

REGULAR MEETING

For the **REGULAR MEETING** of Council to be held on November 14, 2023, at 7:00 pm in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

1. CALL TO ORDER

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

Recommendation:

THAT the Agenda for the Regular Council Meeting of November 14, 2023, be adopted as presented.

4. PRESENTATION

- 1. Urban System Re: Prince Rupert's Parks and Outdoor Recreation Plan
- 2. Chief Financial Officer Re: 2024 Draft Budget (available online)

5. PUBLIC COMMENTS REGARDING AGENDA ITEMS (Including comments on the 2024 Draft Budget)

6. CONSENT AGENDA

a) Council minutes

- i. Minutes of the Regular Meeting of Oct 23, 2023;
- ii. Minutes of the Special Regular Meeting of Oct 23, 2023;

b) Reports

- iii. Report from the Fire Chief Re: Monthly Fire / Rescue Report October 2023:
- iv. Report from the Planning Re: Development Activity Report October 2023;
- v. Report from the Planning Re: Community Planning Activity Report October 2023:
- vi. Report from the Director of Corporate & Legislative Services Re: KeyCorp Letter of Support;
- vii. Report from the Director of Operations & Intergovernmental Relations Re: Council Request Reduction of Speed Limits; and,
- viii. Report from the Director of Corporate & Legislative Services Re: Port Edward Watson Island Water Supply Agreement & Fire Services Mutual Aid Agreement

c.) Correspondence

ix. North Coast Regional District Board Highlights – October 2023;

- x. Letter from the Mayor of Surrey Re: Police Transition;
- xi. Major events Municipal and Regional District Tax (MRDT) Consultation;
- xii. Letter from Honourable Mitzi Dean, Minister of Children and Family Development Re: Adoption Awareness Month;
- xiii. Memorandum from Fisheries and Oceans Canada /Canadian Coast Guard Re: Langara Point Lightstation;
- xiv. Letter from Okanagan Basin Water Board Re: Call for Immediate Action to Prevent Invasive Mussel Introduction to B.C.;
- xv. Letter of Request for Support from Community Futures Pacific Northwest Re: Support for Paramedic PCP Training Funding and application to Columbia Paramedic Academy; and,
- xvi. Skeena Roundtable Newsletter November 2023.

Recommendation:

THAT all items on the Consent Agenda be accepted as noted and filed.

7. REPORTS

a) Report from Director Development Services Re: Rupert Plays: Prince Rupert's Parks and Outdoor Amenities Plan

Recommendation:

THAT Council approve the Prince Rupert Parks and Outdoor Recreation Plan, titled "Rupert Plays" as attached in Attachment 1;

AND THAT Council direct Staff to advance the actions identified in Attachment 1 through the mechanisms described in the report as budget and resources allow.

b) Report from Planning Re: Development Variance Permit #23-23 - 1439 Overlook Street

Recommendation:

THAT Council proceed with the statutory notification process for Development Variance Permit (DVP) #23-23 for 1439 Overlook Street.

c) Report from Planning Re: Development Variance Permit #23-19 - 1609 11th Avenue East

Recommendation:

THAT Council proceed with final approval for Development Variance Permit (DVP) #23-19 for 1609 – 11th Avenue East.

d) Report from Planning Re: Development Variance Permit #22-22 – 212 9th
Avenue East

Recommendation:

THAT Council proceed with final approval for Development Variance Permit (DVP) #23-22 for 212 – 9th Avenue East.

e) Report from Planning Re: Temporary Use Permit #23-01 – 935 2nd Avenue West

Recommendation:

THAT Council proceed with the statutory notification process for Temporary Use Permit (TUP) #23-01 for 935 – 2nd Avenue West.

8. BYLAWS

a) City of Prince Rupert Zoning Bylaw Amendment 3504, 2022

Recommendation:

THAT Council gives Fourth & Final Reading for the Parking Specified Area Zoning Bylaw Amendment 3504, 2022.

b) City of Prince Rupert Zoning Bylaw Amendment 3506, 2023

Recommendation:

THAT Council repeal and replace Third Reading, amending the City of Prince Rupert Zoning Bylaw Amendment No. 3506, 2023, to remove the parking requirements stipulation.

9. COUNCIL ROUND TABLE

10. ADJOURNMENT





TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that what is now known as Prince Rupert is the traditional, ancestral, unceded territory of the Ts'msyen people. There are recommendations in this plan that can be undertaken by the City as part of Truth and Reconciliation. This plan is by no means the answer to meaningful reconciliation, but it is intended to promote and support the continued dialogue to learn from and engage with Indigenous partners.



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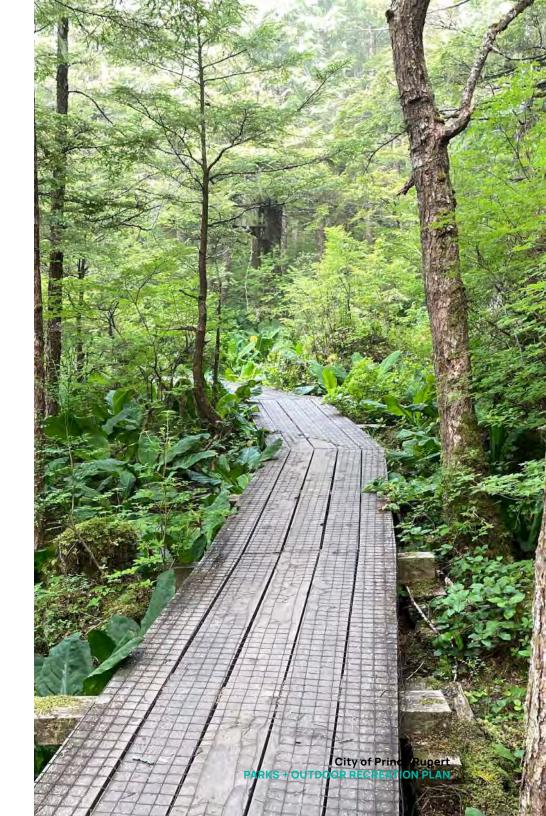
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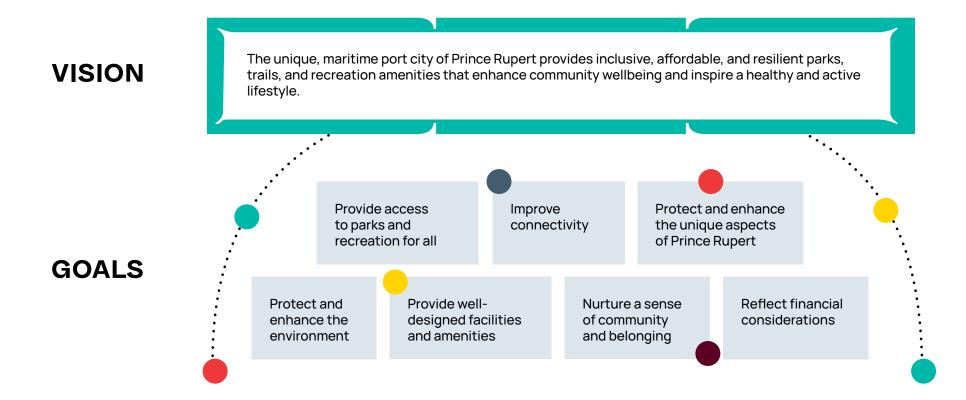




The City of Prince Rupert's previous Parks and Open Space Study was completed in 1985. Since that time, the city has experienced major changes in population, leisure and active transportation patterns, and economic shifts, including a growing tourism industry. This Parks and Outdoor Recreation Plan (PORP), Rupert Plays, is intended to strategically guide decisions related to municipal parks and outdoor recreation for the next 10 years.

It includes direction for managing parks, open spaces, trails, and park amenities in a cost-effective manner consistent with leading industry practices. It will go hand-in-hand with the new Transportation Plan – Connect Rupert.

This plan is guided by a robust community engagement process that has included a community survey, workshops, pop-ups, and interviews. There were two phases of community engagement with over 568 touch points.





KEY STRATEGIES AND PLAN ORGANIZATION

Based on community input, the following are the plan's key strategies and the corresponding plan sections:



 Provide more access to and along the waterfront Waterfront



 Replace aging play equipment and add more amenities to parks Outdoor Amenities



2. Upgrade parks and add more parks for population growth Parks



4. Improve trails and add more trail connections
Trails

The draft vision, objectives, and actions were presented to residents in a community survey for input on their priorities. Those were used to prepare an implementation plan that includes the priority, phase, method of implementation, and order-of-magnitude cost for the recommendations, along with implementation strategies and next steps.



5. Implement the recommendations as resources allow Implementation Plan



IMPLEMENTATION PRIORITIES

Each key recommendation includes the following information:

TIMEFRAME

Ø	Ongoing	Tasks that are implemented over time as needed
	Quick Wins	Investments that can reasonably be made within one to two years
	Short-Term Improvements	Investments that can reasonably be made within three to five years
	Medium-Term Improvements	Investments intended for six to 10 years
	Long-Term Improvements	Investments that are intended for over 10 years and are likely beyond the life of the PORP

METHOD OF IMPLEMENTATION

Each key recommendation can be implemented in a range of ways, including: as a capital project, through ongoing operations and maintenance, as a policy or programming initiative, or through some combination of the above. The PORP will be implemented in phases based on community needs, the pace of development, funding opportunities, and Council's priorities as all of these evolve over time (**Appendix G**).

The PORP is a guiding document for the provision of facilities and services; it does not commit the City to any project nor limit future opportunities. Recommendations will need to be confirmed and implemented through capital funding, grants, development contributions, and effective partnerships on an ongoing basis. The most important guidance is provided by the vision, goals, and objectives, which should be used to guide future decisions.

Moving forward, Rupert Plays will guide the City's decision-making towards improving the quality of life in Prince Rupert by supporting healthy lifestyles and improved experiences of the outdoor environment.



KEY RECOMMENDATIONS

The following are the key recommendations outlined in this plan. **Appendix G** includes additional detail on the capital projects and actions within the recommendations.





WATERFRONT

- W1 Develop Harbour Landing Park as a vibrant waterfront park integrated with the airport ferry terminal.
 - Long-Term . Planning and Capital
- W2 Work with First Nations to develop a waterfront park with boat launch and appropriate commemorative infrastructure at Miller Bay.
 - Ongoing . Planning and Capital
- W3 Provide new boat launches and infrastructure for nonmotorized watercraft.
 - Ongoing . Planning and Capital
- W4 Through new development projects, provide more access to and along the waterfront, including vibrant public spaces and uses.
 - Ongoing . Planning and Capital
- W5 Collaborate with others to increase opportunities for waterfront use.
 - Ongoing . Operations and Programming

PARKS

- P1 Implement rewilding (see page 12) in parks and other maintained green spaces to increase nature within the city and to reduce mowing costs.
 - Ongoing . Planning, Operations, and Programming
- P2 Establish new parks in existing developed areas to address existing gaps.
 - + Medium- and Long-Term . Planning and Capital
- P3 Acquire parks in new development areas per Map 5.

 (This will mostly occur beyond the time frame of this plan through negotiations with developers, but any opportunities to acquire parkland in the interim, especially along the waterfront, is ideal.)
 - Long-Term . Planning
- P4 Improve community parks with paths, gathering spaces, trees, seating, universal washrooms, and other infrastructure as needed.
 - Ongoing . Planning and Capital





OUTDOOR AMENITIES

- OA1 Upgrade existing ball diamonds and sports fields by improving drainage and adding water fountains where water connections are available.
 - Ongoing . Capital
- OA2 Provide community gardens in locations with water and electrical service where there is neighbourhood interest.
 - 😥 + 🕕 Quick Win and Medium-Term . Planning and Capital
- OA3 Improve the existing dog off-leash area and establish another one on the east side of the city.
 - + Short- and Medium-Term . Planning and Capital
- OA4 Establish an outdoor performance area with a covered structure, suitable power, and space for large gatherings.
 - Medium-Term . Planning and Capital
- OA5 Upgrade and replace playgrounds based on an asset management cycle and neighbourhood needs.
 - Ongoing . Capital

- OA6 Support the development of a pump track in the community.
 - Quick Win . Capital
- OA7 Improve the public running track.
 - Short-Term . Capital
- OA8 Expand the existing skate park and provide another one in the future.
 - + Short- and Medium-Term . Planning and Capital
- OA9 Upgrade the existing sports courts.
 - 🌧 + 🌔 Quick Win and Short-Term . Capital
- OA10 Establish procedures to improve maintenance and upgrading of park amenities.
 - Ongoing . Planning and Operations





TRAILS

T1 Establish new nature trails per Map 5.

Ongoing . Capital

T2 Improve connections to the multi-use path along the waterfront.

Ongoing . Capital

T3 Improve nature trails within the urban area.

Ongoing . Capital

T4 Improve nature trails outside the urban area in collaboration with others.

Long-Term . Capital

T5 Establish processes to improve maintenance of trails, improved signage, and transportation to trailheads.

Ongoing . Planning, Operations, and Programming







1.0 OVERVIEW









1.2 BENEFITS OF PARKS AND RECREATION

Why does the City need this plan? The benefits of parks and recreation are well documented in research¹. Parks and recreation contribute enormous values to communities and have significant effects on quality of life, reducing social and health problems that can be associated with high costs. The following are some examples of the benefits that parks and recreation provide:

ECONOMIC BENEFITS OF PARKS AND RECREATION

- Increased property values
- Attraction and retention of new residents
- Support for the tourism economy
- Reduce illness and disability (social and personal benefits too)

ENVIRONMENTAL BENEFITS OF PARKS AND RECREATION

- Protection of important species and habitats
- Demonstrate the importance of the environment and encourage stewardship
- Rainwater, air quality, water quality, and temperature management
- Support environmental education

PERSONAL BENEFITS OF PARKS AND RECREATION

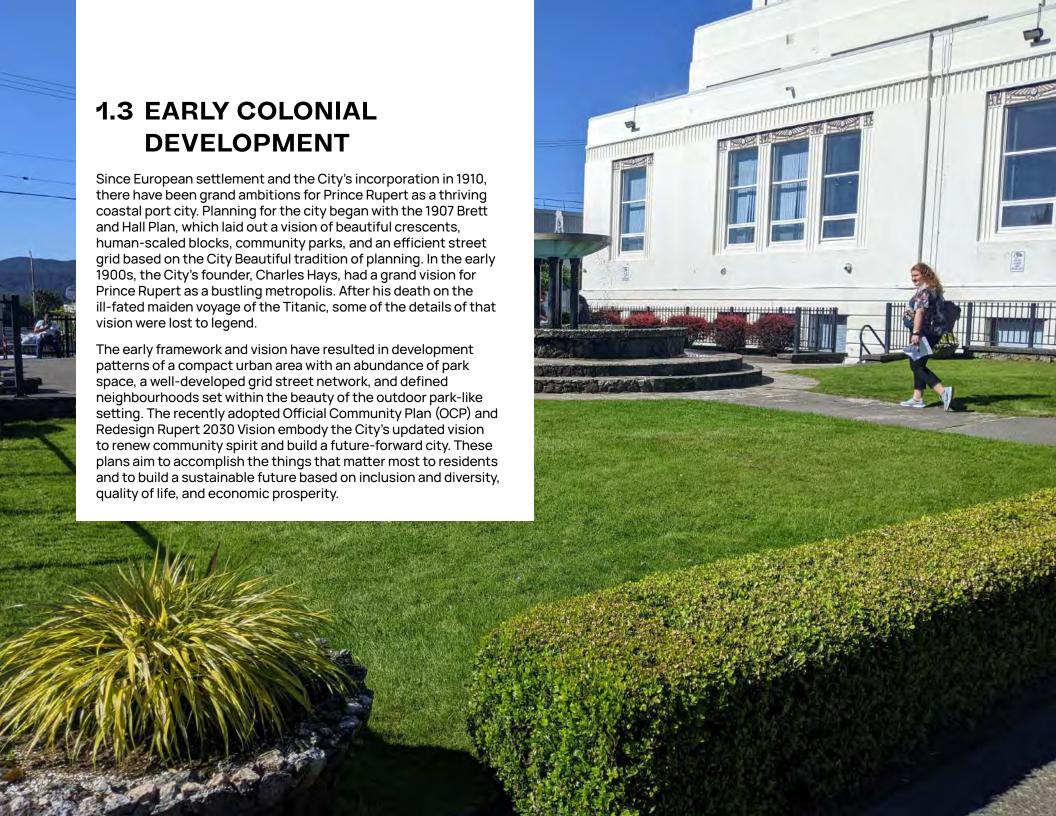
- Improvements to mental and physical health
- Increase quality of life
- Natural spaces inspire spirituality

SOCIAL BENEFITS OF PARKS AND RECREATION

- Promote an active lifestyle and personal health education
- Foster social connections and community involvement
- Support local food systems through community gardens and foraging
- Aesthetically pleasing spaces promote community pride
- · Reduce crime and social dysfunction

¹ The Benefits Hub is one resource directory of evidenced-based research outlining the benefits of parks and recreation. Canada Parks and Recreation Benefits Hub: http://benefitshub.ca/overview





1.4 THE CITY'S SETTING

Broadly, Prince Rupert falls within the Great Bear Rainforest, a globally important area of over 6.4 million hectares that is managed to achieve a high level of ecological integrity; Prince Rupert is the only city within it. Uniquely located on Kaien Island, Prince Rupert is the largest city on BC's northwest coast and it plays an important role as a centre for surrounding communities (Figure 1). The city is along the island's northwestern shore, located just north of the mouth of the Skeena River. The city is connected to the mainland by a short bridge.

The surrounding waterfront and mountain ranges provide a spectacular setting. Prince Rupert's oceanic climate and temperate rainforest environment experiences consistent precipitation and is known as Canada's wettest city, alongside its moniker "The City of Rainbows". The natural environment and the views are beautiful, but lack of sunshine, limited to an average of 1,230 hours per year, creates a challenge for outdoor recreation.







The natural assets in Prince Rupert contribute to outstanding outdoor recreation opportunities in and around the city. Defining features of the region include Mount Hays that supports multiple trail uses, and the Prince Rupert harbour extending to Fern Passage and Butze Rapids where paddle sports take place.

The environment surrounding and within Prince Rupert has ecosystems that support hundreds of vegetation, fish, and wildlife species. The wilderness in the Great Bear Rainforest has high ecological significance and provides habitat for many bird, mammal, fish, and plant species. Some of the largest wild mammals in the world live or spend time here, including grizzly bears, coastal wolves, and orca, grey, and humpback whales. Located about 45 kilometres northeast of Prince Rupert and only accessible via plane or boat, the Khutzeymateen Grizzly Bear Sanctuary is one of the only places in the world to view grizzly bears living freely in the wilderness, from a safe distance. The nearby Chatham Sound is a feeding ground for whales along their migratory route.

Many tourists visit by cruise ships to view the beauty of the natural setting and wildlife, as the city is a central point on the Inside Passage from Vancouver, BC to Skagway, Alaska. The Prince Rupert Airport is about five miles from the city, and upon arrival visitors take a 20-minute ferry to Prince Rupert. Tourists also travel to Kaien Island by vehicle across a bridge on the Yellowhead Highway, and on the VIA Rail network. Tourists visit mainly in the summer, and attractions include the natural environment and wildlife, especially whale watching, the mountainous landscape, and the North Pacific Cannery museum.

Prince Rupert should be a gateway to nature as all of BC should be"

Community Survey Respondent

1.5 COMMUNITY ENGAGEMENT

Community engagement is very important for projects like this to ensure that the plan reflects Interviews Virtual community perspectives. Multiple Visioning community engagement events September to Workshops (2) were hosted to gather input on the October, 2022 community's interests, needs, and June 22 and July 7, priorities (Figure 2). 2022 FIGURE 2 ENGAGEMENT EVENTS Community Survey #2 May 2023 **Participants** 193 **Participants Participants** Pop-up events July 24, 2022 Virtual August 27, 2022 Workshop (1) 65 Participants **3 Participants** September 6, 2022 May 17, 2023 Community **342 Participants** 14 Participants **Youth Survey** Survey May 2023 August 26 to October 2, 2022 PHASE 1



The following are the top three responses to each question on the first community survey (see **Appendix B** for more detailed engagement input).

Participation in Activities	Highest Satisfaction	Lowest Satisfaction
Walk/hike/jog on a path through a park or on a trail (100%)	Sense of welcome and belonging in parks and outdoor spaces (73% satisfied)	Covered outdoor spaces (82% not satisfied)
Visit a park to relax, eat, play catch, etc. (93%)	Sense of safety and security in parks, outdoor spaces, and trails (60% satisfied)	Access to and along the waterfront (81% not satisfied)
Nature appreciation, bird watching, or wildlife viewing (83%)	Trails in natural areas (55% satisfied)	Public washrooms (71% not satisfied)
Most Visited Parks or Trails	Highest Satisfaction Parks or Trails	Lowest Satisfaction Parks or Trails
Rotary Waterfront Park (97%)	Rushbrook Trail (81% satisfied)	Smaller parks/playgrounds close to your home (39% not satisfied)
Pacific Mariners Memorial Park (96%)	Pacific Mariners Memorial Park (80% satisfied)	Oliver Lake Park (34% not satisfied)

The second community survey indicated support for the draft actions, and provided input that was used to prioritize the recommendations.



Top Broad Priorities in Order

- 1. More access to and along the waterfront
- 2. Improve the design of existing parks, e.g., replace paving, more trees
- 3. Add more amenities to parks, e.g., dog offleash areas, community gardens, bike park
- 4. More trail connections on Kaien Island
- Better distribution of parks and outdoor recreation amenities
- **6.** Bigger and better parks in new development areas

The following are the top responses to the youth survey listed per number of responses.

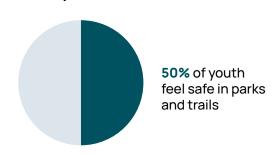
Youth Participation in Activities

Walk/hike/jog on a path through a park or on a trail (93%)

Visit a playground (86%)

Visit a park to relax, eat, play catch, etc. (71%)

Safety



Ways the City could Improve Parks and Outdoor Recreation for Youth (open-ended question)

Waterfront

- Beach/waterfront access
- More attractions and activities along waterfront
- More park equipment near water
- Bike trail

Existing Parks

- More playground equipment
- Bike trails
- Problem solving/creative play equipment

Trails

- Bike friendly trails
- Improve trails, especially near schools

Outdoor Amenities

- Bike parks and pump tracks
- Places to bike and rollerblade
- Skate parks
- Water parks
- Outdoor basketball courts

Participants in the workshops, interviews, and pop-up events provided qualitative information that was integrated into the goals and objectives in section 3 (see **Appendix B** for summary).



1.6 BEST PRACTICES

The following best practices provide inspiration and guidance for some of the topics most relevant to this plan.

WATERFRONT REVITALIZATION

Many cities in BC and internationally are revitalizing waterfronts that were previously industrial to dynamic urban environments. While select industrial uses sometimes remain, it is often impractical to combine industrial uses and higher density urban settings. Vibrant waterfront settings can help to attract new residents and tourists, building new integrated economies. This process of transformation has already been occurring in Prince Rupert.

The following best practices for waterfront revitalization are applicable to Prince Rupert:

- Destination waterfront with recreation opportunities and varied waterfront uses
- Connections to arrival and departure points for residents and tourists
- Relocating uses with large industrial footprints and no public access to other locations
- Safe pedestrian and other active transportation uses from the waterfront to the city
- Waterfront path along the water's edge for pedestrians, cyclists, and related uses
- Plentiful green space, trees, culture features, public art, and gathering and event spaces





PORT ANGELES. OR

Port Angeles Downtown Waterfront was improved to integrate public access and views to the harbour, connect the downtown core and the waterfront, welcome visitors from arriving ferries, provide seasonal venues, encourage economic development and incorporate natural and sustainable systems. The waterfront's primary industry historically was processing harvested old growth lumber in mills. The now multi-level brightly lit esplanade, natural beach areas, and flexible event space for seasonal activities, provide a multi-functional waterfront for Port Angeles.









Stevenson Village in Richmond, BC acts as a fishing village for fresh seafood and a local destination for sightseeing, eating, and drinking. The village area used to be industrial and there are historic attractions such as the Britannia Shipyards National Historic Site, the Steveston Tram, the Steveston Museum, and the Gulf of Georgia Cannery National Historic Site.





LONSDALE QUAY, NORTH VANCOUVER, BC

Lonsdale Quay in North Vancouver is now a cultural centre for the Lower Lonsdale area in North Vancouver. Historically, the quay was a shipyard with great significance during the war times. Now the area is connected to Vancouver via the Seabus, and it has a vibrant marketplace and a large gathering space for festivals and events.







VANCOUVER, BC

The City of Vancouver's Coal Harbour is set in a much larger community context, yet it has some best practices that are relevant to Prince Rupert. Coal Harbour was previously industrial land and it now supports a new convention centre, walkways, public spaces, and parkland. Close to the cruise ship and float plane terminals, Coal Harbour has a dual role of welcoming visitors to the city, and enabling city residents to experience the waterfront.

REWILDING

The rewilding of a city refers to bringing natural processes and ecosystems back into the urban environments we live in today. The concept is based on principles of environmental stewardship and education and focuses on how humans experience nature within the city. This could mean creating great experiences being outdoors, delivering outdoor programs and services, greening the city's operations, creating healthy ecosystems, and building a connected stewardship community on rewilding initiatives. There is extensive support for this in Prince Rupert and many natural areas to celebrate.

The following best practices for rewilding are applicable to Prince Rupert:

- Identify locations where rewilding can occur along road corridors, the edges of parks, and watercourses to reduce the costs of mowing and increase habitat values and nature experiences; consider sightlines along roads due to the many deer in the community
- Protect and establish natural habitat features in parks, such as pollinator meadows, rain gardens, natural play features, climbing trees, and logs
- Generate public awareness through information on the city's website, site signs, and stewardship programs

Rewilding is easier in moist climates like Prince Rupert, and it can be incorporated with green infrastructure such as rain gardens.

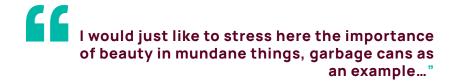






CITY OF EDMONTON NATURALIZATION INITIATIVE

Naturalization initiatives in Edmonton began over 25 years ago as the City worked to convert manicured green spaces to more natural states along roadways, stormwater ponds, parks, and in new developments. Naturalization in urban settings provides economic, environmental, and quality of life benefits. Recognizing their urban forest as an asset, the City has recently committed to planting two million new trees on public property by 2050 as part of their Big City Move – Greener As We Grow target. The operations team currently uses a three-stage naturalization process: 1) stop mowing, 2) plant trees and shrubs, and 3) habitat enhancement. There is a major public awareness component associated with this project, including a webpage and stewardship opportunities.



• • • • Community Survey Respondent





CITY OF VANCOUVER GREEN STREETS PROGRAM

The Green Streets program started as a pilot project with 15 volunteer gardeners and has since grown into a program with hundreds of gardeners caring for planted traffic circles and street corners throughout Vancouver. Green Streets gardens help to manage rainwater, provide habitat for wildlife, and bring nature to communities. The gardens are planted by the City, and program volunteers provide year-round care to the gardens including weeding, pruning, and other maintenance. Volunteer gardeners form a strong community through many social activities – newsletter, an autumn Green Streets Garden Party, and gardening mentorship. The City supports with free compost and plant giveaways in spring and fall.

OUTDOOR PLAY AREAS

Access to active play in nature and outdoors is essential for healthy child development. When children are outdoors, they move more, sit less, and play longer. They learn increased resilience, self-regulation, and skills for dealing with stress. Health benefits of an active lifestyle include improved blood pressure, cardio respiration, and musculoskeletal fitness. Nature or adventure playgrounds provide an antidote to digital distractions and allow children to create their own spaces in a hands-on way and to take risks, empowering kids to self-organize and learn by doing. Prince Rupert has an excellent opportunity to connect play areas with adjacent natural areas.

The following best practices for outdoor play are applicable to Prince Rupert:

- Play environments that expand creativity and interest, allowing children to experience adventure play and risky play
- Designs that are inclusive for all ages and abilities
- Integrating nature around and within play areas







Terra Nova Adventure Play Environment is located within Terra Nova Rural Park and is a regional destination serving the Lower Mainland. The project is the result of an extensive community planning process and reflects the agricultural traditions of the area. Most of the features are custom designed and manufactured using BC Yellow Cedar and sustainable design practices. The playground has offerings for infants, two to five, and five to 12 age groups. It includes a 10-metre tall 'Tree House' with four platforms, a central rope ladder, and a spiral slide for the older children. The play environment incorporates natural materials – wood, stone, sand, woodchips, and water.



CHARLESTON PARK, VANCOUVER, BC

Charleston Park playground is located in a highly urbanized waterfront residential area and features a wooden pirate ship from the top of which children can see views of the water at False Creek. Accessible features include surfacing and circulation pathways, a we-saw, accessible swing set, and low tandem swing. The playground has offerings for the two to five and five to 12 age groups and incorporates natural materials – wood, stone, sand, and woodchips.



COVERED OUTDOOR SPACES

Covered outdoor spaces provide shelter and protection from weather and offer residents extended use of parks and outdoor amenities. In a post-pandemic era, covered outdoor spaces also help build urban resilience by providing safer options for people to escape social isolation. With Prince Rupert's rainy climate, these spaces could greatly enhance outdoor opportunities.

The following best practices for covered outdoor spaces are applicable to Prince Rupert:

- Covered outdoor spaces for big and small gatherings, e.g., picnic shelters for individual or multiple tables
- Rain/shade structures over playgrounds, sports courts, or spectator areas in sports fields, e.g., shade sails, roofs
- Building extensions and/or pavilions for hosting larger outdoor community events



MINETTE BAY, KITIMAT, BC



REVELSTOKE, BC



GIBSONS, BC



USA



PUBLIC WASHROOMS

Public washrooms allow users to enjoy parks, trails, and outdoor amenities for longer. They are requested in all communities for everyone from families with toddlers to older residents. Public washrooms are challenging to operate because they are subject to inappropriate uses. Outdoor equipment suppliers have been working to produce washrooms that cost less to maintain with safety measures that limit risks. With the visitors to Prince Rupert adding to park use, washrooms will be particularly appreciated.

The following best practices for public washrooms are applicable to Prince Rupert:

- Safe and well-lit single-user washrooms
- Inclusive and safe washrooms for all users by focusing on function of washroom rather than identity of user with signage and wayfinding and features based on universal design
- Universally accessible washroom stall at every washroom facility
- Washrooms with self cleaning and safety features in urban locations
- Washrooms with composting or urinary diversion in natural unserviced locations
- Childcare facilities such as change tables
- Washroom design for ease of maintenance



LAKE COUNTRY, BC



NELSON PARK, VANCOUVER, BC



VICTORIA PARK, VANCOUVER, BC



REVELSTOKE, BC





POPULATION

Prince Rupert's population grew fairly steadily until the 1990s, when it reached a peak of 17,000 residents (Figure 1). Since then, the city has experienced a stable or declining population. In 2021, there were approximately 12,300 residents, representing a 0.7% increase since 2016.

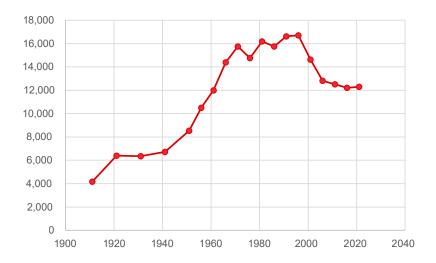


FIGURE 1 POPULATION 1910 - 2020

Source: Statistics Canada

The City anticipates significant growth, reflected in the OCP as a doubling of the population over the next decade due to port improvements and associated development. That would bring around 12,000 new residents by 2030, representing an annual growth of 7.18%.

AGE DISTRIBUTION

Prince Rupert's age groups are well distributed and include significant youth and senior residents (Figure 2). In 2021, residents aged 30 to 34 years made up the largest age group. Nearly a quarter (22.8%) of the City's population is 19 years or younger, while 16.3% of the population is 65 or over.

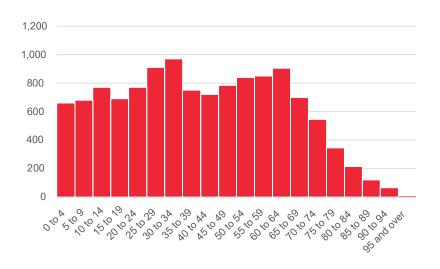


FIGURE 2 2021 AGE POPULATION PROFILE

Source: Statistics Canada

INCOME

In the 2021 census, the 2020 median household income in Prince Rupert was \$95,000, slightly higher than the provincial average of \$85,000.



INDIGENOUS AND VISIBLE MINORITY IDENTITY

Among Prince Rupert residents, 37% identified as Indigenous, of which 33% identified as First Nations, 3% Inuit, and 0.1% Métis. This total Indigenous population is significantly larger than the provincial average of 6%.

Among the remainder of the population, 15% of residents identified in the census as a visible minority. The largest group was South Asian at 5% of the total population, and 35% of the visible minorities.

NEWCOMERS

In 2021, 13% of the population identified as immigrants. A large portion of the total population (4%) immigrated to the area before 1981, and 3% immigrated between 2011 and 2021. There was also a small portion (2%) of non-permanent residents.



IMPLICATIONS FOR PARKS AND RECREATION

The following are some of the key demographic and land use trends and their implications for parks and recreation in Prince Rupert:

- As all age groups benefit from parks, recreation, and open spaces, the City's population requires active and safe opportunities for all ages and abilities.
- The previous population decline led to low use and removal of some park amenities such as playgrounds. The supply will need to grow again with the increasing population.
- Prince Rupert draws a younger population to the outdoor recreation opportunities, which explains the interest and increasing demands for trails, bike infrastructure, and waterfront access points.
- As the larger age cohort shifts from the current 30 to 34 age group to the 50 to 54 age group by 2040, parks and recreation will need to adapt to the needs of that population.
- Prince Rupert has a good supply of park space and amenities for the existing population; however, the quantity, diversity, and quality of opportunities will need to expand with population growth and the expectation of those relocating from more urban communities.
- As a tourist hub and destination along the northwest coast, there will be increasing demand and pressure on existing facilities and expectations for unique and world class opportunities. It will be critical for the City, the tourism sector, and the Port to work collaboratively on developing and financing the required infrastructure.







3.2 GOALS AND OBJECTIVES



The following goals in bold, with the bulleted objectives, are based primarily on community input:

· · · Community Survey Respondent

Provide access to parks and recreation for all

- Design and build parks and facilities that are accessible for all ages and abilities
- Provide programs and services that are affordable. inclusive, and meet diverse needs
- Accommodate the needs of residents and visitors

Improve connectivity

- Establish an interconnected trail system integrated with the on-road active transportation network
- parks, recreation, and community destinations
- Link the trail system to
- Improve safety for pedestrians within the city

Protect and enhance the environment

- Identify new parkland to protect sensitive ecosystems
- Design parks to protect and enhance biodiversity and habitats
- Plan for climate change through trees and green infrastructure that provide protection from extreme events and consideration for sea level rise

Provide well-designed facilities and amenities

- Provide creative, innovative parks, open spaces, and amenities that inspire curiosity and participation
- Focus investment in existing neighbourhood parks to meet community needs
- Plan for sufficient maintenance to provide clean spaces and protect the longevity of infrastructure

Protect and enhance the unique aspects of Prince Rupert

- · Celebrate nature and wild spaces within the city and integrate these with manicured parks
- Develop a continuous, inspiring experience to and along the waterfront, the city's greatest asset
- Integrate more Indigenous culture and information into the city's parks and open spaces, in an informed and culturally sensitive manner
- Support wayfinding that directs visitors and emphasizes unique destinations

Nurture a sense of community and belonging

- Provide opportunities for safe social engagement through design
- Collaborate with community partners on mutually beneficial projects
- Encourage and support volunteerism and stewardship

Reflect financial considerations

- Phase recommendations to respect limited financial resources
- Seek opportunities for funding from other sources
- Consider needs for operations and maintenance for existing parks and facilities







Key Strategy Provide more access to and along the waterfront

4.1 EXISTING WATERFRONT CONDITIONS AND ANALYSIS

Prince Rupert's defining characteristic is its location on Kaien Island with its extensive surrounding waterfront. The coastal landscape is important to the community, providing a unique identity and opportunities to experience nature.

There are highly popular locations for enjoying the shoreline environment such as Rotary Waterfront Park, Pacific Mariners Memorial Park, Atlin Terminal, Rushbrook Trail, Seal Cove, and Butze Rapids. These places and others support walking, cycling, picnicking, access to paddling, and events. Almost all community survey respondents use and appreciate the city's waterfront.

Improving the waterfront is also the top priority based on community engagement. Access to and along the waterfront and opportunities to get close to the water's edge are limited by industrial land uses, topography, and land ownership. The waterfront spaces and walkways are disconnected and some are

outdated. Access for launching non-motorized watercraft is limited and challenging.

There is an increase in paddle sport uses in Prince Rupert, including paddleboard, kayak, canoe, raft, tube, and other watercraft activities. Use of the water requires staging areas with safe access and signage related to risks. There are challenges and limited options for people to access paddling, as well as a lack of storage spaces for paddling equipment near the waterfront. In several locations, there is nothing to identify a waterfront access point. There is also limited parking available near the boat launches.

WATERFRONT ANALYSIS

The waterfront is reviewed in sections that align with the land uses, land ownership, characteristics, and amenities (Figure 3).





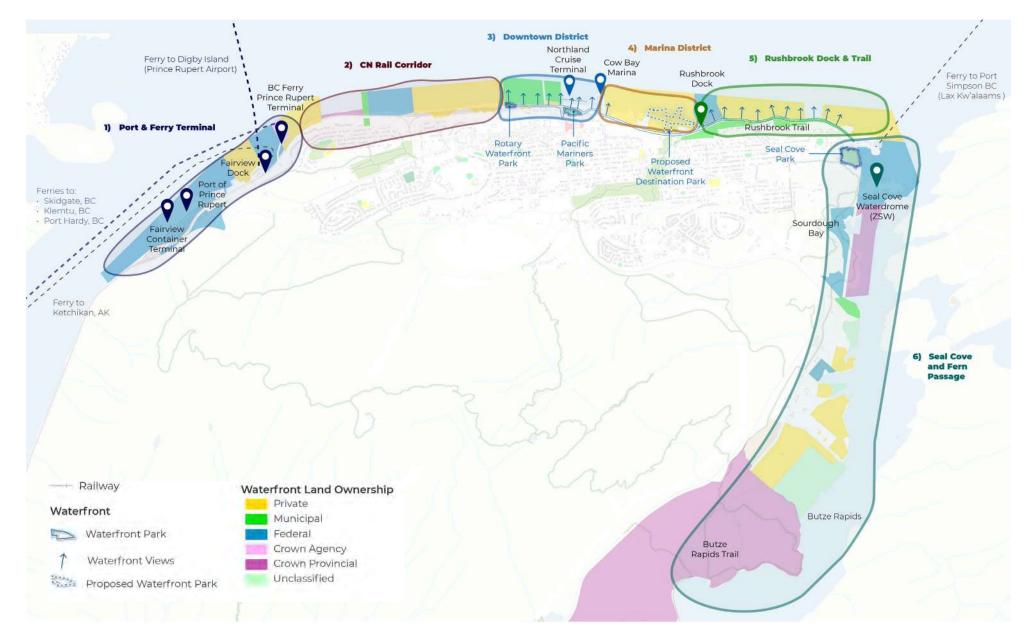


FIGURE 3 WATERFRONT SECTIONS



1. Port and Ferry Terminal

This portion of the waterfront serves the movements of people and goods to and from Prince Rupert. The Port of Prince Rupert is the predominant use. There are three ferry terminals – to the Prince Rupert Airport on Digby Island, to Ketchikan Alaska, and one for BC Ferries that go to Skidgate, Klemtu, and Port Hardy. The land is federally and privately owned and is designated Industrial in the OCP. The paddling community have identified Fairview Dock as an informal water access point but it is not a formal boat launch.

