



MINUTES

For the **REGULAR MEETING** of Council, held on Monday, July 21, 2025, 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond
Councillor B. Cunningham
Councillor G. Randhawa
Councillor T. Forster
Councillor N. Adey
Councillor R. Skelton-Morven (Remote)
Councillor W. Niesh

STAFF: R. Pucci, Chief Administrative Officer
R. Miller, Deputy Chief Administrative Officer
C. Bomben, Chief Financial Officer
M. Pope, Director of Development Services & Planning
J. Schmidt, Director of Operations
N. Beauregard, Director of Recreation & Community Services

1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:22 pm.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

MOVED by Councillor Forster and Seconded by Councillor Randhawa THAT the Agenda for the Regular Council Meeting of July 21, 2025, be adopted as presented.

CARRIED

4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

5. CONSENT AGENDA

a) Council minutes for approval

- i. Minutes of the Regular Meeting of June 23, 2025;
- ii. Minutes of the Committee of the Whole Meeting of June 23, 2025;

b) Reports for receipt

- iii. Report from the Planning Re: Development Activity Report – June 2025;
- iv. Report from the Chief Financial Officer Re: April 2025 Financial Variance Report;

c) Correspondence for approval

- v. Request for proclamation for Rail Safety Week 2025;

d) Correspondence for receipt

- vi. Letter from the City of Terrace to the Honourable David Eby, Premier of British Columbia Re: Review and Reset of Pacific Northern Gas; and,
- vii. Letter from the Town of Oliver to AKBLG, NCLGA, AVICC, and LMLGA Member Municipalities Re: Support for the proposed UBCM Resolution – Crown Grant Airports.

MOVED by Councillor Cunningham and seconded by Councillor Forster THAT all items on the Consent Agenda be approved or received as requested.

CARRIED

6. REPORTS

a) Report from the Director of Recreation and Community Services Re: Summer Saturday Nights - Drop-In Children and Youth Pilot

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council waive drop-in fees for youth 18 years and under for the remaining Saturday nights (6 weeks) in July and August between 4-8pm in the gym or auditorium during drop-in gym time.

CARRIED

b) Report from the Chief Financial Officer Re: Amendment to Bank Signing Authority Resolution

MOVED by Councillor Niesh and seconded by Councillor Forster THAT Council approve the following changes and additions to staff having countersigning authority and access and control of City of Prince Rupert bank accounts:

- Replace Robert Buchan with Richard Pucci as the City Manager;
- Update Tristan Higginson's position from Assistant Finance Manager to Deputy Chief Financial Officer; and
- Add Laura Brlecic, Assistant Finance Manager.

CARRIED

c) Report from the Director of Operations Re: RFP 25-0005 Liquid Waste Wetland Treatment

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council award RFP 25-0005 Liquid Waste Wetland Treatment to Spur Construction.

CARRIED

d) Report from the Planning Re: DVP #25-02 – Westview Elementary School, DVP #25-03 – Conrad Elementary School, and DVP #25-04 – Pineridge Elementary School

MOVED by Councillor Niesh and seconded by Councillor Forster THAT Council proceeds with the statutory notification process for Development Variance Permits (DVP) #25-02, DVP #25-03, DVP #25-04.

CARRIED

e) Report from the Planning Re: Temporary Use Permit – 25-01 (TUP-25-01) – 271 Kaien Road

MOVED by Councillor Niesh and seconded by Councillor Forster THAT Council proceeded with the statutory notification process for Temporary Use Permit (TUP) #25-01.

CARRIED

f) Report from the Chief Financial Officer: GOV-30-2025 Financial Stability & Resiliency Policy

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council approves the Financial Stability & Resiliency Policy GOV-30-225;

AND THAT Council's Committee of the Whole resolution be recommended to the Regular Meeting of Council July 21, 2025.

CARRIED

7. COUNCIL ROUND TABLE

8. ADJOURNMENT

MOVED by Councillor Adey and seconded by Councillor Forster THAT the meeting be adjourned at 7:51 pm.

CARRIED

Confirmed:

MAYOR

Certified Correct:

CORPORATE OFFICER