year 2025 through to 2027, pursuant to Section 220 & 224 of the *Community Charter*:
14. The portion of lands and improvements leased by School District No. 52 (Prince Rupert), which comprises of 4.46% of the total assessed value owned by FJM Ocean Centre ULC: Lot A, Range 5, Plan 8288, District Lot 251, PID 007-461-402 Roll 0000525.000 & Lot 16 & 17, Block 12, Section 1, Range 5, Plan 923, District Lot 251, PID 014-777-568 & PID 014-786-613 Roll 0000300.000(*Space leased by School District No. 52 (Prince Rupert) for Pacific Coast School*);
 15. Lands and Improvements operated by the Prince Rupert Senior Citizens Housing Society: Lot 1, Range 5, Plan 4083, District Lot 251 PID 011-646-608, Roll 9000089.000 (*630 Wayne Place*).
 16. Lands and Improvements operated by the Kaien Senior Citizens' Housing Society: Lot 7-10, Block 10, Section 6, Range 5, Plan 923, District Lot 251, PIDs 014-562-405, 014-562-413, 014-562-421, 014-562-430, 014-562-448, 014-562-588, 014-562-596, Roll 0003150.000 (*550 5th Avenue E*)
- C. That the following lands and improvements shown with the respective Social Service Groups owners or occupiers, Senior & Specified housing, Cultural & Recreational Facilities, or Municipal Facilities, shall be exempt from municipal taxation for the Year 2025 through to 2027, pursuant to Section 224 of the *Community Charter*:
17. A portion of lands and improvements operated by Prince Rupert Loyal Order of Moose: Lot 1 & 2 Section 1, Block 11, Range 5, Plan 923, District Lot 1992, Roll 0000261.000. (*Portion of land and building that is assessed as Recreational/not-for-profit use only - 111 7th St.*)

18. Lands and improvements operated by the Prince Rupert Salmon Enhancement Society: Block 4, District Lot 251, Range 5, LD 14, Plan 1594, Except Plan 3908, & DL'S 1992 & 1994 & EXC PLANS 3908, 5535, 6006, 8407 & 9409, Roll 9000323.001 (*Salmon Hatchery Facility – Wantage Road*)
19. Lands and improvements operated by the BC Society for the Prevention of Cruelty to Animals: Lot 1, Plan PRP43461, PID 024-362-638, Roll 0093230.000; Lot A, Plan PRP43462, PID 024-362-646, Roll 0093227.000; and Lot 1, Plan PRP43463, Roll 0093225.000; all in Section 9, District Lot 251, Range 5, (*SPCA Facility*)
20. Lands and improvements operated by the Prince Rupert Curling Club: Lot C, Plan 4693, District Lot 251, Range 5, except Plan PRP44107, Roll 9000299.000 (*Curling Rink - Seal Cove*)
21. Lands and improvements operated by Prince Rupert Racquet Association: Lot A, District Lot 251, Range 5, Plan 9409, Roll 9000322.002 (*Prince Rupert Racquet Centre-525 9th Avenue West*)
22. Lands and improvements operated by the Prince Rupert Performing Arts Centre Society: Plan 5631, all in District Lot 251, Range 5, Parcel Assigned 28, Except Plan 6006, Roll 9000363.000 (*Lester Centre of the Arts -1100 McBride St.*)
23. Lands and improvements operated by the Prince Rupert Rod & Gun Club: District Lot 251, Range 5, Plan 1456, Lease/Permit/License # 705501, for Trap Shooting and Recreation Site Purposes, Roll 9000416.000 (*Club House, Facilities, and Grounds-High Way 16*)
24. Lands and improvements operated by the Northern BC Museum Association: Lot A, Block 16, Section 1, District Lot 251, Range 5, Plan 923, Roll 0000382.000 (*Cultural Dance Centre and Carving Shed*)
25. Lands and improvements operated by the Northern BC Museum Association: Lot 1, Range 5, Plan EPS64, District Lot 251, PID 027-913-139 Roll 9000165.002 (*Museum of Northern BC*).
26. Lands and improvements operated by the Prince Rupert Golf Club: Block 4, Plan 1594, District Lot 251, except Plan 3908, & Southerly Portion DL'S 1992 & 1994 & Except Plans 5535, 6006, 8407, 9409, Roll 9000322.000, Roll 9000322.001, 9000322.003, & 9000322.004 (*Prince Rupert Golf Club*)
27. A portion equal to 37.5% of the following lands and improvements that are leased by the City from the Owner Jim Pattison Enterprises Ltd for Municipal purposes and for sub-lease to the Prince Rupert Gymnastics Association to operate a recreational facility, less the value of the land and improvements equal to 5,600 square feet of the leased building as shown in Schedule A – Plan of Premises: Part of Lot 1, Waterfront Block G, District Lot 251, Range 5, LD14, Plan 7176, Except Plan PRP 42647, Roll 9000246.000 and any portion of Water lot in front of Waterfront Block G included in the lease. (*Canfisco Municipal Boat Launch Facility – George Hills Way*)
28. Lands and improvements operated by the North Coast Community Services Society: Lots 15 & 16, Block 32, Section 1, District Lot 251, Range 5, Plan 923, Roll 0000906.000 (*North Coast Community Services Society- 708 and 710 Fraser St.*)
29. Lands and improvements operated by the Friendship House Association of Prince Rupert: Parcel A, Block 32, Section 1, District Lot 251, Range 5, Plan 923 (See PN24367), Roll 0000914.000 (*Friendship House- 744 Fraser St.*)