2. CN Rail Corridor

This portion of the waterfront is inaccessible. The land is owned by CN Rail and has an active rail line. The topography is also very steep. The land is mostly private and federally owned. The OCP designates the area for industrial use.

3. Downtown District

The downtown waterfront is highly valued and is a major destination for Prince Rupert residents and visitors. The Northland Cruise Terminal serves as a gateway for visitors arriving by water. Tourists and people traveling on the ferries to and from other communities are on foot, so this area is their gateway to services and the city.

The Atlin Terminal and Cow Bay Marina include newer public spaces. These include the Atlin Waterfront Promenade, outdoor eating areas, and Public Breakwater, which includes public docking for larger boats and a float for small watercraft launching. The retail shops and restaurants make this a vibrant space.

Most of this waterfront, except for the eastern portion, is affected by a steep shoreline bluff. Bill Murray Drive provides access at the east to Rotary Waterfront Park. The McBride Street pedestrian overpass with steps at each end can take pedestrians to the waterfront from the west end of Pacific Mariners Park. There is more direct access between the waterfront and the city via Cow Bay Road and 1 Avenue East near Cow Bay.

Along the waterfront is a 400 metre path, Millennium Walkway, from Cow Bay Rd to Rotary Waterfront Park. This is an older path with some outdated infrastructure.

Other than the docks that are for passengers only and the wharfs at Cow Bay, there is no way to access the water's edge. West of Rotary Waterfront Park, there is a small beach that some people use despite prohibitive signage; this is private land and it is not a designated or safe beach access point.

Although Pacific Mariners Park is at a higher elevation than the waterfront strip, it is an important waterfront park as the ocean views, activities, and events draw many people. This park is easily accessible from the urban core, but not from the waterfront.

The segment between Rotary Waterfront Park and McBride Street is the only shoreline area owned by the City. The OCP designates this area as Park/Open Space at Rotary Waterfront Park, and Public Dock with Downtown Retail/Mixed Use along the remainder.

The City of Prince Rupert's OCP and the 2030 Vision reference the proposed Harbour Landing Park as the location for a new airport ferry terminal (at the foot of Bill Murray Way). This park is also proposed to include green space, shoreline access, and a pub. A new public wharf with cafes, restaurants, marine berthing facilities, and visitor information services is proposed, with a link to the upper town by a grand stair and funicular connection. The revitalization of the 100-year-old historic CN rail station near Rotary Waterfront Park has been completed with support from the B.C. Ministry of Jobs, Economic Development and Innovation, and Northern Development Initiative Trust, and it is now open as Wheelhouse Brewing.



4. Marina District

Current land uses in this area are light industrial with little to no waterfront access for pedestrians. The OCP designates this area as a Marina District, with guidelines on improved public realm, street connections, and pedestrian spaces that have connectivity to existing walkways and the city. The area is proposed to be a "Creative Industry Hub" with a mix of retail/mixed-use and multi-unit residential integrated with some industrial uses. There also is a large, proposed waterfront destination park with a civic/community uses.

OCP Waterfront Guidelines state that any new buildings between the water's edge and the promenade are to be publicly accessible such as markets, galleries, museums, and cultural centres. There are also guidelines to improve walkways to the shoreline, destinations, promenade, and city streets and sidewalks to improve connectivity.

5. Rushbrook Dock & Trail

The Rushbrook Boat Launch is a public ramp and dock, located at the end of George Hills Way, providing access to the water for larger boats and non-motorized watercraft. There is a paid parking lot and paid street parking near the boat launch. Paddlers use the Rushbrook Boat Launch; however, it is difficult for them to use. Motor boats have no problem using the launch. The OCP identifies the Rushbrook Boat Launch as park and open space.

Rushbrook Trail is described in section 7.

6. Seal Cove and Fern Passage

Most of Fern Passage is not accessible to the public, except for Seal Cove Park and Butze Rapids. Seal Cove Park is a relatively newly developed park that serves as a destination at the end of Rushbrook Trail. The park development also includes a 600-metre lit walkway that links to Rushbrook Trail. The park is described more in section 4. The paddling community is interested in a boat launch in Seal Cove or Sourdough Bay, just south of the Seal Cove Waterdrome (ZSW). The OCP identifies the waterfront along Fern Passage as Industrial, apart from Seal Cove, which is designated as Park/Open Space.

Butze Rapids is a key destination for the trails and viewing opportunities. A potential new amenity, pending potential for safe access points, is a whitewater park. Whitewater parks are a relatively new type of amenity that attract enthusiasts and spectators. They can be used for instructional programs, competitions, festivals, and other events. They can help draw people and bring associated economic benefits as part of marketing the community as an outdoor town and whitewater destination. Stakeholders such as Skeena Kayaking and others are interested in exploring this opportunity.

We should be able to enjoy the perks of living on an island - strolling on the beach, collecting shells - we need more beach access"

• • • • • • • • Community Survey Respondent





4.2 COMMUNITY INPUT - KEY THEMES

The following are the key themes related to the waterfront from the community survey, workshops, and paddling stakeholders:

- More and better public access to and along the waterfront as the highest priority of this plan
- More access to beaches
- Safe and accessible boat and paddle launch sites with proper signage and boat storage
- Request that the Cow Bay Marina walkway be open more hours
- Request for a whitewater park

A Paddlesport Development Consultation Event on November 9th, 2022 was hosted by Tourism Prince Rupert to review needs and opportunities to better support paddle sports. The paddling community identified challenges with the current paddling launch points and a desire for safe and accessible launch sites. Existing access points include Galloway, Rushbrook, Cow Bay, and Fairview. Some potential launch points include Miller Bay, Sourdough Bay, Seal Cove, George Hills Way, and Lightering Dock. There is also a desire for short-term and long-term watercraft storage, and more parking at launch points. With better facilities, the paddling community would like to host events and to post and publicize paddling routes.



Strengths

Extensive

- waterfront within and close to the
- Parks and paths exist on portions of the waterfront

city centre

- Good waterfront views from parks and trails
- Public dock at Cow Bay Marina is well used
- Paddling community is established

Challenges/Needs

transportation uses

- Limited and disconnected access to and along the waterfront for pedestrian and active
- Connections between the city centre and waterfront are limited
- Limited access to the water and staging areas for water activities
- Some waterfront parks and amenities are outdated and in substandard condition
- There is no staging area that works well for paddling within the citv
- Need storage for small watercraft
- Need clear signage for launch sites and affordable or free parking nearby
- Desire for a whitewater park

Let's find creative ways to create more access to beachfront for the public, specifically walkable beaches for children"

· · · · · · · · · · · · · · · · · · Community Survey Respondent

4.3 WATERFRONT RECOMMENDATIONS

Recommendations related to specific parks are in section 4.8, and recommendations for trails are in section 5. The specific projects for the recommendations below are in Appendix G.

- Develop Harbour Landing Park as a vibrant **W1** waterfront park integrated with the airport ferry terminal.
 - Long-Term . Planning and Capital
- W2 Work with First Nations to develop a waterfront park with boat launch and appropriate commemorative infrastructure at Miller Bay.
 - Ongoing . Planning and Capital
- **W3** Provide new boat launches and infrastructure for non-motorized watercraft.
 - Ongoing . Planning and Capital
- Through new development projects, provide more W4 access to and along the waterfront, including vibrant public spaces and uses.
 - Ongoing . Planning and Capital
- Collaborate with others to increase opportunities **W5** for waterfront use.
 - Ongoing . Operations and Programming







Key Strategy

Upgrade parks and add more parks for population growth

5.1 PARKLAND CLASSIFICATION

The classification of parks and open spaces can help to provide an understanding of the various roles of parkland, which can be a useful planning and management tool (Map 1). The following is the proposed classification system for parkland in Prince Rupert.

Some parks are difficult to classify because they fit into more than one definition. In those cases, the most appropriate category is selected based on park characteristics and use.

Classification	Typical Amenities	Description	Parks
Community Park Current size range: 0.3 - 2.9 ha Ideal minimum size: 1 ha	Playgrounds Paths Sports fields Courts Gathering areas Skate parks Splash parks Washrooms Parking	Popular parks that serve the entire community Help to form the visual, physical and social focus of the community Draw use due to the location and view and/or the range of recreation amenities Support significant levels of use, potentially including community events Ideally located within 10-minute walking distance of most residences	Rotary Waterfront Park, Seal Cove Park, McKay Street Park, Pacific Mariners Memorial Park, Recreation Sports Complex
Urban Open Space Current size range: 0.03 - 0.66 ha Ideal minimum size: n/a	Gathering spaces Paths Special paving Open grass Ornamental planting Street furniture	Plazas and other spaces downtown that serve as sitting and gathering spaces and passages	Atlin Terminal Outdoor Seating (not City ownership), City Hall Park, Courthouse Lawn (not City ownership), Eat Street Food Truck Plaza, Sunken Gardens (not City ownership)



Classification	Typical Amenities	Description	Parks
Neighbourhood Park Current size range: 0.01 – 1.45 ha Ideal minimum size: 0.4 ha	Playgrounds Paths Open grass Seating Gardens and other food assets	Parks that serve the immediate neighbourhood Help to form the visual, physical and social focus of the neighbourhood Access usually by walking so typically no parking lots Ideally located within 5 minute walking distance of most residences	2nd Avenue West Tennis Court, 6th Avenue East Tennis Court, 10th Avenue East (Raven) Tot Lot, Bordon Street Tot Lot, George Cassy Tot Lot, Moose Tot Lot, Odd Eidsvik, Park, Overlook Community Garden & Courts, Prince Rupert Boulevard Field, Raven Crescent (Hectere) Tot Lot, Roosevelt Field, Roosevelt Park, Roosevelt Tot Lot, Service Park, Totem Park, Ukrainian Tot Lot
Natural Park Current size range: 2.27 - 10.03 ha Ideal minimum size: n/a	Trails Signs Benches Parking	Natural areas such as forests, ponds, creeks, and riparian lands within the city People visit these parks for trail uses and nature appreciation	Hays Creek Park, McClymont Park, Moresby Park, Oliver Lake, Rushbrook Waterfront Park, Westview Park
Natural Area	Trails Signs Benches Parking	Natural areas such as forests, ponds, creeks, and riparian lands further away from the city Parking and/or washrooms may exist at larger nature parks or major trailheads	Mount Hays and surrounding lands contain Tall Trees and Butze Rapids trails
Other Open Space	Paths	Landscaped road-side areas, undeveloped parks, corridors with trails that are not 'natural' Mostly a visual amenity No recreation amenities other than paths	



Additional Urban Land with Park Values

Classification	Typical Amenities	Description	Parks
School Site	Sports fields Playgrounds Track	 Green space portion of public school sites (school buildings and parking lots are excluded) Usually have park values and school sites are available for public use during non-school hours 	Charles Hays Secondary School, (Ecole) Roosevelt Park Elementary, Annunciation (Catholic), Prince Rupert Middle School, Lax Kxeen Elementary, Conrad Street Elementary

The classification of parks differs from the OCP classifications as follows:

- Urban Open Space is added to capture urban plazas and spaces that differ in features and uses from Community and Neighbourhood Parks
- Natural Area is added to define the large natural spaces that are outside the urban portion of the City
- Tot Lot is removed as a designation and the previous Tot Lots are classified as Neighbourhood Parks – this is to encourage larger Neighbourhood Parks, for use and maintenance reasons, and to be more inclusive of the wider range of amenities and age groups ideally served in a Neighbourhood Park
- Other Open Space is added to include landscape areas that are green space not supporting recreation

The OCP identifies the golf course as a community park, but it is not a public space nor a designated park. Although it is used by the public in the winter for cross-country skiing on tracks set by the golf course, it is not included in the parkland inventory.

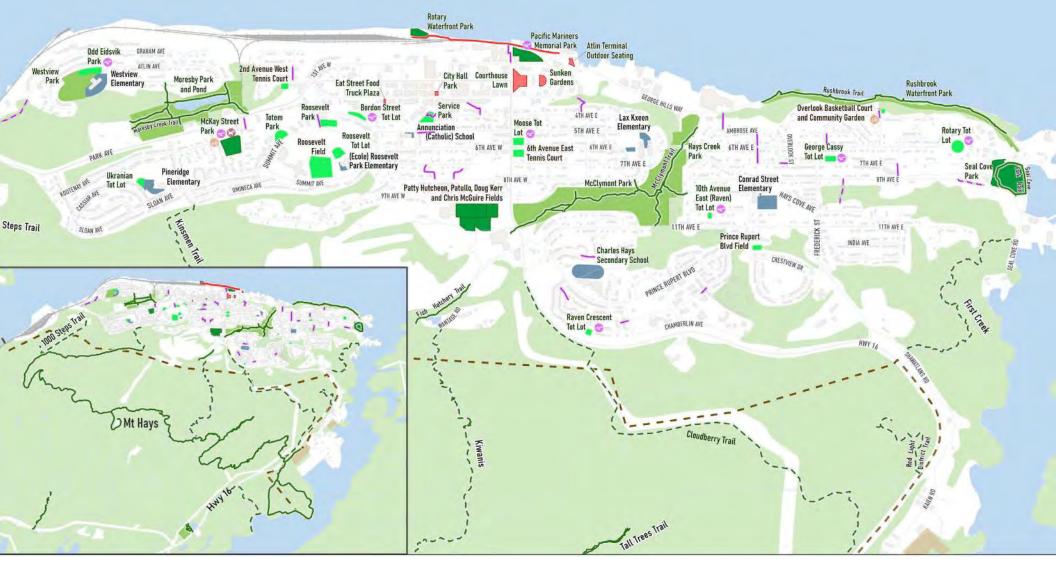


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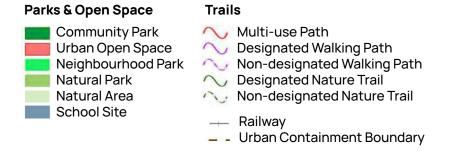
5.2 PARKLAND SUPPLY AND ANALYSIS

Prince Rupert has 28 parks and open spaces covering about 49.3 hectares (ha) (Figure 4, Map 1). With the addition of public-school sites, there are over 50 hectares of publicly accessible green space.





MAP 1 EXISTING PARKS AND TRAILS





Park Type	Count	Area (ha)
Community Parks	5	8.19
Neighbourhood Parks	17	5.18
Natural Parks	6	39.96
Urban Open Spaces	5	1.03
Total City Parks	28	54.36
School Sites	4	1.04
Total with Schools	32	55.4

FIGURE 4 PARKLAND SUPPLY

The analysis of parkland supply is based on two different methods. Many municipalities use population-based standards to calculate and plan their supply of parkland. The additional analysis of spatial distribution can increase the understanding of access to parkland.

Standards are controversial, with some believing that the quantitative approach detracts from a qualitative consideration of parks and recognition that conditions are unique in every municipality. In BC, even where standards are not embraced for their inherent value, they are often used to assist in the calculation of park development cost charges (DCCs).

In jurisdictions where parkland supply standards exist, they are usually used as a guideline, rather than a definitive requirement. Parkland supply standards can be applied in a flexible manner to ensure that a full range of park types is available to all residents. They also enable a community to measure their supply over time, and to compare themselves with other communities.

For many years, the Canadian standard for supply of active parkland was 4 ha/1000 population (10 acres/1000) (not including natural parks and trail corridors). Many municipalities, particularly the ones with a large land base, still have population-based standards within this range. Urban municipalities with high densities typically have less parkland by this measure.

Population-based parkland supply is typically calculated on the more active types of parkland, excluding natural parks and natural areas. However, because the City of Prince Rupert is relatively compact, and the natural parks are mostly within walking distance from residential neighbourhood, providing trails and other amenities, the natural parks are considered in the analysis. Natural areas are excluded. School sites, excluding buildings and parking lots, are included in this analysis due to their community value, although the City has less control over those.

The parkland supply in 2021 was 4.5 ha/1,000 population for all parks and school sites (Figure 5). For the estimated 2030 population of 24,300, and if the City were not to acquire any additional parkland, the total parkland supply would drop to 2.28 ha/1,000 population.

The analysis indicates that the City will need to almost double the amount of parkland by 2030 to meet the previous Canadian standard. Given that the analysis includes natural parks, a reasonable standard is 4.0 ha/1,000 population. Achieving this standard will provide the newly developing portions of the City similar access to parks, trails, and open space.



Park Type	City Parkland Area (ha)	2001 (ha / 1,000) Population 14,643	2011 (ha / 1,000) Population 12,508	2021 (ha / 1,000) Population 12,300	2030 (ha / 1,000) Population 24,300
Community Parks	8.19	0.56	0.65	0.67	0.34
Neighbourhood Parks	5.18	0.35	0.41	0.42	0.21
Urban Open Space	1.03	0.07	0.08	0.08	0.04
Natural Parks	39.96	2.73	3.19	3.25	1.64
School Sites	1.04	0.07	0.08	0.08	0.04
Total	55.4	3.78	4.43	4.50	2.28

FIGURE 5 POPULATION-BASED PARKLAND SUPPLY 2001 TO 2030

(totals may not appear correct due to rounding)

GAP ANALYSIS

The analysis of parkland supply by spatial distribution identifies walking distances to parks with recreation amenities (Map 2). The analysis is based on the following target walking distances, which is a typical approach: ten-minute walk (800 metres) to community parks, and a five-minute walk (400 metres) to a neighbourhood park, unless the park is less than 0.2 ha, in which case it is assumed to serve immediate neighbours within 100 metres only. School sites are included in the analysis assuming a target walking distance of 400 metres as most of them are like neighbourhood parks in Prince Rupert. This analysis is based on actual walking distances along roads or paths so barriers such as topography or water bodies are considered.

Prince Rupert is well served by the McKay Street, Pacific Mariners Memorial, Recreation Sports Complex, and Seal Cove community parks. While Rotary Waterfront Park is a community park with great amenities, it is not as accessible to large numbers of residents due to the barriers of the adjacent train line and topography. The neighbourhoods east of the city centre have less access to community parks, but they are well served by neighbourhood parks or schools, and McClymont Park offers high values.

Neighbourhood parks are fairly well distributed throughout the city with a slightly higher concentration in the west. Combined with school sites, most residents have access to neighbourhood-level active parks and play areas. Over one third of the city's neighbourhood parks are under 0.2 ha in size.



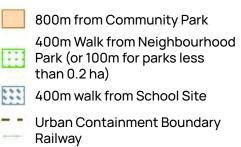


MAP 2 PARKLAND SPATIAL ANALYSIS

Notes:

Walking distances were prepared using Esri ArcGlS Online Proximity Analysis Walk Time Areas tool and modified to be consistent with existing pedestrian access.

Parks & Open Space Community Park Urban Open Space Neighbourhood Park Natural Park Natural Area First Nation Reserve School Site Golf Course







MAP 3 GAP ANALYSIS

Notes:

Geospatial Zoning data received in 2022 from the City of Prince Rupert was used in creating the residential areas outside of walking distance to parks and all types of residential zones were included.

Residential Areas Outside of Walking Distance to Community Park (800m), Neighbourhood Park (400m or 100m) and School Open Space (400m)

Future Development (OCP) Areas Outside of Walking Distance to Community Park (800m), Neighbourhood Park (400m or 100m) and Open Space (400m)

Urban Containment Boundary

First Nation Reserve

Natural Area

Map 3 highlights areas without good access to community or neighbourhood parks or school sites, and it also shows future development areas. The following are the gaps that would benefit from new community or neighbourhood parks:

- Existing and future development areas surrounding and west of Crestview Drive to Prince Rupert Golf Course
- Existing and future development areas east of Crestview Drive to Seal Cove Road
- Future development area south of Highway 16

The remaining gaps are not suitable for new parks due to the number of residents that would benefit from a new park, proximity to the ocean or golf course, or the lack of available land.



PARK ANALYSIS

An analysis of the individual park spaces indicates that there are significant needs and opportunities for improvement based on community and staff input, and professional analysis (Appendix C).

As part of the park analysis, a review of zoning showed that there is inconsistency in how the parks are zoned (**Appendix D**). Only nine parks fall fully within P1: Public Facility zone, the one that is intended for parks. The remainder are in residential, industrial, and commercial zones, and many parks overlap with multiple zones.

5.3 PARK MANAGEMENT

Parks management is undertaken by the Operations Department, which oversees public works infrastructure in Prince Rupert. City staff involved in operations are responsible for the maintenance, renewal, and regulation of activities in City parks and open spaces.

The Operating Fund comes from property taxation as well as fees and charges (such as recreation, airport, transit, and cemetery fees) and is used for expenditures in road maintenance and paving, Fire and RCMP, Recreation, Airport Ferry, BC Transit, Parks, Cemetery, City buildings, grants, and administration. City resources have been stretched trying to maintain increasing park spaces with limited resources. Staff within the Operations Department address aesthetics and safety of parks and open spaces.

Operations to Address Aesthetics	Operations to Address Safety
 planting for seasonal interest maintaining clean appearances of "flagship" areas (highly visible areas that give an overall impression of the city's character to visitors) 	inspection, maintenance, and upkeep of play equipment
maintenance of mowed grass	
 removal and refurbishment of vandalism (separate budget from parks and recreation) 	

Due to tight budgets and fiscal challenges over the years, the solution has often been to remove rather than replace play equipment. The City has a working relationship with the school district to maximize opportunities for play in the city.

The Operations Department is responsible for maintaining trees in parks, other public properties, and along road corridors. These trees provide environmental, social, and economic values and benefits as part of the city's urban forest. As development occurs, it is common for municipalities to experience a decline in the extent of the urban forest. There is no Urban Forest Management Strategy.







The following are the key themes identified from the community survey on park needs for the future:

- Improvements to existing parks and trails (32 responses)
- More parks, playgrounds, and sport facilities (16 responses)
- More parks and trails accessible for those with diverse abilities and users of all ages (13 responses)
- Improved maintenance and cleanliness of parks and trails (clear litter and broken glass, pressure wash surfaces) (13 responses)
- More covered areas for picnics, gathering, play spaces, and community events (12 responses)
- More amenities, including public washrooms, garbage bins, lighting, and dog waste bags (10 responses)
- More off-leash and dog-friendly spaces, including amenities for dogs (e.g., dog water fountain) (10 responses)
- Revitalization of parks and trails, including incorporating art into public spaces and hosting community events for all ages (10 responses)
- Improved safety at parks and trails (fences where parks front roadways, monitoring transients) (8 responses)
- Water park or splash park (6 responses)

Strengths

- Challenges / Needs
- Parks are well maintained and clean
- The City's parks provide beautiful settings for residents and visitors
- There is a good diversity in types and sizes of parks
- There is adequate access to green space within City limits
- The parks attract a range of diverse user groups

- Providing parks for neighbourhoods that lack access to community and neighbourhood parks
- Acquiring sufficient parkland and amenities in new developments
- Securing funding to improve parks
- Securing sufficient staff and financial resources for ongoing operations and maintenance of parks
- Ensuring that all parks are zoned appropriately

5.5 PARKS RECOMMENDATIONS

The following are recommendations for investment in each park. Washrooms are only included for community parks, and urban open spaces that are close to or larger than 0.5 hectares with significant use. Recommendations related to specific outdoor recreation amenities such as playground and sports courts are in section 6.3. The specific projects for the recommendations below are in **Appendix G**.

- P1 Implement rewilding in parks and other maintained green spaces to increase nature within the city and to reduce mowing costs.
 - Ongoing . Planning, Operations, and Programming
- P2 Establish new parks in existing developed areas to address existing gaps.
 - Medium- and Long-Term . Planning and Capital
- P3 Acquire parks in new development areas per Map 5.

 (This will mostly occur beyond the time frame of this plan through negotiations with developers, but any opportunities to acquire parkland in the interim, especially along the waterfront, is ideal.)
 - Long-Term . Planning
- P4 Improve community parks with paths, gathering spaces, trees, seating, universal washrooms, and other infrastructure as needed.
 - Ongoing . Planning and Capital



- P5 Improve neighbourhood parks with pathways, seating, tree planting, and other infrastructure as needed (including universal washrooms in the larger neighbourhood parks).
 - Ongoing . Capital
- P6 Improve urban open spaces with interpretive elements, seating, tree planting, picnic tables, and garbage bins, collaborating with others as needed.
 - Ongoing . Planning, Capital, Operations and Programming
- P7 Improve natural parks with benches, trails, signage and wayfinding, picnic tables, beach access, and garbage bins as needed.
 - Ongoing . Capital, Operations and Programming
- P8 Integrate guidelines for parkland acquisition and park design (pages 43 and 44) into the City's processes.
 - Ongoing . Planning, Operations and Programming
- P9 Establish procedures to improve the efficiency of parkland acquisition and planning, and park design and maintenance.
 - Ongoing . Planning, Operations and Programming

GUIDELINES FOR PARKLAND ACQUISITION

Community and Neighbourhood Parks

- Site community and neighbourhood parks so that one type or the other will be within 400 metres of most residents, with community parks ideally located within 800 metres of most residents
- Locate community and neighbourhood parks next to schools where possible, and where this occurs, plan the sites together
- Lay out community and neighbourhood parks to include trails that provide continuous connections through the development (off-street if possible using rightsof-way between dead-end roads, cul-de-sacs, etc.), with links to external trails to other parks, schools and destinations
- For trail routes that are for pedestrian use only, acquire a minimum width of 6 metres where possible to allow for some green space adjacent to the trail
- Locate community parks with pedestrian access from all four sides if possible and neighbourhood parks with pedestrian access from at least two sides
- Locate community parks with significant street frontage to a collector street on at least one side and neighbourhood parks with significant frontage to a local street



Natural Parks

- Acquire natural parks that can support wildlife movements and pedestrian connections through neighbourhoods
- Establish natural parks that are wide enough to accommodate trails outside environmentally sensitive areas
- Provide multiple trail access points to natural parks
- Establish trails through natural parks, minimizing potential impacts on sensitive habitat, and connect these trails with the neighbourhood trail network

GUIDELINES FOR PARK DESIGN

- Include unique amenities in parks that reflect Prince Rupert's environment and culture
- Use modern accessibility principles and standards (e.g., meaningful access and universal design) to welcome all park visitors
- Include pathway loops within large parks to accommodate the high popularity of trail uses, and mark these with distance markers where appropriate
- Integrate gathering places in parks, with seating and spaces appropriate for eating and socializing according to the type and size of the park
- For parks that include parking areas, design the parking for efficiency and pedestrian safety, minimize the amount of hard (or gravel) surface, and keep the parking close to the perimeter of the park
- For large parking lots, include trees, planting, and rain gardens when upgrading projects or public facilities
- Plant trees in parks to the degree possible for shade and as a contribution to the urban forest

- Use Crime Prevention through Environmental Design (CPTED) principles, balancing these with the need to protect and enhance habitats
- Provide seating with diversity of design (e.g., with and without armrests and backrests) in all parks and along multi-use paths
- Design parks with the goal of increasing creativity and interest, e.g., more interactive play environments and equipment, allow children to experience more nature in parks, and provide options for all ages and abilities
- Provide spaces for food trucks at high use parks, staging areas, and event spaces, with electrical connections and nearby spaces for eating
- Explore opportunities to integrate universal-designed outdoor exercise equipment in or near larger playgrounds
- When planning and designing new parks, consider life cycle cost analysis and water and energy consumption
- Design parks with consideration for protection and enhancement of environmental resources and include rainwater/stormwater infiltration
- Incorporate the work of local artists in parks, particularly Indigenous and multicultural creatives, with more public art such as murals, mosaics, and sculptures
- Recognize Prince Rupert's Indigenous and settler heritage through design, public art, and signage
- Integrate diverse forms of small-scale urban agriculture including community gardens, demonstration gardens, and bee pollinator plants to enhance food security and social benefits
- Provide sufficient waste receptacles in parks
- Provide lighting where night-time use is significant, including motion-activated lighting







Key Strategy

Replace aging play equipment and add more amenities to parks

6.1 EXISTING CONDITIONS AND ANALYSIS

The City provides a wide range of outdoor recreation amenities in existing parks and outdoor spaces (**Appendix E**). The following is a summary of each type of amenity, including conditions and community input.

BALL DIAMONDS

There are five ball diamonds in Prince Rupert. The ball diamonds and associated infrastructure are generally in satisfactory condition. Prince Rupert Blvd Field (also known as Crestview Park) has one small-scale ball diamond used for Little League. It has a dense forest edge on the west and south side, while the other sides face the street and have fencing. There are three ball diamonds, Doug Kerr, Patty Hutchison, and Chris McGuire, located at the Recreation Complex Sports Fields. Doug Kerr Field was restored for minor league baseball in 2017. The ball diamonds do not have great drainage. The softball (minor ball) league usually plays May to June in the smaller fields and sometimes in the larger one, while the slopitch (rec league) usually plays May to September four days a week in the evenings. Some of the fields also have middle school and secondary school use. Roosevelt field is beside Roosevelt Elementary school; woods are along its edge. and it is close to the Roosevelt playground. The field is reported to have drainage issues.



Key Themes from Community Input

- Ball diamond fields need additional drainage
- Need fencing and quality checks around the perimeter of the fields

BASKETBALL COURTS

Prince Rupert has two outdoor basketball courts located at the end of Overlook St as well as at the 6th Ave East Court. The Overlook basketball court is small, and the basketball nets need to be replaced. The basketball court located on McBride Street beside the 6th Ave East Tennis Courts needs resurfacing, new basketball hoops and nets, as well as new lines for the court. There is another basketball area in McKay Street Park; it has a small, paved pad and the net is missing.



Key Themes from Community Input

- Request for courts to be covered and protected from the elements
- Clean up and maintenance of the courts (nets, pavement surface, etc)





· · · · · · · · · · · · Community Survey Respondent

COMMUNITY GARDENS

There are two community gardens in Prince Rupert. One is located in McKay Street Park, and the other at the end of Overlook Street. The gardens are maintained by nearby residents. The Overlook community garden was funded by the Image Grant from Northern Health. Community gardens offer healthy, social, and physical intergenerational opportunities at a relatively low cost. They are also a factor in food security and equity. Community gardens require access to water, electricity, and storage space; these can be challenging in some locations.



Key Themes from Community Input

· Request for more community garden spaces

DOG OFF LEASH AREAS

Prince Rupert has one fenced off-leash dog area at McKay Park. It provides a safe and social space that brings activity to the park during all hours throughout the year; however, it lacks landscape character and shade. Some of its features include double gates, garbage bins at each entry, seating, and dog play features (natural and agility). The dog park was opened in 2018 after being moved from its original location where Doug Kerr Field is now.



Key Themes from Community Input

- Add and install a water source in the dog off-leash area
- Need another dog park on the east side of the city

GOLF COURSE

The Prince Rupert Centennial Golf Course is operated by the Price Rupert Golf Club and has been servicing golfers since 1970. It has an 18-hole public golf course, driving range, and a summer restaurant. During the winter, a track is set for cross-country skiing.

OUTDOOR PERFORMANCE AREA

There is a small performance pad in Pacific Mariners Park with an electrical connection for events; it previously had a convertible cover that was damaged in a windstorm and subsequently removed. Tourism Prince Rupert is pursuing the redevelopment of Pacific Mariners Park as part of their destination development plan, and a component of that work includes a new covered outdoor performance space. Event spaces are particularly attractive in waterfront locations, where they also cause less disturbance to surrounding residents. The community did not request nor mention this amenity.

PLAYGROUNDS

The City has four playgrounds and five additional parks that have swing sets and small play structures. There are also playgrounds at school sites. None of the City-owned playgrounds are fully accessible; however, there is an accessible playground at Pineridge Elementary School.



Key Themes from Community Input

- Requests for more playgrounds in the community
- Requests for the playgrounds and parks to be better maintained (litter, vegetation, etc)
- Requests for playground equipment to be updated (equipment is outdated and unsafe)
- Requests for improved play spaces to include different types of play and accessible playgrounds, as well as for young ages.



PUMP TRACK / BIKE PARK

While there is a large biking community in Prince Rupert, there are no bike parks or pump tracks. Bike parks and pump tracks are popular amenities, especially in mountain-biking communities. The North Coast Mountain Bike Association has leased an area in McClymont Park to build a paved, multi-use pump track that will consist of a continuous loop of berms and 'rollers'; funding has not yet been secured for the project.

RUNNING TRACK

The Recreation Complex Sport Fields have an older running track surrounding Patullo Field. There are some drainage issues on the track. Charles Hays Secondary School has a relatively new synthetic running track that is well used by the community.

SKATE PARK

There is one skate park in Prince Rupert located near the Jim Ciccone Civic Centre and Earl Mah Aquatic Centre, south of McClymont Park. The skate park has two levels and is mostly concrete. The skate park rules board has graffiti on it and could be replaced.



Key Themes from Community Input

- · Clean up and maintain the skate park, such as debris and signage
- Request for another bike and skate park



Outdoor activities need to be as accessible and pleasant as possible"

Community Survey Respondent

SPORTS FIELDS

The City offers one large sports field, Patullo Field at the Recreation Complex Sports, that is primarily used for soccer and rugby. Charles Hays Secondary has the city's only artificial turf field that is used extensively for community sports.

There is an opportunity for the City to partner with the School District on the Pineridge Elementary field. It has been leveled and could become a new grass or artificial turf field, with potential to cover it.

TENNIS COURTS

There are two outdoor tennis court locations in Prince Rupert. The tennis courts and associated infrastructure are generally in less than satisfactory condition. The 2nd Avenue West Tennis Court's right side was damaged in the last windstorm. Upgrades needed include a new fence, drainage, and resurfacing. The court has more privacy and is well used. The 6th Avenue East Tennis Courts across from the Moose Tot Lot require upgrades such as resurfacing. The courts have potential to become multi-use, including other sports like pickleball.



Key Themes from Community Input

More court space that is multipurpose





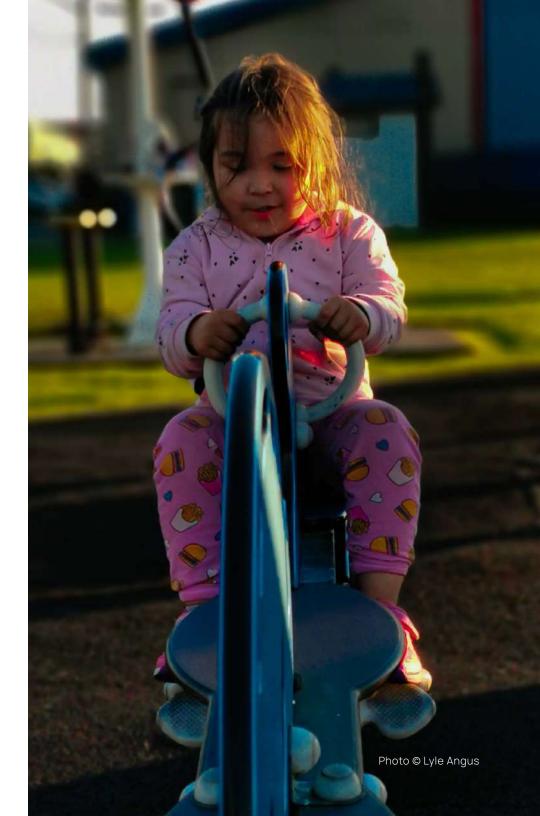
Strengths

amenities

- There is a wide range of outdoor recreation
- Ball diamonds are well used by the community
- Community gardens are popular
- · Dog park is well used
- Playgrounds are available in most neighbourhoods
- Running track supports school activities
- Skatepark is well used
- Sports fields are available for adult and youth play
- Relatively high use of tennis courts
- Active community volunteerism

Challenges/Needs

- Providing regular maintenance and infrastructural upgrades to existing sports fields, courts, and skate park
- Improving drainage in ball diamonds and sports fields
- Providing additional multisport courts
- Providing covers and protection from weather for sport courts, playgrounds, picnic and gathering areas
- Providing outdoor recreation opportunities for those with limited mobility
- Providing more access to dog off leash areas, community gardens
- Providing sufficient, good quality outdoor performance areas





6.2 OUTDOOR AMENITIES RECOMMENDATIONS

Recommendations for general park improvements related to specific parks are in section 5.5. This section includes additional recommendations related to the more common park amenities. These recommendations relate to the existing developed area; a full suite of similar amenities will be needed to support new developments. The specific projects for the recommendations below are in **Appendix G**.

OA1 Upgrade existing ball diamonds and sports fields by improving drainage and adding water fountains where water connections are available.

Ongoing . Capital

OA2 Provide community gardens in locations with water and electrical service where there is neighbourhood interest.

Quick Win and Medium-Term . Planning and Capital

OA3 Improve the existing dog off-leash area and establish another one on the east side of the city.

Short- and Medium-Term . Planning and Capital

OA4 Establish an outdoor performance area with a covered structure, suitable power, and space for large gatherings.

Medium-Term . Planning and Capital

OA5 Upgrade and replace playgrounds based on an asset management cycle and neighbourhood needs.

Ongoing . Capital

OA6 Support the development of a pump track in the community.

Quick Win . Capital

OA7 Improve the public running track.

Short-Term . Capital

OA8 Expand the existing skate park and provide another one in the future.

Short- and Medium-Term . Planning and Capital

OA9 Upgrade the existing sports courts.

• Quick Win and Short-Term . Capital

OA10 Establish procedures to improve maintenance and upgrading of park amenities.

Ongoing . Planning and Operations







Key Strategy

Improve trails and add more trail connections

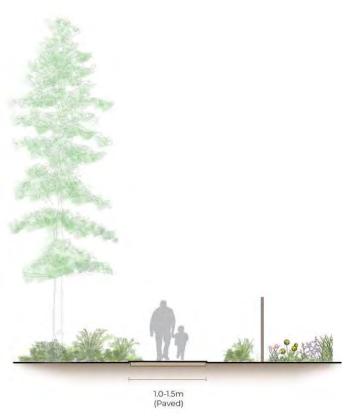
7.1 TRAIL CLASSIFICATION

The classification of trails can help to provide an understanding of the various uses and management needs related to trails (Map 1). The following is the proposed classification system for trails in Prince Rupert.



