

CITY OF PRINCE RUPERT

COLLECTION AND DISPOSAL OF SOLID WASTES BYLAW NO. 3550, 2024

A BYLAW REGULATING THE COLLECTION AND DISPOSAL OF SOLID WASTES

The Council of the City of Prince Rupert in an open meeting enacts as follows:

PART 1 – INTERPRETATION

Title

1.1. This Bylaw may be cited as “Solid Waste Management Bylaw No. 3550, 2024”.

Definitions

1.2. In this **Bylaw**:

“**active face**” means the area of the *disposal site* that is currently being filled with *solid waste*;

“**actual cost**” means all charges incurred by the *City* with respect to the work performed, including, but not limited to, invoiced costs for wages, overhead, equipment, materials, contracted services and other miscellaneous charges and including, where applicable, the cost of using *City* employees and equipment charged at the hourly rates specified in Schedule “F” of this Bylaw, plus a 15% administration fee;

“**approved disposal site**” means a site for the deposit and disposal of *solid waste*, *special materials*, or both, which is either owned or operated by the *City* or authorized by the *City* as a disposal site;

“**attendant**” means a *person* authorized to direct and control access to a *Landfill Site*;

“**bin**” means a vessel used to hold *waste* and subject to the regulations under Part 6 of this Bylaw;

“**City**” means the City of Prince Rupert;

“**controlled waste**” means *waste* that is approved for disposal at a *Disposal Site* that, because of its inherent nature or quantity, requires special handling and disposal techniques to avoid creating health hazards, nuisances, or environmental pollution, and which includes those *wastes* listed in Schedule “C” of this Bylaw;

“**curbside collection service**” means the service provided under this Bylaw by the *City* for the collection and removal of *solid waste*;

“**curbside recyclable materials**” means those materials accepted by the *City’s curbside collection service* and listed in Schedule “D” of this Bylaw;

“**Director of Operations**” means the person holding the title of “Director of Operations” at the *City*, or their designate;

“**Disposal Site**” means that area of a *Landfill Site* which accepts *solid wastes* other than certain *special materials*;

“**dwelling unit**” means any building, or one or more rooms connected together within a building, for residential occupancy as a single housekeeping unit with cooking, eating, living,

sleeping, and sanitary facilities and having a separate entrance, but does not include a unit within any building containing a store, or a *multiple family premises*;

“Landfill Site” means any landfill or other area for the disposal of *waste* operated by the *City* and includes an area of land located off Ridley Island Road that contains a *Disposal Site*, a *Special Materials Site* and a *Septic Disposal Site*;

“liquid waste” means wastewater, fats, and oil products or any other *waste* material that is in liquid form at the time of disposal and includes stormwater, sewer and *septic wastes*, sludge products, waste cooking oil, liquid hydrocarbon products or lubricants;

“Liquid Waste Disposal Application” means the application found in Schedule “G” for a Liquid Waste Disposal Authorization to discharge approved *liquid waste* at the *Septic Disposal Site*.

“multiple family premises” means a building or part thereof that is, or is intended to be, for residential occupancy, usually with cooking, eating, living, sleeping, and sanitary facilities, and having a common entrance to four or more such *dwelling units*, and includes apartment buildings, hotels, motels, tenement houses, lodging houses, rooming houses, boarding houses, or any business block that is, or is intended to be, occupied by four or more *persons* in individual rooms or *dwelling units*, or where there are any number of *dwelling units* situated above or behind a *trade premises* within that block;

“owner” includes:

- (a) the registered owner of any lands and *premises* situated within the *City*, and their agent, heir, executor, or administrator; and
- (b) the lessee or occupier of the lands and *premises*;

“person” includes natural persons of either sex, associations, co-partnerships and corporations, whether acting by themselves or by a servant, agent or employee;

“premises” means land composed of one or more parcels along with any building or group of buildings which may be located thereon and includes buildings located on land under common ownership or management;

“prohibited waste” means *solid waste* that is not acceptable at the *Landfill Site* and includes those *wastes* listed in Schedule “B” of this Bylaw;

“Recycle BC” means the provincial organization responsible for residential recycling throughout the province of British Columbia;

“recycling bin” means the *bin* designated by the *City* for the curbside collection of *curbside recyclable material*;

“refuse bin” means the *bin* designated by the *City* for the curbside collection of *solid waste*, excluding *curbside recyclable material*;

“resident” means an owner of lands and *premises* situated within the boundaries of the *City*;

“Septic Disposal Site” means an area of a Landfill Site which accepts septic waste.

“septic waste” means the liquid and water borne wastes derived from the ordinary living processes, free from *prohibited waste* and *controlled waste*, including industrial wastes and cooking oil;

“service period” means the period of time between scheduled *solid waste* collection services;

“solid waste” means any *waste* that originates from residential, commercial, industrial,

institutional, demolition, land clearing, or construction sources or activities, or any other source, including *curbside recyclable materials* and *special materials* but excluding *liquid waste* or effluent;

“sorted building debris” means construction or building demolition materials that have been manually or mechanically separated into products of clean wood, metals, and masonry materials, with no amounts of other mixed contaminants (e.g., very small pieces of drywall, gypsum, tar paper, wiring);

“special materials” means the materials described in Schedule “E” of this Bylaw;

“Special Materials Site” means an area of a *Landfill Site* which accepts *special materials*;

“temporary worker residence” means residences, including related facilities and infrastructure, used for workers' temporary accommodation to support a project within or outside the geographical boundaries of the *City*;

“trade premises” means any commercial or industrial *premises*, including a shop, café, restaurant, eating house, club, drive-in lunch counter, wholesale or retail business place, office block, or a *premises* containing a building other than a *dwelling unit* or a *multiple family premises*;

“trade waste” means *waste* resulting from the operation of a *trade premises*;

“unacceptable waste” means those materials listed in Schedule “A of this Bylaw;

“waste” means discarded, rejected or abandoned materials, substances or objects, including both *liquid waste* and *solid waste* products.

- 1.3. Wherever the singular or masculine is used in the Bylaw the names shall be deemed to include the plural or the feminine or the body politic or corporate, and also their respective heirs, executors, administrators, successors and assigns.

Interpretation

- 1.4. If any portion of this Bylaw is held to be invalid or illegal, that portion is to be severed from this Bylaw, and the remaining portions must be read and construed as being separate and distinct from the severed portion.

PART 2 APPLICATION AND ADMINISTRATION

- 2.1. This Bylaw applies to *waste* generated or disposed of within the *City*'s boundaries or at a *Landfill Site*.
- 2.2. The *City* hereby establishes and continues the following services, which services are to be administered by the *Director of Operations*:
- (a) a *curbside collection service*; and
 - (b) a *Landfill Site*.

Entry onto Property

- 2.3. The *City*, its employees, and its authorized agents and contractors may enter property:
- (a) for the purpose of collecting, removing and disposing of *waste* at reasonable times during any day of the week; or
 - (b) to conduct an inspection or to take action as authorized by section 16 of the *Community Charter*.

Schedules

2.4. The schedules attached to this Bylaw form part of this Bylaw and any fee or charge described in a schedule is hereby imposed under this Bylaw.

