



## REGULAR AGENDA

For the **REGULAR MEETING** of Council to be held on Monday, March 10, 2025, taking place at 7:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

### 1. CALL TO ORDER

### 2. INTRODUCTION OF LATE ITEMS

### 3. APPROVAL OF AGENDA

**Recommendation:**

THAT the Agenda for the Regular Council Meeting of March 10, 2025, be adopted as presented.

### 4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

### 5. CONSENT AGENDA

**a) Council minutes for approval**

- i. Minutes of the Regular Meeting of February 24, 2025;
- ii. Minutes of the Public Hearing Meeting of February 24, 2025;
- iii. Minutes of the Special Meeting of February 24, 2025;

**b) Reports for receipt**

- iv. Report from the Planning Re: February 2025 Development Activity Report;

**c) Correspondence for receipt**

- v. North Coast Regional District Re: February 2025 Board Highlights;and
- vi. Abbotsford City Council Re: Support for the proposed UBCM Resolution for Infrastructure Support for Specified Municipalities.

**Recommendation:**

THAT all items on the Consent Agenda be approved or received as requested.

### 6. REPORTS

**a) Report from the Director of Corporate & Legislative Services Re: Waiver of Professional Fees: Physicians**

**Recommendation:**

THAT Council direct Staff to waive Professional Fees for Physicians as defined in the City of Prince Rupert's Trade and Licensing Bylaw No. 3532, 2024 for the year 2025;

AND THAT Council direct Staff to reimburse any Physician who has already paid their Professional Fees for the 2025 year in accordance with the City of Prince Rupert's Trade and Licensing Bylaw No. 3532, 2024;

AND THAT Council revisit this waiver of fees for the 2026 calendar year.

**b) Report from the Director of Corporate & Legislative Services Re: Ticket Information Bylaw Amendments**

**Recommendation:**

THAT Council consider the amendments to the Ticket Information Bylaw for the inclusion of both the Good Neighbour Bylaw and the Waste Management Bylaw.

**7. BYLAWS**

**a) City of Prince Rupert Good Neighbour Bylaw No. 3558, 2025**

**Recommendation:**

THAT Council give First and Second Readings to the City of Prince Rupert Good Neighbour Bylaw No. 3558, 2025.

**b) City of Prince Rupert Ticket Information Amendment Bylaw No. 3559, 2025**

**Recommendation:**

THAT Council give First and Second Readings to the City of Prince Rupert Ticket Information Amendment Bylaw No. 3559, 2025.

**c) City of Prince Rupert Ticket Information Amendment Bylaw No. 3560, 2025**

**Recommendation:**

THAT Council give First and Second Readings to the City of Prince Rupert Ticket Information Amendment Bylaw No. 3560, 2025.

**8. COUNCIL ROUND TABLE**

**9. ADJOURNMENT**



## MINUTES

For the **REGULAR MEETING** of Council to be held on Monday, February 24, 2025, at 7:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor B. Cunningham  
Councillor G. Randhawa  
Councillor T. Forster (Remote)  
Councillor N. Adey  
Councillor R. Skelton-Morven (Remote at 7:03 pm)  
Councillor W. Niesh (Remote)

**STAFF:** R. Pucci, Deputy City Manager  
R. Miller, Director of Corporate & Legislative Services /  
Corporate Officer  
C. Bomben, Chief Financial Officer  
M. Pope, Director of Development Services  
R. Paras, Planner

### 1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm.

### 2. INTRODUCTION OF LATE ITEMS

### 3. APPROVAL OF AGENDA

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT the Agenda for the Regular Council Meeting of February 24, 2025 be adopted as presented.

CARRIED

### 4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

### 5. CONSENT AGENDA

#### a) Council minutes for approval

- i. Minutes of the Regular Meeting of February 10, 2025;

#### b) Reports for receipt

- i. Report from the Planning Re: January 2025 Development Activity;

- ii. Report from the Fire Chief Re: Monthly Fire/Rescue Report – January 2025; and

**c) Correspondence for approval**

- iii. Request for Proclamation for Advanced Care Planning Day 2025.

MOVED by Councillor Cunningham and seconded by Councillor Adey THAT all items on the Consent Agenda be approved as requested.

CARRIED

**6. REPORTS**

**a) Report from the Director of Corporate & Legislative Services / Corporate Officer Re: 1333 – 8<sup>TH</sup> Avenue East: Remedial Action Order (Lot B, Block 32, District Lot 251, Range 5, Coast District Plan 1899) (PID:012-164-461) (the “Property”)**

MOVED by Councillor Adey and seconded by Councillor Cunningham THAT Council direct Staff to proceed with a Remedial Action Order under Section 72 and 74 (2) of the *Community Charter* whereby the City of Prince Rupert deems the of the property located at 1333 – 8TH Avenue East, legally known as Lot B, Block 32, District Lot 251, Range 5, Coast District Plan 1899 (PID:012-164-461) (the “Property”), a nuisance.

AND THAT Council direct that the Property be cleaned, within 30-days of this Resolution, by the Owner as listed on title to Property, including the removal of the accumulation of vehicles, vessels and rubbish;

AND THAT Council direct Staff to provide notice of the Remedial Action Order to the Property owner in accordance with Section 77 of the *Community Charter*;

AND THAT Council agree that reconsideration of these orders may be made, in writing, within 14 days of the notice provided under Section 77 of the *Community Charter*;

AND THAT if no reconsideration notices are received within 14 days of the Notice as described under Section 77 of the *Community Charter*, Staff are directed and authorized to proceed with this Remedial Action Order, for clean-up as noted and specified in this Resolution, 30-days after the date of this Resolution.

CARRIED

**b) Report from the Director of Corporate & Legislative Services / Corporate Officer Re: 331 – 8<sup>TH</sup> Avenue East: Remedial Action Order (Lots 17 & 18, Block 25, Section 6, District Lot 251, Range 5, Coast District Plan 923) (PIDs: 014-538-857 and 014-538-865) (the “Property”)**

MOVED by Councillor Randhawa and seconded by Councillor Cunningham

THAT Council direct Staff to proceed with a Remedial Action Order under Section 72, 73 and 74 of the *Community Charter* for the Property located at 331 – 8TH Avenue East, legally known as Lots 17 & 18, Block 25, Section 6, District lot 251, Range 5, Coast District Plan 923 (PIDs:014-538-857 and 014-538-865) (the “Property”);

AND THAT Council direct that the Property owner be required to make the necessary structural improvements to shore up the building or demolish the building altogether. This work must commence within 30-days of this Resolution, by way of a Building Permit and/or Development Permit application, by the Owner as listed on title to Property, with work scheduled to commence also within 30-days of the date of this Resolution;

AND THAT Council direct that the Property be cleaned, within 30-days of this Resolution, by the Owner as listed on title to Property, including the removal of the accumulation of vehicles and rubbish;

AND THAT Council direct Staff to provide notice of the Remedial Action Order to the Property owner in accordance with Section 77 of the *Community Charter*;

AND THAT Council agree that reconsideration of these orders may be made, in writing, within 14 days of the notice provided under Section 77 of the *Community Charter*;

AND THAT if no reconsideration notices are received within 14 days of the Notice as described under Section 77 of the *Community Charter*, Staff are directed and authorized to proceed with this Remedial Action Order, for clean-up as noted and specified in this Resolution, 30-days after the date of this Resolution.

CARRIED

## 7. BYLAWS

### a) **City of Prince Rupert Zoning Bylaw Amendment Bylaw No. 3557, 2025**

MOVED by Councillor Skelton-Morven and seconded by Councillor Forster THAT Council give Third Reading to the City of Prince Rupert Zoning Bylaw Amendment Bylaw No. 3557, 2025;

CARRIED

### b) **City of Prince Rupert Road Closure Bylaw No. 3555, 2025**

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council give Third Reading to the City of Prince Rupert Road Closure Bylaw No. 3555, 2025;

CARRIED

**c) City of Prince Rupert Road Closure Bylaw No. 3556, 2025**

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council give Third Reading to the City of Prince Rupert Road Closure Bylaw No. 3556, 2025;

CARRIED

**8. COUNCIL ROUND TABLE**

**9. ADJOURNMENT**

MOVED by Councillor Adey and seconded by Councillor Forster THAT the meeting be adjourned at 7:16 pm.

CARRIED

Confirmed:

\_\_\_\_\_  
MAYOR

Certified Correct:

\_\_\_\_\_  
CORPORATE OFFICER



## MINUTES

For the **PUBLIC HEARING MEETING** of Council held on February 24, 2025 at 6:00 p.m. in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor B. Cunningham  
Councillor W. Niesh (Remote)  
Councillor N. Adey  
Councillor G. Randhawa  
Councillor R. Skelton-Morven (Remote)  
Councillor T. Forster (Remote)

**STAFF:** R. Pucci, Deputy City Manager  
R. Miller, Director of Corporate & Legislative Services  
C. Bomben, Chief Financial Officer  
M. Pope, Director of Development Services  
R. Paras, Planner

### 1. CALL TO ORDER

The Mayor called the Public Hearing to order at 6:00 p.m. and read the Statement of the Chair on the Procedures for the Public Hearing.

