



CITY OF PRINCE RUPERT

PUBLIC NOTICE BYLAW NO. 3500, 2022

A BYLAW FOR IDENTIFYING METHODS OF PUBLIC NOTICE

WHEREAS a council must give notice of certain bylaws, public meetings, elections, public hearings, disposition of land or other matters by advertising, if the Community Charter or another Act requires notice to be given;

AND WHEREAS as per Section 94.2(1) of the Community Charter, local governments are granted the authority to adopt a public notice as an alternative to the default notice provisions to publish in a newspaper in accordance with Section 94.1(1)(a) and (b);

AND WHEREAS this Bylaw affirms the importance of government transparency;

AND WHEREAS this Bylaw considers principles for effective public notice to ensure that the public can access information regarding proposed local government activities in reliable and consistent locations;

AND WHEREAS the City of Prince Rupert is seeking to ensure that regulatory consideration processes are conducted efficiently and without undue delay;

AND WHEREAS existing newspaper advertising submission schedule requirements may lead to delayed regulatory processes;

NOW THEREFORE the Council of the City of Prince Rupert in an open meeting assembled, enacts as follows:

1. CITATION

1.1 The Bylaw will be referred to as the “Public Notice Bylaw, No 3500”.

2. DEFINITIONS

2.1 In this Bylaw:

“Act” means the *Community Charter and Local Government Act*

“Matters requiring Public Notification” means any matter considered within the *Local Government Act* and *Community Charter* which has a legal requirement for public notice. This includes, but is not limited to, Zoning

and OCP Bylaw public hearings, property dispositions, proposed temporary use permits, amendment of Council procedure bylaws, intent to provide certain kinds of assistance, meeting on annual municipal report, redefinition of municipal boundaries, annual tax sale, and notice requirements pertaining to elections.

3. INCORPORATION OF ACTS' DEFINITIONS

3.1 Any definition in the Act which is incorporated into this bylaw has the meaning given to it in the Act as of the date of adoption of this bylaw.

4. METHODS OF PUBLIC NOTICE

4.1 With respect to any matters requiring Public Notification that are required to be advertised under section 94 of the Community Charter, notice will be given, in accordance with the timelines prescribed in the Act according to the methods described below:

- 4.1.1 Electronically by posting the complete notice of the matter via the City's website (princerupert.ca),
- 4.1.2 Electronically by posting the notice prominently on the City of Prince Rupert's Facebook social media site,
- 4.1.3 By Publishing in a local weekly newspaper for a minimum of one week, and,
- 4.1.4 By posting Notice in the physical posting locations identified in the City's Development Procedure Bylaw and Council Procedure Bylaw.

4.2 For matters where legislation specifies that public notice must be published within a specific timeframe and/or for a specified period, the methods identified in section 4.1.1 (City website) and 4.1.2 (City of Prince Rupert Facebook social media site) will be used as the City's two primary notification methods to ensure all timeline requirements are met, in addition to the physical notification posting locations (notice boards) identified in the City's Development Procedure Bylaw and in the Council Procedure Bylaw.

4.3 For matters where legislation specifies that public notice must be published within a specific timeframe and/or for a specified period, the notice will also be published a minimum of once in the newspaper prior to Council consideration, to ensure those without internet access have the opportunity to see it.

5. SEVERABILITY

5.1 If any section or parts of the bylaw are found in any court of law to be illegal or beyond the power of Council to enact such Section or parts shall be deemed to be severable and all other Sections or parts of the bylaw shall

be deemed to be separate and independent from and to be enacted as such.

6. EFFECTIVE DATE

6.1 This Bylaw will come into force and effect upon the date of Final Reading.

Read a First time this 25th day of July, 2022.

Read a Second time this 25th day of July, 2022.

Read a Third time this 25th day of July, 2022.

Final Consideration and Adopted this 18th day of August, 2022.

This Bylaw was adopted by Council.

To view the signed original,
contact City Hall Administration at
(250) 627 0934 or email
cityhall@princerupert.ca

Mayor

Corporate Administrator