

**City of Prince Rupert**

**2016 Statement of Financial Information**

**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2016**

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(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 9)

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2016**

**Statement of Financial Information Approval**

The undersigned, as authorized by the *Financial Information Regulation*, Schedule 1, Subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced as required by the *Financial Information Act*.

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Lee Brain  
Mayor on behalf of Council

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Corinne Bomben  
Chief Financial Officer

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2016**

**Management Letter**

The Financial Statements contained in the Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Mayor and Council of the City of Prince Rupert is responsible for ensuring that management fulfils its responsibilities for financial reporting and maintaining internal controls and exercises this responsibility under the auspices of the *Local Government Act and the Community Charter*.

The external auditors, Carlyle, Shepherd & Co., Chartered Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to additional schedules required by the Act. Their examination includes a review and evaluation of the municipality's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Mayor and Council.

On behalf of the City of Prince Rupert

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Corinne Bomben

Chief Financial Officer

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Date

**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2016**

**Schedule of Elected Officials' Remuneration and Expenses**

		<b>Remuneration &amp; Taxable Benefits</b>	<b>Expenses</b>	<b>Total</b>
<b>Mayor</b>	Brain, Lee Andrew	\$ 61,318	\$ 17,274	\$ 78,592
<b>Councilor</b>	Cunningham, Barry	\$ 13,775	2,880	16,655
	Thorkelson, Joy	\$ 13,775	1,335	15,110
	Mirau, Blair	\$ 13,775	1,948	15,723
	Niesh, Wade	\$ 13,775	4,425	18,200
	Randhawa, Gurvinder	\$ 13,775	2,774	16,549
	Kinney, Nelson	\$ 13,775	625	14,400
		<u>\$ 143,967</u>	<u>\$ 31,261</u>	<u>\$ 175,228</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

**City of Prince Rupert**  
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**Schedule of Employees' Remuneration and Expenses**

<b>Employee</b>	<b>Remuneration and Taxable Benefits</b>	<b>Payment in lieu of Employer Pension Contributions</b>	<b>Training &amp; Related Travel Expenses</b>	<b>Business Travel &amp; Other Expenses</b>
Aceto, Vince	\$ 78,032	\$ -	\$ 3,360	\$ -
Anderson, Jerry	84,482	-	58	-
Bailey, Howard I.	90,241	-	3,481	-
Beckwith, Jeffery, B.	137,023	-	75	-
Berry, Shantelle L.	76,847	-	-	-
Bishop, Brody	102,275	-	75	1,297
Bomben, Corinne	148,382	-	6,607	5,326
Bonneschranz, Jon Martin	108,651	-	-	1,297
Bredesen, Oliver	100,599	-	75	1,297
Burrows, Jordan	89,722	-	-	1,297
Corbeil, Robert L.	87,522	-	4,182	-
Daniele, James B.	109,503	-	-	1,297
Desautels, Christine	83,826	-	-	-
Desautels, Kaytlyn	82,898	-	20	350
Dollimount, James	78,168	-	400	-
Dopko, Timothy Richard	83,870	-	-	1,297
Drury, Donna	77,078	-	-	132
Ferguson, Craig	107,560	-	-	146
Fuzi, Ryan John	106,449	-	-	1,297
Gardiner, Garin J.	107,563	-	400	268
German, Ron	79,381	-	67	175
Gilker, Richard H.	87,801	-	-	350
Gurnsey, Matthew	97,890	-	-	1,297
Hess, Russell W.	78,060	-	-	-
Higginson, Tristan S. L.	70,414	-	9,960	1,550
Hoffman, Jonathan	87,727	-	-	667
Holowachuk, Anthony	87,558	-	5,138	343
James, David John	107,668	-	235	486
Jones, Real L.	104,946	-	-	1,297
Subtotal	\$ 2,742,135	\$ -	\$ 34,132	\$ 21,464