### 2. ZONING AMENDMENT BYLAW NO. 3557, 2025

- a. Report from Planning
- b. Public comments

### 3. ADJOURNMENT

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT the meeting be adjourned at 6:02 p.m.

CARRIED

Confirmed:

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MAYOR

Certified Correct:

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CORPORATE OFFICER



## **SPECIAL AGENDA to Close MINUTES**

For the **SPECIAL MEETING** of Council to be held on February 24, 2025, at 5:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor B. Cunningham  
Councillor N. Adey  
Councillor G. Randhawa  
Councillor W. Niesh (Remote)  
Councillor T. Forster (Remote)  
Councillor R. Skelton-Morven (Remote)

**STAFF:** R. Pucci, Deputy City Manager  
R. Miller, Director of Corporate & Legislative Services / Corporate Officer  
C. Bomben, Chief Financial Officer

### **1. CALL TO ORDER**

The Mayor called the Special Meeting of Council to order at 5:00 pm.

### **2. RESOLUTION TO EXCLUDE THE PUBLIC**

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one of the following:

- 90.1 (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

### **3. ADJOURNMENT TO CLOSED MEETING**

Confirmed:

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MAYOR

Certified Correct:

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CORPORATE OFFICER



## REPORT TO COUNCIL

### Regular Meeting of Council

**DATE:** March 10, 2025  
**TO:** Robert Buchan, City Manager  
**FROM:** Rodolfo Paras, Urban Planner

**SUBJECT: DEVELOPMENT ACTIVITY REPORT FEBRUARY 2025.**

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#### RECOMMENDATION

**THAT Council Receive and File the attached Development Activity Report in Attachment 1.**

#### REASON FOR REPORT:

This report summarizes development application activity in the City of Prince Rupert for February 2025. This report is intended to inform the Council on applications that have been received and their status to date.

**Report Prepared By:**

**Report Reviewed By:**

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Rodolfo Paras,  
Urban Planner

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Robert Buchan,  
City Manager

**Originally signed available upon request**

Attachments:

1. Development Activity Report

## Development Activity Report – February 2025

### Planning and Zoning

File No.	Location	Proposal Description	Date Received	Status	Date of Decision
<b>ZBLA-24-04</b>	100 1 <sup>st</sup> Avenue E	Zoning amendment of property with existing building	Oct. 28, 2024	Public hearing is scheduled for February 24 <sup>th</sup> .	N/A
<b>DVP-23 -20</b>	200 Sherbrooke Avenue	Proposed smaller parking stall size and request for parking electrification exemption.	Sep. 27, 2023	On Hold* *Missing Information	N/A
<b>DVP-25-01</b>	Unaddressed lot on Bellis Road (Quarry Site)	Related to DP-25-05. Minor Setback Variance – Delegated to City Planner.	Feb. 26-25	Approved	Feb. 25, 2025
<b>DP-25-01</b>	1240 Portage Road	Proposed new development. Oil Change / Car Wash	Jan. 23, 2025	Approved	Feb. 24, 2025
<b>DP-25-02</b>	319 3 <sup>rd</sup> Ave W	Proposed signage for existing building	Jan. 31, 2025	Approved	Feb. 11, 2025
<b>DP-25-03</b>	171 Mish Aw Road	Proposed Development – BC emergency Helijet	Jan. 14, 2025	Approved	March 03, 2025
<b>DP-25-04</b>	32 CowBay Rd	Proposed signage for existing building	Feb. 07, 2025	Approved	Feb. 12, 2025
<b>DP-25-05</b>	Unaddressed lot on Bellis Road (Quarry Site)	Related to DVP-25-01. Proposed MultiFamily Development	Feb. 12, 2025	In Progress	N/A

### Building Department Permits - Summary February 2025

Number of Building Permits approved during the month:	21
Number of Housing Units Approved during the month	4
City Core Revitalization Incentive recipients during the month	7
Housing Units approved in 2025	4

## **Board Highlights**

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February 2025

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### **Delegations:**

Des Nobels provided an update on west coast commercial fisheries modernization and recent meetings held with the Department of Fisheries and Oceans. Mr. Nobels indicated he would continue to keep the Board updated as meetings progressed. The Board asked questions and Mr. Nobels responded accordingly. The Chair of the Board thanked the delegation.

### **Board Business:**

1. The Parcel Tax Roll Review Panel authenticated the 2025 Parcel Tax Roll.
2. The Board resolved to invite Prince Rupert Gas Transmission and BC Assessment to future meetings of the Board of the North Coast Regional District as delegations.
3. The Board resolved to provide a letter of support to the Village of Masset for its Runway Rehabilitation Project.
4. The Board directed staff to prepare a local service establishment bylaw for a cemetery service in Tlell.
5. The Board resolved to support, in principle, the undertaking of a joint-project on Haida Gwaii to develop Hazard, Risk and Vulnerability Assessments, subject to confirmation of project partners and project funding.
6. The Board resolved to appoint Robyn L. Irvine to the Graham Island Advisory Planning Commission.
7. On February 22, 2025, the Board held its Round 2 Budget meeting to consider the NCRD's 2025-2029 Five-Year Financial Plan. The Round 3 Budget meeting is scheduled for March 5, 2025 at 7:00 P.M. To learn more about the NCRD's financial planning visit the [2025-2029 NCRD Financial Plan Consultation](#) webpage.

***For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at [www.ncrdbc.com](http://www.ncrdbc.com).***



**Mayor**  
Ross Siemens

**Councillors**  
Les Barkman  
Kelly Chahal  
Patricia Driessen  
Simon Gibson  
Dave Loewen  
Patricia Ross  
Dave Sidhu  
Mark Warkentin

February 28, 2025

File: 0530-003/0400-60

*Via Email*

UBCM Member Municipalities

Dear UBCM Members:

**Re: Support for Resolution**

I am writing on behalf of Abbotsford City Council, requesting favourable consideration and resolutions of support for our proposed UBCM Resolution for Infrastructure Support for Specified Municipalities – Housing Supply Act at the upcoming LMLGA Convention, in advance of the UBCM Convention this fall.

At the February 25, 2025 Council Meeting, City Council approved the following resolution:

WHEREAS the Government of BC introduced the *Housing Supply Act* in 2023 and has since required multiple “specified” municipalities to review and update their zoning bylaws by December 31, 2025, to permit increased density in-line with government mandated housing targets;

AND WHEREAS the increased housing density requirements for these specified municipalities places undue financial pressure on those local governments due to the corresponding infrastructure upscaling requirements;

THEREFORE, BE IT RESOLVED that the Union of BC Municipalities work with the Government of BC to establish and provide long-term, stable and predictable infrastructure funding for municipalities to address these challenges.

We look forward to, and appreciate your support on this matter.

Sincerely,

Ross Siemens  
Mayor

c. Council members  
Peter Sparanese, City Manager



## REPORT TO COUNCIL

### Regular Meeting of Council

**DATE:** March 10, 2025  
**TO:** Robert Buchan, City Manager  
**FROM:** Rosamaria Miller, Director of Corporate & Legislative Services

**SUBJECT: WAIVER OF PROFESSIONAL FEES: PHYSICIANS**

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#### **RECOMMENDATION:**

**THAT Council direct Staff to waive Professional Fees for Physicians as defined in the City of Prince Rupert's Trade and Licensing Bylaw No. 3532, 2024 for the year 2025;**

**AND THAT Council direct Staff to reimburse any Physician who has already paid their Professional Fees for the 2025 year in accordance with the City of Prince Rupert's Trade and Licensing Bylaw No. 3532, 2024;**

**AND THAT Council revisit this waiver of fees for the 2026 calendar year.**

#### **REASON FOR REPORT:**

The City of Prince Rupert has been facing a physician shortage resulting in not only Emergency Room closures but also with many residents now not having access to a family physician.

While there are things that we cannot change, such as Prince Rupert's remote location or weather, there are certainly things that we, as the City, can do to encourage physician recruitment and retention. Albeit minor in the scheme of things, a gesture such as the waiver of the Professional Fees for Physician business licenses would go a long way to show our thanks for those who physicians who not only choose Prince Rupert, may who also choose to stay in Prince Rupert.

#### **LINK TO STRATEGIC PLAN:**

This action supports the strategic goals of fostering its local economic, social, cultural and environmental wellbeing so its residents and businesses have a sustainable and prosperous future.

**COST:**

In 2024, fees from Professional Services for Physicians amounted to less \$2,000.00.

**CONCLUSION:**

Staff encourage Council to waive the requested fees in an effort to help support the physicians in our community, helping our community.