PART 3 PROHIBITIONS

3.1. No *person* shall:

- (a) dispose of any type of *waste*, except in accordance with this Bylaw, and all other applicable municipal, provincial and federal laws;
- (b) cause, allow or permit any *waste* to collect, accumulate or remain on *premises*, unless it is securely contained in a *bin* or container provided by a private collector meeting the specifications of this Bylaw;
- (c) cause or allow a noxious, offensive, or unwholesome *waste*, odour, matter or substance to remain or accumulate upon their *premises* or be left for collection through the *curbside collection service*;
- (d) deliver, place, bury or dump, or cause or allow to be delivered, placed, buried or dumped, any *waste* anywhere in the *City* other than at a *Landfill Site* or an *approved disposal site*;
- (e) place *solid waste* on or in front of another *person's premises* without the permission of that *person*;
- (f) place *solid waste* in another *person's bin* or in a container used by private contractors without the permission of that *person* or private contractor, as the case may be;
- (g) deposit *solid waste* from a residential property, *trade premises* or institutional *premises* into a *City* garbage receptacle located in a public area.
- (h) cause, allow or permit any *bin* to be filled above the top of the *bin*, or any plastic bag, in such a way that the lid or cover cannot be closely fitted or the plastic bag cannot be securely fastened;
- (i) deposit or leave any *waste* or other discarded material on any highway, public place or *premises* other than the *premises* on which the *solid waste* was generated, and no *person* shall remove *solid waste* from a *premises* except for the purpose of disposal in accordance with this Bylaw;
- (j) transport any *waste* without securing the load in an enclosure, under a cover or such other methods to ensure that all of the *waste* material will reach the *Disposal Site* without spillage;
- (k) place, or allow to be placed, any *unacceptable waste* at curbside for collection by the *City*;
- (l) place, or allow to be placed, *waste* generated outside the geographical boundaries of the *City* for collection under the *curbside collection service*, unless the collection of such *waste* is expressly permitted under this Bylaw;
- (m) place, or allow to be placed, any material other than *curbside recyclable materials* in a *recycling bin* designated for the curbside collection of those materials by the *City*;
- (n) cause, allow or permit *curbside recyclable materials* or *special materials* to be discarded as *waste*;

- (o) remove, take, salvage or convert for their own purpose, any *solid waste* placed at any curbside collection location as part of the *curbside collection service* unless the *person* is:
 - i. the *person* who initially placed the material at curbside for collection by the *City*; or
 - ii. an employee or agent of the *City* authorized to provide the *curbside collection service*;
- (p) interfere with, threaten or in any way obstruct any employee or agent of the *City*, including an employee or agent engaged in the provision of a *curbside collection service*;
- (q) cause, allow or permit any *waste* which could reasonably be expected to attract wildlife or does attract wildlife, including but not limited to kitchen *waste*, food products, pet food, bird feed, compost, grease, fruit, honey, salt, or chemical products to be deposited or kept outdoors on any *premises*;
- (r) place wet *waste* in any *bin* unless it is drained of excess moisture and wrapped in waterproof material;
- (s) place in, allow to run into, or to accumulate in a *bin*, any *liquid waste*;
- (t) throw, sweep, or place any *solid waste* onto any *premises*, street, lane, walkway, sidewalk, or other public place in the *City*;
- (u) deposit or dispose of in a *Landfill Site* any of the materials outlined in Schedule “B” (*prohibited wastes*), attached to and forming part of this Bylaw;
- (v) allow refuse of any kind to drop from or be blown from any vehicle or *premises* onto any other *premises*, street, lane, walkway, sidewalk, or other public place in the *City*; and
- (w) dispose of *waste* if the vehicle used to transport the *waste* exceeds the weight restrictions of the weigh scale. Split-weighing is not permitted.

PART 4 DUTIES OF OWNERS

Duty to Remove Waste

- 4.1 Every *owner* of *premises* shall, at least once each applicable *service period*, dispose of any *waste* produced on such *premises* through any of the following means:
 - a) by the *City's curbside collection service* and in accordance with Part 5 of this Bylaw;
 - b) by a private *waste* collection service licensed by the *City*;
 - c) by otherwise removing or arranging for the removal of the *waste* to an *approved disposal site* for the *waste* being deposited.
- 4.2 *Owners* of *premises* listed in section 5.2 of this Bylaw shall, at their cost, make arrangements for *waste* collection by a private *waste* collection service provider approved and licensed by the *City* that disposes of *waste* at an *approved disposal site*.
- 4.3 The *City* shall not provide for the collection and disposal by means of the *curbside collection service* of any *wastes* other than *solid waste* and *curbside recyclable materials*. Every *owner* of a *premises* must provide for the legal collection and disposal of all other *waste* products not eligible for collection under the *curbside collection service*.

- 4.4 An *owner* of any *solid waste* that cannot be placed in a *bin* or that may cause harm to the collector must arrange to have the *solid waste* disposed of at a *Landfill Site* in designated locations, or as directed by an *attendant*, and must pay the designated disposal fee.

PART 5 CURBSIDE WASTE COLLECTION SERVICE

Collection Service

- 5.1 The *curbside collection service* consists of:
- a) collection of approved residential *solid waste* from any *dwelling unit*; and
 - b) collection of commercial *solid waste* from any *trade premises* or *institutional premises* comprising of two (2) or fewer *bins* in total per collection day.
- 5.2 Despite section 5.1 of this Bylaw, the *City* shall not be required to collect *solid waste* from:
- a) a *multiple family premises*;
 - b) a *trade premises* that has placed more than two (2) *bins* for collection;
 - c) an industrial *premises*;
 - d) any *premises* to which access from a street is inadequate for collection service as determined by the Director of Operations;
 - e) any *premises* outside the urban containment boundary which by its lack of proximity to other *premises* being provided collection service would result in excessively high costs or time being allocated to service as determined by the Director of Operations; or
 - f) any *premises* the Director of Operations determines is unsafe to service;

Frequency of Collection

- 5.3 The *service period* for the purposes of this Bylaw is:
- a) in the case of *waste* to be collected by a *curbside collection service*, every three weeks or such shorter period determined by the collection schedule published on the *City's* website; and
 - b) in the case of *waste* to be collected by a private waste collection service or otherwise disposed of by an *owner*, one week.
- 5.4 The *City* shall prepare and make available to all *residents* an annual schedule for *curbside collection service* prior to the beginning of each calendar year.
- 5.5 Unless otherwise approved by the *Director of Operations* and scheduled accordingly, residential *solid waste* shall be collected once during each *service period*.
- 5.6 Where a collection day falls on a statutory holiday observed by the *City*, the schedule for residential collection will be adjusted to account according to the annual schedule prepared each year.
- 5.7 Unless otherwise approved by the *Director of Operations* and scheduled accordingly, commercial *solid waste* shall be collected twice during each *service period*, on Monday and Thursday (other than on holidays recognized by the *City*).

Quantity of Collection

- 5.8 The service included in the basic residential collection charge is for the collection of one 120 litre *refuse bin* and one 240 litre *recycling bin* per *dwelling unit* each *service period*.
- 5.9 An *owner* may request that they be provided with a 240 litre *refuse bin*, and upon making such a request will be charged for both the exchange fee and annual fee for service for the larger collection volume specified in Schedule “F” of this Bylaw;
- 5.10 An *owner* who has been issued a 240 litre *refuse bin* may request that their *bin* be exchanged for a 120 litre *refuse bin* and upon doing so will be charged the applicable exchange fee and will have their annual fee for service as described in Schedule “F” of this Bylaw reduced on a pro-rated basis for the remainder of the year.
- 5.11 An *owner* may only receive a change to the size of their *refuse bin* in accordance with sections 5.9 and 5.10 of this Bylaw once per calendar year.

General Conditions of Service

- 5.12 The *City* may refuse to collect any *waste* which is not acceptable at a *Landfill Site* or which does not comply with the provisions of this Bylaw or any other material deemed by the *Director of Operations* to be unacceptable.
- 5.13 The *City* does not guarantee the provision of any service under this Bylaw to anyone and shall not be liable for any damages suffered or costs incurred by any *person* by reason of the failure of the *City* to supply *curbside collection service*.
- 5.14 No *person* is relieved of the obligation to observe the requirements of all applicable municipal, provincial and federal laws by reason of the services provided by the *City*.
- 5.15 The *City* will not be responsible for damaged *bins* or the accidental collection of goods not intended to be placed for collection in the event that such goods are left in garbage bags or *bins*.

