



City of Prince Rupert

MINUTES

For the **REGULAR MEETING** of Council held on May 8th, 2017 at 7:00 pm in the Council Chambers of City Hall, 424 - 3rd Avenue West, Prince Rupert, B.C.

PRESENT: Mayor L. Brain
Councillor B. Mirau
Councillor B. Cunningham
Councillor W. Niesh
Councillor G. Randhawa
Councillor N. Kinney
Councillor J. Thorkelson

STAFF: R. Long, City Manager
C. Bomben, Chief Financial Officer
R. Mandryk, Corporate Administrator
V. Stewart, Communications Manager
Z. Krekic, City Planner
C. von Schilling, Community Planner
H. Seidemann, Manager of Community Development & Civic Innovation

1. CALL TO ORDER

The Mayor called the Regular Meeting of Council to order at 7:00 p.m.

2. ADOPTION OF AGENDA

MOVED by Councillor Kinney and seconded by Councillor Niesh that the Agenda for the Regular Council Meeting of May 8th, 2017 be adopted as presented **with the addition of Agenda Item 6(d) Northwest Regional Workforce Attraction Initiative; and Item 7(a) Prince Rupert Special Events Society Grant Resolution.**

CARRIED

3. MINUTES

a) MOVED by Councillor Randhawa and seconded by Councillor Niesh that the Minutes of the Special Regular Council Meeting of April 20th, 2017 be adopted.

CARRIED

b) MOVED by Councillor Cunningham and seconded by Councillor Kinney that the Minutes of the Special Council Meeting of April 24th, 2017 be adopted.

CARRIED

- c) **MOVED** by Councillor Niesh and seconded by Councillor Mirau that the Minutes of the Regular Council Meeting of April 24th, 2017 be adopted.

CARRIED

- d) **MOVED** by Councillor Randhawa and seconded by Councillor Niesh that the Minutes of the Committee of the Whole Meeting of April 24th, 2017 be received with the alteration to the closing of the meeting time to 7:01 pm.

CARRIED

4. PETITIONS AND DELEGATIONS

5. UNFINISHED BUSINESS

6. REPORTS AND RECOMMENDATIONS

- a) **Report from the Chief Financial Officer, Corinne Bomben together with Mr. Steve Kietzmann, Accountant, Carlyle Shepherd & Co. – Re: 2016 Audited Financial Statements (the “Statements”).**

Mr. Steve Kietzmann presented to Council.

MOVED by Councillor Kinney and seconded by Councillor Cunningham that Council, by resolution, accept the 2016 Audited Financial Statements.

CARRIED

- b) **Report from the Community Planner – Re: Application for Development Variance Permit - 405 – 5th Avenue East.**

The Community Planner presented to Council.

MOVED by Councillor Randhawa and seconded by Councillor Mirau that the Development Variance Permit Application No. DP-17-04 for 405 5th Avenue East proceed to Final Consideration.

CARRIED

- c) **Report from the Manager of Community Development – Re: 2017 Update to the City of Prince Rupert Community Energy and Emissions Plan (CEEP).**

The Manager of Community Development presented to Council.

MOVED by Councillor Mirau and seconded by Councillor Randhawa that Mayor and Council approve the attached update to the City’s Community Energy and Emissions Plan.

CARRIED

- d) **Report from the Manager of Transportation & Economic Development – Re: Northwest Regional Workforce Attraction Initiative.**

The Chief Financial Officer presented to Council.

MOVED by Councillor Mirau and seconded by Councillor Kinney that Mayor and Council supports the partnership on an application, to be submitted by the Regional District of Kitimat-Stikine, to the BC Rural Dividend Fund for the Northwest Regional Workforce Attraction Initiative; and

THAT the City of Prince Rupert support this project through its duration.

CARRIED

Councillor Thorkelson- OPPOSED

7. CORRESPONDENCE FOR ACTION

a) Prince Rupert Special Events Society Grant Resolution

MOVED by Councillor Kinney and seconded by Councillor Cunningham that the Prince Rupert City Council supports the application to Northern Development Initiative Trust from the Prince Rupert Special Events Society for a grant of up to \$2,500.00 for the Seafest community festival from the Northwest Regional Development.

CARRIED

8. RESOLUTIONS FROM CLOSED MEETINGS

9. BYLAWS

a) Report from the City Planner – Re: Proposals to Convert Neptune Motel Located at 1051 Chamberlin Avenue to Hill Top Lodge - Housing for Seniors.

The City Planner presented to Council.

MOVED by Councillor Cunningham and seconded by Councillor Kinney that Council give Second Reading to the proposed Quality of Life Official Community Plan Amendment Bylaw No. 3409, 2016; and

THAT Council give Second Reading to the proposed Zoning Amendment Bylaw No. 3410, 2016; and,

THAT Council schedules a Public Hearing for June 12, 2017 at 7:00 pm prior to the Regular Council Meeting.

CARRIED

10. ADDITIONAL ITEMS

11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

Councillor Mirau presented the following Notice of Intent to Council for consideration:

WHEREAS the Prince Rupert City Council wishes to be accountable and transparent regarding In Camera Meetings; and

WHEREAS the Ombudsperson developed a best practices guide for local governments;
and

THEREFORE BE IT RESOLVED that Council directs Staff to develop an In-Camera communications policy incorporating the recommendations from the Ombudsperson’s best practices guide;

- Continue to utilize paragraph 90(1) of the *Local Government Act* if there is a reason to question whether it is necessary to close a meeting; and
- Provide as much detail as possible about the basis for closing a meeting without undermining the reason for closing the meeting; and
- Include in the resolution to close a meeting a description of each distinct matter to be discussed and the authorizing provision; and
- Continue to read the resolution to close a meeting aloud; and
- Continue to state whether Council will reconvene in an open meeting at the end of the closed session; and
- Continue to restrict discussion to subjects that were authorized by the resolution to close the meeting; and
- Continue to keep a detailed record of Closed Meetings; and
- Continue to comply with FIPPA; and
- Establish a process and assign responsibility to specific Staff reviewing and releasing Minutes of Closed Meetings and related information no longer requiring confidentiality; and
- Release as much information as possible as often as possible once confidentiality is no longer required.

12. ADJOURNMENT

MOVED by Councillor Cunningham and seconded by Councillor Niesh that the meeting be adjourned at 8:45 p.m.

CARRIED

Confirmed:

These meeting Minutes were adopted by Council. To view signed original, visit City Hall Administration or contact via phone 250-627-0934 or e-mail cityhall@princerupert.ca

MAYOR

Certified Correct:

CORPORATE ADMINISTRATOR