



# City of Prince Rupert

## MINUTES

For the **REGULAR MEETING** of Council held on November 23, 2020 at 7:00 pm in the Council Chambers of City Hall, 424 - 3<sup>rd</sup> Avenue West, Prince Rupert, B.C.

**PRESENT:** Mayor L. Brain  
Councillor W. Niesh (by telephone)  
Councillor G. Randhawa (by telephone)  
Councillor B. Cunningham (by telephone)  
Councillor N. Adey (by telephone)  
Councillor R. Skelton-Morven (by telephone)  
Councillor B. Mirau (by telephone)

**STAFF:** R. Long, City Manager (by telephone)  
C. Bomben, Chief Financial Officer  
R. Miller, Corporate Administrator

### 1. CALL TO ORDER

The Mayor called the Regular Meeting of Council to order at 7:00 pm and so **MOVED** by Councillor Randhawa and seconded by Councillor Adey that the Regular meeting be suspended at the Committee of the Whole be convened.

### 2. ADOPTION OF AGENDA

**MOVED** by Councillor Skelton-Morven and seconded by Councillor Niesh that the Agenda for the Regular Council Meeting of November 23, 2020 be adopted as presented and amended to remove item 4.d) and replace with item 5.d) Zoning Amendment Bylaw No. 3468, 2020.

CARRIED

### 3. MINUTES

a) **MOVED** by Councillor Adey and seconded by Councillor Cunningham that the minutes of the Special Council meeting of November 9, 2020, be adopted.

CARRIED

b) **MOVED** by Councillor Skelton-Morven and seconded by Councillor Niesh that the minutes of the Regular Council meeting of November 9, 2020, be adopted.

CARRIED

#### 4. RESOLUTIONS

**a) Report from the Chief Financial Officer Re: 2021 Financial Plan Capital Works & Purchases**

Moved by Councillor Niesh and seconded by Councillor Randhawa THAT Council approve, by resolution, the proposed schedule of Capital Works and Capital Purchases so that City Staff can begin to plan and organize for their acquisition and construction in the 2021 Fiscal Period.

CARRIED

**b) Report from the Chief Financial Officer Re: Authorization to Borrow \$850,000 for Heavy Equipment**

MOVED by Councillor Skelton-Morven and seconded by Councillor Niesh THAT WHEREAS under Section 175 of the *Community Charter* a council may incur a liability; and,

WHEREAS Council adopted the 2020 Five Year Financial Plan Amendment Bylaw No. 3457, 2020 on October 5<sup>th</sup>;

THEREFORE BE IT RESOLVED THAT Council gives authorization to borrow from the Municipal Finance Authority (MFA) \$850,000 (eight hundred fifty thousand dollars) for the purchase of the Backhoe, Loader and Garbage Truck; repayment of which will be made over five (5) years with no provisions for renewal.

CARRIED

**c) Report from the Manager of Economic Development and Transportation – Re: Airport Ferry Bus Transportation Service.**

MOVED by Councillor Randhawa and seconded by Councillor Skelton-Morven THAT Council approve the recommendation of Staff and award the Airport Bus Public Transportation Contract to PWTransit Canada Ltd.

CARRIED

#### 5. BYLAWS

**a) Report from Chief Financial Officer Re: Water Utility Management Amendment Bylaw No. 3463, 2020; Sanitary and Storm Sewer Utility Management Amendment Bylaw No. 3464, 2020 and Solid Waste Management Amendment Bylaw No. 3465, 2020.**

MOVED by Councillor Adey and seconded by Councillor Niesh that these bylaws tabled from the November 23, 2020 meeting of Council by un-tabled.

CARRIED

MOVED by Councillor Cunningham and seconded by Councillor Adey THAT WHEREAS Council is empowered according to section 194 [Municipal Fees] of the *Community Charter* to, by blyaw, imposes fees payable in respect of services of the City; and,

WHEREAS the fees and charges associated with the existing utilities bylaws are expiring December 31, 2020;

NOW THEREFORE, Council introduces and gives First, Second and Third Readings to the:

Water Utility Management Amendment Bylaw No. 3463, 2020;

Sanitary and Storm Sewer Utility Management Amendment Bylaw No. 3464, 2020; and,

Solid Waste Management Amendment Bylaw No. 3465, 2020.

CARRIED

**b) Report from Chief Financial Officer Re: Cemetery Fees and Charges Amendment Bylaw No. 3467, 2020.**

MOVED by Councillor Skelton-Morven and seconded by Councillor Cunningham THAT Council introduces and give First, Second and Third Readings to the Cemetery Fees and Charges Amendment Bylaw No. 3467, 2020.

CARRIED

**c) Report from the Corporate Administrator Re: Downtown Core Revitalization Tax Exemption Program Bylaw No. 3466, 2020.**

MOVED by Councillor Mirau and seconded by Councillor Randhawa THAT Council introduces and give First and Second Reading to the Downtown Core Revitalization Tax Exemption Program Bylaw No. 3466, 2020.

CARRIED

**d) Report from the Director of Operations – Re: Proposed Zoning Amendment Bylaw No. 3468, 2020 Re: Lots 9-14 & 26-49, Block 31, Lots 1-4, 25-42, Block 32 and Closed Road Section 8, District Lot 251, Range 5, Coast District, Plan 923.**

MOVED by Councillor Niesh and seconded by Councillor Skelton-Morven THAT Council introduce and give First Reading to the proposed Zoning Amendment Bylaw No. 3468, 2020; and,

THAT Council instruct the applicant, in accordance with Ministerial Order 139, to distribute an information package and modify the requirement for a Community Information session (not to waive the requirement for a public hearing); and,

THAT Council considers a height variance as a part of the proposed Zoning Amendment.

CARRIED

MOVED by Councillor Niesh and seconded by Mayor Brain that the notification radius be extended from 100m as noted in the Zoning Bylaw to 200m.

CARRIED

**6. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

**7. ADJOURNMENT**

MOVED by Councillor Cunningham and seconded by Councillor Skelton-Morven that the meeting be adjourned at 7:59 p.m.

CARRIED