PART 6 REFUSE AND RECYCLING BINS

General Specifications

- 6.1 All residential *bins* shall be inventoried and assigned to the address of each *dwelling unit* and must be retained in a sanitary condition at the assigned address.
- 6.2 All residential *bins* remain the property of the *City*, and shall not be intentionally discarded, lost, tampered with, or damaged in any way.
- 6.3 The *City* shall provide a new *dwelling unit* with a 120 litre *refuse bin* and a 240 litre *recycling bin* upon issuance of an Occupancy Permit and shall charge the *owner* the fee for such *bins* set out in Schedule “F” of this Bylaw.
- 6.4 The *owner* of any *dwelling unit* may request a different sized *bin* in accordance with section 5.9 and 5.10 of this Bylaw.

Placement of Bins

- 6.5 *Bins* must be stored in a location that does not encroach upon or project over any highway or other public place except during times that the *bins* are put out for collection in accordance with this Bylaw.
- 6.6 A *person* placing a *bin* out for *City* collection shall ensure:
- a) the *bin* is only placed out for collection on a scheduled day for collection;

- b) *solid waste* placed in the *refuse bin* is contained within durable plastic bags that are properly fastened and closed;
- c) *Curbside recyclable materials* are placed loose within the recycling *bin* and that the recycling *bin* contains no plastic bags of any kind;
- d) *solid waste* within the *refuse bin* is loaded to a height not less than 5 centimeters (2 inches) from the top rim of the *bin*;
- e) where *premises* are serviced by street collection, that the *bin* is set out not more than 1.2 metres (4 feet) back from the curb or traveled portion, whichever is applicable, of the collection roadway in a location clearly visible to collection workers;
- f) where *premises* are served by a lane collection, that the *bin* is easily accessible at the lane;
- g) that no *bin* is placed next to another person's *bin*, placed otherwise with the garbage of others, or placed on the inside of a fence or hedge on collection day;
- h) that no *bin* is placed so as to obstruct vehicles or pedestrians;
- i) that pathways used to access the *bin* are cleared of all snow, ice, and other hazards; and
- j) no *bin*, together with its contents, weighs more than 45kg.

6.7 In the event there is more than one possible collection roadway for *solid waste collection*, the *Director of Operations* shall specify the location of collection.

Collection Time

- 6.8 Every owner of a *dwelling unit* served by *City* collection services shall, on the regular collection day for that *dwelling unit*, ensure that all *solid waste* is placed at curbside for collection by 7:00 am. All *bins* shall be removed from the curb by 11:59pm on collection day.
- 6.9 Every owner of a *trade premises* served by *City* collection services shall, on the regular collection day for that *premises*, ensure that all *solid waste* is placed at curbside for collection by 9:00 am. All emptied *bins* shall be removed from the curb by 11:59pm on collection day.
- 6.10 *City* collectors **will not**:
- a) return for *solid waste* that was not placed at curbside for collection at the times designated in Sections 6.8 and 6.9 of this Bylaw; and
 - b) collect *solid waste* that is not accessible by a safe, cleared pathway.

Repair and Replacement

- 6.11 A person may request the repair or replacement of a *bin* by paying the applicable fee set out in Schedule "F" of this Bylaw.
- 6.12 If a *bin* provided by the *City* are damaged through regular use, and where the damage is not attributable to intent or neglect on the part of the owner, the owner of a *premise* may request that a *bin* be repaired or replaced without charge.
- 6.13 The Director of Operations may refuse to repair or replace a *bin* at no charge, if the Director of Operations finds that the damage was the result of intent or neglect.

PART 7 PRIVATE WASTE COLLECTION SERVICE

Private Collection

- 7.1 Any *person* may collect *waste* within the City's boundaries, provided that the *person* obtains the necessary licences and comply with all applicable municipal, provincial and federal laws and do not interfere with the *City waste collection service* or the recycling system operated by the North Coast Regional District.
- 7.2 Every *owner* of a *premises* that is not eligible for *curbside collection service* shall arrange to rent receptacles from a private *waste collection* firm and shall, on the regular collection day for that *premises*, cause to be removed all *waste* from all *premises* of the *owner*.

Private Containers

- 7.3 Every *person* who engages with a licensed contractor for the removal of *solid waste* or *liquid waste* shall:
- a) use only those containers supplied or specified by the contractor; and,
 - b) keep the container(s) and the area around them in a condition that is not noxious, offensive, objectionable, or dangerous to the public or to public health.

Responsibilities of Private Contractors

- 7.4 All private contractors operating within the *City* must comply with the following regulations:
- a) Containers provided by the contractor must at all times be:
 - i. kept in good repair; and
 - ii. designed and maintained so as to prevent the intrusion of rain water or wildlife into the container and so as to contain any and all liquids comprising part of, or which escape from, the *solid waste*; and
 - iii. approved by the *Director of Operations*;
 - b) All vehicles used by the contractor for the collection of *solid waste* that is prone to rot or putrefy must be of a closed metal type, suitably designed to contain the liquid by-products of any rotting or putrefaction;
 - c) Subject to the provisions of the *City's* Noise Control Bylaw, the contractor must only do collections in and adjacent to residential areas between 7:00 a.m. and 9:00 p.m.;
 - d) All collecting, transporting, processing, converting or salvaging of any *solid waste* by the contractor must be carried out in a manner that is not offensive or objectionable to neighbours, and shall include the prompt delivery of the *solid waste* to an *approved disposal site*;
 - e) Any *solid waste* that is collected by the contractor and will not immediately be processed, converted or salvaged, must be transported as directly as possible as per applicable regulations or next business day to an *approved disposal site*;
 - f) No *waste* collected by the contractor shall be disposed of outside of the *City's* boundaries unless:
 - i. The *waste* is of a nature that it cannot be safely disposed of at an *approved disposal site*; or
 - ii. The contractor has the written permission of the Director of Operations;

- g) All containers used by the contractor or their customers must be kept on private *premises* at all times, unless approved by the *Director of Operations* to occupy a street, lane, walkway, sidewalk, or other public place;
- h) The contractor must provide its customers with suitable, and a sufficient number of, containers so that the containers themselves, and the area around the containers, remains in a condition not noxious, offensive, objectionable, or dangerous to the public or to public health;
- i) The contractor must ensure that areas around containers must be kept clean of all *solid waste* deposited outside of the container, whether the container is used by the private contractor or its customers;
- j) The contractor must deposit all septic wastewater collected by it at the *Landfill Site*. Collected septic wastewater is not permitted to be dumped at any other location within the municipality; and,
- k) Any contractor that intends to deposit approved *liquid or septic waste* at the *Landfill Site* or *Septic Disposal Site* must submit and receive approval of a *Liquid Waste Disposal Application* as outlined in Schedule “G” of this Bylaw prior to deposit.

PART 8 CONSTRUCTION WASTE

8.1 No *person* carrying out building construction, maintenance, renovation, or demolition within the *City* shall:

- a) place or dump the *waste* accumulating from such construction or other operations on any lane, street, walkway, sidewalk or any public place; or
- b) accumulate such *waste* on the *premises* where such construction or operations are being carried out without disposing of the *waste* at an *approved disposal site* within a reasonable time.

PART 9 LANDFILL SITE REGULATIONS

Permitted and Prohibited Waste at Landfill:

9.1 The following *solid wastes* are permitted at the *disposal site*:

- a) *controlled wastes* listed on Schedule “C” of this Bylaw, but subject to section 9.8 of this Bylaw;
- b) cover, being material that is gravel or soil, compactable and does not contain large pieces of debris;
- c) low risk and high risk garbage offloaded from foreign vessels which has written approval from the Canadian Food Inspection Agency in the form of a “Certificate for Disposal of Low Risk International Garbage”; and
- d) all other *solid waste* that may be accepted under the City’s operational permits and does not contain *prohibited waste, curbside recyclable materials, special materials* or is otherwise prohibited under this Bylaw.

