



## MINUTES

For the **REGULAR MEETING** of Council held on November 14, 2023, at 7:00 p.m. in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor G. Randhawa  
Councillor B. Cunningham  
Councillor N. Adey  
Councillor T. Forster (Remote)  
Councillor W. Niesh

**ABSENT:** Councillor R. Skelton-Morven

**STAFF:** R. Buchan, City Manager  
R. Miller, Director of Corporate & Legislative Services  
C. Bomben, Chief Financial Officer  
R. Pucci, Director of Operations & Intergovernmental Relations (Remote)  
J. Beckwith, Fire Chief  
M. Pope, Director of Development Services  
R. Paras, Planner

### 1. CALL TO ORDER

The Mayor called the Regular Meeting of Council to order at 7:00 p.m.

### 2. INTRODUCTION OF LATE ITEMS

### 3. APPROVAL OF AGENDA

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT the Agenda for the Regular Council Meeting of November 14, 2023, be adopted as presented and amended.

CARRIED

### 4. PRESENTATION

1. Catherine Berris (Urban Systems) Re: Prince Rupert's Parks and Outdoor Recreation Plan
2. Chief Financial Officer Re: 2024 Draft Budget ([available online](#))

### 5. PUBLIC COMMENTS REGARDING AGENDA ITEMS (Including comments on the 2024 Draft Budget)

- a) Teresa Lee – Re: TUP-23-01
- b) Val Sutter – Re: TUP-23-01

### 6. CONSENT AGENDA

- a) **Council minutes**
  - i. Minutes of the Regular Meeting of October 23, 2023;
  - ii. Minutes of the Special Regular Meeting of October 23, 2023.

**b) Reports**

- iii. Report from the Fire Chief Re: Monthly Fire / Rescue Report – October 2023;
- iv. Report from the Planning Re: Development Activity Report – October 2023;
- v. Report from the Planning Re: Community Planning Activity Report – October 2023;
- vi. Report from the Director of Corporate & Legislative Services Re: KeyCorp Letter of Support;

**c) Correspondence**

- vii. North Coast Regional District Board Highlights – October 2023;
- viii. Letter from the Mayor of Surrey Re: Police Transition;
- ix. Major events Municipal and Regional District Tax (MRDT) Consultation;
- x. Letter from Honourable Mitzi Dean, Minister of Children and Family Development Re: Adoption Awareness Month;
- xi. Memorandum from Fisheries and Oceans Canada /Canadian Coast Guard Re: Langara Point Lightstation;
- xii. Letter from Okanagan Basin Water Board Re: Call for Immediate Action to Prevent Invasive Mussel Introduction to B.C.;
- xiii. Letter of Request for Support from Community Futures Pacific Northwest Re: Support for Paramedic PCP Training Funding and application to Columbia Paramedic Academy; and,
- xiv. Skeena Roundtable Newsletter – November 2023.

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT all items on the Consent Agenda be accepted as noted and filed.

CARRIED

- b.) vii. Report from the Director of Corporate & Legislative Services Re: Port Edward – Watson Island Water Supply Agreement & Fire Services Mutual Aid Agreement.

MOVED by Councillor Adey and seconded by Councillor Niesh THAT direct Staff to execute the Watson Island Water Supply Agreement and the Fire Service Mutual Aid Agreement between the City of Prince Rupert and the District of Port Edward.

CARRIED

## **7. REPORTS**

- a) **Report from Director Development Services Re: Rupert Plays: Prince Rupert's Parks and Outdoor Amenities Plan**

MOVED by Councillor Adey and seconded by Councillor Niesh THAT Council approve the Prince Rupert Parks and Outdoor Recreation Plan, titled "Rupert Plays" as attached in Attachment 1;

AND THAT Council direct Staff to advance the actions identified in Attachment 1 through the mechanisms described in the report as budget and resources allow.

CARRIED

b) **Report from Planning Re: Development Variance Permit #23-23 – 1439 Overlook Street**

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council proceed with the statutory notification process for Development Variance Permit (DVP) #23-23 for 1439 Overlook Street.

CARRIED

c) **Report from Planning Re: Development Variance Permit #23-19 – 1609 11<sup>th</sup> Avenue East**

MOVED by Councillor Randhawa and seconded by Councillor Niesh THAT Council proceed with final approval for Development Variance Permit (DVP) #23-19 for 1609 – 11<sup>th</sup> Avenue East.

CARRIED

d) **Report from Planning Re: Development Variance Permit #23-22 – 212 9<sup>th</sup> Avenue East**

Moved by Councillor Niesh and seconded by Councillor Cunningham THAT Council proceed with final approval for Development Variance Permit (DVP) #23-22 for 212 – 9<sup>th</sup> Avenue East.

CARRIED

e) **Report from Planning Re: Temporary Use Permit #23-01 – 935 2<sup>nd</sup> Avenue West**

MOVED by Councillor Cunningham and seconded by Councillor Niesh THAT Council proceed with the statutory notification process for Temporary Use Permit (TUP) #23-01 for 935 – 2<sup>nd</sup> Avenue West.

CARRIED

f) **Report from Director of Corporate & Legislative Services Re: Port Edward - Watson Island Water Supply Agreement & Fire Service Mutual Aid Agreement**

MOVED by Councillor Adey and seconded by Councillor Niesh THAT Council direct Staff to execute and finalize the Watson Island Water Supply Agreement and the Fire Service Aid Agreement between the City of Prince Rupert and the District of Port Edward.

CARRIED

**8. BYLAWS**

a) **City of Prince Rupert Zoning Bylaw Amendment 3504, 2022**

MOVED by Councillor Cunningham and seconded by Councillor Adey THAT Council gives Fourth & Final Reading for the Parking Specified Area Zoning Bylaw Amendment 3504, 2022.

CARRIED

b) **City of Prince Rupert Zoning Bylaw Amendment 3506, 2023**

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council repeal and replace Third Reading, amending the City of Prince Rupert Zoning

Bylaw Amendment No. 3506, 2023, to remove the parking requirements stipulation.

CARRIED

**9. COUNCIL ROUND TABLE**

**10. ADJOURNMENT**

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT the meeting be adjourned at 8:02 p.m.

CARRIED

Confirmed:

---

MAYOR

Certified Correct:

---

CORPORATE ADMINISTRATOR