**Report Prepared By:**

**Report Reviewed By:**

\_\_\_\_\_  
Rosa Miller,  
Director of Corporate & Legislative Services

\_\_\_\_\_  
Robert Buchan,  
City Manager

Originally signed available upon request



## REPORT TO COUNCIL

### Regular Meeting of Council

**DATE:** March 10, 2025  
**TO:** Robert Buchan, City Manager  
**FROM:** Rosamaria Miller, Director of Corporate & Legislative Services

**SUBJECT: TICKET INFORMATION BYLAW AMENDMENTS**

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#### **RECOMMENDATION:**

**THAT Council consider the amendments to the Ticket Information Bylaw for the inclusion of both the Good Neighbour Bylaw and the Waste Management Bylaw.**

#### **REASON FOR REPORT:**

The *Community Charter* authorized Council, by bylaw, to designate those bylaws which may be enforced by means of a form of ticket. In order for the City of Prince Rupert to enforce our bylaws using municipal ticketing, we must have our bylaws included in the Ticketing Information Bylaw.

Two amendments provided for your today will allow for the inclusion of the new Good Neighbour Bylaw and the Waste Management Bylaw into the Ticket Information Bylaw. Once both bylaw amendments are passed, ticket may be issued for infractions noted in the relevant bylaws.

#### **LINK TO STRATEGIC PLAN:**

This action supports the strategic goals of providing appropriate laws and services to cost effectively provide for the needs of residents in their use and enjoyment of private and public lands.

#### **COST:**

The no cost to the City in making these additions, however, the ability to ticket may be deemed a revenue source.

**CONCLUSION:**

Staff encourage Council to consider the bylaw amendments for additions to available fines under the Ticket Information Bylaw.

**Report Prepared By:**

**Report Reviewed By:**

\_\_\_\_\_  
Rosa Miller,  
Director of Corporate & Legislative Services

\_\_\_\_\_  
Robert Buchan,  
City Manager

Originally signed available upon request



# CITY OF PRINCE RUPERT

## GOOD NEIGHBOUR BYLAW NO. 3558, 2025

A BYLAW TO ENHANCE THE QUALITY OF LIFE FOR THE  
CITIZENS OF THE CITY OF PRINCE RUPERT

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**WHEREAS**, the Council for the City of Prince Rupert desires to protect Quality of Life for its citizens, and endeavors to promote civic responsibility, and further, strives to encourage good relationships between neighbours;

**AND WHEREAS** the *Community Charter* authorizes officers, employees and agents of the municipality to enter at all reasonable times on any property to ascertain compliance with the municipality's bylaws;

**AND WHEREAS** Council deems it appropriate to require an OWNER of property to safeguard, secure and protect abandoned or unoccupied buildings from property damage, unauthorized entry or occupation for the protection of PERSONS and property;

**NOW THEREFORE** the Council of the City of Prince Rupert in open meeting assembled, hereby **ENACTS AS FOLLOWS**:

### 1. INTERPRETATION:

- 1.1. This Bylaw may be cited as "CITY OF PRINCE RUPERT GOOD NEIGHBOUR BYLAW NO. 3558, 2025.
- 1.2. Words or phrases defined in the British Columbia *Interpretation Act*, *Motor Vehicle Act*, *Local Government Act* or *Community Charter*, or any successor legislation, shall have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.
- 1.3. In this Bylaw, unless the context otherwise requires, the singular shall include the plural, and the masculine includes all genders.
- 1.4. The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way limiting, the scope or the intent of the provisions of this Bylaw.

## DEFINITIONS

**"ACCUMULATION"** means a buildup, growth or collection, either scattered amassed or piled, existing at the time of inspection.

**"BOARD OR BOARDED OR BOARDING"** shall mean a building whose doors and windows have been covered with plywood or other material for the purpose of preventing entry into the building by PERSONS or animals. The boarding requirements are outlined in Schedule "B".

**"BOULEVARD"** means that portion of highway between the curb lines or the lateral boundary lines of a roadway and the adjoining property or between the curbs on median strips or islands, but does not include curbs, sidewalks, ditches or driveways.

**"BUILDING INSPECTOR"** includes The Chief Building Inspector and Building Inspectors, and Planners designated by the City of Prince Rupert.

**"BYLAW ENFORCEMENT OFFICER"** means the PERSONS duly appointed by Council as such and shall include any PEACE OFFICER.

**"CERTIFIED PROFESSIONAL"** means a PERSON who is a member, in good standing, of the Association of Professional Engineers and Geoscientists of the Province of British Columbia.

**"CHIEF BUILDING INSPECTOR"** means the PERSON appointed from time to time as the Building INSPECTOR for the City of Prince Rupert.

**"CITY"** means the City of Prince Rupert or the area within the municipal boundaries as the context may require.

**"COUNCIL"** means the Council of the City of Prince Rupert.

**"DERELICT"** (dilapidated) shall mean a building or structure deserted by an OWNER or keeper, abandoned.

**"DERELICT VEHICLE"** means any vehicle or part thereof, propelled otherwise than by muscle power which:

- Is physically wrecked or disabled; and
- Is not capable of operating under its' own power.

**"DISCARDED MATERIALS"** includes the ACCUMULATION of wood, appliances, furniture, mattresses, motor vehicle parts or tires, construction materials, toys, recreational or sporting equipment carpeting or any other materials or equipment whereby its placement upon the REAL PROPERTY is not consistent with its intended normal use or due to its condition and or state of disrepair is not usable for its normal intended use.

**"EXCESSIVE NUISANCE ABATEMENT FEES"** include, but are not limited to the following costs and expenses incurred while responding to a NUISANCE SERVICE CALL for the purpose of abating nuisance conduct, activity or condition:

1. The cost of Police and CITY staff salaries, including any benefits;
2. The cost of using Police, Fire and CITY equipment and vehicles;
3. The administration costs incurred by the CITY in responding to a NUISANCE SERVICE CALL and abating a nuisance; and
4. The cost of repairs to damaged CITY equipment, vehicles or property.

**"EXTINGUISHED"** shall mean no visible flame, sparks, glowing embers or SMOKE.

**"FILTH"** means foul or putrid matter.

**"FIRE CHIEF"** means the PERSON appointed from time to time as the Chief of the Fire Department by the COUNCIL of the City of Prince Rupert or Designate.

**"FIREWOOD"** includes pieces of logs, split logs, tree limbs or branches, pruning's, lumber, scrap wood, manufactured logs or any other wood based materials.

**"GRASS"** shall include plants that are commonly known or referred to as grass.

**"HAZARD OR HAZARDOUS"** shall mean a physical condition created by neglect, a controlled substance property, fire or flood damage and is considered unsafe for habitation or storage without remedial action. Hazardous conditions could arise from:

- Substantial mold growth;
- Water damage which could contribute to mold or structural failure;
- Subsiding of foundations which could lead to water damage and structural failure;
- Incomplete construction (expired permit) which could deteriorate and lead to structural failure or hazards to adjacent properties and or general public;
- Incomplete demolition or standing water in excess of 24" in depth; and
- Electrical, plumbing, mechanical or a combination of which could adversely affect structural integrity.

**"HIGHWAY or OTHER PUBLIC PLACE"** includes every STREET, road, land, boulevard, sidewalk, LANE, bridge, viaduct and any other way open to public use and any park, building, conveyance, private place or passageway to which the public has, or is permitted to have access or is invited.

**"INSPECTOR"** means a BYLAW ENFORCEMENT OFFICER, PEACE OFFICER, FIRE CHIEF or his designate.

**"LANE"** means a public thoroughfare or way which affords only a secondary means of access to a lot at the side or rear.

**"LICENCE INSPECTOR"** means the PERSON from time to time duly appointed as a LICENCE INSPECTOR for the City of Prince Rupert, any PERSON acting in that capacity, and includes the MANAGER, BUILDING INSPECTOR, Bylaw Officer.

**"MANAGER"** means the City Manager or Deputy City Manager or City Clerk.

**"MONITORING"** shall mean a periodic site review to ascertain whether the:

- Buildings that are the subject to complaints;
- Buildings that are dilapidated;
- Buildings that are eyesores (nuisance);
- Buildings that are dangerous (hazard);
- BOARDED buildings; and
- Buildings that have been vacant for extended periods of time.

**"NOXIOUS WEED"** means any WEED designated by regulation to be a NOXIOUS WEED pursuant to the *British Columbia Weed Control Act*, or successive legislation.

**"NUISANCE"** means anything that annoys or gives trouble, or that which is offensive, irritating or a pest to anyone residing within the CITY; or any building, structure or property that does not meet the standards set forth under Schedule "A" of this Bylaw:

- Exterior not up to Code;
- Windows and/or doors are BOARDED, not ready for occupancy;
- Structure is a neighborhood blight and may include debris or broken windows;
- Structure attracts transients, pests or crime;
- Structure is neglected by OWNER;
- Outdoor light casting directly into a neighbouring window or that "unreasonably interferes" with a neighbour's enjoyment of the land;
- Paint peeling throughout structure; and
- Standing water.