9.2 The following is permitted at the *Special Materials Site*:

- a) *special materials* listed in Schedule “E” of this Bylaw; and
- b) *sorted building debris*, that does not include large pieces, is comingled or is otherwise

rejected by an *attendant*.

9.3 The following is permitted at the *Septic Disposal Site*:

- a) Septic wastewater that does not contain any other material, including *prohibited waste* or food grease or oils.

9.4 Despite sections 9.1 to 9.3 of this Bylaw:

- a) all loads for the *Special Materials Site* that are delivered on Saturday must have prior written approval from the *Director of Operations* before being accepted and pay the additional fee specified in Schedule "F" of this Bylaw.
- b) the *City* may ban, refuse, or otherwise control the type and nature of *waste* which is to be deposited at the *Landfill Site*, and the *attendant* on duty or the *Director of Operations* may refuse any *waste* material that they consider unacceptable.

General Disposal Regulations:

9.5 No *person* attending or using the *Landfill Site* shall:

- a) Deposit any *waste* without completing all forms required by the attendant for the purpose of confirming the source and nature of *waste*.
- b) deposit *solid waste* or *liquid waste* without first having it weighed on the scales at the *Landfill Site*;
- c) deposit *liquid waste* without first advising the *attendant* the location of collection;
- d) deposit or dispose of any *controlled waste* contrary to the special handling or disposal rules posted at the *Landfill Site* or communicated by the *attendant* or the *Director of Operations*;
- e) cause or allow *waste* to be spilled at the *Landfill Site*;
- f) drive a vehicle anywhere on the *Landfill Site* except on roads provided by the *City* for that purpose unless otherwise instructed;
- g) act in a manner contrary to the posted *Landfill Site* regulations;
- h) fail to pay the applicable disposal fee prescribed by this Bylaw for the deposit of *waste*;
- i) deposit any *solid waste* at the *Landfill Site* until any outstanding disposal fees and/or scale use charges and interest owing thereon have been paid in full;
- j) enter the *Landfill Site* in a vehicle if the vehicle's load exceeds the permitted weight limits set out in the regulations passed pursuant to the *Motor Vehicle Act*, or the *Commercial Transport Act*;
- k) exceed the posted speed limits;
- l) enter the *Landfill Site* with a load that has not been secured to, or confined within, a vehicle in such a manner that it cannot fall from or blow out of the vehicle while the vehicle is in transit;
- m) enter the *Landfill Site* with a commercial vehicle that has an uncovered load;
- n) deposit *waste* in any place or manner other than as directed by the *attendant* or *Landfill Site* staff;
- o) remove *waste* from the *Landfill Site* except with prior written approval of the *Director of Operations*;

- p) loiter on the *Landfill Site*. All vehicles must proceed directly to the designated dumping area and leave the *Landfill Site* as soon as possible after unloading;
- q) use the wash down facility to wash out the interior of truck boxes unless they have been granted access to deposit waste at the *active face*;
- r) smoke within the *Landfill Site*; or
- s) deposit waste containing an invasive plant listed in the *Invasive Plants Regulation*, B.C. Reg. 18/2004 except with the express permission of the Director if Operations.

Wash Down Facility:

- 9.6 When the wash down facility is operational, the tires and undercarriages of vehicles permitted access to the *active face* for the disposal of waste must be washed down at the wash down facility prior to leaving the *Landfill Site*.

Material Ownership:

- 9.7 All materials accepted by the *City* at the *Special Materials Site*, unless unlawfully deposited, shall become the property of the *City*, and may be sold or otherwise disposed of at the *City's* discretion.

Buildings, Mobile Homes, Boats & Trailer Demolitions:

- 9.8 *Controlled waste* that is scrap and debris from residential house, mobile home, boats and trailer demolitions may be deposited at the *Landfill Site*, if the load:
- a) is screened;
 - b) is scrap and debris-no whole unit mobile homes, boats or trailers will be permitted on the scale;
 - c) contains no *prohibited waste*;
 - d) has asphalt roofing separated, weighed at the scale house, and unloaded in accordance with the directions of the *attendant* for unloading at the *Disposal Site*;
 - e) has all *sorted building debris* remaining after separation of asphalt roofing weighed at the scale house and unloaded at the *Special Materials Site* in accordance with the directions of the *attendant*;
 - f) has all other large pieces or amounts of asphalt roofing disposed of as general waste at the *Disposal Site* shall apply; and,
 - g) has all wood or metal roofing materials be separated and transported to the *Recyclable Site*;
 - h) has steel trailer frames separated and taken to the *Special Materials Site*;
 - i) contains no tires, including tires attached to rims;
 - j) contains no fuel tanks, engines, oils and fluids.

Disposal by Non-profit Organizations:

- 9.9 An incorporated non-profit organization or society which exists for educational, recreational or charitable reasons may make a written application to the Director of Operations requesting that it pay the "non-profit organization" disposal rate for using the *Landfill Site* and the Director of

Operations may require the organization or society to provide any further information that they require to determine the application.

PART 10 SUSPENSION AND REMEDIAL CLEAN UP

Suspension and additional fees

- 10.1 If a *person* deposits, disposes of or discharges *waste* or other material at the *Landfill Site* in contravention of this Bylaw or otherwise contravenes section 9.5 of this Bylaw, the *City* may:
- a) take all steps necessary to remedy the contravention, including to remove and properly dispose of the *prohibited waste* and material as applicable;
 - b) invoice and recover from the *person* the actual cost of removal and the cost of remedying any damage caused by the prohibited conduct.
- 10.2 If the *owner* of a *premises* places *waste* out for collection and:
- a) uses a vessel that is not an approved *bin*;
 - b) overfills a *bin*;
 - c) places materials other than *curbside recyclable materials* in a *recycling bin*;
 - d) places more than the two bins permitted under section 5.1(b) of this Bylaw;
 - e) places *waste* in an unsecure manner such that the *waste* is spread by animals, birds or wind onto *City* property; or
 - f) otherwise fails to comply with a requirement of this Bylaw;
- the *City* may:
- i) decline to collect the *waste* and may place a notice of non-compliance on the *waste*;
 - ii) remove the *waste* or other material and charge the applicable fee under Schedule “F” of this Bylaw; and
 - iii) suspend *curbside collection service* by delivering a notice of suspension to the *premises* advising of the period of the suspension or the steps that the *owner* must take before the suspension will be lifted.
- 10.3 If an *owner* contravenes a provision of this Bylaw, including section 3.1 or 8.1, the Director of Operations may order the *owner* to remedy the contravention within such time as the *Director of Operations* deems reasonable.
- 10.4 If an *owner* fails to comply with an order made under section 10.3 of this Bylaw, the *City* may, by its employees agents and contractor enter the *premises* containing the contravention and remove the *waste* or take such other action that is necessary to remedy the contravention and may charge and invoice the *owner* the actual cost of such action with a minimum charge of \$400.00.

PART 11 FEES AND CHARGES

- 11.1 The collection and disposal rates set out in Schedule “F” of this Bylaw are hereby imposed for *City* residential and commercial collection services and for general disposal of *solid wastes* at the *Landfill Site*, which rates are payable by the *owner* of the *premises* receiving the services or the *person* using the *Landfill Site*.