Multi-use Path **Trail Classification Trail Surface** Paved or compacted gravel Trail Width 3.0m minimum Description Major routes with relatively high use Flat or gently rolling grades - maximum 8% slope Meet universal design standards Suitable for adaptive sports Trail type may also be along road corridors per Transportation Master Plan







WALKING PATH

NATURE TRAIL

Trail Classification	Walking Path	Nature Trail
Trail Surface	Paved	Natural surface or compacted gravel
Trail Width	1.0 – 1.5 m	Less than 1.0 m
Description	Relatively short trails that provide connections within and between neighbourhoods	Trails through natural areas Slope varies, not accessible to all
	Slope varies, paths include steps, not accessible to all	Some support specific uses such as mountain-biking



7.2 TRAIL NETWORK AND ANALYSIS

Prince Rupert has 50.2 kilometres (km) of trails (Map 1 and Figure 6) within the city and across Kaien Island. The most visited trail reported by residents is Rushbrook Trail along the coast north of the island. This 1.6 km pathway provides residents and visitors with beautiful views of the water, adjacent islands, mountains, and wildlife. **Appendix F** provides more information on the specific trails.

Trail Type	Total Length (km)	
Multi-Use Trail	0.8	
Walking Path	2.3	
Nature Trail (Urban)	10.4	
Nature Trail (Non-Urban)	36.9	
Total	50.4	

FIGURE 6 TYPE AND LENGTH OF TRAILS



• • • • • • • • • • • • • • • Community Survey Respondent

The City owns and/or maintains a portion of the trails in Prince Rupert. Trails are classified as designated or non-designated (Map 4). Designated trails are trails that are maintained either directly by the City, through volunteer community groups or by other government bodies. Non-designated trails are trails that are commonly known to exist or used by people, but are not maintained. Many of the trails in the city are nature trails on Provincial land. There are few trails within the core urban area. Figure 7 shows the ownership of trails across Prince Rupert and Kaien Island.

Ownership	Total Length (km)
City	9.8
Provincial	25.4
Federal	1.2
Mixed	11.3
Unknown	2.3
Total	50

FIGURE 7 OWNERSHIP OF TRAILS

(totals may not appear correct due to rounding)

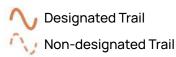






Parks & Open Space Community Park Urban Open Space Neighbourhood Park Natural Park Natural Area First Nation Reserve School Site Golf Course

Trails



- Urban Containment Boundary
- -- Railway



UNIVERSAL DESIGN

Trails offer vitally important recreation and active transportation opportunities. Given that most members of the population can be considered "temporarily able-bodied" as most people experience some form of mobility challenge within their lives, there is increasing awareness of the importance of universal design.

Universal design ensures that the built environment is accessible to people of all ages and abilities, regardless of any type of physical or cognitive impairment. Universal design is a fundamental design principle that should be applied in all public settings; it is especially important for designing pedestrian facilities and accommodating people walking.

What is Universal Design?

Universal design refers to the design of products, environments, programs, and services to be usable by all people, to the greatest extent possible, without the need for adaptation or specialized design. Universal design does not exclude assistive devices for particular groups of persons with disabilities where this is needed.

Universal design covers people of all ages and abilities, with a focus on individuals facing accessibility challenges in public spaces. Universal design is not simply about mobility (such as wheelchair access) – there are other physical, sensory, and cognitive challenges that should be considered. The capabilities and traits of a facility's expected users should be understood to determine how to best to meet their needs. The disabilities that should be considered in designing accessible infrastructure are broadly categorized as follows:

- Mobility
- Vision
- Hearing
- Strength and Dexterity
- Comprehension

There are seven guiding principles for universal design that apply to indoor and outdoor environments as well as product design and communications.

1. Equitable Use

The design is useful and marketable to people with diverse abilities

2. Flexibility in Use

The design accommodates a wide range of individual preferences and abilities



3. Simple + Intuitive Use

Use of the design is easy to understand, regardless of the user's experience, knowledge, language skills, or current concentration level

4. Perceptible Information

The design communicates necessary information effectively to the user, regardless of ambient conditions or the user's sensory abilities

5. Tolerance for Error

The design minimizes hazards and the adverse consequences of accidental or unintended actions

6. Low Physical Effort

The design can be used efficiently and comfortably and with a minimum of fatigue

7. Size + Space for Approach + Use

Appropriate size and space is provided for approach, reach, manipulation, and use regardless of user's body size, posture, or mobility

Challenges **Strengths** Providing trails with connectivity to each other and serving all neighbourhoods equitably Trails are well used and enjoyed Allowing safe public access to trails on private property There are many nature trails within Providing connections between the city trail system and active and transit There are outstanding transportation infrastructure trails close to the Providing regular maintenance urban area on Kaien Island Providing adequate infrastructure, including signage and wayfinding, benches and garbage bins

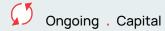




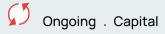
7.4 TRAILS RECOMMENDATIONS

There are two main opportunities related to establishing a connected trail system. One is to formalize important existing trails; the other is to establish new trails in priority locations. The specific projects for the recommendations below are in **Appendix G**.

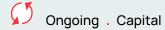
T1 Establish new nature trails per Map 5.



T2 Improve connections to the multi-use path along the waterfront.



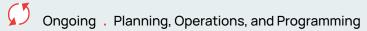
T3 Improve nature trails within the urban area.



T4 Improve nature trails outside the urban area in collaboration with others.

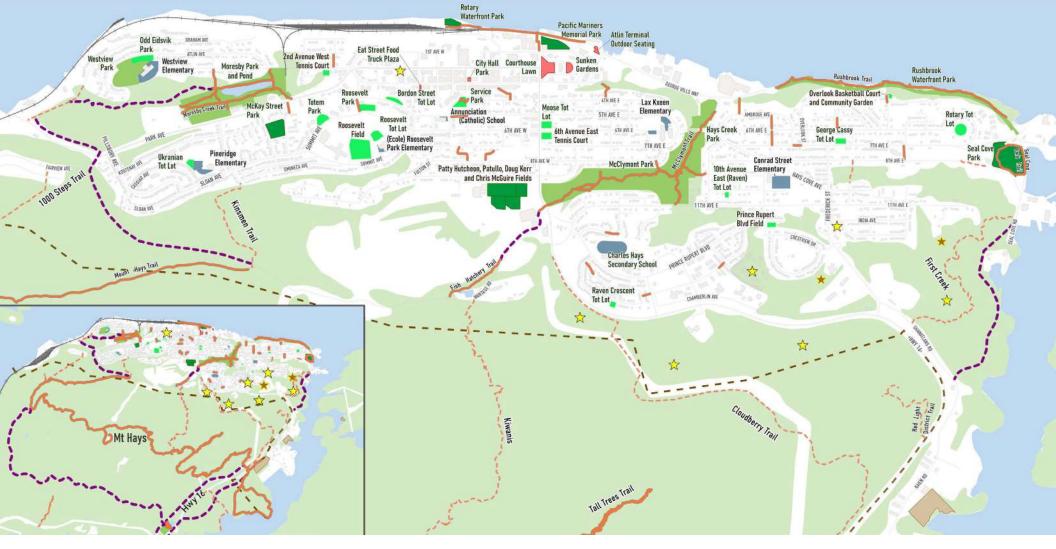


T5 Establish processes to improve maintenance of trails, improved signage, and transportation to trailheads.









MAP 5 PROPOSED PARKS AND TRAILS

Notes:

- Refer to Transportation Plan for sidewalks, walking paths and stairs.
- Some proposed trails are labelled Multi-use Pathway on the Transportation Plan.
- Acquiring parks in new development areas will mostly occur beyond the time frame of this plan through negotiations with developers, but any opportunity to acquire parkland in the interim, especially along the waterfront, is ideal.

Parks & Open Space

Community Park

Urban Open Space

Neighbourhood Park

Natural Park
Natural Area

First Nation Reserve

★ Proposed Community Park
☆ Proposed Neighbourhood

Park

Trails

N Existing Designated

Cy Existing Non-designated

Proposed

 Urban Containment Boundary

-- Railway





8.1 IMPLEMENTATION CONSIDERATIONS

The PORP will be implemented in phases based on community needs, the pace of development, funding opportunities, and Council's priorities as all of these evolve over time (**Appendix G**). The PORP is a guiding document for the provision of facilities and services; it does not commit the City to any project nor limit future opportunities. Recommendations will need to be confirmed and implemented through capital funding, grants, development contributions, and effective partnerships on an ongoing basis. The most important guidance is provided by the vision, goals, and objectives, which should be used to guide future decisions.

The priorities and phasing are based on a balance of the following criteria, and these criteria may be used or adjusted in annual capital planning:

Needs

- Level of community priority per planning process and ongoing input
- Need for upgrading or replacement to improve safety or reduce risk of failure
- Addresses an existing for future gap

Feasibility

- Cost to build
- Operations and maintenance costs
- Opportunity to implement as part of an associated project, available funding, or partnership

Goals Alignment

- Inclusivity and accessibility
- · Connectivity with other parks and trails
- Uniqueness to Prince Rupert
- · Supports environmental and cultural considerations

Appendix G identifies the recommendations along with their priority, phase, method of implementation, and order-of-magnitude costs.

FUNDING CONSIDERATIONS

The recommendations in this plan are expected to span 10 years and beyond. In addition to City funding, there may be opportunities for external funding from other levels of governments, partnerships with other organizations, and the development industry. In some cases, improvements may be integrated within other plans and projects.

The following are potential funding opportunities; some of these are subject to change.

- Capital Planning: The City will typically incorporate the
 recommendations from the plan into its short-, medium-, and
 long-term budgets to ensure that the projects are accounted
 for in the City's capital planning process. There may be
 opportunities to integrate parks and recreation upgrades with
 other capital projects, such as transportation projects.
- Partnerships: The City has good relationships with other organizations with whom it can work collaboratively to seek funding and build projects. The Port Authority, Tourism Prince Rupert, the School District, and Indigenous communities are potential community partners in the cost sharing and delivery of capital projects.



- Development Cost Charges: The City does not have a DCC bylaw for parks. Parks DCCs can be used to fund some aspects of parkland acquisition and development that serve population growth.
- Developers: There may be opportunities to leverage parks and recreation investments during planning of new development projects. This can be accomplished through voluntary public realm improvements that are negotiated through the development process. The City may also consider community amenity contributions or density bonusing contributions.
- Federal Funding: The Canada Community-Building Fund
 (CCBF) provides funding to recreation and sports infrastructure
 projects in municipalities across Canada. This fund is
 distributed biannually and serves as a permanent source of
 federal funding for local infrastructure. In 2021, Prince Rupert
 spent almost \$550K on local infrastructure funded through the
 CCBF. There can also be one-time funding opportunities like the
 Investing in Canada Infrastructure Program.
- Provincial Programs and Initiatives: The provincial government has recently announced a \$10 million contribution to establish the new Outdoor Recreation Fund, which will support volunteer and community groups that help construct and maintain parks, trails, and recreation infrastructure. The City can support its local organizations, like the Kaien Trail Society, to pursue this grant. The City can also consider provincial programs like the Northern Development Community Places program, which provides frequent funding opportunities for projects related to public parks and recreation amenities and facilities.

- Green Municipal Funds: The Federation of Canadian Municipalities manages the Green Municipal Fund, with a total allocation of \$550 million. This fund is intended to support local government efforts to reduce pollution, reduce greenhouse gas emissions, and improve quality of life. The expectation is that knowledge and experience gained in best practices and innovative environmental projects will be applied to infrastructure projects.
- Private Sector: Many corporations wish to be good corporate neighbours — to be active in the community and to promote social and environmental causes. Private investment in community parks, park amenities, and trails can improve the quality of life for residents and offer opportunities for corporations to contribute locally. Cities like Calgary, Thunder Bay, and Ottawa have introduced cost-sharing or matching programs that split project costs between the municipality and private contributions.
- Private Citizens: Private citizens often contribute to park stewardship through volunteer activities, especially related to the environment. There are also times when citizens donate their land to municipalities through endowments. The City can benefit from this generosity by having mechanisms in place to support these opportunities.



• • • • • • • • Community Survey Respondent



8.2 IMPLEMENTATION RECOMMENDATIONS

The following are key strategies for in implementing Rupert Plays.

- IM1 Review and update the implementation plan regularly and consider parks and outdoor recreation investments during annual capital planning.
- IM2 Coordinate work among City departments.
- IM3 Continue to explore opportunities and work with partners.
- **IM4** Explore opportunities to acquire land and funding.
- IM5. Establish a DCC bylaw for parkland acquisition and park development.
- IM6 Conduct organizational reviews on roles and responsibilities of existing staff, needs for additional staff, and potential restructuring.
- IM7 Include community engagement with each significant capital improvement.
- IM8 Update Rupert Plays in seven to ten years.

8.3 LOOKING FORWARD

Prince Rupert has much to celebrate in its parks and outdoor recreation spaces and facilities. Moving forward, Rupert Plays will guide the City's decision-making towards improving the quality of life in Prince Rupert by supporting healthy lifestyles and improved experiences of the outdoor environment. The communication and engagement, visioning, and recommendations established through this planning process will enable the City to continue improving its facilities and services with intention and purpose.





APPENDIX A RELATED PLANS AND DOCUMENTS



Rupert Plays takes direction from several other plans and policies at the local, regional, and provincial levels. These documents, listed below in order of organization and date, set the overarching visions, goals, and strategies for land use, transportation, and other key long-term planning considerations in the city.

CITY OF PRINCE RUPERT'S PLANS

Official Community Plan (2021)

The City's Official Community Plan (OCP) was the first major review of city-wide land use policies since 2007 when the previous OCP was adopted. Much of the OCP draws from Prince Rupert 2030 Vision and expected doubling of the city's population by 2030 due to port growth. The OCP recognizes a symbiotic relationship between the quality and vitality of the city and the health of the port industry in that city-building will be fundamental to supporting economic growth.

The OCP vision is as follows:

"Prince Rupert, a World Class Port City, is: Vibrant, Resilient, Sustainable, Prosperous, Active and Vital, Safe and Beautiful, Healthy and Active, Proud of its Heritage, Inclusive and Equitable, Proud of its Community, Nestled Carefully in Nature, A Place That People Want to be." The OCP identifies five planning principles, of which the bold items are relevant to this plan:

- 1. Growth and change in Prince Rupert must enhance community well being.
- 2. Growth and development in Prince Rupert must enhance community sustainability and resilience.
- Growth and development in Prince Rupert must add or enhance unique local character in tune with the special natural setting.
- 4. Growth and change in Prince Rupert must embrace diversity.
- Growth and development in Prince Rupert must facilitate communities/port mutual supports, commitments, and accords.

The OCP contains an ambitious and creative town site vision for parks and open space in Prince Rupert. The vision is long-term and will require considerable funding to achieve through capital projects as well as ongoing maintenance and operations.

Transportation Plan (2023)

The City of Prince Rupert has adopted a Transportation Plan – Connect Rupert – prepared concurrently with Rupert Plays, the Parks and Outdoor Recreation Plan. Connect Rupert will establish a strategic vision to guide the City's transportation and land use decisions as well as public investments over the next five to 10 years and beyond. The transportation plan will help guide the city towards its vision of being a world-class port city that is vibrant, resilient, and sustainable. As a port city that is continuing to grow in its role in importing and exporting goods to the rest of the country, the transportation plan will need to balance both the city's commercial and personal transportation needs. The transportation plan is a crucial step towards creating a transportation network that serves community members of all ages and abilities and will support the bold visions in recent initiatives, including the OCP and the 2030 Vision document.



In alignment with Rupert Plays, the transportation plan will promote active transportation, including walking, rolling, and cycling, as attractive and convenient transportation choices that can help reduce automobile dependence, increase physical activity levels, improve public health, reduce infrastructure demands, and create a more livable and vibrant community. Connect Rupert will recommend strategies, and accompanying actions, for the City to achieve a modal shift towards active transportation.

Infrastructure Replacement Strategy (2023)

This strategy report builds on the work completed in previous initiatives and summarizes the condition of the City's assets, risks of failure, and replacement priorities, and provides recommendations based on the findings. The document is used to inform decision-making around immediate (within five years) and longer-term investment in asset replacement. Parks, recreation, and open space assets are not included in this study; however, there are implications for Rupert Plays. Any capital investment required for parks and recreation will have strong competition for funding with identified priorities in the Infrastructure Replacement Strategy.

OTHER ORGANIZATIONS' PLANS

Redesign Rupert Recharge (2016)

Prepared by the Community Development Institute (CDI), the purpose of the first iteration of the Redesign Rupert process was to develop and implement strategies for economic diversification and community resilience, eventually leading to the development of the 2030 Vision. Five major themes emerged from discussion and data collected: 1) Children, Youth, Families, 2) Community Culture and Heritage, 3) Economy and Livelihoods, 4) Housing, and 5) Public Spaces.

In the Children, Youth, and Families summary, one initiative is to "establish an outdoor public space (with some covered area) that is safe, easily accessible, and suitable for child and youth-based structured and unstructured activities, i.e., community gardens, outdoor water park, or walking track." This objective was reiterated and confirmed in the 2030 Visioning process.

In the Community Culture and Heritage section, one initiate is to "expand more spaces available for arts and culture groups and activities", which includes "create a new cultural centre with rehearsal and performance space, accessible space, as well as outdoor, covered areas."

In the Public Spaces section, all three initiatives relate directly to parks, recreation, and open space:

- Foster community involvement in the use and maintenance of public spaces
- Revitalize, enhance, and promote the use of existing public spaces
- Create new public spaces, including covered spaces



Kaien Island Trail Network Plan (2017)

The Kaien Island Trail Enhancement and Recreation Society (KITEARS) is a passionate local advocacy group for trails in Prince Rupert. In 2017, KITEARS published the Kaien Island Trail Network Official Plan that includes a proposed network of interconnected trails that integrates existing routes, revitalized old trails, and new trails. The plan has four priorities:

- Develop a recreational trail network
- 2. Maintain trails and facilities
- 3. Promote trail recreation and safety
- 4. Engagement of other like-minded organizations

The plan includes three phases of proposed trails. The Phase 1 Loop connects through Prince Rupert's civic centre, to Cow Bay, around the waterfront past Seal Cove, to Butze Rapids and Tall Trees trail heads, and back to the civic centre. The Rushbrook Trail (segment of Phase 1 along the north waterfront) was successfully implemented. The Cloudberry Trail (segment of Phase 1 between the Civic Centre and Butze Rapids and Tall Trees trail heads) has approved funding and will be implemented in the near future if full funding can be acquired.

Prince Rupert 2030 Vision (A Vibrant City Hosting a Vibrant Port) (2019)

Prior to the recent OCP process, the City participated in Prince Rupert 2030 Vision, a visioning and aspirational document to guide the City's dream for its future within the context of anticipated major port growth. The Vision sets out the principles, geography, specific intentions, actions, and organization necessary for growth, driven by a powerful aspiration to see the communities and port of Prince Rupert grow together in mutual support and harmony, as a livable, sustainable, and competitive whole, to become a compelling northern focus for Western Canada, serving all of North America.

The 2030 Vision includes five principles for success:

- 1. Quality of Life
- 2. Local Character
- Sustainability
- 4. Diversity
- 5. Port/City Symbiosis

Port Authority Land Use Plan (2020)

Some lands within Prince Rupert are owned and federally controlled by the Prince Rupert Port Authority (PRPA). Although the PRPA Land Use Plan (LUP) focuses primarily on industrial development, there are designations for habitat enhancement, waterfront recreation, and viewscape buffers within their LUP. The PRPA LUP also focuses on supporting community waterfront access opportunities to offset the impact of industry on Prince Rupert's waterfront.

In keeping with that focus, the PRRA has a Community Investment Fund to support the local community and improve the quality of life for residents, which is a potential source of funding for outdoor recreation. The range of projects funded are related to recreation, culture, health, education and the environment. The PRPA donated to the rehabilitation of the Rushbrook Trail in 2018, in partnership with the Prince Rupert Rotary Club and the Kaien Island Trail Enhancement and Recreation Society.





APPENDIX B COMMUNITY INPUT SUMMARY







Prepared for:

City of Prince Rupert 424 3rd Avenue West Prince Rupert, BC V8L 1L7

Prepared by:

Urban Systems 344 2nd Avenue West Prince Rupert, BC V8J 1G6

October 2022

All images provided by the City of Prince Rupert or Urban Systems unless noted otherwise.

Overview

As part of the City of Prince Rupert Parks and Outdoor Recreation Plan, an online community survey was available through the Rupert Plays RupertTalks page between August 26 to October 2, 2022. It received 342 responses. The survey was designed to gather feedback on the current use and perceptions of Prince Rupert's parks, trails, and outdoor amenities.

The following is a summary of the input received. Themes of open-ended questions are listed for topics mentioned by more than one person.

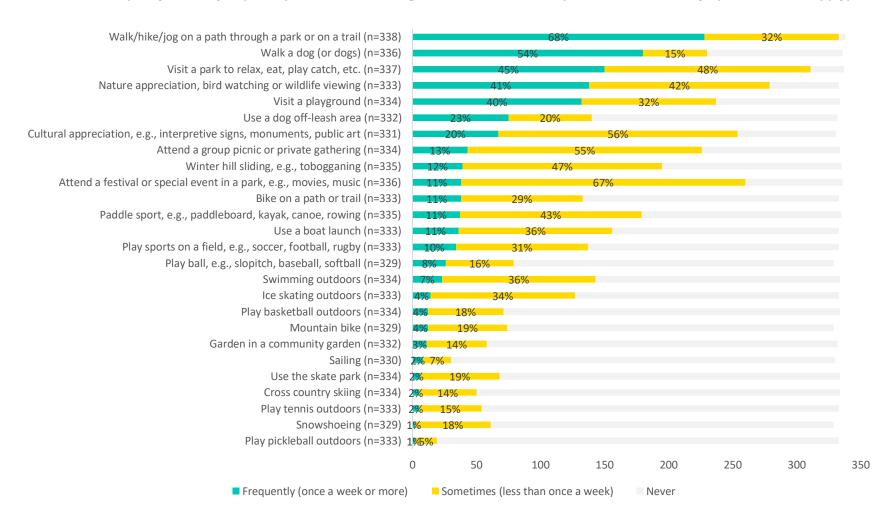


Prince Rupert Parks and Outdoor Recreation Plan
Survey Summary | 3

Results

Participation in Outdoor Activities

Question 1 In the past year, did you participate in the following outdoor activities at a park or trail in the City? (select all that apply)



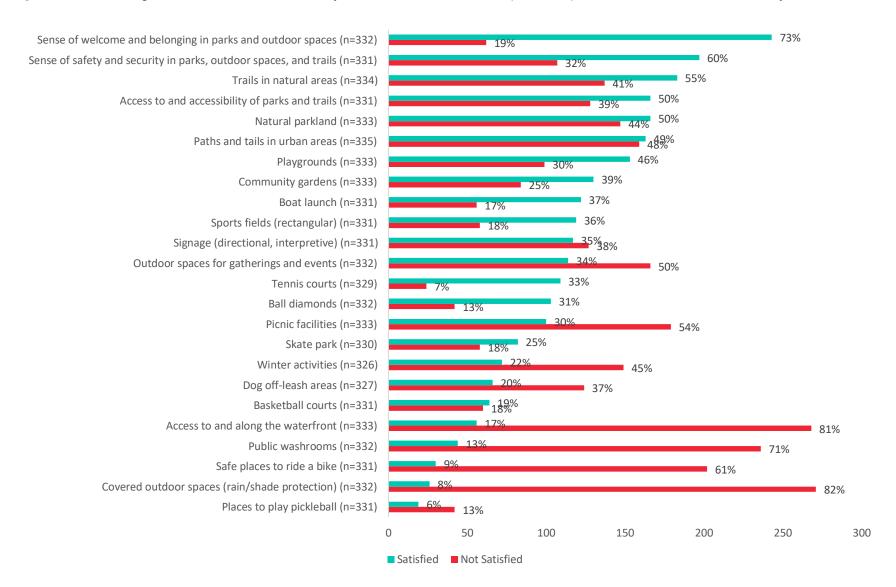
Participants were invited to share any other outdoor activities that they participate in within the City of Prince Rupert. Responses included:

- Golf (16)
- Walking (12)
- Foraging (6)
- Hiking (6)
- Dirt biking (5)
- Community events/markets (5)
- Beachcombing/rock hounding (4)
- Biking (4)
- Camping (3)
- Geocaching (3)

- ATVing (2)
- Disc Golf (2)
- Fishing (2)
- Going to the Park (2)
- Litter clean-up (2)
- Shooting Range (2)
- Soccer (2)
- Sword Fighting (2)
- Volleyball (2)
- Yoga (2)

Satisfaction with Parks and Outdoor Amenities

Question 2 What is your level of satisfaction with park and outdoor amenities, features, and characteristics in Prince Rupert?



Participants were invited to provide comments to help explain their satisfaction ratings. Responses with two or more comments included:

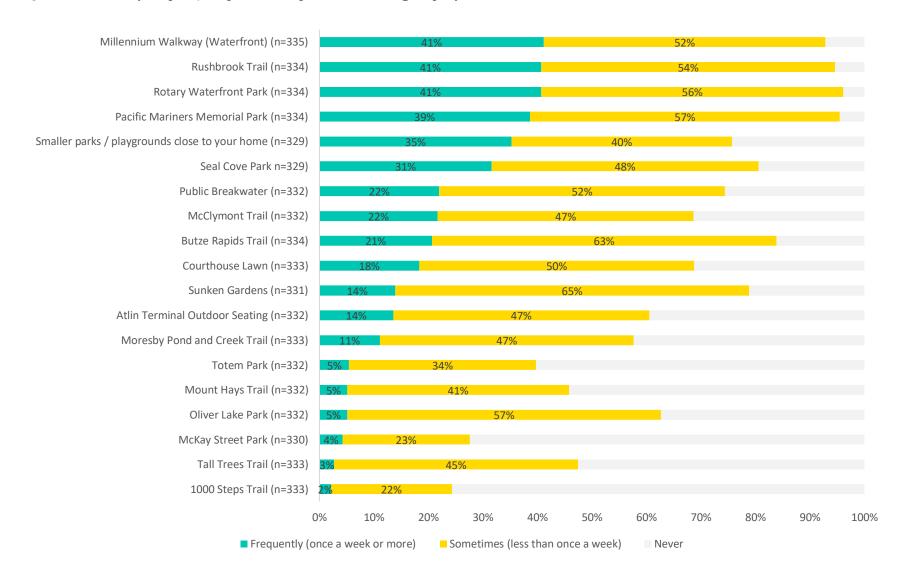
- Need more (and better) public access to the waterfront and beach areas (51 responses)
- Need more covered areas in parks (26 responses)
 - o Spaces for gathering
 - o Picnic tables
 - o Play spaces for children
 - o Sports fields and courts (basketball and tennis courts)
- Need more public amenities in parks and along trails (20 responses)
 - o Year-round washrooms
 - Rest areas
 - o Garbage bins
- Need more dog-friendly and off-leash spaces (18 responses)
 - o Need a dog park on the east side of the city
- Need more bike lanes and trails (16 responses)
- Expand trail network (13 responses)
- Need more parks and trails accessible for all ages and abilities (13 responses)
 - o Playgrounds for young children
 - o Play spaces for users with diverse abilities
- Improve condition of trails and sidewalks (13 responses)
 - o Degraded, overgrown, in disrepair
 - o Poorly signed or marked
 - o Unsafe
 - Too narrow
 - Uneven surfaces
 - o Need amenities including lighting, fencing, and paved surfaces
- Concerned about transients and drinking in the park and public spaces (12 responses)
- Improve bylaw enforcement (12 responses)
 - o Dogs being off leash
 - o Public drinking
- Upgrade and expand boat launch (11 responses)

- o Include a fish washing station
- o Dedicated launch for kayaks and canoes
- Want more outdoor activities and community events (9 responses)
- Improve cleanliness of parks and trails (8 responses)
 - o Remove glass, litter, dog waste, used needles
- Need more parks, playgrounds, and recreation facilities (8 responses)
 - Soccer fields
 - o Multi-use pathways
- Improve signage and wayfinding (7 responses)
 - o Current signs are in poor condition
 - o Install interpretive signage
- Want a water park/splash pad (7 responses)
- Improve trail maintenance (7 responses)
- Need trails for mountain biking, dirt biking, and motocross (7 responses)
- Improve appeal of Prince Rupert for newcomers and visitors (highlight city attractions) (5 responses)
- Upgrade parks and playgrounds (5 responses)
 - o Need more inclusive equipment
 - o Need to upgrade unsafe materials (splintering wood)
- Improve maintenance at dog parks (remove dog waste) (4 responses)
- Improve access to trails (4 responses)
 - o More parking at trail heads
 - Local transit options for accessing trails
- Improve maintenance of facilities (4 responses)
 - o Debris covering courts and skate park
- Need more space dedicated to winter recreation (4 responses)
- Personal safety concerns (transients living near trails) (4 responses)
- Unsure where to find information about the parks and services (4 responses)
- Want to see parks improved (4 responses)
 - o Not just minor repairs
- Need more bike and skate parks (3 responses)
- Need more indoor recreation facilities (3 responses)

- Improve safety around parks (3 responses)
 - o Install fencing where parks front roadways
 - o Lighting at night
 - o More crosswalks near playgrounds
- Protect natural environment (3 responses)
- Need picnic areas along the waterfront (2 responses)
- Improve condition of parks and facilities (2 responses)
 - o Sports facilities in disrepair
- Need fewer parks and recreation facilities (2 responses)

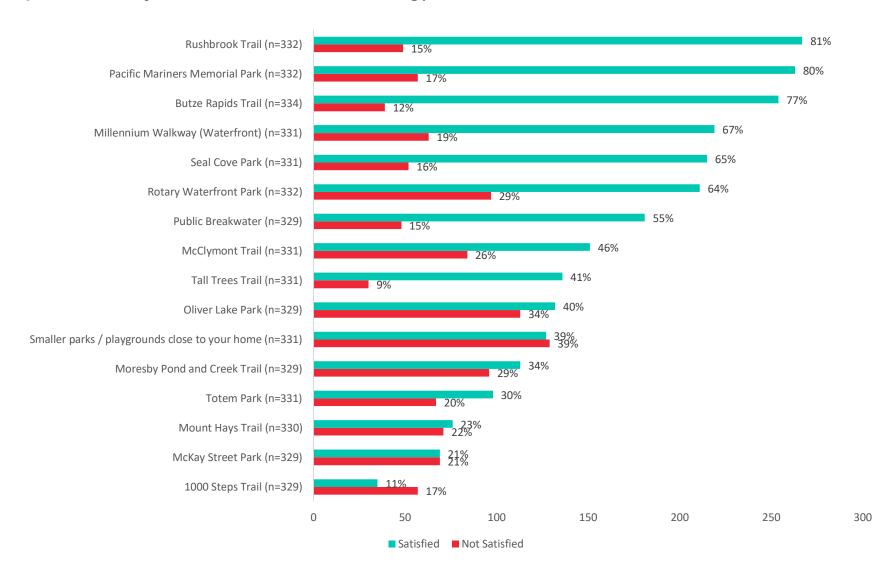
Visiting Parks and Trails

Question 3 In the past year, did you visit any of the following major parks or trails?



Satisfaction with Outdoor Recreation

Question 4 What is your level of satisfaction with the following parks and trails?



Participants were invited to provide comments to explain their satisfaction ratings. Below is what we heard for the specific parks and trails.

Rushbrook Trail (19 responses)

- Enjoy this trail
- Safety concerns around the steep cliffs and sharp turns
- Would like to see the trail expanded and incorporate more biking facilities
- Needs amenities, including rest areas, garbage bins, and public washrooms
- Trail should incorporate public beach access
- Concerned about public drinking along the trail
- North trailhead needs improvement

McClymont Trail (15 responses)

- Need to improve conditions (unkept, muddy trails, need to add more gravel fill)
- Improve maintenance and cleanliness (clear litter)
- Personal safety concerns (interactions with transients, previous abduction attempt)
- Improve signage and wayfinding
- Should install picnic areas along the trail

Millennium Walkway (Waterfront) (15 responses)

- Enjoy this trail and how well it is maintained
- Need to improve cleanliness (clean up litter and dog waste)
- Would like covered areas along the walkway (including basketball and tennis courts)
- Should allow for public access to the beach
- Would like connections to other areas
- Need better enforcement of leash bylaws

Moresby Pond and Creek Trail (14 responses)

- Trail is in poor condition (unkept, overgrown, need to add more gravel fill)
- Improve maintenance and cleanliness (clear litter and overgrown vegetation)
- Personal safety concerns (poorly lit, concerned about transients along the trail)

Seal Cove Park (14 responses)

- Enjoy this park
- Needs amenities, including public washrooms, garbage bins, and covered areas
- Would like to see the park expanded, and potentially a clam garden in the lagoon
- Would like a playground installed

Mariners Park (12 responses)

- Enjoy this park and how well it is maintained
- Need to improve cleanliness (clean up litter)
- Playground needs to be updated
- Would like a fence where the park fronts the roadway
- Concerned about transients and public drinking in the park
- Need more rest areas and activities in the park

1000 Steps Trail (10 responses)

- In poor condition (unkept, deteriorating, dangerous conditions)
- Poorly marked, need to improve signage and wayfinding

Butze Rapids Trail (10 responses)

- Like this trail
- Difficult to access without a car
- Safety concerns (wildlife encounters, tripping hazards along the trail, off-leash dogs)

Mount Hays Trail (7 responses)

- Feel unsafe with trail being so close to the road
- Need to improve signage
- Need to improve cleanliness (clear trash and dumped appliances)

Rotary Waterfront Park (6 responses)

• Needs more play equipment, picnic tables, and covered areas

- Should have public access to the beach
- Concerned about unleashed dogs
- Needs public washrooms

Odd Eidsvick Memorial Park (5 response)

- Playground needs to be updated (equipment is old and unsafe)
- Needs picnic tables

Oliver Lake Park (5 responses)

- Need to improve cleanliness (clean up litter and dog waste)
- Need more covered areas and picnic tables

McKay Street Dog Park (4 responses)

- Need to install a dog water fountain
- Park is very noisy and unattractive

Totem Park (4 responses)

- Need to improve maintenance and cleanliness (clear litter and used needles, clear overgrown vegetation)
- Needs a rest area
- Would be a great to have a coffee shop near by
- Need to improve park signage

Tall Trees Trail (3 responses)

- Need to improve the trail conditions (unkept)
- Need to improve trail signage

McKay Street Park (2 responses)

• Need to improve upkeep (add more gravel fill, garbage bins, and update signage)

George Casey Park (2 responses)

• Need updated playground equipment

Moose Tot Park (2 responses)

- Playground equipment needs to be updated
- Need public washrooms at this park

Atlin Terminal (1 response)

Well maintained

Kiwanis (1 response)

• Should provide a connection to Tall Trees

Omenica (1 response)

• In need of repair

Public Breakwater (1 response)

• Dislike that it is not open to the public at all times

Some participants provided comments on the parks and trails in general.

General Comments on Parks and Trails (70 responses)

- Satisfied with Prince Rupert's parks and trails
- Need more public amenities, including public washrooms, garbage bins, lighting
- Need more covered areas in parks and along trails
- Need to improve condition of parks and trails (parks and trails are in need of repair)
- Need to improve maintenance and cleanliness in parks and along trails (clearing litter, broken glass, dog waste, and vandalism)
- Playground equipment is outdated and dangerous
- Need to improve signage and wayfinding around parks and trails
- Need more parks and playgrounds

- Need more parks and playgrounds that are accessible for those with diverse abilities and children of all ages
- Personal safety concerns (concerned about isolated and hidden areas, and transients in parks or along trails)
- Would like to see more effort on improving the visual appeal of Prince Rupert, including featuring public art in public spaces
- Would like a multi-use pathway that crosses the city
- Need more dog-friendly and off-leash areas
- Need better bylaw enforcement (leash and drinking bylaws)
- Need more public access to the waterfront
- Need mountain biking trails
- Do not approve of closing public spaces (Public Breakwater has limited hours)
- Would like community garden spaces
- Parks should have fencing when they front roadways
- Would like to see focus on more natural spaces, and less on built spaces

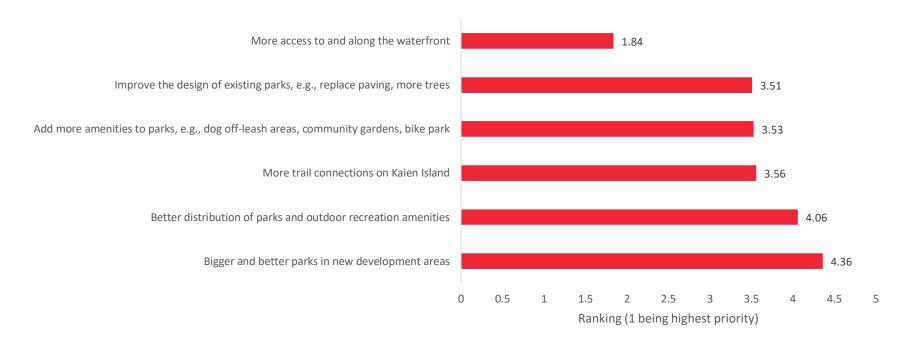
General Comments Specific to Trails (27 responses)

- · Enjoy all trails, are well maintained
- Would like to see the trail network expanded
- Improve maintenance and cleanliness of trails
- Trails are in poor condition (unkept, degraded, unsafe)
- Need to improve maintenance and cleanliness (clear litter and overgrown vegetation)
- Concerned about transients along the trails
- Need amenities, including public washrooms, garbage bins, and rest areas
- Trails should be made accessible for users of all ages and abilities
- Need updated signage and wayfinding
- It is difficult to access trails outside the city without a car

Planning for the Future

The City identified six broad priorities for the Parks and Open Spaces Plan. Respondents were asked to rank the priorities, with 1 being the highest priority.