30. Lands and improvements operated by the Prince Rupert Senior's Centre Association: Lot 19, Block 36, Section 1, District Lot 251, Range 5, Plan 923, DL 10, Roll 0001044.000 (*Prince Rupert Senior's Centre – 21 Grenville Court*)
31. Lands and improvements operated by the Kaien Island Daycare Services Family Resource Centre: Lot A, District Lot 251, Range 5, Plan 8006. Roll 0005167.002 (*1200 Hays Cove Avenue*)
32. Lands and improvements operated by Prince Rupert Aboriginal Community Services Society: Lot 4, Range 5, Plan 9689, District Lot 251, Roll 0009504.000 (*Aboriginal Head Start Program - 313 Prince Rupert Blvd.*)
33. A portion of the lands and improvements operated by The Royal Canadian Legion Branch 27: Lot 16, Block 24, Section 1, Range 5, Plan PRP923, District Lot 251, LD14, PID 014-777-215, 014-777-223 & 014-777-231, Roll 0000641.000 (*Portion of land and building that is assessed as Recreational/non-profit use only - 800 3^d Avenue W*)
34. Lands and improvements operated by The Navy League, Prince Rupert Branch: Lot C, Range 5, Plan PRP4693, District Lot 251, LD14, PID 011-174-749, Roll 9000299.001 (*2333 Seal Cove Road*)
35. A portion of the lands and improvements operated by Prince Rupert Rowing & Yachting Club: Lot 1, range 5, Plan 42708, District Lot 251, LD 14, PID 024-201-642, Roll 9000214.100 (*Portion of land and building that is assessed as Recreational/non-profit use only-121 George Hills Way*)
36. A portion of the lands and improvements operated by Cedar Village Housing Society: Block G3, Section 6, Range 5, Plan 923, District Lot 251, LD14, PID 014-672-201 Roll 0003411.000 (*Portion of land and building that is assessed as Residential/not-for-profit - 700 Green St.*)
37. A portion of the lands and improvements operated by Prince Rupert Indigenous Society: Lot A, Range 5, Plan BCP13581, District Lot 1992, LD 14, Roll 0040511.050 (*Portion of land and building that is assessed as Residential/not-for-profit - 1600 Park Avenue*)
38. Lands and improvements owned by 1279608 BC LTD and operated by the City of Prince Rupert: Lot 1 Plan PRP6855 District Lot 251 Range 5 Land District 14, Roll 0091418.000 (*Municipal Public Works Facility- 1001 Chamberlin Ave*)

This Bylaw may be cited as the “**PERMISSIVE PROPERTY TAX EXEMPTION BYLAW NO. 3665, 2025.**”

Read a First time this ____ day of _____, 2025

Read a Second time this ____ day of _____, 2025

Read a Third time this ____ day of _____, 2025

Notice given in accordance with Sections 94 and 227 of the *Community Charter* by way of posting in the posting locations on the ____ day of _____, 2025 and by

publication in the Northern View newspaper on the __ day of ____, 2025 and the __ day of ____, 2025

Fourth & Final Reading this ____ day of ____, 2025.

MAYOR

CORPORATE ADMINISTRATOR

Attachment: Schedule A – Plan of Premises