Mandatory Service

- 11.2 Subject to section 10.3 of this Bylaw, the rates set out in Schedule “F” of this Bylaw for residential collection services are due and payable regardless of whether:
- a) the *dwelling unit* or *units* on the *premises* are occupied;
 - b) the *owner* makes use of the service; or
 - c) the service is interrupted or altered in any manner.
- 11.3 An *owner* may request in writing to be exempted from charges for residential *solid waste* collection for a *dwelling unit* if any of the following applies:
- a) the *dwelling unit* is temporarily rendered uninhabitable because of fire or other similar disaster; or
 - b) the *dwelling unit* is serviced by an approved alternate service and the *owner* has provided the name of the collection service to be used and the date private collection service will start; or
 - c) the *dwelling unit* will be unoccupied for a period of no less than three months.
- 11.4 The *City* may require an *owner* requesting an exemption under section 11.3 of this Bylaw to enter into an agreement with the *City* regarding the discontinuation of collection service to the *premises* and requiring the *owner* to notify the *City* if the *dwelling unit* becomes occupied.
- 11.5 Should the *City* become aware that the *dwelling unit* has been occupied without prior notification, or that the private collection service has been terminated without reinstating *curbside collection service*, the *City* shall cancel the grant of exemption and shall back charge all fees as if no exemption was given, plus a 10% late payment penalty.
- 11.6 Payment of Accounts:
- a) **Residential Accounts** shall be paid on an annual basis. Instalment payments can be made for any amount at any time. Interest shall be paid on these payments at the discretion of the Financial Administrator.
 - b) **Commercial Accounts** shall be rendered monthly or quarterly and shall be due and payable at the designated *City* Collection Office on or before the last working day of the month or quarter. Quarter means any three-month period ending on the last day of March, June, September, or December.
 - c) **Landfill Site Disposal Charges** will be rendered monthly for those *persons* with an established credit account with the *City* and shall be due and payable on or before the 30th day after the invoice date. Where a *person* liable for disposal fees does not have an established credit account, the fee payment must be made in cash to the *Landfill Site* staff prior to leaving the *Landfill Site*.
- 11.7 Failure to receive mail will not be recognized as valid excuse for failure to pay rates when due.

Outstanding Fees and Charges Added to Taxes:

- 11.8 Any charge or fee payable by the *owner* in relation to a *premises*, if unpaid after December 31, shall be added to the taxes to the *premises* as taxes in arrears and shall be subject to interest and recovered in the same manner as municipal property taxes.

PART 12 OFFENCES AND PENALTIES

Bylaw Contravention:

- 12.2 Any *person* who contravenes any provision of this Bylaw for which a specific penalty has not otherwise been specified commits an offence of this Bylaw.
- 12.3 Every *person* who commits an offence punishable on summary conviction shall be liable to pay a fine of not less than \$1,000 and not more than \$50,000.
- 12.4 Where an offence under this Bylaw is of a continuing nature, each day that the offence continues or is permitted to exist shall constitute a separate offence.
- 12.5 This Bylaw may be enforced under the *Offence Act*, R.S.B.C. 1996, chapter 338, or the City of Prince Rupert Ticket Information Bylaw No. 2783, 1992, as may be amended or replaced from time to time.
- 12.6 Nothing in this Part affects any other right or remedy of the *City* in respect of any violation of any provision of this Bylaw.

PART 13 REPEAL

Repeal

- 13.1 Solid Waste Management Bylaw No. 3480, 2021 is hereby repealed.

READ A FIRST TIME this 25th day of November, 2024.

READ A SECOND TIME this 25th day of November, 2024.

READ A THIRD TIME this 25th day of November, 2024

READ A FOURHT & FINAL TIME this 9th day of December, 2024.

This Bylaw was adopted by Council.

To view the signed original,
contact City Hall Administration at
(250) 627 0934 or email
cityhall@princerupert.ca

Mayor

Corporate Officer

SCHEDULE “A”
Collection and Disposal of Solid Wastes Bylaw No. 3550, 2024

UNACCEPTABLE WASTES FOR CITY COLLECTION SERVICE

The following *waste* materials will not be collected by *City* collection forces and shall not be placed by any *person* in any *bin* or other location for collection by the *City*:

1. *prohibited waste*
2. *controlled waste*
3. *liquid waste*
4. *trade waste* to be collected from residential *premises*
5. industrial wastes
6. dead animals
7. oversized items of any kind
8. demolition or construction *waste*
9. wood or wood *waste*
10. garden *waste*, grass and leaves
11. trees
12. hedge clippings
13. an invasive plant listed in the Invasive Plants Regulation, B.C. Reg. 18/2004
14. rocks
15. discarded furniture or appliances
16. metal scraps
17. cardboard
18. Any other *waste* material determined by the Director of Operations to be unacceptable

SCHEDULE “B”
Collection and Disposal of Solid Wastes Bylaw No. 3550, 2024

PROHIBITED WASTES

The following *wastes* are prohibited from disposal at the Landfill Site:

1. hazardous (including pathogenic and radioactive) *wastes*
2. “hazardous wastes” as defined by the *Environmental Management Act* (BC).
3. any substance prescribed as “waste” by regulation under the *Environmental Management Act* (BC), unless such substance is expressly permitted as a *controlled waste*
4. biomedical *waste*, other than non-anatomical waste generated by hospitals, laboratories, doctors’ offices, clinics, veterinarians and similar facilities which has been sterilized, and clearly identified as being sterilized, in a ‘Certified Sterilization Facility’ and as defined in the CCME Draft Code of Practice for the Management of Biomedical Waste in Canada (June 1991)
5. explosive substances
6. chemicals or other materials which may create hazardous working conditions
7. inflammable materials
8. hot ashes or other materials hot enough to start combustion
9. waste vegetable oil, petroleum, petroleum by-products including oil, used oil filters or equipment lubricant filters
10. contaminated water waste, being water which contains more than a minor trace, as determined by the Director of Operations, of a petroleum/grease product and includes wastewater from facilities where maintenance or lubrication of vehicle/equipment components are washed or where solvents are used for removal of paint, grease or oils
11. water or waste having a pH lower than 5.3 or higher than 9.5 or having any other corrosive property that could reasonably be expected to cause damage or injury to structures, equipment or personnel engaged in the operation or maintenance of the sewage system or to harm or disrupt biological sewage treatment processes, including but not limited to, battery acid or plating acid and waste, copper sulfate, chromium salts and compounds, and salt brine
12. *solid waste* containing excrement other than small amounts of domestic pet *waste*
13. tanks, barrels, drums, pails, and other large liquid vessels that are not empty, unless authorized by the Director of Operations
14. creosote painted/pressure treated material
15. contaminated soils, unless authorized by the Director of Operations
16. tires
17. batteries
18. corrugated cardboard from commercial sources

19. appliances containing metal, including refrigerators, freezers, washing machines, dishwashers, clothes dryers, ranges, stoves, furnaces, air conditioners and hot water tanks
20. wire rope
21. any other material deemed by the Director of Operations or the Medical Health Officer as hazardous, unacceptable, or unsuitable for disposal at the Landfill Site

SCHEDULE “C”
Collection and Disposal of Solid Wastes Bylaw No. 3550, 2024

CONTROLLED WASTES

The following *waste* materials may be accepted at the *Landfill Site* upon approval from the *Director of Operations*, but because of their inherent nature or quantity may be subject to special handling and disposal techniques to avoid creating health hazards, nuisances, or environmental pollution:

1. asbestos
2. *liquid waste* and sludges including sewage
3. dead animals and animal parts (including bones, feathers, skin, hair, nails and teeth)
4. invasive plants listed in the *Invasive Plants Regulation*, B.C. Reg. 18/2004
5. contaminated soils acceptable to the Director of Operations
6. non-contaminated wastewater acceptable to the Director of Operations
7. soot
8. mobile homes
9. automobile bodies, automobile parts, or boat hulls.
10. tanks, barrels, drums, pails and other large liquid vessels, that are empty.
11. gypsum
12. lumber, timber, logs, etc., longer than 3.6 metres (12 ft)
13. grain
14. sandblast sand
15. non-processed Fish Waste (salmon, crab, sea urchins, etc.)