Question 5 Please indicate in order the priorities most important to you (n=330)

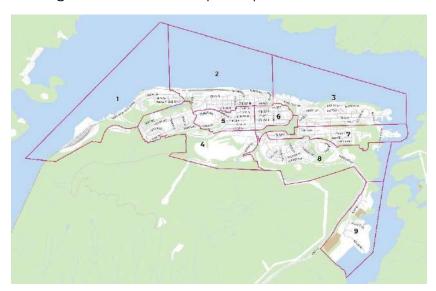


Respondents were asked to elaborate on their priorities. Responses by two or more respondents included:

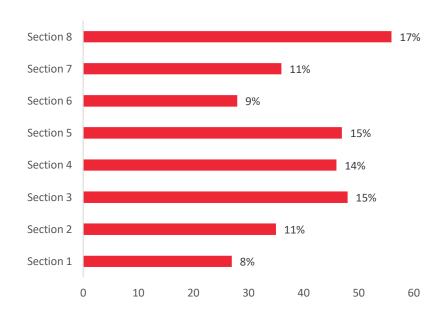
- Need more public access to the waterfront and beach (42 responses)
- Would like to see improvements to existing parks and trails (32 responses)
- Need more parks, playgrounds, and sport facilities (16 responses)
- Need more bike facilities, including trails for mountain biking and motocross (15 responses)
- Improve trail connections throughout the City (13 responses)
- Need more parks and trails accessible for those with diverse abilities and users of all ages (13 responses)
- Improve maintenance and cleanliness of parks and trails (clear litter and broken glass, pressure wash surfaces) (13 responses)
- Want more covered areas for picnics, gathering, play spaces, and community events (12 responses)
- Need more amenities, including public washrooms, garbage bins, lighting, and dog waste bags) (10 responses)
- Need more off-leash and dog-friendly spaces, including amenities for dogs (dog water fountain) (10 responses)
- Find ways to revitalize parks and trails, including incorporating art into public spaces and hosting community events for all ages (10 responses)
- Improve safety at parks and trails (fences where parks front roadways, monitoring transients) (8 responses)
- Expand the trail and sidewalk networks (8 responses)
- Would like a water park or splash park (6 responses)
- Need to upgrade and expand the boat launch, and include a boat launch for non-motorized boats (canoes and kayaks) (5 responses)
- Need more bylaw enforcement (leash bylaws) (4 responses)
- Need to improve signage and wayfinding at parks and trails (4 responses)
- Need more bike and skate parks (4 responses)
- Need more indoor recreation facilities (2 responses)
- Prioritize the natural environment (less built spaces) (2 responses)

Demographics

Based on the map provided below, respondents were asked which section of Prince Rupert they live in. There was a good distribution of participants.

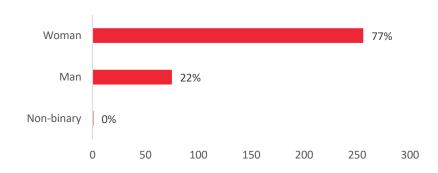


Question 6 In what section of town do you live? (n=323)



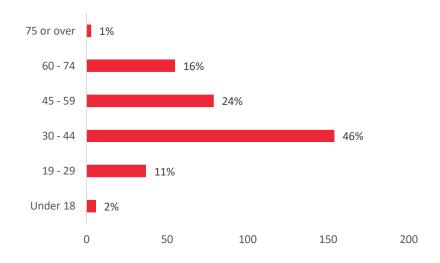
Women were overrepresented in this survey, as they represent 49% of Prince Rupert's population based on the 2021 Census results.

Question 7 With which gender identity do you most identify? (n=334)

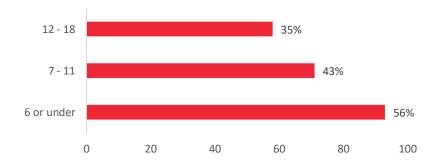


Based on the 2021 Census, Prince Rupert residents under the age of 30 are underrepresented in these survey results.

Figure 8 What is your age bracket? (n=334)



Question 9 If you have answered for children in your household, what are their age brackets? (n=165, multiple answers accepted)







Prepared for:

City of Prince Rupert 424 3rd Avenue West Prince Rupert, BC V8L 1L7

Prepared by:

Urban Systems 344 2nd Avenue West Prince Rupert, BC V8J 1G6

July 2023

All images provided by the City of Prince Rupert or Urban Systems unless noted otherwise.

Overview

The City of Prince Rupert is preparing a Parks and Outdoor Recreation Plan to strategically guide decisions related to municipal parks and outdoor recreation for the next 10 years.

In the fall of 2022, we reached out to the community for feedback on current use and perceptions of Prince Rupert's parks, trails, and outdoor amenities. Based on community input and technical analysis, a draft master plan was prepared.

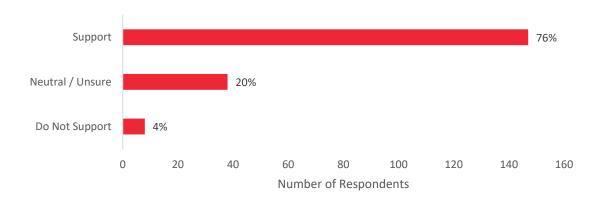
The second online survey was designed to gather feedback on priorities related to the draft directions. The survey was live between May 5 and 31, 2023 and received 193 responses.

The following is a summary of the input received. Themes of open-ended questions are listed for topics mentioned by more than one person.

Results

Support for the Vision

Question 1 What are your thoughts on the vision? (193 responses)



Participants were asked to share suggestions for changes or additions to the vision; 67 responses were received and themed. Themes with two or more comments are listed below:

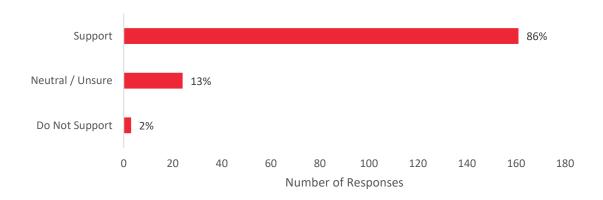
- Dislike the reference to being a "port" City (10 responses)
 - o Feels like the port is prioritized over residents
 - o The port is not relevant to Prince Rupert's parks
 - o Feel Prince Rupert is more than a port city
- The vision should include reference to Indigenous culture and community (7 responses)
- Shared general support for the vision (5 responses)
- Vision is too long and complex (6 responses)
 - o Dislike "nestled carefully in nature"
- The vision should include reference to accessibility (3 responses)

There were 31 comments that were not relevant to the vision, but commented on specific park and outdoor recreation improvements. Themes with two or more comments are listed below:

- Provide access to the waterfront (5 responses)
- Improve park, path, and trail maintenance (5)
- Build covered play areas (4 responses)
- Build a waterpark (3 responses)
- Provide more waste receptacles in residential areas and along pathways (3 responses)
- Re-open stairways (2 responses)

Support for the Goals

Question 2 What are your thoughts on the goals? (188 responses)



Participants were asked to share suggestions for changes or additions to the goals; 47 responses were received and themed. Themes with two or more comments are listed below:

- The goals feel ambiguous (5 responses)
 - o Elaborate on what "protect and enhance" means
 - o Elaborate on what "unique" means
 - o Elaborate on what "well-designed facilities and amenities" means
- Include a goal for providing and expanding access to the waterfront (3 responses)
- Include a goal for connecting with Indigenous culture and working towards reconciliation (3 responses)
- Lack of support for "reflect financial considerations" goal (3 responses)
 - o Remove the goal
 - o Unsure who the goal is referring to the City or the residents
- There are too many goals (2 responses)

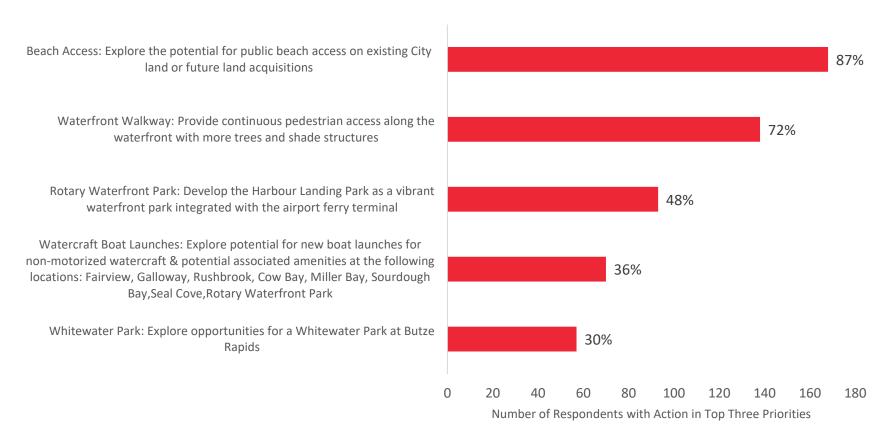
There were 13 comments that were not relevant to the goals, but commented on specific park and outdoor recreation improvements they would like to see. Themes with two or more comments are listed below:

• Provide access to the waterfront (3 responses)

- Provide more covered/indoor play areas and community gathering spaces (3 responses)
- Improve maintenance of paths, trails, and parks (2 responses)
- Provide more public amenities, including washrooms and benches (2 responses)

Waterfront Improvements

Question 3 The following are the plan's draft actions for capital improvements for the waterfront. Please indicate your top three priorities for improvements to the waterfront. (193 responses).



Community Parks

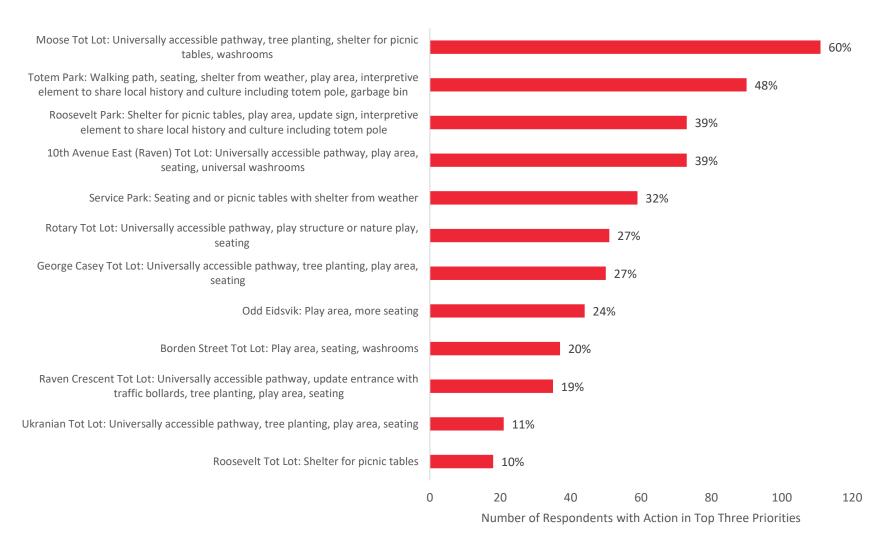
Question 4 The following are the plan's draft actions for capital improvements for community parks. Please indicate your top three priorities for improvements to the community parks. (192 Responses)

Rotary Waterfront Park: Covered main gathering space, refurbish gazebo and stage, tree planting, play area, accessible washrooms, public art, water 73% or splash park Seal Cove Park: Seal Cove Park Covered main gathering space, tree planting, play area(s), accessible washrooms, garbage bins, shelter for 66% picnic tables, public art Recreation Sports Complex: Paths, trees, seating, and tot play feature 48% between the sports fields Pacific Mariners Memorial Park: Universally accessible loop path, covered 46% main gathering space, tree planting, shelter for picnic tables McKay St Park: Universally accessible loop path, covered main gathering 29% space, tree planting, accessible washrooms, public art, water or splash park 0 20 40 60 80 100 120 140 160

Number of Respondents with Action in Top Three Priorities

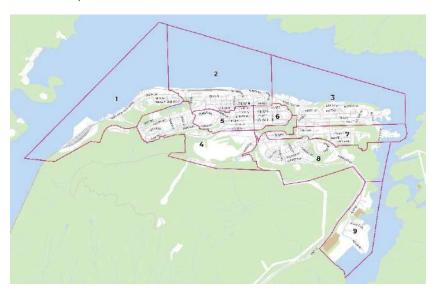
Neighbourhood Parks

Question 5 The following are the plan's draft actions for capital improvements for neighbourhood parks. Please indicate your top five priorities for improvements to the neighbourhood parks. (186 responses)

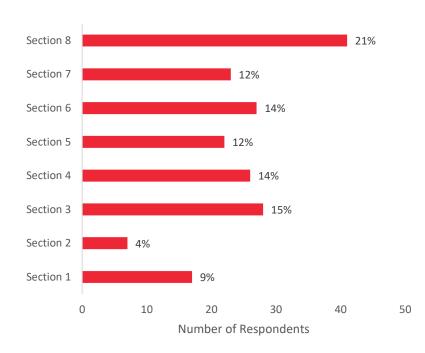


Demographics

Based on the map provided below, respondents were asked in which section of Prince Rupert they live. There was a good distribution of participants, except for Section 9, which has few residents.

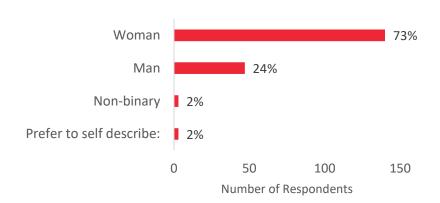


Question 6 In what section of town do you live? (n=191)



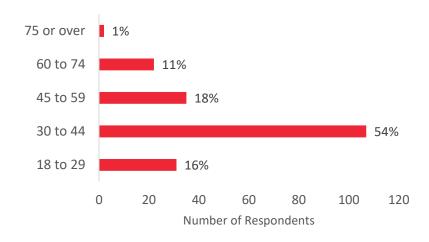
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Question 7 With which gender identity do you most identify? (n=193)

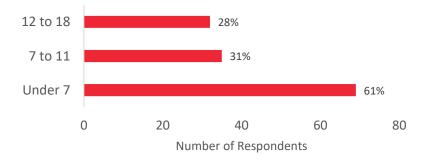


Based on the 2021 census, Prince Rupert residents under the age of 30 are underrepresented in these survey results.

Figure 8 What is your age bracket? (n=197)



Question 9 If you have answered for children in your household, what are their age brackets? (n=113, multiple answers accepted)



COMMUNITY WORKSHOPS

Participants in the two public workshops identified and ranked the following top 10 visions:

October 3rd (7 participants)

- 1. More wild places
- 2. Connectivity
- Clean and maintained public spaces
- 4. Experience the outdoors
- 5. Accessible for everyone
- 6. Wayfinding and interpretive signs
- 7. Build sense of place
- 8. Collaboration among groups
- 9. Access to waterfront
- 10. More direction for tourists

October 5th (4 participants)

- 1. Access to the water's edge (beach)
- 2. City within a park
- 3. Integrate more Indigenous culture
- 4. Foresight to set aside parkland
- 5. Walkable city
- Balance of manicured and wild
- 7. More innovation
- 8. Connectivity of neighbourhoods and spaces
- 9. Accessible parks and trails
- 10. Inclusivity

Participants in the two public workshops identified and ranked the following top 10 ideas:

October 3rd (7 participants)

- 1. Covered pavilion
- 2. Bike trails
- 3. Waterfront walkway
- 4. More access to the water
- 5. Public art
- 6. Rainwater management
- Gondolas up the mountain, to islands
- 8. Whitewater park at Butze Rapids
- 9. Interpretive signs with QR codes
- 10. Bike/ebike rentals

October 5th (4 participants)

- 1. Beaches
- Flagship park on east side
- Stage / festival space (Mariners Park)
- 4. Interpretive walks
- 5. Nature play
- 6. Public art and colour
- 7. Covered play areas
- 8. Spray park
- 9. Easier launch for kayaks
- Car-free day opportunity for a stage/festival space in Mariners Park



WORKSHOP SUMMARY

In May 2023, a virtual interactive workshop was held. The purpose of the workshop was to obtain input from the public regarding the City of Prince Rupert's Parks and Outdoor Recreation Plan. The workshop began with introductions and a short presentation providing an update to the planning process; and draft visions, goals, and key strategies of the plan.. The following is a record of the workshop input, including feedback and ideas generated by the group.

PUBLIC WORKSHOP #2

May 17th, 2023 at 7:00pm

3 Participants

Vision and Goals & Objectives

Vision

- Inclusive is good
- Is there a way to condense this to make it easier for more people to buy in
- Feels wordy
- Suggestion Vision: Being the gateway to our natural environment and gathering places, making it inclusive and accessible for all
- Maybe end after lifestyle and exclude the part about being a Port City

Goals & Objectives

- Protect and enhance the environment should be embedded in everything that we do
- These are all important, is good that it is all encompassing

Improvements

Waterfront

- Shade and shelter in the waterfront area
- Would like docks in harbour for kids to jump off water quality is a barrier
- It would be nice if we could get some beach access at the waterfront....I remember taking my boys there and they turned rocks over looking for crabs
- Would like more easy access to a beach Grassy Bay currently accessible by car but it is still far. There is no beach access for those without a car.

Community Parks

- Places where people can come together are important
- Important to consult First Nation communities on the naming of places
- Would be good to have a place where people can plug in and perform, e.g., live music performances, busking

Neighbourhood Parks

- Shelter in Moose Tot Lot
- · Low maintenance, edible plants e.g., berries
- · Design parks with natural features and native vegetation



Appendix B

Urban & Natural Parks

- Gondola connecting locals and visitors to Mount Hays, e.g., mountain biking trails and mountain trail heads
- Destination features to access our natural parks, e.g., bridges, beach access along existing trails, white-water parks

New or Improved Outdoor Amenities

 Would like play equipment with natural materials and features such as wood

Trails

- Improving accessibility to "cool" trails e.g Rushbrook and Hays Creek with shade trees and proximity to water can provide respite from hot days
- Heat is a concern it's not just about shade but also tree planting
- Work with Tourism PR on creating maps, wayfinding and interpretive signage for tourists to visit local parks and trails
- Would be nice to have a connected loop from the cruise ship terminal to Rushbrook and into Hays Creek. It could be a 2 hour walk for people to stretch their legs. This would be good for tourists and locals.
- I feel like trail signs should be visible and trail maps for locals and tourists should be a priority as well. Trails heads are hard to find and many people coming off the cruise ships don't know about the trails and parks we have.
- "Safety assessment" suggests that there is something unsafe right now
- Cost implication is very high right now, investment might be better used to improve trail connections rather than major works on Rushbrook (in reference to MUP upgrade)





APPENDIX C PARKS ANALYSIS

Park	Maintained by City	Description/Strengths	Challenges/Needs			
Community Park	Community Parks					
McKay St Park 0.97 ha	Y	Large area Dog play areas Partially fenced playground Community garden (well used and fenced, maintained by a private user group)	No universally accessible loop path No covered main gathering space Needs tree planting No washrooms No public art			
Pacific Mariners Memorial Park 0.7 ha	Y	Prominent waterfront location Washrooms Playground structure (designed with a boat theme, includes a slide, and climbing elements) Seating and picnic tables Level performance area Public art elements and memorials to fishermen and those that lived by the sea Plaza/promenade entry on one side	Universal accessibility limited in some areas Stage needs improvement No covered gathering space Needs tree planting No shelter for picnic tables			
Rotary Waterfront Park 0.36 ha	Y	Hardscape waterfront park space at the end of the waterfront walk Public art elements Concrete planter boxes Gazebo and seating benches Kwinitsa Museum Concrete ping pong table (new)	No covered gathering space No event space Gazebo needs to be refurbished Needs tree planting No play opportunities No washrooms No public art			



Park	Maintained by City	Description/Strengths	Challenges/Needs	
Seal Cove Park 2.92 ha	Y	Salt Marsh Habitat Restoration Lit 600-metre walkway around the marsh Daylighted creek with new pedestrian bridge Seating and picnic tables	No covered gathering space Needs tree planting No play opportunities No washrooms No shelter for picnic tables No public art	
Recreation Sports Complex 3.15 ha	Y	Large Area Sport fields	Universal accessibility limited in some areas Needs tree planting No play opportunities No seating No washrooms	
Neighbourhood I	Parks			
2nd Avenue West Tennis Court 0.12 ha	Y	Tennis Courts	Drainage issues Needs resurfacing Fence needs to be upgraded	
6th Avenue East Tennis Court 0.24 ha	Y	Tennis Courts	Needs resurfacing	
10th Avenue East (Raven) Tot Lot 0.67 ha	Y	Pea gravel play areas with some play structures Garbage bin	No universally accessible pathway The play elements are old and dated No seating	



Park	Maintained by City	Description/Strengths	Challenges/Needs
Borden Street Tot Lot 0.19 ha	Y	Open lawn with some play structures Garbage bin	Big level changes create a challenge for universal design entry and circulation The play elements are old and dated No seating
George Casey Tot Lot 0.19 ha	Y	Large green space with some play structures Garbage bin	No universally accessible pathway The play elements are old and dated Needs tree planting No seating
Moose Tot Lot 0.24 ha	Y	Well used playground Garbage bin Seasonal washroom	No universally accessible pathway Needs tree planting
Odd Eidsvik 0.485 ha	Y	Terraced open lawn with great views adjacent to Westview Park and closed Westview Elementary School Playground proposed for 2023 New sign installed recently Picnic table and bench Garbage bin	Big level changes create a challenge for universal design entry and circulation
Overlook Community Garden and Courts 0.41 ha	Y	Basketball courts Community garden planters	Basketball nets need to be replaced Lines for courts need to repainted No seating



Park	Maintained by City	Description/Strengths	Challenges/Needs
Prince Rupert Boulevard Field 0.13 ha	Υ	Small-scale ball diamond	Fence and covered seating areas are getting old No seating for general public
Raven Crescent Tot Lot 0.097 ha	Y	Pea gravel playground with forest backdrop Picnic table Garbage bin	No universally accessible pathway Entrance and traffic protection not welcoming The play elements are old and dated Needs tree planting Needs more seating
Roosevelt Field 1.45 ha	Υ	Large sports field Ball diamond	No universally accessible pathway Limited access from the street No seating
Roosevelt Park 0.36 ha	Y	Park with beautiful views, seating benches and picnic tables. Totem Pole Garbage bin Sign of Prince Rupert	Level changes create a challenge for universal design entry and circulation No shelter for picnic tables Sign is dated
Roosevelt Tot Lot 0.30 ha	Y	Fenced playground area surrounded by green open space with benches and picnic tables	Level changes create a challenge for universal design entry and circulation Overhead power lines pose challenges for tree planting
Rotary Tot Lot 0.40 ha	Y	Pea gravel playground nestled in natural area with walking path Garbage bin	Pathway not universally accessible The play elements are old and dated No seating



Park	Maintained by City	Description/Strengths	Challenges/Needs
Service Park 0.328 ha	Y	Green open space on steep edge with walking path and views to the water Totem Poles Garbage Bin	Big level changes create a challenge for universal design entry and circulation No shelter from weather Needs more seating No interpretive element to share local history and culture including totem pole
Totem Park 0.35 ha	Y	Green open space located at high point with great views Totem Poles	Big level changes create a challenge for universal design entry and circulation No shelter from weather No interpretive element to share local history and culture including totem pole No seating No garbage bin
Ukrainian Tot Lot 0.17 ha	Y	Open area behind school next to Pineridge Playground Access via laneway from Cassiar Ave Garbage bin	No amenities



Park	Maintained by City	Description/Strengths	Challenges/Needs			
Urban Open Spa	Urban Open Space					
Atlin Terminal Outdoor Seating (not City ownership) 0.09 ha	N Port of Prince Rupert	Picnic Tables Shelters				
City Hall Park 0.045 ha	Y	Benches Fountain (built by the Italian Club) Memorial Garden named after Mayor Peter Lester Totem Poles (Haida Replicas)	Sufficient seating No shelter from weather No interpretive element to share local history and culture including totem poles No garbage bin			
Courthouse Lawn (not City Ownership) 0.65 ha	N	Large green lawn space with mature trees	No seating No garbage bin			
Eat Street Food Truck Plaza 0.033 ha	Y	Paved lot with electrical hook up for 3 food trucks Washrooms	No seating No shelter from weather No garbage bin			
Sunken Gardens 0.21ha (Provincial Ownership)	N Community Volunteers	Benches Ornamental Gardens (maintained by local interest group)	Walking paths not universally accessible No washrooms			



Park	Maintained by City	Description/Strengths	Challenges/Needs			
Natural Park	latural Park					
Hays Creek Park 8.83 ha	N	Trails connecting to McClymont Park	No benches No garbage bin Signage and wayfinding needs improvement			
McClymont Park 10.03 ha	N	Trail connecting to Hays Creek Park Skateboard Park Bridges Staircases Pump track planned for 2023	No benches No garbage bin Signage and wayfinding needs improvement Waking path needs maintenance			
Moresby Park 9.73 ha	Y	Pond loop walking trail Bench Sign (wayfinding) that had graffiti on it Garbage bin	No garbage bin Signage and wayfinding is dated Waking path needs maintenance			
Oliver Lake 4.98 ha	Y	Picnic area Washrooms	No shelter from weather			
Rushbrook Waterfront Park 4.11 ha	N Kaien Trail Society	Benches	No benches No water/beach access			
Westview Park 2.27 ha	N	Informal paths	Informal paths not sanctioned or maintained			





APPENDIX D PARK ZONING

Zone(s)	Number of Parks	Park Type	Park Names
First or only Zone within P1: Public Facilities			
P1: Public Facilities Zone	9 parks	Neighbourhood Park (6)	Bordon Street Tot Lot Odd Eidsvik Park Roosevelt Tot Lot Rotary Tot Lot Service Park Ukranian Tot Lot McClymont Park
		Nature Park (3)	Oliver Lake Westview Park
		Community Park (1)	McKay Street Park
P1: Public Facilities Zone R2: Duplex and Two Family Dwelling Zone	5 parks	Neighbourhood Park (4)	10th Avenue East (Raven) Tot Lot George Cassy Tot Lot Raven Crescent Tot Lot Roosevelt Park
P1: Public Facilities Zone RM1: Multiple Family Residential Zone RM2: Multiple Family Residential Zone	1 Park	Neighbourhood Park (1)	Totem Park



Zone(s)	Number of Parks	Park Type	Park Names		
First or only Zone within M3: Waterfront Industria	First or only Zone within M3: Waterfront Industrial Zone				
M3: Waterfront Industrial Zone	2 Parks	Community Park (2)	Rotary Waterfront Park Seal Cove Park		
M3: Waterfront Industrial Zone P1: Public Facilities Zone R2: Duplex and Two Family Dwelling Zone	1 Park	Nature Park (1)	Rushbrook Waterfront Park		
M3: Waterfront Industrial Zone P1: Public Facilities Zone R2: Duplex and Two Family Dwelling Zone RM2: Multiple Family Residential Zone	1 Park	Nature Park (1)	Hays Creek Park		
First or only Zone within C1: Core Commercial Zo	ne				
C1: Core Commercial Zone P1: Public Facilities Zone	1 Park	Community Park	Pacific Mariners Park		
C1: Core Commercial Zone P1: Public Facilities Zone R2: Duplex and Two Family Dwelling Zone	1 Park	Neighbourhood Park (1)	Moose Tot Lot		
First Zone within C3: Service Commercial Zone					
C3: Service Commercial Zone M3: Waterfront Industrial Zone P1: Public Facilities Zone R2: Duplex and Two-Family Dwelling Zone RM1: Multiple Family Residential Zone RM2: Multiple Family Residential Zone RM4: Mixed Use Zone	1 Park	Nature Park (1)	Moresby Park and Pond		





APPENDIX E PARK AMENITIES



Name	Location	Condition Summary			
Ball Diamonds					
Chris McGuire	Recreation Sports Complex	Fenced, dugouts			
Crestview Park	Prince Rupert Boulevard	Little league, fenced, dugouts			
Doug Kerr	Recreation Sports Complex	Recently restored, fenced, dugouts			
Patty Hutchison	Recreation Sports Complex	Fenced, dugouts			
Roosevelt Field	Near Roosevelt Park Elementary	Drainage issues			
Basketball Courts					
	McBride Street	Needs resurfacing and new lines painted, hoops and nets need to be replaced			
	McKay Street Park	Net is missing			
	Overlook Street	Net needs to be replaced			
Community Gardens					
	Mckay Street Park	Good			
	Overlook Street	Good			
Dog Off-Leash Areas	Dog Off-Leash Areas				
	McKay Street Park	Good			
Outdoor Performanc	e Area				
	Pacific Mariners Park	Cover removed			



Name	Location	Condition Summary
Playgrounds		
10th Avenue East (Raven) Tot Lot		Standalone play equipment (see below) in park: carousal, swing set (one toddler swing, two swings for all ages), play elements are old and dated
Bordon Street Tot Lot		Standalone play equipment in park: metal slide, swings (two for toddlers, four for all ages), play elements are old and dated
George Cassy Tot Lot		Standalone play equipment in park: carousal: two swings for toddlers, two small slides, play elements are old and dated
	McKay Street Park	Playground: monkey bars, slide, play structure, swing structure with two toddler swings and two all ages swings, balance beam, animal information on a board, nature log play elements, fenced
Moose Tot Lot		Playground: wooden fence, two youth and two infant swings, climb structures, three slides
	Odd Eidsvik Park	Standalone play equipment in park: swing set, new playground proposed for 2023
	Pacific Mariners Memorial Park	Playground: designed with a boat theme with slide and climbing elements
Raven Crescent Tot Lot		Playground: two swings for toddlers, two swings for all ages, seesaw, playground structure, carousal, play elements are old and dated
Rotary Tot Lot		Standalone play equipment in park: two toddler swings, four all ages swings, play elements are old and dated
Pump Track		
	McClymont Park	North Coast Mountain Bike Association has leased area in park to build an asphalt pump track in 2023



Name	Location	Condition Summary			
Running Track					
	Patullo Field	Drainage issues			
Skate Parks					
	McBride Street	Skate park rules sign needs to be replaced			
Tennis Courts					
	2nd Avenue West	Needs new fence, has drainage issues, needs resurfacing			
	6th Avenue East	Needs resurfacing			
Sports Fields	Sports Fields				
Patullo	Recreation Sports Complex	Used for soccer and rugby			





APPENDIX F TRAILS



Name	Maintained by City	Ownership	Description/Strengths	Challenges/Needs
Multi-use Tra	il			
Millenium Walkway and Atlin Promenade 0.8 km	Yes	City	Community enjoys this trail and how well it is maintained	Infrastructure is outdated Cleanliness needs improvement (clean up litter and dog waste) No covered areas along the walkway No public access to the water Connections to other areas are desired
Nature Trail (Urban)			
First Creek 1.8 km	No	Mixed	Nature trail close to the city runs through areas slated for future green field development	Informal trail, not maintained
Fish Hatchery 0.4 km	No	City	Trail located in golf course close to Kiwanis Trail Head	Informal trail, not maintained
McClymont Walking Trail 2.1 km	Yes	City	Nature trail connecting large areas of the city. Community enjoys this trail	Condition needs improvement (unkept, muddy trails, need to add more gravel fill) Maintenance and cleanliness need improvement (clear litter) Personal safety concerns (interactions with those who are unhoused Needs signage and wayfinding No picnic areas along the trail



Name	Maintained by City	Ownership	Description/Strengths	Challenges/Needs
Moresby Pond Loop			Loop trail around pond with	Trail is in poor condition (unkept, overgrown, need to add more gravel fill) Maintenance and cleanliness needs improvement (clear
Trail	Yes	City	multiple entry points	litter and overgrown vegetation)
1.8 km				Personal safety concerns (poorly lit, concerned about transients along the trail)
Oliver Lake Dwarf Forest Nature Walk	Yes	City	Nature trail in a park	Difficult to access without a car
0.6 km				
		City		Safety concerns around the steep cliffs and sharp turns
	No	City Leased to and managed by KITEARS	New boardwalk trail with	No biking allowed
Rushbrook 1.6 km			expansive views of the waterfront	Needs amenities, including benches, garbage bins, and public washrooms
			Community enjoys this trail	No public beach access
				North trailhead needs improvement
Seal Cove Salt Marsh Circle Route	Yes	City	New trail near salt marsh with amenities	
0.6 km				
Thousand Steps	No	Mixed	Stepped trail connecting Prince Rupert Cemetery to	In poor condition (unkept, deteriorating, dangerous conditions)
1.6 km			Mount Hays trail.	Poorly marked, need to improve signage and wayfinding



Name	Maintained by City	Ownership	Description/Strengths	Challenges/Needs
Nature Trail (Non-Urban)			
Barrett Fort 1.2 km	No	Federal	Trail to see well preserved historical WW2 Fort	Difficult to access without a car Informal path, not maintained
Butze Rapids 4.5 km	No	Provincial	Community enjoys this trail	Difficult to access without a car Safety concerns (wildlife encounters, tripping hazards along the trail, off-leash dogs)
Cloudberry Trail 4.1 km	No	Mixed	Trail funded and phase 1 is slated for construction through Kaien Trails	
Grassy Bay 1.6 km	No	Crown Provincial	Trail off Yellowhead Highway to waterfront location at Grassy Bay	Informal path, not maintained
Kinsmen Trail 0.8 km	No	Mixed	Connection between Omineca Avenue and the base of Mount Hays trail	Informal path, not maintained
Kiwanis 3.1 km	No	Mixed	Trail from the golf course connecting to Mount Hays trail with views	Informal path, not maintained
Mount Hays Lookout Trail 0.2 km	No	Crown Provincial	Branch trail coming off Mount Hays trail	Informal path, not maintained



Name	Maintained by City	Ownership	Description/Strengths	Challenges/Needs
Mount Hays Trail and Access Road 10.5 km	No	Crown Provincial	Access road to top of Mount Hays, used by community as multi-use trail including hikers, runners, bikers, and motorized vehicles such as snowmobiles and dirt bikes	Road feels unsafe for hikers, runner, and cyclists sharing the road with motorized vehicles Needs signage Cleanliness needs improvement (clear trash and dumped appliances)
Red Light District 0.7 km	No	Crown Provincial	Trail off Yellowhead Highway with interest from mountain biking groups	Informal path, not maintained
Secret Gardens 2.2 km	No	Unknown	Trail off Ridley Island Road along creekline	Informal path, not maintained
Tall Trees 7.9 km	No	Provincial	Trail from the Yellowhead Highway connecting to Mount Hays trail with views	Need to improve the trail conditions (unkept) Need to improve trail signage





APPENDIX G IMPLEMENTATION TABLE

PHASING

The phases are as follows:

Ongoing	Tasks that are implemented over time as needed based on community interests, planning and development activities, grant opportunities, Council priorities, and other factors.
Quick Wins 1 - 2 years	Investments that can reasonably be made within the first or second year of the PORP, which generally include projects that are of highest priority as well as those that are lower cost and relatively easy to implement.
Short-Term Improvements 3 - 5 years	Investments that can reasonably be made within the first five years of the PORP, which generally include projects that are of second highest priority.
Medium-Term Improvements 6 – 10 years	Investments intended for the six- to ten-year timeframe, which generally include significant projects that may not reasonably be achieved within the first five years as well as those that are lower cost and relatively easy to implement but of a lower priority than those identified for the first five years.
Long-Term Improvements Over 10 years	Investments that are intended for the long term and are likely beyond the life of the PORP; they are identified for future and proactive planning and budgeting.

Some of the recommendations are best implemented over multiple phases, e.g., building boat launches, adding trails, planting trees.

CAPITAL COSTS

The PORP focuses on high-level recommendations and relative costs, recognizing that detailed budgets are compiled by City staff during budgeting processes. For projects that are implemented through planning and capital, there is a preliminary planning stage that will typically range from \$50,000 to \$150,000 depending on the complexity of the planning process. Design fees for preliminary and detailed design are included within the capital costs.

