



## MINUTES

For the **REGULAR MEETING** of Council held on July 24, 2023, at 7:00 p.m. in the Council Chambers of City Hall, 424 – 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor H. Pond  
Councillor W. Niesh  
Councillor G. Randhawa  
Councillor B. Cunningham  
Councillor N. Adey  
Councillor T. Forster  
Councillor R. Skelton-Morven

**STAFF:** R. Buchan, City Manager  
R. Miller, Corporate Administrator  
C. Bomben, Chief Financial Officer  
R. Pucci, Director of Operations & Intergovernmental Relations  
V. Stewart, Communications Manager, Engagement & Social Development  
M. Pope, Director of Development Services (Virtual)  
R. Paras, Planner

### 1. CALL TO ORDER

The Mayor called the Regular Meeting of Council to order at 7:34 pm.

### 2. INTRODUCTION OF LATE ITEMS

- a) 5. b) x. Development Activity Report – June 2023;
- b) 6. d) Report from Planning Re: DVP-23-14 for 108 Rudderham Place;
- c) 6. e) Report from Planning Re: DVP-23-15 for 640 – 8<sup>th</sup> Avenue East;
- d) 6. f) Report from Planning Re: DVP-23-16 for 618 Ritchie Street.

### 3. APPROVAL OF AGENDA

- a) MOVED by Councillor Adey and seconded by Councillor Forster THAT the Agenda for the Regular Council Meeting of July 24, 2023, be adopted as presented **with the addition of the June 2023 Development Activity Report (added under 5. b), and DVP's 23-14, 23-15, and 23-16 (added as items 6. d-f) respectively.**

CARRIED

### 4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

Toby Lake (new construction setbacks/ green roofs/ placemaking).

### 5. CONSENT AGENDA

- a) **Council minutes**
  - i. Minutes from the Committee of the Whole Meeting of June 26, 2023;
  - ii. Minutes of the Regular Meeting of June 26, 2023;
- b) **Reports**

- iii. Report from the Corporate Administrator Re: 2023 Civic Recognition Awards;
  - iv. Council Resolutions status update to June 2023;
  - v. Report from the Manager of Communications, Engagement & Social Development re: municipal website renewal;
  - vi. Monthly Fire/Rescue Report – June 2023;
  - vii. Proclamation re: National Drowning Prevention Week;
  - viii. Report from the Director of Operations & Intergovernmental Relations re: Infrastructure Replacement Strategy – Disaster Mitigation and Adaption Fund (DMAF);
  - ix. Report from the Chief Financial Officer re: May 2023 Financial Variance Report;
  - x. Development Activity Report – June 2023
- c) **Correspondence**
- xi. North Coast Regional District Board Highlights – May 2023;
  - xii. Email from Northern Health re: B.C. Speak Survey;
  - xiii. Letter from the Office of the Mayor from the City of Surrey re: RCMP;
  - xiv. Letter from the Province of British Columbia re: RCMP;
  - xv. Thank you card from the Lester Centre (Chris Armstrong) re: Mamma Mia;
  - xvi. Ministry of Emergency Management and Climate Readiness Community News;
  - xvii. Invitation to Review and Comment on the NCRD Draft2 Solid Waste Management Plan and Attend a Council;
  - xviii. Resolution Submitted to the 2023 UBCM Convention from the City of Prince George;
  - xix. Letter of Support from the North Coast Regional District re: Prince Rupert Port Authority's Community Investment Fund for public recycling bins in Port Edward.

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven THAT all items on the Consent Agenda be accepted as noted and filed.

CARRIED

## 6. REPORTS

### a) **Report from the Director of Development Services Re: Prince Rupert Transportation Plan.**

MOVED by Councillor Forster and seconded by Councillor Skelton-Morven THAT Council approve the Prince Rupert Transportation Plan as included in Attachment 1;

AND THAT Council direct staff to advance the actions identified in Attachment 1 through the mechanisms described in the report as budget and resources allow.

CARRIED

### b) **Report from the Corporate Administrator Re: Remedial Action Order for 741 – 3<sup>rd</sup> Avenue West.**

MOVED by Councillor Niesh and seconded by Councillor Cunningham THAT Council direct staff to proceed with a Remedial Action Order under Section 73 of the *Community Charter* whereby the City of Prince Rupert will proceed with the building removal located at 741 – 3<sup>rd</sup> Avenue West, **legally described as Parcel B (BV18042), Block 32, Section 1, District Lot 251, Range 5, Coast District Plan 923 (PID: 025-584-006)** with the costs of removal placed on the property taxes for the said property;

AND THAT Council direct staff to proceed with a Remedial Action Order under Section 74 of the *Community Charter* whereby the City of Prince Rupert will proceed with the bus and vehicle removal with the costs of removal placed on the property taxes for the said property;

AND THAT Council direct staff to provide notice to the property owner in accordance with Section 77 of the *Community Charter*;

AND THAT Council agree that reconsideration of these orders may be made, in writing, within 14 days of the notice provided under Section 77 of the *Community Charter*;

AND THAT if no reconsideration notices are received within 14 days of the notice provided Staff are directed to proceed with the Remedial Action Orders immediately as requested.

CARRIED

**c) Report from the Corporate Administration Re: Remedial Action Order for 1127 & 1133 – 2<sup>nd</sup> Avenue West.**

MOVED by Councillor Forster and seconded by Councillor Niesh THAT Council direct staff to proceed with a Remedial Action Order under Section 73 of the *Community Charter* whereby the City of Prince Rupert will proceed with the building removal located at 1127 & 1133 2<sup>nd</sup> Avenue West, **legally described as Lots 18, 19, 20 & 21, Block 27, Section 1, District Lot 1992, Range 5, Coast District Plan 923 (PID's: 012-028-746, 012-028-754, 012-028-762 and 012-028-771)** with the costs of removal placed on the property taxes for the said property;

AND THAT Council direct staff to provide notice to the property owner in accordance with Section 77 of the *Community Charter*;

AND THAT Council agree that reconsideration of these orders may be made, in writing, within 14 days of the notice provided under Section 77 of the *Community Charter*;

AND THAT if no reconsideration notices are received within 14 days of the notice provided Staff are directed to Proceed with the Remedial Action Orders immediately as requested.

CARRIED

**d) Report from Planning RE: DVP-23-14 for 108 Rudderham Place.**

MOVED by Councillor Cunningham and seconded by Councillor Randhawa THAT Council proceeds with the statutory notification process for Development Variance Permit DVP-23-14 for 108 Rudderham Place;

CARRIED

**e) Report from Planning Re: DVP-23-15 for 640 – 8<sup>th</sup> Avenue East.**

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven THAT Council proceeds with the Statutory notification process for Development Variance Permit DVP-23-15 for 640 – 8<sup>th</sup> Avenue East;

CARRIED

**f) Report from Planning RE: DVP-23-16 for 618 Ritchie Street.**

MOVED by Councillor Adey and seconded by Councillor Randhawa THAT Council proceeds with the statutory notification process for Development Variance Permit DVP-23-16 for 618 Ritchie Street;

CARRIED

**7. BUSINESS ARISING**

**8. COUNCIL ROUND TABLE**

Councillor Forster requested the PURS update on August 28, 2023.

**9. ADJOURNMENT**

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT the meeting be adjourned at 8:13 pm.

CARRIED

Confirmed:

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MAYOR

Certified Correct:

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CORPORATE ADMINISTRATOR