SCHEDULE “D”
Collection and Disposal of Solid Wastes Bylaw No. 3550, 2024

CURBSIDE RECYCLABLE MATERIALS

Waste materials accepted for curbside collection when placed in the designated curbside *recycling bins* are defined by *Recycle BC*, as may be amended or altered by *Recycle BC* from time to time, but generally include:

1. Printed Papers, examples of which include newspapers, newspaper inserts, magazines, catalogues, telephone directories, envelopes and greeting cards
2. Old Corrugated cardboard, examples of which include but are not strictly limited to grocery store boxes, liquor store boxes, and clean pizza boxes
3. Other Paper Packaging (containing liquids when sold), examples of which include but are not limited to non-foam paper cups, milk and juice cartons, soup and broth cartons, paper soup bowls, and microwaveable paper containers
4. Other Paper Packaging (not containing liquids when sold), examples of which include but are not limited to cereal boxes, shoe boxes, paper towel and toilet paper tubes, soft drink boxes, egg cartons, cardboard drink trays, paper bags and paper frozen food packaging
5. Rigid Plastic, examples of which include plastic jugs with caps (for milk, cooking oil, fabric softener, etc.) plastic bottles with screw caps (for food, dish soap, mouthwash, pills and vitamins, etc.), plastic jars with wide mouths and screw lids (for peanut butter, jam, condiments, vitamins, etc.), plastic cannabis packaging, plastic clamshells (for baked goods, fruit, produce, etc.) plastic tubs and lids (for margarine, yogurt, cottage cheese, ice cream, etc.) plastic take-out cups with lids, plastic garden pots and trays, plastic pails less than 25L (for laundry detergent, ice cream, pet food, etc.), microwavable bowls and cups, empty plastic single-use coffee and tea pods, and rigid plastic packaging with paper removed (for toys, toothbrushes, batteries, etc.)
6. Steel and aluminum containers, examples of which include aluminum and steel cans and lids, aluminum foil wrap and take out containers, empty aluminum aerosol containers (for air fresheners, shaving cream, deodorant, foam insulation, etc.), and food tins.

All materials listed above must be cleaned of any food or other product and be dry before placing in a *recycling bin* for collection. Any material listed above contaminated with food or other product will not be accepted for collection.

SCHEDULE “E”
Collection and Disposal of Solid Wastes Bylaw No. 3550, 2024

WASTES ACCEPTED AT THE SPECIAL MATERIALS SITE

The following *waste* materials only are accepted for disposal at the *Special Materials Site*:

1. muskeg, berm material, and overburden, (including grass and branches).
2. cement products (including protruding rebar).
3. metal products (no allowable contamination).
4. approved *sorted building debris* such as clean wood, but excluding drywall or gypsum.
5. clean wood (pallet boards, etc.). No treated wood products.
6. steel frames from mobile homes.
7. tin, steel and aluminum.

The foregoing accepted materials exclude any leachable material or any loose material that can be wind swept.

SCHEDULE “F”

Collection & Disposal of Solid Wastes Bylaw No. 3550, 2024

FEES AND CHARGES

All fees, rates, and charges in this Schedule include a 2% Asset Management Reserve Fee, being a surcharge collected to repair, replace and upgrade the waste and recyclable service infrastructure assets

	2024	2025	2026	2027	2028
CITY COLLECTION FEES					
Residential Collection Service (Section 5.1 (a))					
Per <i>dwelling unit</i> , minimum annual charge for collection of <i>solid waste</i>	\$538.97	\$571.31	\$605.59	\$641.93	\$680.45
Per <i>dwelling unit</i> , additional annual charge for 240L refuse collection	\$104.04	\$220.00	\$233.20	\$247.19	\$262.02
For <i>dwelling units</i> situated above or behind trade premises or for single Owner with >20 dwellings, per <i>dwelling unit</i> minimum quarterly charge for collection of <i>solid waste</i>	\$134.74	\$142.82	\$151.39	\$160.47	\$170.10
Commercial Collection Service (Section 5.1 (b))					
Minimum quarterly charge for two (2) bins picked up twice per week.	\$415.46	\$440.39	\$466.81	\$494.82	\$524.51
Charge for each additional garbage bin above two (2)	\$11.46	\$24.30	\$25.75	\$27.30	\$28.94
Bin Fees (Sections 5.9 and 6.11)					
Exchange fee to change 120 litre to 240 litre bin or vice versa		\$25.00	\$26.50	\$28.09	\$29.78
Repair of bin wheels, handle, or lid	\$25.00	\$27.00	\$29.00	\$31.00	\$33.00
Replacement of 120 litre bin	\$50.00	\$53.00	\$56.00	\$59.00	\$63.00
Replacement of 240 litre bin	\$70.00	\$74.00	\$78.00	\$83.00	\$88.00
Credit for bin returned after replacement	(40.00)	(\$42.00)	(\$45.00)	(\$47.00)	(\$50.00)
Additional Fees (Section 10.2(f)(ii))					
Failure to use approved bin for curbside collection of solid waste	\$50.00	\$53.00	\$56.00	\$90.00	\$63.00

Overfilling of bin beyond lid height causing materials to spill	\$50.00	\$53.00	\$56.00	\$59.00	\$63.00	
Contaminating materials in curbside	\$50.00	\$53.00	\$56.00	\$59.00	\$63.00	
Clean up of City property	Actual cost (\$150.00 Minimum)	Actual cost (\$186.00 Minimum)	Actual cost (\$197.00 Minimum)	Actual cost (\$209.00 Minimum)	Actual cost (\$222.00 Minimum)	
Actual Cost Hourly Rates (Section 10.1 and 10.4)						
Clerical & First Aid Attendant		\$96.00	These hourly rates are subject to change annually, starting 2026, based in part on Collective Agreement Bargaining.			
Engineering Technologist		\$94.00				
Equipment Operator I		\$91.00				
Equipment Operator II		\$103.00				
Foreman		\$106.00				
Labourer		\$91.00				
Mechanic/Welder		\$118.00				
Utility Foreman		\$113.00				
Other		\$91.00				
City Vehicles and Equipment	The hourly rental rate for the vehicle or equipment as specified in the current year's Blue Book Rental Rate Guide as published by BC Road Builders and Heavy Construction Association in partnership with the Ministry of Transportation					
USE OF DISPOSAL SITE – CASH RATES						
Fees for disposing of <i>waste</i> at the <i>Disposal Site</i> is measured by weight (tonne) on the scale provided at the site unless otherwise stated. All rates are per tonne unless otherwise stated. Cash rates include debit and credit cards. Minimum rates apply per load.						
General Waste Disposal						
Regular Tipping Fees	Resident	183.00	\$194.00	\$206.00	\$218.00	\$231.00
	Minimum	10.00	\$10.00	\$10.00	\$10.00	\$10.00
	Non-Res	255.00	\$270.00	\$286.00	\$303.00	\$321.00
	Minimum	12.00	\$12.00	\$12.00	\$12.00	\$12.00
Temporary Worker's Residence (upon approval)	Resident	465.00	\$493.00	\$523.00	\$554.00	\$587.00
	Non-Res	651.00	\$690.00	\$731.00	\$775.00	\$822.00
Controlled Waste Weekdays						
Non-processed fish waste	Resident	612.00	\$649.00	\$688.00	\$729.00	\$773.00
	Non-Res	857.00	\$908.00	\$962.00	\$1,020.00	\$1,081.00
Non-contaminated Water Waste (upon approval)	Resident	228.00	\$242.00	\$257.00	\$272.00	\$288.00
	Non-Res	320.00	\$339.00	\$359.00	\$381.00	\$404.00