For projects proposed within the first 10 years, order-of-magnitude cost ranges in 2023 dollars are provided as follows:

\$	Less than \$50,000
\$\$	\$50,000 - 250,000
\$\$\$	\$250,000 - \$1million
\$\$\$\$	\$1 million – \$10 million
\$\$\$\$\$	Over \$10 million





TOTAL	PHASE					IM	METH IPLEME	COSTS			
Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance

WATE	RFRONT												
W1	Develop Harbour Landing Park as a vibrai	nt waterfro	ont par	k inteç	grated	with th	ne airp	ort fer	ry tern	ninal.			
Α	Plan and redevelop Harbour Landing Park.	Medium						~	/			\$\$\$\$	✓
W2	Work with First Nations to develop a waterfront park with boat launch and appropriate commemorative infrastructure at Miller Bay.												
А	Work with First Nations to develop a waterfront park.	Medium	Ø					~	>			\$\$\$\$	~
W3	Provide new boat launches and infrastru	cture for r	non-mo	otorize	d wate	rcraft.							
А	Explore options for new boat launches for non-motorized watercraft at Fairview, Galloway, Rushbrook, Cow Bay, Miller Bay, Sourdough Bay, Seal Cove, Harbour Landing Park.	Medium	Ø					✓	>			\$\$\$	✓
W4	Through new development projects, provide more access to and along the waterfront, including vibrant public spaces and uses.												
Α	Provide public beach access on existing City land or future land acquisitions.	High	Ø						/			\$\$\$	~
В	Provide continuous pedestrian access along the waterfront per Map 5 of this plan and the Transportation Plan.	High	Ø					✓	/			\$\$\$\$	~



		TOTAL PHASE						IM	METH PLEME	costs			
W T	WATERFRONT	Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
С	Upgrade the urban design of the older sections of the waterfront as opportunities arise.	Medium					•	>	>			\$\$\$	~
D	Plant more trees wherever possible to provide shade and improve environmental values along the waterfront.	High	Ø						>			\$\$	~
E	Add structures such as shade sails near the waterfront where it is impractical to plant trees.	Low	5						>			\$\$\$	✓
F	Develop a Whitewater Park at Butze Rapids.	Low					•	>	>			\$\$\$\$	~
W5	Collaborate with others to increase oppo	ortunities	for wat	erfron	t use.								
Α	Extend hours that Cow Bay Marina is open for boat launching.	Medium								~	/		/
В	Continue to collaborate with Tourism Rupert on improving park and trail amenities including wayfinding and signage.	Medium	Ø								/		





T	OTAL		ı	PHASE			IM		OD OF	ON	cos	тѕ
	Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance

PARK	S												
P1	Implement rewilding in parks and other nowing costs.	naintained	l greer	space	s to inc	crease	natur	e with	in the d	city and	d to red	luce	
А	Identify locations for rewilding such as along watercourses, park edges, and spaces that are not used for recreation activities. Reduce mowing in these areas to once annually and allow native trees and shrubs to establish where appropriate.	Medium	Ø					~		~	/	\$\$	
P2	Establish new parks in existing develope	d areas to	addre	ss exis	ting ga	ps.							
А	Expand Raven Crescent Tot Lot into a larger neighbourhood park.	Medium					•	~	~			\$\$\$	/
В	Develop new neighbourhood park at 8th St 2nd Ave.	Medium						~	~			\$\$\$	/





5		TOTAL		ا	PHASE			IM		OD OF	ON	cos	тѕ
	PARKS	Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
Р3	Acquire parks in new development areas	per Map 5											
Α	 Acquire parkland in new development areas to maintain a similar supply as in the existing developed area, with a target of 4 ha / 1,000 population, as follows (see Map 5): Two community parks with a minimum size of I hectare each Six neighbourhood parks within a minimum size of I hectare each Acquire as much parkland along the waterfront as possible, including beach access points Acquire natural parks to protect riparian and other environmentally sensitive or unique areas (Development of these parks is anticipated to be beyond the time frame of this plan). 	Medium						>					





TOTAL			PHASE			IM		OD OF	ON	cos	TS
Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance

					0,					0 2)	
P4	Establish City processes to improve com and other infrastructure as needed.	munity pa	rks wit	th path	ns, gath	nering s	spaces	s, tree	s, seat	ing, un	iversal	washroo	ms,
А	McKay St Park – universally accessible loop path, covered main gathering space, tree planting, accessible washrooms, public art, playground (Appendix E).	Medium				•		~	~			\$\$\$\$	✓
В	Pacific Mariners Memorial Park – universally accessible loop path, covered main gathering space, tree planting, shelter for picnic tables.	High						~	/			\$\$\$\$	✓
С	Rotary Waterfront Park – covered main gathering space, refurbish gazebo and stage, tree planting, accessible washrooms, public art, water or splash park.	High						✓	>			\$\$\$\$	~
D	Seal Cove Park – covered main gathering space, tree planting, accessible washrooms, garbage bins, shelter for picnic tables, public art.	High						~	/			\$\$\$\$	~
E	Recreation Sports Complex – paths, trees, seating, and tot play feature between the sports fields.	High						~	>			\$\$\$	~





TOTAL		ا	PHASE			IM		OD OF	ON	cos	TS
Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance

			_								
P5	Establish City processes to improve neig needed (including universal washrooms					tree p	lanting	g, and o	ther in	frastruct	ure as
А	10th Avenue East (Raven) Tot Lot – universally accessible pathway, seating, universal washrooms.	High					~			\$\$	~
В	Borden Street Tot Lot – seating, universal washrooms.	Medium		•			~			\$\$	✓
С	George Casey Tot Lot – universally accessible pathway, tree planting, seating.	High					~			\$\$	~
D	Moose Tot Lot – universally accessible pathway, tree planting, seating.	Medium		•			~			\$\$	✓
Е	Odd Eidsvik – seating.	Low					✓			\$	✓
F	Overlook Community Garden and Courts – seating.	Low			•		/			\$	✓
G	Prince Boulevard Field - seating.	Low			•		✓			\$	✓
Н	Raven Crescent Tot Lot – universally accessible pathway, update entrance with traffic bollards, tree planting, seating.	Medium					~			\$\$	~
I	Roosevelt Field – universally accessible pathway, seating, improved entrance.	Low			•		~			\$\$	/



4		TOTAL			PHASE			IM		OD OF	ON	cos	TS
	PARKS	Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
J	Roosevelt Park – shelter for picnic tables, update sign, interpretive element to share local history and culture including totem pole.	Low					•		~			\$\$	~
K	Roosevelt Tot Lot – shelter for picnic tables.	Low				•			~			\$\$	✓
L	Rotary Tot Lot – universally accessible pathway, seating.	Medium							✓			\$\$	~
М	Service Park – seating and/or picnic tables with shelter from weather.	Low					•		✓			\$\$	✓
N	Totem Park – walking path, seating, shelter from weather, interpretive element to share local history and culture including totem pole, garbage bin.	Low							/			\$\$	✓
0	Ukrainian Tot Lot – universally accessible pathway, tree planting, seating.	Medium							✓			\$\$	✓
P6	Establish City processes to improve urba garbage bins, collaborating with others a			ith int	erpreti	ve ele	ments	, seati	ng, tre	e plant	ing, pic	enic table	es, and
А	Atlin Terminal Outdoor Seating (not City ownership) – collaborate with owners to add more seating.	Low						/					
В	City Hall Park – tree planting, seating, garbage bin, interpretive element to share local history and culture including totem pole.	Low				•		~	~	~		\$\$	~



		TOTAL			PHASE			IM		OD OF	ON	cos	TS
	PARKS	Priority	Ongoing	QuickWins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
С	Courthouse Lawn (not City ownership) - collaborate with relevant government bodies on options for seating and garbage bins.	Low						~			/		
D	Eat Street Food Truck Plaza – seating, picnic tables with shelter from weather, garbage bin.	Low						~	/	~		\$	~
E	Sunken Gardens – universally accessible path.	Medium						/	~			\$\$	
P7	Establish City processes to improve natuand garbage bins as needed.	ıral parks v	vith be	enches	, trails	, signa	ge and	d wayfi	nding,	picnic	tables	, beach a	ccess,
А	McClymont / Hays Creek Park – benches, garbage bin, improve signage and wayfinding, improve trails.	Medium							~	~		\$\$\$	~
В	Moresby Park – garbage bin, improve signage, wayfinding and walking paths.	Low					•		~	~		\$\$	✓
С	Oliver Lake – shelter from weather for picnic tables.	Low					•		/			\$\$	/
D	Rushbrook Waterfront Park - benches, water/beach access.	Medium							/			\$\$	/
Е	Westview Park - trail.	Medium							/			\$\$	/





TOTAL			PHASE			IM		OD OF	ON	cos	TS
Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance

P8	Integrate guidelines for parkland acquisi	tion and p	ark de	sign (p	ages 4	3 and	44) int	o the C	City's p	rocess	es.		
А	Confirm or revise guidelines in Rupert Plays and integrate into other City plans, developer negotiations, property acquisition, and park planning and design processes as applicable.	Medium	Ø					~			/		
Р9	Establish City processes to improve the	efficiency	of parl	cland a	cquisi	tion an	d plan	ning, a	and par	k desiç	gn and	maintena	ance.
Α	Rezone all parks to P1: Public Facility zone to help ensure their protection.	Low						/			~		
В	When new parks are acquired or new park development occurs, allocate additional funds and resources for park maintenance.	Low	Ø								~		
С	Establish new maintenance practices for areas that are rewilded.	Low								✓			/
D	Consider a park planning function as part of the planning department to support implementation of this plan.	Medium	(5)					~					
E	Convene an annual meeting to address park planning and improvements prior to budgeting.	Medium	9					/					





TOTAL			PHASE			IM		OD OF	ON	cos	TS
Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance

OUTD	OOR AMENITIES										
OA1	Upgrade existing ball diamonds and spor connections are available.	ts fields b	y improv	ing drainag	e and add	ding water 1	fount	ains wh	nere wa	ter	
А	Chris McGuire – improve drainage, install water fountain if water connection is available.	Medium		•			/	~		\$\$	
В	Crestview Park – improve drainage, install water fountain if water connection is available.	Medium		•			/	>		\$\$	
С	Doug Kerr – improve drainage, install water fountain if water connection is available.	Medium		•			/	>		\$\$	
D	Patty Hutchinson – improve drainage, install water fountain if water connection is available.	Medium		•			/	/		\$\$	
E	Roosevelt Field – improve drainage, install water fountain if water connection is available.	Medium					/	~		\$\$	
F	Patullo Recreation Sports Complex – improve drainage, install water fountain if water connection is available.	Medium			•		/	>		\$\$	





TOTAL			PHASE			IM		OD OF	ON	cos	TS
Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance

			_						_				
OA2	Provide community gardens in locations	with wate	r and e	electric	al serv	ice wh	ere th	ere is	neighb	ourho	od inte	rest.	
Α	Respond to interest from groups interested in community gardens and explore opportunities to support them in establishing community gardens on City land.	Medium							>	/		\$	~
OA3	Improve the existing dog off-leash area a	ınd establ	ish and	ther o	ne on t	he eas	t side	of the	city.				
В	Improve the existing dog off-leash area including a water source (part of P4A).												
Α	Provide a fenced dog park on the east side of the city.	Medium						/	>			\$\$	✓
OA4	Establish an outdoor performance area w	ith a cove	red st	ructure	e, suita	ble po	wer, a	nd spa	ce for l	arge ga	atherin	ıgs.	
Α	Harbour Landing Park – consider a covered outdoor performance area (part of W1).												
В	Pacific Mariners Park – consider a covered outdoor performance area (part of P4B).												
OA5	Upgrade and replace playgrounds based	on an asse	et man	ageme	nt cyc	e and r	neight	oourho	od nee	eds.			
А	10th Avenue East (Raven) Tot Lot – upgrade playground according to asset management cycle with play for multiple age groups (equipment near end of service life).	Medium			•				/			\$\$	✓



		TOTAL			PHASE			IM		OD OF	ON	cos	TS
	OUTDOOR AMENITIES	Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
В	Bordon Street Tot Lot – upgrade playground according to asset management cycle with play for multiple age groups (equipment near end of service life).	Medium			•				>			\$\$	\
С	George Cassy Tot Lot – upgrade playground according to asset management cycle with play for multiple age groups (equipment near end of service life).	Medium							>			\$\$	~
D	McKay Street Park - improve playground (part of P4A).												
Е	Moose Tot Lot - provide covering and protection from weather.	Low							>			\$\$	/
F	Odd Eidsvik Park – upgrade playground according to asset management cycle with play for multiple age groups (new park proposed for 2023–2024).	Medium							>			\$\$	~
G	Pacific Mariners Memorial Park – upgrade playground according to asset management cycle with play for multiple age groups (new park proposed for 2023–2024) (part of P4B).												



		TOTAL		ļ	PHASE			IM		OD OF	ON	cos	TS
	OUTDOOR AMENITIES	Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
Н	Raven Crescent Tot Lot – upgrade playground according to asset management cycle with play for multiple age groups (equipment near end of service life).	Medium							~			\$\$	~
I	Rotary Tot Lot – upgrade playground according to asset management cycle with play for multiple age groups (equipment near end of service life).	Low				•			~			\$\$	✓
J	Totem Park – new play area.	Medium							✓			\$\$	/
K	Ukrainian Tot Lot – new play area.	Medium							/			\$\$	/
OA6	Support the development of a pump trac	k in the co	mmur	ity.									
А	McClymont Park – continue to support the North Coast Mountain Bike Association in development of pump track.	High							~		\	\$	✓
OA7	Improve the public running track.												
А	Patullo Field – improve drainage issues (part of OA1F).	Medium											
8AO	Expand the existing skate park and provi	de anothe	r one i	n the f	uture.								
А	McBride Street – expand skate park with an area for small children, upgrade sign.	Medium			•				/			\$\$	~
В	Build an additional skate park in city.	Medium						✓	V			\$\$\$	/





		TOTAL			PHASE			IM		OD OF	ON	cos	TS
	OUTDOOR AMENITIES	Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
OA9	Upgrade the existing sports courts.						1						
А	2nd Avenue West Tennis Court – upgrade fence, resurfacing, improve drainage, convert to multi-sport court.	High		*					~			\$\$	
В	6th Avenue East Tennis Court – upgrade surfacing, convert to multi-sport court.	High							/			\$\$	
С	McBride Street Basketball Court – upgrade surfacing, paint new lines, replace hoops and nets.	High							~			\$\$	
D	McKay Street Park Basketball Court - replace net.	High		**					/			\$	
Е	Overlook Street Basketball Court - replace net.	High		1					/			\$	
OA10	Establish City processes to improve mair	ntenance a	and up	gradin	g of pa	rk ame	nities				,		
А	Ball Diamonds – increase maintenance (fencing and perimeter).	Low	Ø							/			/
В	Skatepark - increase maintenance.	Low	Ø							/			/
С	Asset Management Plan – integrate outdoor recreation infrastructure into the Asset Management Plan	Low						~			/		





TRAILS

TRAILS

	TOTAL		ļ	PHASE			IM		OD OF	ON	cos	TS
	Priority	Ongoing	QuickWins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
								,				
ch	Medium					•		~			\$\$\$	
e pa	th along t	he wat	erfron	t.								
	Medium					•		~			\$\$\$	
n ar	ea.											

T1	Establish new nature trails per Map 5.								
А	Establish nine new nature trails, of which four are within the urban containment boundary.	Medium				•	•	✓	\$\$\$
T2	Improve connections to the multi-use pa	th along t	he wat	erfron	t.				
А	Associated with path upgrading, provide access to the water and more connections to other trails.	Medium					•	✓	\$\$\$
Т3	Improve nature trails within the urban ar	ea.							
Α	Improve connector walking path between Atlin Avenue and Fairview Avenue	Medium				•		~	\$\$
В	Improve connector walking path between 11th Avenue E and Bellis Road	Medium				•		~	\$\$
С	Fish Hatchery – compacted gravel pathway.	Medium				•		~	\$\$
D	Kinsmen - improve access and pathway	Medium							\$\$
Е	McClymont – pathway improvements, picnic areas, garbage bin at trailheads (part of P7A).								



		TOTAL			PHASE			IM		OD OF	ON	cos	TS
4	TRAILS	Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
F	Moresby Pond Loop – pathway improvements, lighting, bin at trailheads (part of P7B).												
G	Rushbrook – safety assessment, biking facilities, benches, garbage bin and washrooms at trailheads.	Medium					•		/			\$\$\$	
Н	Thousand Steps – provide access, improve pathway (not maintained by City).	Long					•		>			\$\$	
T4	Improve nature trails outside the urban a	area in col	laborat	tion wi	th othe	ers.							
Α	Barrett Fort - provide access.	Low					•		✓			\$\$	
T5	Establish processes to improve maintena	ance of tra	ils, im	proved	signa	ge, and	l trans	portat	ion to	trailhe	ads.		
Α	Increase maintenance of all city trails.	Medium	(3)							✓			✓
В	Clear vegetation on nature trails that are overgrown.	Medium	Ø							~			/
С	Support volunteer involvement in trail maintenance through Kaien Trails or a program such as Adopt-a-Trail.	Medium	Ø								~		~
D	Signage – Plan for wayfinding and signage for all trails consistent with Tourism Prince Rupert approach (capital costs of signage are to be included in trail costs).	Medium						~					~



À		TOTAL		ı	PHASE			IM		OD OF	ON	cos	TS
4	TRAILS	Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
E	Butze Rapids – provide direct shuttle or work with BC Transit to improve public bus service, safety signage.	High									~		
F	Oliver Lake – provide direct shuttle or work with BC Transit to improve public bus service.	Medium									~		
IM1	Review and update the implementation partial planning.	olan annua	illy and	d consi	der pa	rks and	loutdo	oor rec	reatio	n inves	tment	s during a	nnual
Α	Review progress towards achieving recommendations annually.		Ø										
В	Integrate recommendations into annual and long-term capital plans.		Ø										
IM2	Coordinate work among City department	ts.									,		
А	Coordinate projects, recognizing that limited funds are available and that it is important to balance all community needs.		Ø										
В	Integrate the PORP with other City documents including the Official Community Plan.		Ø										
С	Add parks and recreation amenities into the City's Infrastructure Replacement Strategy.		Ø										





IM3

Α

В

IM4

Α

В

IM5

Α

IM6

Α

demands of the department.

	TOTAL			PHASE			IM		OD OF	ON	cos	TS
TRAILS	Priority	Ongoing	Quick Wins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
Continue to explore opportunities and w	ork with p	artner	s.									
Work with partners to implement projects that include shared interests.		9										
Maintain relationships with and support efforts by community groups.		Ø										
Explore opportunities to acquire land an	d funding.											
Encourage and support land donations and bequests.		9										
Track opportunities and submit applications for grants.		5										
Establish a DCC bylaw for parkland acqui	sition and	l park d	evelop	ment.								
Establish a DCC bylaw for parkland acquisition and park development once development reaches an appropriate threshold.												
Conduct organizational reviews on roles restructuring.	and respo	onsibili	ties of	existir	ng staff	f, need	ls for a	dditio	nal staf	f, and p	ootential	
As the population increases and parks and services expand, consider ways to support the increasing needs and							/					





IM7

Α

IM8

Α

significantly, and/or conditions and

needs have changed.

	TOTAL		ı	PHASE			IM		OD OF	ON	cos	TS
TRAILS	Priority	Ongoing	QuickWins	Short-Term	Medium-Term	Long-Term	Planning	Capital	Operations + Maintenance	Policy + Programming	Capital	Operating + Maintenance
Include community engagement with each	ch signific	ant ca	pital in	nprove	ment.							
Engage the community on park planning projects with the scale relative to the scope of the project, e.g., community parks and major trail projects to involve all residents, with neighbourhood parks and trails targeted to those affected.		Ø										
Update Rupert Plays in seven to ten years	5.											
Update Rupert Plays when many recommendations have been accomplished, population has grown					•		/					









MINUTES

For the **REGULAR MEETING** of Council held on October 23, 2023, at 7:00 p.m. in the Council Chambers of City Hall, 424 – 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond

Councillor G. Randhawa Councillor B. Cunningham

Councillor N. Adey

Councillor T. Forster (Remote) Councillor R. Skelton-Morven

Councillor W. Niesh

STAFF: R. Miller, Corporate Administrator

C. Bomben, Chief Financial Officer

R. Pucci, Director of Operations & Intergovernmental Relations

M. Pope, Director of Development Services (Remote)

V. Stewart, Manager of Communications, Engagement & Social

Development

1. CALL TO ORDER

The Mayor called the Regular Meeting of Council to order at 7:24 p.m.

2. INTRODUCTION OF LATE ITEMS

3. APPROVAL OF AGENDA

MOVED by Councillor Forster and seconded by Councillor Randhawa THAT the Agenda for the Regular Council Meeting of October 23, 2023, be adopted as presented.

CARRIED

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

5. CONSENT AGENDA

a) Council minutes

- i. Minutes of the Regular Meeting of October 10, 2023;
- ii. Minutes of the Special Regular Meeting of October 10, 2023

b) Reports

iii. Report from the Director of Operations & Intergovernmental Relations Re: Capital & Major Projects – Monthly Update;

c) Correspondence

- iv. Request for NDIT Grant Resolution of Support; and.
- v. Report from BCLC Re: 2022/23 Prince Rupert Community Impact Report.

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven THAT all items on the Consent Agenda be accepted as noted and filed.

CARRIED

6. REPORTS

a) Verbal Report from Director of Operations & Intergovernmental Relations Re: 4th Avenue West Pathway – Update Report

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven THAT Council receives this Verbal Report for information purposes.

CARRIED

b) Report from Director Development Services Re: Extension of Development Incentives

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council extend the waiver of fees for residential Rezoning, Development Permit and Building Permit applications outside of the City Core that result in net new units until the end of December, 2024, effectively November 1, 2023 – December 31, 2024;

AND THAT Council extend the waiver of fees for all Development Permits, Building Permits, and Rezoning in the City Core from January 1, 2024 – December 31, 2024.

CARRIED

c) Report from Planning Re: Development Variance Permit #23-22 – 212 9th Avenue East

MOVED by Councillor Adey and seconded by Councillor Cunningham THAT Council proceed with the statutory notification process for Development Variance Permit (DVP) #23-22.

CARRIED

d) Report from Planning Re: Development Variance Permit #23-19 - 1609 11th Avenue East

MOVED by Councillor Cunningham and Councillor Niesh THAT Council proceed with the statutory notification process for Development Variance Permit (DVP) #23-19.

CARRIED

7. BYLAWS

a) City of Prince Rupert Reserve Fund Amendment Bylaw No. 3522, 2023

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council introduce and give Fourth and Final Readings to the Reserve Fund Amendment Bylaw No. 3522, 2023.

CARRIED

8. COUNCIL ROUND TABLE

9. ADJOURNMENT

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT the

meeting be adjourned at 7:52 p.m.	
	CARRIED
	Confirmed:
	MAYOR
	Certified Correct:
	CORPORATE ADMINISTRATOR



MINUTES

For the **SPECIAL MEETING** of Council held on October 23 2023, at 5:00 p.m. in the Council Chambers of City Hall, $424 - 3^{rd}$ Avenue West, Prince Rupert, B.C.

PRESENT: Mayor H. Pond

Councillor B. Cunningham Councillor G. Randhawa Councillor N. Adey Councillor W. Niesh

Councillor R. Skelton-Morven Councillor T. Forster (Remote)

STAFF: R. Buchan, City Manager (Remote)

R. Miller, Corporate Administrator

R. Pucci, Director of Operations & Intergovernmental Relations

C. Bomben, Chief Financial Officer

1. CALL TO ORDER

The Chair called the Special Meeting of Council to order at 5:00 p.m.

2. RESOLUTION TO EXCLUDE THE PUBLIC

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT the meeting be closed to the public under Section 90 of the Community Charter to consider items relating to one or more of the following:

- 90.1 (c) labour relations or other employee relations;
 - (e) the acquisition, disposition, or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and,
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

3. ADJOURNMENT TO CLOSED MEETING

Confirmed:	
MAYOR	
Certified Correct:	
CORPORATE ADMINISTRATOR	



REPORT November 1, 2023

TO: Rob Buchan, City Manager

FROM: Jeff Beckwith, Fire Chief

SUBJECT: Monthly Fire / Rescue Report – October 2023

During the month of October, 2023, the Prince Rupert Fire Rescue Department responded to 67 emergency incidents. There were five (5) fires reported with two (2) properties sustaining significant

damage this month, and five (5) motor vehicle incidents.

Location	Property Value	Property Loss
101 11 th Ave East (trailer)	\$5,000	\$5,000
221 7 th Ave West	\$327,600	\$60,000
Totals:	\$332,600	\$65,000

INCIDENT COMPARISON

October	2023	67 Incidents
October	2022	61 Incidents
October	2021	154 Incidents
October	2020	113 Incidents
October	2019	110 Incidents

FIRE SERVICE ACT INSPECTIONS

During the month of October Fire Rescue Department personnel conducted 143 Fire Service Act inspections.

INSPECTION COMPARISON

October	2023	143 Public Building Inspections
October	2022	0 Public Building Inspections
October	2021	2 Public Building Inspections
October	2020	4 Public Building Inspections
October	2019	68 Public Building Inspections

DEPARTMENT ACTIVITIES AND PROGRAMS

Fire Prevention and Public Education:

October saw the annual Fire Prevention Week. Prince Rupert Fire Rescue was able to promote fire safety by having the youth of our community engage in a coloring contest featuring Sparky. Fire fighters also endorsed fire prevention with a visit to Lax Kxeen, a tour of the fire hall with preschoolers and participated in an egg drop with PRMS. PRFR also joined RCMP & BCAS at Conrad School for the "Touch-a-Truck" event, allowing kids to explore apparatus and question our local First Responders.

Training & Upgrading:

During the month of October, 34 in-house training sessions were conducted involving four gas detection training, EMR refreshers, CPR review, incident debriefing, forcible entry tactics, pump training, mask up drills, initial attack strategizing, RIT exercises, auto extrication, street familiarization and driver training for our new recruits.

The Department hosted a two-day training event titled "First In, All Alone" provided through Dynamic Rescue. This training focused on tactics and strategies used by initial arriving fire crews when responding to fire and rescue situations.

Daily Apparatus & Equipment Maintenance:

Daily inspections and maintenance was conducted on all equipment and apparatus and they remain in working condition.

911 DISPATCH SUMMARY

The following is a summary of emergency calls received and handled by the 911 Operators/Dispatchers.

PR ADMIN	357
PR FIRE	19
PR AMB	183
PR EHS	52
PR RCMP	159
PR ALARM	25

PED ADMIN	6
PED FIRE	5
PED AMB	1
PED EHS	1
PED RCMP	2
PED ALARM	3

OTH FIRE	0
OTH AMB	0
OTH EHS	0
OTH RCMP	1

CITY	182
H/U	86
WRONG #	27
R.C.C.	0
CITYWEST	27
311	0

Total: 1136

Respectfully Submitted

JEFF BECKWITH, Fire Chief



Regular Meeting of Council

DATE: November 14th, 2023

TO: Robert Buchan, City Manager **FROM:** Rodolfo Paras, Urban Planner I

SUBJECT: DEVELOPMENT ACTIVITY REPORT FOR OCTOBER 2023

RECOMMENDATION

THAT Council Receive and File the attached Development Activity Report in Attachment 1.

REASON FOR REPORT:

This report summarizes development application activity active in the City of Prince Rupert for September 2023. This report is intended to inform the Council on applications that have been received and their status to date.

Report Prepared By:	Report Reviewed By:		
Rodolfo Paras, Urban Planner I	Robert Buchan, City Manager		
Attachments:			

Attachments:

1. Development Activity Report

File No.	Location	Proposal Description	Date Received	Status	Date of Decision
ZBLA-21-01	712-714 McKay Street	Application to rezone from R2 to RM2.	April 7, 2021	On Hold* *The application is on hold until the applicant provides additional documentation.	N/A
ZBLA-22-07	N/A	Zoning Bylaw Amendment to remove parking requirements in a specified area.	October 25, 2022	In Progress *Needs 4 th reading and final Approval from Council	4 th reading Nov. 14 th
ZBLA-23 -02	Various	Allowing Child Care Centres in RM1-5 and P1 facilities.	May 15, 2023	In Progress* * Need MOTI approval before 4 th reading	Passed 3 rd June 26th
DVP-23-08	1946 11 th Avenue E	Construction of a shop/garage over height	April 21, 2023	On Hold* *The application is on hold until the applicant provides additional documentation.	N/A
DVP-23-12	432 8 th Avenue W / 721 Lobiniere	Deck/entrance-way into an existing non- conforming house onto rear lot-lines.	May 31, 2023	On Hold* *The application is on hold until the applicant receives additional permits.	N/A
DVP-23 -19	1609 11 th Ave E.	Proposed cover for existing deck encroaching on setback	Sept 27, 2023	In Progress *Needs final Approval from Council	2nd Hearing November 14 th
DVP-23 -20	200 Sherbrooke Avenue	Proposed smaller parking stall size and request for parking electrification exemption.	Sept 27, 2023	In Progress	N/A
DVP-23 -21	1300 Hays Cove Avenue	Building height increase and parking requirement reduction.	Sept 29 th , 2023	In Progress	N/A

DVP-23 -22	212 9th	Applicant intendeds to increase a wall height	Oct. 10 th , 2023	In Progress	2nd Hearing
	Avenue East	on a section of the existing house that		*Needs final Approval	November 14 th
		encroaches the property setback.		from Council	
DVP-23 -23	1439	Proposed frame for wood fire insert that	Oct 23 ^{rd,} 2023	In Progress	1st Hearing
	Overlook St.	would encroach into side setback		*1st Council hearing	November 14 th
				November 14 th	
TUP-23-01	935 2 nd Ave	Temporary permit to have goats in property.	June 08, 2023	In Progress	1st Hearing
				*1st Council hearing	November 14 th
				November 14 th	



Regular Meeting of Council

DATE: November 14, 2023

Robert Buchan, City Manager TO: Rodolfo Paras. Urban Planner I FROM:

SUBJECT: COMMUNITY PLANNING ACTIVITY REPORT OCTOBER 2023

RECOMMENDATION:

THAT Council receive and file the Community Plans Activity Report

REASON FOR REPORT:

This report provides an update on the community plans being developed in the City of Prince Rupert to the Council.

UPDATES:

Climate Action Plan (Grant-Funded): Having completed the pre-engagement meetings necessary to plan the engagement strategy for this particular plan, the consultants (SSG) with aid from city staff will begin the public consultation required for the successful competition of this project. Information will be communicated to the public through different channels including the Rupert Talks website. Additionally, the consultants have gathered information for and created background documents with context research, including regarding the built environment, community assets and other climate-sensitive information specific to the City of Prince Rupert. This information has been reviewed by city staff and will be utilized to guide the Climate Action Plan. All updates on this plan and opportunities for input will be shared through multiple channels.

Social Development Plan (Grant Funded): The consultant's team (Urban Matters) with guidance and support from city staff is in preparation to commence public engagement needed to guide the proyect. All updates and engagement opportunities will be shared through multiple channels.

Complete Communities Framework (Grant Funded): The City of Prince Rupert has awarded the RFP to Urban Systems and will commence the project shortly. All updates and engagement opportunities will be shared through multiple channels.

November 14, 2023

COST: This report has no budgetary effects.	
CONCLUSION:	
THAT the City Council receives an	d files the Community Plans Activity Report
Report Prepared By:	Report Reviewed By:
Rodolfo Paras Diaz, Urban Planner I	Robert Buchan, City Manager

Page 2



Regular Meeting of Council

DATE: November 14, 2023

TO: Robert Buchan, City Manager

FROM: Rosamaria (Rosa) Miller, Director of Corporate & Legislative Services

SUBJECT: KEYCORP LETTER OF SUPPORT

RECOMMENDATION:

THAT Council provide a Letter of Support for KeyCorp Housing Development for their application to BC Housing's Community Housing Fund.

REASON FOR REPORT:

KeyCorp, with its partners, is looking to develop housing in the Seal Cove area. In 2022, Council approved the City to enter into an Option to Purchase agreement with KeyCorp for the purposes of this build. KeyCorp is applying to BC Housings Community Housing Fund to facilitate the building of approximately seventy units at a minimum.

This action aligns with the Council's 2023-2026 Strategic Priority of support and encouraging new and renewed housing working with industry, senior government and First Nations and specifically meets the goal of pursuing housing funding, partnerships, and projects, when appropriate, using municipal land.

Report Prepared by:	Report Reviewed by:	
Rosamaria (Rosa) Miller,	Robert Buchan,	
Director of Corporate	City Manager	
& Legislative Services	, ,	



Regular Meeting of Council

DATE: November 14, 2023

TO: Dr. Robert Buchan, City Manager

FROM: Richard Pucci, Director of Operations & Intergovernmental Relations

SUBJECT: COUNCIL REQUEST – REDUCTION OF SPEED LIMITS

REASON FOR REPORT:

In the October 23rd Open City Council Meeting, the Staff were requested to review and confirm the process to reduce speed limits on municipally controlled streets.

ANALYSIS:

The Staff has completed a review of the current consolidated Traffic Bylaw, and section 8.01(b) clearly states that the *Council may, by resolution, regulate the speed of vehicles in respect of any designated highway or class of highway.*

The Staff wants to ensure that the Council knows they can reduce traffic speeds but not enforce moving infractions for speeding.

LINK TO STRATEGIC PLAN:

Public Safety has a clear and defined link to the Strategic Plan.

COST:

There is no impact on the Annual Budget or Strategic Priorities for the Staff.

Report Prepared By:	Report Reviewed By:		
Richard Pucci,	Dr. Robert Buchan,		
Director of Operations &	City Manager		
Intergovernmental Relations			



Regular Meeting of Council

DATE: November 14, 2023

TO: Robert Buchan, City Manager

FROM: Rosamaria (Rosa) Miller, Director of Corporate & Legislative Services
SUBJECT: PORT EDWARD – WATSON ISLAND WATER SUPPLY AGREEMENT

& FIRE SERVICE MUTUAL AID AGREEMENT

RECOMMENDATION:

THAT Council direct Staff to execute and finalize the Watson Island Water Supply Agreement and the Fire Service Mutual Aid Agreement between the City of Prince Rupert and the District of Port Edward.

REASON FOR REPORT:

The City of Prince Rupert has both an agreement for Watson Island Water Supply and a Fire Service Mutual Aid agreement with the District of Port Edward. Both agreements are up for renewal in 2023.

The Watson Island Water Supply Agreement works to provide bulk industrial (raw) water from the Port Edward system to service Watson Island. The Fire Services Mutual Aid Agreement contains terms and conditions under which services and/or assistance to one another are provided during a fire or similar emergency situation.

The agreements are mirror images of previous years' agreements with the new term for each agreement being three (3) years.

Report Prepared by:	Report Reviewed by:	
Rosa Miller,	Robert Buchan,	
Director of Corporate	City Manager	
& Legislative Services		

The District of Port Edward / City of Prince Rupert WATSON ISLAND WATER SUPPLY AGREEMENT

DATED FOR	November	_, 2023
REFERENCE:		

BETWEEN: The City of Prince

Rupert

424 West 1st Ave.,

Prince Rupert, B.C.

V8J 1L7 (the "City")

AND: The District of Port

Edward

770 Pacific,

Port Edward, B.C.

V0V 1G0 (the "**District**")

WHEREAS:

- A. The District and City are both municipalities incorporated and operating pursuant to the *Community Charter* and *Local Government Act*.
- B. The District of Port Edward operates both a treated water and industrial (raw) water supply system servicing its boundaries.
- C. Under section 23 of the Community Charter. a municipal council has the authority to enter into agreements with other public authorities respecting activities and services within the power of a party to the agreement, including agreements respecting the undertaking, provision and operation of activities and services.
- D. The District also provides a specified amount of water under long term contract to the Port of Prince Rupert lands on Ridley Island, within the City of Prince Rupert boundaries.
- E. The District and the City wish to work together to provide bulk industrial (raw) water from the Port Edward system to service Watson Island, within the City of Prince Rupert on the terms and conditions set out in this agreement.

F. This service agreement is intended to strengthen the cooperative relationship between the communities and to support a a good working relationship that will facilitate further negotiations for the mutual provision of services between the two municipalities.

THEREFORE it is acknowledge the parties agree as follows:

1. Definitions & Interpretation

- (a) In this Agreement:
 - i) "Backflow Preventer" means an assembly or device that prohibits the backflow of water into a water supply system.
 - ii) "City Infrastructure" means all works and improvements located in the municipal boundaries of the City of Prince Rupert necessary for it to receive the Water Services;
 - iii) "Chief Administrative Officer" means the chief administrative officer of either party;
 - iv) "Claims" includes all claims, demands, actions, suits, loss, damage, costs (including legal costs), fines, penalties, charges, and expenses;
 - v) "Commencement Date" means date of execution.
 - vi) "Compound Meter" means a water measurement device that has the capacity to accurately measure both high flow and low flow and is designed for wide flow rate applications.
 - vii) "Comprehensive Servicing Agreement" means a comprehensive agreement for the provision of municipal services between the Parties.
 - viii) "District Infrastructure" means all works and services located in the municipal boundaries of the District of Port Edward used to provide the Water Services;
 - ix) "District Personnel" means the District's elected officials, officers, employees, contractors, volunteers and agents;
 - x) "Engineering Standards" means
 - (1) the standards relating to water systems in the Water Services Bylaw;
 - (2) Master Municipal Construction Documents regarding Master Municipal Specifications and Reference Specifications (white pages) and Drawings (green pages), not including the MMCD General Conditions, Procurement or Contract Management (pink pages); and
 - (3) other standards agreed upon in writing by the parties.
 - xi) "Force Majeure" means an act of God, act of Canada's enemies, sabotage, war, blockades, insurrections, riots, epidemics, lightning, earthquakes, floods, storms, fires,

washouts, nuclear and radiation activity or fallout, arrests and distraints of rulers and people, civil disturbances, explosion, expropriation, or any act, omission or event whether of the kind enumerated in this definition or otherwise not within the control of a party, which by the exercise of reasonable due diligence, the party could not have prevented;

- xii) "Service Connections" means the one or more points at which the District Infrastructure connects with the City Infrastructure for the purposes of the District delivering the Water Services, as more particularly shown in the Appendix A.
- xiii) "Water Services" means the provision of bulk industrial (non-potable) water to Watson Island within the municipal boundaries of the City;
- xiv) "Water Services Bylaw" means the District bylaw regulating the water system in the District of Port Edward and imposing fees for the usage of water and, at the time of this Agreement, includes the Water Rates & Regulations Amendment Bylaw No. 704, 2019.
- (b) For the purpose of interpreting this Agreement:
 - i) headings and captions are for convenience and do not form part of this Agreement;
 - ii) a reference to an approval, authorization, consent, waiver, or notice means written approval, authorization, consent, waiver, or notice
 - iii) the provisions of the *Interpretation Act* (BC) will be deemed to apply to this Agreement as if it were an enactment of the District and/or City.
- (c) The following appendices are attached to and form part of this Agreement:
 - i) Appendix "A" Port Edward Service Connection.
 - ii) Appendix "B" Watson Island Distribution System.
 - iii) Appendix "C"—Watson Island Emergency Action Plan and Shut off Procedure

2. Term

- (a) The term of this Agreement will on execution of this Agreement and terminate on the earlier of:
 - i) the day that is 3 years from the Commencement Date;
 - ii) the day a Comprehensive Servicing Agreement enters into force; and
 - iii) the termination of this Agreement pursuant to a provision herein.
- (b) The parties may terminate or extend this Agreement through mutual agreement.

3. Provision of Services

- (a) On and after the Commencement Date, the District will provide to the City the Water Services.
- (b) The quality and quantity of water provided in the Water Services will be substantially similar to the quantity and quality of water provided by the District to similar water users within the District of Port Edward, subject to this Agreement and the following terms and conditions:
 - i) the total flow of water under the Water Services will not exceed 50 cubic metres per day or 6000 cubic meters for the year.
 - ii) all water under the Water Services will be raw, untreated water that is unsuitable for drinking water.
- (c) Except as expressly stated in this Agreement, the District does not guarantee water quality, pressure or uninterrupted supply of water, nor does it accept responsibility at any time for the maintenance of water pressure or for increases or decreases in water pressure to the City.

4. Services and Connection

- (a) The District will provide the Water Services to the City through the Service Connection.
- (b) The City will,
 - i) Without limitation, the City will at all times own the City Infrastructure and the District will at all times own the District Infrastructure.
 - ii) The District will prohibit and take all reasonable steps necessary to promptly disconnect any connection to the District Infrastructure that is contrary to this Agreement.

(c) The City will:

- be responsible for metering water at the Service Connections through the Compound Meter and
- ii) agrees the monthly readings provided by the District asconclusive evidence of the volume of water delivered under the Water Services.

5. Fees

- (a) Within 30 days of invoice by the District, the City will pay to the District a monthly base rate of \$500.00, and
- (b) A monthly fee for the Services calculated by multiplying the City's water usage in a calendar month and the greater of:
 - i) a volumetric fee of \$0.70 per cubic meter or

- ii) a volumetric fee based on the prescribed rate or rates for industrial water usage in the District Water Bylaw.
- (c) The City acknowledges the District intends to amend the District Water Bylaw during the term of this Agreement.
- (d) The District will make available to the City any calculations or background information reasonably required to substantiate a calculation of fees under subsection (a).

6. Maintenance and Repair

- (a) The City will maintain the City Infrastructure in a state of good repair and in accordance with the Engineering Standards.
- (b) The District will maintain the District Infrastructure in a state of good repair and in accordance with the Engineering Standards.

7. Representations and Warranties

- (a) The City and District represent and warrant to each other that:
 - i) they have the legal capacity to enter into this Agreement and comply with and perform every term and condition of this Agreement;
 - ii) all necessary corporate proceedings have been taken to authorize each party to enter into this Agreement and to execute and deliver this Agreement; and
 - iii) this Agreement has been properly executed and delivered.

8. Indemnity

- (a) The City will:
 - i) release the District and District Personnel from; and
 - ii) will indemnify and save harmless the District and the District Personnel against:
 - all Claims incurred by
 - iii) the City;
 - iv) third parties, including consumers of the Water Services; and
 - v) the District and District Personnel;
 - arising from or connected to one or more of the following:
 - vi) the cessation in whole or in part of water pressure, the Water Services supply, or changes in operating pressure, or the quality of the Water Services;

- vii) breach by the City of any of its obligations under this Agreement;
- viii) reliance by the City on the Water Services for fire suppression activities;
- except to the extent such Claims are the result of the District breaching any of its obligations under the Agreement.
- (b) The District will indemnify and save harmless the City and its officers, elected officials and employees against all liability, claims and expenses arising out of any breach by the District of any of its obligations under this Agreement
- (c) The release and indemnity under subsection (a) will survive the expiry of the Term but is subject to any event of Force Majeure.

9. Interruption of Services

- (a) It is the intention of the parties that all water users of both communities be subject to the same water conservation, water restriction and management policies and requirements.
- (b) The District may, without terminating this Agreement, interrupt all or part of the Water Services if:
 - i) The City fails to pay any fees due to the District within 45 days of notice to the City;
 - ii) The District's Chief Administrative Officer, acting reasonably, determines such interruption is necessary for reasons of public health and safety, conservation or environmental protection and, except in the case of an emergency, provides at least 5 days' notice to the City.