**"NUISANCE SERVICE CALL"** means a CITY or Police response to and abatement of any NUISANCE or other activity, conduct or condition occurring on or near REAL PROPERTY which substantially and unreasonably interferes with another PERSON'S use and enjoyment of a public place or of REAL PROPERTY occupied by that PERSON, or which causes injury to the health, comfort or convenience of an occupier of REAL PROPERTY and which is caused by or arises from a PERSON'S failure to comply with the requirements of this Bylaw.

**"OCCUPANT"** includes:

- A PERSON residing on or in the property;
- The PERSON entitled to the possession of property if there is no PERSON residing on or in the property; and
- A leaseholder, and shall include the agent of any such PERSON.

**"OFFENSIVE MATTER"** means physical objects which are objectionable to the public.

**"OWNER"** means the PERSON (s) or organization listed as the registered OWNER on a property's legal Certificate of Title.

**"PEACE OFFICER"** has the same meaning as in the *British Columbia Interpretation Act* and includes a BYLAW ENFORCEMENT OFFICER.

**"PERSON"** includes a natural persons, company, corporation, partnership, firm, association, society, or party and the personal or other legal representatives of a person, whether acting by themselves or by a servant, agent, or employee, and the heirs, executors, administrators, or assigns to whom the context can apply according to law.

**"REAL PROPERTY"** means land, with or without improvements so affixed to the land as to make them in fact and in law a part of the real property, and includes, as the context requires, individual premises located on the real property.

**"RUBBISH"**, in addition to its common dictionary meaning, shall include decaying or non- decaying solid and semi-solid wastes, including, but not limited to, both combustible and non- combustible wastes, such as paper, trash, refuse, cardboard, waste material, cans, glass, bedding, mattresses, crates, rags, barrels, boxes, lumber not neatly piled, scrap iron, tin and other metal, scrap paving material, construction and demolition waste, DERELICT VEHICLES and other vessels, tires, machinery, mechanical or metal parts, discarded or dilapidated appliances, discarded or dilapidated furniture, ashes from fireplaces and on-site incinerators, yard clippings and brush, wood, dry vegetation, dirt, WEEDS, dead trees and branches, stumps, and piles of earth mixed with any of the above.

**"SMOKE"** means the gases, particulate matter and all other products of combustion emitted into the atmosphere when a substance or material is burned, including without limitation smoke, dust, gas, sparks, ash, soot, cinders and fumes.

**"SPECIAL SAFETY INSPECTION"** means a specific on-site review to ascertain the status of health, structural and life safety conditions of a building and may include the BUILDING INSPECTOR, the FIRE CHIEF of the CITY, a member of the Royal Canadian Mounted Police of the CITY, a Provincial Health INSPECTOR, BC Safety Authority INSPECTOR or the deputy or designate of such a PERSON.

**"STORED VEHICLE"** means a motor vehicle that is stored or parked upon a REAL PROPERTY and is not licenced and insured for operation on public HIGHWAYS.

**"STREET"** means any HIGHWAY, roadway, sidewalk, BOULEVARD, place or right of way which the public is ordinarily entitled or may be permitted to use for the passage of vehicles or pedestrians and includes a structure located in any of those areas;

**"UNSIGHTLY"**, in addition to its common dictionary meaning and regardless of the condition of other properties in the neighbourhood, shall include property having any one or more of the following characteristics:

- (i) The storage, location or ACCUMULATION visible to a PERSON standing on a public HIGHWAY or on nearby property, or in a building or structure situate on a public HIGHWAY or nearby property, of FILTH, RUBBISH, graffiti or any other DISCARDED MATERIALS;
- (ii) The untidy storage, location or placement of building materials on a site where construction is not taking place, except where they cannot be seen from a public HIGHWAY or from nearby property, or from a building or structure situate on a public HIGHWAY or nearby property;
- (iii) Landscaping or vegetation that is dead or characterized by uncontrolled growth or lack of maintenance, or is damaged; and
- (iv) Any other similar conditions of disrepair, dilapidation, or deterioration.

**"VACANT BUILDING"** shall mean a building or structure, which is without lawful resident or OCCUPANT or which is not being put to a lawful commercial, residential, or industrial use for a continuous period of over forty-five (45) days within a consecutive sixty (60) day period or which, may be unoccupied and unsecured; occupied and secured by BOARDING or other similar means; unoccupied and deemed a NUISANCE or hazardous building or structure or no longer hold a valid building permit.

**"WEED"** means any unplanned or uncultivated plant growth or bush and shall include any landscaping that is damaged, excessively overgrown or characterized by a lack of maintenance, but does not include any tree.

## **2. SEVERABILITY:**

- 2.1. If any part of this Bylaw is for any reason held invalid by any court of competent jurisdiction, the invalid portion shall be severed and the severance shall not affect the validity of the remainder.

## **3. GENERAL REGULATIONS:**

- 3.1. No PERSON shall obstruct or interfere with a BYLAW ENFORCEMENT OFFICER in the exercise of his duties.
- 3.2. A BYLAW ENFORCEMENT OFFICER shall have the right to enter upon the property of any owner or occupant at all reasonable times and in a reasonable manner for the purposes of inspecting property and declaring whether the property is UNSIGHTLY or otherwise not in determining compliance with the provisions of this Bylaw.

## **4. ADMINISTRATION:**

- 4.1. The Building and Permitting MANAGER is hereby appointed to administer and carry out the provisions of this Bylaw.
- 4.2. Words defining responsibilities and authority shall be construed to be an internal

administrative direction and not as creating a duty.

## **5. STREET NUISANCES: Restrictions on General NUISANCES**

- 5.1 No PERSON shall apply graffiti on walls, fences or elsewhere on or adjacent to any park or public place.
- 5.2 No PERSON shall possess drug paraphernalia used for the purposes of storing, transporting or using illegal drugs in any park or public place.
- 5.3 No PERSON shall relieve oneself on a HIGHWAY, sidewalk, BOULEVARD or in any public place except those places so designated for such purposes.
- 5.4 No PERSON shall create a NUISANCE or disturbance upon any portion of a HIGHWAY or OTHER PUBLIC PLACE by participating in a fight or other similar physical confrontation between consenting or non-consenting PERSONS.

## **6. NOISE REGULATION:**

### **Exemptions**

- 6.1. Notwithstanding anything contained herein, no PERSON shall be guilty of an infraction of this Bylaw while:
  - 6.1.1. Operating any vehicle or equipment of the Municipality, Fire Department, the RCMP or any other public body engaged in carrying out a public service or carrying out work in or on a HIGHWAY, park or the Municipal Public Works Yard.
  - 6.1.2. Performing works of an emergency nature for the preservation or protection of life, health or property, provided that, the onus shall be on the PERSON performing the work to show cause that the work was of an emergency nature.
  - 6.1.3. Lawfully carrying on a trade or industry at a commercial, industrial or light industrial zoned area, provided that the sound or noise therefrom does not exceed the sound or noise common to such trade or industry where carried out in accordance with generally accepted industry standards using equipment and facilities in good operating order.
  - 6.1.4. Operating residential household equipment including, but not limited to heating and cooling units, exhaust fans, hot tub pumps, provided that the sound or noise therefrom does not exceed the sound or noise common to such household equipment when in good operating order and being used in accordance with generally accepted industry standards.
  - 6.1.5. Approved Special Event Permit
  - 6.1.6. The use of a lawnmower between the hours of 0700 hrs. and 2200 hrs. on any

day.

### **Special Exemptions Construction Exemptions:**

6.2 Where the CITY's CHIEF BUILDING INSPECTOR considers that it is impossible or impractical for a PERSON to comply with Section 6.7 (e) and (f) the CHIEF BUILDING INSPECTOR may, grant an exemption to carry out work that is found to be necessary, at designated hours on designated days and on such other terms and conditions as the CHIEF BUILDING INSPECTOR considers reasonable in the circumstances.

### **Community Notification**

6.2.1 Where an exemption to the noise bylaw is granted the applicant will notify businesses and residents within 45 meters of the parcel property lines. The applicant will also send a copy of the community notification to relevant CITY departments and the R.C.M.P. The notification will be in writing and forwarded at least 24 hours and no more than 7 days prior to the exempted noise. The notification shall include:

#### **The applicant's information:**

- i) The company and or construction company name, address, and telephone number;
- ii) The project name and address of the construction site;
- iii) The 24 hour monitored contact name and contact number.

#### **The details of the exempted work:**

- i) Potential disruptions and other relevant activity including lights construction cranes, trucks, etc.;
- ii) The reasons why the noise exempted work is necessary.
- iii) Information about the exemption granted as well as any limitations or conditions imposed by the CITY regarding the exemption as well as a description of any steps taken or planned to minimize the noise NUISANCE.
- iv) Telephone numbers for the "City of Prince Rupert and the RCMP."

### **General Prohibitions:**

6.3 No PERSON shall make or cause, or permit to be made or caused, any noise in or on a HIGHWAY or OTHER PUBLIC PLACE in the CITY which disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort or convenience of any PERSON or PERSONS in the neighbourhood or vicinity of that place.

