



## MINUTES

For the **REGULAR MEETING** of Council held on September 11, 2023, at 5:00 p.m. in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor G. Randhawa  
Councillor B. Cunningham  
Councillor N. Adey  
Councillor T. Forster  
Councillor R. Skelton-Morven

**ABSENT:** Councillor W. Niesh

**STAFF:** R. Buchan, City Manager  
R. Miller, Corporate Administrator  
C. Bomben, Chief Financial Officer  
R. Pucci, Director of Operations & Intergovernmental Relations  
M. Pope, Director of Development Services  
R. Paras, Planner

### 1. CALL TO ORDER

The Mayor called the Regular Meeting of Council to order at 5:00 p.m.

### 2. INTRODUCTION OF LATE ITEMS

### 3. APPROVAL OF AGENDA

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT the Agenda for the Regular Council Meeting of September 11, 2023, be adopted as presented.

AND THAT Mayor acknowledgement of Chief Harold Leighton.

CARRIED

### 4. DELEGATION

a) Josephine Schrott, Analyst, Eco Trust Canada

### 5. PUBLIC COMMENTS REGARDING AGENDA ITEMS

### 6. CONSENT AGENDA

#### a) Council minutes

- i. Minutes from the Committee of the Whole Meeting of August 28, 2023;
- ii. Minutes of the Regular Meeting of August 28, 2023;
- iii. Minutes of the Special Regular Meeting of August 28, 2023;

#### b) Reports

- iv. Report from the Fire Chief Re: Monthly Fire / Rescue Report – August 2023;
- v. Report from the Chief Financial Officer Re: July 2023 Financial Variance Report;
- vi. Report from Planning Re: Development Activity Report for August 2023;
- vii. EcoTrust Canada / City of Prince Rupert Home Energy Upgrade Program Feasibility Study;

c) **Correspondence**

- viii. North Coast Regional District Solid Waste Management Plan Update;
- ix. Email from Ron Robinson, Nelson, BC, Re: UBCM Motion re: Public Transit Funding.

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT all items on the Consent Agenda be accepted as noted and filed.

CARRIED

**7. REPORTS**

**a) Report from Planning Re: DVP-23-14 for 108 Rudderham Place**

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven THAT Council proceed with approval for DVP-23-14 for 108 Rudderham Place.

**b) Report from Planning Re: DVP-23-15 for 640 – 8<sup>th</sup> Avenue East.**

MOVED by Councillor Forster and seconded by Councillor Adey THAT Council proceed with approval for DVP-23-15 for 640 – 8<sup>th</sup> Avenue East.

**c) Report from Planning Re: DVP-23-16 for 618 Ritchie St.**

MOVED by Councillor Skelton-Morven and seconded by Councillor Forster THAT Council proceeds with approval for DVP-23-16 for 618 Ritchie St.

**d) Report from Planning Re: DVP-23-17 for 1321 Overlook St.**

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council proceeds with approval for DVP-23-17 for 1321 Overlook St.

**e) Report from the Chief Financial Officer Re: Service Provider Agreement – Prince Rupert Golf Club.**

MOVED by Councillor Randhawa and seconded by Councillor Adey THAT Council approve the Service Provider Agreement between the City of Prince Rupert and the Prince Rupert Golf Club Society (the Society) for the purpose of insurance coverage with the Municipal Insurance Authority of BC (MIABC) with the date as set out in the Service Provider Agreement.

**f) Report from the Chief Financial Officer Re: External Auditor Services.**

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT Council appoint Vohora LLP CPAs and Business Advisors as the City's external auditor for fiscal year ends 2023 to 2026.

**8. BYLAWS**

**a) Permissive Property Tax Exemption Bylaw No. 3521, 2023.**

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council repeal Permissive Property Tax Exemption Bylaw No. 3501, 2022;

AND THAT Council introduce and give First, Second and Third Readings to the City of Prince Rupert Permissive Property Tax Exemption Bylaw No. 3521, 2023.

**9. COUNCIL ROUND TABLE**

**10. ADJOURNMENT**

MOVED by Councillor Randhawa and seconded by Councillor Forster THAT the meeting be adjourned at 5:29 p.m.

CARRIED

Confirmed:

\_\_\_\_\_  
MAYOR

Certified Correct:

\_\_\_\_\_  
CORPORATE ADMINISTRATOR