10. Force Majeure

(a) No party will be liable for its failure to perform any of its obligations under this Agreement due to Force Majeure or non-availability of materials or transportation.

11. Dispute Resolution

- (a) The parties agree this Agreement is made in the spirit of cooperation and will require regular communications between the respective operators and engineering staff.
- (b) In the event of a dispute arising out of or in connection with this Agreement, any party may require the assistance of a skilled commercial mediator, such mediator to be mutually agreed upon by the parties within 30 days of receipt by a party of written notice requiring the mediation. This section will not prevent either party from seeking a resolution of a dispute in court of competent jurisdiction.

12. Notice

(a) Any notice, direction, demand, approval, certificate, or waiver which may be or is required to be given under this Agreement must be in writing and delivered personally or by courier

- addressed to the Chief Administrative Officer of a party, at the address shown on the first page of this Agreement.
- (b) Any notice, direction, demand, approval, certificate, or waiver will be deemed to be delivered on the next business day after it was sent.

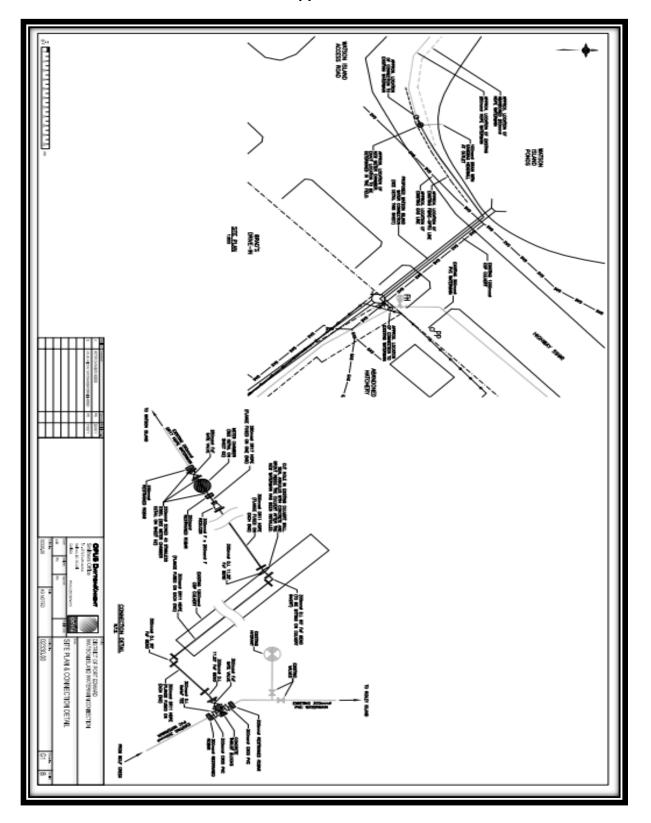
13. General

- (a) Assignment Neither party may assign this Agreement.
- (b) <u>Enures</u> This Agreement will enure to the benefit of and be binding upon the parties and their respective successors.
- (c) Time Time is of the essence of this Agreement.
- (d) <u>Invalidity</u> If any portion of this Agreement is found illegal or invalid by a court of competent jurisdiction, the illegal or invalid portion will be severed and the decision that it is illegal or invalid will not affect the validity of the remainder of the Agreement.
- (e) <u>Entire Agreement</u> This Agreement is the entire Agreement between the parties and it terminates and supersedes all previous communications, representations warranties, covenants and Agreements, whether written or verbal.
- (f) <u>Counterparts</u> The parties may execute this agreement in counterparts delivered electronically.
- (g) Governing Law The laws of British Columbia will govern this Agreement.

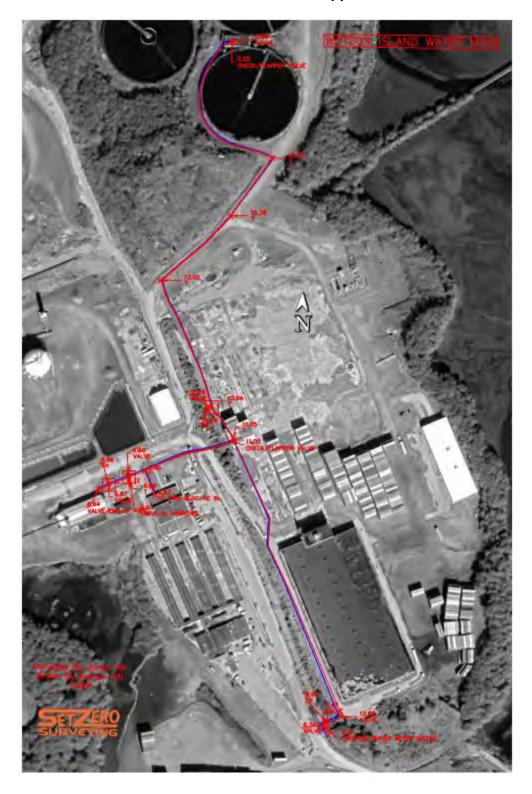
IN WITNESS WHEREOF, the parties hereby execute this Agreement:

auth	City of Prince Rupert, by its orized signatories thisday of ember, 2023.
Nam	ne:
Nam	ie:
auth	District of Prince Edward , by its orized signatories thisday of ember, 2023.
Nam	ne:
Nam	ne:

Appendix "A" – Port Edward Service Connection



Appendix "B" – Service Connections



FIRE SERVICE MUTUAL AID AGREEMENT

BETWEEN

CITY OF PRINCE RUPERT 424 Third Avenue West Prince Rupert, BC V8J 1L7 (the "City")

AND

700 Pacific Avenue
Port Edward, BC V0V 1G0

(the "District")

WHEREAS:

- A. Both the City and the District operate firefighting and emergency assistance response services;
- B. Both the City and the District are authorized by the *Community Charter* to enter into agreements with any person or properly constituted authority for the provision of fire protection and assistance response; and
- C. The City and the District have agreed upon terms and conditions under which they will provide service and/or assistance to one another during fire or similar emergency situations as set out in this Agreement.

THEREFORE, in consideration of the mutual promises exchanged herein, the receipt and sufficiency of which is acknowledged, the parties agree as follows:

1.0 **DEFINITIONS**

- 1.1. In this Agreement:
 - (a) "Agreement" means this agreement and includes all recitals and schedules, if any, to this agreement.
 - (b) "Business Day" means any day other than a Saturday, a Sunday, a statutory holiday, and any other day on which the provincial or federal government has elected to be closed for business.
 - (c) **"Emergency Resources"** means personnel, equipment, supplies, services, and materials designated by a Responding Party for the purpose of Mutual Aid.

- (d) "Fire Chief" means the Chief of a Fire Department and his or her designate.
 - (e) "Fire Department" means the Fire Rescue Department and assistance response organizations of each of the City and the District.
 - (f) "Formal Request" means a direct request to respond to a specific Mutual Aid Incident.
 - (g) "Mutual Aid Incident" means a fire, explosion, fuel spill, vehicle accident, or other emergency incident located within the jurisdictional boundaries of the Requesting Party.
 - (h) "Mutual Aid" means a Responding Party's Fire Department response to a Mutual Aid Incident in accordance with the guidelines and protocols established by the Responding Party.
 - (i) "Parties" means the parties to this Agreement and "Party" means any one of them.
 - (j) "Requesting Party" means a party requesting Mutual Aid under this Agreement.
 - (k) "Responding Party" means a party receiving a request for Mutual Aid under this Agreement.

2.0 **TERM**

- 2.1 This Agreement is effective as of 18 May 2023 and shall be for a term of three (3) years.
- 2.2 By mutual agreement the Parties may extend the term of this Agreement for three or more years.
- 2.3. Either Party may terminate this Agreement by delivering sixty (60) days written notice of termination to the other Party.

3.0 **ACKNOWLEDGMENT**

- 3.1. Both parties acknowledge that their respective Fire Departments have a limited amount of equipment and manpower and thus will be limited as to the resources they are able to release from their communities in response to a request for Mutual Aid under this Agreement. For certainty, the extent of the assistance given will be at the discretion of the Responding Party having regard to its own local needs and situation at the time of the request for Mutual Aid.
- 3.2. The Fire Department of the Responding Party shall respond to a Mutual Aid call from a Requesting Party in accordance with the following conditions:
 - (a) upon receipt of a Formal Request requesting Mutual Aid from the Fire Chief of the Requesting Party, the Fire Chief of the Responding Party shall dispatch Emergency Resources, as are available, to the Requesting Party to support the emergency operations at the Mutual Aid Incident, provided that doing so would not unreasonably diminish the capacity of

- the Responding Party to provide any required Emergency Resources in its own jurisdiction;
- (b) the obligation of the Responding Party shall be limited to providing firefighting assistance, medical assistance, equipment and supplies and other emergency incident assistance deemed available by the Fire Chief of the Responding Party, within the limitations of the training, experience, and resources of the Responding Party's personnel;
- (c) the Responding Party shall not be obligated to provide any Emergency Resources to the Requesting Party if the safety and well-being of the Responding Party's community would be compromised by such a deployment; and
- (d) in the event of another emergency incident within the Responding Party's community, the Responding Party reserves the right, upon providing notice to the Requesting Party, to withdraw some or all of its Emergency Resources from the scene of the Mutual Aid Incident.
- 3.3. On an ongoing basis and as needed and to support Mutual Aid requests made pursuant to this Agreement, the Parties agree to provide
 - (a) maps of its jurisdiction indicating the nearest and most suitable roads to enable responders to get to the Mutual Aid Incident, together with locations of water supplies and access thereto;
 - (b) applicable operating guidelines and communication protocols;
 - (c) a copy of the Requesting Party's emergency plans, if any; and
 - (d) names and contact information for the Requesting Party's key personnel.
- 3.4 Both Parties will provide access to each other's navigation software or mapping to enable each Party to upload all relevant infrastructure information, such as fire hydrants, to their own navigation systems if applicable.

4.0 CONTROL OF RESOURCES

- 4.1. The Fire Chiefs of both Parties will make reasonable efforts to cooperate and operate from a unified command position. In the event of a dispute, the Fire Chief of the Requesting Party shall direct the use of the Emergency Resources supplied by the Responding Party and shall give his or her directions to the Fire Chief of the Responding Party. The Fire Chief of the Responding Party may, upon providing notice to the Requesting Party, withdraw the Emergency Resources of the Responding Party from the Mutual Aid Incident if, in the opinion of the Fire Chief, the safety of the Responding Party's Emergency Resources is a concern, or if good firefighting practices are not being followed.
- 4.2. All Emergency Resource equipment provided to the Requesting Party in response to the Mutual Aid Incident will be returned in the same condition as when they were delivered to the Requesting Party. The equipment will be deemed to be provided in good working order unless otherwise noted by the

Responding Party at the time of delivery.

5.0 COST RECOVERY

- 5.1. The Responding Party shall invoice the Requesting Party for all costs incurred in providing Emergency Resources during the Mutual Aid Incident and will detail all the costs incurred in providing Emergency Resources under this Agreement in an invoice provided to the Requesting Party. These costs may include but are not limited to:
 - (a) regular time salaries, wages, and other regular time employment expenses of the employees or affiliated volunteers, at the current prevailing rates of the Responding Party;
 - (b) overtime employment expenses of employees or affiliated volunteers at the current prevailing rates of the Responding Party;
 - (c) firefighting supplies value of supplies, services, or other materials that are not returnable to the Responding Party. All charges will be at current market rates or at rates otherwise agreed to. Supplies or materials may be replaced with like supplies or materials if agreed to by the Responding Party the Requesting Party will be responsible for all shipping and delivery fees.
 - (d) equipment compensation for the use of equipment, vehicles, or other hardware owned outright by the Responding Party, which compensation rate shall be at a rate agreed to by the Requesting Party and the Responding Party, each acting reasonably. The Requesting Party shall be responsible for the operating costs of equipment provided, including repair costs, while in its possession.
- An invoice shall be issued within thirty (30) days of the completion of the incident and payment shall be made within sixty (60) days of receipt of the invoice.
- 5.3. No service fee or standby fee shall be charged by the City or the District.

6.0 REPAIRS TO EMERGENCY RESOURCES

6.1. The Requesting Party will arrange for and pay for all costs associated with any necessary repairs or restoration of Emergency Resource equipment damaged in Responding to or as a result of the Mutual Aid Incident.

7.0 RELEASE AND COVENANT NOT TO SUE

7.1. The City and the District each release and covenant not to bring any action, suit, claim, or proceedings of any kind against the other Party or the officers, employees, agents, volunteers, directors, or Council members of that Party, in respect of any act or omission by those persons in the provision of Mutual Aid under this Agreement, excluding any willful misconduct or gross negligence. Without limitation, this release includes a decision by either Party not to attend a Mutual Aid incident or to withdraw from a Mutual Aid incident, as well as negligent acts by either Party or anyone for whom that Party is

responsible at law.

8.0 INDEMNITY

8.1. The City and the District shall each indemnify and save harmless the other Party, and that other Party's employees, agents, volunteers, directors, and Council members, in respect of any action, suit, claim, or proceedings of any kind by a person who is not a party to this Agreement, in respect of any act or omission (excluding willful misconduct or gross negligence on the part of that Party or its officers, employee agents, volunteers, directors or Council members) in respect of the provision of Mutual Aid services under this Agreement. The indemnities contemplated in Section 8.1 will survive the termination or expiration of this Agreement.

9.1 **INSURANCE**

- 9.1. Each Party to this Agreement shall maintain their liability insurance with the Municipal Insurance Association of British Columbia, or comparable insurance providing at least Fifteen Million (\$15,000,000.00) Dollars in liability coverage per occurrence, and shall include the other Party and its officers, and employees, agents, volunteers, directors, and Council members as additional insureds under such policy, in respect of activities relative to this Agreement. This coverage will include, but will not be limited to, general liability protection, indemnity, and other coverages including environmental impairment liability (pollution coverage). All policies will contain customary cross-liability clauses and confirmation that the terms of all policies shall be provided to each party within thirty (30) days after a policy is issued or amended.
- 9.2 The required insurance coverage pursuant to this Agreement will be arranged prior to the acceptance of the request for Emergency Resources under this Agreement by one of the Parties.

10.0 CORPORATE PROCEEDINGS

10.1. Each Party represents and warrants to the other Party that all necessary corporate proceedings have been taken to authorize the entry of this Agreement.

11.0 DISPUTE RESOLUTION

- 11.1. In the event of any dispute or material disagreement between the City and the District regarding the interpretation or application of any provision of this Agreement, the parties agree that:
 - (a) the dispute resolution procedure set out in Section 11.0 of this Agreement can be initiated by one of the Party's delivering to the other Party written notice setting out the relevant facts of the dispute and the provisions of this Agreement or other basis of claim to justify the Party's position;
 - (b) within 72 hours of receiving written notice, the City and the District, through senior managers appointed by each of the Parties, will in good faith make all reasonable efforts to resolve the dispute by negotiation

- during which time each Party will disclose to the other Party all relevant information relating to the dispute;
- (c) If the dispute is not resolved within ten days, the Parties will appoint a qualified mediator in a timely manner and attempt in good faith to further negotiate a resolution of such dispute; and
- (d) If the mediator cannot resolve the dispute within five days of being appointed, Division 3 of Part 9 of the *Community Charter*, [SBC 2003] Chapter 26 applies.

12.1 GOVERNING LAW

12.1. This Agreement shall be governed and interpreted in accordance with the laws of the Province of British Columbia.

13.0 NOTICE

- 13.1. It is hereby mutually agreed that any notice required to be given under this Agreement will be deemed to be sufficiently given:
 - (a) to be delivered at the time of delivery; and
 - (b) if mailed from any government post office in the Province of British Columbia by prepaid registered mail addressed as follows:

if to the City:

424 West Third Avenue Prince Rupert, B.C. V8J 1L7

if to the District:

700 Pacific Avenue Port Edward, B.C. VOV 1GO

Unless otherwise specified herein, any notice required to be given under this Agreement by any party will be deemed to have been given if mailed by prepaid registered mail, sent by facsimile transmission, or delivered to the address of the other party set forth on the first page of this Agreement or at such other address as the other party may from time to time direct in writing, and any such notice will be deemed to have been received if mailed or faxed, 72 hours after the time of mailing or faxing and, if delivered, upon the date of delivery. If normal mail service or facsimile service is interrupted by strike, slow down, force majeure, or other cause, then a notice sent by the impaired means of communication will not be deemed to be received until actually received, and the party sending the notice must utilize any other such services which have not been so interrupted or must deliver such notice in order to ensure prompt receipt thereof.

Notice may be provided by email to:

City of Prince Rupert:
Rosamaria Miller, Director of Corporate & Legislative Services
rosamaria.miller@princerupert.ca

District of Port Edward	: t
	_, CAO

Any Party may change its address, facsimile number, email address, or other information for the purpose of notices to that Party by giving notice specifying such change to the other Party in writing.

Any notice given by email will be deemed to have been received when the sender receives a message confirming receipt or one hour after the time sent (as recorded on the device from which the sender sent the email) whichever happens first. An automated message advising the email has not been delivered or the recipient is out of office is not a message confirming receipt for the purposes of this provision.

If the notice is received on a day that is not a Business Day, or is received after 4:30 PM Pacific Standard Time, it is deemed to be received on the following Business Day.

14.0 TIME

14.1. Time is to be the essence of this Agreement.

15.0 BINDING EFFECT

15.1. This Agreement will enure to the benefit of and be binding upon the parties hereto and their respective heirs, administrators, executors, successors, and permitted assignees.

16.0 WAIVER

16.1. The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

17.0 HEADINGS

17.1 The headings in this Agreement are inserted for convenience and reference only and in no way define, limit, or enlarge the scope or meaning of this Agreement or any provision of it.

18.0 LANGUAGE

18.1. Wherever the singular, masculine, and neuter are used throughout this Agreement, the same is to be construed as meaning the plural or the feminine or the body corporate or politic as the context so requires.

19.0 CUMULATIVE REMEDIES

19.1. No remedy under this Agreement is to be deemed exclusive but will, where possible, be cumulative with all other remedies at law or in equity.

20.0 RELATIONSHIP OF PARTIES

20.1. No provision of this Agreement shall be construed to create a partnership or joint venture relationship, an employer-employee relationship, a landlord-tenant, or a principal-agent relationship.

21.0 AMENDMENT

21.1. This Agreement may not be modified or amended except by the written agreement of the parties.

22.0 SURVIVAL

22.1. All representations and warranties set forth in this Agreement and all provisions of this Agreement, the full performance of which is not required prior to termination of this Agreement, shall survive any such termination and will be of full force and effect.

23.0 NOTICE OF VIOLATIONS

23.1. Each party shall promptly notify the other party of any matter which is likely to continue or give rise to a violation of its obligations under this Agreement.

24.0 MODIFICATION OF AGREEMENT

24.1 This Agreement may only be amended upon written consent executed by both of the Parties.

25.0 ENTIRE AGREEMENT

25.1. The whole agreement between the Parties is set forth in this document and no representations, warranties, or conditions, express or implied, have been made other than those expressed.

26.0 SEVERABILITY

26.1. Each article of this Agreement shall be severable. If any provision of this Agreement is held to be illegal, invalid, or unenforceable by a Court of competent jurisdiction, the provision may be severed and the illegality or invalidity shall not affect the validity of the remainder of this Agreement.

27.0 COUNTERPARTS

27.1. This Agreement may be executed in counterpart with the same effect as if both parties had signed the same document. Each counterpart shall be deemed to be an original. All counterparts shall be construed together and shall constitute one and the same Agreement.

IN WITNESS WHEREOF the parties hereto have set their hands and seals as of the day and year first above written.

CITY OF PRINCE RUPERT , by its authorized signatory(ies):	DISTRICT OF PORT EDWARD , by its authorized signatory(ies):
Authorized signatory	Authorized signatory
Authorized signatory	Authorized signatory



Board Highlights

October 2023

Board Business:

- 1. The Board resolved to apply for Rural Economic Diversification and Infrastructure Program funding in the amount of \$341,982 to support the Sandspit Trail Development project.
- 2. The Board resolved to apply for B.C. Active Transportation Network Planning Grant Program funding for the Electoral Area D Active Transportation Network Plan project.
- 3. The Board resolved to send follow-up correspondence summarizing meetings that occurred between the North Coast Regional District (NCRD) and various ministers and Northern Health at the 2023 UBCM Convention in Vancouver, B.C.
- 4. The Board passed three readings of <u>Bylaw No. 587.2, 2023 Regional Recycling Fees and Charges Amendment Bylaw</u>.
- 5. The Board resolved to send correspondence to the Executive Vice President and Chief Ambulance Officer of the BC Emergency Health Services and highlight the challenges with dispatch and first responders in remote communities in the NCRD.
- 6. The Board resolved to send correspondence to the Honourable Minister Beare to request that the Ministry of Citizens' Services expedite its decision-making on the Connecting Communities BC grant fund approvals.
- 7. The Board resolved to purchase a new administration building located at 730 2nd Avenue West in Prince Rupert, B.C. The building was purchased using reserve funds that the Board had been saving over a number of years. Additional information on the NCRD's move will follow in the new year!

For complete details of NCRD Board meetings, the Agenda and Minutes are posted online at www.ncrdbc.com.

CITY OF SURREY

OFFICE OF THE MAYOR

October 20, 2023

Dear colleagues,

I am writing to you about the Surrey police transition, and the growing impacts on all communities in the region as a result of the Provincial Government's approach. Instead of working with the City of Surrey to unwind this poorly planned transition, the Province is trying to take power over policing away from local governments. The Province will be spending significant provincial tax dollars for no added public safety benefit in Surrey, and creating an environment for policing instability in the region.

Sweeping new powers over local policing

As you likely know, the Province recently introduced unprecedented revisions to the *Police Act* to cover up a mess they created. The Province approved the original transition in 2019 despite prescient warnings about the overwhelming cost impacts to Surrey taxpayers, as well as significant challenges to recruiting frontline officers to the Surrey Police Service (SPS).

The proposed changes to the *Police Act* should concern all local governments and elected officials. Effectively, the Solicitor General is taking the ultimate power of choosing the model of policing away from local governments, clearly motivated by papering over a decision he should not have made in the first place.

As elected officials, it is our job to represent the voters and work earnestly to enact the mandate upon which we were elected. The Province's job should continue to be to ensure that local governments have an appropriate policing plan in place, supported by voters. It is not their role to step-in and make important decisions about local policing models based on their own political motivations.

Significant new costs for Surrey and regional taxpayers

If forced to move ahead, this transition will cost Surrey taxpayers hundreds of millions of dollars. I continue to oppose the Province's plan, and do not believe that it is in the best interest of Surrey, or the region. It is not the best use of provincial tax dollars to fund a police transition that Surrey does not want and that will provide no added public safety benefit.

The Province has already committed \$150 million toward support with additional transition costs, but the ongoing gap between the RCMP contract model and a new municipal force is estimated at no less than \$462 million over the next 10 years. We are looking at our options to continue to fight this transition, but make no mistake, if the Province has the ability to force this transition ahead with this unprecedented legislation, I will be seeking hundreds of millions more from the Province to protect Surrey taxpayers.





BRENDA LOCKE

MAYOR@SURREY.CA

604.591.4126

Furthermore, if Surrey does not maintain the RCMP, our City's share of the Division Administrative costs are in excess of \$32M per year, based on our full strength of members. Once the RCMP ceases to police Surrey, these costs will need to be absorbed by all other Municipalities across BC that continue to have RCMP provide Policing services.

But, again, this is not the best use of Provincial tax dollars. As a region, we have significant challenges in front of us requiring urgent Provincial attention including housing, hospitals, schools, and transit. We should all be encouraging the Province to stand down and focus scarce provincial funds on more urgent priorities.

Recruitment woes creating a destabilizing effect on local policing

Finally, if the Province is able to force this transition ahead, it will have a significant destabilizing effect on policing throughout the region. The Province was warned by many experts that the original transition plan had a gaping hole in it, and those warnings about SPS recruitment issues have come true. Today, 75% of the police in Surrey are still with the RCMP. In recent weeks and months, the SPS has even lost recruits. As it stands, the SPS is nowhere near the number of frontline officers they need to become the police of jurisdiction.

And since Surrey RCMP officers are not transferring to the SPS, which the Province was very clearly warned about, the SPS is actively recruiting from municipal police forces in Vancouver, Delta, Abbotsford, New Westminster, Port Moody, and West Vancouver. This has become a serious policing problem not just in Surrey, but in other communities now as well. Again, this issue is a direct result of the Province's mismanagement of this transition from the beginning.

Sending the Province a message

As the Mayor of Surrey, it is my job to stand up for public safety and taxpayers in Surrey. But as this issue continues to drag on, the impacts for the rest of the region are also growing. Instead of doing their job and properly scrutinizing the proposed transition from the start, the Province is now taking policing powers from local governments, spending scarce tax dollars on a transition Surrey does not want, and creating real instability in policing throughout the region.

I hope that you will join me in raising these concerns with the Premier and the Solicitor General. They need to know that the region's Mayors are not prepared to accept the growing list of impacts as a result of their mismanagement of this important file.

Sincerely,

Brenda Locke, Mayor



Heather MacRae

From: PST CONSULTATIONS FIN:EX <PST.CONSULTATIONS@gov.bc.ca>

Sent: Thursday, October 26, 2023 10:43 AM

To: PST CONSULTATIONS FIN:EX

Subject: Additional Major Events Municipal and Regional District Tax (MRDT) consultation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

A new Major Events Municipal and Regional District Tax (MRDT) of up to 2.5% on short-term accommodation sales may be available to communities.

The purpose of this tax is to help cover the cost of planning, staging and hosting eligible major international tourism events that generate significant international visitation and help bolster provincial tourism and the economy. The Major Events MRDT program applies to:

- Municipalities
- Regional districts, and
- Eligible entities (non-profit organizations actively engaged in tourism marketing, programs or projects, or affordable housing initiatives)

Under the *Provincial Sales Tax Act*, there are certain requirements to be eligible for the Major Events MRDT, namely:

- 1. The Minister of Finance is satisfied that there is to be a major international tourism event intended to generate significant international visitation and help bolster provincial tourism and the economy in or near the proposed designated major event accommodation area; and
- 2. The Minister charged with the administration of the Tourism Act has, on behalf of the government, entered into an agreement with the municipality, regional district or eligible entity respecting the tax.

The province is currently developing the program requirements and application process that will be applicable to the new Major Events MRDT program, namely:

- Defining what is an eligible major international tourism event
- How the revenues can be spent, and
- Reporting requirements

The program requirements and application process will be developed by the Ministry of Finance, Ministry of Tourism, Arts, Culture and Sport, and Destination BC in consultation with local governments and the tourism and accommodation industry.

We are inviting your comments on certain draft principles that will guide the development of the Major Events MRDT program requirements and application process. Interested parties should review this consultation paper which has been designed to guide the consultation and feedback process. The province will consider your comments for incorporation into the Major Events MRDT program requirements and application process.

The consultation paper can be found here.

Note: this consultation on the Major Events MRDT is not related to the <u>Tourism Renewal Initiative</u> process being led by the Ministry of Tourism, Arts, Culture and Sport. Additionally, this consultation is not related to the broader existing MRDT program – it is strictly related to development of the new Major Events MRDT program requirements and application process, consistent with legislative amendments that were enacted in the Fall 2022.

The deadline to provide feedback is **December 29, 2023**. Staff from the Ministry of Finance and the Ministry of Tourism, Arts, Culture and Sport will also be available during the consultation period for online discussions with interested parties. To set up an online discussion, please contact us by email at PST.Consultations@gov.bc.ca.

Please submit your feedback on the consultation paper to PST.Consultations@gov.bc.ca or by mail to:

Tax Policy Branch Ministry of Finance PO Box 9547 Stn Prov Govt Victoria BC V8W 9C5

Public nature of consultation process

The Ministry of Finance may share comments it receives as part of the consultation process with other branches and agencies of the provincial government, namely, the Ministry of Tourism, Arts, Culture and Sport and Destination BC. Freedom of information legislation may require that responses be made available to members of the public who request access.

Heather MacRae

From: MCF Info MCF:EX <MCF.Info@gov.bc.ca>
Sent: Tuesday, October 31, 2023 11:37 AM

To: City Hall

Subject: Letter from the Honourable Mitzi Dean, Minister of Children and Family Development

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

VIA E-MAIL Ref: 282965

Your Worship Mayor Herb Pond and Council Prince Rupert E-mail: cityhall@princerupert.ca

Dear Mayor Pond and Council:

As Minister of Children and Family Development, I am once again honoured to declare that November will be recognized as Adoption Awareness Month, and I invite you to celebrate with me and help raise awareness for children and youth still waiting for permanent families.

Adoptive families make a difference in the lives of children and youth by providing care, stability, and a sense of belonging. This month, the province is celebrating the families that give children and youth love and support as permanent members of their family. These families ensure that children and youth have a strong foundation to build their lives and stay connected to their community and culture.

November is also about recognizing that there are children who are still in need of permanent homes. Every child deserves the love and support of a nurturing family. There continues to be a need for more adoptive families in British Columbia to provide children with permanent, secure, and loving homes.

I encourage you to share the following resources with your community members who are interested in becoming an adoptive or permanent family in British Columbia, including:

- The <u>Ways to Adopt in British Columbia Website</u> provides information on adoption in British Columbia, such as infant adoption, relative and step-parent adoption, and adopting a child or youth from another country;
- Adopt BC Kids is an online portal that provides British Columbians wishing to adopt children and youth from foster care with information and guidance through their adoption application; and
- <u>The Adoptive Families Association of British Columbia</u> website provides information and support services for families who wish to adopt now or in the future.

Please join me in celebrating November as Adoption Awareness Month. On behalf of the Government of British Columbia, thank you for your continued leadership in supporting adoptive and permanent families in your community.

Sincerely,

Mitzi Dean Minister

Sent on behalf of the Minister by:



This communication and any accompanying document is confidential and is intended solely for the addressed recipient(s). If you received this e-mail message in error, please delete the e-mail and any attachments and contact the Client Relations Branch, Ministry of Children and Family Development at: MCF.Info@gov.bc.ca.

Langara Point Lightstation – Workshop Building Replacement Bulletin

November 6, 2023

Langara Point Lightstation is located on the north-west tip of Langara Island, it is the most northern island of the Haida Gwaii archipelago. The nearest community is the Village of Masset, located approximately 40 kilometers to the southeast. Langara Point Lightstation is a designated heritage lighthouse site under the Heritage Lighthouse Protection Act (HLPA). There are seven buildings on site that fall under HLPA legislation, including the site's Workshop Building which was constructed in 1965. The HLPA outlines the following character-defining elements of the Workshop Building that should be respected:

- Respective built forms and proportions;
- Traditional colour schemes consisting of white for the walls and red for the roof and trim; and,
- The contextual relationship to the lighthouse within a lightstation setting.

The Workshop Building is in extremely poor condition due to a number of issues. The sheet metal wallsheathing and roofing-materials are severely corroded at many spots with sections missing in some locations, allowing for water ingress, and the exterior wood shingle siding found at one wall is decayed with some of the siding crumbling when touched. Neither of these issues can realistically be repaired. Many of the building surfaces also have coatings that contain high levels of lead paint, both on the interior and exterior. At times over the past several years the interior of the building has been exposed to the elements resulting in water pooling and unsafe work-conditions, mostly due to old windows breaking and a garage-door that no longer closes properly and cannot be repaired. The building has been deemed unsafe and currently is not in use.

It is proposed that the existing Workshop Building be demolished, concrete foundation salvaged and reused, and a new Workshop Building with the same footprint and similar shape be reconstructed.

There are several cracks in the existing concrete foundation that require assessment before re-using. Foundation will be inspected and repairs completed if required. The traditional colour schemes and respective forms and proportions will be adhered to in the new building.

As part of the HLPA legislation, consultation with local residents (provincial and municipal bodies, First Nations, and the general public) is required before demolition and building replacement can occur. DFO is open to hearing any concerns and answering any questions about the proposed demolition and new building.

Figures 1-4 on the following page show the condition of the Workshop Building.

Please reach out to Josie Laidlaw at Josie.Laidlaw@dfo-mpo.gc.ca or 250-858-3178 for questions, comments, and concerns about the proposed project.



Figure 1: Front View



Figure 2: Roof and Entrance View



Figure 3: Siding and Foundation Cracks



Figure 4: Foundation Cracks



Local Governments in British Columbia

Oct 18, 2023

Re: CALL FOR IMMEDIATE ACTION TO PREVENT INVASIVE MUSSEL INTRODUCTION TO B.C.

Dear B.C. Local Government Boards and Councils,

We are writing to request your support; calling on senior governments for immediate action to prevent the introduction of invasive mussels into B.C. If senior governments fail to act, local governments and First Nations in B.C. will bear the brunt of managing and paying for the costs of invasive mussel mitigation.

On September 18th, the State of Idaho announced that invasive quagga mussels had been found in the Snake River, a tributary to the Columbia. The location of the discovery at Twin Falls is less than an 11-hour drive from the B.C. border.

Based on water chemistry analysis, every major population centre in B.C. is at moderate to high risk from invasive mussels. These rapidly spreading species are expected to cost the province more than \$129 million annually, based on costs for infrastructure, maintenance for boats and marinas, lost profits and provincial revenue and loss in residential property values and lost property taxes. These costs do not include the devastating effects on fish – especially Pacific salmon, and aquatic ecosystems in general. Invasive mussels can create toxic algae blooms, litter beaches with razor-sharp shells, clog water intakes and boat motors, and corrode concrete and metal in the water. In the Great Lakes region, invasive mussels have cost more than \$500 million per year just to manage the effects.

In response to the mussel detection in Idaho, state officials released more than 116,000 litres — almost four large tanker-trucks — of a copper-based pesticide into a 26 km stretch of the Snake River, killing invertebrates, algae, plants, and fish, including 2-meter-long sturgeon. This will be followed up with another chemical treatment and a biocontrol treatment. This was considered a better option than allowing the mussels to take hold, but there is still no guarantee that it will have the desired affect. It is possible that mussels have already escaped the containment area, and if so, they will spread through the Columbia Basin over the next several years.

Chemical treatments in most large lakes in B.C. are unlikely to be effective. We do not wish to have such treatments as a public-relations exercise.

The OBWB has provided a detailed memorandum to the Province of B.C. and will provide a letter to both levels of government this week summarizing our Calls to Action (attached). We ask that local government boards and councils provide a letter or resolution of support for these calls to action and send them to the Ministers listed below. We have also prepared a short video presentation outlining the threat of invasive mussels, the current situation in Idaho, and the reasons behind the calls to action. You can view this video on our YouTube channel here: https://youtu.be/j255iBHtzLg



Actions to be taken immediately by the Province of B.C.:

- 1. Introduce a temporary moratorium on out-of-province watercraft entering B.C., until the full status of the infestation in the Columbia Basin is assessed, and until the effectiveness of the chemical and biocontrol treatments in Idaho is known.
- 2. Introduce "pull-the-plug" legislation to be in effect prior to the 2024 boating season, and before the moratorium is lifted, requiring all watercraft owners to remove drain plugs prior to vessels being transported on public roads.
- 3. Ask Canada's Minister for Public Safety to issue direction for all watercraft entering Canada at all border crossings, from Saskatchewan to B.C., to be inspected prior to allowing entry.
- 4. Commit funding to the Invasive Mussel Defence Program of no less than \$4 million per year (all sources), indexed to inflation for at least 10 years going forward.

Following these immediate actions, we call on the province to <u>fill the following gaps</u> in the current inspection and prevention system, and in planning for response and long-term mitigation:

- 5. Enhance funding to recruit and retain B.C. Conservation Officers, Auxiliary Conservation Officers, and other Invasive Mussel Defence Program staff as needed to 2019 levels (64 inspectors).
- 6. Update the provincial Early Detection, Rapid Response plan, including a round of consultation with partner organizations prior to finalization.
- 7. Lead a planning process to create long-term response, containment, and control plans in regions at high risk of introduction and vulnerable to infestation, including the Okanagan, Shuswap, and Kootenay Regions.
- 8. Promote vulnerability assessments by utilities, local jurisdictions, and private entities.

Finally, we call on the province to reconsider our previous call to action to <u>require inspection for all watercraft</u> <u>entering B.C.</u>, both at federal and provincial borders.

Actions to be taken immediately by the Government of Canada:

- 1. We ask that the Minister of Public Safety issue immediate direction to all Canada Border Service Agency locations between Saskatchewan and the Pacific that all watercraft entering Canada in that region be inspected for invasive mussels following provincial protocols.
- 2. We have asked the Government of B.C. to issue a temporary moratorium on out-of-province boats until the full extent of the infestation in known, and until the success of chemical treatments in Idaho is determined. And so, we also ask that the federal government use its authority to support any such temporary moratorium.

Since 2012, the Okanagan Basin Water Board has run the Don't Move A Mussel public awareness campaign, including the message to boaters to Clean, Drain, Dry their watercraft before launching in B.C. waters. We are also developing a <u>guide for vulnerability assessments for in-water infrastructure</u> which will allow all facility operators to assess the vulnerability of their source waters and understand specific risks to infrastructure



components, how to mitigate those risks, and will allow for advanced capital planning for changes or retrofits as needed. The guide should be ready by the end of this year and will be freely available for all users.

We appreciate your consideration and support protecting the waters of B.C.

Yours truly,

Anna Warwick Sears, Ph.D. — Executive Director

Anna L. Warwick Sears

Okanagan Basin Water Board

1450 KLO Road, Kelowna, B.C. V1W 3Z4 Email: anna.warwick.sears@obwb.ca

Office: 250.469.6251

Addressees for Letters of Support:

Honourable Dominic LeBlanc Minister of Public Safety, Democratic Institutions and Intergovernmental Affairs 269 Laurier Avenue West Ottawa, Ontario K1A OP8 iga.minister-ministre.aig@pco-bcp.gc.ca

Honourable Diane Lebouthillier
Minister of Fisheries, Oceans and the Canadian Coast Guard
200 Kent St Station 15N100
Ottawa, Ontario K1A 0E6
DFO.Minister-Ministre.MPO@dfo-mpo.gc.ca

Honourable Nathan Cullen Minister of Water, Land and Resource Stewardship PO Box 9012 Stn Prov. Govt. Victoria, BC V8M 9L6 WLRS.Minister@gov.bc.ca

Honourable George Heyman Minister of Environment and Climate Change Strategy PO Box 9047 Stn Prov Gov Victoria, BC V8W 9E2 ENV.Minister@gov.bc.ca



CC:

- Okanagan MLAs: Harwinder Sandhu, Norm Letnick, Renee Merrifield, Ben Stewart, Dan Ashton, Roly Russell
- Okanagan MPs: Mel Arnold, Tracy Gray, Dan Albas, Richard Cannings
- Okanagan Nation Alliance, Chiefs Executive Council
- Pacific NorthWest Economic Region: Matt Morrison, Chief Executive Officer
- Invasive Species Council of B.C.: Gail Wallin, Executive Director
- Okanagan Chambers of Commerce
- Thompson Okanagan Tourism Association
- Union of BC Municipalities
- Shuswap Watershed Council
- Okanagan and Similkameen Invasive Species Society

Attachments:

- Letter to Province: Call for Immediate Action to Prevent Invasive Mussel Introduction to B.C.
- Letter to Federal Govt: Call for Immediate Action to Prevent Invasive Mussel Introduction to B.C.
- Memorandum to Deputy Minister: Recommendations for Invasive Mussel Prevention

Oct 18, 2023



Honourable Nathan Cullen
Minister of Water, Land and Resource Stewardship
PO Box 9012 Stn Prov. Govt.
Victoria, BC V8M 9L6
WLRS.Minister@gov.bc.ca

Honourable George Heyman
Minister of Environment and Climate Change Strategy
PO Box 9047 Stn Prov Gov
Victoria, BC V8W 9E2
ENV.Minister@gov.bc.ca

Re: CALL FOR IMMEDIATE ACTION TO PREVENT INVASIVE MUSSEL INTRODUCTION TO B.C.