6.4 No PERSON being the OWNER, occupier or tenant of REAL PROPERTY shall allow or permit such REAL PROPERTY to be used so that noise or sound which occurs thereon or emanates there from, disturbs or tends to disturb the quiet, peace, rest, enjoyment, comfort or convenience of any PERSON or PERSON on the same

property or in the neighbourhood or vicinity of that property.

**Specific Prohibitions:**

6.5 Without limiting the generality of Sections 6.5 and 6.6 herein:

- {a) No PERSON shall play or operate any radio, stereophonic equipment or other instrument or any apparatus for the production or amplification of sound either in or on private premises or on any HIGHWAY or OTHER PUBLIC PLACE in such a manner as to disturb the quiet, peace, rest, enjoyment, comfort or convenience of any PERSON or PERSONS in the neighbourhood or vicinity of those premises or place.
- (b) No PERSON being the OWNER, occupier or tenant of REAL PROPERTY shall allow or permit his REAL PROPERTY to be used by a PERSON or PERSONS for playing or operating any radio or stereophonic equipment or other instrument or other apparatus for the production or amplification of sound in such a manner as to disturb the quiet, peace, rest, enjoyment, comfort or convenience of any PERSON or PERSONS in the neighbourhood or vicinity of said REAL PROPERTY.
- (c) Subject to Sub-Section 6.2 (c), no PERSON shall own, keep or harbour any animal or bird, but excluding dogs, which by its cries or sounds unduly disturbs the peace, quiet, rest or tranquility of the surrounding neighbourhood or of PERSONS in the vicinity. If a dog's barking is constant, loud and disruptive, it can be considered NUISANCE.
- (d) No PERSON may operate, or cause, suffer or permit the operation of, any motorized lawn-grooming or garden equipment in the CITY between the hours of 2200 hours and 0700 hours.
- (e) Subject to Section 6.3, no PERSON in the CITY shall, on any day before 0700 hours or after 2200 hours, construct, erect, reconstruct, alter, repair or demolish any building, structure or thing, or excavate or fill in land in any manner which causes noise or sounds in or on a HIGHWAY or elsewhere in the CITY which disturbs or tends to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of any PERSON or PERSONS in the neighbourhood or vicinity.
- (f) Subject to Section 6.3, no OWNER of REAL PROPERTY shall, on any day before 0700 hours or after 2200 hours, cause, permit or allow a PERSON to construct, erect, reconstruct, alter, repair or demolish any building, structure or thing, or excavate or fill in land in any manner which causes noise or sounds in or on any REAL PROPERTY, a HIGHWAY or elsewhere in the CITY which disturbs the quiet, peace, rest, enjoyment, comfort or convenience of any PERSON or PERSONS in the neighbourhood or vicinity.

## 7. PROPERTY MAINTENANCE:

### Exemptions

- 7.1 Part 7 of this Bylaw does not apply to the orderly outdoor storage of goods and chattels when permitted by the City of Prince Rupert Zoning Bylaw No. 3462, 2021 and amendments thereto and as amended from time to time.

### Regulations

- 7.2 Except as permitted under Section 7.1.1 and 7.1.2 of this Bylaw, no OWNER or occupier of REAL PROPERTY shall cause, suffer or permit:
- (a) **RUBBISH, Garbage and Discarded Material:** All OWNERS shall not permit the ACCUMULATION of RUBBISH, Garbage or Discarded Material upon REAL PROPERTY and shall remove the same therefrom.
  - (b) **ACCUMULATION of Offensive Matter:** All OWNERS shall not permit Offensive Matter upon REAL PROPERTY in plain sight and shall remove the same therefrom.
  - (c) **ACCUMULATION of Water:** No OWNER shall permit water to collect or accumulate or otherwise hold water upon a REAL PROPERTY that has become sufficiently stagnant as to permit the breeding of mosquitoes which may result in the spread of West Nile virus or other harmful disease-bearing insects.
  - (d) **ACCUMULATION of the Vegetation:** No OWNER shall permit the ACCUMULATION of dead landscaping, vegetation, NOXIOUS WEEDS or other growths to occur or to remain on the REAL PROPERTY.
  - (e) **ACCUMULATION of FIREWOOD:** Unless otherwise regulated by the Fire & Life Safety Bylaw, all OWNERS shall not permit the ACCUMULATION of FIREWOOD upon REAL PROPERTY, and shall remove the FIREWOOD therefrom unless stored in open stacked rows and not exceeding 1.2 meters (4 feet) in width and 1.5 meters (5feet) high.
  - (f) **ACCUMULATION of Motor Vehicle Parts or Other Mechanical Parts:** Except where the storage of motor vehicles parts is a permitted use pursuant to the City of Prince Rupert, OWNERS shall not permit the ACCUMULATION of motor vehicle parts or other mechanical parts upon REAL PROPERTY and shall remove the same except where the storage of motor vehicles is a permitted use pursuant to the City of Prince Rupert Bylaws.
  - (g) **Motor Vehicles:** Except where the storage or parking of motor vehicles is a permitted use pursuant to the City of Prince Rupert's Bylaws, all OWNERS shall not permit the ACCUMULATION of motor vehicles that are not registered, licensed and insured to operate on a public HIGHWAY and shall remove the same therefrom, save and except where the storage or parking of motor vehicles is a permitted use pursuant to the City of Prince Rupert Bylaws or one (1)

## STORED VEHICLE.

- (h) **Recreational Vehicles:** In residential zones no more than one (1) recreational vehicle may be parked per dwelling unit on the OWNER'S property and not on CITY property. Additional recreational vehicles may be parked or stored on the property such that the vehicle is entirely enclosed within a building.
- (i) **CITY Infrastructure:** No OWNERS shall permit trees or bushes or their root systems located on their property to become injurious to or interfere with CITY roadways, sidewalks, electrical utilities or other utilities or works and shall remove the offending trees and or bushes or the offending portions of trees and or bushes therefrom.
- (j) **Graffiti:** All OWNERS shall not permit graffiti to remain on REAL PROPERTY for which they are the OWNER thereof and shall remove the graffiti therefrom.
- (k) **ACCUMULATION of Building Materials:** All OWNERS shall not permit the ACCUMULATION of building materials upon REAL PROPERTY and shall remove the same therefrom except that building materials that are permitted upon REAL PROPERTY where the OWNER is in possession of a valid and existing building permit issued by the CITY or is otherwise in the process of construction or improvements upon the REAL PROPERTY.

## CITY BOULEVARD & LANES

- 7.3 No OWNER or occupier of REAL PROPERTY adjacent to a BOULEVARD or LANE, or any other PERSON, shall deposit or permit the deposit of any garden or vegetation waste materials containing WEEDS on or upon a BOULEVARD or LANE adjacent to the REAL PROPERTY.

## Snow and RUBBISH Removal

- 7.4 Every OWNER or occupier of any building or premises within the CITY shall remove from the roofs, gutters, projections, or cornices or buildings situated upon such buildings or premises, all ACCUMULATIONS of ice, icicles, snow, RUBBISH or dirt that could slip, slide, fall or be blown upon or across any sidewalk or STREET.
- 7.5 Every OWNER or occupier of any building or premises, including any vacant lot, within the CITY, shall clear the sidewalk of snow and ice adjacent to the property before the hour of twelve o'clock (12:00 pm) on the day following the snow event.
- 7.6 Every OWNER or occupier of any building or premises, including any vacant lot, within the CITY, shall not deposit snow, ice or RUBBISH onto a CITY HIGHWAY or portion thereof.

## **VACANT BUILDINGS**

### **Regulations**

- 7.7 Except as permitted under Section 7.6 of this Bylaw, every OWNER or occupier of a REAL PROPERTY that contains a VACANT BUILDING shall:
- (a) Maintain \$2M in liability insurance and obtain a VACANT BUILDING Registration (VBR) permit within thirty (30) days of an order by a BYLAW ENFORCEMENT OFFICER.
  - (b) Maintain the building in compliance with the standards set out in Schedule "A".
  - (c) BOARD the building in compliance with the standards set out in Schedule "B".

### **Exemptions**

- 7.8 No PERSON shall allow a building or structure for human, industrial, or commercial use, or occupancy to stand vacant for more than sixty (60) days unless one of the following applies:
- (a) The building is the subject of an active building permit for repair or rehabilitation, or a valid permit for demolition, and the OWNER is progressing diligently to complete the repair or rehabilitation.
  - (b) The building meets all applicable codes, does not contribute to blight, is ready for occupancy and is actively being offered for sale, lease, or rent. The building is to be supplied with minimum utilities to maintain the proper functioning of the facilities as well as to prevent damage to mechanical and plumbing facilities from freezing. Commercial buildings that are classified to have a fire alarm and or fire suppression systems must maintain electrical and heating systems to maintain these life safety components.
  - (c) The BUILDING INSPECTOR determines that the building does not contribute a NUISANCE or hazardous condition requiring building permits for remedial work or demolition.

