



## MINUTES

For the **REGULAR MEETING** of Council to be held on Tuesday, October 15, 2024, at 7:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor W. Niesh  
Councillor G. Randhawa  
Councillor B. Cunningham  
Councillor N. Adey  
Councillor R. Skelton-Morven  
Councillor T. Forster

**STAFF:** R. Buchan, City Manager  
R. Pucci, Deputy City Manager  
R. Miller, Director of Corporate & Legislative Services  
C. Bomben, Chief Financial Officer  
M. Pope, Director of Development Services  
R. Paras, Planner

### 1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:00 pm.

### 2. INTRODUCTION OF LATE ITEMS

### 3. APPROVAL OF AGENDA

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT the Agenda for the Regular Council Meeting of October 15, 2024 be adopted as presented.

CARRIED

### 4. RESOLUTIONS AND/OR RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT approve the Financial Stability & Resiliency Policy GOV-30-2024.

4 OPPOSED

DEFEATED

## 5. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

## 6. CONSENT AGENDA

### a) Council minutes for approval

- i. Minutes of the Regular Meeting of September 9, 2024;
- ii. Minutes of the Committee of the Whole Meeting of September 9,

### b) Reports for receipt

- iii. Report from the Planning Re: September 2024 Development Activity;
- iv. Report from the Fire Chief Re: August 2024 Monthly Fire / Rescue information;
- v. Report from the Fire Chief Re: September 2024 Monthly Fire / Rescue information
- vi. Report from the Chief Financial Officer Re: July 2024 Financial Report;
- vii. Report from the Deputy City Manager Re: Wastewater Pilot Program – EOCP Award;

### c) Correspondence for receipt

- viii. City of Prince George Re: Motion to Acknowledge IPV as an Epidemic;

### d) Correspondence for approval

- ix. Request for Letter of Support from Kaien Trails Re: Expansion of the Trans Canada Trail Network Between Edmonton and Prince Rupert; and,
- x. Request for Proclamation October as Foster Family Month in British Columbia.

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven THAT all items on the Consent Agenda be approved as requested.

CARRIED

## 7. REPORTS

### a) Report from the City Manager Re: 2023-2026 Strategic Plan Update

MOVED by Councillor Adey and seconded by Councillor Forster THAT Council adopt the Strategic Plan update dated October 2024.

### b) Report from the Director of Corporate & Legislative Services/Corporate Officer Re: Development Variance Permit #24-07 for 721 Lotbiniere Street

MOVED by Councillor Cunningham and seconded by Councillor Gurvinder THAT Council receives this report for information purposes regarding enforcement options for DVP-24-07 for 721 Lotbiniere Street, which may include:

1. A “Double Permit Fee” in accordance with City of Prince Rupert Building Bylaw No. 3314, 2012, s. 22 for works which required a permit under the above-reference bylaw; and/or
2. A City of Prince Rupert Zoning Bylaw No. 3462, 2021 ticket in the amount of \$500 (for a first offence) as outlined in the Ticket Information Amendment Bylaw No. 3534, 2024; and/or
- ~~3. Legal action to remove the offending work (Remedial Action Order); and/or~~
- ~~4. Advise the applicant and request changes to work to reduce or mitigate the new encroachment and submit a new Development Variance Permit application; and/or~~
- ~~5. A Section 57 notice on title (a notice on title which observes a condition or work with respect to land or buildings which was completed in contravention of a municipal bylaw);~~

AND THAT Council, at the request of the applicant, reconsider the Development Variance Permit application as previously submitted and approve subject 1 and 2.

OPPOSED: Councillor Niesh

CARRIED

**c) Report from the Director of Corporate & Legislative Services/Corporate Officer Re: Retail Cannabis Application for 719 – 2<sup>nd</sup> Avenue West**

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven THAT Council direct Staff to proceed with the application process for 719 – 2<sup>nd</sup> Avenue West for 1456412 BC Ltd. in accordance with the City of Prince Rupert’s Cannabis Retail Application Policy.

**d) Report from the Director of Corporate & Legislative Services/Corporate Officer Re: 198 Prince Rupert Blvd.: Remedial Action Order**

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven THAT Council direct Staff to proceed with a Remedial Action Order under section 75 of the *Community Charter* whereby the City of Prince Rupert will proceed with the carport removal located at 198 Prince Rupert Blvd, legally known as PID: 013-413-376; Strata Lot 2, District Lot 251, Range 5, Coast District Strata Plan 14, together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on form 1 (the “Property”), with the costs of removal to be placed on the property taxes for the said property;

AND THAT Council direct Staff to provide notice to the Property owner in accordance with section 77 of the *Community Charter*;

AND THAT Council agree that reconsideration of these orders may be made, in writing, within 14-days of the notice, provided for under section 77 of the *Community Charter*;

AND THAT if no reconsideration notices are received within 14-days of the notice provided, Staff are directed to proceed with the Remedial Action Orders immediately, as requested.

**e) Report from the Director of Development Services & City Planner Re: Housing Accelerator Fund – Housing Action Plan 2024 Update**

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT Council adopt the Housing Acceleration Action Plan 2024 Update as indicated in Attachment 1 and direct staff to begin actioning policy statements as budget and resources permit.

**f) Report from the Director of Development Services & City Planner Re: Resolution to Amend 2024 Five Year Financial Plan Bylaw No. 3529, 2024**

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT Council approve the additions to the financial plan outlined in this report;

AND THAT the 2024 Five Year Financial Plan be amended accordingly.

CARRIED

**8. COUNCIL ROUND TABLE**

**9. ADJOURNMENT**

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT the meeting be adjourned to close at 8:25 pm.

CARRIED

Confirmed:

\_\_\_\_\_  
MAYOR

Certified Correct:

\_\_\_\_\_  
CORPORATE OFFICER