Liquid Waste and Sludge includes sewage	Resident	75.50	\$80.00	\$85.00	\$90.00	\$95.00
	Non-Res	113.40	\$210.00	\$223.00	\$236.00	\$250.00
Waste that requires immediate burial	Resident	430.00	\$456.00	\$483.00	\$512.00	\$543.00
	Non-Res	604.00	\$640.00	\$678.00	\$719.00	\$762.00
Controlled Waste After Hours, Weekends & Holidays						
Regular tipping fees plus additional charge per load of:	Resident	446.00	\$473.00	\$501.00	\$531.00	\$563.00
	Non-Res	625.00	\$663.00	\$703.00	\$745.00	\$790.00
Any Controlled Waste without a specified disposal charge shall be charged the general disposal rate for the particular site (General or Recycle) that is directed to by staff						
Non-Operational Scale Fees						
In the event that the Landfill Site scales provided are not operational, all <i>solid waste</i> delivered to the Landfill Site shall be subject to the following charges, according to the type of vehicle delivering the <i>waste</i> and without taking into consideration the volume or weight of the <i>waste</i> contained in the vehicle.						
Standard size garbage bags up to 6 bags	Resident	\$8.50	\$12.00	\$12.00	\$12.00	\$12.00
	Non-Res	\$11.90	\$17.00	\$17.00	\$17.00	\$17.00
Automobiles including cars, vans, SUVs, small trucks and single axle trailer with tire inner diameter of less than 10" (25 cm)	Resident	\$13.40	\$18.00	\$18.00	\$18.00	\$18.00
	Non-Res	\$18.70	\$25.50	\$25.50	\$25.50	\$25.50
Tandem trailer with sides more than 1 metre (3 ft)	Resident	\$37.80	\$40.10	\$42.50	\$45.10	\$47.80
	Non-Res	\$52.40	\$55.50	\$58.80	\$62.30	\$66.00
One (1) ton units	Resident	\$41.20	\$43.70	\$46.30	\$49.10	\$52.00
	Non-Res	\$56.10	\$59.50	\$63.10	\$66.90	\$70.90
Single axle dump truck	Resident	\$497.40	\$527.20	\$558.80	\$592.30	\$627.80
	Non-Res	\$697.20	\$739.00	\$783.30	\$830.30	\$880.10
Tandem dump truck	Resident	\$814.80	\$863.70	\$915.50	\$970.40	\$1,028.60
	Non-Res	\$1,142.80	\$1,211.40	\$1,284.10	\$1,361.10	\$1,442.80
Single axle side load 20 yd Refuse Truck (low compaction)	Resident	\$873.50	\$925.90	\$981.50	\$1,040.40	\$1,102.80
	Non-Res	\$1,225.10	\$1,298.60	\$1,376.50	\$1,459.10	\$1,546.60
Single axle side load 20 yd Refuse Truck (mid-high compaction)	Resident	\$1,406.10	\$1,490.50	\$1,579.90	\$1,674.70	\$1,775.20
	Non-Res	\$1,968.00	\$2,086.10	\$2,211.30	\$2,344.00	\$2,484.60
	Resident	\$1,751.70	\$1,856.80	\$1,968.20	\$2,086.30	\$2,211.50

Tandem side load 30 yd Refuse Truck (mid-high compaction)	Non-Res	\$2,450.00	\$2,597.00	\$2,752.80	\$2,918.00	\$3,093.10
Front load Refuse Truck	Resident	\$1,490.70	\$1,580.10	\$1,674.90	\$1,775.40	\$1,881.90
	Non-Res	\$2,086.80	\$2,212.00	\$2,344.70	\$2,485.40	\$2,634.50
Roll on/off Tandem with open container	Resident	\$1,020.40	\$1,081.60	\$1,146.50	\$1,215.30	\$1,288.20
	Non-Res	\$1,428.50	\$1,514.20	\$1,605.10	\$1,701.40	\$1,803.50
Roll on/off Tandem with compactor style container	Resident	\$1,607.10	\$1,703.50	\$1,805.70	\$1,914.00	\$2,028.80
	Non-Res	\$2,251.40	\$2,386.50	\$2,529.70	\$2,681.50	\$2,842.40

USE OF SPECIAL MATERIALS SITE – CASH RATES

Recycling under one tonne – minimum charge	Resident	\$5.00	\$6.00	\$6.00	\$6.00	\$6.00
	Non-Res	\$7.00	\$8.00	\$8.00	\$8.00	\$8.00
Recycling above one tonne	Resident	\$17.70	\$18.80	\$19.90	\$21.10	\$22.40
	Non-Res	\$24.60	\$26.10	\$27.70	\$29.40	\$31.20
Muskeg	Resident	\$57.20	\$55.00	\$58.30	\$61.80	\$65.50
	Non-Res	\$80.10	\$77.00	\$81.60	\$86.50	\$91.70
Automobiles for recycling (as authorized)	Resident	\$57.30	\$60.70	\$64.30	\$68.20	\$72.30
	Non-Res	\$78.90	\$83.60	\$88.60	\$93.90	\$99.50

OTHER LANDFILL SITE CHARGES – CASH RATES

Use of Scale	Resident	\$32.40	\$34.30	\$36.40	\$38.60	\$40.90
	Non-Res	\$43.60	\$46.20	\$49.00	\$51.90	\$55.00
Clean Cover Material	Resident	\$32.40	\$34.30	\$36.40	\$38.60	\$40.90
	Non-Res	\$43.60	\$46.20	\$49.00	\$51.90	\$55.00
Sand (as authorized)	Resident	\$161.30	\$171.00	\$181.30	\$192.20	\$203.70
	Non-Res	\$225.70	\$239.20	\$253.60	\$268.80	\$284.90
Tipping fees plus Disposal of Controlled or Prohibited Waste without prior approval (per item).	Resident	\$680.00	\$720.00	\$760.00	\$810.00	\$860.00
	Non-Res	\$970.00	\$1,030.00	\$1,090.00	\$1,160.00	\$1,230.00

UNCOVERED OR INSECURE LOADS

General Waste Disposal fees will be doubled when Commercial Vehicles attend the disposal site with an uncovered or an insecure load, such that matter can fall from or blow out of the vehicle.

NON-PROFIT ORGANIZATIONS FEE

Non-profit groups may apply to have a 50% reduction in their landfill tipping fees to a maximum of \$3,000 annually when authorized by the Director of Operations or their designate. This approval must be granted prior

to attending the disposal site. Any other requests for financial assistance must be directed to City Council.

INVOICE RATES – LANDFILL SITE

Invoice rates will be 12% higher than the cash rate identified in this Schedule.

BILLING AND EARLY PAYMENT REWARD

Accounts paid in full by the due date on the Billing Statement may be entitled to receive a ten percent (10%) reduction. Any payments received after the close of business day at Prince Rupert City Hall on the due date are not eligible for the discount. Payments made at a Financial Institution must be received by the *City* on or before the application due dates in order for the customer to qualify for the discount. Non-receipt of the utility bill will not be recognized as a valid excuse for failure to pay the rates when due. Early payment reductions do not apply to fees charged under the Bin Fees and Specific Penalties categories described above.

UNPAID FEES AND CHARGES

Any amounts imposed under this Schedule remaining unpaid on the thirty-first (31st) day of December in any year shall be deemed to be taxes in arrears in respect of the parcels of land concerned and such sums shall be recovered with interest, in the same manner as ordinary municipal taxes upon land in accordance with the applicable provisions of the Community Charter and Local Government Act. Furthermore, these accounts will also be subject to a late fee of ten percent (10%).