### **Permits and Inspections**

- 7.9 Where a BYLAW ENFORCEMENT OFFICER reasonably believes the building or structures on property are considered a VACANT BUILDING, the BYLAW ENFORCEMENT OFFICER shall notify the OWNER of the VACANT BUILDING in writing to:
- (a) Apply for VACANT BUILDING Registration Permit; or
  - (b) Apply for a Building Permit to renovate a building or structure to a state of safe occupancy as per Section 7.8(b) or this Bylaw; or

- (c) Demolish the structure(s) within ninety (90) days in compliance with City of Prince Rupert Building Bylaw 3314, 2012 as amended from time to time; and
- (d) The BUILDING INSPECTOR may require in addition to the above, a Certified Professional licensed or registered to practice in British Columbia to perform a field evaluation of an existing structure and any required remedial work to make the structure safe for occupation or further inspections.

### **Inspections of Exterior of VACANT BUILDING without Notice**

7.10 A BYLAW ENFORCEMENT OFFICER may enter onto land without notice to and without the consent of the OWNER in order to monitor a building that is BOARDED or appears to be vacant in order to determine:

- (a) Whether the building is vacant;
- (b) Whether a VACANT BUILDING is to be BOARDED; and
- (c) Whether the building complies with this bylaw.

### **VACANT BUILDING Registration Permit**

7.11 In order to obtain a VACANT BUILDING Registration (VBR) permit, an OWNER must:

- (a) Apply to the CHIEF BUILDING INSPECTOR for a SPECIAL SAFETY INSPECTION within thirty (30) days of receiving an order and pay the fee hereby imposed for such SPECIAL SAFETY INSPECTION as specified in Schedule "C" of this Bylaw.
- (b) Provide an address for service of notices and orders during the period that the permit is valid and thereafter, provide prompt notice of any change in the address given for service.
- (c) Pay any application or permit fee as established within Schedule "C" of this Bylaw.
- (d) Provide the BUILDING INSPECTOR with a copy of the Certificate of Insurance required in paragraph 7.7(a) above.
- (e) Ensure that all combustible materials within a VACANT BUILDING are removed to reduce any potential fire load.

### **Commercial, Multi-family, Industrial Permit**

7.12 Upon payment of permit fees, the OWNER of a commercial, multi-family or industrial building(s) may obtain a permit for a period of 24 months from the date

it is issued. The permit is automatically transferred to the next OWNER of the property.

### **Residential - (Single and Two Family Properties)**

7.13 Upon payment of the permit fees, the OWNER of a vacant residential building is entitled to obtain a single permit for the building(s), valid for a period of one (1) year from the date it is issued. The permit is automatically transferred to the next OWNER of the building.

### **Display of Permits**

7.14 OWNERS shall display the permit in a prominent location as determined by the BUILDING INSPECTOR

### **MONITORING Inspections**

7.15 Every OWNER with a permit shall allow for entry of a BYLAW ENFORCEMENT OFFICER no less than on a monthly basis into a VACANT BUILDING for the purposes of ensuring:

- (a) The building is maintained as per Schedule "A" of this bylaw; or
- (b) The building is secured against unauthorized entry as per Schedule "B" of this bylaw; and to ensure
  - (i) That all combustible materials within a VACANT BUILDING are removed to reduce any potential fire load;
  - (ii) There is no illegal occupancy; and
  - (iii) There is no existence of rodents or any other potential health or safety risks to the community.

### **No Additional Permits without COUNCIL Approval**

7.16 Once a permit has been issued, no additional permit may be issued in respect to the building until and unless COUNCIL has approved an additional permit to be issued under Section 7.18.

### **Partial Refund of Permit Fee**

7.17 The current OWNER of a permit is entitled to a partial refund of the permit fee referred to in Sub-Sections 7.11(c) if the building is brought into compliance with Section 7.8 of this Bylaw. Any outstanding fees, utility charges or penalties imposed on the OWNER pursuant to this or another Bylaw are to be deducted from any refund paid.

## **COUNCIL May Order Additional Permit to be Issued**

7.18 Upon application by an OWNER whose VACANT BUILDING has been issued a permit under Section 7.11 or, and payment of any additional fees or penalties, COUNCIL may direct the CHIEF BUILDING INSPECTOR to issue an additional permit in respect of the building(s).

### **Criteria for Additional Permit**

7.19 In determining whether to approve an additional permit, COUNCIL must take into account:

- (a) That the building(s) do not create a HAZARD or NUISANCE on adjacent buildings and the surrounding neighbourhood;
- (b) The viability and credibility of the OWNER'S plans to bring the building into compliance and maintain it thereafter in compliance with this Bylaw and other bylaws;
- (c) The likelihood that building will be re-occupied or demolished in the future; and
- (d) The OWNER'S record of compliance or non-compliance with this Bylaw and other bylaws of the CITY and the subject property and elsewhere.

### **Conditions of Additional Permit**

7.20 In approving the issuance of an additional permit, COUNCIL may require that any conditions it considers reasonable are imposed on the additional permit. The permit is valid for twelve (12) months and may be cancelled by the CHIEF BUILDING INSPECTOR who concludes that the conditions imposed on it have not been met or have been breached.

### **Additional Permit Fees**

7.21 An additional permit issued under Section 7.17 is conditional upon payment as described in the applicable bylaw.

7.22 Any additional inspections performed by staff beyond MONITORING inspections of the permit as described in the applicable bylaw.

### **Demolition of VACANT BUILDING s by CITY**

7.23 If the OWNER is unable to comply with the requirements of this Bylaw or COUNCIL determines that the VACANT BUILDING is a NUISANCE or HAZARD to the community, then the CITY may order the OWNER to remove the VACANT BUILDING (s) on thirty (30) days' notice by the CITY. If the OWNER does not remove the VACANT BUILDING (s) within thirty (30) days, the CITY or its contractors, employees or agents may enter onto the property and perform the

required work to remove the VACANT BUILDING (s) and the cost of such removal may be added to the property taxes for the property. The OWNER may seek reconsideration by COUNCIL of the Order requiring the removal of the VACANT BUILDING (s) within fourteen (14) days of receiving the order by delivering written notice to the CITY.

### **Recovery of CITY Costs through Sale of Property**

7.24 Under the *Community Charter*, if remedial action requirements have not been satisfied by the date specified for compliance, the CITY may sell the matter or thing in relation to which the requirement was imposed or any part or material of it.

### **Compliance Orders**

7.25 If, in the opinion of the BYLAW ENFORCEMENT OFFICER, the OWNER of REAL PROPERTY or other responsible PERSON fails to comply with a requirement of this Bylaw, the BYLAW ENFORCEMENT OFFICER may issue an order requiring that the OWNER or other responsible PERSON bring the REAL PROPERTY into compliance with the provisions of this Bylaw within such time as the BYLAW ENFORCEMENT OFFICER considers appropriate in the circumstances.

### **Service of an Order**

7.26 Service of an Order referred to in Section 7.25 will be sufficient if a copy of the order is:

- (a) Served personally or mailed by prepaid registered mail to the OWNER of the REAL PROPERTY as shown on the current year's REAL PROPERTY assessment roll; and
- (b) Either posted on the REAL PROPERTY or delivered or mailed by regular mail to the occupier of the REAL PROPERTY.

7.27 Notice issued under Section 7.25 herein must state:

- (a) The civic address of the subject REAL PROPERTY;
- (b) The legal description of the subject REAL PROPERTY;
- (c) The particulars of the UNSIGHTLY nature of the REAL PROPERTY or other non-compliance with this Bylaw to be remedied;
- (d) That the UNSIGHTLY nature of the property or other non-compliance with this Bylaw must be remedied within fourteen (14) days of the date of delivery of the notice, or, in the case of snow, ice or RUBBISH on a sidewalk or footpath, within 24 hours from the time the snow, ice or RUBBISH is deposited thereon;
- (e) That if the OWNER or OCCUPANT fails to comply with the notice, the CITY may, without further notice, proceed to carry out the work required, and the cost

of such work will be added to the taxes of the REAL PROPERTY, and the OWNER or OCCUPANT or both may be subjected to prosecution for an offence under this Bylaw.