Dear Ministers.

We are writing to again express our extreme concern over the threats posed by invasive mussels to B.C. waters, recognizing the September 18th announcement that <u>invasive quagga mussels have been found in Idaho in the Snake River</u>. On September 25th, following meetings with Minister Cullen at UBCM, we provided a memorandum with specific recommendations and details to mitigate, prepare for, and respond to this threat (attached). The calls to action here are a summary of that memorandum.

We are writing to ask for the following actions to be taken immediately by the province of B.C.

- 1. Introduce a temporary moratorium on out of province watercraft entering B.C. until the full status of the infestation in the Columbia basin is assessed, and until the effectiveness of the chemical and biocontrol treatments in Idaho is known.
- 2. Introduce "pull-the-plug" legislation to be in effect prior to the 2024 boating season, and before the moratorium is lifted, requiring all watercraft owners to remove the drain plug prior top vessels being transported on public roads.
- 3. Ask Canada's Minister for Public Safety to issue direction for all watercraft entering Canada at all border crossing from Saskatchewan to B.C. to be inspected prior to allowing entry.
- 4. Commit funding to the Invasive Mussel Defence Program of no less than \$4 million per year (all sources), indexed to inflation for at least 10 years.

Following these immediate actions, we ask you to <u>fill the following gaps</u> in the current inspection and prevention system, and in planning for response and long-term mitigation:

- 5. Enhance funding to recruit and retain B.C. Conservation Officers, Auxiliary Conservation Officers, and other IMDP staff as needed to 2019 levels (64 inspectors).
- 6. Update the provincial Early Detection, Rapid Response plan (EDRR), including a round of consultation with partner organizations prior to finalization.



- 7. Lead a planning process to create long-term response, containment, and control plans in regions at high risk of introduction and vulnerable to infestation, including the Okanagan, Shuswap, and Kootenay Regions.
- 8. Promote vulnerability assessments by utilities, local jurisdictions, and private entities.

Finally, we ask you to reconsider our previous call to action to <u>require inspection for all watercraft entering B.C.</u>, both at federal and provincial borders. Again, the attached memorandum provides details for how this can be accomplished.

In response to the mussel detection in Idaho, state officials released more than 116,000 litres – almost four large tanker-trucks - of a copper-based pesticide into a 26 km stretch of the Snake River, killing invertebrates, algae, plants, and fish, including 2-meter-long sturgeon. This will be followed up with another chemical treatment and a biocontrol treatment. This was considered a better option than allowing the mussels to take hold, but there is still no guarantee that it will have the desired affect. It is possible that mussels have already escaped the containment area, and if so, they will spread throughout the Columbia Basin over the next several years.

Chemical treatments in most large lakes in B.C. are unlikely to have the desired effect, and the Province must take strong immediate action to close the obvious gaps in inspections and legislation to prevent invasive mussels in the first place.

We will also be writing to federal ministers to call for their support in your efforts, especially enhanced inspections at federal border crossings. We will also continue our own efforts in public awareness and education, providing a vulnerability assessment guide to prepare infrastructure, and working with local governments and First Nations to promote these calls to action, and the Clean, Drain, Dry message for boat owners.

The critical time to act is now.

Yours truly,

Anna Warwick Sears, Ph.D. — Executive Director

Anna L. Warwick Sears

Okanagan Basin Water Board

1450 KLO Road, Kelowna, B.C. V1W 3Z4 Email: anna.warwick.sears@obwb.ca

Office: 250.469.6251



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- Union of BC Municipalities
- Shuswap Watershed Council
- Okanagan and Similkameen Invasive Species Society



Oct 18, 2023



Honourable Dominic LeBlanc
Minister of Public Safety, Democratic Institutions and Intergovernmental Affairs
269 Laurier Avenue West
Ottawa, Ontario K1A 0P8
iga.minister-ministre.aig@pco-bcp.gc.ca

Honourable Diane Lebouthillier
Minister of Fisheries, Oceans and the Canadian Coast Guard
200 Kent St Station 15N100
Ottawa, Ontario K1A 0E6
DFO.Minister-Ministre.MPO@dfo-mpo.gc.ca

Re: CALL FOR IMMEDIATE ACTION TO PREVENT INVASIVE MUSSEL INTRODUCTION TO B.C.

Dear Ministers,

We are again writing to express our extreme concern over the threats posed by invasive mussels to B.C. waters, recognizing the September 18th announcement that <u>invasive quagga mussels were found in Idaho in the Snake River</u>, a <u>tributary to the Columbia River</u>. A May 2023 report by the Province of B.C., <u>Potential Economic Impact of Zebra and Quagga Mussels in B.C.</u>, shows that both the Fraser River and Columbia River watersheds are at moderate to high risk of a mussel infestation based on water chemistry. In order to protect Pacific salmon habitat in both of these major river systems, and protect the economy of the west, the Government of Canada must act now.

- 1. We ask that you issue immediate direction to all Canada Border Service Agency locations between Saskatchewan and the Pacific that all watercraft entering Canada in that region be inspected for invasive mussels following provincial protocols.
- 2. We have asked the Government of B.C. to issue a temporary moratorium on out-of-province boats until the full extent of the infestation in known, and until the success of chemical treatments in Idaho is determined. We ask you to use your authority to support any such temporary moratorium.

In response to the mussel detection in Idaho, state officials released more than 116,000 litres – almost four large tanker-trucks - of a copper-based pesticide into a 26 km stretch of the Snake River, killing invertebrates, algae, plants, and fish, including 2-meter-long hatchery sturgeon. This will be followed up with another chemical treatment and a biocontrol treatment. This was considered a better option than allowing the mussels to take hold, but there is still no guarantee that it will have the desired affect. It is possible that mussels have already escaped the containment area, and if so, they will spread throughout the Columbia Basin over the next several years.

Chemical treatments in most large lakes in B.C. are unlikely to be effective. Instead, we need senior governments to take strong immediate action to close the obvious gaps in inspections and legislation to prevent invasive mussels in the first place.



The Okanagan Basin Water Board will continue our own efforts in public awareness and education, providing a vulnerability assessment guide to prepare infrastructure, and working with local governments and First Nations to promote these calls to action, and the Clean, Drain, Dry message for boat owners.

The critical time to act is now.

Yours truly,

Anna Warwick Sears, Ph.D. — Executive Director

Anna L. Warwick Sears

Okanagan Basin Water Board

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- Union of BC Municipalities
- Shuswap Watershed Council
- Okanagan and Similkameen Invasive Species Society



MEMORANDUM

To: Deputy Minister Lori Halls

From: Anna Warwick Sears, OBWB Executive Director

Date: September 25, 2023

Subject: Recommendations for Invasive Mussel Prevention

Background

This report is a follow-up to our September 21, 2023 meeting with Minister Nathan Cullen and Parliamentary Secretary Kelly Greene, regarding our recommendations on how to prevent zebra and quagga mussels from invading B.C. waters. We discussed the news that there had been positive tests for quagga mussel veligers in Twin Falls, Idaho on the Snake River, a tributary to the Columbia River.

According to the Idaho news media, there were multiple 'positive samples' along a 6 km stretch of the Snake River, in the vicinity of Centennial Park, in Twin Falls. The river in this reach is moving at greater than 15.5 m3/s, and this is not likely to be a candidate for applications of potash or other pesticides to control mussels – so there is little hope for eradication.

At the meeting, we discussed the importance of taking a 'disaster management' approach, including the four pillars of **mitigation**, **preparation**, **response** and **recovery**. We have updated our recommendations specific to each of these categories. The minister specifically requested that we send you more information on 'pull-the-plug' legislation, and inspection sticker programs. Our analysis of these is given below (pages 5 – 10).

OBWB Recommendations for WLRS

Mitigation:

1. Ask the Canada Minister of Public Safety to have the CBSA stop and inspect ALL watercraft coming to B.C. from the U.S., consistently at ALL border crossings from Saskatchewan to B.C.

In the past, we have noted that some border crossings take this duty more seriously than others.

- B.C. should consider a temporary moratorium on out-of-province boats until the full status of the infestation of the Columbia Basin is assessed.
 As the boating season is close to ending for the season, this would have limited economic impact.
- 3. Commit funding to the IMDP of no less than \$4 million per year (all sources), indexed to inflation for at least 10 years.

The 2019 budget for the IMDP, the year the program conducted the most inspections, was \$3.5 million, equivalent to \$4.04 million today. This is the minimum level of funding the program should receive. In 2023, the IMDP ran only six inspection stations, with a reduced staff of 43 inspectors, (down from 12 stations and 64 staff in 2019).

4. Enhance funding to recruit and retain B.C. Conservation Officers, Auxiliary Conservation Officers, and other IMDP staff as needed to 2019 levels (64 inspectors).

Do whatever is necessary to recruit and retain seasonal staff for the IMDP. This may require increasing pay levels to attract qualified candidates. It is also important to meet the housing needs of staff who are sometimes deployed to remote locations during the height of tourist and fire-fighting seasons, when competition for accommodations is highest.

5. Introduce "pull-the-plug" legislation to be in effect prior to the 2024 boating season.

Since July 2019, we have called for "pull the plug" legislation, requiring all watercraft owners to remove the drain plug prior to transporting vessels on public roads, to ensure that vessels have been cleaned, drained, and dried before launching in B.C. waters. <u>All other Western Canadian provinces</u> have put this legislation in place, with B.C. as the only exception.

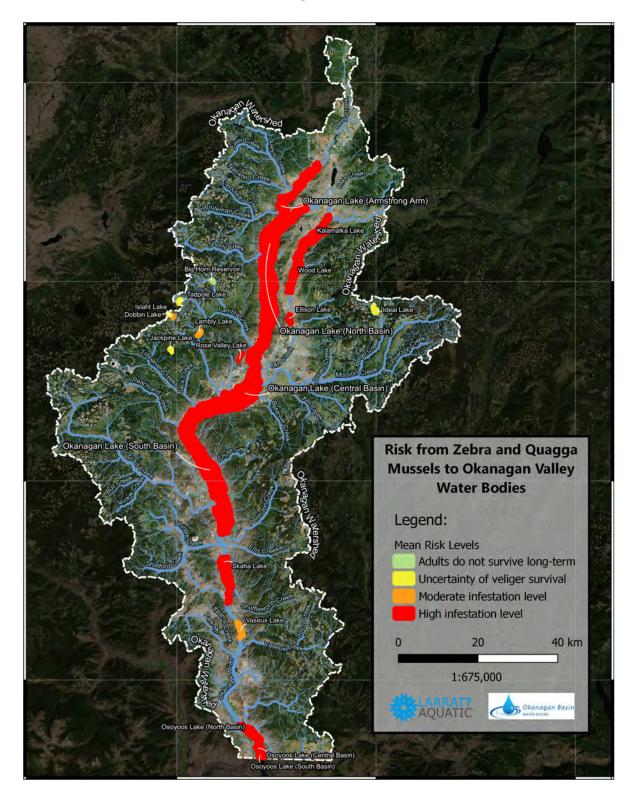
Preparation:

6. Promote vulnerability assessments by utilities, local jurisdictions, and private entities.

The OBWB has been working with PNWER and other partners to develop a Vulnerability Assessment Guide for freshwater infrastructure, including dams, wastewater and drinking water treatment plants, bridges, docks, intakes, etc. This guide is based on one developed by the U.S. Army Corps of Engineers and is currently under technical review. It contains information on how to assess the vulnerability of a waterbody to infestation, based on water chemistry, and vulnerability of specific forms of infrastructure, as well as proactive mitigation measures such as coatings or cleaning procedures. The guide is expected to be completed by January 1, 2023.

OBWB hired Larratt Aquatic Consultants to analyze the Okanagan water quality database against the Vulnerability Assessment Guide's criteria for determining levels of infestation by invasive mussels. Larratt produced the map on the following page, showing the expected level of infestation by water body where water chemistry data was available. A similar map could be produced for anywhere in B.C., showing the expected infestation level for specific streams, and by sections of lakes, since not every site is expected to have the same level of infestation throughout a given lake.

This analysis shows that the Okanagan's large valley-bottom lakes are generally expected to experience a more severe infestation than higher mountain lakes and reservoirs.



Response:

7. Update the provincial Early Detection, Rapid Response plan (EDRR), including a round of consultation with partner organizations prior to finalization.

The current EDRR was published in 2015. Since then, B.C. has gathered significant information on watercraft travel patterns, at-risk lakes, and economic factors. B.C. has also had to respond to several near misses with contaminated vessels. The new EDRR should incorporate all lessons learned and look to longer-term options for ongoing regional containment, quarantine, and control methods.

8. Lead a planning process to create long-term response, containment, and control plans in regions at high risk of introduction and vulnerable to infestation, including the Okanagan, Shuswap, and Kootenay Regions.

With new information on watercraft travel patterns and water chemistry, we know which regions are at most risk of introduction due to the high number of watercraft travelling there, and which water bodies are at greatest risk due to water chemistry. With this information, it is possible to create plans which could reduce the time for containment of a lake from days to hours and reduce the time for attempted eradication from weeks to days. This planning process could also help to identify regional gaps in prevention, prepare infrastructure, solicit public engagement and feedback, and identify resources for long-term control.

Recovery

9. In our more than ten years tracking this issue, we have not heard of any jurisdiction that has 'recovered' from invasive mussels, once they have taken hold. At best, local jurisdictions have had to absorb costs, and learn to live with the societal and environmental damage. Many (but not all) of these costs are given in the WLRS's report from May 2023: Potential Economic Impact of Zebra and Quagga Mussels in B.C.

Aquatic Invasive Species – Pull the plug legislation

British Columbia is the last remaining Western province without pull-the-plug legislation in place. Most Northwestern States also require drain plugs pulled prior to transport on roadways. Here is the relevant legislation/regulation for each Western province.

Alberta Fisheries Act Regulation 220/1997 (2016)

Transportation of watercraft 6.1

A person shall not transport an item of watercraft on a highway by means of a conveyance if the watercraft has a drainage hole in the lower hull or bilge that is blocked with a plug. AR 45/2016 s8

https://www.canlii.org/en/ab/laws/regu/alta-reg-220-1997/latest/alta-reg-220-1997.html#sec6.1

Saskatchewan The Fisheries Regulations 88.6 (2018)

Transportation of watercraft

No person shall transport a watercraft on a highway by means of a conveyance if the watercraft has a drainage hole in the lower hull or bilge and that drainage hole is blocked with a plug. 6 Apr 2018 SR 22/2018 s12.

https://pubsaskdev.blob.core.windows.net/pubsask-prod/1869/F16-1r1.pdf

Manitoba The Water Protection Act AIS Regulation (2015)

3(3) When transporting a watercraft on land, a person must (a) ensure that the drain plug and all valves or other devices used to drain water from the watercraft are removed or left open, other than plugs used in kitchen or washroom facilities on the watercraft; and (b) ensure that the motor vehicle and any trailer transporting the watercraft are free of aquatic invasive species and aquatic plants.

https://web2.gov.mb.ca/laws/regs/current/_pdf-regs.php?reg=173/2015

Inspection/Sticker Program Summary

Overall, stopping at an open inspection station is mandatory in all cases. Oregon, Idaho and Montana require boaters to be inspected and pay certain fees when coming from out of state. These fees are used to pay for inspection programs and monitoring. Out of state boaters pay more than resident boaters.

Alberta

No passport or sticker system all boats must stop every time they come to an inspection station. No special rules depending on where you live.

<u>Fees</u>

Seems to be a free service.

Requirements

- Watercraft inspections are now mandatory. All passing watercraft, including non-motorized, commercially hauled and privately-hauled watercraft, must stop every time, regardless of where you are coming from or going to
- When highway signage indicates that a watercraft inspection station is open, it is mandatory.
 - Bypassing an inspection station results in a \$324 fine
 - o Failing to pull the plug leads to a \$180 fine
- When arriving at a station, boaters are required by law to answer a few simple questions to help establish the risk factor.

Relevant legislation

- Bill 13: Fisheries (Alberta) Amendment Act, 2015
- Ministerial Order 30/2015
- Section 32 (14) of Fisheries (Alberta) Act

Inspection

An inspection of your watercraft and trailer will be conducted and sometimes these
inspections are supported by trained K-9 inspectors. All areas of boat inspected and you will
be asked to show hold is dry.

Miscellaneous

- K9 teams search shorelines and boats
- Inspection webpage
- 2017 Report

Saskatchewan

We could not find an in-depth provincial plan for boat inspections. Inspections are stated to be mandatory in the province. There was a lot more documentation of the clean drain dry program.

The only references we could find were as follows:

- Watercraft inspection is mandatory in Saskatchewan even if you are just passing through. They work with neighbouring provinces, states and the Canada Border Services Agency to coordinate inspection efforts. So far, Saskatchewan has been successful in preventing the introduction and establishment of AIS.
- Provincial regulations allow conservation officers to inspect, quarantine and decontaminate watercraft known or suspected to contain invasive species.
- The province works with other agencies and jurisdictions to coordinate inspection and other prevention measures.
- The ministry will take a risk-based approach to watercraft inspection, focusing on high-risk pathways and targeted enforcement of violations related to aquatic invasive species.

Washington

There are different requirements for residence and non-residence. A Washington resident pays a \$2 fee and gets a sticker. A non-resident pays a \$24 fee and must obtain a permit.

Requirements

- Out-of-state boat owners- must get a permit before going to Washington
 - Watercraft operators not registered in Washington State, seaplanes, and commercial transporters of specified vessel types must purchase aquatic invasive species (AIS) prevention permits to help prevent the spread of AIS in Washington.
 - Permits are valid for one year.
 - o It can be purchased online.
 - o Each watercraft is given a **registration number** to prove it has been legally registered and is generally **displayed on both sides of the boat's bow**.

Fees

- Non-resident \$24 fee (\$20 permit plus transaction and dealer fees) support the department's efforts to keep Washington's waters free of AIS.
 - AIS prevention permit sales are expected to generate about \$412,000 annually by 2023.
- Washington residents pay a \$2 annual fee to support the department's AIS program when registering boats.
 - A valid registration sticker is proof of payment, and an AIS prevention permit is not required.

Relevant legislation

- SB 5303 2017-18
- Aquatic invasive species prevention permit—Operators of vessels and aquatic conveyances.

Inspection

- Inspections seem to be mandatory but there was no clear documentation.
- General information
- Exemptions from needing a permit.
 - o Residence with a sticker
 - Small watercraft from out of state e.g. canoes
 - o Federal and military vessels or watercraft registered as "tenders"

Miscellaneous

- To access some waters, you need a vehicle access pass related to hunting regulations.
- Aquatic Invasive Species Funding Advisory Committee Report and Recommendations has historical AIS budgets for states and provinces.
- Link to the permit website

Oregon

There are two different permits and inspections are mandatory. A waterways access permit is required for everyone and a special permit for out-of-state boatowners; this permit funds the inspection program. Within the state, boatowners must comply with mandatory inspection.

Requirements

- o Any operator of a boat or paddle craft 10ft or longer need a Waterway Access Permit
 - The Waterway Access Permit is transferrable to another non-motorized watercraft.
 - The 10ft watercraft includes kayaks, canoes, rafts and other inflatables, stand-up paddle boards, et.
- o Out-of-state boat owners must get a **Aquatic Invasive Spices Prevention Permit**
 - Anyone traveling through Oregon and not launching watercraft in state waters
 DOES NOT need a permit.
 - o Children 13 and younger do not need a permit.
- Oregon motorized boaters must have valid registration decals displayed on their motorboats

Type of Boat	Requirements
Out-of-state motorized boat	Out-of-state Aquatic Invasive Species Permit
Oregon and out-of-state non- motorized watercraft 10 feet or longer	Waterway Access Permit
Out-of-state sailboats 12 feet or longer	Out-of-state Aquatic Invasive Species Permit
Oregon sailboats 10 feet to 11 feet 11 inches long	Waterway Access Permit
Oregon sailboats 12 feet or longer	Oregon sailboat title and registration

- Mandatory inspection
 - All vehicles towing watercraft into Oregon must stop at an inspection station.
 - There are 6 stations.
 - o All boaters must stop if a station is open.
 - o Inspection teams are made up of specially trained personnel employed with the Oregon Department of Fish and Wildlife.
 - o After the inspection boaters are given an inspection report that is the proof of compliance. if the boat is contaminated it will be decontaminated on site.

Relevant legislation

o SECTION 1. ORS 570.855

Fees

- The AIS Prevention Permit costs \$20 and failure to have one results in a \$50 fine.
 - The permit costs fund the inspection stations.
- Waterway Access Permit: price depends on permit which are all based on the number of days you want access. Failure to show the Waterways Access Permit t to law enforcement can lead to a \$115 fine.

Miscellaneous

o 2022 report of inspection program

- During the 2022 fiscal year, revenue collected from permit sales totaled \$768,435.
 Oregon motorized permit revenue from boater registrations was \$254,975; non-motorized watercraft \$377,905; out-of-state motorized \$128,940; liveries and guides \$6,615.
 - The program provided full or partial funding for seven full-time positions, and ten seasonal or part-time positions.
 - We received additional funding from the US Army Corps of Engineers as part of the Water Resources Reform and Development Act (WRRDA) for \$572,277; these monies help fund additional inspectors and hours of operation at the inspection stations.
 - o In 2022 the program completed 14,462 watercraft inspections.
- o Webpage for general information
- o Waterways Access Permit
- o AIS Permit

Idaho

In Idaho there is a mandatory sticker program that funds the inspection stations. It is mandatory to stop at inspection stations.

Requirements

- Mandatory to stop at inspection stations.
- Idaho law requires the owner of any boat and any non-motorized vessel to **buy and display an Idaho Invasive Species Fund sticker** to legally launch and operate the boat in Idaho.
 - o This includes nonmotorized boats, rafts, canoes, etc. .
 - o Does not include inflatable, non-motorized vessels less than 10 feet long
 - o Stickers can be bought online
 - Work with law enforcement to make sure of compliance

<u>Fees</u>

- The sticker program funds the inspection stations.
 - o A one-year sticker is \$12.0 or a two year sticker is \$22.50.

<u>Inspections</u>

- In 2022, the program performed over 100,000 watercraft inspections and intercepted 36 mussel-fouled watercrafts. Throughout the history of the program Idaho stations have performed over one million inspections intercepting 413 mussel-fouled watercrafts prior to launching.
- Idaho's inspection stations are placed on major highways at or near the Idaho state line

Montana

It is mandatory to stop at inspections stations and out of state owners or people crossing the continental divide must get an inspection before launching. There are passes that must be purchased if you are from out of state.

Requirements

- o It is mandatory to stop at an inspection station. Motorized and nonmotorized watercraft.
 - Out-of-state boats must be inspected before launching in Montana.

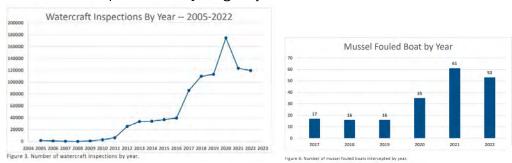
- Must carry a proof on inspection.
- o Must stop at all inspection stations you encounter.
- o If you cross a Continental Divide, you must have your boat inspected before launch.
- Purchase a AIS Prevention Pass
 - Non-resident watercraft launching in Montana must purchase.
 - Motorized watercraft fee is \$30.
 - Nonmotorized watercraft fee is \$10.
 - Not transferable between vessels

<u>Fees</u>

o The fee for a permit is \$10 to \$30 deepening on boat type.

Inspection

- o 2022 AIS report very good report
 - o Over 119,000 watercraft inspections
 - o 53 zebra and quagga mussel fouled vessels intercepted.
 - Stations placed on major highways near state boarders.



o Inspections are done by the Ministry of Fish, Wildlife, and Parks as well as other partner groups.

Miscellaneous

- o <u>Inspection information</u>
- o Traveling to Montana
- o Summary of Laws and regulations.



November 8, 2023

RE: Support for Paramedic PCP Training Funding Application

Dear Mayor Pond and Council,

We are requesting a letter of support for our application to the Columbia Paramedic Academy from the Emerging Priorities funding for Primary Care Paramedic (PCP) training in Prince Rupert.

To significantly enhance the level of service within the region, we are hoping to attract up to 16 participants within the North Coast (including Terrace and Kitimat). Through this 23-week PCP training our paramedics will broaden their eligibility for employment opportunities in northern BC where ambulatory service is critically needed.

This is a timely initiative which will be well received within the Hwy. 16 corridor.

We hope the City of Prince Rupert will provide its full support to this initiative.

Sincerely,

John Farrell

General Manager

Heather MacRae

From: Skeena Roundtable FOR:EX <Skeena.Roundtable@gov.bc.ca>

Sent: Wednesday, November 8, 2023 9:37 AM **Subject:** Skeena Roundtable - November newsletter

Attachments: 2023-10-18_OBWB ltr re Invasive Mussels Calls to Action_to LGs_FINAL.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Skeena Roundtable members,

We hope you are staying warm as winter temperatures start to set in! Our November newsletter is below:

• Tahltan Nation & B.C:

1. <u>Tahltan Nation, B.C. sign historic consent-based decision-making agreement:</u>

Tahltan Central Government (TCG) and the Province of British Columbia have made history by entering into a consent-based decision-making agreement under Section 7 of the Declaration on the Rights of Indigenous Peoples Act (Declaration Act) in relation to the future operation of the Red Chris gold and copper mine located in Tahltan Territory. The agreement provides clarity and transparency regarding how Tahltan and B.C.'s respective assessment and decision-making processes will be carried out collaboratively and reflects the ability to co-create regulatory process clarity for major project interests.

More info found here: Tahltan Nation, B.C. sign historic consent-based decision-making agreement | BC Gov

News

2. B.C., Tahltan Nation begin consent agreement talks on Galore Creek review:

The Province and Tahltan Central Government have committed to begin discussions regarding a third decision-making agreement between the two governments related to the collaborative assessment of proposed changes to the previously approved Galore Creek copper and gold mine. As with the suite of other agreements in place between Tahltan and the Province, the joint assessment of the proposed Galore Creek project is intended to support ongoing collaboration to achieve long-term reconciliation, uphold Tahltan title and rights and support regulatory clarity in Tahltan Territory. The Province has identified the following organizations that will be consulted, including:

- Galore Creek Mining Corporation
- o Regional District of Kitimat-Stikine
- Mining Association of British Columbia
- Association for Mineral Exploration
- Business Council of British Columbia

More info found here: B.C., Tahltan Nation begin consent agreement talks on Galore Creek review | BC Gov

<u>News</u>

Minister's statement on Canfor's investment in Houston mill:

Bruce Ralston, Minister of Forests, has released the following statement in response to Canfor's investment in Houston mill operations: "Forests and forestry are critical to many communities in British Columbia. Today's announcement from Canfor, investing approximately \$200 million to build a new manufacturing facility in Houston, is good news, not only for people in the community, but also for forestry workers, labour and industry throughout the province."

More info found here: Minister's statement on Canfor's investment in Houston mill | BC Gov News

• First Nations, stakeholders, BC Hydro Task Force shaping B.C.'s clean-power future:

The Province and BC Hydro are working with First Nations, clean-energy companies, and the BC Hydro Task Force to design and advance BC Hydro's call for power in spring 2024. People and businesses, and First Nations are encouraged to provide their input on B.C.'s clean-energy acquisition process at the BC Hydro Task Force web page, which includes a public feedback form.

More info found here: <u>First Nations</u>, <u>stakeholders</u>, <u>BC Hydro Task Force shaping B.C.'s clean-power future | BC Gov News</u>

To learn more about the BC Call for Power, visit: <u>Call for power engagement (bchydro.com)</u> To provide feedback, visit: BC Hydro Task Force - Province of British Columbia (gov.bc.ca)

Province launches made-in-B.C. conservation tool, takes further action on old-growth forest:

The Province is accelerating protection of B.C.'s oldest and rarest trees while benefiting communities and wildlife by launching a new \$300-million Conservation Financing Mechanism – \$150 million from the Province, matched by a commitment to raise an additional \$150 million from the BC Parks Foundation.

More info found here: <u>Province launches made-in-B.C.</u> conservation tool, takes further action on old-growth forest

• Government of Canada, British Columbia and the First Nations Leadership Council sign a historic tripartite nature conservation framework agreement:

The governments of Canada and British Columbia (B.C.), and the First Nations Leadership Council (FNLC) signed a first of its kind, tripartite framework agreement to protect and conserve biodiversity, habitats, and species at risk in the province. The Framework Agreement enables action rooted in recognition of First Nations title and rights to reach B.C. and Canada's goal of protecting thirty percent of lands in B.C. by 2030.

More info found here: <u>Government of Canada, British Columbia and the First Nations Leadership Council sign a historic tripartite nature conservation framework agreement</u>

Additional info found here: <u>Government of Canada</u>, <u>British Columbia and the First Nations Leadership Council</u> sign a historic tripartite nature conservation framework agreement

• The Okanagan Basin Water Board is concerned about the discovery of invasive mussels in Idaho and how that will impact BC water systems:

Please find attached a letter from the Okanagan Basin Water Board calling for immediate action to prevent invasive mussels from being introduced into B.C.

A presentation on invasive mussels can be found: - (1) URGENT: OBWB Calls for Moratorium on Out-of-Province
Boats to Prevent Invasive Mussels' Infestation - YouTube

Sincerely,

The Skeena Roundtable Team



REPORT TO COUNCIL

Regular Meeting of Council

DATE: November 14, 2023

TO: Robert Buchan, City Manager

FROM: Myfannwy Pope, Development Services Director

SUBJECT: Rupert Plays: Prince Rupert's Parks and Outdoor Amenities Plan

RECOMMENDATION:

THAT Council approve the Prince Rupert Parks and Outdoor Recreation Plan, titled "Rupert Plays" as attached in Attachment 1.

THAT Council direct staff to advance the actions identified in the Attachment 1 through the mechanisms described in the report as budget and resources allow.

REASON FOR REPORT:

Attachment 1 identifies and prioritizes policy and capital project recommendations to guide parks and outdoor recreation-related work in the City of Prince Rupert as budget and resources allow. The Plan will act as a roadmap for decision-making going forward that relates to parks and outdoor recreation infrastructure and programs, including waterfront access, park and outdoor amenities, and trails.

BACKGROUND:

Council directed staff to undertake the Prince Rupert Parks and Outdoor Recreation Plan in 2022 through their Strategic Priorities. The continuation of this work was included in the 2023-2026 Strategic Plan. Staff worked with Urban Systems to develop the Plan, which included significant community engagement. Council has received various updates and progress summaries throughout 2023. Attachment 1 is the culmination of the work completed and lays out a roadmap for parks and outdoor recreation policies, projects, and coordination with other works.

LINK TO STRATEGIC PLAN:

Goal: The City of Prince Rupert will encourage, support, and undertake community renewal to ensure it becomes a world class port city.

Action: Complete the Parks and Open Space Master Plan (renamed Parks and Outdoor Recreation Plan, or "Rupert Plays")

COST:

Budget was allocated to this project for 2022 and 2023 budget years. There will be no additional 2023 budget impacts for the adoption of the plan.

CONCLUSION:

Staff recommend Council approve the Prince Rupert Parks and Outdoor Recreation Plan as attached in Attachment 1, and that Council direct staff to advance the actions identified in the Attachment 1 through the mechanisms described in the report as budget and resources allow.

Report Prepared By:	Report Reviewed By:	
Myfannwy Pope, Director Development Services	Robert Buchan, City Manager	

Attachment(s):

- Rupert Plays: Prince Rupert's Parks and Outdoor Amenities Plan
- Rupert Plays: Prince Rupert's Parks and Outdoor Amenities Plan Appendices



REPORT TO COUNCIL

Regular Meeting of Council

DATE: November 14, 2023

TO: Robert Buchan, City Manager **FROM:** Rodolfo Paras, Urban Planner 1

SUBJECT: DEVELOPMENT VARIANCE PERMIT #23-23 – 1439 Overlook St.

RECOMMENDATION:

THAT Council proceeds with the statutory notification process for Development Variance Permit (DVP) #23-23

REASON FOR REPORT:

An application was received for a Development Variance Permit for the property located at 1439 Overlook Street.

The application involves:

1. A request for a variance of the City of Prince Rupert Zoning Bylaw, Section 5.2 Minimum Dimensions Required for Yards (c), to install a wood fire insert that would be 0.62 metres (24") from the side property line at its closest point. The required side setback for a building in an R2 zone is 1.2 metres. The applicant is requesting a variance of 0.54 (21") metres to the side setback.

The Site Survey and elevation drawing are included as Attachment 3.

BACKGROUND & ANALYSIS:

The applicant requests the proposed variance to the east-side property setback to accommodate a wood fire insert meant to assist the property owners when heating their property. The applicant intends to install a wood fire insert that if approved would project from the existing house 26" (0.6 metres), this would result into an encroachment of the setback to the east side property line by 24" (0.62m). The existing house soffit already extends 26" (0.6 metres) from the walls, and this addition would be aligned with it.

The increased encroachment into the side setback, may affect the perceived views of the neighbours in a minor manner; however, neighbours and the public will have the opportunity to provide input during the public notification period. There are no other known negative impacts of the proposed variance on the surrounding neighbourhood.

The Draft Development Variance Permit is included as Attachment 1.

COST:

There are no costs or budget impacts to the City from granting, or not granting, the variance.

CONCLUSION:

This Development Variance Permit application is recommended to proceed to public notification.

Report Prepared By:	Report Reviewed By:	
Rodolfo Paras,	Robert Buchan,	
Urban Planner I	City Manager	

Attachment(s):

- Attachment 1: Draft Development Variance Permit
- Attachment 2: Proposed Plan
- Attachment 3: Site Survey



DEVELOPMENT VARIANCE PERMITFILE NO. DVP-23-23

PERMIT ISSUED BY: The City of Prince Rupert (the City), a municipality incorporated under the *Local Government Act*, 424 3rd Avenue, Prince Rupert, BC, V8J 1L7

PERMIT ISSUED TO OWNER(S): ARNE KOLGA

APPLICANT: ARNE KOLGA

 This Development Variance Permit applies to those lands within the City of Prince Rupert that are described below, and any and all buildings, structures, and other development thereon:

LEGAL DESCRIPTION:

LOT B DISTRICT LOT 251 RANGE 5 COAST DISTRICT PLAN EPP28735

CIVIC ADDRESS(ES):

1439 Overlook Street

- 2. This permit varies the City's Zoning Bylaw (Bylaw #3462) as follows:
 - a. Section 5.2 Minimum Dimensions Required for Yards (c) varies from 1.2 metres to 0.62 metres (24") setback from the side property line.
- 3. This permit is issued subject to the following conditions to the City's satisfaction:
 - a. The permittee(s) develop(s) the proposed development in accordance with the Site and Building Plan attached as Schedule 1.
 - b. Compliance with all of the bylaws of the City of Prince Rupert applicable thereto, except as specifically varied or supplemented.
- 4. If the permittee(s) does/do not substantially commence the development permitted by this permit within 24 months of the date of this permit, the permit shall lapse and be of no further force and effect.
- 5. This permit is **NOT** a Building Permit or Subdivision Approval.
- 6. This permit does not authorize works on adjacent properties. Encroachment on any adjacent property for the purposes of excavation, or the deposit or removal or fill requires the written consent of the owner of such adjacent property.

- 7. The terms and conditions contained in this permit shall inure to the benefit of, and be binding upon, the owner(s), their executors, heirs or administrators, successors and assignees as the case may be or their successors in title to the land.
- 8. The following plans and specifications are attached to and form part of this permit:
 - a. Schedule 1: Site and Building Plan

ICCLIED ON THIC	DAVOE	2022
ISSUED ON THIS	DAY OF	, 2023.

CITY OF PRINCE RUPERT By an authorized signatory

Rosamaria (Rosa) Miller

Director of Corporate & Legislative Services



930 10 12-2 pM.

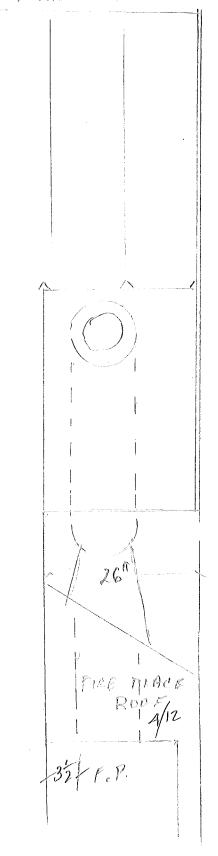
W. 52"

1439 OVERLOOK 1064 ON Q DECK 35 CONERETS 91/2 2×10 1200 IC HANGER APROX 16" PHSE 3"57561 100 1 / REBAR 12" 12" 12"0C 52" LIP 16" 1 1 60" 1 1

34"



HOTAL ROOF



24" ROUTHING

SOFFIT RUOK OVER HING



DEVELOPMENT VARIANCE PERMIT FILE NO. DVP-23-19

PERMIT ISSUED BY: The City of Prince Rupert (the City), a municipality incorporated under the *Local Government Act*, 424 3rd Avenue, Prince Rupert, BC, V8J 1L7

PERMIT ISSUED TO OWNER(S): TERRI BRAIN

APPLICANT: RAY PEDERSEN

 This Development Variance Permit applies to those lands within the City of Prince Rupert that are described below and any and all buildings, structures, and other development thereon:

LEGAL DESCRIPTION:

LOT 2 DISTRICT LOT 251 RANGE 5 COAST DISTRICT PLAN 7282

CIVIC ADDRESS(ES):

1609 11th AVENUE EAST

- 2. This permit varies the City's Zoning Bylaw (Bylaw #3462) as follows:
 - a. Section 5.2 Minimum Dimensions Required for Yards (a) is varied from 3.6 metres to 2.01 metres (6.59 ft).
- 3. This permit is issued subject to the following conditions to the City's satisfaction:
 - a. The permittee(s) develop(s) the proposed development in accordance with the Site and Building Plan attached as Schedule 1.
 - b. Compliance with all of the bylaws of the City of Prince Rupert applicable thereto, except as specifically varied or supplemented.
- 4. If the permittee(s) does/do not substantially commence the development permitted by this permit within 24 months of the date of this permit, the permit shall lapse and be of no further force and effect.
- 5. This permit is **NOT** a Building Permit or Subdivision Approval.
- 6. This permit does not authorize works on adjacent properties. Encroachment on any adjacent property for the purposes of excavation, or the deposit or removal or fill requires the written consent of the owner of such adjacent property.