Schedule “G”

LIQUID WASTE DISPOSAL APPLICATION

This is an application for a Liquid Waste Disposal Authorization to discharge liquid waste at the Prince Rupert Landfill Liquid Waste Facility (LWF). The wastes accepted at the LWF are defined in the Landfill Operational Certificate and the Solid Waste Management Bylaw as:

- typical septic tank pumpage
- sewage holding tank waste
- sewage treatment plant sludge
- wash water and grit from drain sumps at Automobile Wash Facilities (Intended primarily for cars and light trucks) and parking lots
- non-contaminated water
 - oil-grit separators must be free from collected oils. Proof of proper cleaning must be provided.

The wastes prohibited at the LWF include but are not limited to:

- industrial liquid wastes and sludges
- hazardous waste
- waste oil, cooking oil, petroleum by-products
- contaminated water waste
- rags, toxins, contaminants, grease
- any contaminated substance that will fail LC50

The City of Prince Rupert (CoPR) reserves the right to ban or otherwise control the type and nature of waste which is deposited at the Landfill. The CoPR also reserves the right to charge a fee for the disposal of any prohibited waste materials at the City disposal sites, as outlined in Bylaw No. 3550, 2024.

Nothing shall be deposited in the LWF that would cause the effluent to fail a test for marine discharge Lethal Concentration 50. After-hours discharge is not permitted unless pre-approved. The LWF operates Monday to Friday from 8:30 am to 4:30 pm. It is not open Statutory Holidays or Saturday unless pre-approved.

The generator, hauler, and their employees must not falsify information provided to the CoPR or provide misleading information, either verbally or in written format. Falsifying information may result in loss of hauler privileges, including access to the facility. All drivers are required to submit a complete and legible load manifest to the scale attendant **PRIOR** to disposal. Incompleteness or inaccurate manifests may warrant the load to be rejected, at the discretion of the City. Haulers must also have driver sign-off sheets for each driver that will be depositing liquid waste at the facility; these can be included in the application and updated as required. Drivers must have the authority to execute the declaration on behalf of the Hauler.

Split loads are preferred at the LWF. Split loads are loads brought to the site from a single generator and contain a single type of liquid waste. all loads being brought to site must be from a single generator and contain a single type of liquid waste. **Combined loads are not preferred at the LWF.** Combined loads are loads brought to the site from multiple generators and contain a single type of liquid waste. Combined loads will not be accepted if they contain multiple types of liquid waste.

GENERAL INSTRUCTIONS

1. Complete the application in full and do not leave any blank spots without an explanation.
2. Indicate 'n/a' if a section does not apply to your application.
3. When necessary, use additional pages as required.
4. Send the completed application **24 Hours in advance to:**
 - a. **BY EMAIL** to: princerupert.landfill@princerupert.ca and pwmanagers@princerupert.ca . Subject line to be: 7988_PRL_Controlled Waste Application - Date (mm/dd/yyyy) - Hauler Name - Waste Generator Name
 - b. **BY PAPER** to: Landfill Scale House Attendant at 500 Ridley Island Road [24 hours in advance]



Operations Department
424 3rd Avenue West
Prince Rupert, BC, V8J 1L7
Phone: 250.624.6795 ext. 1

Liquid Waste Disposal Application

SECTION A: APPLICANT INFORMATION

Applicant Name and Title:

Company Name:

Mailing Address (in full):

Phone Number:

Email:

SECTION B: WASTE GENERATOR INFORMATION

Company Name:

Mailing Address (in full):

Contact Name and Title:

Phone Number:

Email:

SECTION C: LOCATION OF GENERATED WASTE (SOURCE SITE INFORMATION)

Civic Address of where the waste was generated at:

City:

Parcel Identifier Number (PID):

Legal Description:

If the civic address or PID is unavailable for this location, please provide a scaled map and coordinates for the site where the waste was generated:



Has the waste been generated within the North Coast Regional District? This facility cannot accept waste that has been generated outside this region.	☐ Yes	☐ No
Is the site located within the municipality of Prince Rupert?	☐ Yes	☐ No

Please provide a summary of the business activities carried out that generated the liquid waste below:

SECTION D: LIQUID WASTE CLASSIFICATION AND QUANTITY

Describe works and procedures, if any, that have or will be used to treat the liquid waste **PRIOR** to disposal:

Please indicate the type of liquid waste:

- ☐ Non-contaminated water ☐ Wash water and grit ☐ Sludge ☐ Sewage
- ☐ Septic waste ☐ Other (describe)

For non-contaminated water, include with this application **a report completed by a Qualified Professional** describing the source material and sampling methodology, analysis, comparison of analysis results to the most current version the BC Approved and Working Water Quality Guidelines for Freshwater and Marine Aquatic Life, and attesting that the water meets both the short-term acute and long-term chronic guidelines.

SECTION E: DISCHARGE FREQUENCY AND VOLUMES

How long is the authorization required?



If the authorization is not ongoing, identify the dates for disposal (start and ending dates)

From (day/month/year):

To (day/month/year):

Expected frequency of disposal during the authorized term

☐ Once

☐ Weekly

☐ Monthly

☐ Annually

Expected number of loads per discharge?

Expected volume of each load:

SECTION F: CARRIER/HAULER INFORMATION

Is the hauler a third party?

☐ Yes

☐ No

If yes, complete the following section:

Hauler Company Name:

Mailing Address (in full):

Contact Name and Title:

Phone Number:

Email:

Are drivers trained to handle biohazardous waste? Please specify.

Please note that the manifest must be completed with each load as per the included template and delivered to the scale house attendant PRIOR to waste disposal. If manifest is incomplete or inaccurate, the load may be rejected at the City's discretion.



SECTION G: BILLING INFORMATION

Include the account number for billing of the application fee and the disposal fee as outlined in the associated Bylaw.

Account No.

Account Name:

Contact Name and Title:

Phone Number:

Email:

SECTION H: ATTACHMENTS

Please select all attachments included in this application:

- ☐ Map of location where the waste is located and/or generated at [required if no street address provided]
- ☐ Report signed by a Qualified Professional [required for non-contaminated water]
- ☐ Lab analysis [required for non-contaminated water]
- ☐ City of Prince Rupert Business Licence
- ☐ Copy of WorkSafe BC clearance letter
- ☐ Liability insurance of \$5 million naming the City of Prince Rupert as additional insured and 30 days' notice to the additional insured for any cancellation and changes to the policy.
- ☐ Other (describe)

SECTION I: DECLARATION

Acceptance Agreement

The information I have provided is accurate and complete to the best of my knowledge. I know of no regulation, bylaw, or legal restriction which might prohibit the relocation of the liquid waste to the receiving site. Further, I will ensure that all permits, manifests, and other regulatory and safety requirements are met. I understand that the City of Prince Rupert may reject Liquid Waste for any reason at its discretion. This agreement is in accordance with the regulations and established fees provided in the applicable bylaws.

I understand that each load of liquid waste to site must be accompanied by a manifest from the hauler as per the City's template, as well as a signed driver sheet delivered to the scale attendant prior to disposal at the liquid waste facility.

I have read and understand that this agreement is in accordance with the regulations and established fees provided in the applicable bylaws.



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Liquid Waste Disposal Application

Notice of Collection of Personal Information

The information collected on this form will be used to process the application and for the purposes of administration and enforcement. The personal information is collected under the authority of the Local Government Act and the bylaws of the City of Prince Rupert. Information submitted may be made available for public inspection pursuant to the Freedom of Information and Protection of Privacy Act. Contact the City of Prince Rupert if you have any questions regarding the use of this information.

Standard Processing Times

- Minimum 24 hours for standard liquid waste applications.
- Minimum 10 business days for non-contaminated water, and additional time may be required to review analytical data and QP reports.

I, the undersigned, have the authority to execute this declaration on behalf of the Hauler, and I assure the information contained in this form is complete, correct, and accurate.

Applicant Name and Title:	
Company Name:	
Phone Number:	
Email:	
Signature:	
Date:	