- 7.28 Notice issued under Section 7.25 herein may give specific instructions to remedy the UNSIGHTLY nature of the REAL PROPERTY or other non-compliance with this Bylaw including, but not limited to, any one or more of the following directions:
- (a) Remove UNSIGHTLY ACCUMULATIONS of materials or RUBBISH from the REAL PROPERTY;
  - (b) Remove snow, ice or RUBBISH from sidewalks and footpaths;
  - (c) Clean, stack or cover any material;
  - (d) Clear the REAL PROPERTY of brush, trees, NOXIOUS WEEDS or other growths;
  - (e) Cut GRASS or WEEDS present on the REAL PROPERTY;
  - (f) Prune trees or shrubs;
  - (g) Remove RUBBISH, or cut GRASS, WEEDS or other growth from adjacent BOULEVARDS or LANEWAYS;
  - (h) Obtain a VACANT BUILDING Registration Permit;
  - (i) Maintain a building as outlined in Schedule "A";
  - 0) Secure a building as outlined in Schedule "B"; and
  - (k) Otherwise remediate, maintain or repair the REAL PROPERTY or buildings as specified in the notice, so as to bring it into compliance with this Bylaw.
- 7.29 If the OWNER of REAL PROPERTY or other responsible PERSON fails to comply with the BYLAW ENFORCEMENT OFFICER'S compliance order within the time period specified in such notice, the CITY, by its workers or others, may at all reasonable times and in a reasonable manner, enter the REAL PROPERTY and bring about such compliance at the cost of the defaulting OWNER or other responsible PERSON. Such costs shall consist of all costs and expenses incurred by the CITY to achieve compliance with this Bylaw including, without limitation, administrative costs, costs to attend property by CITY employees or its contractors and the costs of removal, clean up and disposal.
- 7.30 If an OWNER of REAL PROPERTY or other responsible PERSON defaults in paying the cost referred to in Section 7.27 to the CITY within thirty (30) days after receipt of a demand for payment from the CITY, the CITY may either recover from the OWNER or other responsible PERSON, in any court of competent jurisdiction, the cost as a debt due to the CITY, or direct that the amount of the cost be added to the REAL PROPERTY tax roll as a charge imposed in respect of work or service provided to the REAL PROPERTY of the OWNER, and be collected in the same manner as property taxes.
- 7.31 Service of a demand for payment referred to in Section 7.28 will be sufficient if a

copy of the demand is served personally or mailed by regular mail to the OWNER of the REAL PROPERTY as shown on the current year's REAL PROPERTY assessment roll.

## **8. NUISANCE SMOKE:**

- 8.1 This Bylaw applies to campfires, wood burning appliances and outdoor fireplaces as defined and regulated by the CITY bylaws.
- 8.2 No PERSON may set out, start or kindle a fire that emits opaque or dense SMOKE, or noxious odours.
- 8.3 An INSPECTOR may order the extinguishing of any fire producing SMOKE in violation of this Bylaw.
- 8.4 Every fire ordered EXTINGUISHED under this bylaw must be EXTINGUISHED immediately. Any fire that continues to burn after an Order to Extinguish has been issued may be EXTINGUISHED by the City of Prince Rupert Fire Department under the orders of the FIRE CHIEF. All costs for the response may be recovered under the provisions of the *Community Charter*.

## **9. ENFORCEMENT AND PENALTY:**

### **Enforcement**

- 9.1 The provisions of this Bylaw may be enforced by any BYLAW ENFORCEMENT OFFICER.

### **Penalty**

- 9.2 Every PERSON who contravenes or violates any provision of this Bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any provision of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any provision of this Bylaw, commits an offence and, upon conviction, shall be liable to a fine or penalty not less than \$100.00, and not exceeding \$10,000, and a jail term as outlined by the courts.
- 9.3 Where the offence is a continuing one, each day the offence continues shall be a separate offence.

## **10. REPEAT NUISANCE SERVICE CALLS:**

- 10.1 Where a member of the RCMP, a BYLAW ENFORCEMENT OFFICER, or other CITY Official is required to respond to a REAL PROPERTY for:
  - (a) More than one NUISANCE SERVICE CALL within a twenty-four (24) hour period; or
  - (b) More than three (3) NUISANCE SERVICE CALLS within a twelve (12) month period; the OWNER of the REAL PROPERTY shall be liable to pay an Excessive

NUISANCE Abatement Fee in accordance with the amounts prescribed in the current City of Prince Rupert Fees and Charges Bylaw for each additional NUISANCE SERVICE CALL responded to at the same REAL PROPERTY within the twelve (12) month period following the date of the notice referred to in Section 10.3.

- 10.2 Despite Section 10.1, where legal title to a REAL PROPERTY is transferred, NUISANCE SERVICE CALLS made before the date that the new OWNER obtains legal title to the REAL PROPERTY shall not apply to a determination under Section 10.1 of whether EXCESSIVE NUISANCE ABATEMENT FEES are payable. The new OWNER shall, in any event, be liable for all unpaid Excessive NUISANCE fees imposed against the REAL PROPERTY in respect of past NUISANCE SERVICE CALLS.
- 10.3 Before imposing an Excessive NUISANCE Abatement Fee, written notice shall first be provided to the OWNER of the REAL PROPERTY:
- (a) Describing in reasonable detail the nature of the NUISANCE conduct, activity or condition that occurred, or was maintained or permitted in, on or near the REAL PROPERTY; and
  - (b) Advising the OWNER that EXCESSIVE NUISANCE ABATEMENT FEES will be imposed for each additional NUISANCE SERVICE CALL to the same REAL PROPERTY and that the imposition of such fees is in addition to the CITY'S right to seek other legal remedies or actions for abatement of the NUISANCE.
- 10.4 Service of the Notice Referred to in Section 10.3 will be sufficient if the notice:
- (a) In the case of service on an individual, is served personally or mailed by prepaid registered mail to the address of the OWNER shown on the current year's REAL PROPERTY assessment roll for the REAL PROPERTY for which the notice is issued;
  - (b) In the case of service on a corporation, is served personally on a director, officer or MANAGER of the corporation or by leaving it at or mailing it by prepaid registered mail to the registered office of the corporation.
- 10.5 EXCESSIVE NUISANCE ABATEMENT FEES shall be paid by the OWNER on receipt of an invoice from the CITY. If the amount of each invoice is not paid in full before the 31st day of December in the year received, on written notice to the OWNER, the amount shall be added to and form part of the taxes on the REAL PROPERTY, as taxes in arrears.
- 10.6 An OWNER may, within thirty (30) days of receipt of an invoice demanding payment of EXCESSIVE NUISANCE ABATEMENT FEES, require that COUNCIL reconsider the requirement to pay, or the amount of, the EXCESSIVE NUISANCE

ABATEMENT FEES, at which time the OWNER of the REAL PROPERTY shall have an opportunity to be heard by COUNCIL.

Read a First time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a Second time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a Third time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a Fourth & Final time this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

## **SCHEDULE "A"**

The OWNER of a VACANT BUILDING must comply with the following maintenance standards of this Schedule.

### **Exterior walls**

1(1) The exterior of every building must be constructed, repaired and maintained in a manner that;

- (a) Ensures the integrity of the building envelope to protect the building from the weather and from infestations of insects, rodents and other pests; and
- (b) Prevents a substantial depreciation in property values in the immediate neighbourhood.

1(2) Without restricting the general obligation set out in subsection (1):

- (a) All exterior surfaces must consist of materials that provide adequate protection from the weather;
- (b) All exterior walls and their components, including coping and flashing, must be maintained in good repair;
- (c) All exterior walls must be free of holes, breaks, loose or rotting boards or timbers and any other condition which might permit the entry of insects, rodents or other pests to the interior of the wall or the interior of the building;
- (d) Exterior wood surfaces must be adequately protected against deterioration by the periodic application of paint, stain or other protective coating;
- (e) No more than 25% percent of any painted area of any exterior wall may be blistered, cracked, flaked, scaled, or chalked away;
- (f) The mortar of any masonry or stone exterior wall may not be loose or dislodged.
- (g) The exterior of every building must be free of graffiti; and
- (h) Loose material must be removed from exterior walls, doors and window openings.

### **Roofs**

2(1) Roofs must be constructed and maintained so as to prevent:

- (a) Rainwater or melting snow falling on the roof from entering the building;
- (b) Rainwater or melting snow falling on the roof from negatively affecting

neighbouring buildings or properties; and

(c) Objects and materials from falling from the roof.

2(2) Without restricting the general obligation set out in subsection (1):

(a) Roofs, including fascia boards, soffits, cornices, flashing, eaves, gutters and downspouts must be maintained in a watertight condition.

(b) Roof drainage must be controlled in order to eliminate or minimize runoff to neighbouring properties that:

(i) Accumulates or causes ground erosion;

(ii) Causes dampness in the walls, ceilings or floors of any portion of any neighbouring building; and

(iii) Accumulates on sidewalks or stairs in a manner so as to create a hazardous condition.

(c) Loose or unsecured objects and materials, including ACCUMULATIONS of snow or ice or both that are likely to fall on passersby or are likely to result in the collapse of the roof, must be removed from the roof of a building or an accessory building.

### **Fire protection systems**

3(1) Unless a fire protection system has been decommissioned by permission of the FIRE CHIEF, it must be maintained in an operational condition.

3(2) Unless a fire alarm system has been decommissioned by permission of the FIRE CHIEF, it must be connected to an approved fire signal receiving centre in compliance with all appropriate regulations, adopted and published by the Underwriters' Laboratories of Canada, so as to notify the Fire Department of a fire alarm activation in the building.

## **SCHEDULE "B"**

The OWNER of a VACANT BUILDING must comply with either **Part I** or **Part II** of this Schedule.

