



## MINUTES

For the **REGULAR MEETING** of Council to be held on Monday, August 19, 2024, at 7:00 pm in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor W. Niesh  
Councillor G. Randhawa  
Councillor B. Cunningham  
Councillor N. Adey  
Councillor R. Skelton-Morven

**ABSENT:** Councillor T. Forster

**STAFF:** R. Buchan, City Manager  
R. Pucci, Deputy City Manager  
R. Miller, Director of Corporate & Legislative Services  
C. Bomben, Chief Financial Officer  
M. Pope, Director of Development Services (Remote)

### 1. CALL TO ORDER

The Mayor called the regular meeting to order at 7:31 pm.

### 2. INTRODUCTION OF LATE ITEMS

### 3. APPROVAL OF AGENDA

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven THAT the Agenda for the Regular Council Meeting of August 19, 2024 be adopted as presented.

CARRIED

### 4. RESOLUTIONS AND/OR RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council made the following resolutions regarding policies GOV-18-2023 and GOV-28-2023.

### 5. PUBLIC COMMENT(S) REGARDING AGENDA ITEMS

Terry Sawka, Prince Rupert – Re: Wastewater Plant.

## 6. CONSENT AGENDA

### a) Council minutes for approval

- i. Minutes of the Regular Meeting of July 22, 2024;
- ii. Minutes of the Committee of the Whole Meeting of July 22, 2024;
- iii. Minutes of the Public Hearing Meeting of July 22, 2024;

### b) Reports for receipt

- iv. Report from the Planning Re: July 2024 Development Activity;
- v. Report from the Fire Chief Re: July 2024 Monthly Fire / Rescue information;
- vi. Report from the Deputy City Manager Re: Major Projects Update;
- vii. Report from the Deputy City Manager Re: WasteWater Pilot Project;

### c) Correspondence for receipt

- viii. Letter from BC Ministry of Agriculture and Food Re: Addressing Drought Challenges: Important Resources for Local Governments and their Agricultural Communities; and,
- ix. Letter from President North Central Local Government Association Re: Challenging Wildfire Season.

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT all items on the Consent Agenda be approved as requested.

CARRIED

## 7. REPORTS

### a) Report from Planning Re: DVP-24-05 for 412 – 4<sup>th</sup> Avenue East.

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council proceeds with the final approval for Development Variance Permit (DVP) #24-05 for the porch enclosure located at 412-4th Avenue East.

CARRIED

### b) Report from Planning Re: DVP-24-06 for 836 – 3<sup>rd</sup> Avenue West.

MOVED by Councillor Skelton-Morven and seconded by Councillor Randhawa THAT Council pull Development Variance Permit (DVP) #24-06 for the porch enclosure located at 836 – 3<sup>rd</sup> Avenue West out because of height variance.

MOVED by Councillor Adey and seconded by Councillor Skelton-Morven THAT Council proceeds with the final approval for Development Variance Permit (DVP) #24-06 for the porch enclosure located at 836 – 3<sup>rd</sup> Avenue West.

CARRIED

**c) Report from Planning Re: DVP-24-07 for 721 Lotbiniere Street.**

MOVED by Councillor Cunningham and seconded by Councillor Randhawa THAT Council proceeds with the statutory notification process for Development Variance Permit (DVP) #24-07 for 721 Lotbiniere Street.

CARRIED

OPPOSED by Councillor Wade and Councillor Cunningham

**d) Report from the Manager of Communications, Engagement and Social Development Re: Memorandum of Understanding for Collaboration on *Emergency and Disaster Management Act* (EDMA) Funding.**

MOVED by Councillor Adey and seconded by Councillor Skelton-Morven THAT Council approve the Memorandum of Understanding to work with the District of Port Edward and North Coast Regional District on meeting the new *Emergency and Disaster Management Act* (EDMA) requirements for Indigenous engagement under new Provincial legislation.

CARRIED

**e) Report from the Deputy City Manager Re: Wastewater Pilot Program – Construction Consultant Services (RFP 24-0012).**

MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh THAT Council receives this report and award Construction Consultant Services (RFP 24-0012) to Spur Construction.

CARRIED

OPPOSED by Councillor Cunningham

**f) Report from the Deputy City Manager Re: MacCarthy Building – Construction Award - CTNCA.**

MOVED by Councillor Skelton-Morven and seconded by Councillor Randhawa THAT Council receives this report and awards Coast Tsimshian Northern Contractors Alliance (CTNCA) the next phase of the progressive design-build contract for the MacCarthy Building (RFP-24-0008).

CARRIED

**8. BYLAWS**

**a) City of Prince Rupert Official Community Plan Amendment Bylaw No. 3541, 2024.**

MOVED by Councillor Niesh and seconded by Councillor Randhawa THAT Council give Fourth and Final Reading to the Official Community Plan Amendment Bylaw No. 3541, 2024.

CARRIED

**b) City of Prince Rupert Official Community Plan Amendment Bylaw No. 3542, 2024.**

MOVED by Councillor Skelton-Morven and seconded by Councillor Adey THAT Council give Third Reading to the Official Community Plan Amendment Bylaw No. 3542, 2024.

CARRIED

**c) City of Prince Rupert Zoning Amendment Bylaw No. 3543, 2024.**

MOVED by Councillor Adey and seconded by Councillor Cunningham THAT Council give Third Reading to the Zoning Amendment Bylaw No. 3543, 2024.

CARRIED

**d) Northwest B.C. Regional Funding Agreement Reserve Bylaw No. 3547, 2024.**

MOVED by Councillor Adey and seconded by Councillor Cunningham THAT Council introduce and give Fourth & Final Reading to the Northwest B.C. Regional Funding Agreement Reserve Bylaw No. 3547, 2024.

CARRIED

**9. COUNCIL ROUND TABLE**

**10. ADJOURNMENT**

MOVED by Councillor Cunningham and seconded by Councillor Adey THAT the meeting be adjourned to close at 8:24 pm.

CARRIED

Confirmed:

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MAYOR

Certified Correct:

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CORPORATE OFFICER