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2016**

**Schedule of Employees' Remuneration and Expenses**

<b>Employee</b>	<b>Remuneration and Taxable Benefits</b>	<b>Payment in lieu of Employer Pension Contributions</b>	<b>Training &amp; Related Travel Expenses</b>	<b>Business Travel &amp; Other Expenses</b>
Kessler, Marko	\$ 98,181	\$ -	\$ 4,744	\$ 200
Kormendy, Derek	102,804	-	75	1,297
Krekic, Zeno	130,232	-	2,832	526
Kristoff, Marvin D.	129,851	-	75	1,297
Leighton, Troy	117,007	-	75	1,297
Long, Robert A.	237,139	18,414	259	18,688
Lussier, Haden	68,413	-	9,855	-
Mandryk, Rory	126,755	-	-	5,424
Mckenzie, David E.	165,377	-	3,333	731
Meers, Gerard	72,274	-	6,097	28
Morse, James Andrew	122,850	-	-	358
Movold, Kevin W.	76,042	-	434	175
Nicholls, Craig	108,014	-	-	484
Ostrom, Tanya N.	103,167	-	-	-
Paolo, Rocky Joseph	134,669	-	-	1,297
Parks, Tom G.	101,512	-	-	151
Peloquin, Florian	82,059	-	135	-
Pomponio, Remo	127,841	-	-	1,297
Pucci, Richard Brendon	127,095	-	3,922	10,426
Seidel, Mark	89,384	-	3,544	-
Seidemann, Hans	71,092	-	3,470	4,193
Sidoni, Dylan Thomas	105,137	-	-	1,297
Sletten, Helge A.	105,752	-	-	91
Stewart, Tina M.	73,636	-	2,964	-
Stewart, Veronika	79,211	-	3,100	-
Teo, Kim Gek (Christine Yew)	101,003	-	5,248	-
Thompson, Calvin H.	127,777	-	75	1,447
Thorpe, Willa P.	110,666	-	334	386
Todd, Tim A.J.	90,513	-	2,174	-
Sub-total	\$ 3,185,452	\$ 18,414	\$ 52,744	\$ 51,088

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 6(2), (3), (4), (5) & (6))

**City of Prince Rupert**  
**Statement of Financial Information**  
**For the Year Ended December 31, 2016**

**Schedule of Employees' Remuneration and Expenses**

<b>Employee</b>	<b>Remuneration and Taxable Benefits</b>	<b>Payment in lieu of Employer Pension Contributions</b>	<b>Training &amp; Related Travel Expenses</b>	<b>Business Travel &amp; Other Expenses</b>
Tran, Nick	\$ 76,887	\$ -	\$ -	\$ -
Trethewey, Drew	75,555	-	125	1,297
Uppal, Guneet	97,352	-	2,485	-
Vera, Antonio	83,512	-	12,207	-
Weick, Ralph S.	103,863	-	75	1,297
Weir, Steven	92,515	-	-	-
Wick, Martin	95,028	-	-	179
Sub-total	<u>\$ 624,713</u>	<u>\$ -</u>	<u>\$ 14,892</u>	<u>\$ 2,773</u>
Employee (1st page)	2,742,135		34,132	21,464
Employee (2nd Page)	3,185,452		52,744	51,088
Employee (3rd Page)	624,713		14,892	2,773
Payment in lieu of Employer Pension Contributions (2nd Page)	18,414			
Total for employees earning more than \$75,000	<u>\$ 6,570,714</u>		<u>\$ 101,768</u>	<u>\$ 75,325</u>
Total remuneration of Council members	143,967			
Total remuneration to all other employees	<u>6,849,229</u>			
Total employee remuneration and taxable benefits	<u>\$ 13,563,909</u>			

(Prepared as required by Financial Information Regulation, Schedule 1, Section 6(2), (3), (4), (5) & (6))



**City of Prince Rupert**  
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**Schedule of Grants or Contributions**

Arts Council	\$	10,000
Halloween Fest (In kind)		2,972
Lester Centre of the Arts		125,250
Kwinitsa Station Museum		15,000
Museum of Northern BC		126,000
National Aboriginal Day (In kind)		2,538
Prince Rupert & Port Edward Economic Development Corp.		13,667
Prince Rupert Library		596,000
Prince Rupert Library Vested Benefit Accrual		9,000
Racquet Association		8,500
SPCA		25,000
Special Events Society		20,000
Special Events Society (In kind)		7,609
Wildlife Rehab Shelter		6,000
Tourism Prince Rupert- Visitors' Info Centre		31,500
Tourism Prince Rupert (Hotel Tax Only)		225,726
Prince Rupert Golf Society		90,000
PR Golf Club Society - Capital		29,594
AFFNO Sugar Shack		585
Miscellaneous		404
		<hr/>
Total	\$	<u>1,345,345</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7(2) b)

**City of Prince Rupert**  
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**For the Year Ended December 31, 2016**

**Schedule of Suppliers of Goods and Services**  
**Supplier Payments Over \$25,000**

A.J. Forsyth Division Of Russel Metals Inc.	\$ 35,548
Acklands-Grainger Inc.	74,964
Adams Diving And Marine Services Ltd.	28,966
Adventure Paving	947,228
Andesite Holdings Ltd.	63,091
Associated Engineering (B.C.) Ltd.	90,388
B.C. Hydro	695,565
B.C. Transit	687,552
Bandstra Transportation Systems Ltd.	37,305
Black Press Group Ltd.	41,637
Bow Valley Machine Shop Limited	42,317
Brenntag Canada Inc.	48,522
Broadwater Industries (2011) Ltd.	1,669,999
Bytown Diesel Sales Limited	77,204
Caliber Sport Systems Inc	69,694
Carlyle Shepherd & Co.	32,588
Citywest Cable & Telephone Corp.	171,102
Coast Industrial Construction	186,160
Coast Isle Engineering Ltd.	36,201
Cullen Diesel Power Ltd.	48,835
DB Perks & Associates Ltd.	37,166
Edvan Construction Ltd.	46,906
Emco Corporation	98,102
FirstCanada ULC	883,336
Fred Surridge Ltd.	127,121
Great West Equipment	101,287
Harbour Machining Welding & Fabricating	45,253
Horizon North Manufacturing	85,083
ICBC	44,361
Sub-total	\$ 6,553,481

Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert**  
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**Schedule of Suppliers of Goods and Services**  
**Supplier Payments Over \$25,000**

Intelligenz Limited	39,411
IT Blueprint Solutions	38,844
Janitors Warehouse	57,528
Johnny's Machine Shop	102,681
Kal Tire Prince Rupert	33,100
Klohn Crippen Berger Ltd.	95,881
Kon Kast Products (2005) Ltd.	50,332
Lane Property Advisors Inc.	197,244
Lawson Lundell LLP	180,213
Lighten Up Electric Ltd.	66,272
Manulife Financial	666,194
Marcan Construction Ltd.	33,488
McElhanney Consulting Services Ltd.	84,776
Metlakatla Governing Council	26,250
Municipal Insurance Association Of B.C.	77,647
Municipal Pension Plan	1,240,182
National Recycling Inc.	1,143,647
NIS Northern Industrial Sales Ltd.	70,514
North Central Plumbing & Heating	86,957
North Coast Equipment Ltd.	70,539
North Coast Pacific Mini Storage	42,378
Northlands Water & Sewer Supplies Ltd.	42,923
Northwest Fuels Ltd.	372,166
Organized Crime Agency Of BC	29,937
Orkin Canada Corporation	36,253
Pacific Northern Gas	169,684
Pacific Northwest Electric And Controls	943,811
Peterbilt Pacific Inc.	53,931
Port Edward Harbour Authority	74,410
R&R Rewind Ltd.	45,866
Sub-total	\$ 6,173,058

Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert**  
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**Schedule of Suppliers of Goods and Services**  
**Supplier Payments Over \$25,000**

Receiver General For Canada - Payroll (City Portion Only)	679,751
Receiver General For Canada - RCMP "E" Division	3,368,547
Revenue Services Of BC	213,402
Rocky Mountain Phoenix	96,677
Rose & Brody Ltd.	28,000
Rupert Cleaners & Laundry Ltd.	46,773
Rupert Disposal Ltd.	91,055
Rupert Wood 'N Steel Construction Ltd.	444,791
Saanich Plumbing & Heating Ltd.	27,780
Sea-Sport Outboard Marina Ltd.	34,751
Shell Energy North America (Canada) Inc.	83,224
Skeena Concrete Products Ltd.	66,539
Sperling Hansen Associates	28,390
Stanley Black and Decker	76,397
Stantec Consulting Ltd.	344,986
Storey's Excavating	121,290
Stuck On Designs	48,272
Sullivan Mechanical Ltd.	62,261
Telus	27,503
Timber Baron Contracting	32,083
Tyee Building Supplies LP	33,508
Urban Systems Ltd.	96,572
Vadim Computer Management Group Ltd.	54,155
Valkyrie Law Group LLP	204,513
Vimar Equipment Ltd.	31,924
West Fraser Concrete Ltd.	44,859
Willis Canada Vancouver	194,549
Worker's Compensation Board	<u>\$ 288,877</u>

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 7 (1) & (2) c)

**City of Prince Rupert**  
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**For the Year Ended December 31, 2016**

**Schedule of Suppliers of Goods and Services**  
**Supplier Payments Over \$25,000**

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Supplier (1st Page)	6,553,481
Supplier (2nd Page)	6,173,058
Supplier (3rd Page)	<u>6,871,430</u>
Suppliers paid equal and over \$25,000	19,597,969
Other suppliers paid under \$25,000	<u>2,457,813</u>
Total paid to Suppliers in 2016	22,055,782
Grants to community partners	1,345,345
Council & employee remuneration & expenses	<u>13,563,909</u>
	36,965,037
Less investment in tangible capital assets and debt payments	(5,767,163)
Net change in accrued expenses	<u>230,599</u>
Expenses as per audited financial statement "B"	<u>\$ 31,428,473</u>

**City of Prince Rupert  
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**Schedule of Severance Agreements**

**Nil**

(Prepared as required by *Financial Information Regulation*, Schedule 1, Subsection 6(7))

**City of Prince Rupert  
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**Schedule of Guarantee and Indemnity Agreements**

**Nil**

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 5)

**City of Prince Rupert  
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**Schedule of Long Term Debt**

Information on all long-term debt is included in the Financial Statements in  
Schedule 6 – Schedule of Leases and Schedule 7 – Schedule of Debenture Debt.

(Prepared as required by *Financial Information Regulation*, Schedule 1, Section 4)



**City of Prince Rupert  
Statement of Financial Information  
For the Year Ended December 31, 2016**

**Audited**

**2016 Financial Statements**

**Attached**