### **PART I**

In order to comply with Part I of this Schedule, the OWNER of a VACANT BUILDING in a residential or commercial area must ensure that:

- (a) All exterior doors to the dwelling are operational, fit tightly within their frames when closed and are locked so as to prevent entry;
- (b) All windows are either permanently sealed or locked so as to prevent entry;
- (c) All windows, doors, basement and attic hatchways and their frames are so constructed and maintained to completely exclude rain and substantially exclude wind from entering the building; and
- (d) All windows are in good repair, and properly glazed.

### **PART II**

In order to comply with Part II of this Schedule, the OWNER of a VACANT BUILDING in a residential area must ensure that the following requirements are met:

- (a) All doors, windows and other openings, other than the principal entrance, at the basement and main (first) floor levels must be covered in compliance with this Part with a solid piece of plywood, at least 11 millimeters thick and secured with coated spikes at least 75 millimeters in length, spaced not more than 150 millimeters on centre.
- (b) The principal entrance must be covered in compliance with this Part with a solid piece of plywood, at least 11 millimeters thick, adequately secured with screws at least 50 millimeters in length, spaced not more than 150 millimeters on centre.
- (c) Windows, doors and other openings at the second floor level must be covered in compliance with this Part with a solid piece of plywood, at least 8 millimeters thick and secured with coated spikes at least 75 millimeters in length, spaced not more than 150 millimeters on centre.
- (d) Windows, doors and other openings at the third floor level or higher must be either:
  - i. Secured in accordance with Part I of this Schedule; or
  - ii. Covered in compliance with this Part with a solid piece of plywood, at least 8 millimeters thick and secured with coated spikes at least 75 millimeters in length, spaced not more than 150 millimeters on centre.
- (e) Windows, doors and other openings at the third floor level or higher may be secured from inside the building; plywood applied to all other openings must

be secured from the exterior.

- (f) Plywood applied to openings must be installed and maintained in a way that is weather-tight and must be protected from the elements with at least two coats of white paint. A hole must be cut in the plywood just large enough for the door hardware to protrude.
- (g) All floors above the first floor must be rendered inaccessible to entry by raising fire escapes and ladders to a height of at least four meters or guarding them in some other manner acceptable to an Enforcement Officer.
- (h) All areaways must be adequately secured either by:
  - i. Filling them with concrete or unshrinkable fill; or
  - ii. Covering opening to them with a metal plate of at least 8 millimeters thick and securing it so as to prevent it from shifting.
- (i) Electricity, natural gas and water must not be cut off if they are necessary to maintain fire protection systems or fire alarms.
- (j) Where it is not necessary to maintain fire protection systems or fire alarms, electricity, natural gas and water must not be cut off except in a manner satisfactory to an Enforcement Officer.

## SCHEDULE "C"

### VACANT BUILDING Registration Fees

VACANT BUILDING Registration Application Fee	\$540.00
Fee for SPECIAL SAFETY INSPECTION prior to registration permit	\$500.00
Fee for subsequent inspections not related to VACANT BUILDING Registration Permit	\$130.00 per inspection
Fee for VACANT BUILDING Registration Permit (12 months. Max.) For each building or structure located on a single or two family zoned properties	\$1,500.00
Fee for VACANT BUILDING Registration Permit (24 months. Max.) for each building or structure located on all other zoned properties	\$3,500.00
Fee for additional VACANT BUILDING Registration (12 months. Max)	\$1,500.00
Attendance by City of Prince Rupert Fire Services	Actual costs incurred by the CITY for related labour, materials, & equipment.
Fee reduction for VACANT BUILDING Registration Permit Notwithstanding any outstanding fees, utility charges, or penalties imposed on the OWNER.	75% of VACANT BUILDING Permit Fee may be refunded if it is remediated or demolished withing first six months of registration.



## CITY OF PRINCE RUPERT

### CITY OF PRINCE RUPERT TICKET INFORMATION AMENDMENT BYLAW NO. 3559, 2025

A BYLAW TO AMEND THE TICKET INFORMATION BYLAW NO. 2783, 1992

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The Community Charter, SBC 2003, Chapter 26, authorizes Council to adopt and amend bylaws relating to the providing of services or the exercise of its authority to regulate, prohibit or impose requirements;

**NOW THEREFORE** the Council of the City of Prince Rupert in an open meeting assembled, enacts as follows:

1. Schedule "A" of the Ticket Information Bylaw No. 2783, 1992 is amended as indicated in Attachment 1 of this bylaw to include the City of Prince Rupert Solid Waste Management Bylaw No. 3550, 2024.
2. Addition of Schedule "L" as indicated in Attachment 2 of this Bylaw to add municipal ticket penalties for violation of the Good Neighbour Bylaw No. 3558, 2025.
3. This Bylaw may be cited as **"City of Prince Rupert Ticket Information Amendment Bylaw No. 3559, 2025"**.

Read a First time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a Second time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a Third time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read and Fourth & Final time \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

ATTACHMENT 1

SCHEDULE "A"

**Add:**

Column 1

**Designated Bylaws**

12. City of Prince Rupert Solid Waste  
Management Bylaw No. 3550, 2024

Column 2

**Designated Bylaw Enforcement Officers**

City Planner  
Bylaw Officer  
Approving Officer  
Public Works Director  
Corporate Administrator  
Chief Administrative Officer

ATTACHMENT 2

SCHEDULE "L"

City of Prince Rupert  
Good Neighbour Bylaw No. 3558, 2025

**BYLAW SECTION**  
**SCHEDULE "C"**

Column 1

Column 2

**FEE REQUIRED**

**FEE**

Vacant Building Registration Application Fee	\$540.00
Fee for special safety inspection prior to registration permit	\$500.00
Fee for subsequent inspections not related to Vacant Building Registration Permit	\$130.00 per inspection
Fee for Vacant Building Registration Permit (12 months. Max.) For each building or structure located on a single or two family zoned properties	\$1,500.00
Fee for Vacant Building Registration Permit (24 months. Max.) for each building or structure located on all other zoned properties	\$3,500.00
Fee for additional Vacant Building Registration (12 months. Max)	\$1,500.00
Attendance by City of Prince Rupert Fire Services	Actual costs incurred by the City for related labour, materials, & equipment.
Fee reduction for Vacant Building Registration Permit Notwithstanding any outstanding fees, utility charges, or penalties imposed on the owner.	75% of Vacant Building Permit Fee may be refunded if it is remediated or demolished withing first six months of registration.



## CITY OF PRINCE RUPERT

### CITY OF PRINCE RUPERT TICKET INFORMATION AMENDMENT BYLAW NO. 3660, 2025

A BYLAW TO AMEND THE TICKET INFORMATION BYLAW NO. 2783, 1992

---

The Community Charter, SBC 2003, Chapter 26, authorizes Council to adopt and amend bylaws relating to the providing of services or the exercise of its authority to regulate, prohibit or impose requirements;

**NOW THEREFORE** the Council of the City of Prince Rupert in an open meeting assembled, enacts as follows:

1. Schedule "A" of the Ticket Information Bylaw No. 2783, 1992 is amended as indicated in Attachment 1 of this bylaw to include the City of Prince Rupert Good Neighbour Bylaw No. 3558, 2025.
2. Addition of Schedule "L" as indicated in Attachment 2 of this Bylaw to add municipal ticket penalties for violation of the Good Neighbour Bylaw No. 3558, 2025.
3. This Bylaw may be cited as **"City of Prince Rupert Ticket Information Amendment Bylaw No. 3660, 2025"**.

Read a First time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a Second time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read a Third time this \_\_\_\_ day of \_\_\_\_\_, 2025.

Read and Fourth & Final time \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

ATTACHMENT 1

SCHEDULE "A"

**Add:**

Column 1

**Designated Bylaws**

12. City of Prince Rupert Good Neighbour  
Bylaw No. 3558, 2025

Column 2

**Designated Bylaw Enforcement Officers**

Bylaw Officer / Peace Officer  
Building Inspector  
Corporate Administrator  
Chief Administrative Officer

ATTACHMENT 2

SCHEDULE "L"

City of Prince Rupert  
Good Neighbour Bylaw No. 3558, 2025

**BYLAW SECTION**  
**SCHEDULE "C"**

Column 1

Column 2

**FEE REQUIRED**

**FEE**

Vacant Building Registration Application Fee	\$540.00
Fee for special safety inspection prior to registration permit	\$500.00
Fee for subsequent inspections not related to Vacant Building Registration Permit	\$130.00 per inspection
Fee for Vacant Building Registration Permit (12 months. Max.) For each building or structure located on a single or two family zoned properties	\$1,500.00
Fee for Vacant Building Registration Permit (24 months. Max.) for each building or structure located on all other zoned properties	\$3,500.00
Fee for additional Vacant Building Registration (12 months. Max)	\$1,500.00
Attendance by City of Prince Rupert Fire Services	Actual costs incurred by the City for related labour, materials, & equipment.
Fee reduction for Vacant Building Registration Permit Notwithstanding any outstanding fees, utility charges, or penalties imposed on the owner.	75% of Vacant Building Permit Fee may be refunded if it is remediated or demolished withing first six months of registration.