- 7. The terms and conditions contained in this permit shall inure to the benefit of, and be binding upon, the owner(s), their executors, heirs or administrators, successors and assignees as the case may be or their successors in title to the land.
- 8. The following plans and specifications are attached to and form part of this permit:

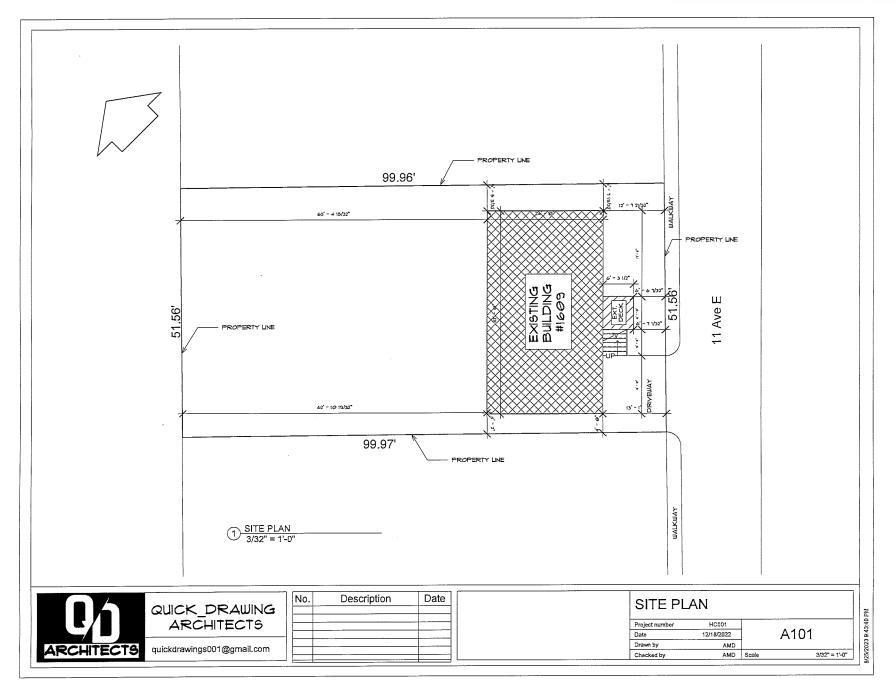
a. Schedule 1: Site and Building Plan

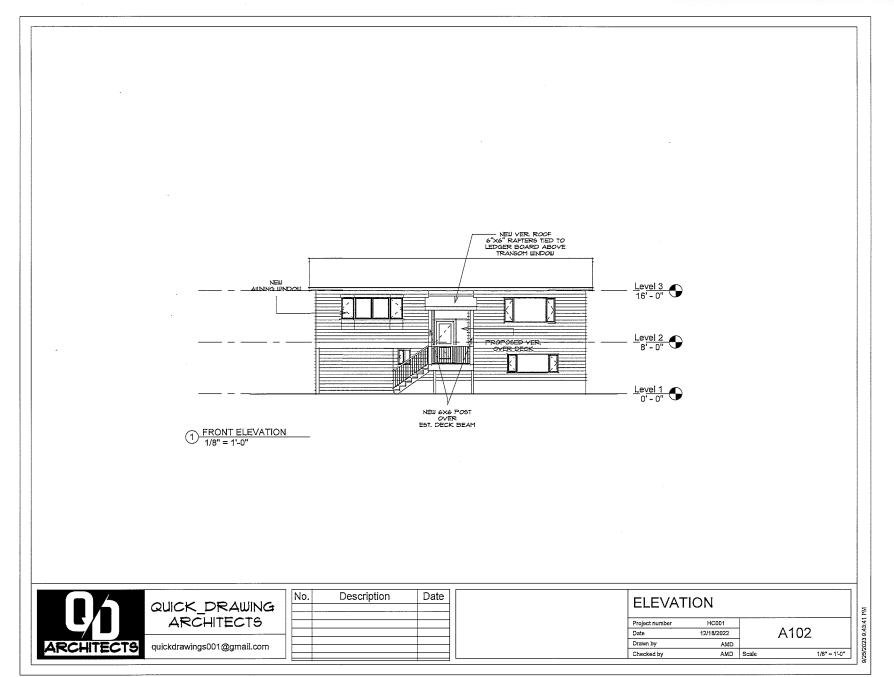
ISSUED ON THIS	DAY OF	, 2023.
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CITY OF PRINCE RUPERT By an authorized signatory

Rosamaria (Rosa) Miller Director of Corporate & Legislative Services

From Prior Meeting & For Reference Purposes Only.





From Prior Meeting & For Reference Purposes Only.



DEVELOPMENT VARIANCE PERMITFILE NO. DVP-23-22

PERMIT ISSUED BY: The City of Prince Rupert (the City), a municipality incorporated under the *Local Government Act*, 424 3rd Avenue, Prince Rupert, BC, V8J 1L7

PERMIT ISSUED TO OWNER(S): DONALD GIOVANNI VACCHER, SHIRLEY DIANNE VACCHER

APPLICANT: DON VACCHER

1. This Development Variance Permit applies to those lands within the City of Prince Rupert that are described below, and any and all buildings, structures, and other development thereon:

LEGAL DESCRIPTION:

PARCEL C (BEING A CONSOLIDATION OF LOTS 17 AND 18, SEE FB489450) BLOCK 29 SECTION 6 DISTRICT LOT 251 RANGE 5 COAST DISTRICT PLAN 923

CIVIC ADDRESS(ES):

212 9th Avenue East

- 2. This permit varies the City's Zoning Bylaw (Bylaw #3462) as follows:
 - a. Section 5.2 Minimum Dimensions Required For Yards (c) is varied from 1.2 metres to 0.24 metres setback from the side property line.
- 3. This permit is issued subject to the following conditions to the City's satisfaction:
 - a. The permittee(s) develop(s) the proposed development in accordance with the Site and Building Plans attached as Schedule 1.
 - b. Compliance with all of the bylaws of the City of Prince Rupert applicable thereto, except as specifically varied or supplemented.
- 4. If the permittee(s) does/do not substantially commence the development permitted by this permit within 24 months of the date of this permit, the permit shall lapse and be of no further force and effect.
- 5. This permit is **NOT** a Building Permit or Subdivision Approval.

- 6. This permit does not authorize works on adjacent properties. Encroachment on any adjacent property for the purposes of excavation, or the deposit or removal or fill requires the written consent of the owner of such adjacent property.
- 7. The terms and conditions contained in this permit shall inure to the benefit of, and be binding upon, the owner(s), their executors, heirs or administrators, successors and assignees as the case may be or their successors in title to the land.
- 8. The following plans and specifications are attached to and form part of this permit:
 - a. Schedule 1: Building and Design Plans

ISSUED ON THIS DAY OF	, 2023.
CITY OF PRINCE RUPERT By an authorized signatory	
Rosamaria (Rosa) Miller Director of Corporate & Legislative Service	es

PREPARED FOR: DON VACCHER 212 9TH AVENUE EAST PRINCE RUPERT, BC V8J 1P3

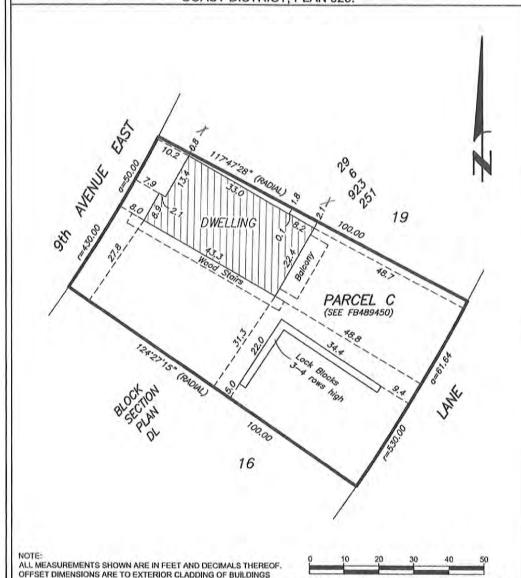


McElhanney Associates Land Surveying Ltd.

1 - 5008 POHLE AVENUE, TERRACE, BC V8G 4S8 TEL: 250-635-7163

OUR FILE: 2321-50100-10 FIELD SURVEY DATE: JULY 10, 2020

BRITISH COLUMBIA LAND SURVEYOR'S CERTIFICATE OF LOCATION SHOWING IMPROVEMENTS OVER PARCEL C (BEING A CONSOLIDATION OF LOTS 17 AND 18,SEE FB489450), BLOCK 29, SECTION 6, DISTRICT LOT 251, RANGE 5, COAST DISTRICT, PLAN 923.



DIMENSIONS DERIVED FROM PLAN 923

AND ARE PERPENDICULAR TO PROPERTY LINES, UNLESS

CIVIC ADDRESS: 212 9th AVENUE EAST PRINCE RUPERT, BC

PID: 029-596-122

THIS BUILDING LOCATION CERTIFICATE HAS BEEN PREPARED FOR CITY ZONING PURPOSES AND IN ACCORDANCE WITH THE PROFESSIONAL REFERENCE MANUAL AND IS CERTIFIED CORRECT ACCORDING TO LAND TITLE AND SURVEY AUTHORITY RECORDS AND FIELD SURVEYS. UNREGISTERED INTERESTS HAVE NOT BEEN INCLUDED OR CONSIDERED.

Todd Basky XUVPL6

OTHERWISE SHOWN.

Digitally signed by Todd Basky XUVPL6 Date: 2020.07.22 07:54:06 -07:00

TODD BASKY BCLS 899

THIS DOCUMENT IS NOT VALID UNLESS DIGITALLY SIGNED

THIS BUILDING LOCATION CERTIFICATE WAS PREPARED FOR THE EXCLUSIVE USE OF OUR CLIENT. THIS DOCUMENT SHOWS THE RELATIVE LOCATION OF THE SURVEYED STRUCTURES AND FEATURES WITH RESPECT TO THE BOUNDARIES OF THE PARCEL DESCRIBED ABOVE. THIS DOCUMENT SHALL NOT BE USED TO DEFINE PROPERTY LINES OR PROPERTY CORNERS. THE SIGNATORY ACCEPTS NO RESPONSIBILITY OR LIABILITY FOR ANY DAMAGES THAT MAY BE SUFFERED BY A THIRD PARTY AS A RESULT OF ANY DECISIONS MADE, OR ACTIONS TAKEN BASED ON THIS DOCUMENT.

THE INTENDED PLOT SIZE OF THIS PLAN IS 8,5x14 INCHES

(LEGAL SIZE) WHEN PLOTTED AT A SCALE OF 1"=20".

ALL RIGHTS RESERVED, NO PERSON MAY COPY, REPRODUCE, TRANSMIT OR ALTER THIS DOCUMENT IN WHOLE OR IN PART WITHOUT THE CONSENT OF THE SIGNATORY,

Dotted lines proposed changes. 12' Solid lines house as it sits to day 23' 212-92h



DATE: October 23, 2023

TO: Robert Buchan, City Manager **FROM:** Rodolfo Paras, Planner I

SUBJECT: Temporary Use Permit - 23-01 (TUP-23-01) - 935 2nd AVENUE WEST

RECOMMENDATION:

THAT Council proceeded with the statutory notification process for Temporary Use Permit (TUP) #23-01.

REASON FOR REPORT:

An application was received for a Temporary Use Permit for the 935 2nd Avenue West property.

The application involves:

1. A request for a temporary use to allow the applicant to have two (2) live goats in the fenced property for up to 3 years.

The Site Plan is included in Attachment 2.

BACKGROUND:

The proposed temporary use permit is requested to allow the owner to have up to two (2) goats on the property. In addition to the live goats, the applicant intends to install a small temporary construction to provide shelter for the animals, as indicated in Attachment 1. The owner intends to keep the goats on the property to assist in the management of weeds and will help maintain the grass inside the fenced area; in addition, the applicant expressed that these animals will provide passersby with an educational opportunity to see livestock animals in downtown Prince Rupert.

The subject property is currently zoned C1, Core Commercial Zone. Housing livestock is not permitted use for the C1 zone. The applicant desires to maintain the current C1 zoning and proceed with this Temporary Use Permit application.

The property already contains a chain link fence that encloses the space and will be utilized to keep the livestock animals inside the property at all times.

Previously it was reported to the City that the applicant had the goats in the Prince Rupert location before receiving any permit. The applicant has since removed the goats from the property and relocated them outside of the city.

The owner also had the goats on the subject property in 2019, when the City required that they remove them due to the Bylaw contravention. At the time, the goats were featured in several news articles and received significant social media attention.

ANALYSIS:

LINK TO THE OFFICIAL COMMUNITY PLAN

The property located at 935 2nd Avenue West is within the Midtown District of the City Core of the City. The Official Community Plan (OCP) expresses the critical role of the City Core in the roles of "attracting visitors, providing residents with an attractive and vital urban setting, and attracting new families and workforce to the City" (OCP, Page 84), and this temporary use being proposed by the property owner may be positive in the revitalization of the Midtown District by transforming a piece of property which currently sits empty into a point of interest for locals and visitors to see as they traverse the downtown. When the goats were temporarily placed in the downtown in 2019, the owner had indicated at that time that the goats were serving to attract people downtown to take pictures and see livestock that they may never have encountered (see Terrace Standard article).

The intent of the goats on the property, to maintain weeds, also aligns with our bylaws for maintaining the aesthetic value of the property (maintenance of weeds) using a nature-based method, which may result in less noise and GHG emissions than traditional mowing practices.

A temporary use permit for livestock is an opportunity to explore the potential for more widespread regulation permitting livestock or other agricultural animals within the City by assessing community reaction and interest, and the ability to support animal welfare in Prince Rupert's climate, without permanent change to zoning bylaws.

PLACEMAKING

As the city focuses more efforts on revitalizing the downtown area it can be useful to create spaces that are active and unique, and places that can bring people's attention to the city. Due to the property's central location, it is worth taking into consideration the possible effect that the livestock could have on community members and tourists as they go through the area.

Currently, the subject property sits empty and does not offer incentives for people to visit that highly visible area of the city. This temporary permit could offer tourists and community members passing by a unique experience that would add to the city by activating an underutilized space and adding unique character to the area. An example

that may be useful in illustrating the placemaking potential of the livestock is Coombs, BC, a community on Vancouver Island of less than 1,500 inhabitants where the goats on the roof at the Old Country Market have become a staple of the town's tourism efforts.

Although the true impact of the two goats on the neighbourhood and the community is unknown, the temporary nature of this permit can allow the community to test this unique request without permanently affecting the residents of the city and allow for further conversations in the community regarding placemaking and livestock as a land-use.

OTHER CONSIDERATIONS

In regards to the safety and upkeep of the animals, the applicant has been in contact with the Mount Remo Veterinary Services, who have agreed to attend to the animals in case they get sick at their Terrace location, and the applicant has expressed full responsibility in transporting the goats as necessary and performing all other activities necessary to maintain the animals in good health. Specific considerations have been integrated into the permit regarding the upkeep of the animals, the subject property, and the surrounding properties. Additionally, the applicant will be required to place appropriate signage to discourage the petting and feeding of the animals by the public. Some of these requirements stem from input from Northern Health's Environmental Public Health department. The land use will be subject to all City Bylaws, including noise and nuisance bylaws. The permit will be contingent on these Bylaws being followed.

In addition, the applicant will be required to comply with all Provincial and Federal requirements, including the Code of Practice for Agricultural Environmental Management (AEM Code). If the City Council approves this permit to go to public notification, members of the community and business owners in proximity to the site will be able to express their opinions on the proposal.

LINK TO THE STRATEGIC PLAN

One of the goals put out by the City Council in the Strategic Plan was for the City of Prince Rupert to "foster its local economic, social, cultural and environmental well-being so its residents and businesses have a sustainable and prosperous future."

This proposal offers a potentially activated space that displays an innovative downtown use that could attract visitors, increase community engagement in that area, and provide a unique opportunity for community members to experience and see livestock in their own City.

COST:

The approval or denial of this Temporary Use Permit request will have no budgetary impacts.

CONCLUSION:

This Temporary Use Permit application is recommended to proceed to public notification. Affected community members and property owners can express their views on the application when the Council considers the permit.

Report Prepared By:	Report Reviewed By:	
Rodolfo Paras	Robert Buchan,	
Planner I	City Manager	

Attachment(s):

- Attachment 1: Draft Temporary Use Permit
- Attachment 2: Site Plan
- Attachment 3: Letter from the applicant
- Attachment 4: Email from Mount Remo Vet Services



TEMPORARY USE PERMIT FILE NO. TUP-23-01

PERMIT ISSUED BY: The City of Prince Rupert (the City), a municipality incorporated under the *Local Government Act*, 424 3rd Avenue, Prince Rupert, BC, V8J 1L7

PERMIT ISSUED TO OWNER(S): ZEDEX ENT. LTD

APPLICANT: TERESA LEE MYONG

1. This Temporary Use Permit applies to those lands within the City of Prince Rupert that are described below and, any and all buildings, structures, and other development thereon:

LEGAL DESCRIPTION: PARCEL A (SEE TJ8332) BLOCK 25 SECTION 1 DISTRICT LOT 1992 RANGE 5 COAST DISTRICT PLAN 923

CIVIC ADDRESS (ES): 935 2ND Ave. West

- 2. Pursuant to Division 8 in Part 14 of the *Local Government Act*, this permit authorizes the owner(s) and applicant to keep goats as part of a vegetation management strategy on a temporary basis of up to three years.
- 3. This permit is issued subject to the following conditions to the City's satisfaction:
 - a. The temporary use must not negatively affect existing businesses or surrounding areas regarding noise, lighting, parking, traffic, nuisance or other impacts.
 - b. Storage of building waste material will be encapsulated in industrialgrade sealed bags.

- c. The applicant must ensure the following minimum standards are maintained:
 - i. Animals must have water which is clean and potable.
 - ii. Enough food must be provided for normal growth and maintenance of normal body weight.
 - iii. The area must be cleaned regularly, and excrement must be removed as needed.
 - iv. Animals must have access to adequate veterinary care.
 - v. If the animal is outside, adequate shelter must be provided. The width of the shelter should be 1.5 times the length of the animal, and the height should be the height of the animal plus 10%. It must be appropriate to the size and coat of the animal and protect against heat, cold and wet conditions. The shelter should provide shade from sun at all times.
 - vi. If enclosed, animals cannot be confined in a space without proper ventilation.
- d. The owner shall not suffer, permit or allow their animal(s), or an animal(s) over which they have control, to run at large, stray, depasture or trespass on any street, lane, highway, boulevard, park or public place within the City.
- e. No animal will be permitted or allowed to trespass on private or public property within the City or to graze on unfenced land within the City, and no person shall release any animal from an enclosure or tether, leave any gate open, or remove, cut or break any fence so as to release any animal contained therein.
- f. The owner is responsible for placing appropriate signage to discourage the public from petting or feeding the animal(s).
- g. No hazardous material will be stored on the site.
- h. It is the responsibility of the owner(s)/applicant to ensure that any required permits from other government agencies have been secured prior to commencing the temporary use and the use is in compliance.
- i. Compliance with all of the bylaws of the City of Prince Rupert applicable thereto, except as specifically varied or supplemented.
- j. The state of the lot is returned to the satisfaction of the City after the use is complete.

TUP-23-01 Page 3 of 3

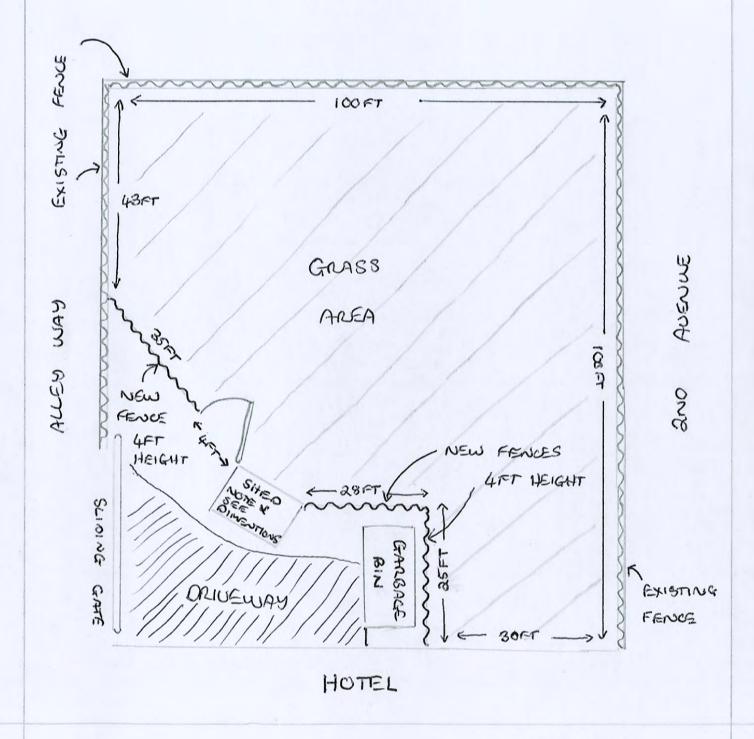
- 4. The following plans and specifications are attached to and form part of this permit:
 - a. Schedule 1: Site Plan
 - b. Schedule 2: email from veterinary

ISSUED ON THIS ______ DAY OF ______, 2023.

CITY OF PRINCE RUPERT
By an authorized signatory

Rosamaria (Rosa) Miller Director of Corporate & Legislative Services

9TH STREET



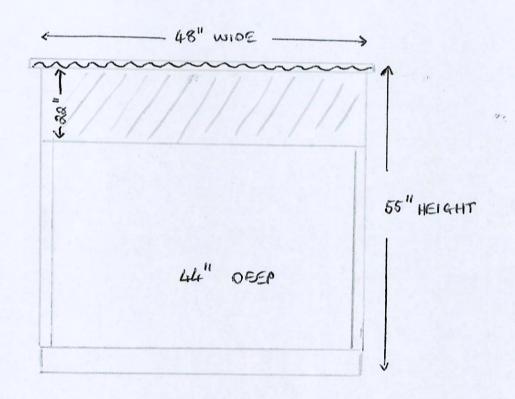
PAGE 1

MOBY DICK

935 2NO AUENUE

ASBUILT 19TH JUNE

2023



K . K.

Re: Letter of intent for bringing goats to 935 2nd Avenue West

Good day,

It is our intent to bring goats to the property of 935 2nd avenue west for the intention of taking care of the weeds which grows on the property as well as having feed to supplement their diet. They will be housed temporarily on site in their house which was built off site and transport to the property. The goats will be enclosed in a fenced off area but citizens will be able to watch them from 9th street west. It is our view that the goat will affect the area in a positive way and will create a live event for which families can bring their children to participate in seeing how the goats live their daily lives. The mom and baby goats will be happy at moby dick play ground.

Thank you.

Teresa Lee

Property owner

935 2nd Avenue West

Rodolfo Paras

From: Teresa Lee <motherteresalee@gmail.com>
Sent: Wednesday, June 28, 2023 12:50 PM

To: Rodolfo Paras **Subject:** Fwd: Goats

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Teresa Lee

Begin forwarded message:

From: Teresa Lee <motherteresalee@gmail.com>

Date: June 28, 2023 at 12:45:12 PM PDT

To: Mount Remo Veterinary Services < mountremovet@gmail.com>

Subject: Re: Goats

Yes if you can write a letter to city of Prince Rupert will make big difference Thank you! 1-250-600-7474

Teresa Lee

On Jun 28, 2023, at 11:42 AM, Mount Remo Veterinary Services <mountremovet@gmail.com> wrote:

Hi Teresa,

We do not travel to Rupert routinely, but if they are sick you can haul them to Terrace and we are willing to see them.

Let me know if you need a more official document than this email.

Best,

Dr. Renee Seaton, DVM

Mount Remo Veterinary Services

On Wed, Jun 28, 2023 at 11:19 AM Teresa Lee <motherteresalee@gmail.com> wrote:

<u>Download Attachment</u> Available until Jul 28, 2023

I have mom and baby goats at Prince Rupert right now
If they are sick can you look after them? Let me know please
In order to have temporary permits they need to have Vetenerian ready in case they need care.

Teresa 1-250-600-7474

CITY OF PRINCE RUPERT

CITY OF PRINCE RUPERT ZONING AMENDMENT BYLAW NO. 3504, 2022

A BYLAW TO AMEND THE PRINCE RUPERT ZONING BYLAW NO. 3462, 2021

WHEREAS the Community Charter, SBC 2003, Chapter 26, authorizes Council to adopt and amend bylaws relating to the providing of services or the exercise of its authority to regulate, prohibit or impose requirements;

NOW THEREFORE the Council of the City of Prince Rupert in an open meeting assembled, enacts as follows:

- 1. Section 9 of the Prince Rupert Zoning Bylaw No. 3462, 2021 is amended to shift numbers 9.1.1-9.1.8 to 9.1-9.8.
- Section 9.1.2 of the Prince Rupert Zoning Bylaw No. 3462, 2021 is amended as indicated in Attachment 1 of this bylaw to include the addition of a Parking Specified Area in which new commercial, office, and mixed-use development is exempted from existing minimum parking requirements provided no existing parking is lost.
- 3. Section 9.1.3 (c) of Prince Rupert Zoning Bylaw No. 3462, 2021 is amended to be 9.3 and include reference to Parking Specified Area as indicated in Attachment 2.
- 4. Attachment 3 is added to Prince Rupert Zoning Bylaw No. 3462, 2021 as Schedule "D" to indicate the boundaries of the Parking Specified Area.
- 5. This Bylaw may be cited as **Prince Rupert Zoning Amendment Bylaw No. 3504, 2022.**

Read a First time this	_ day of	, 202	22.	
Read a Second time this _	day of		_, 2022.	
Read a Third time this	_ day of	, 2022.		
Final Consideration and Ad	lopted this	_day of	, 2022.	
				Mayor
			Corpo	rate Administrator

ATTACHMENT 1

9.2 Parking Requirements

9.2.1 City-Wide Requirements

a) Parking requirements in Table 1 apply to new buildings City-Wide outside of the Parking Specified Area indicated in Schedule "D", and to existing buildings both in and outside of the Parking Specified Area at the time of the adoption of Zoning Bylaw Amendment No. 3504, 2022.

Use:	Parking Standard:
Entertainment Centres	1 space per 30m ² of gross floor area (GFA)
Neighborhood Pubs	1 space per 5 seats for patron use
Offices	1 space per 35m ² of GFA
Retail Use	1 space per 30m ² of GFA, a minimum of 3 spaces per
	retail use.
Personal Service Shops	1 space per 30m ² of GFA
For Every 2 Boarders or Lodgers	1 space per 2 sleeping units
Laundromat	1 space per 36 m ² of GFA
Liquor Primary Establishments	1 space per 5 seats
Restaurants	1 space per 4 seats for patron use
Traveler Accommodation	1 space per room and 1 space per 4 seats in a
	restaurant or lounge. And additional 1 space per 12m²
	of meeting space
Animal Hospital or Clinic	1 space per 30m² of GFA
Hospitals, Convalescent Homes	1 space per 2 patient beds
Medical & Dental Offices	1 space per 35m² of net floor area
Automobile Gasoline Bars, Service &	1 space per 5m² of sales floor area (SFL) and 2
Repair	spaces per service bay or car wash bay.
General Industrial Use	1 space per 100m² of GFA
Warehousing, storage, mini storage, and similar uses	1 space per 200m² of GFA
Beverage Container Return Centres	1 space per 40m ² of GFA or a minimum of 6 spaces,
3	whichever is greater.
Bus & Airline Terminals	1 space per 10m² of waiting or lobby area.
Community & Commercial Assembly	1 space per 20m² of GFA
Halls	
Elementary Schools	2 spaces per classroom
Theatres, Churches, Funeral Homes	1 space per 6 seats provided for public seating
Indoor Recreation Use	1 space per 2 employees and 1 space per 2 player
	capacity
Secondary Schools	1 space per 5 students
Single Family, Two Family & Multi-	1 space per dwelling unit
family	

Senior Citizens Housing	1 space per 4 living units
Secondary Suites	1 space per secondary dwelling unit
Special Care Residential	1 space per 3 beds
College/University	1 space per 10 students
Student Housing	0.2 spaces per bedroom

9.2.2 Parking Requirements in Parking Specified Area

The following provisions apply for parking requirements in the Parking Specified Area as outlined on Schedule "D":

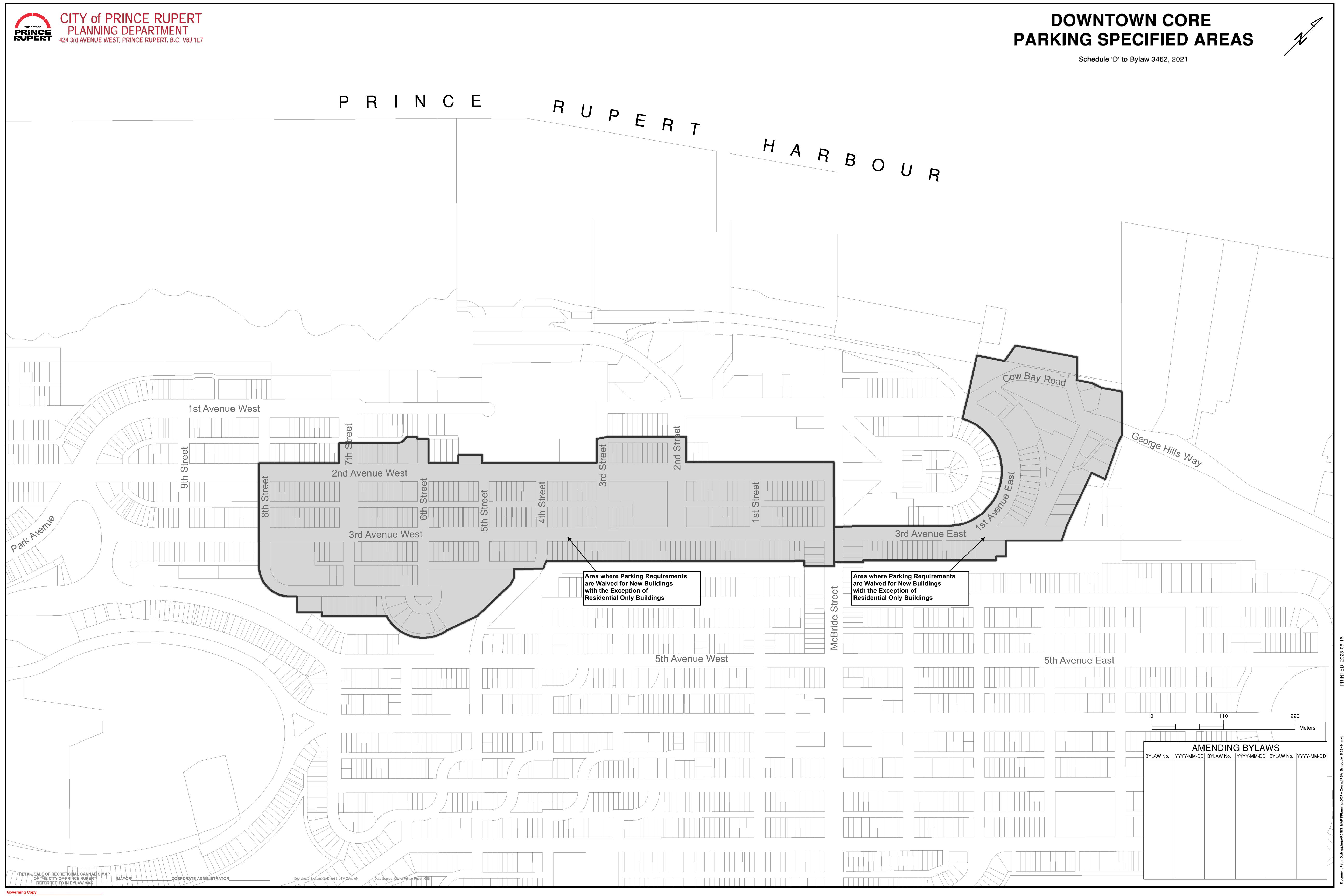
- a) Providing that any new development on a property maintains the number of parking stalls existing on the property at the time of the adoption of Zoning Bylaw Amendment No. 3504, 2022, no off-street parking space requirement applies to new commercial, office, or mixed-use buildings in the Parking Specified Area.
- b) Parking Requirements for new buildings that are exclusively for residential uses in the Parking Specified Area are as follows:

Use	Parking Standard
Single Family, Two Family & Multi-family	1 space per dwelling unit
Senior Citizens Housing	1 space per 4 living units
Accessory Dwelling Unit	1 space per accessory dwelling unit
Special Care Residential	1 space per 3 beds
Student Housing	0.2 spaces per bedroom

ATTACHMENT 2

UPDATE SECTION 9.3 (C):

Existing	Proposed
In lieu of providing the required on-site parking in the Downtown Core Areas (as defined by the Official Community Plan Bylaw #3460) an Owner or developer shall pay to the City twelve thousand five hundred dollars (\$12,500) for every parking space not provided in compliance with the requirements of this Bylaw.	In lieu of providing the required on-site parking in the Downtown Core Areas (as defined by the Official Community Plan Bylaw #3460) excluding new office, commercial, and mixed-use buildings in the Parking Specified Area (as defined in Schedule "D") an Owner or developer shall pay to the City twelve thousand five hundred dollars (\$12,500) for every parking space not provided in compliance with the requirements of this Bylaw.





CITY OF PRINCE RUPERT

ZONING BYLAW AMENDMENT BYLAW NO. 3506, 2023

A BYLAW TO AMEND CITY OF PRINCE RUPERT ZONING BYLAW NO. 3462, 2021

	, \	TO THE COLOR OF TH	
		S the Council of the City of Prince Rupert has enacted Zoning Bylaw No. 3462, 2021 of Prince Rupert; AND,	
Sectio	n 7.	S the Council of the City of Prince Rupert has adopted Official Community Plan, 1 that directs inclusion of Child Care Facilities as a permitted use in Commercial and ilities Zones; AND,	
WHER same;		S Council adopted the 2019 Child Care Assessment and Action Plan that directs the	
		REFORE the Council of the City of Prince Rupert in an open meeting assembled, follows:	
1.	 That City of Prince Rupert Zoning Bylaw No. 3462, 2021 be amended as indicated in Schedule 1 of this Bylaw to allow the following: 		
	a.	Inclusion of Child Care Facility in Section 8.1.0 P1 Public Facilities Zone, list of permitted uses.	
	b.	Addition of Child Care Facility in Section 9.1.2 Parking Requirements with the parking standard of 1 space per 8 Full Time Equivalent child care spaces.	
	C.	Addition of Child Care Facility in Section 5: RM1-5 Zones as an accessory use, not including home occupations and limited to the first floor with ground level access.	
2. This Bylaw may be cited as Prince Rupert Zoning Bylaw Amendment No. 3506, 2023			
READ	ΑF	IRST TIME this <u>12th</u> day of <u>June</u> , 2023.	
READ	A S	ECOND TIME this <u>12th</u> day of <u>June</u> , 2023.	
READ	ΑТ	HIRD TIME this day of, 2023.	
READ	ΑF	OURTH & FINAL TIME this day of, 2023.	

CORPORATE ADMINISTRATOR

MAYOR

Schedule 1 Section 5 – **RM1-5 Zones**

	Eviating Degulation	Drange of American
Section	Existing Regulation	Proposed Amendment
5.3.0: RM1: Multiple Family Residential Zone	Subject to general provisions, the following accessory uses and no others are permitted: (a) Home office. (b) Accessory buildings and structures.	Add (c) Child Care Facility as an accessory use, not including home occupations and limited to the first floor with ground level access
5.4.0: RM2 Multiple Family Residential Zone	Subject to general provisions, the following accessory uses and no others are permitted: (a) Home office. (b) Accessory buildings and structures.	Add (c) Child Care Facility as an accessory use, not including home occupations and limited to the first floor with ground level access
5.5.0: RM3 Multiple Family Residential Zone	Subject to general provisions, the following accessory uses and no others are permitted: (a) Home office. (b) Accessory buildings and structures.	Add (c) Child Care Facility as an accessory use, not including home occupations and limited to the first floor with ground level access
5.6.0: RM4: Mixed Use Zone	Subject to general provisions, the following accessory uses and no others are permitted: (a) Home office. (b) Retail use as part of a multiple family dwelling building. (c) Offices as part of a multiple family dwelling building. (d) Accessory buildings and structures. (e) Retail and office use shall be limited to the first floor with ground level access.	Add (f) Child Care Facility as an accessory use, not including home occupations and limited to the first floor with ground level access
5.7.0: RM5: Multiple Family Residential Zone	Subject to general provisions, the following accessory uses and no others are permitted: (a) Home office. (b) Accessory buildings and structures.	Add (c) Child Care Facility as an accessory use, not including home occupations and limited to the first floor with ground level access

Section 8 – Zoning Regulations & Requirements: Public Facilities Zone

Section	Existing Regulation	Proposed Amendment
8.1.0	Permitted Uses:	Permitted Uses:
P1:		
	Subject to general provisions, the	Subject to general provisions, the
Public	following principal uses and no	following principal uses and no others
Facilities	others are permitted:	are permitted:
Zone	(a) Park and recreation facilities.	(a) Park and recreation facilities.
	(b) Public institutional facilities.	(b) Public institutional facilities.
	(c) Public utility building.	(c) Public utility building.
	(d) Education centre.	(d) Education centre.
	(e) Unenclosed Storage.	(e) Child Care Facility
	(f) Cemeteries.	(f) Unenclosed Storage.
	(g) Resource lands and activities.	(g) Cemeteries.
	(h) Wind power project.	(h) Resource lands and activities.
		(i) Wind power project.
	The following accessory uses and	(1)
	no others are permitted:	The following accessory uses and no
	(a) Accessory building and	others are permitted:
	structures.	(a) Accessory building and structures.
	Structures.	(a) Accessory building and structures.
	Minimum Dimensions Required for	Minimum Dimensions Required for
	Yards	Yards
	3.0 metres from any property	3.0 metres from any property zoned
	zoned Residential.	Residential.
	B 3.5 11 - 14	
	Building Height	Building Height
	Accessory building 3.6 metres.	Accessory building 3.6 metres.

Section 9 Off Street Parking and Off-Street Loading

Section	Existing Regulation	Proposed Amendment
9.1.2		Add Row to Parking Requirement
		Table
		Child Care Facility 1 space per 8
		Full Time Equivalent child care
		spaces