



## MINUTES

For the **REGULAR MEETING** of Council to be held on Monday, December 9, 2024, at 7:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor W. Niesh  
Councillor G. Randhawa  
Councillor B. Cunningham  
Councillor N. Adey  
Councillor R. Skelton-Morven (Remote)

**ABSENT:** Councillor T. Forster

**STAFF:** R. Buchan, City Manager  
R. Pucci, Deputy City Manager  
R. Miller, Director of Corporate & Legislative Services /  
Corporate Officer  
C. Bomben, Chief Financial Officer  
M. Pope, Director of Development Services  
N. Beauregard, Director of Recreation & Community Services  
V. Steward, Manager of Communications, Engagement and Social  
Development  
R. Paras, Planner

### 1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm.

### 2. INTRODUCTION OF LATE ITEMS

### 3. APPROVAL OF AGENDA

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT the Agenda for the Regular Council Meeting of December 9, 2024 be adopted as presented.

CARRIED

### 4. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

### 5. CONSENT AGENDA

**a) Council minutes for approval**

- i. Minutes of the Special Meeting of January 22, February 12, February 26, March 11, March 25, April 8, May 27, June 17, June 24, July 22, August 19, October 15, October 25 and November 25, 2024;
- ii. Minutes of the Committee of the Whole Meeting of February 26 and November 25, 2024;
- iii. Minutes of the Regular Meeting of November 25, 2024;

**b) Reports for approval**

- iv. Kitimat/Terrace/Thornhill/Prince Rupert Mutual Aid Agreement 2024;
- v. Report from the Director of Economic Development & Transportation Re: Business Façade Improvement;

**c) Reports for receipt**

- vi. Report from the Planning Re: November 2024 Development Activity;
- vii. Report from the Director of Corporate & Legislative Services Re: Bylaw stats to October 2024;
- viii. Proposed 2025 Council Meeting Schedule;
- ix. Report from the Fire Chief Re: November 2024 Monthly Fire / Rescue information;
- x. Report from the Chief Financial Officer Re: September 2024 Financial Report;
- xi. Report from the Director of Development Services & City Planner Re: Interim Housing Needs Report Update;

**d) Correspondence for receipt**

- xii. North Coast Regional District Re: November 2024 Board Highlights; and
- xiii. Letter from the Village of Nakusp to Honorable Josie Osborne, Minister of Health Re: BC Alert-Ready Program to include Health Services for notification of Emergency Room Closures.

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT all items on the Consent Agenda be approved as requested.

CARRIED

**6. REPORTS**

**a) Report from the Chief Financial Officer Re: 2025 Five Year Financial Plan Bylaw No. 3554, 2024.**

MOVED by Councillor Niesh and seconded by Councillor Adey THAT Council proceed with consideration of the City of Prince Rupert 2025 Five Year Financial Plan Bylaw No. 3554, 2024;

AND THAT Council directs staff to proceed with 2025 spending as proposed.

OPPOSED: Councillor Randhawa  
CARRIED

**b) Report from the Chief Financial Officer Re: Authorization to Borrow for Digby Island Ferry Refit.**

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven WHEREAS under Section 175 of the *Community Charter* a council may incur a liability; and,

WHEREAS Council adopted the 2024 Five Year Financial Plan Amendment Bylaw 3529, 2024 on May 6th, 2024;

THEREFORE BE IT RESOLVED THAT Council, gives authorization to borrow from the Municipal Finance Authority (MFA) \$670,000 (Six hundred seventy thousand dollars) for funding the Digby Island Ferry Refit. Repayment of which to be made over five (5) years with no provisions for renewal.

CARRIED

**c) Report from the Planning Re: Development Variance Permit #24-10 – 975 Saskatoon Avenue.**

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council proceeds with the statutory notification process for Development Variance Permit (DVP) #24-10.

CARRIED

**d) Report from the Deputy City Manager Re: Water/Solid Waste & Subdivision & Servicing Bylaws.**

MOVED by Councillor Niesh and seconded by Councillor Randhawa THAT Council considers Fourth and Final Readings on the Water Utility Management Bylaw - BYLAW NO. 3549, 2024 (Fee Schedule option 3);

AND THAT Council considers Fourth and Final Readings on the Collection and Disposal of Solid Wastes Bylaw - BYLAW NO. 3550, 2024 (Fee Schedule option 2);

AND THAT Council considers Fourth and Final Readings on the Subdivision and Servicing Bylaw - BYLAW NO. 3546, 2024.

CARRIED

**e) Report from the Deputy City Manager Re: Sanitary & Storm Sewer Utility Management Bylaw.**

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council considers the Provision and Use of Sanitary and Storm Sewer Utility Management Bylaw – Bylaw No. 3548, 2024 (Fee Schedule option 5).

CARRIED

**f) Report from the Planning Re: Complete Communities Plan.**

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council adopt the Complete Communities Plan as indicated in Attachment 1 and direct staff to begin actioning policy statements as budget and resources permit.

CARRIED

**7. BYLAWS**

**a) City of Prince Rupert Subdivision and Servicing Standard Bylaw No. 3546, 2024.**

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council give Fourth and Final reading to the City of Prince Rupert Subdivision and Servicing Standard Bylaw No. 3546, 2024.

CARRIED

**b) City of Prince Rupert Sanitary & Storm Sewer Utility Management Bylaw No. 3548, 2024.**

MOVED by Councillor Niesh and seconded by Councillor Adey THAT Council give First, Second, and Third reading to the City of Prince Rupert Sanitary & Storm Sewer Utility Management Bylaw No. 3548, 2024.

CARRIED

**c) City of Prince Rupert Water Utility Management Bylaw No. 3549, 2024.**

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council give Fourth and Final reading to the City of Prince Rupert Water Utility Management Bylaw No. 3549, 2024.

CARRIED

**d) City of Prince Rupert Solid Waste Management Bylaw No. 3550, 2024.**

MOVED by Councillor Niesh and seconded by Councillor Adey THAT Council give Fourth and Final reading to the City of Prince Rupert Solid Waste Management Bylaw No. 3550, 2024.

CARRIED

**e) City of Prince Rupert 2024 Five Year Financial Plan Amendment Bylaw No. 3552, 2024.**

MOVED by Councillor Adey and seconded by Councillor Niesh THAT Council give Fourth and Final reading to the City of Prince Rupert 2024 Five Year Financial Plan Amendment Bylaw No. 3552, 2024.

CARRIED

**f) City of Prince Rupert Revitalization Tax Exemption Program Bylaw No. 3553, 2024.**

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council give Fourth and Final reading to the City of Prince Rupert Revitalization Tax Exemption Program Bylaw No. 3553, 2024.

CARRIED

**g) City of Prince Rupert 2025 Five Year Financial Plan Bylaw No. 3554, 2024.**

MOVED by Councillor Adey and seconded by Councillor Niesh THAT Council give First, Second, and Third reading to the City of Prince Rupert 2025 Five Year Financial Plan Bylaw No. 3554, 2024.

OPPOSED: Councillor Randhawa

CARRIED

**8. COUNCIL ROUND TABLE**

**9. ADJOURNMENT**

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the meeting be adjourned to close at 7:47 pm.

CARRIED

Confirmed:

\_\_\_\_\_  
MAYOR

Certified Correct:

\_\_\_\_\_  
CORPORATE OFFICER